

COUNTY COMMISSIONERS  
Chair, Bob Lucey, District 2  
Vice-Chair, Vaughn Hartung, District 4  
Alexis Hill, District 1  
Kitty Jung, District 3  
Jeanne Herman, District 5



## NOTICE OF MEETING AND AGENDA

COUNTY MANAGER  
Eric P. Brown

### WASHOE COUNTY BOARD OF COUNTY COMMISSIONERS - 1001 E. 9th Street, Reno, Nevada

ASSISTANT DISTRICT ATTORNEY  
David Watts-Vial

May 18, 2021  
10:00 a.m.

COUNTY CLERK  
Janis Galassini

Zoom: <https://us02web.zoom.us/j/8372223606>

**In Person and Online Viewing.** Effective May 3, 2021 the public will be allowed in the Commission Chambers with continued social distancing requirements through May 31, 2021. At this time, social distancing requirements will limit the capacity in chambers to 42 persons. Per the Governor's most recent Directive, 045 and in accordance with the most current CDC guidance, mask and face coverings will continue to be required. Due to evolving concerns for public safety resulting from the COVID-19 emergency and pursuant to the Governor of Nevada's Declaration of Emergency Directive 006 Section 1, extended in later directives, which suspends the requirement in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate, future meetings may be held by teleconference only. Any member of the public wanting to attend, participate or provide public comment in-person at meetings should review the Board's agenda posted online at [https://www.washoecounty.us/bcc/board\\_committees/index.php](https://www.washoecounty.us/bcc/board_committees/index.php) to determine whether in-person attendance has been suspended by the Governor or Board.

This meeting will be held with limited in person attendance and via Zoom teleconference at <https://us02web.zoom.us/j/8372223606>. NOTE: This option will require a computer with audio and video capabilities and downloading the ZOOM application. This meeting will also be televised live and replayed on Washoe Channel at: <https://www.washoecounty.us/mgrsoff/Communications/wctv-live.php> and on Youtube at: <https://www.youtube.com/user/WashoeCountyTV>.

**Public Comment.** Public comment, whether on action items or general public comment, is limited to three (3) minutes per person. No action may be taken on a matter raised under general public comment until the matter is included on an agenda as an item on which action may be taken. Anyone wishing to provide live public comment may do so in-person, or by teleconference during the hearing by logging into the ZOOM webinar <https://us02web.zoom.us/j/8372223606>. NOTE: This option will require a computer with audio and video capabilities and downloading the ZOOM application.

Members of the public may also submit comments by mail or email to [washoe311@washoecounty.us](mailto:washoe311@washoecounty.us). The County will make reasonable efforts to include email comments received by 4:00pm on May 17, 2021 on the record. Comments are limited to 3 minutes per person and will be entered into the record only and not read allowed by the Clerk.

**Technical Difficulties.** If at any time during the meeting, technical difficulties are experienced with the Zoom platform, the meeting will be placed into recess and restarted on the Microsoft Teams platform. If this should occur, the meeting via Teams can be accessed via audio only by dialing: +1 775-325-0620,,224156088#, and entering conference ID 224 156 088#.

**Public Comment Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda; public comment during individual action items must be relevant to the particular item being considered. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting. Persons may not allocate unused time to other speakers.

**Responses to Public Comments.** The County Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item "Commissioners'/County Manager's announcements, reports and updates, requested for information or topics for future agendas."

**Forum Restrictions and Orderly Conduct of Business.** The Board of County Commissioners conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. The Consent item is a single agenda item, is considered as a block, and will not be read aloud. The Board of County Commissioners may take breaks approximately every 90 minutes.

Public Transportation. Public transportation may be available to this meeting site: RTC Routes 2, 2S, 5 and 15 serve this location. For eligible RTC ACCESS reservations call (775) 348-5438.

Pursuant to NRS 241.020, the Agenda for the Board of County Commissioners has been electronically posted at [www.washoecounty.us/bcc/board\\_committees/](http://www.washoecounty.us/bcc/board_committees/) and <https://notice.nv.gov>. Pursuant to Section 3 of the Declaration of Emergency Directive 006 ("Directive006"), the requirement in NRS that notice agendas be physically posted within the State of Nevada has been suspended.

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners is available to members of the public at the County Manager's Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada) Elizabeth Jourdin, Assistant to the County Manager, (775) 328-2000 and on Washoe County's website [www.washoecounty.us/bcc](http://www.washoecounty.us/bcc) <<http://www.washoecounty.us/bcc>>

**10:00 a.m.**

1. Salute to the flag.
2. Roll call.
3. Presentation by Washoe County Director Amber Howell and Chief Justin Roper on Washoe County Human Services Agency and Department of Alternative Sentencing Supportive Programs. (All Commissioner Districts.) FOR DISCUSSION ONLY

**Attachments:**     [Programs & Resources Presentation- Final 3](#)

4. Certificate honoring the following Washoe County employee who has completed essential employee development courses--Human Resources

Brandon Smith, Manager, Second Judicial District Court, Essentials of SAP for Financial Staff.  
Actual certificate will be sent to the employee.

5. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
6. Commissioners'/County Manager's announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

**7. Proclamations. (FOR POSSIBLE ACTION)**

7.A. Proclaim April 26, 2021 as "We the People" Day in Washoe County. FOR POSSIBLE ACTION

**Attachments:** [Proclamation WeThePeopleDay BCC 5.18.2021](#)

7.B. Proclaim the month of May 2021 as Older Americans Month. FOR POSSIBLE ACTION

**Attachments:** [Proclamation OAM BCC 5.18.2021](#)

7.C. Proclaim the month of May 2021 as International Internal Audit Awareness Month. (FOR POSSIBLE ACTION)

**Attachments:** [Proclamation IntlInternalAudit BCC 5.18.2021](#)

7.D. Proclaim the week of May 16-23, 2021 as National Public Works Week. FOR POSSIBLE ACTION

**Attachments:** [Proclamation NPWW 5.18.2021](#)

7.E. Proclaim the period of May - October 2021 as the Nevada Wildfire Awareness Campaign. FOR POSSIBLE ACTION

**Attachments:** [Proclamation NevadaWildfireAwareness BCC 5.18.2021](#)

7.F. Proclaim the period of May - October 2021 as the Lake Tahoe Wildfire Awareness Campaign. FOR POSSIBLE ACTION

**Attachments:** [Proclamation LakeTahoeWildfireAwareness BCC 5.18.2021](#)

**8. Donations. (FOR POSSIBLE ACTION)**

- 8.A. Recommendation to accept donations to Washoe County Regional Animal Services in the amount of [\$14,808.00] retroactive for the period January 1, through March 31, 2021, to be used for the humane care and treatment of sick and/or injured, stray, abandoned or at-risk animals; express appreciation for these thoughtful contributions; and direct the Comptroller's Office to make the necessary budget amendments. Animal Services. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [2021-5-18 FY 20-21 3rd Qtr Donation \\$14808.00](#)  
[FY21 3Q donation list](#)

**9. Consent Items. (FOR POSSIBLE ACTION)**

- 9.A.1. Approval of minutes for the Board of County Commissioners' special meeting of April 8, 2021. Clerk. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC2021-04-08SpecialW](#)

- 9.A.2. Acknowledge the communications and reports received by the Clerk on behalf of the Board of County Commissioners, including the following categories: Communications, Tax-Delinquent Property Sales, Monthly Statements/Reports, Budgets, and Additional Documents. Clerk. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [C&R Staff Report 5-18-21](#)

- 9.B.1. Recommendation to accept grant funding [\$17,277.34 with no County match] for Fiscal Year 2021 from the USDA Forest Service, received under the Secure Rural Schools and Community Self-Determination Act of 2000 (SRS Act) for the benefit of public schools and roads within Washoe County; and direct the Comptroller's Office to make the necessary budget amendments. Community Services. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 05-11-21 - Staff Report - Accept Schools & Roads Grants to States](#)

- 9.B.2. Recommendation to award a bid to the lowest responsive, responsible bidder for ITB 3145-21 (Treatment Plant Chemicals for use in biosolids dewatering at the South Truckee Meadows Water Reclamation Facility) to Solenis, LLC, [in the estimated annual amount of \$139,000]; and, if approved, authorize the Purchasing and Contracts Manager to execute a 1-year purchase order agreement with the option for two additional one-year extensions in the estimated annual amount of \$139,000. Community Services. (Commission District 2.) FOR POSSIBLE ACTION

**Attachments:** [BCC 05-11-21 - Staff Report for STMWRF Chemicals - ITB 3145](#)

**End of Consent Items**

10. Recommendation to: (1) award a bid and approve the Agreement to the lowest responsive, responsible bidder for the Reno Justice Court Hearing Room Project to remodel existing space into a multipurpose hearing room and add a separate County/Court Resource Assistance Center for use by the public [staff recommends Sullivan Structures LLC, in the amount of \$259,610.00]; (2) approve bid alternate #1 (an amount to be added to the base bid for alternate materials and/or methods of construction) in the amount of \$67,545.00 for an open office area; (3) approve a separate contingency fund in the amount of \$27,247.00; and (4) approve the purchase of furniture, fixtures, and equipment in the amount of \$146,960.76 [for a total project amount of \$501,362.76]. This project will be funded through the Reno Justice Court. Community Services. (Commission District 3.) FOR POSSIBLE ACTION

**Attachments:** [BCC 5-18-21 - Staff Report RJC Hearing Room Expansion](#)  
[BCC 5-18-21 - Agreement & Ins Exhibit A](#)

11. Recommendation to approve a reorganization of the County Manager's Office and associated position changes effective July 1, 2021 to include reinstating job classification Director of Finance (9407) and retitling to Chief Financial Officer; the reclassification of an Assistant County Manager (pay grade M100) position to a Chief Financial Officer (pay grade MZZ) position, as evaluated and approved by the Washoe County job evaluation process and authorize Human Resources and the Comptroller to make all necessary changes; realign the Chief Information Officer, Director of Human Resources/Labor Relations and Registrar of Voters to report directly to the County Manager with a net fiscal impact of [\$0] and align the Special Projects Manager and staff, including the Homeless Services group and Grants Management to report under Assistant County Manager, Kate Thomas. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [Staff Report OCM Reorg 5.18.21](#)  
[OCM Org Chart Jul2021\[proposed\]](#)

12. Discussion and direction to staff regarding legislation or legislative issues proposed by legislators, by Washoe County, Truckee Meadows Fire Protection District, or by other entities permitted by the Nevada State Legislature to submit bill draft requests, or such legislative issues as may be deemed by the Chair or the Board to be of critical significance to Washoe County. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

13. Discussion and possible action on the County Manager's recommended Capital Improvement Plan (CIP) for Fiscal Years 2022-2026 and direct the County Manager to submit the CIP to the State of Nevada and others by August 1, 2021 as required by NRS 354.5945 which requires all local governments annually to prepare a five-year capital improvement plan to be submitted to the State Department of Taxation and County Debt Management Commission by August 1st of each year. The CIP is a five-year plan for the County's capital improvements for park facilities, including trails, open space, and regional parks; libraries; roads under purview of the County; purchase of light and heavy fleet equipment; utilities infrastructure; capital outlay for major equipment; and County buildings and other facilities. The CIP is limited to capital projects with an estimated cost of \$100,000 or more for assets that have a life-span of more than one year, as part of the reporting requirements of the State and under Board of County Commissioner (BCC) policies. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [5-18-21 Manager's Office CIP](#)  
[Attachment A CIP Summary FY22-26 Final](#)

**Public Hearing. (Note: Due to public testimony and discussion, time expended on the item in this category can vary.)**

*(Note: Items listed under this heading only will be heard at or after the noted time. In no case will it be heard before the stated time. Due to public testimony and discussion, time expended on the item in this category can vary.)*

14. Public Hearing discussion and possible action on the Washoe County Tentative Budget, as well as possible changes to the adoption of the Final Budget for Fiscal Year 2022; and approve Fiscal Year 2021 financial actions as outlined; and approve the changes to position control for Fiscal Year 2022 indicated on Attachment A. This item may be continued to May 25, 2021 at 10:00 AM. Manager's Office. (All Commission Districts.)  
FOR POSSIBLE ACTION

**Attachments:** [5-18-21 - Manager's Office - FY22 Budget](#)  
[State Doc FY 2021-22 Tentative Signed 4-12-21](#)

**End Of Scheduled Public Hearings**

15. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
16. Commissioners'/County Manager's announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

**Adjournment**

Various boards/commissions the Washoe County Commissioners may be a member of or liaison to:

Chair Lucey

Community Homelessness Advisory Board  
Nevada Association of Counties Board of Directors (NACO)  
Regional Transportation Commission  
Reno-Sparks Convention & Visitors Authority  
Tahoe Regional Planning Agency Governing Board (alternate)  
Tahoe Transportation District Board of Directors (alternate)  
Tahoe Transportation Commission (alternate)  
Truckee Meadows Water Authority Board (alternate)  
Truckee River Flood Management Authority (alternate)  
Washoe County Criminal Justice Advisory Committee  
Washoe County District Board of Health  
Washoe County Investment Committee  
Washoe County Legislative Liaison  
Washoe County School District Capital Funding Protection Committee  
Washoe County School District Oversight Panel  
Washoe County Stadium Authority (alternate)  
Western Nevada Development District (WNDD) (alternate)  
Western Regional Water Commission

Vice-Chair Hartung

Community Homelessness Advisory Board (alternate)  
EDAWN (Economic Development Authority of Western Nevada)  
Nevada Association of Counties Board of Directors (NACO)  
Regional Transportation Commission  
Truckee Meadows Regional Planning Agency Governing Board  
Truckee Meadows Water Authority Board  
Truckee River Flood Management Authority  
Washoe County Stadium Authority (alternate)  
Western Regional Water Commission



Commissioner Hill

Community Homelessness Advisory Board  
Downtown Reno Business Improvement District  
EDAWN (Economic Development Authority of Western Nevada) (alternate)  
Nevada Tahoe Conservation District Board of Supervisors  
Tahoe Prosperity Center Board of Directors  
Tahoe Regional Planning Agency Governing Board  
Tahoe Transportation District Board of Directors  
Tahoe Transportation Commission  
Truckee Meadows Regional Planning Agency Governing Board  
Truckee Meadows Water Authority Board  
Truckee River Flood Management Authority  
Washoe County Internal Audit Committee (alternate)  
Washoe County Investment Committee  
Washoe County Legislative Liaison  
Washoe County Stadium Authority

Commissioner Jung

Washoe County Animal Services Advisory Board  
Downtown Reno Business Improvement District (alternate)  
Nevada Tahoe Conservation District Board of Supervisors (alternate)  
Nevada Works (alternate)  
Truckee Meadows Water Authority Board (alternate)  
Truckee River Flood Management Authority (alternate)  
Washoe County Open Space and Regional Parks Commission Liaison  
Washoe County Senior Services Advisory Board Liaison  
Washoe County Stadium Authority

Commissioner Herman

Nevada Association of Counties Board of Directors (alternate)  
NevadaWorks  
State Land Use Planning Advisory Council (SLUPAC)  
Truckee Meadows Regional Planning Agency Governing Board  
Truckee Meadows Water Authority Board (alternate)  
Truckee River Flood Management Authority (alternate)  
Verdi Television District (Liaison)  
Vya Conservation District (Diane Stobiecki—alternate)  
Washoe County Debt Management Commission  
Washoe County Internal Audit Committee  
Washoe County Senior Services Advisory Board Liaison (alternate)  
Washoe County School District Capital Funding Protection Committee  
Washoe County School District Oversight Panel  
Washoe County Stadium Authority (alternate)  
Washoe-Storey Conservation District (Jim Shaffer – alternate)  
Western Nevada Development District (WNDD)