



WASHOE COUNTY

Integrity Communication Service
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CM/ACM _____
Finance _____
DA _____
Risk Mgt. _____
HR N/A
Comptroller _____

STAFF REPORT

BOARD MEETING DATE: May 23, 2017

DATE: May 3, 2017
TO: Board of County Commissioners
FROM: Megan Sizelove, P.E., Project Manager, Capital Projects, Community Services Department, 328-2316, msizelove@washoecounty.us
Mark Mathers, Budget Manager
(775) 328-2071, mmathers@washoecounty.us
THROUGH: Dwayne Smith, P.E., Division Director, Engineering and Capital Projects, Community Services Department, 328-2043, desmith@washoecounty.us
Christine Vuletich, Assistant County Manager
(775) 328-2017, arogers@washoecounty.us
SUBJECT: Recommendation to: 1) award a bid and approve the Agreement to the lowest responsive, responsible bidder for the WCSS Visitation Center Renovation Project, [staff recommends Reyman Brothers Construction, Inc., in the amount of \$1,100,000.00]; and if approved, 2) Recommendation to approve interfund appropriation transfers to track certain grant and capital funds; and, 3) direct the Comptroller's Office to make the appropriate appropriation transfers (net impact to County Budget is zero). (Commission District 4.)

SUMMARY

The WCSS Visitation Center Renovation project consists of the complete renovation of the nearly 6,200 square foot building and adjacent site located at 905 E. Prater Way in Sparks, Nevada.

The scope of work for the renovation of this existing office space includes all associated electrical mechanical, plumbing, millwork, and finishes. The project includes installation of appliances, doors and door hardware, and structural modifications. Site work consists of landscaping, parking lot lighting and upgrades as well as installation of playground surface and equipment. The scope also includes demolition and replacement of the existing roof system.

Sealed bids for the WCSS Visitation Center Renovation Project were opened on Wednesday, April 12, 2017. The list of bids received for the project is as follows:

WCSS Visitation Center Renovation Project	
Bidder	Amount
Bison Construction	\$ 1,113,000.00
Bruce Purves Construction	\$ 1,107,672.00
Reyman Brothers Construction, Inc.	\$ 1,100,000.00
Engineer's Estimate	\$1,100,000.00

Due to the nature of this project and anticipated positive impact it will have on our community we foresee there being opportunities to partner with the local industry in the form of donation of materials and possibly labor. Washoe County and the awarded bidder will work together to integrate these items in a way that is within the best interest of the project.

Staff has verified in the System for Award Management Exclusions that no bidder is excluded from receiving federal government contracts as a result of being debarred; thus, none of the bidders is prohibited by NRS 338.017(2) from being awarded a public works contract.

Washoe County Strategic Objective supported by this item: Safe, secure and healthy communities.

PREVIOUS ACTION

On July 26, 2016, the Board approved staff to proceed with the selection of a building for use by the Child Protective Services as a family visitation center and authorized the Director of Social Services, Director of Community Services, and the District Attorney's Office to negotiate a potential acquisition; approved up to \$20,000 for a refundable earnest deposit for the building of interest; and authorized the Director of Social Services to approve any due diligence needed, including a Phase I environmental study, appraisals, and inspections necessary, up to \$21,000, (for a total cost not to exceed \$41,000); and if the acquisition is acceptable, directed staff to return to the Board for review of the terms and final approval of the acquisition.

On October 25, 2016, the Board approved the terms of purchase for the property located at 905 E. Prater Way, Sparks, Nevada for use by the Child Protective Services as a family visitation center in the amount of \$535,000; and authorized the Chair to act on behalf of Washoe County to execute and deliver any and all instruments and funds, including without limitation, contracts, agreements, notices, escrow instructions, closing documents and all other documents as may be necessary or appropriate to accomplish the acquisition of the property located at 905 E. Prater Way, Sparks, Nevada.

On January 10, 2017, the Board of County Commissioners (Board) approved an agreement for Professional Consulting Services between Washoe County and MBA Architecture & Interior Design to provide design and engineering services in the amount of \$116,610.

On February 24, 2017, the Community Services Department Director executed a Construction Agreement to the lowest responsive, responsible bidder to perform asbestos abatement services for the WCSS Visitation Center Renovation Project. Agreement for services is between Washoe County and Advanced Installations, Inc. in the amount of \$32,500.00.

On February 24, 2017, the Community Services Department Director executed a Construction Agreement to the lowest responsive, responsible bidder to perform demolition services for the WCSS Visitation Center Renovation Project. Agreement for services is between Washoe County and Quality Demolition Co. in the amount of \$28,865.00.

On March 14, 2017 the Board of County Commissioners (BCC) approved interfund appropriation transfers to track certain grant and capital funds (net impact to County Budget is zero). A total of \$594,539.07 (\$504,000.00 from FY VOCA and \$90,539.07 from Fund 221-Indigent Levy) transferred to the Capital Improvement Fund for the Visitation Center project.

BACKGROUND

The goal of the family visitation center is to facilitate a more family friendly environment, where families can visit with their children in foster care. Washoe County Department of Social Services' (WCDSS) goal is to preserve families whenever possible. The visitation center will allow for families and staff to work together in a non-office setting, creating a safe, family friendly, home-like environment for families to grow and learn, while they transition through their child's safety plan.

The concept for scheduling visitation at the center includes family visits that would be facilitated, monitored and supervised by trained foster parent facilitators and volunteers. The Department practices a visitation model that engages both the child's natural family caregivers (biological parents) and their substitute caregivers - often foster parents or relatives. This practice is based on a model developed by the University of Delaware known as Attachment and Bio-behavioral Catch-Up for Visitation or ABC-V. This visitation practice has been studied and implemented through the Youth Law Center at the Department with very positive results such as reducing the number of placements and decreasing the time to reunification. As required, the first five visits for the ABC-V cases would remain at the current 350 S. Center Child Welfare location so that the assigned Social Worker, Human Support Specialist and Foster Parent could still assess safety, provide the information and parent training for ABC-V and to ensure appropriate observation and open communication. The first five visits generally take place within two-three weeks of removal of the child from the home, at which time, if deemed appropriate, the visits could be transitioned to the visitation center as an offsite option for families and foster parents.

FISCAL IMPACT

In order to cover the expense of the WCSS Visitation Center Renovation project, including a contingency amount of \$100,000 for possible future change orders, the following transfers are required:

Victims of Crime Act (VOCA) Grant – Social Services – \$192,000: The BCC previously approved a \$1,765,816 VOCA grant award on July 26, 2016. The award was originally budgeted in the Child Protective Services (CPS) Fund. On March 14, 2017, the BCC approved \$504,000 in appropriation transfers from this grant for the repairs and improvements to the Visitation Center. An additional \$192,000 of this VOCA funding is available to be used for the Visitation Center project. The Department of Social Services has confirmed receipt of an extension of the grant timeframe through September 30, 2017.

Indigent Fund: The Indigent Fund provides ongoing financial support to the Child Protective Services (CPS) Fund. Based on anticipated savings in the CPS Fund this fiscal year, a portion of the June transfer from the Indigent Fund to the CPS Fund will not be made, and instead re-directed to the WCSS Visitation Center Renovation project.

The above budget amendments and transfers, along with the current budget in the Visitation Center capital project, will cover this \$1,100,000.00 agreement. All adjustments are within the existing FY 2016-2017 approved budget for Washoe County and are summarized below:

Fund/Function	Department/Expenditure	Budget Change
CPS Fund (Fund 228)	IO #11318 – 710100 Professional Services	(192,000.00)
CPS Fund (Fund 228)	IO #11318 - 814092 Transfer to CIP	\$192,000.00
Indigent Fund (Fund 221)	C210100-710400 Payments to Other Agencies	(628,904.20)
Indigent Fund (Fund 221)	C210100-814092 Transfer to CIP	\$628,904.20
Capital Impr Fund (Fund 402)	PW 920708- 622028 Transfer from CPS Fund	192,000.00
Capital Impr Fund (Fund 402)	PW 920708- 622021 Transfer from Indigent	\$628,904.20
Capital Impr Fund (Fund 402)	PW 920708- 781002 – Bldg and Impr Capital	\$820,904.20

RECOMMENDATION

It is recommended that the Board of County Commissioners: 1) award a bid and approve the Agreement to the lowest responsive, responsible bidder for the WCSS Visitation Center Renovation Project, [staff recommends Reyman Brothers Construction, Inc., in the amount of \$1,100,000.00]; and if approved, 2) approve interfund appropriation transfers to track certain grant and capital funds; and, 3) direct the Comptroller's Office to make the appropriate appropriation transfers (net impact to County Budget is zero).

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be. "Move to: 1) award a bid and approve the Agreement to the lowest responsive, responsible bidder for the WCSS Visitation Center Renovation Project, [staff recommends Reyman Brothers Construction, Inc., in the amount of \$1,100,000.00]; and 2) approve interfund appropriation transfers to track certain grant and capital funds; and, 3) direct the Comptroller's Office to make the appropriate appropriation transfers (net impact to County Budget is zero)."

AGREEMENT
WCSS Visitation Center Renovation Project

THIS AGREEMENT (also herein referred to as "Contract"), is made and entered into this _____ day of _____, 20____, by and between Washoe County, a political subdivision of the State of Nevada, acting through the Washoe County Commissioners hereinafter called "OWNER" and _____, a General Contractor, Nevada State License _____ hereinafter called the "CONTRACTOR".

WITNESSETH:

That the OWNER and the CONTRACTOR, for the consideration hereinafter named, agree as follows:

Article 1. Scope of Work

The Contractor shall furnish all of the materials and perform all of the Work described in the Specifications entitled "WCSS Visitation Center Renovation Project", prepared by the Department of Community Services, which is incorporated herein by reference as one of the Contract Documents identified in Article 7.

Article 2. Time of Completion

The Work to be performed under this Agreement shall be completed within ninety (90) calendar days of the "Notice to Proceed". Should the Contractor fail or refuse to complete the work within that time, along with any authorized extensions of time, there shall be deducted from monies due him, not as a penalty, but as liquidated damages, the sum of Two Thousand Five Hundred Dollars (\$2,500.00) for each additional calendar day required to complete the work.

Article 3. Progress Payments

On or about the first of each month, the Contractor shall make and certify an estimate of the amount and fair value of the work done, and may apply for partial payment therefore. The Contractor shall revise the estimate as the Owner may direct. Whenever the monthly estimate, after approval, shows that the value of the work completed during the previous month exceeds one percent (1%) of the total contract price, the Owner will process a pay request. The Owner will thereupon cause the amount therein to be paid to the Contractor. Such certification of work performed will authorize payment in an amount equal to the value of the Work completed less any sums that may be retained by the Owner.

Pursuant to NRS 338.515, Owner shall retain 5 percent (5%) of such estimated value of the Work done as part security for the fulfillment of the Contract until fifty percent (50%) of the Work required by the contract has been performed. When fifty percent (50%) of the Work has been completed to the satisfaction of the Owner, one-half (1/2) of the amount retained by Owner will be paid to Contractor. Thereafter, if in the opinion of the Owner, satisfactory progress is being made, Owner shall retain up to two and a half percent (2.5%) from monthly progress payments as part security for the fulfillment of the Contract until the Work required by the contract has been completed. No partial payment shall be made when, in the judgment of the Owner, the Work is not being diligently prosecuted by the Contractor.

The amount of payments withheld as provided herein shall be retained for a period of thirty (30) days from the date of filing of the Notice of Completion.

Owner shall pay to Contractor at the end of each quarter this Agreement is in effect, interest for the quarter on the amount withheld at a rate to be determined by Owner in accordance with NRS 338.515. If the amount due the Contractor pursuant to this provision for any quarter is less than Five Hundred Dollars (\$500.00), the Owner may withhold the interest until: (1) the end of a subsequent quarter after which the amount of interest due is Five Hundred Dollars (\$500.00) or more; (2) the end of the fourth consecutive quarter for which no interest has been paid to the Contractor; or (3) the final payment is due under the Agreement, whichever occurs first.

Contractor shall pay the Subcontractors progress payments and pay interest on amounts retained from said progress payments in accordance with the provisions of NRS 338.510 through NRS 338.535.

In accordance with NRS 244.320 and NRS 354.626, if, in any subsequent fiscal year, the County determines not to appropriate or budget funds for the purposes specified in this Contract, or the County determines that it is required to amend previous appropriations or budgeted amounts to eliminate or reduce funding the purposes in this Contract, this Contract will be terminated without penalty, charge, or sanction.

Article 4. Acceptance and Final Payment

As soon as practical following the completion of the Work, the Contractor shall make request by letter to the Owner for a final inspection and acceptance of the Work, and if, in Owner's opinion, all provisions of the Specifications and Agreement have been satisfied, Owner will cause a Notice of Completion to be filed with the County Recorder.

At the expiration of thirty (30) calendar days following the filing of the Notice of Completion, final payment shall be made as follows: After deducting all previous payments from the total value of the work, the remaining balance shall be paid, providing that no claims, liens or outstanding debts have been filed against the work, and the contract is not subject to arbitration or litigation between parties. Notwithstanding the expiration of thirty (30) calendar days, the Contractor, upon demand by the Owner, shall submit evidence satisfactory to the Owner that all payrolls, materials, bills, and other indebtedness relating to the work performed, have been paid before final payment is made.

Article 5. The Contract Sum

The Owner shall pay the Contractor, as full compensation for furnishing all materials and labor and doing all the Work in strict accordance with the Specifications and to the satisfaction of the Owner, the amount of **One Million One Hundred Thousand dollars (\$1,100,000.00)**. This sum is to be paid in the manner and under the conditions hereinbefore specified.

Article 6. Performance and Payment Bonds

The Contractor agrees that it will before this Contract becomes effective, furnish the Owner a Faithful Performance Bond and a Labor and Material Payment Bond, furnished by a company or

companies acceptable to the Owner, each in an amount equal to one hundred percent (100%) of the total Contract sum.

The Faithful Performance Bond shall be conditioned that the Work under the Contract shall be performed in accordance with the Specifications and terms of this Agreement and shall guarantee the Work for a period of one (1) year.

Labor and Material Payment Bond shall be conditioned to provide and secure payment for all material, provisions, provender and supplies, teams, trucks and other means of transportation used in, or upon or about the Work and for any labor done thereon.

Article 7. The Contract Documents

The following is an enumeration of the Contract Documents, which are fully incorporated by reference as part of the Contract:

1. DRAWINGS
2. NOTICE TO CONTRACTORS
3. INSTRUCTION TO BIDDERS
4. BID FORM
5. GENERAL CONTRACTOR BUSINESS FIRM INFORMATION
6. BID BOND
7. PREFERENTIAL BID STATUS
8. LOCAL PREFERENCE BIDDING AFFIDAVIT
9. LIST OF SUBCONTRACTORS SUBMITTED WITH BID
10. TWO HOUR ONE PERCENT LIST OF RESPONSIBLE TRADES
11. AFFIDAVIT OF NON-COLLUSION
12. DEBARMENT CERTIFICATE
13. AGREEMENT
14. PERFORMANCE AND COMPLETION BOND
15. LABOR AND MATERIAL PAYMENT BOND
16. GENERAL PROVISIONS (STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION, latest edition) by reference.
17. SPECIAL PROVISIONS
18. TECHNICAL SPECIFICATIONS
19. ATTACHMENT 1 - PUBLIC WORKS CONSTRUCTION INSURANCE SPECIFICATIONS
20. ATTACHMENT 2 – 2017 PREVAILING WAGE RATES – WASHOE COUNTY
21. ATTACHMENT 3 – Wage Rate Requirements (“Davis-Bacon Prevailing Wage Requirements”)
22. ATTACHMENT 4 – Davis-Bacon Prevailing Wage Determinations
23. ATTACHMENT 8 -
24. ADDENDA (if necessary)
25. ANY VALIDLY EXECUTED CHANGE ORDER, DIRECTIVES OR AMENDMENTS HERETO

Article 8. Nondiscrimination: In accordance with NRS 338.125, in connection with the performance of Work under this Contract, the Contractor agrees not to discriminate against any employee or applicant for employment because of race, creed, color, national origin, sex, sexual orientation, gender identity or expression, or age. This agreement not to discriminate includes, but is not limited to, decisions with respect to the following: Employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. Any violation of such provision by the Contractor shall constitute a material breach of the Contract. Further, Contractor agrees to insert this nondiscrimination provision in all subcontracts hereunder, except subcontracts for standard commercial supplies or raw materials.

Article 9. Veteran's Preference

Contractor agrees to give preference as provided in NRS 338.130. If this provision is not complied with, the Contract shall be void, and any failure or refusal to comply with this provision shall render the Contract void.

Article 10. Prevailing Wage Rates

Contractor shall pay the higher prevailing wage between the Davis-Bacon prevailing wage determination, set forth in Attachment 6, and the State of Nevada prevailing wage determination in effect at the time of the bid. Regardless of the applicable prevailing wage determination, Contractor shall otherwise comply with both NRS Chapter 338 and the Davis-Bacon Prevailing Wage Requirements in Attachment 5. In the event of a conflict between NRS Chapter 338's provisions and the Davis-Bacon Prevailing Wage Requirements provisions, the parties shall comply with the provision that encompasses the requirements of both NRS Chapter 338 and the Davis-Bacon Prevailing Wage Requirements.

The Contractor shall forfeit, as a penalty to the Owner, not less than \$20 nor more than \$50 for each calendar day or portion thereof that each workman employed:

- 1) Is paid less than the designated rate for any work done under the Contract, by the Contractor or any subcontractor under him.
- 2) Is not reported to the Labor Commission and the Owner.

In addition, Contractor shall keep accurate records showing the name, occupation and actual per diem wages and benefits paid to each workman employed by him in connection with this project. The records shall be open to inspection by the Owner, its officers and agents and at all reasonable hours.

Article 11. Indemnification/Hold Harmless

Washoe County has established specific indemnification and insurance requirements for agreements/contracts with Contractors to help assure that reasonable insurance coverage is maintained. Indemnification and hold harmless clauses are intended to assure that Contractors accept and are able to pay for the loss liability related to their activities. Attachment 1 is included by reference. All conditions and requirements identified in this Attachment shall be completed prior to the commencement of any work under this Agreement.

If this provision is not complied with, the Contract shall be void, and any failure or refusal to comply with this provision shall render the Contract void.

Article 12. Termination

In addition to other provisions of this Agreement, Owner has the right to terminate the Agreement without cause at any time upon giving Contractor seven (7) days notice in writing. In the event the Agreement is terminated by Owner in accordance with this provision, Owner agrees to pay Contractor for all Work satisfactorily completed and for materials installed prior to the date of termination.

In the event that no funds or insufficient funds are appropriated and budgeted or are otherwise unavailable by any means whatsoever in any fiscal year for payments due under this Contract, Owner will immediately notify Contractor of such occurrence and this Contract shall terminate on the last day of the fiscal year for which appropriations were received, without penalty or expense to County of any kind whatsoever, except the portions of payments herein agreed on for which funds shall have been appropriated and budgeted or are otherwise available.

Article 13. Governing Law-Venue

Nevada law governs this Agreement and all adversarial proceedings arising out of this Agreement or arising out of planning or constructing the Project outlined in Article 1 - Scope of Work. Venue for all adversarial proceedings arising out of this Agreement or arising out of planning or constructing the Project outlined in Article 1 - Scope of Work shall be in state district court in Washoe County, Nevada.

Article 14. Severability

If any provision of this Agreement is held to be unenforceable, then that provision is to be construed either by modifying it to the minimum extent necessary to make it enforceable or disregarding it. If an unenforceable provision is modified or disregarded in accordance with this Article 14, the rest of the Agreement is to remain in effect as written, and the unenforceable provision is to remain as written in any circumstances other than those in which the provision is held to be unenforceable.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written

WASHOE COUNTY

Bob Lucey, Chair
Washoe County Commission

ATTEST:

Nancy Parent, Washoe County Clerk

CONTRACTOR:

By: _____

Title: _____

Date: _____

STATE OF NEVADA)
) SS:
COUNTY OF WASHOE)

On this ____ day of _____, 20____, personally appeared before me, a Notary Public,
_____, who acknowledged to me that he/she executed the foregoing Agreement.

NOTARY PUBLIC

Attachment 1

PUBLIC WORKS CONSTRUCTION/INDEMNIFICATION AND INSURANCE SPECIFICATIONS WASHOE COUNTY SOCIAL SERVICES VISITATION CENTER – OFFICE SPACE RENOVATION

INTRODUCTION

COUNTY has established specific indemnification, insurance, and safety requirements for public works construction contracts to help assure that reasonable insurance coverage is purchased and safe working conditions are maintained. Indemnification and hold harmless clauses are intended to assure that CONTRACTOR accepts and is able to pay for the loss or liability related to its activities.

BIDDERS' ATTENTION IS DIRECTED TO THE INSURANCE REQUIREMENTS BELOW. IT IS HIGHLY RECOMMENDED THAT BIDDERS CONFER WITH THEIR RESPECTIVE INSURANCE CARRIERS OR BROKERS TO DETERMINE IN ADVANCE OF BID SUBMISSION THE AVAILABILITY OF INSURANCE CERTIFICATES AND ENDORSEMENTS AS PRESCRIBED AND PROVIDED HEREIN. IF THERE ARE ANY QUESTIONS REGARDING THESE INSURANCE REQUIREMENTS, IT IS RECOMMENDED THAT THE AGENT/BROKER CONTACT THE COUNTY'S RISK MANAGEMENT DEPARTMENT AT (775) 328-2665. IF ANY APPARENT LOW BIDDER FAILS TO COMPLY STRICTLY WITH THE INSURANCE REQUIREMENTS, THAT BIDDER MAY BE DISQUALIFIED FROM AWARD OF THE CONTRACT.

INDEMNIFICATION AGREEMENT

CONTRACTOR agrees to hold harmless, indemnify, and defend COUNTY, its officers, agents, employees, and volunteers from any loss or liability, financial or otherwise resulting from any claim, demand, suit, action, or cause of action based on bodily injury including death or property damage, including damage to CONTRACTOR'S property or injury to CONTRACTOR'S employee, caused by any action, either direct or passive, the omission, failure to act, or negligence on the part of CONTRACTOR, its employees, agents, representatives, or Subcontractors arising out of the performance of work under this Agreement by CONTRACTOR, or by others under the direction or supervision of CONTRACTOR.

CONTRACTOR must either defend COUNTY or, upon determination that the work performed by CONTRACTOR was negligent in any manner or that CONTRACTOR failed to perform any duty set forth in this Agreement, pay COUNTY'S costs related to the investigation and defense of any claim, demand, action, or cause of action.

If COUNTY'S personnel are involved in defending such actions, CONTRACTOR shall reimburse COUNTY for the time spent by such personnel at the actual cost incurred by COUNTY for such services.

In determining the nature of the claim against COUNTY, the incident underlying the claim shall determine the nature of the claim, notwithstanding the form of the allegations against COUNTY.

GENERAL REQUIREMENTS

CONTRACTOR shall purchase Industrial Insurance, General Liability and Automobile Liability Insurance as described below. The cost of such insurance shall be included in the CONTRACTOR'S bid.

INDUSTRIAL INSURANCE

It is understood and agreed that there shall be no Industrial Insurance coverage provided for CONTRACTOR or any Subcontractor by COUNTY. CONTRACTOR agrees, as a precondition to the performance of any work under this Agreement and as a precondition to any obligation of the COUNTY to make any payment under this Agreement to

provide COUNTY with a certificate issued by an insurer in accordance with NRS 616B.627 and with certificates of an insurer showing coverage pursuant to NRS 617.210 for CONTRACTOR and all subcontractors.

If CONTRACTOR or Subcontractor is unlicensed and is a sole proprietor, coverage for the sole proprietor must be purchased and evidence of coverage must appear on the Certificate of Insurance. Such requirement may be waived for a sole proprietor who does not use the services of any employees, subcontractors, or independent contractors and completes an Affirmation of Compliance pursuant to NRS 616B.627(2).

It is further understood and agreed by and between COUNTY and CONTRACTOR that CONTRACTOR shall procure, pay for, and maintain the above mentioned industrial insurance coverage at CONTRACTOR'S sole cost and expense.

Should CONTRACTOR be self-funded for Industrial Insurance, CONTRACTOR shall so notify COUNTY in writing prior to the signing of this Agreement. COUNTY reserves the right to approve said retentions, and may request additional documentation, financial or otherwise, for review prior to the signing of this Agreement.

MINIMUM LIMITS OF INSURANCE

CONTRACTOR shall maintain limits no less than:

1. General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, the general aggregate limit shall be increased to equal twice the required occurrence limit or revised to apply separately to each project or location.
2. Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage covering "Any Auto". No aggregate limits may apply.
3. Professional Errors and Omissions as required by Risk Manager, \$ N/A.

DEDUCTIBLES AND SELF-INSURED RETENTIONS

Any deductibles or self-insured retentions must be declared to and approved by the COUNTY Risk Management Division. COUNTY reserves the right to request additional documentation, financial or otherwise, prior to giving its approval of the deductibles and self-insured retention and prior to executing the underlying agreement. Any changes to the deductibles or self-insured retentions made during the term of this Agreement or during the term of any policy, must be approved by the COUNTY Risk Manager prior to the change taking effect.

OTHER INSURANCE PROVISIONS

The policies are to contain, or be endorsed to contain, the following provisions:

1. General Liability and Automobile Liability Coverages
 - a. COUNTY, its officers, agents, employees, and volunteers are to be included as insureds as respects damages and defense arising from: activities performed by or on behalf of CONTRACTOR, including the insured's general supervision of CONTRACTOR; products and completed operations of CONTRACTOR; premises owned, occupied, or used by CONTRACTOR; or automobiles owned, leased, hired, or borrowed by the CONTRACTOR. The coverage shall contain no special limitations on the scope of protection afforded to the additional insureds nor shall the rights of the additional insureds be affected by the insured's duties after an accident or loss.
 - b. CONTRACTOR'S insurance coverage shall be primary insurance as respects COUNTY, its officers, agents, employees, and volunteers. Any insurance or self-insurance maintained by