

BOARD OF COUNTY COMMISSIONERS, WASHOE COUNTY, NEVADA

TUESDAY

2:00 P.M.

February 3, 2009

PRESENT:

Bonnie Weber, Vice Chairperson

Bob Larkin, Commissioner

Kitty Jung, Commissioner

Amy Harvey, County Clerk

Katy Simon, County Manager

Melanie Foster, Legal Counsel

ABSENT:

David Humke, Chairman

John Breternitz, Commissioner

The Board convened at 2:10 p.m. in special session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

Katy Simon, County Manager, stated the Chairman and Board of County Commissioners intend that their proceedings should demonstrate the highest levels of decorum, civic responsibility, efficiency and mutual respect between citizens and their government. The Board respects the right of citizens to present differing opinions and views, even criticism, but our democracy cannot function effectively in an environment of personal attacks, slander, threats of violence, and willful disruption. To that end, the Nevada Open Meeting Law provides the authority for the Chair of a public body to maintain the decorum and to declare a recess if needed to remove any person who is disrupting the meeting, and notice is hereby provided of the intent of this body to preserve the decorum and remove anyone who disrupts the proceedings.

09-106 AGENDA ITEM 3

Agenda Subject: “Approval of the agenda for the Board of County Commissioners’ special meeting of February 3, 2009.”

In response to the call for public comment, Sam Dehne applauded staff for placing approval of the agenda as an item.

On motion by Commissioner Jung, seconded by Commissioner Larkin, which motion duly carried with Chairman Humke and Commissioner Breternitz absent, it was ordered that Agenda Item 3 be approved.

09-107 AGENDA ITEM 4

Agenda Subject: “Public Comment. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the Commission as a whole.”

Guy Felton spoke on democracy and public meetings.

Sam Dehne addressed the Board.

Houston Crisp read a statement, which was placed on file with the Clerk, concerning the conditions of approval of single-family residential Building Permit 08-2390.

09-108 AGENDA ITEM 5

Agenda Subject: “Possible Closed Session for the purpose of discussing negotiations with Employee Organizations per NRS 288.220.”

In response to the call for public comment, Sam Dehne remarked on the closed session.

2:24 p.m. On motion by Commissioner Larkin, seconded by Commissioner Jung, which motion duly carried with Chairman Humke and Commissioner Breternitz absent, Vice Chairperson Weber ordered that the Board go to Closed Session for the purpose of discussing negotiations with Employee Organizations per NRS 288.220.

3:09 p.m. The Board reconvened.

Katy Simon, County Manager, stated Chairman Humke participated by phone during the closed session.

Commissioner Larkin commended the Washoe County Employees Association (WCEA) for the positive vote taken in negotiations. Commissioner Jung also commended management staff, WCEA leadership and members for the concessions that were voted on. Vice Chairperson Weber commended staff, the County Manager, WCEA Board and members for being supportive and team players.

09-109 AGENDA ITEM 6

Agenda Subject: “Consideration of and possible action regarding employee associations’ cost concessions and possible amendments to the Fiscal Year 2008/09 budget reduction plan approved by the Washoe County Commission on January 27, 2009.”

There was no action taken on this item.

There was no response to the call for public comment.

09-110 AGENDA ITEM 7

Agenda Subject: “Establishment of Budget Policy Committee, including, but not limited to, mission, timeframe, composition and appointment of members.”

Commissioner Larkin suggested continuing this item until the full Board was present.

There was no response to the call for public comment.

On motion by Commissioner Larkin, seconded by Commissioner Jung, which motion duly carried with Chairman Humke and Commissioner Breternitz absent, Vice Chairperson Weber ordered that Agenda Item 7 be continued to the February 10, 2009 Commission meeting.

09-111 AGENDA ITEM 8

Agenda Subject: “Recommendation regarding authorization and implementation guidelines for an emergency cash flow reserve; and, possible direction to staff concerning same.”

John Sherman, Finance Director, indicated the Board directed staff to return with proposed parameters in which the emergency cash flow reserve would be used. He said the two sources identified were the Stabilization Fund (Rainy Day Fund) and the Equipment Services Fund, for a total of \$5.15 million. Mr. Sherman explained the five guidelines that were listed in the staff report.

Commissioner Larkin asked for a definition of insufficient cash as noted in guideline number two. Mr. Sherman replied it would be the net dollars to issue all payroll checks and/or vendors at any given week. Commissioner Larkin commented if there was a deficit based on those parameters the money would be transferred. Mr. Sherman agreed. He explained at the time when payroll would be run or vendors paid, staff would know how much cash would be available and know the amount of the deficit. Commissioner Larkin said two examples were given of sources and asked if staff was anticipating making transfers from other types of funds such as dedicated funds. Mr. Sherman clarified this proposal did not include any other funds.

Vice Chairperson Weber requested the Board be notified when a transfer was being completed. Mr. Sherman said the Board could be notified immediately. Vice Chairperson Weber also requested the Board be provided with a statement to show how and when the funds would be repaid and determined in the 2009/10 budget. Mr. Sherman

explained guideline number five covered how that would be incorporated in the 2009/10 fiscal year budget. He said the timing of pay-backs and use of additional reserves would be placed in the context of that fiscal year.

There was no response to the call for public comment.

On motion by Commissioner Larkin, seconded by Commissioner Jung, which motion duly carried with Chairman Humke and Commissioner Breternitz absent, Vice Chairperson Weber ordered that the following requirements regarding authorization and implementation guidelines for an emergency cash flow reserve be provided. It was noted the two specific funds were the Stabilization and Equipment Services Funds:

1. Any transfer of cash be considered a short-term loan to be repaid within 12 months with no interest.
2. Cash would be transferred only if there was insufficient cash in the General Fund to make currently due payments such as payments to vendors and/or payroll.
3. Authorization to transfer cash require the approval of the Finance Director or the County Manager, and authorization to the Finance Department to make the necessary account adjustments.
4. The use of the reserves be reported to the Board on the next available agenda.
5. The consequences of the cash transfer be included as an element of the FY 2009/10 budget.

* * * * *

AGENDA ITEM 9 – ADJOURNMENT

3:24 p.m. There being no further business to come before the Board, on motion by Commissioner Larkin, seconded by Commissioner Jung, which motion duly carried, with Chairman Humke and Commissioner Breternitz absent, it was ordered that the meeting be adjourned. **It was noted the special meetings scheduled for February 4 and 5, 2009 would be cancelled.**

BONNIE WEBER, Vice Chairperson
Washoe County Commission

ATTEST:

AMY HARVEY, County Clerk
and Clerk of the Board of
County Commissioners

Minutes Prepared by: Stacy Gonzales, Deputy County Clerk