

**BOARD OF COUNTY COMMISSIONERS  
WASHOE COUNTY, NEVADA**

TUESDAY

10:00 A.M.

JULY 24, 2018

PRESENT:

**Marsha Berkbigler, Chair**  
**Kitty Jung, Vice Chair**  
**Bob Lucey, Commissioner**  
**Jeanne Herman, Commissioner**

**Nancy Parent, County Clerk**  
**John Slaughter, County Manager**  
**Paul Lipparelli, Deputy District Attorney**

ABSENT:

**Vaughn Hartung, Commissioner**

The Washoe County Board of Commissioners convened at 10:01 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

County Manager John Slaughter announced Agenda Item 11, Public Comment, would happen directly after Agenda Item 7.

**18-0543      AGENDA ITEM 3 Introduction of new Washoe County Employees.**

John Slaughter, County Manager, asked the following employees to introduce themselves to the Board:

Samantha Pierce, Manager's Office  
Korynna Rubio, Human Services Agency  
Roosevelt Wilkins, Human Services Agency  
Brittney Osborn, Health Department  
Tyler Henderson, Health Department  
Kristen deBraga, Health Department  
Danielle St. Germaine, Community Services Department  
Tammy Jennings, Animal Services  
Sharolyn Wilson, Comptroller's Office  
Jenny Perry, Comptroller's Office  
Brian Pereira, Community Services Department  
Lori Fralick, District Attorney's Office

There was no public comment or action taken on this item.

- 18-0544**     **AGENDA ITEM 4** Presentation of Excellence in Public Service Certificates honoring the following Washoe County employees who have completed essential employee development courses.

County Manager John Slaughter stated Excellence in Public Service was a series of programs designed to support employee development and performance. Completion of a course took more than two years and it demonstrated an employee's commitment to continuous personal and professional improvement.

Mr. Slaughter recognized the following employees:

**Promote Yourself! Mini Certificate Program**

Casey Berry, Human Services Agency  
Brenna Bull, District Attorney's Office  
Cecily Small, Library  
Denise Viss, Library

**Essentials of Management Development**

Beau Duc, Community Services Department  
Linda Gabor, Health Department  
Pamela Larsen, Library  
Tara Goodsell, Human Services Agency  
Christina Felix, District Attorney's Office

Chair Berkbigler commented the Board of County Commissioners was nothing without a strong staff.

There was no public comment or action taken on this item.

- 18-0545**     **AGENDA ITEM 5** Appearance: Gabrielle Enfield, Grants Administrator Washoe County Manager's Office and Mojra Hauenstein, Division Director Washoe County Planning & Building. Presentation and update on the Washoe ArTrail project, an Our Town project with support from the National Endowment for the Arts.

Grants Administrator Gabrielle Enfield reminded the Board they approved the Washoe ArTrail project in September of 2017. She conducted a PowerPoint presentation and reviewed slides with the following titles: Washoe ArTrail; Vision; How it came together; With a little help...; and Project Components.

Ms. Enfield explained the trail started at Crystal Peak Park, traveled through Pyramid Lake Paiute tribal land, and continued to the Black Rock Desert. She anticipated the trail would draw residents from the cities to participate in the culture of

Washoe County, as well as connect rural residents to economic and cultural features of the County.

Ms. Enfield said the initial visions of the project were economic development and a focus on positive migration for Gerlach. She showed a map of the trail, a copy of which was placed on file with the Clerk. She remarked the project strengthened the community by connecting urban residents to rural residents in Gerlach and Pyramid Lake. She said there was an opportunity for collaboration with arts organizations, other local governments, and tribes; communities even identified potential sites. She mentioned the project sought to celebrate the uniqueness of Washoe County and its history. She commented the project expanded on the arts culture of the Burning Man event, which was the largest arts event in the world.

Ms. Enfield stated the National Endowment for the Arts (NEA) Our Town Grant focused on projects which exemplified the uniqueness of their communities, and supported projects which integrated arts and culture to strengthen communities by advancing economic development. She noted one condition of the grant was having an arts and culture partner, which in this case was Burning Man. She added Burning Man assisted in the design of the project, helped develop the proposal, conducted the artist selection process, and framed out the community engagement. She praised the partnership.

Ms. Enfield mentioned many ArTrail partners were landowners of sites along the trail. She said the partner organizations' sites were expected to be on the trail once more formal confirmation was received. She pointed out the trail featured existing historical, artistic, and cultural sites. New art would be located at Crystal Peak Park and in Gerlach which was chosen because it was iconic, unique, and it provided visitors with an experience.

Division Director of Washoe County Planning & Building Mojra Hauenstein reviewed slides with the following titles: New Art Crystal Peak (3 slides); New Art Gerlach (3 slides); Art, Culture, Historic (2 slides); and The App.

Ms. Hauenstein said the award for the new art installations was won by a local group of artists, the ROAM Collective. Included in that group were artists, geographers, and engineers who really knew Washoe County. She explained the art was made with rammed earth sourced from local soil. She went over aspects of the two art installations including the dimensions, artistic features, and some experiences a visitor might have. She reviewed several of the sites along the ArTrail and stated the purpose was to promote and educate people throughout the trail.

Ms. Hauenstein thanked Technology Services, whose app gamified the ArTrail by allowing people to contribute directly to the archives. She said the app appealed to every generation and she felt the project would bring people into rural Nevada to experience the beautiful existing artwork.

Ms. Enfield indicated several communities hosted story circles where community members shared personal experiences, local legends, and histories; some of these were available on ArTrail's website and would be included in the app. She noted the opening event planned for June 2019 would include community events for walking, biking, and driving. She mentioned there was great commitment from the County Commissioners, County Manager John Slaughter, Assistant County Manager Dave Solaro, and Technology Services Chief Information Officer Craig Betts.

Chair Berkbigler thanked them for the presentation and praised the artwork.

Commissioner Jung indicated she would make a request for a future agenda item for Washoe County to become a regional leader in art projects, and not only in urban areas. She asked whether the County was applying for more funds within the grant. Ms. Enfield answered they would reapply for different projects but they were focusing on making this project a success.

Commissioner Jung commended the project and staff for working on it.

**18-0546**     **AGENDA ITEM 6** Appearance: Nancy Leuenhagen, Washoe County Communications Director. Presentation and update on Washoe 311.

Communications Director Nancy Leuenhagen conducted a PowerPoint presentation and reviewed slides with the following titles: Service Requests; Building Infrastructure; One Washoe Connected; Public Outreach Communication Plan; Future Outreach Includes; Real People; and Key to Our Success.

Ms. Leuenhagen explained Washoe 311 was established in July of 2016. She indicated the first year they processed more than 6,000 requests, and over 8,000 the second year. In 2018 they averaged over 200 requests a week, with the week of the primary election topping out at 312 requests. She said throughout that growth they implemented a comprehensive outreach plan including integrating into the communications division in January.

Ms. Leuenhagen stressed the importance of building a strong infrastructure and said every aspect of a non-emergency request generated a tremendous volume of information. Much of that was organized into a database. She noted technology infrastructure was a large component, and they accomplished this with employee education and standardized reporting. She added they sent reports to 22 agencies the prior week. She explained they met with representatives from 911 to make them aware of the purpose of the Washoe 311 service to offload some of the calls 911 received. She lauded the training program and said they trained the Community Service Department on their software. She showed a video about Washoe 311 made specifically for County employees.

Ms. Leuenhagen stated the capacity in the call center drove the speed of the marketing. She remarked all County vehicles would be branded with the 311 logo over the following year. She pointed out the media launch was covered by their television affiliates and by Hispanic media outlets. Bags were distributed at employee events such as the Walk with Washoe series.

Ms. Leuenhagen said they designed a communications plan that included more robust outreach and they would examine the metrics of each campaign to understand the effects of that outreach. She reviewed the timeline of the monthly outreach planned for the future. She showed a public service announcement and said it was the first of a series they planned to release. She thanked SoSu TV for being a great partner.

Ms. Leuenhagen summarized Washoe 311 significantly improved their citizen access, sped up the process of issue resolution, and captured County-wide institutional knowledge. She commented staff was very invested in the process. She introduced and praised team members Cecilia Cortes, Maria Alvarado and thanked Joshua Andreasen, Tammy Cummings, and Amy Ventetuolo.

Commissioner Jung suggested submitting the program to be considered for awards with organizations such as the National Association of Counties. She said the database of knowledge resulted in consistent answers, which taxpayers appreciated. She thanked the team and encouraged Ms. Cortes and Ms. Alvarado to run for office since they had tremendous knowledge of all aspects of the County. She thanked County Manager John Slaughter for investing in the program.

Chair Berkbigler said she sent requests to Washoe 311 and the citizens received responses immediately. She stated the service was beneficial to the County.

Commissioner Jung pointed out not a single Commissioner utilized Washoe 311 and she pledged she would start sending requests to 311 to amass and track greater data.

**18-0547**      **AGENDA ITEM 7** Appearance: Quinn Korbulic, IT Manager, Washoe County Technology Services. Presentation and progress update on Nevada Shared Radio System.

IT Manager Quinn Korbulic conducted a PowerPoint presentation and reviewed slides with the following titles: NSRS History; System Map; Project Phases; Project Phases – Phase 2; Project Phases – Phase 3; New System Benefits and Features; and Questions.

Mr. Korbulic indicated NV Energy, The Nevada Department of Transportation (NDOT), and Washoe County had prepared for a few years to replace the current Nevada Shared Radio System (NSRS). Washoe County partnered with the two companies in 2000 to build out its portion of the system. He stated the manufacturer

announced in 2017 it would no longer support software or manufacture hardware for the current system. While Washoe County only owned 11 sites, it made up more than 35 percent of the users and as much as 50 percent of the radio traffic.

Mr. Korbolic said the analysis of migrating the NSRS provided baselines for technology and cost, and strengthened the cooperation between the three entities. Among the benefits were economies of scale, the ability to attract the best vendors to replace the system, and cost savings. He noted the contract signed in May 2017 by the three entities put into place the governance structure recommended by the governance report, and it mandated that each agency operated and maintained the radio system to public safety standards. It ensured any user statewide could use the radio system on demand. After the contract was signed, NDOT released the radio system replacement request for proposal (RFP). Mr. Korbolic noted NDOT was integral in the RFP process by releasing the RFP and running the proposal review process. As a result, NDOT sent Harris Corporation a letter of intent in February 2018 to negotiate a contract with them. He added the contract was expected to be completed within a month. He mentioned Phase 3 of the process would begin after contract negotiations were completed.

Mr. Korbolic explained the current system had the capacity for 16,000 users and the system was already at that cap. He provided an example of the Reno Police Department needing to redistribute radios if they wanted to add a new user. He remarked the current system only allowed for the purchase of end user equipment from one company while the Project 25 (P25) Standard would allow for the purchase from any vendor that was P25 compatible. He stated Washoe County had outgrown the current system since there were areas of no coverage and other areas with degraded coverage. They intended to retrofit existing sites or add new green field sites to cover those areas. He reiterated the current system would have no support from the manufacturers nor would there be the ability to buy new system parts.

Mr. Korbolic concluded by saying he was looking forward to completing contract negotiations with Harris Corporation and building the system, which he said would be the public safety radio backbone statewide for 10 to 20 years.

Chair Berkbigler opined the new system would be an improvement over the current system. Commissioner Lucey added his thanks to the IT department and remarked their work saved millions of dollars.

**18-0548**      **AGENDA ITEM 11** Public Comment.

Mr. Tom Prentice, Vice Chair of the Warm Springs Rural Citizens Advisory Board, responded to an email by Alice McQuone from the Community Services Department, a copy of which was placed on file with the Clerk. He expressed dismay at the decision made at a prior meeting regarding the Newells. He felt any action other than a refund of the original owners' money with interest was inconsistent with the contract agreed to by Washoe County. He alleged there was nothing in the contract that allowed the County to give the money to any other party. He opined the capital improvement plan

cited in the email contractually required the use of a separate interest-bearing account. He stated it would be a great comfort to the Newells to have that money returned. He hoped the Board would reconsider its actions.

Ms. Tammy Holt-Still pointed out Washoe 311 was not currently working properly. She announced the Desert Research Institute would do a study in Lemmon Valley. She stated a pump had been removed from Arkansas Drive even though water from the lake was approaching residents. She expressed frustration at the management of flooding issues in the area.

Ms. Karen Rudd, Executive Director of the American Heart Association (AHA), said the organization's mission was to reduce death and disability from cardiovascular disease and to improve the health of Americans. She stated heart disease was the primary cause of death in the County, and strokes were the leading cause of long-term disability. The AHA partnered with the Washoe County School District by providing programs for all school levels which stressed good nutrition and lifestyle habits. It provided culinary programs for high school students as well as CPR training. She said they provided seniors in the County with nutrition education and physical activities to keep them healthy. She promoted the Northern Nevada Heart & Stroke Walk event on September 16 which would be attended by almost 100 companies.

Ms. Katherine Snedigar claimed it was against Nevada Revised Statute to declare 40-acre parcels in Palomino Valley to be residential properties. She requested a copy of an agreement between Washoe County and the State allowing the County to do so. She expressed frustration about code enforcement in the area and said the area did not have fire or police protection.

Chief Deputy County Clerk Jan Galassini noted she would place an email from Elise Weatherly on file.

**18-0549**     **AGENDA ITEM 8** Acknowledge receipt the National Association of Counties' 2018 Achievement Award for the Washoe Leadership Program. Manager. (All Commission Districts.)

County Manager John Slaughter noted he attended a National Association of Counties awards luncheon where Washoe County was recognized with two awards. He indicated the Washoe Leadership Program was an employee-led engagement program and more than 100 employees were directly associated with the six committees. Thousands of employees had engaged in various activities within the program.

On the call for public comment, Ms. Tammy Holt-Still played a video on her phone of Commissioner Lucey speaking about the safety of citizens and expressed frustration about the leadership of the County with regard to flooding in Lemmon Valley.

**18-0550**      **AGENDA ITEM 9** Acknowledge receipt the National Association of Counties' 2018 Achievement Award for the Washoe Impact Awards. Manager. (All Commission Districts.)

County Manager John Slaughter indicated the Washoe County Impact Awards replaced the State of the County event and focused on recognizing the impact of County employees. He admitted the Impact Awards could only recognize four programs but he was proud that the National Association of Counties recognized the Impact Awards' achievement.

Chair Berkigler stated it was a great honor to be recognized.

**18-0551**      **AGENDA ITEM 10** Acknowledge receipt of the Center for Digital Government Survey, in partnership with National Association of Counties (NACO) recognition as a 2018 leader in Washoe's technology efficiency, collaboration, and disaster response practices. Technology Services. (All Commission Districts)

County Manager John Slaughter mentioned he did not have the certificate for this item but it recognized the Technology Services department for their work. He added technology in the County was vast, varied, and complicated, and staff did a wonderful job. Chair Berkigler added her thanks.

### **PROCLAMATIONS**

**18-0552**      **13A** Proclamation of gratitude to Jeremy Bosler for his service to our community, our criminal justice system, and to the Washoe County organization.

County Manager John Slaughter read and presented the Proclamation to Jeremy Bosler.

Chair Berkigler stated Mr. Bosler did a fabulous job for the County and its residents.

Mr. Bosler thanked Mr. Slaughter for the Proclamation and noted his job was a huge undertaking which could not be accomplished without the support of the Board and many County departments. He highlighted the partnership between the Public Defender's Office (PDO) and the University of Nevada Reno's social work and criminal justice departments, where students were placed at the jail to perform interviews and risk assessments. He noted the PDO ran a law school internship program for the past 11 years which supported the William S. Boyd School of Law. He remarked the PDO helped create the model family court and he lauded the efforts to put forth pre-trial release mechanisms. He listed several other programs and achievements of the department.

Mr. Bosler noted the PDO sued the District Court and the District Attorney's office to shut down the early case resolution program. He mentioned his office was one of the first to install a little free library that provided books to children. He commended the staff of the PDO and announced it had the most gender diverse and racially diverse staff in its history. He praised the Board's decision to appoint John Arrascada as the new Public Defender and he felt Mr. Arrascada would do a great job. He thanked the Board for the honor of being the Public Defender.

### **DONATIONS**

- 18-553**      **14A1** Accept cash donations to Washoe County Human Services Agency: (1) in the amount of [\$3,060.00] retroactive for the period May 1, 2018 through June 30, 2018; and (2) in the amount of [\$1,085.00] retroactive for the period of May 1, 2018 through June 30, 2018 dedicated to the Washoe County Human Services Agency Family Engagement Center; and direct the Comptroller's Office to make the appropriate budget amendments. Human Services Agency. (All Commission Districts.)
- 18-554**      **14A2** Accept cash donations to Senior Services in the amount of [\$3,378.90] retroactive for the period May 1, 2018 to June 30, 2018 and direct the Comptroller to make the appropriate budget amendments. Human Services Agency. (All Commission Districts.)

There was no public comment on the donations listed above.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion duly carried on a vote of 4-0 with Commissioner Hartung absent, it was ordered that Agenda Items 14A1 to 14A2 be accepted.

### **CONSENT AGENDA ITEMS – 15A THROUGH 15E2**

- 18-0555**      **15A** Approval of minutes for the Board of County Commissioner's regular meetings of June 19, 2018 and June 26, 2018. Clerk. (All Commission Districts.)
- 18-0556**      **15B** Approve roll change requests, pursuant to NRS 361.765 and/or NRS 361.768, for errors discovered on the 2016/2017 and 2017/2018 secured tax roll and authorize Chair to execute the changes described in Exhibit A and direct the Washoe County Treasurer to correct the error(s). [cumulative amount of decrease to all taxing entities \$14,152.93]. Assessor. (Commission Districts 1, 2 & 3.)
- 18-0557**      **15C** Approve to accept a Violence Against Women Act (VAWA) grant to the District Attorney's Office in the amount of \$70,000 (\$23,333.33 required match), from the Nevada Office of Attorney General (AG) to provide counseling services at the Washoe County Child Advocacy Center

(WCCAC) and supplies related to the program; retroactive from July 1, 2018 through June 30, 2019. Direct the Comptroller to make the necessary budget amendments. District Attorney. (All commission Districts.)

- 18-0558**      **15D1** Approve a resolution to sponsor an amendment to the 2012 Truckee Meadows Regional Plan, pursuant to NRS 278.0272(7), to amend the Electrical Utility Corridors South map, to include: (1) a new 300 MW substation and NV Energy switching station located at 21505 Reno Technology Park West; (2) a new utility corridor for a 120kV overhead transmission lines from the proposed substation to the existing NV Energy Pah Rah switching station located within the Reno Technology Park; and (3) a new utility corridor for a 120kV overhead transmission line from the proposed substation to the NV Energy Patrick Substation south of I-80, on the south side of the Truckee River in Storey County; this amendment is necessary to support the continued expansion of the Apple Data Center in the Reno Technology Park, in East Truckee Canyon. (APNs 084-191-07, 084-110-20 and 29) (Apple Inc., applicant); and, if approved, authorize the Chair to execute the resolution sponsoring the proposed amendment. Community Services (Commission District 4.)
- 18-0559**      **15D2** Approve an Amendment to the Intergovernmental Agreement between Washoe County and the Sun Valley General Improvement District Regarding Transfer of Ownership of Certain County Parks, to identify responsibilities of Washoe County and Sun Valley General Improvement District associated with the Sidehill Detention Facility Dam located within Sun Valley Community Park (APN 085-211-03). Community Services. (Commission District 3.)
- 18-0560**      **15E1** Approve a Fiscal Year 2019 cost of living adjustment of two and one-half percent (2.5%) to the base wage of the Incline Constable effective retroactive to July 1, 2018 [estimated fiscal impact of \$2,390]. Human Resources. (Commission District 1.)
- 18-0561**      **15E2** Approve the revised Pro Tem Justice of the Peace panel for the Justice Courts pursuant to NRS 4.032; and, approve same to serve as a list of potential Administrative Enforcement Code hearing officers pursuant to Washoe County Code 125.225 and approve change in process to allow current panel members to remain on list without re-applying. Human Resources. (All Commission Districts.)

There was no public comment on the Consent Agenda Items listed above.

On motion by Commissioner Lucey, seconded by Commissioner Herman, which motion duly carried on a vote of 4-0 with Commissioner Hartung absent, it was ordered that Consent Agenda Items 15A through 15E2 be approved. Any and all Resolutions or Interlocal Agreements pertinent to Consent Agenda Items 15A through 15E2 are attached hereto and made a part of the minutes thereof.

**BLOCK VOTE – 17 THROUGH 23**

**18-0562**      **AGENDA ITEM 17** Recommendation and possible action to approve an appointment of Denise Jacobsen to the Washoe County Audit Committee to fill a one-year term beginning August 1, 2018 and ending July 31, 2019. Manager. (All Commission Districts.)

There was no response to the call for public comment.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion duly carried on a vote of 4-0 with Commissioner Hartung absent, it was ordered that Agenda Item 17 be approved. See Agenda Item 23 for an explanation of the technical issues related to this vote.

**18-0563**      **AGENDA ITEM 18** Recommendation to approve the sole source purchasing request and expenditures in excess of \$100,000 to Lodox Systems North America, LLC, and allow the Chief Medical Examiner & Coroner to sign the contract for the purchase of a digital radiography (X-Ray) system and supporting software, hardware, installation, and service for use in the Regional Medical Examiner’s Office. Regional Medical Examiner. (All Commission Districts.)

There was no response to the call for public comment.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion duly carried on a vote of 4-0 with Commissioner Hartung absent, it was ordered that Agenda Item 18 be approved and allowed. See Agenda Item 23 for an explanation of the technical issues related to this vote.

**18-0564**      **AGENDA ITEM 19** Recommendation to approve: (1) the purchase of three new replacement 66,000 GVWR Truck Cabs/Chassis from Velocity Truck Center, 1550 E. Greg St., Sparks, NV 89431 [\$119,137.00] utilizing Washoe County Bid #3007-17; and (2) the purchase of three new additional Williamsen-Godwin dump truck bodies each equipped with a hydraulics and tarping system, Henke HXC-2000 V-Box spreader and Henke reversible snow plow from Enoven Truck Body & Equipment, 2904 Duluth St., West Sacramento, CA 95691 [\$120,175.00] utilizing State of Nevada Bid No. 8548 pursuant to the joinder provision of NRS 332.195. Community Services. (All Commission Districts.)

There was no response to the call for public comment.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion duly carried on a vote of 4-0 with Commissioner Hartung absent, it was ordered that Agenda Item 19 be approved. See Agenda Item 23 for an explanation of the technical issues related to this vote.

**18-0565**      **AGENDA ITEM 20** Recommendation to approve an Agreement for Professional Consulting Services between Washoe County and the Board of Regents, Nevada System of Higher Education, on behalf of University of Nevada, Department of Civil and Environmental Engineering commencing July 24, 2018 through December 31, 2019, to provide research and technical assistance to achieve treatment goals at the South Truckee Meadows Water Reclamation Facility [\$298,694]. Community Services. (Commission District 2.)

There was no response to the call for public comment.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion duly carried on a vote of 4-0 with Commissioner Hartung absent, it was ordered that Agenda Item 20 be approved. See Agenda Item 23 for an explanation of the technical issues related to this vote.

**18-0566**      **AGENDA ITEM 21** Recommendation to approve the sole source exemption and purchase of consumables from Life Technologies at approximate cost of [\$210,000.00] annually. Sheriff. (All Commission Districts)

There was no response to the call for public comment.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion duly carried on a vote of 4-0 with Commissioner Hartung absent, it was ordered that Agenda Item 21 be approved. See Agenda Item 23 for an explanation of the technical issues related to this vote.

**18-0567**      **AGENDA ITEM 22** Recommendation to authorize to amend a Joinder Contract to purchase additional Body Worn Cameras (BWC), investigative licenses, and Computer Aided Dispatch (CAD) licenses to streamline data entry. Estimated expenditures are an additional [\$254,350.50] for the contract term. If approved, authorize Purchasing and Contractors Manager to execute all relevant contract documents and agreements. Sheriff. (All Commission Districts.)

There was no response to the call for public comment.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion duly carried on a vote of 4-0 with Commissioner Hartung absent, it was ordered that Agenda Item 22 be authorized and approved. See Agenda Item 23 for an explanation of the technical issues related to this vote.

**18-0568**      **AGENDA ITEM 23** Recommendation to approve the Forensic Support Services Agreements between Washoe County on behalf of Washoe County Sheriff's Office and various Local Law Enforcement Agencies: Board of Regents-UNR \$19,964; Carlin Police Department \$6,771; Carson City Sheriff's Office \$108,329; Fallon Police Department \$32,160; Lyon Co Sheriff's Office \$126,731; and West Wendover Police Department \$29,513 for Forensic Laboratory Analysis Service fees for the retroactive term of July 1, 2018 to June 30, 2019 with a total income of [\$323,468.00]. Sheriff. (All Commission Districts)

There was no response to the call for public comment.

Deputy District Attorney Paul Lipparelli made clarifying statements about the vote as displayed on the VoteCast system, since the vote was inaccurate due to technological issues. The block vote for Agenda Items 17 through 23 was retaken.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion duly carried on a vote of 4-0 with Commissioner Hartung absent, it was ordered that Agenda Item 23 be approved.

**18-0569**      **AGENDA ITEM 16** Approve updates to Washoe County Audit Committee Charter. Manager. (All Commission Districts.)

Samantha Pierce, Internal Auditor with the Manager's Office, drew the Board's attention to the updated charter for the audit committee in the staff report. She indicated it had not been updated since 2010 and it required updates to bring it into compliance with County Code. She explained language was added on term limits to align it with County Board policy. The second change was requiring an odd number of voting members to prevent tie votes while keeping the requirement of having at least three voting members. She noted the Committee consisted of Commissioner Jung, Barbara Kinnison, and Denise Jacobsen as voting members and County Manager John Slaughter as a non-voting member. She said the final change was removal of the language that put the responsibility to evaluate and select the internal auditor on the Committee since code dictated it was the responsibility of the County Manager. Other changes were minor and did not affect the overall intent of the charter.

There was no response to the call for public comment.

On motion by Commissioner Lucey, seconded by Commissioner Herman, which motion duly carried on a vote of 4-0 with Commissioner Hartung absent, it was ordered that Agenda Item 16 be approved.

**18-0570**      **AGENDA ITEM 24** Introduction and first reading of an ordinance amending Washoe County Code Chapter 2 by adopting Supplement Number 14 to the Washoe County Code and all clerical and technical corrections made therein; and if supported, set the public hearing for second reading and possible adoption of the ordinance on August 28, 2018. District Attorney. (All Commission Districts.)

Chief Deputy Clerk Jan Galassini read the title for Bill No. 1808.

There was no response to the call for public comment.

Bill No. 1808 was introduced by Commissioner Lucey, and legal notice for final action of adoption was directed.

**18-0571**      **AGENDA ITEM 25** Presentation, discussion and possible action to give direction to staff regarding the purpose, role, legal authorities, and case load of the Washoe County Planning Commission and the Washoe County Board of Adjustment. Community Services. (All Commission District.)

County Manager John Slaughter noted several Commissioners had requested this item and introduced Planning Manager Trevor Lloyd.

Mr. Lloyd conducted a PowerPoint presentation and reviewed slides with the following titles: Overview of Planning Commission; State Law Requirements – PC; Planning Commission Responsibilities; Additional PC Responsibilities; PC Word Load and Meeting Time (2 slides); Overview of Board of Adjustment; State Law Requirements – BOA; BOA Responsibilities; BOA Work Load and Meeting Time (2 slides); and Questions.

Mr. Lloyd noted only about five percent of cases were appealed to the Planning Commission (PC). He pointed out the PowerPoint presentation did not capture hours spent by the PC reviewing reports, applications, or performing site visits. He stated the Board of Adjustment (BOA) saw more appeals than the PC due in part to the nature of the applications received by the BOA; variances required stringent findings in order to be granted. Like the PC, the BOA spent significant time outside of meetings preparing for those meetings, reviewing applications, and performing site visits. He explained staff worked closely with the PC and the BOA and he noted the boards' commitment and dedication to performing their duties to make Washoe County a better place.

On the call for public comment, Ms. Tammy Holt-Still waived her opportunity to speak.

Ms. Katherine Snedigar stated her area had only one Citizens Advisory Board (CAB) meeting, at which Planning Manager Bob Webb responded there was no way to enforce guidelines for the Warm Springs Special Plan Area (SPA). She claimed it was a flood area and part of the area plan required homes to be elevated above grade,

which was not the case. She suggested not issuing licenses if homes were not built to those standards regarding flood control. She asked how the Board would handle flooding issues if insurance companies refused to pay.

Commissioner Lucey stated he saw the benefit of the PC and BOA in certain aspects but recognized there were disjointed discussions. He said the Commission districts appointed members to serve on both boards, but he admitted while efficiency was gained in this process, the same conclusions were not always reached. He noted there were discussions at the PC about outdated ordinances and Special Use Permits (SUPs) but the PC did not have the authority to adjust code. He mentioned certain projects could get denied but the Board of County Commissioners (BCC) were not always a part of the discussions or any concerning possible changes. With these disjointed discussions, he indicated the appointed members might not use the boards to help move the community forward, but rather use the boards to further their own individual agendas.

Commissioner Lucey felt there needed to be discussion about how the PC or the BOA could communicate challenges within code to the Commissioners to facilitate the process. Instead, more meetings were being held which was costly to the individuals trying to move projects along. He pointed out there were inefficiencies and suggested having better communication, holding joint meetings with the PC and the BCC, or even rewriting old ordinances. He provided an example of a recurring conversation about cargo containers and said the BCC did not necessarily know what the challenges were unless they attended PC meetings.

Chair Berkgigler asked who appointed the two at-large members. Mr. Lloyd answered one at-large member represented the area north of the Truckee River, and one represented the area to the south. The Commissioners in those areas had to agree on the appointment. Chair Berkgigler asked whether the members had to live within the footprint of the unincorporated County, to which Mr. Lloyd responded it was his understanding they would have to.

Chair Berkgigler asked about any problems that would result from having the statutorily-required PC handle tasks typically handled by the BOA. Mr. Lloyd responded the BCC could decide through Nevada Revised Statute (NRS) to delegate that authority to the PC or even to the BCC itself.

Mr. Webb stressed the primary roles of the PC and the BOA were fundamentally different. By State law, the focus of the PC was master plan related. He explained the PC considered the future of the County and ensured any large development projects conformed to the master plan. He stated the BOA was more technical; variances and SUPs were heavily derived in the code. The BOA validated what staff said in terms of code requirements for specific properties, such as variance setbacks or SUPs. He agreed the Board could combine both boards, but he emphasized the boards had different functionalities.

Chair Berkbigler inquired whether the PC considered only the larger master plan or individual sub-master plans throughout the County as well, such as the one for Spanish Springs. Mr. Webb clarified they looked at all plans, starting at the regional level, which allowed them to share information with the PC at the County level. Within the County level, the PC also reviewed and approved sub-area plans.

Chair Berkbigler expressed concern that in her five years on the Board of County Commissioners hearing appeals, they never agreed with a decision made by the BOA. She wondered how many other decisions the Board would oppose which never came before them. She indicated many of these issues happened in Incline Village and felt they could address many of these problems by modifying the Incline Village Area Plan. She said because of the strict way rules were written, the BOA could not agree with many of the proposals, so she asked staff to resolve them.

Chair Berkbigler shared a situation where a project might have to go to the PC, then to the Regional Planning Board, and possibly to the City of Reno. She asked how many boards would have to approve everything for that project. She said she was the Chair of the Regional Planning Board and others on the board shared that concern as well. She stressed there was a need to meet goals with clear guidance so homes would not be built in flood zones, as an example. She pointed out there was a need for projects that moved quicker than 10 years, but it was problematic to send developers to multiple boards. She agreed the PC should work more closely with the BCC because most Commissioners were not aware of everything the PC did. She requested staff work on area plans and consider what was being done regarding the overall County Master Plan through the Regional Planning Board.

Commissioner Lucey mentioned he heard complaints that comments made on development projects during CAB meetings were not being heard in a timely fashion. Waiting for comments to be relayed to the PC could delay projects for a month or two. Mr. Webb reminded the Board the CAB schedule had been modified at the Board's direction to be on the same schedule as all other reviewing agencies for that reason. Staff made a commitment that planners would attend meetings when they had projects on the agenda to hear comments and supplement the recording secretary's comments. This was initiated in 2018 to ensure citizen comments were included as part of the staff reports.

Commissioner Jung suggested consolidating some of agencies such as Regional Planning Board and the Regional Transportation Committee as a way of avoiding extra meetings. She felt it was wasteful for taxpayers and requested staff to present the Board with legal options to bring those agencies under one umbrella. She thought the County Manager could oversee this and subject matter experts could be hired. She acknowledged there could be issues with NRS and she understood regional planning was created because the entities could not get along in terms of planning.

There was no response to the call for public comment.

**18-0572**      **AGENDA ITEM 26** Discussion and update pertaining to the Board of County Commissioners Quarterly Dashboard Report. Manager. (All Commission Districts.)

Assistant County Manager Dave Solaro reminded the Board the questions received by Washoe 311 were task-based and were usually about services in various neighborhoods. He provided an example about crack and chip sealing. He indicated the Board should bring concerns that were more strategic in nature to be included in the pipeline. He noted the numbers of strategic requests were increasing but staff was utilizing Washoe 311 to handle some of the Commissioners' requests on behalf of their citizens. He referred to a prior meeting where someone questioned how to determine what was strategic in nature. He stated the current fiscal year's goals were fiscal sustainability, economic impacts and infrastructure, vulnerable populations, marijuana impacts, unified team, and employee engagement; these were the basis to determine what was strategic.

There was no public comment or action taken on this item.

**18-0573**      **AGENDA ITEM 27** Possible Closed Session for the purpose of discussing labor negotiations with Washoe County and Truckee Meadows Fire Protection District per NRS 288.220.

County Manager John Slaughter announced there was no need for a closed session.

**18-0574**      **AGENDA ITEM 28** Public Comment.

Ms. Katherine Snedigar voiced concern about consolidating agencies as it could enable the Board to be the only decision-maker. She alleged the Board acted by raising property taxes and enacting more restrictions. She expressed frustration at the County's response to cargo containers being placed on people's properties.

Ms. Tammy Holt-Still stated the Board should consider all information presented to them before making a decision on an appeal. She expressed frustration that it was ruled she did not have standing in an appeal even though she had a hydrologist's opinion that she did. She remarked about the living situations of residents in Lemmon Valley.

**18-0575**      **AGENDA ITEM 29** Announcements/Reports.

County Manager John Slaughter noted they skipped Agenda Item 12, which was an identical item to this one.

Commissioner Jung requested staff consider how the County could take a bigger leadership role in the arts in the community. She promoted the Walk with Washoe

event at Crystal Peak Park. She asked staff to look into how rents fluctuated based on the economy and what the likelihood was of rent prices decreasing once they were raised.

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**12:10 p.m.** There being no further business to discuss, the meeting was adjourned without objection.

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**MARSHA BERKBIGLER**, Chair  
Washoe County Commission

ATTEST:

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**NANCY PARENT**, County Clerk and  
Clerk of the Board of County Commissioners

*Minutes Prepared by:  
Derek Sonderfan, Deputy County Clerk*