

**BOARD OF FIRE COMMISSIONERS, SIERRA FOREST FIRE
PROTECTION DISTRICT**

TUESDAY

4:00 P.M.

SEPTEMBER 14, 2004

PRESENT:

Jim Shaw, Chairman
Bonnie Weber, Vice Chairman
Jim Galloway, Commissioner
David Humke, Commissioner
Pete Sferrazza, Commissioner

Amy Harvey, County Clerk
Katy Singlaub, County Manager
Melanie Foster, Legal Counsel
Tim Rochelle, Regional Forester

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada, and conducted the following business:

04-14SF AGENDA

In accordance with the Open Meeting Law, on motion by Commissioner Humke, seconded by Commissioner Galloway, which motion duly carried, Chairman Shaw ordered that the agenda for the September 14, 2004 meeting be approved.

04-15SF MINUTES

On motion by Commissioner Weber, seconded by Commissioner Humke, which motion duly carried, Chairman Shaw ordered that the minutes of the May 11, 2004, May 17, 2004 and June 22, 2004 meetings be approved.

04-16SF REPORT OF DISTRICT ACTIVITY

Tim Rochelle, Regional Forester, reported on the District Call Volume Data and the number of incidents responded to by the SFFPD Washoe County portion during the period between January 1st and August 31st 2004. There were 306 medical incidents, 136 vehicle accidents, 55 wild land incidents, including the Verdi, Waterfall and Andrew Lane fires, 46 structure incidents and 117 miscellaneous incidents for a total of 660 calls.

04-17SF AUDIT – KAFOURY ARMSTRONG & CO.

Felicia O’Carroll, partner with Kafoury, Armstrong and Co., provided and reviewed the audit report which included statements of revenue expenditures and changes in fund balances for the year-end June 30, 2003 for the Washoe County Area of Operations.

In response to the report, Commissioner Galloway asked to what extent the deficiencies be improved upon for the subsequent fiscal year. Ms. O’Carroll replied this could not be answered since looking at the year ending June 2004 has not yet occurred. She said more beneficial to the County would be contemplating specific areas where problems existed in the 2003 audit. Ms. O’Carroll remarked in order for the Board to take action on this report, they would have to do a disacknowledgment of receipt; by accepting the report the Board is not acknowledging, just accepting.

Mary Walker, Kafoury and Armstrong, made a recommendation for a 100 percent inventory of equipment be done. The week of October 12, 2004 has been scheduled for this task, to determine for instance, who purchased the equipment and where it is be kept.

On motion by Commissioner Humke, seconded by Commissioner Galloway, which motion duly carried, Chairman Shaw ordered that the Sierra Forest Fire Protection District, Washoe County Area of Operations Audit prepared by Kafoury, Armstrong and Co., acknowledging the disclaimer and the deficiencies that need correction be accepted.

PUBLIC COMMENTS

Al Hesson, area resident, spoke against George W. Bush and on his support for John Kerry.

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There being no further business to come before the Board, the meeting adjourned.

JAMES M. SHAW, Chairman
Sierra Forest Fire Protection District

ATTEST:

AMY HARVEY, Washoe County Clerk
and Ex Officio Clerk, Sierra Forest
Fire Protection District

*Minutes Prepared by
Stacy Gonzales, Deputy County Clerk*