

**BOARD OF COUNTY COMMISSIONERS
WASHOE COUNTY, NEVADA**

TUESDAY

10:00 A.M.

SEPTEMBER 25, 2012

PRESENT:

Robert Larkin, Chairman
Bonnie Weber, Vice Chairperson
John Breternitz, Commissioner
Kitty Jung, Commissioner
David Humke, Commissioner

Nancy Parent, Chief Deputy Clerk (10:03 a.m. – 1:10 p.m.)

Amy Harvey, County Clerk (5:34 p.m. – 7:06 p.m.)

Katy Simon, County Manager

Paul Lipparelli, Legal Counsel

The Washoe County Board of Commissioners convened at 10:03 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Chief Deputy Clerk called the roll and the Board conducted the following business:

12-894 AGENDA ITEM 3 – PUBLIC COMMENT

Agenda Subject: “Public Comment. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the Commission as a whole.”

Tom Noblett said he spoke with the Sheriff’s Office (SO) regarding the use of overtime and was told it was 66 percent over budget. He stated that figure alarmed him, and he believed the SO needed to hire a couple of officers or do whatever was necessary to reduce the amount of overtime. He said he wanted to have a meeting with John Berkich, Assistant County Manager, who oversaw the function of Senior Services; Commissioner Jung; and Grady Tarbutton, Senior Services Director, because he had a great idea regarding the bingo games held at the Senior Services Center.

Sam Dehne spoke about his public testimony, issues with the State’s Unemployment Insurance Compensation people overseeing the eligibility hearings, and his objection to the reduction in the hours for the Juvenile Services Advance Practitioner of Nursing.

Agenda Subject: “Commissioners’/Manager’s Announcements, Requests for Information, Topics for Future Agendas, Statements Relating to Items Not on the Agenda and any ideas and suggestions for greater efficiency, cost effectiveness and innovation in County government. (No discussion among Commissioners will take place on this item.)”

Katy Simon, County Manager, advised today was National Voter Registration Day.

Commissioner Breternitz congratulated staff on completing the public meeting portion of the Citizen Advisory Board (CAB) improvement effort. He stated he supported the process and staff looking for public involvement to find ways to solve some of the budget problems. He said approximately 20 people attended the Incline Village CAB forum.

Commissioner Weber said she attended this year’s Reno Air Races, which was a great event even if the numbers were down. She noted Mayor Cashell did an outstanding job recognizing the families of the victims of last year’s crash; and she noted the volunteer firefighters were recognized for their efforts during that crash. She stated the Reno-Sparks Convention and Visitors Authority (RSCVA) had a new program called “Reno Needs a Super Hero,” which was about bringing the meetings and conventions people were involved in home to Reno. She requested John Leinen, RSCVA Vice President of Convention & Tourism Sales, be asked to give the Commission a presentation on the program, so the Commissioners could share that information with other organizations.

Commissioner Weber stated she attended the Gerlach CAB forum and 17 to 18 citizens attended out of a community of 150 people. She said the participants indicated they no longer wanted to have CAB meetings, and they would rethink what mechanism they could use instead. She commended Gabrielle Enfield, Grants Administrator; Ken Retterath, Adult Services Division Director; and Kevin Schiller, Social Services Director, for attending.

Commissioner Jung asked if there could be a meeting with Mr. Noblett; Mr. Berkich; Grady Tarbutton, Senior Services Director; and herself regarding Mr. Noblett’s issue with Senior Services’ bingo games and also regarding the drop-off in donations. She said the bingo games were well attended and that was also the day when Meals on Wheels delivered the senior’s food. She stated that group was already engaged, and she felt they should be kept engaged as much as possible.

Commissioner Humke said the community forums were very worthwhile, even if they were lightly attended. He noted Barry Bouchard attended and filmed all of the forums, helping get out the word through what had been called “the new media.” He said Mr. Bouchard’s web site was Nevadatrends.com. He stated Sarah Tone, Community

Outreach Coordinator; Nancy Leuenhagen, Community Relations Manager; and Ms. Simon, all did a nice job of putting on the community forums. He said he attended the South East forum, which had 14 to 17 people in attendance.

Commissioner Humke noted on this day in 1957, a handful of African-American children were enrolled in the public schools in Littlerock, Arkansas; and, on this day in 1981, Sandra Day O'Connor was sworn in as Supreme Court Justice.

Chairman Larkin said the Spanish Springs Airport was holding an open house and block party this Saturday from 9:00 a.m. to noon.

12-896 AGENDA ITEM 5 - PROCLAMATION

Agenda Subject: “Proclamation--October 2012 as National Community Planning Month in Washoe County--Community Services/Community Development. (All Commission Districts.)”

Commissioner Weber read and presented the Proclamation to Bill Whitney, Community Development Acting Director, and to the Department's planning staff. Mr. Whitney said he was proud to accept the Proclamation and to recognize the value the planning process brought to the creation and maintenance of livable and sustainable communities. He stated the majority of the hardworking and talented planning staff was present. Each staff member introduced themselves and identified what role they played in the planning process.

Commissioner Weber noted Vaughn Hartung, Washoe County Planning Commissioner, was present.

There was no public comment on this item.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 5 be adopted.

12-897 AGENDA ITEM 6 - PROCLAMATION

Agenda Subject: “Proclamation--October as Cyber Security Awareness Month--Technology Services. (All Commission Districts.)”

Chairman Larkin read and presented the Proclamation to Cory Casazza, Chief Information Officer. Mr. Casazza thanked the Commissioners for their support. He said cyber security was everyone's shared responsibility, and he provided some cyber-security tips that every County employee should follow to secure the County's data. He acknowledged the County's security programs were due to Chris Long's diligence. He said Mr. Long was the Senior Technology Network Engineer and head of security.

In response to the call for public comment, Sam Dehne said he favored the Proclamation, but cyber-security oversight should occur every day. He spoke about his distrust of the Sequoia voting machines.

On motion by Chairman Larkin, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 6 be adopted.

CONSENT AGENDA – ITEMS 7A THROUGH 7I(2)

12-898 AGENDA ITEM 7A

Agenda Subject: “Approve minutes for the Board of County Commissioners' August 28, 2012 meeting.”

There was no public comment on this item.

On motion by Commissioner Breternitz, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 7A be approved.

12-899 AGENDA ITEM 7B – ASSESSOR

Agenda Subject: “Approve roll change requests, pursuant to NRS 361.768 and NRS 361.765, for errors discovered for the 2010/2011, 2011/2012 secured and unsecured tax roll; and if approved, authorize Chairman to execute order and direct the Washoe County Treasurer to correct the error(s) [cumulative amount of increase \$2,066.10]--Assessor. (Parcels are in various Commission Districts.)”

There was no public comment on this item.

On motion by Commissioner Breternitz, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 7B be approved.

12-900 AGENDA ITEM 7C – FINANCE

Agenda Subject: “Acknowledge appropriation adjustments within the Washoe County Capital Facilities Tax Fund and the Roads Fund (no fiscal impact)--Finance. (All Commission Districts.)”

There was no public comment on this item.

On motion by Commissioner Breternitz, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 7C be acknowledged.

12-901 AGENDA ITEM 7D – JUVENILE SERVICES

Agenda Subject: “Authorize the reduction in hours from 40 to 24 per week, full-time to part-time, for the Juvenile Services Advanced Practitioner of Nursing (pay grade Q, Position # 70000158) [estimated cost savings \$39,400]; \$11,900 to be reallocated within the Juvenile Services budget to cover an increase in State of Nevada youth parole services assessments [net savings \$27,500] to the General Fund; and if authorized, direct the Human Resources and Finance Departments to make the necessary adjustments--Juvenile Services. (All Commission Districts.)”

Commissioner Humke said the \$27,500 was a shift of a State responsibility to the County. He stated the Youth Parole Officers were State employees and, even though the County paid their salaries in large part, the County had no say over how they did their job. He said the shift was made during the 2011 Legislative Session and it was wrong. He stated the County’s taxpayers were paying these State costs because the State needed to balance its budget, which was not good personnel policy nor was it good government.

There was no public comment on this item.

On motion by Commissioner Breternitz, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 7D be authorized and directed.

12-902 AGENDA ITEM 7E(1) – PUBLIC WORKS

Agenda Subject: “Approve Lease Agreement between Desiderio Properties, L.P. (Lessor) and Washoe County (Lessee) for a 36 month term commencing October 1, 2012 to occupy 612 square feet of space located at 320 Broadway #C, to accommodate the Washoe County Health District Special Supplemental Nutrition Program for Women, Infants, and Children; [annual expense \$4,320; funding source is the Health Fund 174600-710600]--Public Works. (Commission District 3.)”

There was no public comment on this item.

On motion by Commissioner Breternitz, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 7E(1) be approved.

12-903 AGENDA ITEM 7E(3) – PUBLIC WORKS

Agenda Subject: “Adopt a Resolution Accepting Real Property [a portion of APNs 150-460-01 and 150-492-18 totaling 20.27 acres] for Use as a Non-motorized Public Trail Corridor within the Mt. Rose Estates Subdivision; and authorize the Regional Parks and Open Space to record Resolution--Regional Parks and Open Space. (Commission District 2.)”

Commissioner Humke thanked the Mt. Rose Ski Resort for the donation of 20.27 acres to County to be used as open space.

There was no public comment on this item.

On motion by Commissioner Breternitz, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 7E(3) be approved. The Resolution for same is attached hereto and made a part of the minutes thereof.

12-904 AGENDA ITEM 7E(4) – REGIONAL PARKS AND OPEN SPACE

Agenda Subject: “Adopt the Swan Lake Nature Study Area Master Plan 2012 Update--Regional Parks and Open Space. (Commission District 5.)”

There was no public comment on this item.

On motion by Commissioner Breternitz, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 7E(4) be adopted.

12-905 AGENDA ITEM 7E(5) – REGIONAL PARKS AND OPEN SPACE

Agenda Subject: “Accept cash donations [\$55,771.20] from various businesses, organizations and individuals and acknowledge in-kind donations for Regional Parks and Open Space programs and facilities; and direct the Finance Department to make the appropriate budget adjustments--Regional Parks and Open Space. (All Commission Districts.)”

Commissioner Jung acknowledged the cash donations and thanked the donors on behalf of the Commission.

There was no public comment on this item.

On motion by Commissioner Breternitz, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 7E(5) be accepted and directed.

12-906 AGENDA ITEM 7E(6) – REGIONAL PARKS AND OPEN SPACE

Agenda Subject: “Accept cash donations [\$300,000] from the Wilbur May Foundation; \$200,000 for Fiscal Year 2012-13 general operating support of the Wilbur D. May Center and \$100,000 in support of temporary exhibits at the Wilbur D. May Museum--Regional Parks and Open Space. (Commission Districts 3 and 5.)”

Commissioner Jung acknowledged the cash donations from the Wilbur May Foundation and thanked the Foundation on behalf of the Commission.

Commissioner Humke commented the Wilbur May Foundation donated many millions of dollars to the County to make Rancho San Rafael Regional Park the destination it was, and he thanked the Foundation's members for their assistance.

There was no public comment on this item.

On motion by Commissioner Breternitz, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 7E(6) be accepted.

12-907 AGENDA ITEM 7F(1) – DISTRICT ATTORNEY

Agenda Subject: “Approve an exception to the policy of quarterly reviews for position reclassification in the case of a Legal Secretary Lead in the District Attorney’s Office to a Legal Secretary Supervisor. (All Commission Districts.)”

There was no public comment on this item.

On motion by Commissioner Breternitz, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 7F(1) be approved.

12-908 AGENDA ITEM 7F(2) – DISTRICT ATTORNEY

Agenda Subject: “Approve payments [\$8,885] to vendors for assistance of 35 victims of sexual assault and authorize Comptroller to process same. NRS 217.310 requires payment by the County of total initial medical care of victims, regardless of cost, and of follow-up treatment costs of up to \$1,000 for victims, victims’ spouses and other eligible persons. (All Commission Districts.)”

There was no public comment on this item.

On motion by Commissioner Breternitz, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 7F(2) be approved and authorized.

12-909 AGENDA ITEM 7G(1) – MANAGER

Agenda Subject: “Accept 2012 State Emergency Response Commission (SERC), Hazardous Materials Emergency Preparedness (HMEP), Mid-Cycle Training grant [\$7,000, no match required]; and if accepted, authorize Chairman to execute a Resolution to subgrant funds to other governments and nonprofits which make up Local Emergency Planning Committee and authorize the County Manager, or her designee, to sign Contracts and/or Memorandums of Understanding with Local Emergency Planning Committee members and direct the Finance Department to make the appropriate budget adjustments--Emergency Management. (All Commission Districts.)”

There was no public comment on this item.

On motion by Commissioner Breternitz, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 7G(1) be accepted, authorized, executed, and directed. The Resolution for same is attached hereto and made a part of the minutes thereof.

12-910 AGENDA ITEM 7G(2) – MANAGER

Agenda Subject: “Accept 2012 State Emergency Response Commission (SERC), Hazardous Materials Emergency Preparedness (HMEP) Grant for [\$10,435, no match required] for registration expense to the RenoFireShows Conference; and if accepted, direct the Finance Department to make the appropriate budget adjustments--Emergency Management. (All Commission Districts.)”

There was no public comment on this item.

On motion by Commissioner Breternitz, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 7G(2) be accepted and directed.

12-911 AGENDA ITEM 7G(3) – MANAGER

Agenda Subject: “Acknowledge receipt of the Three-Year Schedule of Audits for Internal Audit Division--Internal Audit. (All Commissioner Districts.)”

There was no public comment on this item.

On motion by Commissioner Breternitz, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 7G(3) be acknowledged.

12-912 AGENDA ITEM 7G(4) – MANAGER

Agenda Subject: “Acknowledge receipt of Annual Report from the Internal Audit Division for FY 2011-12 --Internal Audit. (All Commissioner Districts.)”

There was no public comment on this item.

On motion by Commissioner Breternitz, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 7G(4) be acknowledged.

12-913 AGENDA ITEM 7H(1) – SHERIFF

Agenda Subject: “Accept donation from the Washoe County Sheriff’s Office Honorary Deputies Association for 35 Motorola MC75A handheld Personal Digital Assistants (PDA) and supporting equipment [valued at \$64,956] required for the

implementation of technology required by the State of Nevada for citation and automobile collision information for the Washoe County Sheriff's Office; and authorize Finance to make the necessary budget adjustments. (All Commission Districts.)”

Commissioner Jung acknowledged the donation from the Washoe County Sheriff's Office Honorary Deputies Association and thanked the Association on behalf of the Commission.

There was no public comment on this item.

On motion by Commissioner Breternitz, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 7H(1) be accepted and authorized.

12-914 AGENDA ITEM 7H(2) – SHERIFF

Agenda Subject: “Accept grant funds [\$25,325, no cash match] to the Washoe County Sheriff's Office from the Helen Close Charitable Foundation, to be used for the purchase and training of a canine for the Washoe County Detention Facility; and authorize Finance to make the necessary budget adjustments. (All Commission Districts.)”

There was no public comment on this item.

On motion by Commissioner Breternitz, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 7H(2) be accepted and authorized.

12-915 AGENDA ITEM 7H(3) – SHERIFF

Agenda Subject: “Approve Forensic Support Services Agreement between Washoe County on behalf of the Washoe County Sheriff's Office and the State of Nevada on behalf of the Nevada Inspector General's Office [income of \$9,044]; retroactively from July 1, 2012 to June 30, 2013. (All Commission Districts.)”

There was no public comment on this item.

On motion by Commissioner Breternitz, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 7H(3) be approved. The Forensic Support Services Agreement for same is attached hereto and made a part of the minutes thereof.

12-916 AGENDA ITEM 7I(1) – SOCIAL SERVICES

Agenda Subject: “Authorize the Director of Social Services to accept additional Victim of Crime Act (VOCA) funds [\$19,409, with a 25 percent match of \$4,852] Fiscal Year 2013 from the State Division of Child and Family Services (DCFS) to provide direct services to victims of child abuse and/or domestic violence; and direct Finance to make the appropriate budget adjustments. (All Commission Districts.)”

There was no public comment on this item.

On motion by Commissioner Breternitz, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 7I(1) be authorized and directed.

12-917 AGENDA ITEM 7I(2) – SOCIAL SERVICES

Agenda Subject: “Award Request for Proposal (RFP) #2821-13 for the Temporary Protection Order Project, to The Committee to Aid Abused Women (CAAW), 1735 Vassar Street, Reno, NV 89502, [annual award \$70,080] on behalf of Washoe County Department of Social Services; and request that the Purchasing and Contracts Manager execute the agreement with the Committee to Aid Abused Women for Fiscal Year 2013, with an option to renew for two additional one year periods. (All Commission Districts.)”

There was no public comment on this item.

On motion by Commissioner Breternitz, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 7I(2) be awarded, requested, and executed.

12-918 AGENDA ITEM 7E(2) – COMMUNITY SERVICES

Agenda Subject: “Authorize the Community Services Department to proceed with negotiating a possible acquisition of a 30,125 square foot warehouse facility for the use of the Registrar of Voters, Sheriff Search and Rescue, and for Records Retention and other critical storage needs; and if staff is able to achieve an acceptable negotiated acquisition price, authorize the Acting Public Works Director to approve a Letter of Intent and authorize an appraisal [appraisal estimated at \$3,500] and preliminary title report for staff to perform due diligence on the subject property and return to the Board of County Commissioners for review and final approval [funding source is the Capital Facilities Tax Fund – CF890202]--Public Works. (All Commission Districts.)”

Commissioner Weber said this item did not indicate what the potential cost would be for purchasing the building. Dave Solaro, Acting Public Works Director, said \$1,125,000 was set aside for this project in the Capital Improvement Plan (CIP). He

stated since this was a large dollar amount, staff decided it needed to be brought before the Commission to see if the purchase was something the Commission wanted to support.

Chairman Larkin said this item was asking for an appraisal and then the appraisal would come back to the Commission before any further action was taken. Mr. Solaro replied that was correct. Katy Simon, County Manager, said facilities were being leased for the Registrar of Voters and other operations, and it was the Commission's direction in the past to evaluate if it would be more cost effective to own a property versus leasing. She explained this was a long-term obligation for storage for the Registrar's Office and for records retention.

Commissioner Weber said she supported doing the appraisal but, when it came back, she wanted the cost of what the County was currently paying for the Registrar of Voters' space, the building's size, and what those costs were for the other departments. She stated the Reno-Sparks Convention and Visitors Authority (RSCVA) rented almost the same size property for \$4,000 a month. She also asked the report include how long it would be until the County outgrew the space or was it anticipated that much space might not be needed.

There was no public comment on this item.

On motion by Commissioner Weber, seconded by Commissioner Humke, which motion duly carried, it was ordered that Agenda Item 7E(2) be authorized.

BLOCK VOTE – AGENDA ITEMS 13, 14, AND 15

12-919 AGENDA ITEM 13 – MANAGER

Agenda Subject: “Recommendation to approve Washoe County’s membership [\$4,125] in the Western Nevada Development District (WNDD) and appoint three representatives for the County; and recommend approval of this expenditure from the Community Support budget [\$4,125] in order to fund the County’s membership in WNDD for FY 12/13; and approve a transfer from Contingency [\$4,125] in FY 13 should there not be sufficient total budget authority remaining in Community Support to fund this membership at year end; and direct Finance Department to make appropriate budget adjustments pursuant to NRS 354.598005--Manager. (All Commission Districts.)”

Katy Simon, County Manager, suggested the Board appoint alternates to the elected Commissioner representing the County at the Western Nevada Development District (WNDD).

There was no public comment on this item.

On motion by Commissioner Weber, seconded by Commissioner Breternitz, which motion duly carried, it was ordered that Agenda Item 13 be approved

and directed. The appointees for the County's three representatives were Commissioner Humke, Assistant County Manager John Berkich, and Dick Bosler, private citizen.

12-920 AGENDA ITEM 14 – PURCHASING

Agenda Subject: “Recommendation to award Bid No. 2829-13 for five new Truck-Mounted PM10 Compliant Street Sweepers, to the lowest, responsive, responsible bidder, H&E Equipment Services, 845 N. Hills Boulevard., Reno NV 89506, [net amount of \$279,777 per unit for a total cost of \$1,398,885], on behalf of the Equipment Services Division of the Washoe County Community Services Department. This purchase is 100% grant funded from Federal Congestion Mitigation and Air Quality (CMAQ) funds--Purchasing. (All Commission Districts.)”

There was no public comment on this item.

On motion by Commissioner Weber, seconded by Commissioner Breternitz, which motion duly carried, it was ordered that Agenda Item 14 be awarded.

12-921 AGENDA ITEM 15 – COMMUNITY SERVICES/PUBLIC WORKS

Agenda Subject: “Recommendation to approve Change Order Number Two for the “Sparks Justice Court Tenant Improvement” project [\$401,385, funding source Capital Facilities Tax Fund CF890372 (Sparks Justice Facility)]--Community Services/Public Works. (Commission Districts 4 and 5.)”

Judge Kevin Higgins, Sparks Justice Court, displayed pictures showing the progression of the construction of the new court space's interior. He said it was projected the space would be ready to move into the beginning of January 2013. He stated they tried to be considerate regarding the public's money and the space would be functional, but not fancy. Judge Susan Deriso thanked the Commission for working with the Court for a lot of years in getting a new space, and she felt the public and the Commission would be proud of it when it was completed.

Chairman Larkin agreed the new court space had been a long time coming. He stated Commissioner Weber had been the biggest supporter of the new space and led the effort, along with the Judges, to acquire it. Judge Higgins said all of the Commissioners would be invited to the grand opening, even those who would be leaving the Board after the election.

Commissioner Weber thanked the Commission for providing the approvals to get to this point, and she thanked Mr. Solaro and Janine Baker, Administrator for the Sparks Justice Court, for making the new court space happen.

Commissioner Humke said Judge Higgins commented there was no marble or granite, which was appropriate. He stated it looked to be a well-designed space

that would serve the public and would build respect for the court system and the rule of law.

Chairman Larkin noted only having two change orders was very conservative for a project of this size and scope, and he believed it indicated the process was well designed.

There was no public comment on this item.

On motion by Commissioner Weber, seconded by Commissioner Breternitz, which motion duly carried, it was ordered that Agenda Item 15 be approved.

**12-922 AGENDA ITEM 12 – COMMUNITY SERVICES/REGIONAL
PARKS AND OPEN SPACE**

Agenda Subject: “Presentation and update on Caughlin and Washoe Fires and acknowledge receipt of the Restoration Treatment Report regarding the Caughlin and Washoe Fires--Community Services/Regional Parks and Open Space.”

Cheryl Surface, Park Planner, said a Burn Area Emergency Response (BAER) team was assembled to restore the burned public and private lands. She noted with her was Lynda Nelson, retired Planning Manager for Regional Parks and Open Space, who was a member of both BAER teams.

Ms. Surface conducted a PowerPoint presentation on the Caughlin and Washoe Fires, which was placed on file with the Clerk.

Ms. Surface said the grant awarded to the Nevada Land Conservancy (NVLC) by the Truckee River Fund was used to hire a contractor to do slope stabilization in Manzanita Canyon. She explained Steamboat Ditch was adjacent to Manzanita Canyon and, if there had been significant precipitation last winter after the Caughlin Fire, Steamboat Ditch could have been lost. She said that made it imperative to do the restoration work immediately, but there was no funding available to do it after a fire. She advised Wells Fargo Bank donated \$10,000 for plants and seed and volunteers from Wells Fargo and Walgreens assisted in the restoration work on 15 acres by Horseman’s Park. She said Manzanita Canyon was greening up and not a lot of slopes moved, which meant the restoration efforts had been successful. She also discussed the restoration efforts at Windy Hill, Evans Creek, and Bartley Ranch Regional Park.

Ms. Surface explained the majority of the property affected by the Washoe Drive Fire was private, with some property being owned by the federal, State and Washoe County governments. She noted a \$145,000 grant was awarded to the NVLC by the Truckee River Fund for restoration efforts, and additional funding was being sought to continue restoring the creek corridors. She showed pictures of the restoration efforts at Steamboat Creek, Galena Creek, and on Bureau of Land Management (BLM) land.

Ms. Surface said the efforts had been very affective, because there had been no water quality issues associated with the two fires and no slopes had been lost.

Commissioner Humke asked if the private ditch companies provided the volunteers access for certain mitigation efforts. Ms. Surface replied they did and two ditch companies in Bartley Ranch Regional Park did debris removal and reestablished the trail corridor over the ditch.

Chairman Larkin thanked Ms. Surface for an excellent report and also extended his thanks to the BAER team.

There was no public comment on this item.

Katy Simon, County Manager, thanked the BAER team and the volunteers who had been working on the restoration efforts. She noted the BAER efforts were most successful when started during a fire. She thanked the Electric Catfish, Guitar Woody and the Boilers, and Homemade Jam bands for participating in the charity event for the Bartley Ranch fire restoration efforts held at Bartley Ranch.

On motion by Commissioner Humke, seconded by Commissioner Breternitz, which motion duly carried, it was ordered that Agenda Item 12 be acknowledged.

11:13 a.m. The Board recessed as the Board of County Commissioners and convened as the South Truckee Meadows General Improvement District (STMGID) Board of Trustees.

12-923 **AGENDA ITEM 9 – SOUTH TRUCKEE MEADOWS GENERAL IMPROVEMENT DISTRICT**

Agenda Subject: “Status report on the analysis and development of a feasibility plan related to the possible establishment of the STMGID as a general improvement district independent from Washoe County Department of Water Resources including status report of progress, consultant contract status through September 14, 2012 and recommendations regarding alternatives for Local Managing Board (LMB) consideration to amend the feasibility study scope, which plan shall be presented to the Board of Trustees no later than November 13, 2012.”

Rod Savini, Gray and Associates Project Manager, said the status report included a progress report, the status of the consultant’s contract through September 14, 2012, and recommendations regarding the alternatives for consideration by the Local Managing Board (LMB) of the South Truckee Meadows General Improvement District (STMGID) to amend the scope of the feasibility study.

Chairman Larkin noted there was a staff report dated September 17, 2012 and one dated September 24, 2012, and he asked which staff report Mr. Savini would be

addressing. Mr. Savini replied he would be referring to both. He stated the September 17th staff report was in response to the meeting held on September 11th. He said the September 24th staff report would be introduced as part of the body of the feasibility alternatives identified at the LMB meeting on September 20th.

Mr. Savini said the report included the scope of work for the feasibility study, which required the development of a plan for infrastructure improvements to make STMGID a standalone-water system. He said it also required development of a plan for infrastructure improvements for existing Washoe County service areas that would have to be separated from the interdependent Washoe County/STMGID system.

Mr. Savini noted the feasibility study team consisted of four consultants as shown on page 4 of the September 17th staff report. He said part of the process was making sure the ratepayers and stakeholders knew what was involved. He stated after the study was published, the ratepayers would be polled and a response would be provided to the LMB and the STMGID Board of Trustees and, after the LMB took action, a report would be provided to the Trustees. He said the final draft of the feasibility study was targeted for completion on October 18, 2012. He stated after the two-week comment period, the document would go back to the LMB for consideration on November 1, 2012 and to the Trustees on November 13, 2012.

Mr. Savini said the preliminary infrastructure cost estimates provided on September 11th to separate STMGID and make it a standalone system came in at roughly \$4.5 million and at \$10 million to separate the Washoe County service areas. He said the preliminary findings, based on the bonding for those improvements, had an aggregate total of approximately \$15 million and would impact approximately 80 to 90 percent of STMGID's current customer rates.

Mr. Savini stated the process after September 11th involved identifying alternatives and reducing the improvements identified in the original scope of work. He said the process also included obtaining input from the other stakeholders to make sure the identified alternatives met their business models. He stated the alternatives shown on pages 2 and 3 of the September 24th staff report were presented to the LMB on September 20th.

Randall Long, Lumos & Associates, conducted his PowerPoint presentation, which provided a brief overview of the alternative findings as presented to the LMB on September 20, 2012. The presentation reviewed the standalone costs, the preliminary alternative savings, alternative evaluation categories and criteria, the summary of savings per category, the overall summary of cost savings, the separation costs for STMGID and Department of Water Resources (DWR), the total separation cost with alternatives, and the STMGID Feasibility Analysis. A copy of the presentation was placed on file with the Clerk.

Mr. Long said all the alternatives had ripple effects. For example, Item 2 had a Division of Service Agreement that identified several STMGID properties slated to

be de-annexed into DWR. He stated initially it was believed that de-annexation would generate some savings in terms of the infrastructure required to service those properties; but it was found moving the customer base into DWR would require additional supply and storage, which would zero out any savings.

Mr. Long said professional services would also be required to design and implement the alternative infrastructure changes and to address contingencies associated with the feasibility level of the process. He said the estimate would be \$4.9 million when taking all of that into account.

Mr. Long stated when looking at STMGID as a standalone system, the costs would be proportioned to either STMGID or DWR. He said when taking into account the savings, STMGID's net separation costs would be \$457,634 to build the infrastructure required to have STMGID operate as a standalone. He stated conversely the net separation costs for DWR would be \$7.9 million. He said the total separation costs with alternatives would be \$8.4 million and would cut the costs by approximately \$5 million.

Commissioner/Trustee Jung asked if the analysis looked at the terms of the agreement to merge DWR with TMWA. Mr. Long replied it did not. Commissioner/Trustee Jung said that analysis was brought up at the meeting last week when she took the TMWA Board the Commissioner's requests for them to direct staff to talk with STMGID. She advised STMGID accepted that analysis as an upcoming agenda item, but there was quite a pushback by TMWA that this was opposite of one of the conditions that had to be met or it would be a deal breaker. She said there was also the fear of what the new Western Regional Water Commission (WRWC) and the Legislature would do, because it was not in keeping with the intent of the law passed. She felt the feasibility of the alternatives needed to be considered in terms of all of that. Mr. Long replied the current annexation and de-annexation policies were applied but, if the project manager saw that was the direction to go, it could be looked at.

Chairman Larkin stated he understood the interconnections and the service area exchanges, but he did not understand the wholesale criteria of DWR to STMGID. Mr. Long stated assuming the potential of DWR to merge with TMWA, TMWA's model was to sell wholesale water to customers, which would be STMGID. He said STMGID's selling water to TMWA was not looked at because that was not one of STMGID's operating models. Chairman Larkin said some combination of the three alternatives was being proposed to lower the \$13.3 million in standalone costs. Mr. Long replied that was correct.

Chairman Larkin said he understood the service area exchange concept of STMGID to DWR was eliminated because of the debt and STMGID to DWR would actually be STMGID to TMWA. Mr. Long replied that was correct. Chairman Larkin said with those assumptions, the costs would be reduced to \$4.9 million. Mr. Long clarified the \$13.3 million was being reduced by \$4.9 million.

Commissioner/Trustee Breternitz said the key element in his support of this concept would be the affect of the DWR/STMGID on the consolidation of DWR and TMWA, and he asked if this proposal was in the best interests of DWR. Dwayne Smith, DWR Acting Sr. Licensed Engineer, advised it made no sense to separate water systems and build redundant infrastructure from a technical standpoint, and he did not believe it would benefit any of Washoe County's or STMGID's ratepayers.

Steve Cohen, LMB Chair, said TMWA wondered why DWR was not taking care of some of the back and forth discussion about this, while DWR said STMGID should talk to TMWA. He stated STMGID was stuck in the middle of DWR and TMWA. He said right now DWR managed STMGID, which was a service STMGID was paying for. He stated STMGID needed the help of DWR to break some of these things down before STMGID becoming a standalone could be presented to TMWA.

Commissioner/Trustee Humke inquired if Mr. Cohen had asked TMWA for a meeting. Mr. Cohen replied both staffs met, but TMWA's staff indicated they needed direction from their Board to go beyond that. He said Commissioner/Trustee Jung asked for that at last week's TMWA meeting, but there was a question regarding why they needed to get involved because they believed STMGID should be dealing with the County. He stated they reluctantly put an agenda item on their next meeting about whether they should talk with the LMB. Commissioner/Trustee Humke felt this was a timing issue, but he believed someone needed to talk with TMWA rather than having to talk to them in the halls of the Legislature.

There was no public comment on this item.

On motion by Commissioner/Trustee Breternitz, seconded by Chairman Larkin, which motion duly carried, it was ordered that Agenda Item 9 be accepted.

12-924 AGENDA ITEM 10 – SOUTH TRUCKEE MEADOWS GENERAL IMPROVEMENT DISTRICT

Agenda Subject: “Discussion and possible direction by the Board of County Commissioners to Washoe County’s Department of Water Resources staff regarding the Feasibility Study for the South Truckee Meadows General Improvement District (STMGID), which evaluates a range of future operational models for STMGID.”

Dwayne Smith, Department of Water Resources (DWR) Acting Sr. Licensed Engineer, stated this item was being presented to allow the Board to ask clarifying questions and to provide direction to County staff to review the feasibility study being generated by the South Truckee Meadows General Improvement District (STMGID).

Commissioner/Trustee Breternitz asked if any efficiencies could be gained by commenting on the aspects of the STMGID feasibility study as the study was

developed, so it would not be completed without getting feedback from DWR. He said the goal was to make this work for everyone. He stated he would like to see the entities working together to come up with a solution that would work for both of them.

Chairman Larkin said the Truckee Meadows Water Authority (TMWA) and the Board of County Commissioners (BCC) representing DWR entered into an agreement regarding three conditions TMWA wanted met before entering into a merger with DWR. He said one condition was the disposition of the developer credits, which was mostly resolved; the second was the establishment of the Bond bank for the eventual defeasement of debt incurred by STMGID's water treatment facility; and the third was the outcome of the plan for STMGID.

Chairman Larkin stated at the last meeting, the STMGID Trustees requested the BCC representatives on TMWA's Board to place an item on TMWA's agenda regarding a discussion allowing STMGID to discuss negotiations with TMWA. He said some concern was expressed by the members of TMWA's Board that the discussion between DWR and STMGID for the disposition of STMGID should occur before the discussion was brought to TMWA. He stated STMGID's Local Managing Board (LMB) was seeking some covenant with TMWA as it moved forward towards being a standalone system. He editorialized having STMGID become a standalone system made no sense whatsoever due to the water system being highly integrated. He said it made some sense to facilitate some agreements such as other water systems had, and he hoped the BCC would direct DWR's staff and STMGID's consultants to present a findings report at the next TMWA Board meeting that outlined what was being done. He stated TMWA had no dog in this fight and did not want to be in a position of having to figure this out, which was the pushback Commissioner/Trustee Jung felt. He said he agreed with TMWA's concerns, because the three conditions specified the County and the LMB should figure this out. He stated the LMB was requesting additional resources to do that, which included having a dialog with TMWA. He said he did not believe that request would be well received by TMWA's Board unless DWR was involved.

Chairman Larkin said as a TMWA representative, he did not want to see Sparks' taxpayers saddled with the cost of operating a system that did not relate directly to them. He stated he hoped the BCC would authorize DWR and the consultants to prepare companion reports showing the differences and what the BCC's plan was regarding STMGID.

Commissioner/Trustee Breternitz felt the key was there should be a statement from TMWA indicating they were willing to sell water to STMGID, because STMGID becoming a standalone-water system depended on the ability to purchase wholesale water.

Chairman Larkin said there was a clear precedent in the community for standalone systems, and Sun Valley was a good example of that. He stated he did not have an issue with people wanting to govern themselves, but the playing field had to be level to ensure no one ratepayer or taxpayer was burdened with another's issues. He said

at the TMWA meeting, if there was a motion and direction to do so, the BCC would be seeking confirmation that DWR's current commitment to sell water wholesale to STMGID would be honored by TMWA. He said STMGID would manage its own affairs, but it would need some comingling of resources. Mr. Smith said he appreciated Chairman Larkin's comments and he also appreciated the challenges. He said DWR staff was interested in sharing their perspective and putting their engineering technical skills towards looking at these issues. He stated staff was also very cognizant of the timing issues. He said there was some concern regarding how far the feasibility study would go, since only the alternatives were being looked at. He said staff's analysis and reviews were being done from a technical standpoint to look out for the ratepayers. He stated he understood the direction was to do this in a timely fashion, to be respectful, and to be sensitive to the nature of it, but to also look out for all of the ratepayers to ensure none of them were unduly burdened or benefited.

Chairman Larkin said this issue was under the purview of the Western Regional Water Commission (WRWC), which was under the purview of the WRWC Subcommittee. He said how the area's water issues were solved was being watched by the WRWC Subcommittee. He said if the water issues were not solved locally, they would be legislated. He stated he knew the WRWC Subcommittee was seeking reauthorization through the next legislative cycle, so it behooved everyone to deal with this; otherwise, some people in the south would take care of it for us.

Commissioner/Trustee Humke asked Mr. Smith what DWR's policy had been over the last 25 years regarding whether DWR should maintain itself as a standalone water purveyor. Chairman Larkin interjected the BCC had already opined DWR would be integrated with TMWA, and it would be unfair to ask staff to revisit that decision. He said agendaizing that discussion would be appropriate if Commissioner/Trustee Humke wanted to do so, but it was not part of this agenda item. Commissioner/Trustee Humke felt agendaizing that discussion might be helpful to a lot of DWR's and STMGID's ratepayers. Chairman Larkin agreed it would be relevant to do a complete review of what was being done for informational purposes but, if Commissioner/Trustee Humke wanted to style something for voting, doing that would be a little more perplexing. He stated there would be another BCC meeting prior to the TMWA meeting if that would satisfy Commissioner/Trustee Humke. Commissioner/Trustee Humke said it would, and he reiterated he felt it would benefit the citizens to know why STMGID was created.

Chairman Larkin requested a presentation on October 9, 2012 regarding the history of what had been done regarding STMGID/DWR, some of the relevant issues on why the BCC decided to merge DWR with TMWA, Mr. Smith's first take on what would be presented to TMWA, and what Rod Savini, Gray and Associates Project Manager, would be presenting to TMWA regarding the feasibility study. He said that would provide the Commissioners with the opportunity to review and to provide input on what would be presented to TMWA.

Commissioner/Trustee Humke said he also wanted to know how the Sun Valley General Improvement District (SVGID) was being treated by TMWA versus how

TMWA was dealing with STMGID. He understood it was not a simple question, but he believed the citizens deserved an answer, because no taxpayer should be required to subsidize another taxpayer.

Commissioner/Trustee Breternitz asked if it was clear what the BCC was asking Mr. Smith to do. Mr. Smith said he understood the question regarding SVGID was how it related to the TMWA-DWR merger and also a compare and contrast technical analysis showing the differences with SVGID's association with TMWA versus TMWA's association with STMGID.

Steve Cohen, STMGID LMB Chair, said he was aware DWR would not be in the water business in the future and that other County customers should not subsidize STMGID customers. He advised the general frustration was the customers of both DWR and STMGID benefited by the entities working together, but that collaboration made STMGID a patchwork quilt that was costing millions of dollars to separate from DWR. He said the people were upset because they did not understand why STMGID customers would be paying 100 percent of the separation costs because there had been a benefit to the other customers. He said there should be a dialog with DWR to try to work out the issues, which included exchanging customers and possibly exchanging pledged revenues. He stated he was aware the exchange of pledged revenues was a legal question, but he did not think that door should be shut.

Chairman Cohen said it was not just about the water, because currently STMGID provided its own water and did not have to buy it wholesale from DWR. He stated through the Division of Service Agreement, DWR and STMGID never exchanged a dime, but did exchange water. He said depending on the time of year STMGID would be short of water and at other times of the year STMGID provided water to DWR. He said without DWR, STMGID might have to supplement its water with a wholesale agreement with TMWA the same way SVGID did. He stated he did not want the discussion with DWR to be limited to just water purchases, but wanted the door left open to discuss other items.

Chairman Larkin said he believed that door was still open. He stated the direction to Mr. Smith relating to DWR was to disclose to TMWA what the plan was. He said Mr. Smith was also authorized to talk with Mr. Savini so there would be collaboration on what was brought back to the Board on October 9, 2012.

Mr. Smith commented DWR and STMGID had worked well together for a long time, and he hoped the public could respect that as staff carefully moved forward through the next few weeks.

12:14 p.m. The Board adjourned as the South Truckee Meadows General Improvement District (STMGID) Board of Trustees.

12:15 p.m. The Board convened as the Truckee Meadows Fire Protection District (TMFPD) and the Sierra Fire Protection District (SFPD) Board of Fire Commissioners.

12:46 p.m. The Board adjourned as the Truckee Meadows Fire Protection District (TMFPD) and the Sierra Fire Protection District (SFPD) Board of Fire Commissioners and reconvened as the Board of County Commissioners (BCC).

12-925 **AGENDA ITEM 16 – COMMUNITY SERVICES/COMMUNITY DEVELOPMENT**

Agenda Subject: “Development Code Amendment Case Number DCA12-003 (Grading Standards) - Introduction and first reading of an Ordinance amending the Washoe County Code at Chapter 110, Development Code, Article 438, Grading Standards, to make the Code easier for the general public to understand and interpret, establish an enforcement mechanism that incentivizes voluntary compliance, creates a clear system of minor and major grading activities to reduce the number of required special use permits, and incorporate other beneficial changes as may be identified during the public hearing process and properly related to the efficient administration of Article 438 of the Development Code; and, if supported, set the public hearing, second reading and possible adoption for October 23, 2012 at 6:00 p.m.--Community Services/Community Development. (All Commission Districts.)”

Nancy Parent, Chief Deputy Clerk, read the title for Bill No. 1680.

Commissioner Humke asked if this Development Code Amendment would provide for more enforcement, less enforcement, or about the same enforcement level of the County’s grading standards. Roger Pelham, Senior Planner, stated it provided for more efficient enforcement of the grading standards. He said one of the shortcomings had been the County being limited to only pursuing a criminal citation to enforce the grading standards. He said the Development Code Amendments in Agenda Items 16, 17, and 18 allowed for criminal, civil and administrative enforcement through the Nuisance Ordinance.

Commissioner Humke asked if bootleg grading would be better regulated. Mr. Pelham said the intent of the Code Amendment was to have a clear process to follow, which previously did not exist; and having a clearer process would allow for better enforcement. He stated the changes clarified when grading was required, when it was not, and the steps required to obtain a grading permit.

Commissioner Humke said there had been two instances in his District of bootleg grading. Mr. Pelham believed those instances were part of the impetus to start this process. Commissioner Humke asked if there was an agricultural exemption. Mr. Pelham replied the disturbance of the land for any type of crop or animal production use

type was exempt as long as the contour of the land was not altered. He said previously those activities were not exempt from needing a grading permit, even though the grading permit was never enforced.

Commissioner Humke asked staff to discuss the specifics on how better enforcement would be achieved. Greg Salter, Deputy District Attorney, said the changes would lead to better enforcement because they would lead to quicker enforcement for some of the first-time offenses and for the minor to moderate offenses. He said using the administrative-hearing process would get issues in front of a hearing officer in three weeks, rather than the eight or nine weeks it would take in the criminal system and even longer in the civil system.

Commissioner Humke asked if there would be instances where a case would go straight to the criminal system as opposed to starting in the civil system. Mr. Salter said this change would give the enforcement officials a broad range of enforcement tools, and there might be instances when it was best to go straight into the criminal system. He said criminal cases took time, and sometimes it would be difficult to prosecute a zoning case in front of a Justice of the Peace with 50 other cases waiting. He stated the civil system could be used, and he noted a civil case was just successfully concluded regarding weddings being held at Incline Village on a property zoned residential. He said the case included a permanent injunction, which could not be obtained in the criminal system. He stated the criminal system only allowed for a fine, a penalty, or a suspended jail sentence. He said the administrative system had something akin to a permanent injunction, which was more efficient than using either of the two other systems. Commissioner Humke said he would not cite the Incline Village case as a success, because the impacted citizens were not happy due to the continuing noise. Mr. Salter said the source of the noise would be permanently removed after October 8, 2012.

There was no public comment on this item.

Bill No. 1680, entitled, "AN ORDINANCE AMENDING WASHOE COUNTY CODE AT CHAPTER 110, DEVELOPMENT CODE, ARTICLE 438, GRADING STANDARDS, TO MAKE THE CODE EASIER FOR THE GENERAL PUBLIC TO UNDERSTAND AND INTERPRET, ESTABLISH AN ENFORCEMENT MECHANISM THAT INCENTIVIZES VOLUNTARY COMPLIANCE, CREATES A CLEAR SYSTEM OF MINOR AND MAJOR GRADING ACTIVITIES TO REDUCE THE NUMBER OF REQUIRED SPECIAL USE PERMITS, AND INCORPORATE OTHER BENEFICIAL CHANGES AS MAY BE IDENTIFIED DURING THE PUBLIC HEARING PROCESS AND PROPERLY RELATED TO THE EFFICIENT ADMINISTRATION OF ARTICLE 438 OF THE DEVELOPMENT CODE," was introduced by Commissioner Jung, and legal notice for final action of adoption was directed for October 23, 2012.

12-926

AGENDA ITEM 17 – COMMUNITY SERVICES/COMMUNITY DEVELOPMENT

Agenda Subject: “Development Code Amendment Case Number DCA12-004 (Storm Drainage Standards) - Introduction and first reading of an Ordinance amending the Washoe County Code at Chapter 110, Development Code, Article 420, Storm Drainage Standards, to add language that will be removed from Article 438, Grading Standards. The subject language pertains to building setbacks from drainage ways, as recommended for adoption by the Washoe County Planning Commission; and, if supported, set the public hearing, second reading and possible adoption for October 23, 2012 at 6:00 p.m.--Community Services/Community Development. (All Commission Districts.) “

Nancy Parent, Chief Deputy Clerk, read the title for Bill No. 1681.

Roger Pelham, Senior Planner, explained the Storm Drainage Standards language did not belong in Article 438, Grading Standards.

There was no public comment on this item.

Bill No. 1681, entitled, "AN ORDINANCE AMENDING WASHOE COUNTY CODE AT CHAPTER 110, DEVELOPMENT CODE, ARTICLE 420, STORM DRAINAGE STANDARDS, TO ADD LANGUAGE THAT WILL BE REMOVED FROM ARTICLE 438, GRADING STANDARDS. THE SUBJECT LANGUAGE PERTAINS TO BUILDING SETBACKS FROM DRAINAGE WAYS, AS RECOMMENDED FOR ADOPTION BY THE WASHOE COUNTY PLANNING COMMISSION," was introduced by Commissioner Weber, and legal notice for final action of adoption was directed for October 23, 2012.

12-927

AGENDA ITEM 18 – COMMUNITY SERVICES/COMMUNITY DEVELOPMENT

Agenda Subject: “Development Code Amendment Case Number DCA12-005 (Enforcement) - Introduction and first reading of an Ordinance amending Article 910 (Enforcement) of the Washoe County Development Code (Washoe County Code Chapter 110) to authorize and establish procedures for the use of administrative and civil court proceedings available under Washoe County Code Chapter 125 to enforce development regulations (including the Development Code, building codes, and permits, maps, orders and development agreements issued under them) including the possible use of stop work orders, remediation orders, administrative proceedings (including the use of warnings, civil penalties and hearings before administrative hearing officers), summary and judicial abatement proceedings, civil court actions, and revocation of permits and development agreements in addition to the criminal and civil remedies already available under the present Development Code. The ordinance also establishes requirements and procedures for aggrieved persons to appeal zoning and building code decisions of enforcement officials and

administrative hearing officers to the Board of Adjustment, and the judicial review of the decisions of the Board of Adjustment. Recommendations include other matters properly related to enforcement of the Development Code; and if supported, set the public hearing, second reading and possible adoption for October 23, 2012 at 6:00 p.m.--Community Services/Community Development. (All Commission Districts.)”

Nancy Parent, Chief Deputy Clerk, read the title for Bill No. 1682.

Chairman Larkin said this bill would allow appeals to the Board of Adjustment (BOA), which were then appealable to the Board of County Commissioners (BCC), to be appealed directly to the civil system. Greg Salter, Deputy District Attorney, said this was a step in the right direction, but it did not fully resolve the problem. He stated another bill would be coming before the BCC in a few weeks, which would close the circle. He said this bill only dealt with appeals where someone was trying to enforce the Development Code. He stated the mechanism was still in place where administrative decisions could be appealed to the BOA.

Chairman Larkin explained there were many occasions where a citizen was aggrieved by a neighbor's actions, which they appealed to Community Development. He said right now Community Development only had one avenue to pursue, which was criminal. He stated the appeal would not rise to the level of a significant criminal case because the District Attorney would not prosecute it. He said that meant the individual would have to hire an attorney to pursue it, and this shifted the burden from the private citizen having to hire an attorney to Community Development. Mr. Salter said the burden was on the citizen who was doing the appeal. He explained having a mediation process and an administrative process streamlined the appeal process and would probably make it less expensive.

Paul Lipparelli, Legal Counsel, explained there was a difference in the law between a public and a private nuisance. He stated citizens were permitted to use the courts to pursue the remedies under the Nuisance Law as an individual plaintiff. He said what usually made the difference was whether the harm was to the public or just to people in the immediate vicinity. He stated it was usually inappropriate to use the considerable power of the government to pursue what would be considered a private nuisance. He said this ordinance did not change those benchmarks or the state of the law, but provided procedural avenues to pursue different remedies.

Commissioner Humke posed a hypothetical situation. He said the County approved a wind turbine, which created noise at almost any wind speed, and was disruptive to the neighboring property owners. He asked if that situation would be regulated under this new ordinance. Mr. Salter stated the turbine would be legal if the decision to allow it was not challenged by the neighbors. He said in that case, an individual could file a complaint regarding the noise generated. He stated if it was considered a private nuisance, the citizen might need to go into court for a remedy. He said if it was under a Special Use Permit or if there was a Development Code provision

regulating the noise and the turbine exceeded that limit, the citizen could complain to Community Development and ask them to enforce the Development Code, at which point Chapter 910 would kick in.

There was no public comment on this item.

Bill No. 1682, entitled, "AN ORDINANCE AMENDING ARTICLE 910 (ENFORCEMENT) OF THE WASHOE COUNTY DEVELOPMENT CODE (WASHOE COUNTY CODE CHAPTER 110) TO AUTHORIZE AND ESTABLISH PROCEDURES FOR THE USE OF ADMINISTRATIVE AND CIVIL COURT PROCEEDINGS AVAILABLE UNDER WASHOE COUNTY CODE CHAPTER 125 TO ENFORCE DEVELOPMENT REGULATIONS (INCLUDING THE DEVELOPMENT CODE, BUILDING CODES, AND PERMITS, MAPS, ORDERS AND DEVELOPMENT AGREEMENTS ISSUED UNDER THEM) INCLUDING THE POSSIBLE USE OF STOP WORK ORDERS, REMEDIATION ORDERS, ADMINISTRATIVE PROCEEDINGS (INCLUDING THE USE OF WARNINGS, CIVIL PENALTIES AND HEARINGS BEFORE ADMINISTRATIVE HEARING OFFICERS), SUMMARY AND JUDICIAL ABATEMENT PROCEEDINGS, CIVIL COURT ACTIONS, AND REVOCATION OF PERMITS AND DEVELOPMENT AGREEMENTS IN ADDITION TO THE CRIMINAL AND CIVIL REMEDIES ALREADY AVAILABLE UNDER THE PRESENT DEVELOPMENT CODE. THE ORDINANCE ALSO ESTABLISHES REQUIREMENTS AND PROCEDURES FOR AGGRIEVED PERSONS TO APPEAL ZONING AND BUILDING CODE DECISIONS OF ENFORCEMENT OFFICIALS AND ADMINISTRATIVE HEARING OFFICERS TO THE BOARD OF ADJUSTMENT, AND THE JUDICIAL REVIEW OF THE DECISIONS OF THE BOARD OF ADJUSTMENT. RECOMMENDATIONS INCLUDE OTHER MATTERS PROPERLY RELATED TO ENFORCEMENT OF THE DEVELOPMENT CODE," was introduced by Chairman Larkin, and legal notice for final action of adoption was directed for October 23, 2012.

12-928 AGENDA ITEM 28 – CLOSED SESSION

Agenda Subject: "Possible Closed Session for the purpose of discussing labor negotiations with Washoe County, Truckee Meadows Fire Protection District and/or Sierra Fire Protection District per NRS 288.220."

1:10 p.m. On motion by Commissioner Weber, seconded by Commissioner Breternitz, which motion duly carried, it was ordered that the meeting recess to a closed session for the purpose of discussing negotiations with Employee Organizations per NRS 288.220.

5:34 p.m. The Board convened in the Washoe County Caucus Room with Commissioner Weber absent.

12-929 AGENDA ITEM 19 – WORKSHOP

Agenda Subject: “Workshop to receive information and discussion regarding Agenda Items #20, #21 and #22, Neighborhood Stabilization Program 3 properties. Information to be presented by Community Services/Public Works/Community Development and Social Services. This item is a non-action item, but the Commissioners may ask questions about the information and discuss the content. To be heard before Agenda Items #20, #21 and # 22.”

Katy Simon, County Manager, thanked all of the staff members who had been working on the Neighborhood Stabilization Program 3 (NSP3) Grant projects.

Steve Latham, Training and Development Associates, who participated in the workshop by telephone, explained his services to the County had been provided by the U.S. Department of Housing and Urban Development (HUD).

Kevin Schiller, Social Services Director, conducted a PowerPoint presentation on the NSP3 Grant, which was established to stabilize property values. He said the County’s NSP3 concept was to integrate low-income housing options with the delivery of social services to child-welfare clients within a targeted area. He stated HUD’s formula for looking at the targets and getting approval included looking at the area’s property values and foreclosure rates. He said Steve Shipman was the Grants Program Specialist for the Social Services Department. He stated he and Mr. Shipman attended a HUD conference in January 2011, along with Community Development staff and others.

5:36 p.m. Commissioner Weber arrived.

Mr. Schiller stated the Reno Housing Authority (RHA) provided support as Social Services developed its proposal but, because of HUD’s regulations, the RHA did not have the ability to become a partner to receive the grant funds so Social Service clients could be integrated. He noted clients faced a wait of one to two years when they were referred to the RHA. He stated many times when the client’s names came to the top of the housing list, their case had been closed or they were moving into a different permanency option. Ms. Simon said the RHA’s extensive waiting list meant they could not give preference to the Social Service’s clients.

Commissioner Weber asked if these homes would only be used for Social Services’ clients. Mr. Schiller replied Social Services could be preferential with their clients, but could not exclude the rest of the community. He said the average time to closure of a case was typically 18 months, and closure was always the goal. He stated the second avenue was diversion, which was getting a family into housing and providing initial case management.

Mr. Schiller said when a family was screened and the appropriateness of housing was looked at, the idea was to apply criteria that would look at the family’s

ability to transition successfully. He said he was typically already spending money on their housing, but the difference was he could control how a family was placed and what the dynamic was in that family situation.

Mr. Schiller mentioned the Northern Nevada Community Housing Resource Board (NNCHRB). Chairman Larkin said he never heard of them. Eric Young, Planner, explained the NNCHRB was the area's most successful community housing development organization. He said the Home Consortium had been putting a lot of resources into developing a Community Housing Development Organization (CHDO) over the last 10 years, which was HUD's preferred type of organization. He noted several organizations tried to become a CHDO, because being a CHDO meant the organization met the high standards of certification and capacity required for certification. He stated HUD had been providing funds to Community Development over the last couple of years to be funnelled into the CHDO to help build their affordable-housing capacity. He said only the NNCHRB had been successful in developing that capacity out of the several CHDO's worked with.

Matthew Fleming, NNCHRB Executive Director, said the NNCHRB was a non-profit 501c3 CHDO and had six properties located in the Reno/Sparks area with 225 units. He advised another project in Sparks was being constructed with State tax-credit dollars and local Home Consortium dollars. He said the NNCHRB partnered with local non-profits and government agencies to obtain the best impact and to achieve the long-term financial viability of all NNCHRB projects, which were high quality and energy efficient. He stated the affordable housing was coupled with case management services for the clients. He said the NNCHRB prided itself on partnering with local non-profits to provide services to the clients and make the clients' long-term occupancy and their program participation as successful as possible.

Mr. Fleming said the NNCHRB was created in 1989 and became a CHDO in 1994. Chairman Larkin said he had never heard of them. He stated three years ago he and both Mayors held a conference to discuss the gap between the Community Assistance Center (CAC) and transitional housing, and everyone who did transitional housing was invited to the conference. Mr. Fleming said the NNCHRB was not present at that conference because they did permanent supportive housing. He explained all of their programs had elements of transitional housing, but HUD was doing a big push away from using the word "transitional." Chairman Larkin said it was permanent housing, but it was transitional to the people who were moving through the system. He stated transitional housing was never meant to mean temporary housing. Ms. Simon indicated that was not always the thinking.

Commissioner Humke asked if this was a new service sector for the NNCHRB, and if they served foster parents with kids and people with disabilities. Mr. Fleming said the NNCHRB worked with HUD, the County, and several non-profits to house people at risk of homelessness, but served mostly people with a whole litany of what the State identified as special needs.

Mr. Schiller stated 20 percent of the open Child Protective Service (CPS) cases (legal cases) were due to inadequate housing, which was a cause for removal of children in Washoe County. He said stated 20 percent was a conservative number because there was a whole category of referrals where, after talking with the family, the family might submit to voluntary case management.

Mr. Schiller advised Social Services contributed close to \$1 million to support the CAC, and it cost approximately \$40,000 when a child was put into care. He stated that amount did not include the referral cases, and was based on an average length of stay of 18 months for the legal cases. He said if the institutional foster care and the case management costs were added to what the operational costs would be based on this proposal in terms of what the vacancy would be and where there would be preferential housing, there would be a savings of approximately \$261,000. He stated that was important to note because there were different occupancy levels for families and for single individuals. He said Social Services was obligated by statute to pay for aging out foster-care youth and on average \$788 was being spent per month for 18 children. He said that money was not coming out of the General Fund, but out of the dedicated federal pass-through dollars.

Mr. Schiller said because \$13 million was claimed in federal Title 4E funds, Social Services had to participate in the Child and Family Services Review (CFSR) process, which rated Social Services. He stated Social Services had done well during the reviews over the last six years, but the well-being and the permanency outcomes were tied to how long it took to get a child home; and he would be penalized and fined if the target measurements were not met. Ms. Simon advised there would also be an emotional cost to a child having to remain in the foster care system, which could not be measured.

Mr. Young said staff realized they would have to reach out to a variety of organizations for help when this project started. He noted County staff could build wonderful County structures, but they wanted information on building residential structures to the required standards. He explained everyone who helped, volunteered their time to discuss the standards and also what other grant opportunities might be available. He said there were a number of small grants that could be included in the process if things such as solar were instituted.

Mr. Young said the Senior Center's staff helped develop a senior focus group to look at what housing-design features were important to seniors. He stated the youth focus group looked at what things should be in a unit so they would be comfortable and would feel secure.

Chairman Larkin said one issue that surfaced at the last meeting had to do with the concern that the government could be involved with this program on a permanent basis, when the direction of the Board had been to move towards the private or the non-profit sector to provide the needed housing. He did not believe there had been an issue with the County kick-starting the process, but there had been an issue with how

long the transition would take. Mr. Schiller said what the transition would look like had to be realistic, and it was targeted for the beginning of the 2013 Fiscal Year. He stated he would report to the Board on the measurements and targets throughout the year. He said that would allow the Board to see there were sustainable measurements to support families and how it was supporting the community economically.

Chairman Larkin asked if a year was realistic, because construction would start in the middle of winter and the weather could cause delays. Mr. Schiller said he tried to gear the transition towards the start of the Fiscal Year because of budgetary planning. Dave Solaro, Assistant Facilities Public Works Director, said the schedule was conservative and construction was scheduled to be completed around March or April of 2013.

Commissioner Weber asked if the projects were located on a bus route. Mr. Schiller replied they were. Commissioner Weber said the public needed to hear about this great program. She stated her concern was the units would reach capacity as soon as they were built. Mr. Schiller said he had the ability to fill these units. He advised a family was assessed for 45 days before services were expedited. He said from an assessment perspective, housing was one of the most creative components to manage. He stated the assessment would be selective in terms of how the family would move through the system. He said it might be helpful to put in a measurement to allow the Board to see how a family came into the system and at what point they left it and why. He stated they could leave to pursue vocational training or because they qualified for disability. He said those types of things would be looked at when making projections on moving families through the system.

Ms. Simon said she served as the Commission's representative on the Home Consortium. She stated typically a developer would come to the Consortium to get the loan guarantees and incentives to build a project with additional capacity. She advised this time, the County was using the money to go to the private sector and to invite them to build the housing and to take over the management when it was appropriate for them to do so. She acknowledged building this additional capacity would not solve the problem, but it would create a positive return on investment, would save the County money, and would kick-start the building of additional capacity.

Chairman Larkin said the focus was on families, but there were also a whole host of other people using the CAC. He noted many of them would never transition out of the shelter, but there were families who needed to. Mr. Schiller said there was a focus on moving away from shelter care, because it was better if families did not live at a shelter. He stated staff at the shelter screened families to help them with the process for getting housing. He said staff also screened Adult Services' clients at the shelter to include this resource and the transitional housing program. He stated Senior Services was brought to help screen seniors to see if they were eligible for any form of income or services.

Chairman Larkin said part of the continuum of care was the eventual transference of some portion of the continuum to the non-profit. He stated there was a relevant role for government in the continuum, but the Board had opined the County should not be in the continuum forever at the taxpayer's expense. He asked where the taxpayer dollars would stop and the non-profit would begin to manage the property. Mr. Schiller said there were outcomes for the shelter that were tied to fundraising and self-sustainability, and he believed it was the same issue when dealing with Catholic Charities and transitional housing. He stated they continued to decrease the ratio of funding coming from the government, and he felt this would be an absolute tag-on to that. He said the relationship with the non-profit could be whatever the County wanted to see.

Chairman Larkin stated whether the transfer occurred by bid or by agreement, the expectation was these properties would be transferred to the non-profit and the non-profit would be responsible for the property and its continued maintenance. He asked what kind of support the NNCHRB would bring to the table besides taking over the property. Mr. Fleming replied all of the NNCHRB's projects were either Home Consortium rehabilitation projects or new construction tax-credit projects. He said during the compliance period, there would be an investor who put in money so the rehabilitation could be done. He stated after the compliance period and the investor received the benefits from their investment, they were no longer in the picture and the NNCHRB would be the sole owners of the project. He said during the compliance period, the NNCHRB should have proven the project's sustainability through providing services and by the maintenance of the property; and by making sure the long-term viability, curb appeal, energy efficiency components, and marketability met the highest standards as proposed in the initial concept. He said the way all of these situations were looked at was based on what was in the contract as teeth to hold the NNCHRB to that high standard, how the investors would want to see the transition happen so the client would not be put out of their home, and to see this proposal come to fruition just like the NNCHRB's other properties did. He suggested modelling what had already been successfully done so it would not be necessary to reinvent the wheel.

Commissioner Breternitz understood the County would have some long-term responsibility in terms of complying with the grant, even after the transfer occurred; and he asked what that level of responsibility would be. Mr. Young said regardless of when the transfer occurred, as the federal grant recipient the County would be responsible for compliance with the grant for the full compliance period. He stated the terms for a HUD grant for new construction was 20 years. He explained that was one of the reasons why HUD hired Mr. Latham to spend three days helping staff work through the proforma, how the rents would be charged, how maintenance would be done, and what the reserves would be. He said that provided a solid feel regarding how the property would perform over the 20-year compliance period. He said one reason staff did not want the transfer to occur immediately to a private partner was to ensure the County retained some control and had confidence in the 20-year plan to maintain compliance with the grant.

Commissioner Breternitz said the word “compliance” was being continually used in terms of the grant, but there was also a financial component involved. Mr. Young said he referred to compliance, because HUD required the County to make sure the project would not be going into the red. He advised staff looked at how much each project would cost over time, which included meeting with the Reno Housing Authority to see what difference there had been in their utility costs when building sustainably. He said once the costs were established, the rents were determined. He stated rents at 50 percent and below of the area median income (AMI) were looked at, but looking at the proforma over the last 20 years determined some of the units would have to allow families at 80 percent and above of the AMI. He said rents between \$500 and \$800 would be charged per month. He explained those rents over the 20-year period would establish the necessary reserves and would cover the maintenance costs.

Commissioner Breternitz stated he asked the wrong question, which should have been was the County financially responsible for backing this endeavour. Mr. Young said if the proforma was wrong and the project went into the red, the County would be financially responsible.

Mr. Latham advised it was not a function of whether the project went into the red and experienced an operating deficit, because an operating deficit was not a compliance issue. He stated compliance was really about renting to the right people at the right rent, maintaining the property at the right quality, and doing it for the right period of time. He said the risk was getting to the point where the property would be operating at a deficit and whether it would be better to fund the deficit or to repay HUD’s original investment in the project. He stated HUD’s relationship was with the County as the Grantee and HUD would hold the County accountable even though HUD would encourage and possibly require the County to hold the underlying owner of the property accountable. He stated the County’s protection in this type of transaction would be to pick strong partners, structuring the project to fit the marketplace, and conservatively underwriting the transaction so it could survive the inevitable bumps in the road. He said to have a good proforma, it needed to over perform in as many places as it under performed, which would provide a good balance. He stated the financial modelling used a conservative estimate and as many protections as possible were built into it so the County could feel confident there was an operating margin and the cash reserves to get through the lean times.

Mr. Schiller explained General Funds were not being used to pay for housing. He said housing was paid for with legislatively-appropriated funds, federal pass-through dollars, and dedicated CPS funds. He stated he was highlighting that because he would still be expending those housing funds if this project was done away with, while not offsetting any of the costs with rental revenue.

Commissioner Weber thanked staff for holding this workshop, which she felt should have been held before these projects were put on the agenda originally.

Mr. Latham thanked everyone for their time, and he thanked staff for their hard work. He said what was being done in Washoe County was a progressive and insightful look at doing permanent-supportive housing, which could really save money within the Social Services system.

6:22 p.m. The Board adjourned from the Workshop.

6:25 p.m. The Board reconvened in the Washoe County Commission Chambers with all members present.

12-930 **AGENDA ITEM 20 – COMMUNITY SERVICES/PUBLIC WORKS**

Agenda Subject: “Recommendation to acquire three (3) vacant land parcels, Assessor’s Parcel Number(s) 027-541-01, 027-541-02 and 027-541-06, also known as 1950 Zephyr, 1955 Zephyr and 1960 Zephyr Drive, Sparks, Nevada 89431, for 1% below appraisal amount in support of the Neighborhood Stabilization Program 3 and as authorized by Board of County Commissioner actions on May 24, 2011 and June 14, 2011 in which it accepted federal Housing and Urban Development and State of Nevada grant funds for the Neighborhood Stabilization Program 3 grant, for the purpose of stabilizing property values and arresting the physical decline of communities that have suffered from foreclosures and abandonment; and further authorize the Acting Public Works Director to execute all purchase agreements, grant or financing agreements with funding providers (including a grant repayment agreement), notices, escrow instructions, deeds, and other documents as may be necessary to accomplish the acquisition of the subject properties in the name of and on behalf of Washoe County. [Funding source is Neighborhood Stabilization Program 3 Grant Funds – IN10948]--Community Services/Public Works. (Commission District 5.) Continued from September 11, 2012 Commission meeting. *To be heard after Agenda Item #19 and before Agenda Items #21 and #22.*”

In response to the call for public comment, Cathy Brandhorst discussed her issue with these parcels.

On motion by Commissioner Humke, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 20 be acquired, authorized, and executed.

12-931 **AGENDA ITEM 21 – COMMUNITY SERVICES/PUBLIC WORKS**

Agenda Subject: “Recommendation to authorize the Community Services Department to issue a Request for Qualifications for Architectural and Engineering Design services for three (3) two (2) bedroom, one and one half (1.5) bathroom duplex housing units on each of three (3) vacant parcels of properties located at 1950, 1955 and 1960 Zephyr Drive, Sparks, Nevada, to provide up to 8 residential housing units in the subject area, as authorized by Board of County Commissioner actions on May 24, 2011 and June 14, 2011 in which it accepted federal Housing and

Urban Development and State of Nevada grant funds for the Neighborhood Stabilization Program 3 grant, for the purpose of stabilizing property values and arresting the physical decline of communities that have suffered from foreclosures and abandonment; and once approved designs are accepted, to bid and award a construction contract to the lowest responsive, responsible bidder, as long as total project cost is within the proposed project budgeted amount of \$1,500,000.00, and authorize the Acting Public Works Director to execute all agreements, notices, checks and warrants as may be necessary to accomplish the award of the design and construction contracts of the subject properties in the name of and on behalf of Washoe County. [Funding source is Neighborhood Stabilization Program 3 Grant Funds – IN10948]--Community Services/Public Works. (Commission District 5.) Continued from September 11, 2012 Commission meeting. *To be heard after Agenda Items #19 and #20 and before Agenda Item #22.*”

There was no public comment on this item.

Commissioner Weber said she did not believe the parcels were located in Commission District 5 since the redistricting. Ms. Simon apologized if the District was incorrect.

On motion by Commissioner Jung, seconded by Commissioner Weber, which motion duly carried, it was ordered that Agenda Item 21 be authorized and executed.

12-932 AGENDA ITEM 22 – COMMUNITY SERVICES/PUBLIC WORKS

Agenda Subject: “Recommendation to authorize the Community Services Department to issue a request for bids to construct four (4) one bedroom units to be located on County property at 842 Spokane Ave., as authorized by Board of County Commissioner action of December 13, 2011, to fulfill the Neighborhood Stabilization Program 3 grant requirements to provide up to 8 residential housing units in the subject area, as authorized by Board of County Commissioner actions on May 24, 2011 and June 14, 2011 in which it accepted federal Housing and Urban Development and State of Nevada grant funds for the Neighborhood Stabilization Program 3 grant, for the purpose of stabilizing property values and arresting the physical decline of communities that have suffered from foreclosures and abandonment; and further, pending receipt of acceptable bids within the project budget amount, authorize the Acting Public Works Director to execute the construction agreement with the lowest, responsive, responsible bidder on behalf of Washoe County. [Estimated sum of \$660,000 - funding source is Neighborhood Stabilization Program 3 Grant Funds – IN10948]--Community Services/Public Works. (Commission District 3.) Continued from September 11, 2012 Commission meeting. *To be heard after Agenda Items #19, #20 and #21.*”

Chairman Larkin asked why the County owned this property. Katy Simon, County Manager, said these properties were identified to be used for the expansion of the

County Administration Complex in the Capital Facilities Master Plan several years ago due to the County's growth and expansion requirements at the time. She said staff had gotten smarter about using County space, which was being repurposed instead of building additional space.

In response to the call for public comment, Cathy Brandhorst addressed the Board about the address on the agenda.

On motion by Commissioner Humke, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 22 be authorized and executed.

Commissioner Weber felt this project should be broadcast on the County's television station. Commissioner Humke believed a progress report would be appropriate. Katy Simon, County Manager, thanked staff for having the vision to put this together and to reach out to the community to obtain their involvement. She also thanked the Board for the great questions, and she said staff would not let the Board down.

12-933 AGENDA ITEM 23 – MANAGEMENT SERVICES

Agenda Subject: “Update, discussion and possible direction to staff regarding 2012 Nevada Legislative Interim Committees and Studies, legislation or legislative issues proposed by legislators or by other entities permitted by the Nevada State Legislature to submit bill draft requests, or such legislative issues as may be deemed by the Chair or the Board to be of critical significance to Washoe County--Management Services. (All Commission Districts.)”

John Slaughter, Management Services Director, said he had no bill draft request (BDR) updates. He noted staff was monitoring the 415 BDR's that surfaced. He stated staff was looking at the County's lobbying policy, which would be brought to the Board for review at the next meeting.

There was no action taken or public comment on this item.

12-934 AGENDA ITEM 24 – MANAGER

Agenda Subject: “Update on status of Shared Services efforts and possible direction to staff--Manager. (All Commission Districts.)”

Katy Simon, County Manager, said at the last meeting there was an update on the County's and the City of Reno's agreement to have the County provide Human Resource training to the City based on the County's costs, and she noted the agreement was nearing completion. She stated Sheri Mendez, Finance Director, provided a sample proposal to hire a consultant to study the impacts of consolidation. She said the City and the County had both committed to provide \$25,000 to fund the study, but no formal action was taken regarding the funding. She stated given all of the issues between the

City and the County, staff wanted to make sure the Board still wanted to spend \$25,000 to hire a consultant to study consolidation with the City of Reno.

Commissioner Breternitz advised the recommendation was to put this on an agenda after the new Commissioners took their seats on the Commission.

Ms. Simon said there was an update on the joint permitting and licensing project, which was on track to release a Request for Proposals towards the end of October. She stated there was also an update by the Sheriff's Office on the co-location of dispatch. She advised the next meeting was scheduled for October 15, 2012 at 10:30 a.m. at the Washoe County School District.

Commissioner Breternitz said at the October meeting, he would recommend not holding a Shared Services meeting in November and December because of the holidays and because it would be appropriate for any discussion to take place with the new Commissioners who would be appointed to that Board after the first of the year.

Chairman Larkin said he had a concern the consolidation study would be the same study done five years ago at a cost of \$75,000. Ms. Simon clarified the earlier study was about consolidating functions and not the consolidation of governments.

There was no action taken or public comment on this item.

PUBLIC HEARINGS

12-935 AGENDA ITEM 25 – COMMUNITY SERVICES/COMMUNITY DEVELOPMENT

Agenda Subject: "Second reading and adoption of Ordinance amending the Washoe County Code at Chapter 110, Article 302, Allowed Uses, and Article 304, Use Classification System, to establish a new classification of use identified as "Data Center" and specify in which zoning districts and under what conditions it will be permitted and providing other matters properly relating thereto, as recommended for adoption by the Washoe County Planning Commission. (Bill No. 1679)-- Community Services/Community Development. (All Commission Districts.)"

6:46 p.m. The Chairman opened the public hearing by calling on anyone wishing to speak for or against adoption of said Ordinance. There being no response, the hearing was closed.

Amy Harvey, County Clerk, read the title for Ordinance No. 1497, Bill No. 1679.

On motion by Chairman Larkin, seconded by Commissioner Humke, which motion duly carried, Chairman Larkin ordered that Ordinance No. 1497, Bill No. 1679, entitled, "AN ORDINANCE AMENDING WASHOE COUNTY CODE AT

CHAPTER 110, ARTICLE 302, ALLOWED USES, AND ARTICLE 304, USE CLASSIFICATION SYSTEM, TO ESTABLISH A NEW CLASSIFICATION OF USE IDENTIFIED AS "DATA CENTER" AND SPECIFY IN WHICH ZONING DISTRICTS AND UNDER WHAT CONDITIONS IT WILL BE PERMITTED AND PROVIDING OTHER MATTERS PROPERLY RELATING THERETO, AS RECOMMENDED FOR ADOPTION BY THE WASHOE COUNTY PLANNING COMMISSION," be approved, adopted and published in accordance with NRS 244.100.

12-936 AGENDA ITEM 26 – COMMUNITY SERVICES/COMMUNITY DEVELOPMENT

Agenda Subject: "Second reading and adoption of an Ordinance pursuant to Nevada Revised Statutes 278.0201 through 278.0207 approving Development Agreement Case Number DA12-001 for St. James's Village (Tentative Subdivision Map Case No. TM5-2-92 that was previously approved by the Washoe County Commission). The sole purpose of the Development Agreement is to extend the expiration date of said subdivision map until October 16, 2016, with a possible second extension to October 16, 2020. The project is located along the central portion (on both sides) of Joy Lake Road, west of the I-580 freeway. The project encompasses a total of approximately 1,626 acres, the total number of residential dwellings allowed by the approved tentative map is 530. The parcels are situated in portions of sections 10, 13, 14, 15 and 23, T17N, R19E MDM, Washoe County, Nevada (APNs 046-132-06; 153-131-13; 156-040-06; 156-111-23; 156-141-04; 156-040-09 and 046-060-45). (Bill No. 1678) Community Services/Community Development. (All Commission Districts.)"

6:48 p.m. The Chairman opened the public hearing by calling on anyone wishing to speak for or against adoption of said Ordinance.

Amy Harvey, County Clerk, read the title for Ordinance No. 1498, Bill No. 1678.

In response to the call for public comment, Cathy Brandhorst discussed the properties. There being no further response to the call for public comment, the Chairman closed the hearing.

On motion by Commissioner Humke, seconded by Commissioner Jung, which motion duly carried, Chairman Larkin ordered that Ordinance No. 1498, Bill No. 1678, entitled, **"AN ORDINANCE PURSUANT TO NEVADA REVISED STATUTES 278.0201 THROUGH 278.0207 APPROVING DEVELOPMENT AGREEMENT CASE NUMBER DA12-001 FOR ST. JAMES'S VILLAGE (TENTATIVE SUBDIVISION MAP CASE NO. TM5-2-92 THAT WAS PREVIOUSLY APPROVED BY THE WASHOE COUNTY COMMISSION). THE SOLE PURPOSE OF THE DEVELOPMENT AGREEMENT IS TO EXTEND THE EXPIRATION DATE OF SAID SUBDIVISION MAP UNTIL OCTOBER 16, 2016, WITH A POSSIBLE SECOND EXTENSION TO OCTOBER 16, 2020. THE**

PROJECT IS LOCATED ALONG THE CENTRAL PORTION (ON BOTH SIDES) OF JOY LAKE ROAD, WEST OF THE I-580 FREEWAY. THE PROJECT ENCOMPASSES A TOTAL OF APPROXIMATELY 1,626 ACRES, THE TOTAL NUMBER OF RESIDENTIAL DWELLINGS ALLOWED BY THE APPROVED TENTATIVE MAP IS 530. THE PARCELS ARE SITUATED IN PORTIONS OF SECTIONS 10, 13, 14, 15 AND 23, T17N, R19E MDM, WASHOE COUNTY, NEVADA (APNS 046-132-06; 153-131-13; 156-040-06; 156-111-23; 156-141-04; 156-040-09 AND 046-060-45)," be approved, adopted and published in accordance with NRS 244.100.

12-937 AGENDA ITEM 27 – REPORTS AND UPDATES

Agenda Subject: “Reports/updates from County Commission members concerning various boards/commissions they may be a member of or liaison to.”

Commissioner Breternitz said the primary item for tomorrow’s Tahoe Regional Planning Agency (TRPA) meeting would be a presentation regarding the passing of authority to local governments for permitting and planning of specific types of projects. He said that would come to the Board on December 12, 2012 for action. He stated the County could decide to not accept that delegation, which he believed would have financial implications. He said he would encourage the County to look at what those financial obligations could be before accepting that delegation, even though it would give the County more control over what happened at Lake Tahoe within the County.

Commissioner Weber said the Reno-Sparks Convention and Visitors Authority (RSCVA) Board meeting would be held this Thursday. She said the Nevada Association of Counties’ (NACO) conference would be held on November 13th through the 15th. She advised NACO was moving forward with getting all of the newly elected Commissioners involved in that conference. She said the Chairman had suggested having a short Commission meeting from 8:30 a.m. to 1:00 p.m. on November 13th.

Chairman Larkin said the Regional Transportation Commission (RTC) met last Friday. He stated the Regional Road Improvement Fund would have significant impacts throughout the region and would become a major issue for whichever Boards and Commissions the Commissioners found themselves serving on.

Commissioner Jung said the Regional Jobs Network meeting was held last week. She said the State was going to bid on being a testing site for the commercial application of unmanned aircraft, and it was felt the State had an excellent chance at getting the bid due to its resources, flight patterns, and long history of having test sites. She said she would keep the Board updated if any help was needed.

Commissioner Jung stated Ashley Graham started Plum 100, which recognized the 100 most influential people in the Reno/Tahoe area. She said Ms. Graham indicated what she learned as an image makeover professional for large companies was you had to reach the people who were the real leaders. Commissioner Jung stated the

event would be held at the Atlantis Hotel and Casino on Friday, and she felt the event would help retool Reno's image.

Commissioner Humke said the RSCVA had a 268 page agenda including attachments. He noted the Governance Committee lead by Reno City Councilmember Zadra was taking a very comprehensive look at the governance of the RSCVA. He stated the Nevada NACO Legislative Committee met on Friday to start tackling the list of 497 BDR's, and the Committee targeted 17 of them. He advised an initiative encouraging the Counties to take over a portion of the funding for community colleges appeared to still be active.

Commissioner Weber noted the Scolari's in the North Valleys was closing, which had been the only grocery store in the area for many years. She said Scolari's was one of the early voting locations, which had been changed to the library. She believed that was not the best location, and she hoped it was not too late to have a conversation about that change.

12-938 AGENDA ITEM 30 – PUBLIC COMMENT

Agenda Subject: "Public Comment. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the Commission as a whole."

Cathy Brandhorst addressed the Board on a matter of concern to herself.

* * * * * * * * *

7:06 p.m. There being no further business to discuss, the meeting was adjourned without opposition.

ROBERT M. LARKIN, Chairman
Washoe County Commission

ATTEST:

AMY HARVEY, County Clerk and
Clerk of the Board of County Commissioners

*Minutes Prepared by:
Jan Frazzetta, Deputy County Clerk*

RESOLUTION ACCEPTING REAL PROPERTY
FOR USE AS A NON-MOTORIZED PUBLIC TRAIL CORRIDOR
WITHIN THE MT. ROSE ESTATES SUBDIVISION

TRACT MAP NO. 4649, DOCUMENT NO. 2203147, RECORDED ON MAY 16, 2006 AS SHOWN ON THE OFFICIAL PLAT OF "THE ESTATES AT MT. ROSE PHASE 3A; BOUNDARY LINE ADJUSTMENT QUICK CLAIM DEED, DOCUMENT NO. 4144694, RECORDED ON AUGUST 24, 2012; AND RECORD OF SURVEY MAP 5449, DOCUMENT NO. 4144695, RECORDED ON AUGUST 24, 2012. A PORTION OF APNS 150-460-01 AND 150-492-18 TOTALING 20.27 ACRES IDENTIFIED AS DEDICATED OPEN SPACE 1-A AND DEDICATED OPEN SPACE 2-A.

WHEREAS, It is a function of Washoe County, through its Community Services Department, to provide public recreation opportunities including regional trail corridors for non-motorized uses; and

WHEREAS, Certain real property was identified for use as a non-motorized trail corridor and was subsequently offered for dedication by Tract map No. 4649, Document No. 2203147, recorded on May 16, 2006; and

WHEREAS, Said offer of dedication was rejected by Washoe County, as the property offered did not include an important section of the Whites Creek Trail that was desired by the public; and

WHEREAS, NRS 278.390 provides that if at the time a final map is approved but the associated trail corridor is rejected, the offer of dedication shall be deemed to remain open and the governing body may by resolution at any later date, and without further action by the subdivider, rescind its action and accept and open the trail corridor for public use; and

12-903

WHEREAS, Said trail corridor boundary has since been revised and identified as Dedicated Open Space 1-A and Dedicated Open Space 2-A in Boundary Line Adjustment Quick Claim Deed No. 4144694, Recorded on August 24, 2012 and Record of Survey Map 5449, Document No. 4144695, Recorded on August 24, 2012; and

WHEREAS, Said trail corridor is important to the Washoe County regional trail system for public recreation opportunities; and

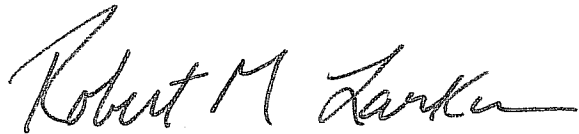
WHEREAS, The Board of County Commissioners find that it is in the best interest of the public to accept said trail corridor; now, therefore, be it

RESOLVED, By the Washoe County Board of Commissioners, pursuant to NRS 278.390, that the trail corridor shown on Record of Survey Map 5449, consisting of 20.27 acres, is hereby accepted, and the Community Services Department is directed to open the trail corridor for public use; and

BE IT FURTHER RESOLVED, and hereby ordered, that the Community Services Department shall record this resolution in the Office of the Washoe County Recorder.

Adopted this 25th Day of September, 2012

By:



Robert M. Larkin, Chairman

ATTEST:




Amy Harvey
County Clerk

12-9-07
Cob-21

RESOLUTION

WHEREAS, Washoe County is a member of the Local Emergency Planning Committee and is a subgrantee of State Emergency Response Commission (SERC) consisting of the State Emergency Response Commission (SERC) Grant Program award in the amount of \$7,000.00, and

WHEREAS, For the grant listed above, Washoe County is either the recipient of grant funds for individual items for use of Washoe County, or is fiscal agent for other government entities or nonprofit organization that are also members of LEPC; and

WHEREAS, NRS 244.1505 allows the Board of County Commissioners of Washoe County to make a grant of public money for any purpose which will provide a substantial benefit to the inhabitants of Washoe County; and

WHEREAS, Washoe County as fiscal agent for the other government entities or nonprofit organizations that are members of LEPC desires to pass through funds and grant assurances from the State grants as described on the attached grant award administrative grid for the uses herein and therein described; and therefore, be it

RESOLVED, That the Washoe County Board of Commissioners hereby grants to the government entities (other than Washoe County agencies for which the Board has accepted funds from the awards) and nonprofit organizations as listed on the attached grant award administrative grid, as a pass through of the amounts shown and for the uses shown thereon, finding that said amounts and uses will provide a substantial benefit to the inhabitants of Washoe County and the Board authorizes the County Manager, or her designee, to sign subgrants with the entities listed on the attached grant award administrative grid, which subgrants, herein incorporated by reference, will set forth the maximum amount to be expended under the subgrants, the use and purposes of the subgrants, and the conditions, limitations and the grant assurances of the subgrants.

18-909

ADOPTED this 25th day of September, 2012.



Robert M. Larkin, Chairman

ATTEST:



Washoe County Clerk

**FORENSIC SUPPORT SERVICES AGREEMENT
BETWEEN
WASHOE COUNTY ON BEHALF OF
THE WASHOE COUNTY SHERIFF'S OFFICE
AND THE
STATE OF NEVADA ON BEHALF OF
THE NEVADA INSPECTOR GENERAL'S OFFICE**

THIS AGREEMENT is made and entered by and between **WASHOE COUNTY**, on behalf of the **WASHOE COUNTY SHERIFF'S OFFICE**, ("WASHOE"), and **STATE OF NEVADA** on behalf of the **NEVADA INSPECTOR GENERAL'S OFFICE**, here ("USER").

RECITALS:

WHEREAS, pursuant to NRS 277.180, WASHOE and USER may, in the performance of their functions, use each other's facilities and services, with the consent of the other party and subject to such terms and conditions as the parties may agree upon; and

WHEREAS, USER seeks the assistance of WASHOE and the use of WASHOE'S Forensic Support Facilities and Services;

WHEREAS, WASHOE desires to provide its assistance and the use of WASHOE'S Forensic Support Facilities and Services to USER;

NOW THEREFORE, WASHOE and USER agree as follows:

1. SERVICES PROVIDED: Unless otherwise provided and/or amended by written agreement of the parties, WASHOE shall provide for USER forensic analyses within the existing capabilities of WASHOE as set forth in **EXHIBIT B**, which is attached and incorporated by reference. As the capabilities of WASHOE change over time, the parties intend to execute written amendments to this Agreement indicating any services no longer provided as well as to identify any new services to be provided and the cost of such.

WASHOE staff shall be available, upon reasonable notice should USER require said staff, to participate in legal proceedings (discovery practice or court appearances) to testify as to any testing and certification services performed for USER pursuant to this Agreement.

A. For fiscal year 2012/2013 USER shall pay to WASHOE an annual fee of **\$9,044** which fee shall entitle USER to the use of the forensic laboratory services currently within the capability of WASHOE as such are more fully set forth in **EXHIBIT B** which is attached and incorporated by reference. The annual fee shall be due and payable in full on or before August 15th of the fiscal year. Toxicology services are not included in this Agreement. Any costs incurred for toxicology services shall be invoiced separately and shall be paid in addition to the annual fee paid by USER. Toxicology services shall continue to be invoiced quarterly.

12-9-15

B. If during any fiscal year covered by this Agreement, WASHOE shall increase its forensic laboratory services beyond those set-forth in **EXHIBIT B**, the parties agree to negotiate in good faith an increase in the annual fee charged by WASHOE to USER to compensate WASHOE for the provision of the additional forensic laboratory services to USER. Any such agreement shall be memorialized by a written addendum to this Agreement signed by both of the parties. Any increase in the annual fee shall be due and payable in full within 30 days after execution of said addendum.

C. In the event that the governing body of the county fails to obligate any funds necessary to carry out the duties created by this agreement beyond the county's then current fiscal year, this agreement shall terminate without charge, penalty, or sanction.

D. During the term of this Agreement, in the event that WASHOE shall be required to engage the consultation services of any outside forensic laboratory or specialist in order to provide USER with any additional expertise or equipment outside of the current capability of WASHOE to perform for USER, USER shall reimburse WASHOE in full for any costs or fees incurred as a result of said consultation. Any such consultation fees shall be due and payable in full within 30 days of USER'S receipt of billing by WASHOE for any such consultation services.

E. In the event that USER shall require the testimony of any of the staff of WASHOE in any legal proceedings in order to testify as to any testing or certification performed for USER pursuant to this Agreement, USER agrees to reimburse WASHOE for any compensation, benefits, travel and per diem costs incurred by WASHOE in providing said staff at the time, place and for the purposes required to assist USER. Any such reimbursement shall be due and payable in full within 30 days of USER'S receipt of billing by WASHOE for any such staff services.

2. INDEMNIFICATION: USER agrees to indemnify, defend and hold harmless WASHOE, its officers, employees, and agents, from and against any and all claims, demands, or actions by any person or entity which arise or result from any act or omission to act on the part of any officers, employees, or agents of USER in connection with the services to be provided pursuant to this Agreement.

WASHOE agrees to indemnify, defend and hold harmless USER, its officers, employees, and agents, from and against any and all claims, demands, or actions by any person or entity which arise or result from any act or omission to act on the part of any officers, employees, and agents of WASHOE in connection with the services to be provided pursuant to this Agreement.

The parties do not waive and intend to assert any liability limitations available under law, including but not limited to those defenses available under chapter 41 of Nevada Revised Statutes in all cases.

3. MODIFICATION: Any modification or amendment to this Agreement, in order to be binding upon the parties, must be in writing and be signed by both of the parties.

4. EFFECTIVE DATE AND RENEWAL:

A. This Agreement shall be effective as of July 1, 2012 and terminate as of June 30, 2013.

12-9/15

B. Either party to this Agreement may terminate this Agreement at any time of the term of the Agreement by giving the other party to this Agreement 180 day's prior written notice.

C. This Agreement may be renewed by the parties for any subsequent fiscal year upon the parties' execution of a renewal agreement that sets forth the fiscal year for which the renewal shall be effective, the services to be rendered, and the costs and fees to be incurred by USER to WASHOE. Any such renewal shall be contingent upon the parties agreeing to the annual fee to be charged by WASHOE to USER.

DATE: 7/19/12

BY: [Signature]
WASHOE COUNTY SHERIFF

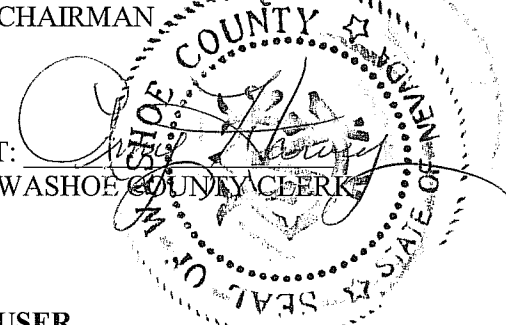
WASHOE COUNTY BOARD OF COMMISSIONERS

DATE: 9/25/12

BY: [Signature]
CHAIRMAN

DATE: September 25, 2012

ATTEST: [Signature]
WASHOE COUNTY CLERK



The seal of Washoe County, Nevada, is circular with a double border. The outer border contains the text "WASHOE COUNTY" at the top and "SEAL OF WASHOE COUNTY NEVADA" at the bottom. The inner border contains "1861" on the left and "1909" on the right. In the center is a five-pointed star.

USER

DATE: 7/31/12 BY:

[Signature]
Deputy Director

12-915

Exhibit B

Services Provided Under the Forensic Science Division Contract (No Crime Scene/Photo Laboratory Services Included)

Forensic services within the existing capabilities of the laboratory will include the following:

Trace Evidence

- Physical match
- Unknown substances
- Ignitable liquids (Arson)

Qualitative Testing of Controlled Substances

- Qualitative analysis and identification of substances controlled under the Federal Controlled Substances Act (CSA) or the Nevada Administrative Code (NAC).
 - ✓ Up to five different items can be submitted in a case. For cases involving more than five items, contact the District Attorney handling the case and the Laboratory prior to submission.
 - ✓ Evidence will be accepted in cases that are being actively prosecuted or cases for which the Laboratory results will be used at a Grand Jury, to substantiate charges that will be filed or are pending, to obtain a warrant, in an on-going investigation or for officer safety.
- Only selected items from those submitted will be analyzed.
 - ✓ Multiple items that are visually similar in appearance and packaging only will be tested when the total net weight could substantiate a trafficking charge. This analysis may be deferred until the case is set for District Court.
 - ✓ When multiple substances likely to contain a Schedule I compound are submitted, one of each type of substance will be analyzed.
 - ✓ When a Schedule I compound is identified, substances likely to contain a compound in a lower schedule will not be analyzed.
 - ✓ Items bearing or containing residue only and paraphernalia items only will be tested when no other controlled substance evidence exists or when other items do not contain a controlled substance.
- Pharmaceutical preparations (tablets or capsules)
 - ✓ Visual examination only with comparison to a database when a scheduled controlled substance (except marijuana) is identified in a non-pharmaceutical preparation.
 - ✓ Analysis and identification of any controlled substance in one dosage unit of the pharmaceutical preparation when no other controlled substance evidence is present (except marijuana).
 - ✓ Visual examination only for pharmaceutical preparations consistent with preparations containing a prescription only or over-the-counter compound.

Additional controlled substance exhibits may be analyzed on a case by case basis. If services beyond those listed above are needed, please contact the division for consultation prior to submitting the evidence.

12-9/15

Shoeprint and Tire Track Comparison

Firearms/Toolmark Examinations

- Distance determination
- Comparative analysis
- Weapon function test
- Serial number restoration

Latent Print Processing

- Appropriate chemical or powder processing of submitted items
- Development and submission of latent prints of value
- WIN/AFIS (Western Identification Network/Automated Fingerprint Identification System) database
- 10-print or suspect comparison

Primary Examination

- Presumptive and Confirmatory Stain Characterization
 - Semen (presence of sperm cells)
 - Seminal fluid (absence of sperm cells)
 - Saliva
 - Blood including Human Blood
- Determination of human vs animal hair and suitability of hair for DNA testing

DNA Analysis

- Homicide (up to 15 evidentiary samples and 10 reference samples)
- Sexual crimes (with presence of sperm up to 3 evidentiary samples and 5 reference samples)
- Sexual crimes (absence of sperm up to 5 evidentiary samples and 5 reference samples)
- Crimes against a person (up to 4 evidentiary samples and 5 reference samples)
- Property crimes (up to 2 evidentiary samples and 5 reference samples)
- DNA samples in addition to above limits can be processed at \$300.00 per sample

12-915

Forensic services within the existing capabilities of the laboratory do NOT include the following:

- DNA analysis on weapons violations, possession of stolen property, found property, vandalism, controlled substances, and larceny unless extenuating circumstances are approved by the Laboratory Director or DNA Supervising Criminalist.
- DNA analysis of convicted offenders samples per NRS 176.0913. The funding for this analysis is provided through the \$150.00 fee collection per NRS 176.0915 and grant funding.
- While the laboratory will continue to analyze liquids and solids for the presence of controlled substances; current personnel do not have the experience in the analysis of clandestine laboratories and therefore will not be able to provide detailed testimony on clandestine manufacture of drugs. This inability is limited to drug analysis not crime scene response.

- Analysis of the contents of syringes; unless extenuating circumstances approved by the Laboratory Director exist.
- Analysis of non-controlled substances
- Trace evidence analysis of fibers, glass, paint, hair and explosive materials
- Document examination such as handwriting comparisons
- With the conversion of all agencies to digital cameras, the need for processing of 35mm film and creating photographic prints has fallen to a level that it is no longer practical to maintain the necessary equipment. Therefore photographic prints and 35mm film processing will no longer be offered.

The following services can be offered on a fee for service basis:

Crime Scene Investigation

- Crime Scene Investigation can be provided for the following types of cases at a rate of \$250.00 per hour per investigator. Calls outside of the Reno area will always required a minimum of 2 investigators. The FIS Sergeant will determine the number of investigators needed based on the case information.
 - Homicide
 - Attempted homicide
 - Officer involved shootings
 - Questionable deaths with detective on scene
 - Kidnapping
 - Child abuse
 - Sexual assault with substantial bodily injury or unknown suspect
 - Battery with a deadly weapon with substantial bodily injury
 - Armed robbery with substantial bodily injury
 - Bank robbery with substantial bodily injury
 - Robbery, strong armed, with substantial bodily injury
 - Fatal traffic accidents when vehicular homicide is suspected
 - Homicide autopsy

12-915

Photo Laboratory services can be provided per the following fee schedule:

- \$25.00 per CD

Note: The IBIS (Integrated Ballistic Identification System) (firearms database) is included for all agencies. This is not a service that is charged for.

This scope of work does not include Toxicology services. Toxicology will continue to be billed on a per test basis. If you have any questions regarding Toxicology services, contact the Forensic Science Division.