

**BOARD OF COUNTY COMMISSIONERS
WASHOE COUNTY, NEVADA**

TUESDAY

10:00 A.M.

OCTOBER 20, 2015

PRESENT:

Marsha Berkbigler, Chair
Kitty Jung, Vice Chair
Vaughn Hartung, Commissioner
Jeanne Herman, Commissioner
Bob Lucey, Commissioner

Nancy Parent, County Clerk
Kevin Schiller, Assistant County Manager
Paul Lipparelli, Legal Counsel

The Washoe County Board of Commissioners convened at 10:56 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

15-0890 AGENDA ITEM 3 Public Comment.

Jeff Church provided a handout which was placed on file with the Clerk. He stated the City of Reno owed money for the use of the County's crime lab and he urged the Commissioners to resolve the issue. He said the safety of the Commissioners and the public needed to be addressed.

Dee Williams spoke about the destruction of court evidence. She asked the Commissioners to consider implementing a policy directing Court Administration not to destroy any evidence or court case files involving minors.

Cathy Brandhorst spoke about matters of concern to herself.

15-0891 AGENDA ITEM 4 Introduction of new Washoe County Employees.

Kevin Schiller, Assistant County Manager, asked the following employees to introduce themselves to the Board:

Jeff Cronin, Treasurer's Office
Corey Pena, Technology Services
Maria Gomez, Animal Services
Ana Tayahi, Library
Ashley Farmer, Human Resources
Robert Andrews, Comptroller's Office

Enrique Schaerer, District Attorney's Office
Chris Ciarlo, Manager's Office
Jan Galassini, Clerk's Office

There was no public comment or action taken on this item.

15-0892 **AGENDA ITEM 5** Presentation of Excellence in Public Service Certificates honoring the following Washoe County employees who have completed essential employee development courses.

Kevin Schiller, Assistant County Manager, recognized the following employees for successful completion of the Excellence in Public Service Certificate Programs administered by the Human Resources Department:

Essentials of High Performing Teams Program

John Crockett, Library
Dawn Costa Guyon, Senior Services

Mr. Schiller stated Cassie Donnan, Sheriff's Office, would receive her certificate in November.

Essentials of Management Development, Essentials of Personal Effectiveness, and Promote Yourself! Mini Certificate Program

Dawn Costa Guyon, Senior Services

PROCLAMATIONS

15-0893 **6A** Proclamation – October 20, 2015 as International Walk to School Day.

Kevin Schiller, Assistant County Manager, noted the correct date for the International Walk to School Day was October 7, 2015.

Commissioner Hartung read and presented the Proclamation to MJ Cloud, Washoe County School District Police.

Officer Cloud said a study showed that planned events were effective. She stated teaching safety-tips to students, parents and staff was a successful way to educate the community.

15-0894 **6B** Proclamation – October 2015 as Breast Cancer Awareness Month.

Commissioner Lucey read and presented the Proclamation to Marilyn Kramer, Reprographics and Mail Services Manager.

Commissioner Lucey stated Ms. Kramer was a breast cancer survivor.

Ms. Kramer thanked the County for being a wonderful and supportive employer during her treatment.

There was no public comment on the Proclamations listed above.

On motion by Commissioner Lucey, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Items 6A and 6B be adopted.

DONATIONS

15-0895 **7A** Accept cash donation [\$140] from members of the Truckee/Reno Bridge Club to Washoe County Regional Animal Services and direct Comptroller to make the appropriate budget adjustments. Animal Services. (All Commission Districts.)

Commissioner Jung stated the donation was in honor of the late Mr. Porter, whose wife, Priscilla, was a long-time member of the Truckee/Reno Bridge Club.

Marilyn Bailey, Truckee/Reno Bridge Club Member, thanked the Board for honoring their group. She said the members started playing bridge 30 years ago. She said Priscilla was unable to attend.

15-0896 **7B** Accept cash donation [\$8,500] from Black Rock LLC in support of increased demand for fire and emergency medical services associated with the “Burning Man” event; and other matters related thereto; and if approved, direct Comptroller to make the appropriate budget adjustments. Manager. (Commission District 5.)

15-0897 **7C** Accept cash donations [in the amount of \$810] for the period of July 1, 2015 through September 30, 2015 and direct Comptroller to make the appropriate budget adjustments. Social Services. (All Commission Districts.)

On the call for public comment, Cathy Brandhorst spoke about matters of concern to herself.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion duly carried, it was ordered that Agenda Items 7A to 7C be accepted.

15-0898 **AGENDA ITEM 8** Announcements/Reports.

Commissioner Jung sought to approve more than two hours of staff time to work with the Regional Transportation Commission, Nevada Department of Transportation, City of Sparks, City of Reno, State of Nevada, Pyramid Lake Paiute Tribe, Pershing County, Federal Aviation Administration, Nevada Highway Patrol, and

the Nevada State Board of Health to figure out how to improve and enhance the road from Gerlach to the Burning Man site. She said the road was in terrible condition. She noted the County needed to recognize the importance of its partnership with the Burning Man event due to its fiscal impact and the international exposure it provided to the region.

Commissioner Hartung stated he toured the flood affected areas of Lemmon Valley and was looking forward to receiving a report on the area. He said it was very difficult to protect residents from the unpredictable, localized microbursts.

Paul Lipparelli, Legal Counsel, requested the Commissioners use their break time for an attorney conference.

Chair Berkgigler agreed to Mr. Lipparelli's request and noted the Board would recess until 2:00 p.m.

Later in the meeting, Commissioner Lucey acknowledged the Stanley Family for their \$500 donation and the Great Basin Exploration Center for their \$1,500 donation. The donations were made to support the South Valleys Library's Science, Technology, Engineering, Arts and Mathematics (STEAM) project. He said he matched the donations.

Chair Berkgigler recognized Mr. Maurins for his work as this was the last Board meeting he would be attending due to his retirement.

Commissioner Hartung thanked Mr. Maurins for his service.

11:33 a.m. The Board recessed.

2:00 p.m. The Board reconvened with the Washoe County Library Board of Trustees.

AGENDA ITEM 9 Salute the flag.

AGENDA ITEM 10 Roll call.

15-0899 **AGENDA ITEM 11** Public Comment.

Cathy Brandhorst spoke about matters of concern to herself.

15-0900 **AGENDA ITEM 12** Proclamation – October 18 – 24, 2015 as Friends of Libraries Week.

Derek Wilson, Library Board of Trustees Vice-Chair, read and presented the Proclamation to members of the Friends of Library.

Dan Erwine, Friends of Washoe County Library (FWCL) President, thought his organization worked very hard and was doing a wonderful job. He said the organization was grateful to have the Boards cooperation and thanks.

Chair Berkgigler and Commissioner Hartung thanked the FWCL members.

Commissioner Hartung mentioned the FWCL provided vital funding for the County's libraries.

The Washoe County Library Board of Trustees voted to adopt Agenda Item 12.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion duly carried, it was ordered that Agenda Item 12 be adopted.

15-0901 **AGENDA ITEM 13** Presentation of Washoe County Library Financial Overview. Manager. (All Commission Districts.)

Lori Cooke, Senior Fiscal Analyst, stated the intent of her presentation was to provide an overview of the financial structure of the Library System. She read from the slides of the PowerPoint presentation which was placed on file with the Clerk.

No action was taken on this item.

15-0902 **AGENDA ITEM 14** Recommendation to acknowledge staff report on the Library System's revised public hours. Library. (All Commission Districts.)

Arnie Maurins, Library Director, read from the staff report which highlighted the increase of library hours at various locations and the annual cost of approximately \$255,000 to hire nine additional staff members. He mentioned there was a typographical error in the staff report. The dollar amount of the commitment to the materials budget was \$150,000, not \$100,000.

Commissioner Hartung asked Mr. Maurins if the 45 percent number on the staff report related to the typographical error was also incorrect. Mr. Maurins stated the percentage figure was correct and only the dollar amount was incorrect.

There was no public comment on this item.

On motion by Commissioner Lucey, seconded by Commissioner Hartung, which motion duly carried, it was ordered that Agenda Item 15 be acknowledged.

15-0903 **AGENDA ITEM 15** Recommendation to approve creation of one (1) part-time, non-benefitted (0.38 FTE) Library Assistant II, approve

reallocation of \$150,000 in adopted salaries and benefits budget to the Library current-titles line item within services and supplies, and direct the Comptroller's Office to make the appropriate budget adjustments. Library. (All Commission Districts.)

Arnie Maurins, Library Director, read from the staff report regarding the creation of one additional Library Assistant II, and the reallocation of \$150,000 from salaries and benefits to the budget for new materials.

Commissioner Lucey asked Mr. Maurins where the \$150,000 salary adjustment amount came from. Mr. Maurins replied it came from the budget authority that was added to the expansion fund. He stated the Library System originally requested \$710,000 for new positions. Since those positions were no longer needed, the Library System required approximately a third of the originally requested amount, which was \$150,000.

There was no public comment on this item.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion duly carried, it was ordered that Agenda Item 14 be approved.

15-0904 **AGENDA ITEM 16** Recommendation to acknowledge staff report on the Duncan-Traner and Verdi Community Libraries. Library. (Commission Districts 3 and 5.)

Arnie Maurins, Library Director, read from the staff report relating to the Duncan-Traner and Verdi libraries. He stated Library Administration had not contemplated any changes to the hours of operation at either location. He mentioned there were local support groups working to meet the patrons' needs related to accessibility and services at both locations.

Commissioner Jung inquired whether the Friends of Duncan-Traner Library's survey results were reported to Mr. Maurins. Mr. Maurins replied he had not yet received a summary report.

Commissioner Jung mentioned there was a school librarian who lived across the street from the Duncan-Traner Community Library. The librarian was willing to staff the library outside the scheduled hours. Commissioner Jung directed Mr. Maurins to contact the librarian and the Washoe County School District to figure out what could be done.

Chair Berkbigler asked Mr. Maurins if the proposal to convert the Duncan-Traner Community Library into a neighborhood center interfered in any way with deed restrictions. Mr. Maurins believed it would not as long as the facility remained functioning as a library in addition to any other services provided there.

Derek Wilson, Washoe County Library Board of Trustees Vice-Chair, spoke about the Library System experiment which involved opening smaller libraries that were supposed to be more efficient. He noted smaller libraries could become inefficient because they ended up not providing the services the patrons wanted. He believed the Duncan-Traner and Verdi libraries fell into that category.

Mr. Maurins stated there were two independent reports indicating the traditional library branch model might not be the best way to go forward for those two sites.

Chair Berkgigler noted there was a lot of interest in the Duncan-Traner and Verdi libraries. She mentioned it would be a great idea if the Library System could repurpose the two libraries to make them more beneficial to their respective communities.

Mr. Maurins said he was not able to gather the figures related to the extension of service hours at the Verdi library but would provide them to Commissioner Herman as requested.

There was no public comment on this item.

The Washoe County Library Board of Trustees voted to acknowledge Agenda Item 16.

On motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried, it was ordered that Agenda Item 16 be acknowledged.

15-0905 **AGENDA ITEM 17** Recommendation to acknowledge staff report on the Library's Manufacturing Technician 1 and Entrepreneurship Outreach Network initiatives. Library. (All Commission Districts.)

Arnie Maurins, Library Director, read from the staff report detailing the Library's Manufacturing Technician I and Entrepreneurship Outreach Network (EON) initiatives. The Board accepted a \$15,000 grant to facilitate the provision of the Manufacturing Technician I training by the Library staff. The grant was made up of monies from the Governor's Office on Economic Development and from the Economic Development Authority of Western Nevada (EDAWN). He mentioned the Library and EDawn obtained a free, one-year joint membership to the EON, which was a program sponsored by the Arizona State University's Entrepreneurship and Innovation Center.

Later in the meeting, Mr. Maurins acknowledged John Crockett for passing the Manufacturing Technician I examination.

There was no public comment on this item.

The Washoe County Library Board of Trustees voted to acknowledge Agenda Item 17.

On motion by Commissioner Hartung, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 17 be acknowledged.

15-0906 **AGENDA ITEM 18** Recommendation to acknowledge status report on the recruitment for a new Library Director (oral report)—Appearance via telephone by Mike Tanner, Strategic Government Resources. Human Resources. (All Commission Districts.)

Arnie Maurins, Library Director, stated Mike Tanner of Strategic Government Resources was not available to phone into the meeting; however, a report was received from Mr. Tanner, which was placed on file with the Clerk.

Mr. Maurins said there was an initial pool of about 19 applicants. There were now five finalists being vetted by the recruiting firm Strategic Government Resources. He noted the information gathered from the vetting process would be made available to the Library Board. He mentioned there would be a panel of nine stakeholders taking part in the interviews for the five finalists. The goal was to narrow the five finalists down to three. The full Library Board would interview and select from the three finalists the following day. He stated the Board would make a tentative offer pending any negotiations regarding such concerns as the starting date and salary. The goal was to have the Library Board make the official appointment as part of their regular November meeting.

On the call for public comment, Cathy Brandhorst spoke about matters of concern to herself.

The Washoe County Library Board of Trustees voted to acknowledge Agenda Item 18.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion duly carried, it was ordered that Agenda Item 18 be acknowledged.

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Commissioner Lucey requested reopening Agenda Item 8. Please see Agenda Item 8 above for discussion details.

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John Slaughter, County Manager, stated the Agenda noted there would be a recess and he recommended the Board not to recess.

15-0907 **AGENDA ITEM 19** Possible Closed Session for the purpose of discussing labor negotiations with Washoe County, Truckee Meadows

Fire Protection District and/or Sierra Fire Protection District per NRS 288.220.

There was no closed session.

15-0908 **AGENDA ITEM 21** Public Comment

Cathy Brandhorst spoke about matters of concern to herself.

Arnie Maurins, Library Director, acknowledged the Friends of Washoe County Library (FWCL) for their support. As the Library System faced budget cuts, the FWCL helped the Library System obtain new technology and materials. The FWCL also helped pay for programming. He noted the FWCL saw the value in what the Library System was doing which meant more than the dollar amount.

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3:06 p.m. There being no further business to discuss, on motion by Commissioner Hartung, seconded by Commissioner Jung, which motion duly carried, the meeting was adjourned.

MARSHA BERKBIGLER, Chair
Washoe County Commission

ATTEST:

NANCY PARENT, County Clerk and
Clerk of the Board of County Commissioners

Minutes Prepared by:
Michael Siva, Deputy County Clerk