

**BOARD OF FIRE COMMISSIONERS, SIERRA FOREST FIRE
PROTECTION DISTRICT**

TUESDAY

2:00 P.M.

APRIL 9, 2002

PRESENT:

Pete Sferrazza, Chairman
Joanne Bond, Vice Chairman
Jim Galloway, Commissioner
Jim Shaw, Commissioner
Ted Short, Commissioner

Amy Harvey, County Clerk
Katy Singlaub, County Manager
Madelyn Shipman, Legal Counsel
Robert Ruffridge, Regional Manager

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada, and conducted the following business:

AGENDA

In accordance with the Open Meeting Law, on motion by Commissioner Short, seconded by Commissioner Shaw, which motion duly carried, Chairman Sferrazza ordered that the agenda for the April 9, 2002, meeting be approved.

MINUTES

There were no minutes for approval. Amy Harvey, County Clerk, commented that the Sierra Forest Fire Protection District minutes have been incorporated with the Board of County Commissioner minutes in the past. She said, if it is the Board's direction, the Clerk's office will prepare the minutes separately, as is done with the Truckee Meadows Fire Protection District.

Madelyn Shipman, Legal Counsel, stated that Sierra Forest Fire is a separate legal entity, and it would be a good idea to have separate minutes for their meetings.

02-01SF DISCUSSION – DRAFT FY 2003 BUDGET

Robert Ruffridge, Regional Manager, Sierra Forest Fire Protection District, advised that copies of the draft budget would be mailed out this week. [Later in the week, the draft budget was placed on file with the Clerk] Mr. Ruffridge reviewed highlights of their Fiscal Year 2003 budget and responded to questions of the Board. He advised they have been working with the Finance Department; revenue of areas that are

potentially being annexed by the City of Reno, such as Boomtown, has not been included; salaries and services are going up less than 4%; and the tax rate remains at \$0.42. He reviewed capital expenditures contained in the budget, which include replacement of three brush fire trucks and two other vehicles, new radios to be integrated into the 800 MHz system, and one replacement set of turnouts for each firefighter. The second portion of capital expenditures is contingent upon a facilities and equipment plan for future station construction or equipment needs that they plan to bring to the Board by October of this year. Mr. Ruffridge advised that, in the past, 25% of the budget was held in reserve at the State level, and they received permission from the State to reduce that to 12.5%, which will free up about \$350,000 to put into capital reserve.

PUBLIC COMMENTS

There was no one present wishing to speak.

COMMISSIONERS'/STAFF'S COMMENTS

Commissioner Short advised he received a couple of telephone calls about people burning pine needles in the Joy Lake Road area and asked if Sierra Forest Fire issues permits for those burns. Mr. Ruffridge stated they do issue burn permits, and station staff members inspect the site and establish days on which a burn can occur. They allow the burning of ditches in agricultural areas, and for slash piles and other forest debris to reduce the fuel load.

EMERGENCY ITEMS

There were no emergency items.

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There being no further business to come before the Board, the meeting adjourned.

PETER J. SFERRAZZA, Chairman
Sierra Forest Fire Protection District

ATTEST:

AMY HARVEY, Washoe County Clerk
and Ex Officio Clerk, Sierra Forest
Fire Protection District

*Minutes Prepared By
Barbara Trow, Deputy County Clerk*