

COUNTY COMMISSIONERS  
Chair, Vaughn Hartung, District 4  
Vice-Chair, Bob Lucey, District 2  
Marsha Berkgigler, District 1  
Kitty Jung, District 3  
Jeanne Herman, District 5



COUNTY MANAGER  
Eric Brown

ASSISTANT DISTRICT ATTORNEY  
Paul Lipparelli

COUNTY CLERK  
Nancy Parent

## NOTICE OF MEETING AND AGENDA

### WASHOE COUNTY BOARD OF COUNTY COMMISSIONERS COMMISSION CHAMBERS - 1001 E. 9th Street, Reno, Nevada

**December 10, 2019**  
**10:00 a.m.**

**NOTE:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. The Consent is a single agenda item and is considered as a block and will not be read aloud. The Board of County Commissioners may take breaks approximately every 90 minutes.

**Accessibility.** The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, call the Office of the County Manager, (775) 328-2000, 24-hours prior to the meeting.

**Public Transportation.** Public transportation is available to this meeting site: RTC Routes 2, 2S, 5 and 15 serve this location. For eligible RTC ACCESS reservations call (775) 348-5438.

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business.** The Board of County Commissioners conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments.** The County Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item "Commissioners'/County Manager's announcements, reports and updates, requested for information or topics for future agendas."

Pursuant to NRS 241.020, the Agenda for the Board of County Commissioners has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street); Sparks Justice Court (1675 East Prater Way); [www.washoecounty.us/bcc/board\\_committees/](http://www.washoecounty.us/bcc/board_committees/) and <https://notice.nv.gov>.

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners is available to members of the public at the County Manager's Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada) Marilyn Kramer, Assistant to the County Manager, (775) 328-2000 and on Washoe County's website [www.washoecounty.us/bcc](http://www.washoecounty.us/bcc) <http://www.washoecounty.us/bcc>

**10:00 a.m.**

1. Salute to the flag.
2. Roll call.
3. Presentation: Glenn Duncan Elementary School Choir.
4. Appearance: (Informational Only, Not for Action)  
Undersheriff Wayne Yarbrough  
Washoe County Sheriff's Office  
Presentation and update on Stratified Model for Policing. [10 Minutes.]
5. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
6. Commissioners'/County Manager's announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

**7. Consent Items (for possible action)**

- 7.A. Acknowledge the communications and reports received by the Clerk on behalf of the Board of County Commissioners. Clerk. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [Staff Report 2019-12-10](#)  
[C&R List 2019-12-10](#)

- 7.B. Recommendation to 1) approve roll change requests, pursuant to NRS 361.765 and/or NRS 361.768, for errors discovered on the 2017/2018, 2018/2019 and 2019/2020 secured and unsecured tax rolls 2) authorize Chair to execute the changes described in Exhibits A and B and 3) direct the Washoe County Treasurer to correct the error(s). [cumulative amount of decrease to all taxing entities \$20,303.61]. Assessor. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 12/10/19 - Assessor - Roll Change Request Staff Report](#)  
[BCC 12/10/19 - Assessor - Exhibit A](#)  
[BCC 12/10/19 - Assessor - Exhibit B](#)

- 7.C. Recommendation to approve amendments totaling an increase of [\$1,893] in both revenue and expense to the FY20 Association of Food and Drug Official (AFDO)-Category 3 Training; Food Retail Program Standards Program -FDA FD207 Plan Review Training Course, IO 11651; and if approved direct the Comptroller's office to make the appropriate budget amendments. Health District. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [Staff Report - FDA FD207 \\$1,893.00](#)  
[FDA FD207 Plan Review Course Approval](#)

- 7.D. Recommendation to approve an increase in the salary range for the Deputy Chief Medical Examiner job classification (pay grade C0002) and modify pay grade M0003 from a set salary to a salary range for the Chief Medical Examiner/Coroner job classification as reviewed by Korn Ferry (Hay Group) and authorize Human Resources to make the necessary changes. [Net fiscal impact \$55,507]. Human Resources. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [Staff Report - Medical Examiner Salary Ranges \(\\$55,507\)](#)

- 7.E. Recommendation to acknowledge Specialty Court General Fund Allocations from the Judicial Council of the State of Nevada to the Reno Justice Court for DUI Court in the amount of [\$20,250 for FY20, no match required], and for Community Court in the amount of [\$99,764 for FY20 no match required] paid in quarterly installments retroactive to July 1, 2019 through June 30, 2020; and direct the Comptroller to make the appropriate budget amendments. Reno Justice Court. (All Commission Districts.) FOR POSSIBLE ACTION.

**Attachments:** [Staff Report RJC CC Court \(\\$99,764\) and DUI Court \(\\$20,250\) Grant Awards FY20](#)  
[RJC Community Court Grant Award Letter FY20](#)  
[RJC DUI Court Grant Award Letter FY20](#)

- 7.F. Recommendation to acknowledge Receipt of Status Report of Commissary Fund submitted by the Washoe County Sheriff's Office Commissary Committee for First Quarter for Fiscal Year 19/20. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 12-10-19 - Sheriff - Commissary Status Report QTR 1 FY20.doc](#)

- 7.G. Recommendation to approve the renewal of the lease agreement "Mt. Rose/Galena Communication Facilities Lease Agreement" between Washoe County and High Sierra Communications, Inc. for one (1) year, [\$28,976.40], and to retroactively pay unpaid lease fees for fiscal year 2018-2019, [\$27,861.92], to support continued use of the Mt. Rose communication facility by the Washoe County Regional Communication System. Technology Services. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 12-10-19 - Staff Report - Mt. Rose Lease Renewal](#)  
[BCC 12-10-19 - Mt. Rose Lease 2006](#)  
[Notice of Renewal Mt Rose Galena](#)

- 7.H. Recommendation to approve the request to combine Social Services and Senior Services petty cash funds and increase the combined fund by \$200.00 [from \$1,300.00 to \$1,500.00] for the Washoe County Human Services Agency; and, if approved, authorize Chair to execute Resolution for same. Treasurer. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 12-10-19 Staff Report Human Services Petty Cash Combine and Increase](#)  
[BCC 12-10-19 Resolution R19-075](#)

- 7.I.1. Recommendation to approve the Dragon Lights Reno Agreement between Washoe County, Tianyu Arts & Culture Inc., and the May Arboretum Society for a Dragon Lights Reno event from June 27, 2020 through August 2, 2020 (with possible renewals for calendar years 2021, 2022 and 2023) at the Wilbur D. May Arboretum and Botanical Garden; and authorize Assistant County Manager, Dave Solaro, to execute an Invitation Letter (exhibit C to Agreement) to United States Citizen and Immigration Services requesting P-3 visas for artists. Community Services. (Commission District 3.) FOR POSSIBLE ACTION

**Attachments:** [BCC 12-10-19 - Staff Report for Dragon Lights Reno Festival](#)  
[BCC 12-10-19 - Dragon Lights Reno 2019 Agreement](#)  
[BCC 12-10-19 - Map](#)  
[BCC 12-10-19 - Sample letter](#)

- 7.1.2. Recommendation to direct staff to permanently retire 2.00 acre-feet of Ground Water Rights from the East Lemmon Valley Hydrographic Basin. Community Services. (Commission District 5.) FOR POSSIBLE ACTION

**Attachments:** [BCC 12-10-19 - Staff Report - retire water rights](#)  
[BCC 12-10-19 - Attachment A- Action Order](#)  
[BCC 12-10-19 - Attachment B - ALC dissolution documents](#)  
[BCC 12-10-19 - Attachment C - Letter to State Engineer](#)

- 7.1.3. Recommendation to approve a Water Rights Deed to re-convey 0.32 acre-feet of water rights from Washoe County to Harry C. Fry. Community Services. (Commission District 2.) FOR POSSIBLE ACTION

**Attachments:** [BCC 12-10-19 - Staff Report - Water Rights Deed - Fry](#)  
[BCC 12-10-19 - Water Rights Deed - Fry](#)

- 7.1.4. Recommendation to approve a Water Rights Deed to re-convey 99.604 acre-feet of water rights from Washoe County to George W. Gillemot, Trustee of the George W. Gillemot Family Trust dated December 14, 1984. Community Services. (Commission District 2.) FOR POSSIBLE ACTION

**Attachments:** [BCC 12-10-19 - Staff Report - Water Rights Deed - Gillemot](#)  
[BCC 12-10-19 - Water Rights Deed - Gillemot](#)

- 7.1.5. Recommendation to approve a Water Rights Deed to re-convey 0.04 acre-feet of water rights from Washoe County to Wayne Capurro and Dale Capurro, as Co-Trustees of The Atilio and Mariellen Capurro Family Trust (Survivor's Trust) established U/D/T 3/19/90. Community Services. (Commission District 2.) FOR POSSIBLE ACTION

**Attachments:** [BCC 12-10-19 - Staff Report - Water Rights Deed - Capurro](#)  
[BCC 12-10-19 - Water Rights Deed - Capurro](#)

7.I.6. Recommendation to Adopt three Resolutions Accepting Real Property for Use as a Public Street, which pertain to portions of three Official Plats as listed below totaling 11.71 acres and 2.11 linear miles; and if approved, direct the Clerk's Office to record the Resolutions to accept:

(1) A portion of the Official Plat of Donovan Ranch - Phase 6, Subdivision Tract Map 5257, recorded on March 6, 2018 as Document Number 4793498, being: Quail Covey Lane, Blooming Sage Way, a portion of Hacienda Ridge Way, a portion of Vista Park Drive, and a portion of Sage Wind Street, APN 534-681-24, approximately 4.97 acres and 0.97 linear miles; and,

(2) A portion of the Official Plat of Eagle Canyon Ranch - Unit 2, Subdivision Tract Map 5186, recorded on October 27, 2016 as document number 4647420, being: Treasure City Drive, Spooner Way, a portion of Neighborhood Way, a portion of Silver City Road, and a portion of Thacker Pass Drive, APN 532-214-08; Midas Court, APN 532-201-18, approximately 4.13 acres and 0.69 linear miles; and,

(3) A portion of the Official Plat of Eagle Canyon Ranch - Unit 4, Subdivision Tract Map 5284, recorded on September 20, 2018 as document number 4852251, being: Lexington Arch Drive, a portion of Thacker Pass Drive, and a portion of Neighborhood Way, APN 532-262-15; Playa Place, Tufa Drive, and a portion of Silver City Road, APN 532-272-11; approximately 2.61 acres and 0.45 linear miles. Community Services. (Commission District

4.) FOR POSSIBLE ACTION

**Attachments:** [BCC 12-10-19 - Staff Report to Accept Streets](#)  
[BCC 12-10-19 Resolution for Donovan Ranch - Phase 6](#)  
[BCC 12-10-19 Resolution for Eagle Canyon Ranch - Unit 2](#)  
[BCC 12-10-19 Resolution for Eagle Canyon Ranch - Unit 4](#)

7.I.7. Recommendation to award bids and approve agreements to the lowest responsive, responsible bidders for the Liquid Distribution System Retro Project, staff recommends:

(1) Gardner Engineering, Inc. in the amount of \$38,800.00 for plumbing work; (2) Electrical Solutions, LLC in the amount of \$12,850.00 for electrical work; and, (3) approve a contingency fund in the amount of \$20,000.00 [for a current total project amount of \$71,650.00]. Community Services. (Commission District 3.) FOR POSSIBLE ACTION

**Attachments:** [BCC 12-10-19 Staff Report CTMRD Mill Street WTP](#)  
[BCC 12-10-19 Electrical Solutions Agreement](#)  
[BCC 12-10-19 Insurance - Attachment 1 Electrical Solutions](#)  
[BCC 12-10-19 Gardner Eng Agreement PW Revision](#)  
[BCC 12-10-19 Insurance - Attachment 1 - Gardner Eng](#)

- 7.1.8. Recommendation to approve a custom grant agreement from NV Energy in the amount of [\$53,268.00 with county match of \$5,000] for the purchase and installation of three (3) dual-port electric vehicle charging stations at the Washoe County 9th Street Administrative Complex retroactive from July 1, 2019 through June 30, 2020, and direct the Comptroller's Office to make the necessary budget amendments. Community Services. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 12-10-19 - Staff Report - EV Charging Stations Grant](#)  
[BCC 12-10-19 - EV Grant Agreement](#)

- 7.1.9. Recommendation to adopt a Resolution of Intent to execute an easement agreement and easement deed between Washoe County and Truckee Meadows Water Authority for a water facilities easement totaling ±967 square feet and a temporary construction easement totaling ±2,585 square feet on APNs 152-051-22 and 150-121-25, part of Arrowcreek Open Space [at the negotiated value of \$967.00]; and if adopted, set a public hearing on the matter for January 14, 2020. Community Services. (Commission District 2.) FOR POSSIBLE ACTION

**Attachments:** [BCC 12-10-19 - Staff Report - Reso of Intent - Easement STMGID 5 Well](#)  
[BCC 12-10-19 - Reso of Intent - STMGID 5 Well Easement](#)

- 7.1.10. Recommendation to adopt a Resolution of Intent to execute an easement agreement and easement deed between Washoe County and Truckee Meadows Water Authority for a water facilities easement totaling ±3,734 square feet and a temporary construction easement totaling ±8,206 square feet on APN 152-430-18, part of Arrowcreek Open Space [at the negotiated value of \$3,734.00]; and if adopted, set a public hearing on the matter for January 14, 2020. Community Services. (Commission District 2.) FOR POSSIBLE ACTION

**Attachments:** [BCC 12-10-19 - Staff Report - Reso of Intent - Easement STMGID 6 Well](#)  
[BCC 12-10-19 - Reso of Intent - STMGID 6 Well Easement](#)

- 7.I.11. Recommendation to approve a Professional Services Agreement between Knott & Linn Golf Design Group, LLC and Washoe County for Professional Golf Course Design Services for the re-design of the Wildcreek Golf Course [ in the amount of \$125,000]. Community Services. (Commission District 3.) FOR POSSIBLE ACTION

**Attachments:** [BCC 12-10-19 - Staff Report - Wildcreek Golf - Professional Svcs](#)  
[BCC 12-10-19 - Attachment A - Concept design](#)  
[BCC 12-17-19 - Lease Agreement](#)

- 7.I.12. Recommendation to approve an Amendment to Lease Agreement between Song Properties, LLC, and Washoe County for a four month extension commencing retroactively to November 1, 2019 through February 29, 2020 [\$9,325.68 per month] for continued occupancy of Sober 24 located at 1530 East 6th Street, Reno, Nevada. Community Services. (Commission District 3.) FOR POSSIBLE ACTION

**Attachments:** [BCC 12-10-19 - Staff Report for Sober 24 Lease Extension - Song Properties](#)  
[BCC 12-10-19 - Amendment to Lease Agreement - Sober 24](#)  
[BCC 12-10-19 - Original Lease Agreement - Song Properties for Sober 24](#)

- 7.I.13. Recommendation to take possible action to initiate amendments to Chapter 25 (Business Licenses, Permits and Regulations), Chapter 50 (Public Peace, Safety and Morals), Chapter 110 (Development Code), and Chapter 125 (Administrative Enforcement Code) to create the necessary code language to facilitate the Board's policy direction regarding short-term rentals as provided during their regular meeting of November 12, 2019. Short-term rentals are a type of temporary lodging of brief duration operated out of private residences such as homes, apartments and condos. They are commonly made available through property management companies and online booking services, and are also referred to as vacation rentals that are generally booked for fewer than 28-days. The amendments may include, but are not limited to, the establishment of definitions, standards, location limitations, defining unpermitted short-term rentals as nuisances, occupancy limits, parking requirements, safety/security considerations, signage, noise thresholds, trash/garbage collection rules, insurance requirements, county staffing levels, Tahoe area considerations, permitting requirements, enforcement process, fees, fines, and penalties associated with short-term rentals, as well as the resolution of discrepancies that may arise within existing WCC chapters as a result of any new code language. Community Services. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 12-10-19- Staff Report - Short Term Rentals Initiation](#)  
[BCC 12-10-19 - Attachment A - Request Letter](#)



- 7.J.1. Recommendation to reappoint Ms. Eugenia Larmore and appoint Mr. Daren McDonald as regular members to serve on the Washoe County Board of Equalization with a term to expire June 30, 2023, and appoint Mr. Philip Horan as an alternate to serve on the Washoe County Board of Equalization with a term to expire June 30, 2020. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC staff report 12-10-19 board of equalization appointments](#)  
[Eugenia Larmore](#)  
[Daren McDonald](#)  
[Philip Horan](#)

- 7.J.2. Recommendation to approve the re-appointment of Barbara Kinnison to the Washoe County Audit Committee with a two-year term beginning January 1, 2020 through December 31, 2021 from the Internal Audit Division. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [Staff Report to Reappoint Barbara Kinnison to the Audit Committee](#)

- 7.J.3. Recommendation to approve a grant award for FY 2019-20 for Silver State Fair Housing Council (SSFHC) in the amount of [\$10,000]; approve Resolution necessary for same. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [TMP-3699 Staff Report-Revised Final Manager's Office SSFH FY20 Resolution](#)

- 7.K.1. Recommendation to approve a resolution (R19-065) setting forth fees [estimated to generate an additional \$24,000 in Fiscal Year 2020, and \$48,000 in Fiscal Year 2021], effective January 1, 2020, to be charged and collected for services provided by the Washoe County Regional Medical Examiner's Office. Regional Medical Examiner. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 10/22/2019 - Medical Examiner - Resolution to Set Fees \[\\$24,000\]](#)  
[Fee Schedule Comparison - Medical Examiner](#)  
[Resolution to Set Fees - Medical Examiner](#)

- 7.K.2. Recommendation to approve agreement between Washoe County and Renown Regional Medical Center for performing autopsies in the Washoe County Regional Medical Examiner's Office with estimated annual revenue of [\$5,670] for a period of three years, effective January 1, 2020. Regional Medical Examiner. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 12/10/18 - Medical Examiner - Renown Hospital Autopsy Agreement](#)  
[Medical Examiner - Renown Hospital Autopsy Agreement](#)

**End of Consent Items**

8. Recommendation to acknowledge receipt of the Washoe County Comprehensive Annual Financial Report (CAFR), auditor's report, and report on internal control for the fiscal year ended June 30, 2019 as presented; approve the re-appropriation of [\$29,690,838] for the fiscal year 2020 budget, consisting of [\$11,993,388] for purchase order encumbrances committed in fiscal year 2019 and [\$17,697,450] for spending of restricted contributions and fees; and, authorize the Comptroller to proceed with distribution of the CAFR for public record, as required by law. Comptroller. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [Staff Report CAFR2019](#)  
[CAFR 2020 Reappropriation of 29,690,838](#)

9. Recommendation to approve amendment to the existing agreement between Washoe County and Nevada Donor Network for use of the Washoe County Regional Medical Examiner's Office facility for postmortem tissue donation for a period of three years, with revenues totaling [\$569,964], effective December 10, 2019. Regional Medical Examiner. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 12/10/19 - Medical Examiner - Amendment to Agreement with Nevada Donor Network](#)  
[Medical Examiner - Amendment to Existing Agreement](#)  
[Medical Examiner - Existing Agreement](#)

10. Recommendation to approve sole source purchase of a three-year Enterprise Licensing Agreement for VMware software from Dell, Inc. at a total three-year cost of [\$645,371.51]; with \$335,593.19 due in FY 2019-2020, \$154,889.16 due in FY 2020-2021, and \$154,889.16 due in FY 2021-2022. Technology Services. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 12-10-19 - Staff Report - VMWare ELA Contract Sole Source through Dell](#)  
[BCC 12-10-19 - Dell Quote](#)  
[BCC 12-10-19 - Sole Source Dell - BCC Approved 6-25-19](#)

11. Recommendation to approve the sole source purchase of additional WelcomeVoter Kiosk check-in stations (pollbooks) from VOTEC Corporation for the purpose of carrying out the provisions of Assembly Bill (AB) 345, specifically Automatic Voter Registration (Initiative Petition 1 (IP-1) passed by voters in 2018 as State Ballot Question No. 5) and Same Day Registration in the amount of [\$445,850.00]. State funds appropriated to Washoe County in AB 345, Section 148.8, in the amount of \$740,302.60, will be used for this purchase. Voters. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 12-10-19 Voters Votec Pollbook Purchase \[\\$445,850.00\]](#)  
[Washoe NV WVK Proposal 20191011](#)  
[VotersSoleSourcePurchaseRequestForm VOTEC 11-18-2019](#)  
[VOTEC Washoe County NV VoteSafe contract DRAFT](#)

12. Recommendation to accept two Notice of Subgrant Awards from the State of Nevada Aging and Disability Services Division for the following Older Americans Act Title III Programs: (1) Congregate Meals [\$416,240; match of \$38,663 from ad valorem tax] retroactive from October 01, 2019 through September 30, 2020 for Congregate Meals; and (2) Home Delivered Meals [\$1,061,620.75; match of \$111,487 from ad valorem tax] retroactive from October 1, 2019 through September 30, 2020 for Home Delivered Meals; ratify the authority of the Director of the Human Services Agency to execute the subgrant awards and related documents; and direct the Comptroller to make necessary budget amendments. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 12-10-19 TMP 3675 ADSD Congregate and HDM Meals Grant Award \[\\$1,477,860.75; County Match \\$150,150\]](#)  
[16-000-07-1H1-20 NOSA](#)  
[16-000-04-2H-20 NOSA](#)

13. Recommendation to accept a Notice of Subgrant Award from the State of Nevada Department of Health and Human Services (DHHS) for Title XX in the amount of [\$663,807; no county match] to promote reunification, safety, educational support and normalcy for children in care retroactive from July 1, 2019 through June 30, 2020; ratify the authority of the Director of the Human Services Agency to execute the subgrant award and related documents; and direct the Comptroller's Office to make the necessary budget amendments. Human Services Agency. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [BCC 12-10-19 TMP 3693 Accept DHHS Title XX Grant Award \[\\$663,807; no county match\]](#)  
[DO#1069 Washoe County Human Services Agency](#)

14. Recommendation to accept two Notice of Subgrant Awards from the State of Nevada Division of Public and Behavioral Health (DPBH) to support crisis and jail diversion services provided through a Mobile Outreach Safety Team (MOST Team) to individuals with a mental health condition who have come into contact with law enforcement. First, a renewal of the legislatively approved MOST award in the amount of [\$1,709,550 (\$854,775 per year); no County match] retroactive from July 1, 2019 through June 30, 2021 and second, an additional award funded through State Liquor Taxes to support Governor Sisolak's initiative for 24/7 operations, in the amount of [\$246,002; no County match] retroactive from July 1, 2019 through June 30, 2020; ratify the authority of the Director of the Human Services Agency to execute the subgrant awards and related documents; and direct the Comptroller's Office to make the necessary budget amendments. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 12-10-19 TMP 3562 Accept FY20-21 MOST and FY20 additional MOST award \[\\$1,955,552; no County Match\]](#)  
[MOST agreement Subaward Packet 10-2-2019](#)  
[HD 17165 Washoe County MOST final](#)

15. Recommendation to approve the resolution to augment the Capital Improvements Fund in the amount of [\$3,133,110.66] and the Parks Capital Projects Fund in the amount of [\$744,482.00] to increase expenditure authority for capital projects for fiscal year 2020; and direct the Comptroller to make the appropriate budget amendments. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [FY20 Capital Funds Augmentation](#)  
[FY20 Capital Funds Augmentation Resolution](#)

16. Recommendation to hold discussion with possible approval of the Washoe County Traffic Calming & Traffic Engineering Request Policy to provide Washoe County residents with a process for requesting traffic calming or traffic engineering / operational measures related to speeding, pedestrian and driver safety, and traffic volumes. Community Services. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 12-10-19 Staff Report Traffic Calming Policy.rev1](#)  
[BCC 12-10-19 Washoe County Traffic Calming Measures Policy](#)

17. Recommendation to approve a funding increase for the Agreement for Professional Consulting Services between Washoe County and NCE, Inc., [increasing the contract amount by \$70,200.00 for a total contract amount of \$170,192.00] to continue the Washoe County 2019 Inspection and Support Services Project. Community Services. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 12-10-19 - Staff Report - NCE Amendment](#)

18. Recommendation to: (1) award a bid and approve the Agreement to the lowest responsive, responsible bidder for the 911 Parr - Housing Unit (HU) 4 Roof Replacement Project [staff recommends D & D Roofing and Sheet Metal, Inc., in the amount of \$319,790]; and if awarded, (2) approve the purchase of roofing materials from Garland, DBS [in the amount of \$185,937.95] utilizing Cobb County Georgia Bid No. 14-5903 pursuant to the joinder provision of NRS 332.195; and (3) approve a separate \$20,000 project contingency fund and \$7,500 allowance for snow removal [for a total project amount of \$553,227.95]. Community Services. (Commission District 3.) FOR POSSIBLE ACTION

**Attachments:** [BCC 12-10-19 - Staff Report HU4](#)  
[BCC 12-10-19 - Construction Agreement Parr HU 4](#)  
[BCC 12-10-19 - HU 4 Roof - Insurance - Attachment 1](#)

19. Discussion and possible direction to staff to pursue: 1) the development of the framework for a memorandum of understanding between Washoe County and the City of Reno establishing the rights and responsibilities for the conveyance, treatment and effluent management of waste water flows from new development in all service territories; 2) the development of the framework to exchange existing sanitary sewer customers between Washoe County and the City of Reno based on their location within the respective jurisdictions' service territory; 3) the development of alternative effluent management strategies in the South Truckee Meadows with a focus on commodity rate modifications in conjunction with long-term commitments through user agreements; and, 4) the coordination of the existing operational baseline with associated recommendations for possible future operational strategies of the Washoe County and City of Reno waste water treatment facilities located in the North Valleys. Community Services. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 12-10-19 - Staff Report Sewer Discussion](#)

20. Public Hearing: Appeal of the September 5, 2019 denial by Washoe County Board of Adjustment of Administrative Permit Case Number WADMIN19-0014 for De La Montanya Winery.

The proposed project seeks to allow for a winery use type on two parcels located at 16435 and 16445 Bordeaux Drive (APNs: 047-162-21; 047-162-19) which is in the Forest Area Plan, located outside of the Montreux neighborhood, adjacent to Mt. Rose Highway.

The property is within a Low Density Suburban (LDS) regulatory zone. The winery will consist of a tasting room, and associated vineyards on 2 parcels totaling 2 acres. The permit would generally include (1) the sale and tasting of wine, (2) the production of wine, (3) crop production related to the associated vineyards, and (4) parking for customers and employees.

The property owners and appellants are Dennis and Tina De La Montanya. The board may affirm, reverse or modify the decision of the Board of Adjustment. In doing so, the Board may remand the matter back to the Board of Adjustment with instructions, or may directly grant all or part of the appeal and approve the administrative permit. Community Services. (Commission District 2.) FOR POSSIBLE ACTION

**Attachments:**    [BCC 12-10-19 - WADMIN19-0014 Appeal De La Montanya Winery](#)  
[BCC 12-10-19 - Attachment A - Appeal Application](#)  
[BCC 12-10-19 - Attachment B - BOA Action Order](#)  
[BCC 12-10-19 - Attachment C - BOA Minutes](#)  
[BCC 12-10-19 - Attachment D - BOA Staff Report](#)  
[BCC 12-10-19 - Attachment E - Conditions of Approval](#)

21. Public Hearing: Master Plan Amendment Case Number WMPA19-0004 (Bennington Court) to adopt an amendment to the Forest Area Plan, a component of the Washoe County Master Plan, to change the master plan category on five (5) parcels (APNs 046-151-05, 046-153-08, 046-153-09, 046-153-10, and 046-161-09) totaling ±8.34 acres, from Open Space (OS) to Suburban Residential (SR) for owners St. James's Village, Inc. and David Houston. If adopted, the master plan amendment will take effect after a determination of conformance with the Truckee Meadows Regional Plan by the Truckee Meadows Regional Planning Commission.

AND

Regulatory Zone Amendment Case Number WRZA19-0003 (Bennington Court) to adopt, subject to final approval of the associated master plan amendment and a favorable conformance review by the regional planning authorities, an amendment to the Forest Regulatory Zone Map, a component of the Forest Area Plan, to change the regulatory zone on these same five (5) parcels (APNs 046-151-05, 046-153-08, 046-153-09, 046-153-10, and 046-161-09) totaling ±8.34 acres, from OS to Low Density Suburban (LDS) (1 dwelling unit/acre) for owners St. James's Village, Inc. and David Houston.

AND

If approved, authorize the Chair to sign the resolutions to that effect. Community Services. (Commission District 2.) FOR POSSIBLE ACTION

**Attachments:** [BCC 12-10-19 - Staff Report - WMPA19-0004 and WRZA19-0003](#)

[BCC 12-10-19 - Attachment A - MPA Resolution](#)

[BCC 12-10-19 - Attachment B - RZA Resolution](#)

[BCC 12-10-19 - Attachment C - PC MPA Resolution](#)

[BCC 12-10-19 - Attachment D - PC RZA Resolution](#)

[BCC 12-10-19 - Attachment E - PC Staff Report](#)

[BCC 12-10-19 - Attachment F - PC Minutes 10-1-19](#)

[BCC 12-10-19 - Staff Presentation](#)

22. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
23. Commissioners'/County Manager's announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

## Adjournment



Various boards/commissions the Washoe County Commissioners may be a member of or liaison to:

Chair Hartung

Community Homelessness Advisory Board (alternate)  
Nevada Association of Counties Board of Directors  
Regional Transportation Commission  
Truckee Meadows Regional Planning Agency Governing Board  
Truckee Meadows Water Authority Board  
Truckee River Flood Management Authority  
Washoe County Investment Committee  
Washoe County Stadium Authority  
Washoe-Storey Conservation District (alternate)  
Western Regional Water Commission

Vice-Chair Lucey

Community Homelessness Advisory Board  
Economic Development Authority of Western Nevada (EDAWN) (alternate)  
Nevada Association of Counties Board of Directors (NACO)  
Regional Transportation Commission  
Reno-Sparks Convention & Visitors Authority  
Tahoe Regional Planning Agency Governing Board (alternate)  
Tahoe Transportation District Board of Directors (alternate)  
Tahoe Transportation Commission (alternate)  
Truckee Meadows Water Authority (alternate)  
Truckee River Flood Management Authority (alternate)  
Washoe County Investment Committee  
Washoe County Legislative Liaison  
Washoe County School District Capital Funding Protection Committee  
Washoe County School District Oversight Panel  
Washoe County Stadium Authority (alternate)  
Western Regional Water Commission

Commissioner Berkbigler

Community Homeslessness Advisory Board  
EDAWN (Economic Development Authority of Western Nevada) (liaison)  
Nevada Tahoe Conservation District Board of Supervisors  
Tahoe Prosperity Center Board of Directors  
Tahoe Regional Planning Agency Governing Board  
Tahoe Transportation District Board of Directors  
Tahoe Transportation Commission  
Truckee Meadows Regional Planning Agency Governing Board  
Truckee Meadows Water Authority Board (alternate)  
Truckee River Flood Management Authority (alternate)  
Washoe County District Board of Health  
Washoe County Stadium Authority

Commissioner Jung

Nevada Works (alternate)  
Statewide Partnership on Opioid Crisis  
Truckee Meadows Water Authority Board (alternate)  
Truckee River Flood Management Authority (alternate)  
Washoe County Criminal Justice Advisory Committee  
Washoe County Internal Audit Committee  
Washoe County Legislative Liaison  
Washoe County Open Space and Regional Parks Commission  
Washoe County Senior Services Advisory Board Liaison  
Washoe County Stadium Authority

Commissioner Herman

Nevada Association of County Board of Directors (alternate)  
NevadaWorks  
State Land Use Planning Advisory Council (SLUPAC)  
Truckee Meadows Regional Planning Agency Governing Board  
Truckee Meadows Water Authority Board  
Truckee River Flood Management Authority  
Verdi Television District (Liaison)  
Vya Conservation District  
Washoe County Animal Services Advisory Board  
Washoe County Debt Management Commission  
Washoe County Internal Audit Committee (alternate)  
Washoe County Senior Services Advisory Board Liaison (alternate)  
Washoe County School District Capital Funding Protection Committee  
Washoe County School District Oversight Panel  
Washoe County Stadium Authority (alternate)  
Washoe-Storey Conservation District  
Western Nevada Development District  
Western Regional Water Commission