

BOARD OF COUNTY COMMISSIONERS, WASHOE COUNTY, NEVADA

TUESDAY

2:00 P.M.

NOVEMBER 16, 2004

PRESENT:

Jim Shaw, Chairman
Bonnie Weber, Vice Chairman
Jim Galloway, Commissioner
David Humke, Commissioner
Pete Sferrazza, Commissioner*

Amy Harvey, County Clerk
Katy Singlaub, County Manager
Melanie Foster, Legal Counsel

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

04-1156 AGENDA

In accordance with the Open Meeting Law, on motion by Commissioner Humke, seconded by Commissioner Weber, which motion duly carried with Commissioner Sferrazza absent, Chairman Shaw ordered that the agenda for the November 16, 2004 meeting be approved with the following change: Item 9H(2) Change the address to 5295 Sun Valley Blvd, Sun Valley.

04-1157 PUBLIC COMMENTS

Vallea Rose, Spanish Springs Citizen Advisory Board Chair, read her letter, which was placed on file with the Clerk, to Chairman Shaw about the proposed casino on Pyramid Highway in the City of Sparks sphere of influence.

Tom Dunn, local resident, spoke about the need for a traffic light at Pyramid Highway and Golden View and how all of the agencies seem to feel it is another agency's responsibility. He asked the Board of County Commissioners to take ownership of the traffic light, and Chairman Shaw replied a traffic light at the intersection was in the works.

Roy Adams, Spanish Springs resident, presented the Board with an interim copy of "A Petition Against Casinos in Spanish Springs Valley" dated November 16, 2004, which was placed on file with the Clerk. He said signatures would be collected until the moratorium is concluded when the Board would be presented with the final petition.

Robbin Palmer, Northern Nevada Genetic Counseling representative, said the United States Surgeon General launched the Family History Initiative, which is a national public health campaign to collect family medical history used to help assess an individual's health risks. She said Thanksgiving Day was declared national Family History Day, and she encouraged everyone to collect their family medical history from gathered family members. Ms. Palmer provided the web address of My Family Health Portrait – <http://www.hhs.gov/familyhistory>, which is designed to help people gather this information.

2:12 p.m. Commissioner Sferrazza arrived.

Al Hesson, local resident, said 75 percent of the world population hate and detest President Bush. He said he felt President Bush won reelection on moral issues and by fear and intimidation.

Sam Dehne, local resident, spoke on his background and neighborhood self-determination. He suggested the petition be taken to existing casinos because the people there do not want neighborhood casinos. Mr. Dehne said he did not want the proposed freeway because he favors increased traffic congestion, which he believes will encourage people to start leaving Reno.

COMMISSIONERS'/MANAGER'S ANNOUNCEMENTS

Commissioner Weber requested agenda items on the nuisance and inoperable vehicle ordinances.

Commissioner Sferrazza requested another Commissioner attend the NACO board meeting on Thursday because of a personal conflict, and a staff person attend the Great Reno Balloon Race meeting at Circus Circus at 8:30 a.m., also on Thursday. Commissioner Weber said she planned to attend the NACO meeting.

Chairman Shaw said he would be present for the start of the NACO conference and for the evening social event at Rancho San Rafael Park.

Katy Singlaub, County Manager, noted for the record that the County is terribly saddened by the traffic deaths of the Walsh sisters, and the County is working with NDOT on the traffic light, which is being designed by NDOT with funding participation by the County. She said the Sheriff's Department had also been requested to increase traffic enforcement.

Ms. Singlaub said an agenda item to discuss a possible moratorium on casinos using unrestricted gaming licenses is being brought to the Board in December 2004. In response to Commissioner Galloway, Ms. Singlaub said all interactive statutes and ordinances were being studied with a moratorium being done in the meantime. She said the statutes and ordinances being studied would also be part of the agenda item for discussion.

04-1158 INTRODUCTION OF NEW WASHOE COUNTY EMPLOYEES

Chairman Shaw invited approximately 20 new Washoe County employees to come forward and introduce themselves to the Board. The Board members welcomed the new employees.

04-1159 2004 ACHIEVEMENT OF EXCELLENCE IN PROCUREMENT AWARD – NATIONAL PURCHASING INSTITUTE

Chairman Shaw presented the National Purchasing Institute's "Achievement of Excellence in Procurement Award" for 2004 to John Balentine, Purchasing and Contracts Administrator. The Chairman congratulated Mr. Balentine and noted this is the ninth year in a row that the Washoe County Purchasing Department has won the procurement award. Mr. Balentine thanked the Board for this recognition and introduced the Purchasing Department staff that was present. He said the bar for this award was raised every year, and this year it included electronic purchasing.

On motion by Commissioner Sferrazza, seconded by Commissioner Humke, which motion duly carried, the Board acknowledged receipt of the award, commended the staff of the Purchasing Department, and acknowledged that Mr. Balentine became immediate past president on the National Purchasing Institute's Executive Board.

04-1160 CERTIFICATE OF APPRECIATION - NATIONAL RECREATION AND PARK ASSOCIATION 2004 CONGRESS AND EXPO - PARKS

Karen Mullen, Regional Parks and Open Space Director, spoke about the success of the National Recreation and Park Association 2004 Congress, and the positive feedback on local parks and the Congress. She acknowledged the host, City of Reno's Al Rogers' leadership as Chair, that of the Vice Chairs, the remainder of the Local Host Committee, and Washoe County staff that contributed to the educational sessions.

Chairman Shaw thanked everyone for making Washoe County look good, and Commissioner Weber thanked Ms. Mullen for her work for the Congress.

On motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried, Chairman Shaw ordered that the recognition from the National Recreation and Park Association for outstanding contributions to the success of the National Recreation and Park Association 2004 Congress and Expo by the Washoe County Department of Regional Parks and Open Space be acknowledged. Chairman Shaw presented certificates of appreciation to the members of the Local Host Committee and to Washoe County staff for their efforts in making the event successful.

04-1161 **MINUTES**

On motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried, Chairman Shaw ordered that the minutes of the regular meetings of September 28 and October 12, 2004 be approved.

04-1162 **SEXUAL ASSAULT - MEDICAL CARE - PAYMENT**

Pursuant to NRS 217.280 to 217.350, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried, Chairman Shaw ordered that payments with funds from the District Attorney's account designated Sexual Assault Victims Expenses be authorized for initial emergency medical care and follow-up medical or psychological treatment for 48 sexual assault victims in an amount totaling \$8,430.90 as set forth in a memorandum from Kim Schweickert, Program Assistant CARES/SART, District Attorney's Office, dated October 27, 2004.

04-1163 **REAPPOINTMENT - GEORGE FURMAN, MD - DISTRICT BOARD OF HEALTH**

On motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried, Chairman Shaw ordered that George Furman, MD be reappointed as Washoe County's non-elected appointee to the District Board of Health from December 31, 2004 through December 31, 2008.

04-1164 **REPORT OF SALE – DELINQUENT SPECIAL ASSESSMENT SALE - TREASURER**

Upon recommendation of Tammi Davis, Deputy Treasurer, through Bill Berrum, Treasurer, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried, Chairman Shaw ordered that the Report of Sale for the Delinquent Special Assessment Sale scheduled for October 27, 2004 be accepted. It was noted that no parcels were sold as all delinquencies were paid prior to the sale date.

04-1165 **GRANT – NEVADA HUMAN RESOURCES, HEALTH DIVISION – PUBLIC AWARENESS CAMPAIGN - DISTRICT ATTORNEY**

Upon recommendation of Neeroo Manning, Fiscal Compliance Officer, through Richard Gammick, District Attorney, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried, Chairman Shaw ordered that the Grant to the District Attorney's Office from the Nevada Department of Human Resources, Health Division in the amount of \$11,700, to launch a public awareness campaign to address sexual assault and rape of middle and high school age students, be accepted.

**04-1166 REGULATION CHANGES - CHILD CARE FACILITIES -
BUREAU OF SERVICES FOR CHILD CARE – SOCIAL
SERVICES**

Upon recommendation of Mike Capello, Social Services Director, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried, Chairman Shaw ordered that changes to the Regulations for Child Care Facilities, enacted by the Bureau of Services for Child Care for the State of Nevada, be approved.

**04-1167 GRANT OF EASEMENT - SIERRA PACIFIC POWER COMPANY
- PUBLIC WORKS**

Upon recommendation of Bill Gardner, Park Planner, through Karen Mullen, Regional Parks and Open Space Director, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried, it was ordered that the Grant of Easement to Sierra Pacific Power Company for Utility Facilities at the Washoe County Regional Shooting Facility be approved and Chairman Shaw be authorized to execute the easement documents upon presentation.

**04-1168 INTERLOCAL AGREEMENT – NEVADA BUREAU SERVICES
TO THE BLIND AND VISUALLY IMPAIRED/BUSINESS
ENTERPRISES – VENDING AND CONCESSIONS SERVICES –
PUBLIC WORKS**

Upon recommendation of Mike Turner, Facility Management Division Director, through Tom Gadd, Public Works Director, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried, it was ordered that the Interlocal Agreement between Washoe County and the State of Nevada Bureau of Services to the Blind and Visually Impaired/Business Enterprises of Nevada, concerning operation of vending and concessions services within County facilities through November 30, 2009 as required by NRS 426.630, be approved and Chairman Shaw be authorized to execute the same.

**04-1169 LEASE AGREEMENT – DR. DENNIS ANASTASSATOS –
DISTRICT HEALTH SUN VALLEY WIC CLINIC AND SHERIFF
SUBSTATION – PUBLIC WORKS**

Upon recommendation of Mike Turner, Facility Management Division Director, through Tom Gadd, Public Works Director, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried, it was ordered that the 24-month Lease Agreement between Washoe County and Dr. Dennis Anastassatos, concerning the continued use of the facility at 5295 Sun Valley Boulevard, Sun Valley, retroactive to October 1, 2004 through September 30, 2006, for the District Health Department Sun Valley Women, Infants and Children Clinic (WIC) and Sheriff

Substation for an annual lease cost of \$19,518.96, be approved and Chairman Shaw be authorized to execute the same.

04-1170 **INTERLOCAL AGREEMENT – FEDERAL AID CONGESTION
MITIGATION/AIR QUALITY (CMAQ) PROGRAM PROJECTS –
PUBLIC WORKS**

Upon recommendation of Tom Gadd, Public Works Director, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried, it was ordered that the Interlocal Cooperative Agreement for the design, property acquisition (where necessary), construction engineering, and construction of specific projects contained in the Federal Aid Congestion Mitigation/Air Quality (CMAQ), the Regional Transportation Commission's Fiscal Year 2006 Regional Road Impact Fee Street and Highway Program of Projects, the Fiscal Year 2006 Street and Highway Program of Projects (Fuel Tax), and the Fiscal Year 2005/06 Sales Tax Street and Highway Program of Projects be approved and Chairman Shaw be authorized to execute the same upon presentation.

04-1171 **APPOINTMENTS – AUDIT COMMITTEE – INTERNAL AUDIT**

On motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried, it was ordered that the following appointments be made to the Washoe County Audit Committee:

1. R. Lawrence Nicholson be appointed to serve a two-year term from December 1, 2004 to November 30, 2006;
2. Norman Keith Romwall be appointed to serve a one-year term from December 1, 2004 to November 30, 2005;
3. Aaron Lawrence Ezgar be appointed to serve as an alternate for one year or less beginning December 1, 2004.

It was further ordered that Commissioner Sferrazza be appointed to serve a one-year term beginning December 1, 2004 to November 30, 2005.

04-1172 **PURCHASE – DELL SERVERS AND STORAGE HARDWARE –
E-MAIL SYSTEM – INFORMATION TECHNOLOGY**

Upon recommendation of John Young, Assistant Buyer, through John Balentine, Purchasing and Contracts Administrator, Matt Beckstedt, Information Technology Director, and Kraig Smith, IT Manager, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried, it was ordered that the purchase of Dell brand servers and storage hardware in the amount of \$120,325.42 for the purpose of building a new centralized and fault tolerant County e-mail system be approved.

**04-1173 WILBUR D. MAY CENTER ANNUAL OPERATING REPORT –
FISCAL YEAR 2004/05 DONATIONS - PARKS**

Upon recommendation of Bambi Fehling, Public Information Officer, through Karen Mullen, Regional Parks and Open Space Director, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried, Chairman Shaw ordered that the Wilbur D. May Center Annual Operating Report be accepted. It was further ordered that the fiscal year 2004/05 donations in the amount of \$250,000 to support the Wilbur May Center operations and traveling exhibits be accepted.

**04-1174 RESOLUTION – SPECIAL ASSESSMENT DISTRICT NO. 35 –
RHODES ROAD – PUBLIC WORKS**

Upon recommendation of David Price, County Engineer, through Tom Gadd, Public Works Director, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried, it was ordered that the following resolution be adopted and Chairman Shaw be authorized to execute the same:

RESOLUTION NO. 04-1174
(of Washoe County, Nevada)

A RESOLUTION CONCERNING WASHOE COUNTY, NEVADA, SPECIAL ASSESSMENT DISTRICT NO. 35 (RHODES ROAD); DETERMINING THE COST TO BE ASSESSED AND RATIFYING THE ASSESSMENT ROLL; RATIFYING THE ACTION PREVIOUSLY TAKEN; PROVIDING FOR RELATED MATTERS; AND PROVIDING THE EFFECTIVE DATE HEREOF.

WHEREAS, the Board of County Commissioners (herein "Board") of the County of Washoe (herein "County") in the State of Nevada, pursuant to an ordinance adopted October 28, 2003 (herein the "Creation Ordinance"), created Washoe County, Nevada, Special Assessment District No. 35 (Rhodes Road) (herein "District"), and ordered the acquisition and construction pursuant to Chapter 271, Nevada Revised Statutes, a street project as defined in NRS §271.225 and as hereinafter more specifically described a street project (the "Project" or "Street Project"); and

WHEREAS, the Board has authorized the proper officers of the County to execute a construction contract on behalf of said County in accordance with the Project, all as provided by law; and

WHEREAS, the Board has determined heretofore that the cost and expense of the Project is to be paid by special assessments levied against the benefitted lots, tracts and parcels of land in said District; and

WHEREAS, on September 9, 2003, the Board considered all applications for hardship determinations and the recommendations of the Washoe County Department of Social Services and did not approve any applications for hardship determination; and

WHEREAS, the Board has determined and does hereby declare that the net cost to the County of all the improvements in the District (including all necessary incidentals which either have been or will be incurred in connection with said District) is \$195,591 of which amount \$195,591 is to be assessed upon the benefitted tracts and parcels of land in the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WASHOE IN THE STATE OF NEVADA:

Section 1. All action, proceedings, matters and things heretofore taken, had and done by the County and the officers thereof (not inconsistent with the provisions of this resolution) concerning the District, be, and the same hereby is, ratified, approved and confirmed.

Section 2. The total cost of the District to the County (including all necessary incidentals, which either have been or will be incurred in connection with said District) is hereby determined to be \$195,591, of which \$195,591 shall be paid by the assessable property in the District, as designated in the Creation Ordinance.

Section 3. The Board hereby ratifies an assessment roll for the District concerning, among other things:

- (a) The name and address of each last-known owner of each lot, tract or parcel of land to be assessed, or if not known, that the name is "unknown".
- (b) A description of each lot, tract or parcel of land to be assessed, and the amount of the proposed assessment thereon, apportioned upon the basis for assessments heretofore determined by said Board in the Special Assessment District No. 35 (Rhodes Road) Ordinance and as stated in the provisional order for the hearing on the Project.

Section 4. The assessment roll ratified herein has been furnished by the County Engineer (the "Engineer") to the County Clerk. The assessment roll reported to the Board herein has been filed in the office of the County Clerk and numbered. The Engineer has submitted an executed certificate in the form provided in Subsection 3 of NRS 271.375, which certificate, duly executed, accompanied the assessment roll and was in the form placed on file with the Clerk.

Section 5. The officers and employees of the County be, and they hereby are, authorized and directed to take all action necessary or appropriate to effectuate the

provisions of this resolution, including, without limiting the generality of the foregoing, the preparation of all further necessary legal proceedings, assessments rolls and lists, tabulations of parcels, and other items necessary or desirable for the completion of the District.

Section 6. All resolutions, or parts thereof, in conflict with the provisions of this resolution, are hereby repealed to the extent only of such inconsistency. This repealer shall not be construed to revive any resolution, or part thereof, heretofore repealed.

Section 7. If any section, paragraph, clause or other provisions of this resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or other provisions shall not affect any of the remaining provisions of this resolution.

Section 8. The Board of County Commissioners has determined, and does hereby declare, that this resolution shall be in effect after its passage in accordance with law.

**04-1175 RESOLUTION - SPECIAL ASSESSMENT DISTRICT NO. 35 –
RHODES ROAD – PUBLIC WORKS**

Upon recommendation of David Price, County Engineer, through Tom Gadd, Public Works Director, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried, it was ordered that the following resolution be adopted and Chairman Shaw be authorized to execute the same:

RESOLUTION NO. 04-1175
(of Washoe County, Nevada)

A RESOLUTION CONCERNING WASHOE COUNTY, NEVADA, SPECIAL ASSESSMENT DISTRICT NO. 35 (RHODES ROAD); CAUSING THE ASSESSMENT ROLL FOR THE DISTRICT MADE BY THE BOARD OF COUNTY COMMISSIONERS TOGETHER WITH THE COUNTY ENGINEER TO BE FILED IN THE OFFICE OF THE WASHOE COUNTY CLERK; FIXING THE TIME AND PLACE WHEN COMPLAINTS, PROTESTS, AND OBJECTIONS TO THE ASSESSMENT ROLL WILL BE HEARD; PROVIDING FOR THE MANNER OF GIVING NOTICE OF THE FILING OF THE ASSESSMENT ROLL WITH THE COUNTY CLERK, OF OPPORTUNITY TO FILE WRITTEN COMPLAINTS, PROTESTS, AND OBJECTIONS, AND OF A HEARING CONCERNING THE ASSESSMENT ROLL; PRESCRIBING OTHER

**DETAILS IN CONNECTION THEREWITH;
RATIFYING ALL ACTION TAKEN CONSISTENT
WITH THE PROVISIONS HEREOF; AND
PROVIDING THE EFFECTIVE DATE HEREOF.**

WHEREAS, the Board of County Commissioners (herein "Board") of the County of Washoe (herein "County"), and State of Nevada, pursuant to an ordinance adopted October 28, 2003 (herein "District Ordinance"), created Washoe County, Nevada, Special Assessment District No. 35 (Rhodes Road) (herein "District") and ordered the acquisition and construction pursuant to Chapter 271, Nevada Revised Statutes, a street project as defined in NRS §271.225 and as hereinafter more specifically described a street project (the "Project" or "Street Project"), and to defray the entire cost and expense of such improvements by special assessments, according to benefits, against the benefited lots and premises in said District; and

WHEREAS, the Board has authorized the proper officers of the County to execute the appropriate documents for a construction contract on behalf of the County for the Project, all as provided by law; and

WHEREAS, such construction contract has been executed; and

WHEREAS, the Board has heretofore determined that the cost and expense of the Project is to be paid by special assessments levied against the benefited lots, tracts and parcels of land in the District; and

WHEREAS, the Board has determined, and does hereby determine to issue and sell bonds to be hereafter issued by the County to pay for the cost of the Project; and

WHEREAS, NRS 271.360 provides that the Board may determine the cost of the Project to be assessed after making the construction contract, or after determining the net cost to the County, but not necessarily after the completion of the Project; and

WHEREAS, in accordance with NRS 271.360, the Board has determined the net cost to the County of all of the improvements in the District (including all necessary incidentals which either have been or will be incurred in connection with the District), which is to be assessed upon the benefited lots, tracts and parcels of land in the District; and

WHEREAS, the Board by a resolution duly adopted November 16, 2004, ratified an assessment roll; and

WHEREAS, the Board has determined, and does hereby determine, that all of the assessable property in the County which is specially benefited by the

improvements to be acquired in the District, and only the property which is so specially benefited, is included on the assessment roll; and

WHEREAS, the Board has determined, and does hereby determine, that the notice for a hearing on the assessment roll which is provided for herein is reasonably calculated to inform each interested person of the proceedings concerning the District which may directly and adversely affect his or her legally protected rights and interests.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WASHOE, IN THE STATE OF NEVADA:

Section 1. All action, proceedings, matters and things heretofore taken, had, and done by the County and the officers and employees thereof (not inconsistent with the provisions of this resolution) concerning the District, be, and the same hereby is, ratified, approved and confirmed.

Section 2. The total cost of the District to the County (including all necessary incidentals which either have been or will be incurred in connection with the District) has been and hereby is determined to be \$195,591, of which \$195,591 shall be paid by the assessable property in the District, as described and as provided in the District Ordinance.

Section 3. The assessment roll for the District has been examined by the Board, is tentatively approved, and is ordered filed in the office of the County Clerk this November 16, 2004.

Section 4. Tuesday, December 14, 2004 at 5:30 p.m., at the Commissioners Chambers, Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada, be, and the same hereby is, fixed as the date, time, and place when the Board will hear and consider complaints, protests, and objections to the assessment roll, to the amount of each of the assessments, and to the regularity of the proceedings in making such assessments (whether made verbally or in writing) by the owners of the assessable property specially benefited by the improvements in "Washoe County, Nevada, Special Assessment District No. 35 (Rhodes Road)", and proposed to be assessed, or by any party or person interested, and by all parties or persons aggrieved by such assessments.

Section 5. The County Clerk shall give notice by publication in the *Reno Gazette Journal*, a newspaper of general circulation in the County, and published at least once a week, for three consecutive publications, by three weekly insertions, the first such publication to be at least 15 days prior to the date of the protest hearing. It shall not be necessary that the notice be published on the same day of the week, but not less than 14 days shall intervene between the first publication in each newspaper and the last publication in the same newspaper. Such service by publication shall be verified by the affidavit of the publishers and filed with the County Clerk of the County. In accordance

with NRS 271.380(2), the County Engineer (the "Engineer") shall also give notice by registered or certified mail by depositing a copy of such notice in the United States mails, postage prepaid, as first-class mail, at least 20 days prior to such hearing, to the last-known owner or owners of each tract being assessed at his or their last-known address or addresses. Proof of such mailing shall be made by the affidavit of the Engineer and such proof shall be filed with the County Clerk, provided, however, that failure to mail any such notice or notices shall not invalidate any assessment or any other proceedings concerning the District. Proof of the publication and proof of the mailing shall be maintained in the permanent records of the office of the County Clerk until all special assessments and special assessment bonds issued (if such special assessment bonds are hereafter issued) appertaining thereto, shall have been paid in full, both principal and interest, or any claim is barred by an appropriate statute of limitations. The Board hereby determines that the manner of giving notice herein provided by publication and by registered or certified mail is reasonably calculated to inform the parties of the proceedings concerning the District and the levy of assessments which may directly and adversely affect their legally protected interests. Such notice shall be as provided in NRS 271.380 and shall be in substantially the form placed on file with the Clerk.

Section 6. The owner or owners of any lot, tract or parcel of land which is assessed in such assessment roll, whether named or not in such roll, or any person interested, or any parties aggrieved, may, within three days prior to the date set for the hearing, file with the office of the County Clerk his or her complaints, protests, or objections in writing to the assessment.

Section 7. Whenever any notice is mailed as herein provided, the fact that the person to whom it was addressed does not receive it shall not in any manner invalidate or affect the legality of the notice thereby given.

Section 8. The officers of the County be, and they hereby are, authorized and directed to take all action necessary or appropriate to effectuate the provisions of this resolution.

Section 9. All resolutions, or parts thereof, in conflict herewith are hereby repealed to the extent only of such inconsistency. This repealer shall not be construed to revive any resolution or part of any resolution heretofore repealed.

Section 10. If any section, paragraph, clause, or provision of this resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause, or provisions shall in no way affect any remaining provisions of this resolution.

Section 11. The Board has determined, and does hereby declare, that this resolution shall be in effect immediately after its passage in accordance with law.

04-1176

**RESOLUTION – SPECIAL ASSESSMENT DISTRICT NO. 36
(EVERGREEN HILLS DRIVE) - PUBLIC WORKS**

Upon recommendation of David Price, County Engineer, through Tom Gadd, Public Works Director, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried, it was ordered that the following resolution be adopted and Chairman Shaw be authorized to execute the same:

RESOLUTION NO. 04-1176
(of Washoe County, Nevada)

A RESOLUTION CONCERNING WASHOE COUNTY, NEVADA, SPECIAL ASSESSMENT DISTRICT NO. 36 (EVERGREEN HILLS DRIVE); DETERMINING THE COST TO BE ASSESSED AND RATIFYING THE ASSESSMENT ROLL; RATIFYING THE ACTION PREVIOUSLY TAKEN; PROVIDING FOR RELATED MATTERS; AND PROVIDING THE EFFECTIVE DATE HEREOF.

WHEREAS, the Board of County Commissioners (herein "Board") of the County of Washoe (herein "County") in the State of Nevada, pursuant to an ordinance adopted October 28, 2003 (herein the "Creation Ordinance"), created Washoe County, Nevada, Special Assessment District No. 36 (Evergreen Hills Drive) (herein "District"), and ordered the acquisition and construction pursuant to Chapter 271, Nevada Revised Statutes, a street project as defined in NRS §271.225 and as hereinafter more specifically described a street project (the "Street Project") and a water project as defined in NRS §271.250 and as hereinafter more specifically described a water project (the "Water Project" and together with the Street Project, the "Project"); and

WHEREAS, the Board has authorized the proper officers of the County to execute a construction contract on behalf of said County in accordance with the Project, all as provided by law; and

WHEREAS, the Board has determined heretofore that the cost and expense of the Project is to be paid by special assessments levied against the benefited lots, tracts and parcels of land in said District; and

WHEREAS, on April 13, 2004, the Board considered all applications for hardship determinations and the recommendations of the Washoe County Department of Social Services and did not approve any applications for hardship determination; and

WHEREAS, the Board has determined and does hereby declare that the net cost to the County of all the improvements in the District (including all necessary incidentals which either have been or will be incurred in connection with said District) is \$338,644, of which \$333,390 is to be assessed upon the benefited tracts and parcels of

land in Unit 1 in the District and \$5,254 is to be assessed upon the benefited tracts and parcels of land in Unit 2 in the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WASHOE IN THE STATE OF NEVADA:

Section 1. All action, proceedings, matters and things heretofore taken, had and done by the County and the officers thereof (not inconsistent with the provisions of this resolution) concerning the District, be, and the same hereby is, ratified, approved and confirmed.

Section 2. The total cost of the District to the County (including all necessary incidentals, which either have been or will be incurred in connection with said District) is hereby determined to be \$338,644, of which \$333,390 shall be paid by the assessable property in Unit 1 in the District and \$5,254 shall be paid by the assessable property in Unit 2 in the District, as designated in the Creation Ordinance.

Section 3. The Board hereby ratifies an assessment roll for the District concerning, among other things:

- (a) The name and address of each last-known owner of each lot, tract or parcel of land to be assessed, or if not known, that the name is "unknown".
- (b) A description of each lot, tract or parcel of land to be assessed, and the amount of the proposed assessment thereon, apportioned upon the basis for assessments heretofore determined by said Board in Unit 1 and Unit 2 in the Special Assessment District No. 36 (Evergreen Hills Drive) Creation Ordinance and as stated in the provisional order for the hearing on the Project.

Section 4. The assessment roll ratified herein has been furnished by the County Engineer (the "Engineer") to the County Clerk. The assessment roll reported to the Board herein has been filed in the office of the County Clerk and numbered. The Engineer has submitted an executed certificate in the form provided in Subsection 3 of NRS 271.375, which certificate, duly executed, accompanied the assessment roll and was in the form placed on file with the Clerk.

Section 5. The officers and employees of the County be, and they hereby are, authorized and directed to take all action necessary or appropriate to effectuate the provisions of this resolution, including, without limiting the generality of the foregoing, the preparation of all further necessary legal proceedings, assessments rolls and lists, tabulations of parcels, and other items necessary or desirable for the completion of the District.

Section 6. All resolutions, or parts thereof, in conflict with the provisions of this resolution, are hereby repealed to the extent only of such inconsistency. This repealer shall not be construed to revive any resolution, or part thereof, heretofore repealed.

Section 7. If any section, paragraph, clause or other provisions of this resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or other provisions shall not affect any of the remaining provisions of this resolution.

Section 8. The Board of County Commissioners has determined, and does hereby declare, that this resolution shall be in effect after its passage in accordance with law.

**04-1176 RESOLUTION – SPECIAL ASSESSMENT DISTRICT NO. 36
(EVERGREEN HILLS DRIVE) - PUBLIC WORKS**

Upon recommendation of David Price, County Engineer, through Tom Gadd, Public Works Director, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried, it was ordered that the following resolution be adopted and Chairman Shaw be authorized to execute the same:

RESOLUTION NO. 04-1177
(of Washoe County, Nevada)

A RESOLUTION CONCERNING WASHOE COUNTY, NEVADA, SPECIAL ASSESSMENT DISTRICT NO. 36 (EVERGREEN HILLS DRIVE); CAUSING THE ASSESSMENT ROLL FOR THE DISTRICT MADE BY THE BOARD OF COUNTY COMMISSIONERS TOGETHER WITH THE COUNTY ENGINEER TO BE FILED IN THE OFFICE OF THE WASHOE COUNTY CLERK; FIXING THE TIME AND PLACE WHEN COMPLAINTS, PROTESTS, AND OBJECTIONS TO THE ASSESSMENT ROLL WILL BE HEARD; PROVIDING FOR THE MANNER OF GIVING NOTICE OF THE FILING OF THE ASSESSMENT ROLL WITH THE COUNTY CLERK, OF OPPORTUNITY TO FILE WRITTEN COMPLAINTS, PROTESTS, AND OBJECTIONS, AND OF A HEARING CONCERNING THE ASSESSMENT ROLL; PRESCRIBING OTHER DETAILS IN CONNECTION THEREWITH; RATIFYING ALL ACTION TAKEN CONSISTENT

**WITH THE PROVISIONS HEREOF; AND
PROVIDING THE EFFECTIVE DATE HEREOF.**

WHEREAS, the Board of County Commissioners (herein "Board") of the County of Washoe (herein "County"), and State of Nevada, pursuant to an ordinance adopted October 28, 2003 (herein "District Ordinance"), created Washoe County, Nevada, Special Assessment District No. 36 (Evergreen Hills Drive) (herein "District") and ordered the acquisition and construction pursuant to Chapter 271, Nevada Revised Statutes, a street project as defined in NRS §271.225 and as hereinafter more specifically described a street project (the "Street Project") and a water project as defined in NRS §271.250 and as hereinafter more specifically described a water project (the "Water Project" and together with the Street Project, the "Project"), and to defray the entire cost and expense of such improvements by special assessments, according to benefits, against the benefited lots and premises in said District; and

WHEREAS, the Board has authorized the proper officers of the County to execute the appropriate documents for a construction contract on behalf of the County for the Project, all as provided by law; and

WHEREAS, such construction contracts have been executed; and

WHEREAS, the Board has heretofore determined that the cost and expense of the Project is to be paid by special assessments levied against the benefited lots, tracts and parcels of land in the District; and

WHEREAS, the Board has determined, and does hereby determine to issue and sell bonds to be hereafter issued by the County to pay for the cost of the Project; and

WHEREAS, NRS 271.360 provides that the Board may determine the cost of the Project to be assessed after making the construction contract, or after determining the net cost to the County, but not necessarily after the completion of the Project; and

WHEREAS, in accordance with NRS 271.360, the Board has determined the net cost to the County of all of the improvements in the District (including all necessary incidentals which either have been or will be incurred in connection with the District), which is to be assessed upon the benefited lots, tracts and parcels of land in the District; and

WHEREAS, the Board by a resolution duly adopted November 16, 2004, ratified an assessment roll; and

WHEREAS, the Board has determined, and does hereby determine, that all of the assessable property in the County which is specially benefited by the

improvements to be acquired in the District, and only the property which is so specially benefited, is included on the assessment roll; and

WHEREAS, the Board has determined, and does hereby determine, that the notice for a hearing on the assessment roll which is provided for herein is reasonably calculated to inform each interested person of the proceedings concerning the District which may directly and adversely affect his or her legally protected rights and interests.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WASHOE, IN THE STATE OF NEVADA:

Section 1. All action, proceedings, matters and things heretofore taken, had, and done by the County and the officers and employees thereof (not inconsistent with the provisions of this resolution) concerning the District, be, and the same hereby is, ratified, approved and confirmed.

Section 2. The total cost of the District to the County (including all necessary incidentals which either have been or will be incurred in connection with the District) has been and hereby is determined to be \$338,644, of which \$333,390 shall be paid by the assessable property in Unit 1 in the District and \$5,254 shall be paid by the assessable property in Unit 2 in the District, as described and as provided in the District Ordinance.

Section 3. The assessment roll for the District has been examined by the Board, is tentatively approved, and is ordered filed in the office of the County Clerk this November 16, 2004.

Section 4. Tuesday, December 14, 2004 at 5:30 p.m., at the Commissioners Chambers, Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada, be, and the same hereby is, fixed as the date, time, and place when the Board will hear and consider complaints, protests, and objections to the assessment roll, to the amount of each of the assessments, and to the regularity of the proceedings in making such assessments (whether made verbally or in writing) by the owners of the assessable property specially benefited by the improvements in "Washoe County, Nevada, Special Assessment District No. 36 (Evergreen Hills Drive)", and proposed to be assessed, or by any party or person interested, and by all parties or persons aggrieved by such assessments.

Section 5. The County Clerk shall give notice by publication in the *Reno Gazette-Journal*, a newspaper of general circulation in the County, and published at least once a week, for three consecutive publications, by three weekly insertions, the first such publication to be at least 15 days prior to the date of the protest hearing. It shall not be necessary that the notice be published on the same day of the week, but not less than 14 days shall intervene between the first publication in each newspaper and the last publication in the same newspaper. Such service by publication shall be verified by the

affidavit of the publishers and filed with the County Clerk of the County. In accordance with NRS 271.380(2), the County Engineer (the "Engineer") shall also give notice by registered or certified mail by depositing a copy of such notice in the United States mails, postage prepaid, as first-class mail, at least 20 days prior to such hearing, to the last-known owner or owners of each tract being assessed at his or their last-known address or addresses. Proof of such mailing shall be made by the affidavit of the Engineer and such proof shall be filed with the County Clerk, provided, however, that failure to mail any such notice or notices shall not invalidate any assessment or any other proceedings concerning the District. Proof of the publication and proof of the mailing shall be maintained in the permanent records of the office of the County Clerk until all special assessments and special assessment bonds issued (if such special assessment bonds are hereafter issued) appertaining thereto, shall have been paid in full, both principal and interest, or any claim is barred by an appropriate statute of limitations. The Board hereby determines that the manner of giving notice herein provided by publication and by registered or certified mail is reasonably calculated to inform the parties of the proceedings concerning the District and the levy of assessments which may directly and adversely affect their legally protected interests. Such notice shall be as provided in NRS 271.380 and shall be in substantially the form placed on file with the Clerk.

Section 6. The owner or owners of any lot, tract or parcel of land which is assessed in such assessment roll, whether named or not in such roll, or any person interested, or any parties aggrieved, may, within three days prior to the date set for the hearing, file with the office of the County Clerk his or her complaints, protests, or objections in writing to the assessment.

Section 7. Whenever any notice is mailed as herein provided, the fact that the person to whom it was addressed does not receive it shall not in any manner invalidate or affect the legality of the notice thereby given.

Section 8. The officers of the County be, and they hereby are, authorized and directed to take all action necessary or appropriate to effectuate the provisions of this resolution.

Section 9. All resolutions, or parts thereof, in conflict herewith are hereby repealed to the extent only of such inconsistency. This repealer shall not be construed to revive any resolution or part of any resolution heretofore repealed.

Section 10. If any section, paragraph, clause, or provision of this resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause, or provisions shall in no way affect any remaining provisions of this resolution.

Section 11. The Board has determined, and does hereby declare, that this resolution shall be in effect immediately after its passage in accordance with law.

**MARLENE REBORI, UNIVERSITY OF NEVADA COOPERATIVE
EXTENSION – COMMUNITY PARTICIPATION AND LOCAL
GOVERNMENT ASSESSMENT SURVEY – FEBRUARY 2004**

Marlene Rebori, Community and Organizational Development Specialist with the University of Nevada Cooperative Extension, presented the results of the Community Participation and Local Government Assessment Survey conducted in February of 2004. A copy of her presentation was placed on file with the Clerk.

She said this survey provides direction for additional Cooperative Extension programming regarding participation skills and leadership training. Ms. Rebori said the County should be proud of participation efforts, especially with the Citizen Advisory Boards (CAB's); but additional improvements could be made especially in civic health and participation efforts. She said she would like to do follow up assessments to measure the effect of extension programming on participation and citizen participation changes within the County.

Commissioner Humke said he saw the value of CAB's as being a place for projects and policies to be examined. Ms. Rebori said the CAB's are very committed and want to know their comments have some influence when it goes to the next level, and this survey is a concrete way of measuring that impact.

Commissioner Humke said the survey measures in part what the CAB does, but persons coming before the CAB should be surveyed to see if they were treated fairly and did the CAB listen to them.

Commissioner Galloway said he would like to see some of the data brought back to see if it changes. He said it is a reality check for politicians to talk with a cross section of people regarding policy issues.

Commissioner Sferrazza said this survey shows there is a big difference between what the Board does and the perception of what it does. Ms. Rebori said she would e-mail the raw numbers to the Board.

Commissioner Weber asked if this information had been shared with the CAB's so questions could be included from them or from members of the public if this survey is done again, and she also felt comparisons between the CAB's and the Neighborhood Advisory Boards would be helpful. Ms. Rebori said she had plans to go to the CAB's with the survey, but felt it appropriate to bring it to the Commissioners first.

Sam Dehne, local resident, spoke on his perception on the CAB's role. In response to Mr. Dehne, Ms. Singlaub said the University of Nevada Cooperative Extension Department did the survey on their own, but felt the information was important for the Board to see. Mr. Dehne said he felt slighted because he was not contacted regarding the survey.

On motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Shaw ordered that the Community Participation and Local Government Assessment Survey be accepted.

04-1179 2004 CITIZEN SATISFACTION SURVEY – COMMUNITY RELATIONS

Kathy Carter, Community Relations Director, introduced Katherine Cole, Marketec Inc., who presented the results of the 2004 Citizen Satisfaction Survey, which was placed on file with the Clerk.

Commissioner Galloway asked who was sampled because, for example, the County has no control over snow removal done in the City of Reno; and Ms. Cole said some questions were asked only of unincorporated County residents.

Ms. Cole said citizen contact with the County has steadily decreased from 88 percent in 1999 to the current 61 percent. Commissioner Galloway stated he did not know if the decrease was good or bad, and maybe the question could be refined. Ms. Cole said the survey used to ask more specific questions, and over time, the survey was cut back in this area.

In response to Chairman Shaw, Ms. Cole said the “other” category requires the interviewer to ask what “other” meant. In response to Commissioner Galloway, Ms. Cole stated the initial question about consolidation of government was prefaced with “if it saves money,” but not the general question.

Commissioner Galloway said he was interested to know if the people who said yes to consolidation felt that way because they were unhappy with the level of services they were receiving at their particular location.

Chairman Shaw said he liked to look at the comments, because sometimes the comments act as an executive summary, and there may be missed information in the comments. In response to Chairman Shaw, Ms. Cole said the comments could be compiled by category if he felt that would be helpful.

Gary Schmidt and Sam Dehne, local residents, commented on the survey.

In response to Commissioner Sferrazza, Ms. Cole said if people responded with more than one answer, all answers were reported, which is why there are more answers than respondents. She also responded there are two separate surveys, one for Reno and Sparks residents and one for unincorporated residents.

Commissioner Weber asked how health and safety was compared, and Ms. Cole responded the wording for the question was pulled directly from the strategic plan. Katy Singlaub, County Manager, interjected there was an operating performance goal

adopted by the Board that 70 percent of the population felt they were satisfied with their health and safety in the County, which is a totally objective answer.

Commissioner Sferrazza said unless the recommendations were used, the County should stop doing the survey. He said a majority of the people support consolidation but the information is just brushed aside. He said if time is not taken today to discuss the survey, then the survey should be discontinued. Ms. Singlaub said the information is regularly used in a variety of ways. She said work has been done with the two cities to propose a bill draft request to allow consolidation of roads and street maintenance.

Commissioner Weber said if there were further questions that needed answering, possibly a public workshop would be the appropriate place to address those questions.

Chairman Shaw recommended everyone read the comments, because there is information there that is not necessarily addressed in the questions; and they may address some of Commissioner Sferrazza's concerns.

Upon recommendation of Ms. Carter, through Ms. Singlaub, on motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried with Commissioner Sferrazza voting "no," Chairman Shaw ordered that the 2004 Citizen Satisfaction Survey be accepted.

**04-1180 ALTERNATES - TAHOE REGIONAL PLANNING AGENCY
GOVERNING BOARD AND ADVISORY PLANNING
COMMISSION**

Commissioner Galloway spoke about the need for new alternate appointments to the various Tahoe Regional Planning Agency boards. Commissioner Humke stated he had just received this material and would like to continue the item.

**04-1181 COMPREHENSIVE ANNUAL FINANCIAL REPORT, AUDITOR'S
REPORT AND MANAGEMENT LETTER FOR YEAR ENDING
JUNE 30, 2004 - COMPTROLLER**

Kathy Garcia, Comptroller, conducted a PowerPoint demonstration of the Annual Financial Report for the Year Ended June 30, 2004, presenting the highlights of revenues, expenditures, assets and debts, in total and by category or function. She stated Kafoury, Armstrong and Company, has audited the report and they have issued an unqualified opinion. Ms. Garcia said the compliance audit also received an unqualified opinion, and the County continues to receive a low risk classification.

Felicia O'Carroll, Kafoury, Armstrong and Company, stated the compliance audit was required because the County accepted \$27-million in federal funds. She said six of the largest programs were audited, and there were two very technical

findings: one regarding the Immunization Program physical inventory and one regarding the Lawton Verdi Interceptor Project reports.

Ms. O'Carroll, spoke on the recommendations on the Enterprise Resource Planning System, Federal Grants Accounting, Cash and Investments, Contributed Assets, and the status of prior year recommendations contained in the Washoe County, Nevada Management Letter, dated June 30, 2004.

In response to Commissioner Humke, Katy Singlaub, County Manager, stated the money manager contract had been in effect since June.

4:51 p.m. Chairman Shaw left and Vice Chairman Weber assumed the gavel.

Commissioner Sferrazza asked why Ms. O'Carroll's investment numbers differ from those provided to the Investment Committee, and Ms. O'Carroll replied new regulations require investments be broken down by years. In response to Commissioner Sferrazza, Ms. O'Carroll said there was a \$2.9 million loss for the investments sold, and the total value of the portfolio has decreased as of June 30 because of the increase in interest rates. In response to Commissioner Galloway, Ms. O'Carroll said a higher percentage of short-term investments would have resulted in less of a loss.

Ms. Singlaub said the lack of sufficient short-term investments is an important issue to bring back to the Investment Committee and to ask for implementation plans from both the public financial management people and the Treasurer's Office. Commissioner Humke said the Management Committee is now working on these issues.

Ms. Garcia introduced her staff and outlined their duties.

On motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried with Chairman Shaw absent, it was ordered that the Comprehensive Annual Financial Report for the Year Ended June 30, 2004 (audited), the Auditor's Report, and the Management Letter be accepted.

5:06 p.m. The Board recessed.

5:30 p.m. The Board reconvened with Vice Chairman Weber presiding.

04-1182 **LEASE AGREEMENT – TRUCKEE RIVER OFFICE TOWER,
LLC – 300 E. SECOND STREET, RENO – PUBLIC WORKS**

Upon recommendation of Mike Turner, Facility Management Division Director, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried with Chairman Shaw absent, it was ordered that the 66-month Lease Agreement between Washoe County and Truckee River Office Tower, LLC, retroactive to July 1, 2004, concerning extending the term of occupancy and expanding

the square footage at 300 E. Second Street, Reno, Nevada, be approved and Vice Chairman Weber be authorized to execute the same.

**04-1183 SPECIAL EVENTS POLICY AND GUIDELINES AND SPECIAL
EVENT GUIDELINES FOR RANCHO SAN RAFAEL - PARKS**

Karen Mullen, Regional Parks and Open Space Director, explained there is an umbrella special events policy, plus one specific to Rancho San Rafael. She said policies specific to each of the regional parks would be brought to the Board as development is completed. Ms. Mullen said all parks require amplified music permits, which have specifics based on park location, where and what the event is, and its location relating to adjacent residents.

Commissioner Galloway said the average County ordinance is 65 decibels and 80 is too high. He said 80 should be reexamined and he would not approve a policy that adopts 80 as being acceptable.

In response to Commissioner Sferrazza, Ms. Mullen said only two previously approved large events were scheduled during pasture season in addition to Skyfire and the Reno Balloon Races. Commissioner Sferrazza said he had understood Rancho San Rafael would be a passive park, and it has evolved into something very different. He said he believes a cap should be put on the number of events held at the park. Commissioner Sferrazza said regarding the dogs, the park has effectively become a dog park and people have a problem with the dog feces.

Ms. Mullen said the recommendation is to limit the pasture events to two during the summer season, currently Skyfire and the Reno Balloon Races. She said the Board on appeal could consider additional events. She said events in the turf area are limited to less than 2,000 people.

Gary Schmidt, local resident, said it is not always the decibels but the nature of the noise that is the problem.

In response to Commissioner Sferrazza, Katy Singlaub, County Manager, said the issue of the dogs at Rancho San Rafael would be brought back before the Board.

Upon recommendation of Gregg Finkler, Parks Operations Superintendent, through Ms. Mullen, on motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried with Chairman Shaw absent, it was ordered that the Washoe County Department of Regional Parks and Open Space Special Events Policy and Guidelines for Use of a Washoe County Parks Facility and Special Event Guidelines for Rancho San Rafael be approved with an addendum to the noise conditions that a contract or other permit limiting noise levels, for any event using amplified sound, be brought back to the Board for approval.

04-1180

**CONTINUED DISCUSSION - ALTERNATES - TAHOE
REGIONAL PLANNING AGENCY GOVERNING BOARD AND
ADVISORY PLANNING COMMISSION**

On motion by Commissioner Humke, seconded by Commissioner Sferrazza, which motion duly carried with Chairman Shaw absent, it was ordered that the discussion on alternates for the Tahoe Regional Planning Agency's Governing Board and Advisory Planning Commission be continued until December 14, 2004.

REPORTS AND UPDATES FROM COUNTY COMMISSIONERS

Commissioner Humke said on November 18th, he would be attending a special meeting of the Regional Transportation Commission to discuss updating the 2030 Plan.

Commissioner Galloway said the Tahoe Regional Planning Agency meeting is being held all day on November 17, 2004, which is a week early. He said because of this meeting he would miss the first day of the NACO Conference.

Vice Chairman Weber said the Sun Valley Citizen Advisory Board met last Saturday to discuss growth and the impact on roads and traffic. She said the Regional Transportation Commission made a presentation on the Highway 395/Clear Acre interchange, and Community Development had an open house on area planning. Vice Chairman Weber said at the West University Neighborhood Advisory Board meeting held last week the citizens said they felt disconnected with Washoe County and wanted more input on Rancho San Rafael.

COMMUNICATIONS AND REPORTS

The following communications and reports were received, duly noted, and ordered placed on file with the Clerk:

COMMUNICATIONS:

- 04-1184** A. Notice of Intent to Annex Land into the City of Sparks dated October 1, 2004 to annex approximately 8.6 acres of land, generally located southeast of Wingfield Springs Road, east of North Wingfield Parkway and north of the Vista Boulevard extension, Washoe County, into the City of Sparks, and a copy of Bill No. 2423 introducing the proposed Ordinance. The public hearing on Bill No. 2423 was scheduled for the Council meeting to be held on October 11, 2004. (Copy of Documents sent to Community Development on October 21, 2004.)
- 04-1185** B. Joint Resolution of the Reno City Council and the Board of County Commissioners adopting the Amended Reno-Stead Corridor Joint

Plan (Reno Master Plan Amendment Case No. LDC03-0030 and Washoe County Comprehensive Plan Amendment Case No. CP03-010).

- 04-1186 C. Joint Resolution of the Reno City Council and the Board of County Commissioners adopting the Amended Reno-Stead Corridor Joint Plan (Reno Master Plan Amendment Case No. LDC04-00148 and Washoe County Comprehensive Plan Amendment Case No. CP04-006).
- 04-1187 D. Agreement approved on October 18, 2004 between Washoe County and the Cities of Reno and Sparks as joint owners of the Truckee Meadows Water Reclamation Facility.

REPORTS – Annual (Fiscal Year 2003-2004)

- 04-1188 A. Carson-Truckee Water Conservancy District – Financial Statements and Supplementary Information
- 04-1189 B. Sun Valley General Improvement District – Financial Statements and Supplementary Information

REPORTS – MONTHLY (August 2004)

- 04-1190 A. South Truckee Meadows General Improvement District - Financial Report

REPORTS – MONTHLY (September 2004)

- 04-1191 A. Washoe County Department of Building and Safety Monthly Fees Collected

REPORTS – QUARTERLY (June 2004)

- 04-1192 A. Washoe County School District

04-1193 **REPORTS – QUARTERLY (September 2004)**

- A. Washoe County School District
- B. Justice Court – Incline Village-Crystal Bay Township
- C. Justice Court – Sparks Township
- D. Office of the Constable – Incline Village-Crystal Bay Township
- E. Civil Fees and Commissions - Sheriff

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There being no further business to come before the Board, the meeting adjourned at 6:24 p.m.

JAMES M. SHAW, Chairman
Washoe County Commission

ATTEST:

AMY HARVEY, County Clerk
and Clerk of the Board of
County Commissioners
*Minutes Prepared by
Jan Frazzetta
Deputy County Clerk*