WASHOE COUNTY BOARD OF EQUALIZATION

BOARD MEMBERS
James Covert, Chairman
John Krolick, Vice Chairman
James L. Brown
Philip Horan
Linda Woodland

Alternate: Thomas Krompetz

COUNTY CLERK
Amy Harvey

DEPUTY DISTRICT
ATTORNEY
Herbert Kaplan

AGENDA

WEDNESDAY, JANUARY 4, 2012
9:00 A.M.

WASHOE COUNTY COMMISSION CHAMBERS
1001 E. 9TH STREET, BUILDING A
RENO, NEVADA

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; or moved to the agenda of another later meeting. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. The Board may take short breaks approximately every 90 minutes.

The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, call the County Clerk’s Office, 328-3266, 24-hours prior to the meeting.

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of two minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business.** The Board of Equalization conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments.** The Board of Equalization can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Board. However, responses from Board to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board will consider. Members may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Board may do this either during the public comment item or during the following item: "*Board Member Comments. This item is limited to announcements or topics/issues proposed for future agendas.”
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All items numbered or lettered below are hereby designated for possible action as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (*) next to it is an item for which no action will be taken.

*1. ROLL CALL

*2. PUBLIC COMMENTS: Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the Board agenda. Comments are to be made to the Board as a whole.

*3. OATH OF OFFICE: Clerk to administer oath of office to new or reappointed Board members.

*4. ORIENTATION AND TRAINING:
   A. Washoe County Assessor’s Office presentation and overview of assessment process for the 2012/2013 fiscal year.
   B. Washoe County Clerk’s Office presentation and overview by Washoe County Clerk’s Office of statutory responsibilities as Clerk of the Board and administrative and clerical practices.
   C. Washoe County District Attorney’s Office discussion of Nevada Open Meeting Law and Ethics in Government Law.

5. 2012 HEARINGS: Discussion and possible adoption of rules and procedures to be used by the Board for hearings during the 2012 Board of Equalization meetings.

*6. PUBLIC COMMENTS: Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the Board agenda. Comments are to be made to the Board as a whole.

*7. BOARD MEMBER COMMENTS: This item is limited to announcements or topics/issues proposed for future agendas.

8. ADJOURNMENT

* INDICATES NON-ACTION ITEMS

NOTE: The Chambers is accessible to the disabled. If you require special arrangements for the meeting, call the County Clerk’s Office, 328-3266, 24-hours prior to the meeting.
Pursuant to NRS 241.020, this Agenda has been posted at the following locations:
County Clerk's Office, Washoe County Courthouse, 75 Court Street, Reno, Nevada
Washoe County Administration Complex, 1001 East 9th Street, Reno, Nevada (Manager)
Washoe County Administration Complex, 1001 East 9th Street, Reno, Nevada (Assessor)
Washoe County Central Library, 301 South Center Street, Reno, Nevada
Sparks Justice Court, 630 East Greenvale Drive, Sparks, Nevada
Incline Village Justice Court, 865 Tahoe Blvd, Incline Village, Nevada
Incline Village Branch Library, 845 Alder Ave., Incline Village, Nevada
www.washoecounty.us
AFFIDAVIT OF POSTING
WASHOE COUNTY BOARD OF EQUALIZATION

COUNTY OF WASHOE     
STATE OF NEVADA      

I, JAIMIE DELLERA, being first duly sworn, depose and say that on December 28, 2011, I posted the Agenda for the January 4, 2012 meeting of the Washoe County Board of Equalization by faxing, providing by electronic service or delivering said agenda, with a cover sheet including posting instructions, to the following posting locations. Said agenda was also posted on the website at www.washoe county.us/clerks on December 28, 2011.

Washoe County Courthouse
Public Bulletin Board
Attn: Admin Team
Fax # 775-328-3582

Washoe County Manager's Office
Admin Complex (Chambers)
1001 East Ninth Street
Fax# 775-328-2037

Sparks Justice Court
630 Greenbrae Drive
Sparks, NV
Fax # 775-352-3004

Incline Village Justice Court
865 Tahoe Blvd.
Incline Village, NV
Fax # 775-832-4162

Washoe County Main Library
301 South Center Street
Reno, NV
Email: mlohnes@washoe county.us

Washoe County Library
Incline Village Branch
845 Alder Avenue
Incline Village, NV
Email: moday@washoe county.us

Washoe County Assessor’s Office
Admin Complex
1001 East Ninth Street
Email: twilkins@washoe county.us
Email: sdufva@washoe county.us
Email: cdodson@washoe county.us

Subscribed and sworn to before me this 28th day of December, 2011.

JAIME DELLERA

AMY HARVEY, County Clerk