

WASHOE COUNTY BUILDING AND SAFETY DEPARTMENT REFUND FORM	
DATE:	
Name:	
Mailing Address:	
Phone Number:	
Permit Number:	
Reason for Refund	
Signature _____ BUILDING PERMIT TECH: _____ Supervisor Signature _____	

100.108.7 Refunds

100.108.7.1 Refund of permit fees. The building official may authorize the refunding of not more than 80 percent of the permit fee when:

1. No work authorized by the building permit has been done under a permit issued in accordance with this code

AND

2. A written application for a refund is submitted to the building official within 180 days after the date the permit was issued.

100.108.7.2 Refund of plan review fees. The building official may authorize the refunding of not more than 80 percent of the plan review fee when:

1. The application for a permit for which a plan review fee has been paid is withdrawn by the applicant before any plan reviewing is done; and
2. A written application for a refund is submitted to the building official within 180 days after the date the application is withdrawn.

See code for Exceptions.