

**BOARD OF COUNTY COMMISSIONERS, WASHOE COUNTY, NEVADA**

TUESDAY

1:00 P.M.

DECEMBER 16, 2003

PRESENT:

**David Humke, Chairman**  
**Jim Shaw, Vice Chairman**  
**Jim Galloway, Commissioner**  
**Pete Sferrazza, Commissioner**  
**Bonnie Weber, Commissioner \***

**Nancy Parent, Chief Deputy Clerk**  
**Katy Singlaub, County Manager**  
**Madelyn Shipman, Legal Counsel**

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

**03-1308      AGENDA**

In accordance with the Open Meeting Law, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried with Commissioner Weber absent, Chairman Humke ordered that the agenda for the December 16, 2003 meeting be approved with the following changes: Item 8.F. Change the word "Nutrition" to "Senior Center." Item 8.J.(2) Change the word "July" to "June."

**03-1309      PUBLIC COMMENTS**

Sam Dehne, local resident, welcomed the new employees and requested they stay for entire meeting. He said the Commissioners and other elected officials should wear name tags stating their name, position and salary.

Al Hesson, Reno citizen, spoke against President George W. Bush and noted failures of his presidency.

Garth Elliot, Sun Valley resident, thanked the Washoe County Sheriff's Office for their good work, and he encouraged citizens to attend Citizen Advisory Board meetings.

**MANAGER'S/COMMISSIONERS' COMMENTS**

Commissioner Shaw recognized the decorating committee and thanked them for the beautiful holiday display in the lobby.

Commissioner Sferrazza requested an agenda item for the first or second meeting in January 2004 concerning acquisition of the drainage ways in Washoe County to include possible direction to staff regarding this topic.

Commissioner Galloway announced that the Tahoe Regional Planning Agency (TRPA) would be discussing fire issues at their meeting on December 17, 2003. He explained that these issues involve possible changes in the ordinance to better allow professional firefighters in the Tahoe Basin to make decisions with less approval delays from TRPA in certain areas where it is critical that fire safety be enhanced.

Chairman Humke requested that the agenda item concerning the business license fees be scheduled into February 2004 instead of January 2004 to allow a trade industry group to give input on the item. He announced the following Commissioners' appointments to the "Charting Our Course" committee: Carole Vilardo, Greg Peek, Steve Rogers, John Moore and Gene Brachman.

County Manager Katy Singlaub confirmed that staff is actively working with private groups, including the Chamber of Commerce, on the business license fees.

**03-1310      INTRODUCTION OF NEW COUNTY EMPLOYEES**

Chairman Humke invited approximately 10 new Washoe County employees to come forward and introduce themselves to the Board. The Board members welcomed the new employees.

**03-1311      RESOLUTION OF APPRECIATION – PRESS CLEWE –  
EMERGENCY MANAGEMENT ADMINISTRATOR**

On motion by Commissioner Shaw, seconded by Commissioner Galloway, which motion duly carried with Commissioner Weber absent, it was ordered that the following Resolution, which Chairman Humke presented to Press Clewe, be adopted and the Chairman be authorized to execute the same:

**RESOLUTION**

**WHEREAS**, Press S. Clewe began his career with Washoe County government on April 7, 1975, in the District Health Department, and will retire effective January 9, 2004; and

**WHEREAS**, Press was employed by the Health Department until July 27, 1981 when he became the Plans and Operations Officer for Washoe County's Civil Defense Department; and

**WHEREAS**, On July 2, 1984 Press became an Administrative Analyst II for the Budget and Analysis Department (now known as the Budget Division); and

**WHEREAS,** Press' final move was on July 31, 1989 when he became Washoe County's Emergency Management Administrator; and

**WHEREAS,** Over the many years that Press has served as Washoe County's Emergency Management Administrator, he has co-coordinated multiple community-wide disaster exercises, including four FAA required Airport exercises, has provided or coordinated multiple disaster training courses on such topics as disaster recovery, hazardous materials, earthquakes and exercise planning.

**WHEREAS,** Press coordinated the development of a Critical Incident Stress Debriefing Team in Washoe County to assist response agencies in dealing with the psychological affects of disasters; and

**WHEREAS,** Throughout Press' tenure he developed Washoe County's Emergency Operations Center Guidebook, assisted the Health Department in revising their Multiple Casualty Incident Plan and the development of the Hospital Mutual Aid Evacuation Annex, assisted in coordinating the County's response to the New Years' Eve flood; assisted Incline Village General Improvement District in revisions to their Emergency Plan, development of their Emergency Operations Center (EOC) Guidebook, as well as coordinating or participating in multiple community exercises for their field response agencies and EOC members; and

**WHEREAS,** In addition to helping many agencies improve their future emergency responses, Press has acted as a liaison to a variety of volunteer agencies (Red Cross, amateur radio operators, Salvation Army, etc.) that are active in disaster/emergency situations; and

**WHEREAS,** Press was a member of the 911 Advisory Committee which improved 911 services within our community and was instrumental in the planning and development of a new Reno, Sparks and Washoe County Emergency Operations Center; now, therefore, be it,

**RESOLVED,** That the Washoe County Board of Commissioners hereby expresses their appreciation to Press S. Clewe for his many years of dedication to Washoe County and sincerely wishes him all the best in his retirement.

Mr. Clewe thanked the Board for their acknowledgement, and recognized the Board, Executive Management and the Emergency Operations Center staff for their diligence, time, effort and professional manner in approaching and accepting their emergency response duties. He said he appreciated working for Washoe County for 28 years, and recognized the wonderful standard of living it provided for him and his family.

**RESOLUTION OF APPRECIATION – LESLIE ROYLANCE –  
CITIZEN ADVISORY BOARD PROGRAM COORDINATOR**

On motion by Commissioner Galloway, seconded by Commissioner Shaw, which motion duly carried with Commissioner Weber absent, it was ordered that the following Resolution, which Commissioner Shaw presented to Leslie Roylance, be adopted and the Chairman be authorized to execute the same:

**RESOLUTION**

**WHEREAS**, Leslie Roylance started her career with Washoe County in 1978 as a Clerk Typist with the Long-Range Planning Division of the Regional Planning Commission; and

**WHEREAS**, Leslie will retire from Washoe County service on January 2, 2004 with over 30 years of service to Washoe County and the State of Nevada; and

**WHEREAS**, Leslie has remained in the same County Department and participated in the transformation of the Department from the Regional Planning Commission to the Regional Administrative Planning Agency, and thence to the Washoe County Department of Comprehensive Planning and finally, to the Washoe County Department of Community Development; and

**WHEREAS**, Leslie was promoted consistently to positions of greater responsibility in her Washoe County career, progressing from a Clerk Typist to Clerk Stenographer, to Planning Aide/Technician, to Citizen Advisory Board Program Assistant and finally to Citizen Advisory Board Program Coordinator; and

**WHEREAS**, Leslie's personal devotion to duty and dedication to serve Washoe County's citizens have directly contributed to the advancement of Washoe County through her many and varied efforts throughout her career, particularly in the management of Washoe County's Citizen Advisory Boards; now, therefore, be it

**RESOLVED**, That the Washoe County Board of Commissioners acknowledges Leslie's contributions to Washoe County in her twenty-six years of direct service with the County and further recognizes her invaluable service to each of Washoe County's fourteen Citizen Advisory Boards; and be it further

**RESOLVED**, That the Board expresses their appreciation to Leslie for her work on behalf of Washoe County and further sincerely wishes her all the best in her retirement and any future endeavors she may pursue.

Chairman Humke read into the record public comment by Valia Rose, Citizen Advisory Board (CAB) member in Spanish Springs, recognizing Ms. Roylance's returned telephone calls and answers to her many questions.

Garth Elliott, Sun Valley resident, thanked Ms. Roylance for her enthusiasm and help in his first year serving as a CAB member. He acknowledged the Board for their selection of Ms. Roylance, and encouraged their search for someone to fill her shoes.

**03-1313        MINUTES**

On motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried with Commissioner Weber absent, Chairman Humke ordered that the minutes of the regular meeting of November 18, 2003 be approved.

**03-1314        CANCELLATION OF BOARD OF COUNTY COMMISSIONERS' MEETING – DECEMBER 23, 2003**

On motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried with Commissioner Weber absent, Chairman Humke ordered that the meeting of the Washoe County Board of Commissioners for December 23, 2003 be cancelled due to findings that there will not be a quorum and there will be insufficient business to conduct a meeting. Therefore, it is hereby declared that, pursuant to Ordinance No. 179, the County Commissioners' meeting scheduled for December 23, 2003 be cancelled and the Clerk be directed to post Public Notice of same.

**03-1315        SEXUAL ASSAULT - MEDICAL CARE - PAYMENT**

Pursuant to NRS 217.280 to 217.350, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried with Commissioner Weber absent, Chairman Humke ordered that payments with funds from the District Attorney's account designated Sexual Assault Victims Expenses be authorized for initial emergency medical care and follow-up medical or psychological treatment for 40 sexual assault victims in an amount totaling \$11,786.09 as set forth in a memorandum from Lidia Osmetti, Office Manager, District Attorney's Office, dated November 26, 2003 and placed on file with the Clerk.

**03-1316        RESOLUTION – ADDITIONAL PANEL FOR THE 2004 BOARD OF EQUALIZATION – DISTRICT ATTORNEY**

Upon recommendation of Leslie Admirand, Deputy District Attorney, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried with Commissioner Weber absent, it was ordered that the following Resolution be adopted and Chairman Humke be authorized to execute the same:

**RESOLUTION**

**PROVIDING FOR AN ADDITIONAL PANEL FOR THE WASHOE COUNTY BOARD OF EQUALIZATION**

**WHEREAS,** The number of appeals to be heard by the Washoe County Board of Equalization is anticipated to create an excessive burden on the existing board; and

**WHEREAS,** NRS 361.340 authorizes the Board of County Commissioners to provide for an additional panel to be added to the Washoe County Board of Equalization; and

**WHEREAS,** The Board of County Commissioners wishes to create an additional panel in order to adequately serve the needs of the community; now, therefore, be it

**RESOLVED, BY THE BOARD OF COUNTY COMMISSIONERS OF WASHOE COUNTY, NEVADA,** that the Board hereby adds an additional panel to the Washoe County Board of Equalization for the 2004 appeal hearings.

**BE IT FURTHER RESOLVED,** that based on the number of appeals filed, if in the opinion of the Washoe County Assessor the additional panel is not necessary, the Assessor shall report his opinion to the Board of County Commissioners and no hearings shall be set before the additional panel.

**03-1317      ACCEPTANCE OF DONATIONS – JUVENILE SERVICES**

Upon recommendation of Michael Pomi, Early Intervention and Prevention Division Director, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried with Commissioner Weber absent, Chairman Humke ordered that donations totaling \$102.48, received from the United Way of Northern Nevada to be used for the McGee Center, be accepted with the Board's gratitude.

It was further ordered that the following account changes be approved:

<b>Increase</b>	<b>Revenue</b>	<b>Account</b>	<b>Amount</b>
20008	484000	Donation	\$102.48
	<b>Expenditure</b>		
20008	710300	Recreation	\$102.48

**03-1318      ACCEPTANCE OF DONATIONS – JUVENILE SERVICES**

Commissioner Galloway acknowledged the donations from the Foster Grandparent Program and the invaluable time they give of themselves.

Upon recommendation of Michael Pomi, Early Intervention and Prevention Division Director, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried with Commissioner Weber absent, Chairman Humke ordered that donations of two computers, monitors and keyboards, received from the Foster Grandparent Program to be used for the McGee Center, be accepted with the Board's gratitude.

**03-1319      ACCEPTANCE OF GRANTS – DIVISION FOR AGING SERVICES**  
**– HUMAN SERVICES CONSORTIUM - SENIOR SERVICES**

Upon recommendation of Marietta Bobba, Senior Services Director, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried with Commissioner Weber absent, Chairman Humke ordered that the following 12 grants from the Division for Aging Services and one grant from the Human Services Consortium, in the combined amount of \$1,219,451.00 for fiscal year 2004, be accepted. It was further ordered that the Budget Division be directed to make the following appropriate account changes:

**TOTAL FISCAL YEAR 2004 REVENUES**

<b>Grant Title</b>	<b>Grant Amount</b>	<b>Order No.</b>	<b>Account No.</b>	<b>Budget</b>	<b>Difference</b>
Advocacy	\$ 85,000	10085	431100	\$ 85,000	0
Adult Daycare	\$ 88,000	10086	431100	\$ 84,633	\$ 3,367
Case Management	\$ 50,000	10087	431100	\$ 50,000	0
Homemaker	\$ 61,710	10088	431100	\$ 50,000	\$ 11,710
Legal	\$ 98,700	10089	431100	\$ 95,000	\$ 3,700
Congregate Program	\$225,025	10109	431100	\$180,000	\$ 45,025
Home Delivered Program	\$307,400	10110	431100	\$210,000	\$ 97,400
ILG Advocacy/Case Management	\$ 59,108	10219	431100	\$ 59,816	\$ (709)
ILG Adult Daycare	\$ 24,368	10215	431100	\$ 25,076	\$ (708)
ILG Homemaker	\$ 79,112	10218	431100	\$ 79,820	\$ (708)
ILG Legal	\$ 69,717	10217	431100	\$ 70,425	\$ (709)
ILG Visiting Nurse	\$ 49,152	10216	431100	\$ 49,860	\$ (709)

Human Services Consortium	\$ 21,799	10093	433301	\$ 21,799	0
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**TOTAL FISCAL YEAR 2004 EXPENDITURES**

Grant Title	Grant Amount	Order No.	Account No.	Budget	Difference
Advocacy	\$ 85,000	10085	701110	\$ 85,000	0
Adult Daycare	\$ 88,000	10086	701110	\$ 84,633	\$ 3,367
Case Management	\$ 50,000	10087	701110	\$ 50,000	0
Homemaker	\$ 61,710	10088	701110	\$ 50,000	\$ 11,710
Legal	\$ 98,700	10089	701110	\$ 95,000	\$ 3,700
Congregate Program	\$225,025	10109	710592	\$180,000	\$ 45,025
Home Delivered Program	\$307,400	10110	710592	\$210,000	\$ 97,400
ILG Advocacy/Case Management	\$ 59,108	10219	701110	\$ 59,816	\$ (709)
ILG Adult Daycare	\$ 24,368	10215	701110	\$ 25,076	\$ (708)
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ILG Legal	\$ 69,717	10217	701110	\$ 70,425	\$ (709)
ILG Visiting Nurse	\$ 49,152	10216	701110	\$ 49,860	\$ (709)
Human Services Consortium	\$ 21,799	10093	701110	\$ 21,799	0

**03-1320      GRANT OF AVIGATION EASEMENT – AIRPORT AUTHORITY**  
**– PUBLIC WORKS**

Sam Dehne, local resident, questioned the location of the Avigation Easement and how much the Airport Authority of Washoe County would be paying the County for granting the easement.

In response to Mr. Dehne, County Manager Katy Singlaub clarified that the Avigation Easement would be for the Lazy 5 Parks Property in Spanish Springs Valley. There is no fiscal impact, and no compensation from the Airport Authority would be given.

Commissioner Sferrazza stated he would not support granting the easement because it is not necessary. He felt that the County should not have to give an avigation easement 10 miles out of town.

Commissioner Galloway explained that he would like the Airport Authority to present their case concerning this easement, and he would not support the granting of the easement at this point in time.

On motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried with Commissioner Weber absent, Chairman Humke ordered that the item concerning the grant of Avigation Easement to the Airport Authority be continued to the second meeting in January 2004 to allow the Airport Authority to provide more information to the Board.

**03-1321      RESOLUTION – SALE OF WATER TANKER TRUCK – PUBLIC WORKS**

Upon recommendation of Jean Ely, General Services Division Director, through Tom Gadd, Public Works Director, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried with Commissioner Weber absent, it was ordered that the following Resolution to dispose of one surplus used 1980 International 3,500 gallon water tanker truck by sale from Equipment Services to the City of Fernley, in accordance with NRS 332.185, Section 1, be adopted and Chairman Humke be authorized to execute the same:

**RESOLUTION**

**A RESOLUTION TO DISPOSE OF ASSETS BY SALE TO THE CITY OF FERNLEY FROM THE WASHOE COUNTY EQUIPMENT SERVICES FUND**

**WHEREAS**, Equipment Services was established to provide fleet services including acquisition, maintenance and disposal of fleet vehicles and equipment and to provide management and administration of related fleet services for Washoe County; and

**WHEREAS**, Equipment Services is disposing of certain used equipment, which is surplus to its needs, including one (1) used 1980 International 3,500 gallon water tanker truck; vehicle identification number D3177KGB16833; and

**WHEREAS**, the City of Fernley, Nevada, is in need of a water truck for use in their Parks Department and has expressed an interest in purchasing this vehicle from Washoe County for Nine Thousand Nine Hundred Ninety-Five Dollars (\$9,995.00), which is considered the fair market salvage value for this vehicle in "as is" condition;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WASHOE IN THE STATE OF NEVADA**, that we support the needs of the City of Fernley and declare:

Section 1. NRS 332.185, Section 1. empowers the Board of County Commissioners to dispose of personal property of the County provided it is determined that the property is no longer required for public use and is determined to have reached the end of its useful life.

Section 2. The above-mentioned surplus used Washoe County asset will be sold in "as is" condition to the City of Fernley for Nine Thousand Nine Hundred Ninety-Five Dollars (\$9,995.00) and the funds, upon receipt from this sale, will be deposited into the Equipment Services Fund, account 690100-509001.

Section 3. This Resolution shall be effective on passage and approval by the Board of County Commissioners.

Section 4. The County Clerk is hereby directed to distribute copies of this Resolution to the Comptroller's Office, Finance, Purchasing and Equipment Services.

**03-1322      AWARD OF BID – WASHOE GOLF COURSE BRIDGE REPLACEMENT – PUBLIC WORKS**

This was the time to consider award of bid for the Washoe Golf Course Bridge Replacement project for the Public Works Department.

Bids were received from the following vendors:

Gradex Construction  
Sierra Nevada Contractors  
Northern Sierra Construction

Upon recommendation of Roger Van Alyne, Capital Projects Division Director, through Tom Gadd, Public Works Director, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried with Commissioner Weber absent, Chairman Humke ordered that the bid for the Washoe Golf Course Bridge Replacement project for the Public Works Department be awarded to the low, responsive, responsible bidder, Gradex Construction, in the amount of \$74,411. It was further ordered that the Chairman be authorized to execute the contract documents upon presentation.

**03-1323      AWARD OF BID – AERIAL PESTICIDE ABATEMENT SERVICES - BID NO. 2409-04 – ENVIRONMENTAL HEALTH**

This was the time to consider award of bid for Aerial Pesticide Abatement Services for the Environmental Health Division of the District Health Department. The

Notice to Bidders for receipt of sealed bids was published in the *Reno Gazette-Journal* on October 9, 2003. Proof was made that due and legal Notice had been given.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried with Commissioner Weber absent, Chairman Humke ordered that Bid No. 2409-04 for Aerial Pesticide Abatement Services for the Environmental Health Division of the District Health Department be awarded to the sole responsive bidder, Alpine Helicopter Service, Inc. for the following rates:

- Bid Item #1: Aerial spraying of pesticides: \$ 1,000 per work hour
- Bid Item #2: Minimum total charge per service call: \$ 3,000
- Bid Item #3: Surcharge during hours of darkness: \$ 250 per work hour
- Bid Item #4: Ferrying charges to and from Reno: \$ 600
- Bid Item #5: Support equipment to and from Reno: \$ 1.50 per mile per vehicle

It was noted that the effective period of the award would be for approximately 24 months, and it shall run until October 31, 2005. Services would be used and procured on an as-needed basis, and the budgeted dollar amount for fiscal year 2003/2004 is \$57,000.

**03-1324      REQUEST FOR PROPOSAL NO. 2408-04 – ELIGIBILITY  
REVIEW AND APPLICATION – SOCIAL SECURITY BENEFITS  
– SOCIAL SERVICES/PURCHASING**

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried with Commissioner Weber absent, Chairman Humke ordered that the proposal from Disability Associates, in response to Request for Proposal No. 2408-04 to provide Eligibility Review and Application for Social Security Benefits for children in care and custody of the Washoe County Department of Social Services, be accepted.

It was noted that these services would be no direct cost to the County as payment for the Consultant would be governed exclusively by the rules and regulations of the Social Security Administration regarding payment to a claimant's representative. It was also noted that under rules and regulations, the consultant is eligible to receive as payment up to 25 percent of any past-due benefit that the child is eligible for once an award is approved and paid.

It was further ordered that the Purchasing and Contracts Administrator be authorized to execute an initial 24-month agreement with Disability Associates to perform the Eligibility Review and Application for Social Security Benefits pursuant to the County's standard contract agreements for consultants and the Consultants proposal response, with one additional 24-month renewal at the County's option.

03-1325

**AGREEMENT – R.A.M. ENTERPRISE, INC. – MAY  
FOUNDATION BUILDING FUND – LOG FLUME RIDE REPAIR -  
PARKS**

Upon recommendation of Karen Mullen, Parks and Recreation Director, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried with Commissioner Weber absent, it was ordered that the Agreement, Wilbur D. May Log Flume Ride Repair, between Washoe County as disbursing agent of the May Foundation Building Fund and R.A.M. Enterprise, Inc., concerning log flume ride repair in the not to exceed amount of \$52,000, be approved and Chairman Humke be authorized to execute the same. It was further ordered that a \$7,500 contingency be authorized for additional repairs that may be necessary for unforeseen mechanical repairs.

03-1326

**CORRECTION OF FACTUAL ERRORS - ASSESSOR**

Upon recommendation of Jean Tacchino, Assistant Chief Deputy Assessor, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried with Commissioner Weber absent, it was ordered that the following Roll Change Requests correcting factual errors on tax bills and the Order directing the Treasurer to correct the error be approved and the Chairman be authorized to execute the same.

NAME	PARCEL #	AMOUNT	SECURED ROLL
St. Mary’s Health Care Corp.	007-243-19	[-\$584.71]	2003
St. Mary’s Health Care Corp.	007-243-20	[-\$243.90]	2003
St. Mary’s Health Care Corp.	007-243-21	[-\$336.12]	2003
St. Mary’s Health Care Corp.	007-243-30	[-\$365.29]	2003
Lake Investments	007-264-05	[-\$255.43]	2003
Lake Investments	007-264-06	[-\$200.18]	2003
Zante, Inc.	007-274-15	[-\$311.34]	2003
John S. Shane, Jr.	008-264-04	[-\$312.42]	2003
Arnold Stevens	011-101-19	[-\$563.54]	2003
Fitzgerald’s Reno, Inc.	011-370-44	[-\$1,007.05]	2003
Marlene Casazza et al.	012-015-06	[-\$168.82]	2003
Allan Brooke	012-201-21	[-\$80.18]	2003
G.L. & Kaikilani K. Walsh	012-382-04	[-\$665.99]	2003
Devere E. & Marion A. Barker	020-361-30	[-\$178.97]	2003
Chester R. Hopkins	025-542-51	[-\$63.65]	2003
Julian C. & Joanna Smith, Jr.	046-080-03	[-\$577.46]	2003
Jeffrey H. Kelley	122-135-09	[-\$543.73]	2003
Chad A. & Jeanne M. Miraglia	122-193-33	[-\$960.48]	2003
Blake L. & Juli R. Riva	122-252-12	[-\$1,582.15]	2003
TMJDKC LLC	127--030-21	[-\$4,249.37]	2003
Richard W. & Maria E. Frewert	130-211-18	[-\$393.55]	2003
Dale M. Desautel et al.	150-111-02	[-\$500.70]	2003

Mary Ann & John C. Cushman	220-201-09	[-\$1,480.93]	2002
Mary Ann & John C. Cushman	220-201-09	[-\$1,466.84]	2003

**2:00 p.m.** Commissioner Weber arrived during Judge James Hardesty's appearance.

**03-1327**      **APPEARANCE – JUDGE JAMES HARDESTY – STATUS  
REPORT ON COURT APPOINTED COUNSEL – ADDENDUM TO  
RETAINER AGREEMENT – DISTRICT COURT**

James Hardesty, Chief Judge, Second Judicial District Court, reviewed the agenda memorandum dated December 10, 2003 presenting the status report on court appointed counsel in District Court for increased homicide and Family Court caseloads. He presented the need for the Board to approve an addendum to the retainer agreement for professional services with Jack Alian, Esq.

In response to Commissioner Sferrazza, Judge Hardesty explained that District Court only appoints experts for indigent defendants. He said the Court is not imposing limits on the amount a witness can spend, but the Court will only approve, pursuant to statute and case law, the reasonable and necessary expenses of the expert.

Commissioner Sferrazza stated he was opposed to extending the 30-day written notice of termination in the contract, and he would like to see this go out for a request for proposal during the time he is serving as a Commissioner. Judge Hardesty responded by inviting the Commissioners to the Bench-Bar meeting with Defense Counsel, so they would be able to hear the dialog. He explained that there is a perception held that a better deal would be found by pursuing a request for proposal, but he is not convinced that a better deal would be found. Commissioner Sferrazza clarified that he would like to have options available and not be locked into one avenue of service.

In response to Commissioner Galloway, Judge Hardesty confirmed that he would like to build up reserve funds for cases that do not develop in one fiscal year and carry heavy expenses over into the next year. He said this has not been able to take place in the District Court's budget each year because of the County's policy to sweep the budget. He explained that reserves should be made in some form, and the best approach would be to meet with Finance during the budget process, inventory the cases for the coming year, and set the budget accordingly.

In response to Commissioner Shaw, Michael Specchio, Public Defender, stated the Court would be returning to the Board in 2004 to present alternative proposals on dealing with the situation.

Chairman Humke inquired about the types of family law cases appointed under the Conflict System. Judge Hardesty clarified those cases are: termination of parental rights, jail time over contempt proceedings, temporary protection orders and abuse and neglect. He confirmed he would also invite the Commissioners to the Bench-Bar monthly meeting of the Family Law Court.

Sam Dehne, local resident, supported the request by Judge Hardesty. He stated what is needed is more code enforcement officers.

Upon recommendation of Judge Hardesty, on motion by Commissioner Sferrazza, seconded by Commissioner Shaw, which motion duly carried, Chairman Humke ordered that the status report on court appointed counsel in District Court for increased homicide and Family Court caseloads be accepted. It was further ordered that the Addendum to Retainer Agreement for Professional Services with Jack Alian, Esq. be approved. It was noted the cost for the Addendum to the Conflict Attorney contract for fiscal year 2003/2004 would be \$50,000, the Public Defender budget would cover \$30,000 from salary savings and the additional \$20,000 would come from other salary savings within the County budget.

**03-1328      HALF-TIME COURT INTERPRETER POSITION – DISTRICT COURT**

County Manager Katy Singlaub clarified that in the budget process this position would begin February 1, 2004, and it would be contingent on the AB29 funds.

Upon recommendation of Ronald Longtin, District Court Administrator, on motion by Commissioner Sferrazza, seconded by Commissioner Shaw, which motion duly carried, Chairman Humke ordered that a new half-time Court interpreter position, without benefits and not to exceed 32 hours per pay period, for the Family Court Division of the Second Judicial District, be approved.

**03-1329      AGREEMENT – GLOBAL EVENTS GROUP – RENO FESTIVAL – PARKS**

Commissioner Sferrazza questioned if the Wilbur May Museum would be used during the time of this event. Doug Doolittle, Assistant Director of Parks and Recreation, clarified other proceedings, such as weddings or large picnics, are not scheduled at the same time as special events. He stated Parks and Recreation does account for this lost revenue when the fee for the special event is determined. He added the picnic areas and playgrounds remain open to the public.

County Manager Katy Singlaub acknowledged that this would be a free event for the public.

Commissioner Sferrazza confirmed with Mr. Doolittle that a Special Use Policy would be coming before the Board in the spring of 2004 that would include a fee schedule.

In response to Commissioner Galloway, Mr. Doolittle explained that special events are under a trial period at Rancho San Rafael Regional Park. He said there would be a site analysis on the sound.

Commissioner Shaw asked if the event could raise more than \$5,000, and Mr. Doolittle confirmed it could.

Upon recommendation of Karen Mullen, Parks and Recreation Director, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried, it was ordered that an Agreement between Washoe County and Global Events Group, concerning the Luis Palau Evangelistic Association doing business as the "Reno Festival," a musical event to be held at Rancho San Rafael Regional Park June 11-12, 2004, be approved and Chairman Humke be authorized to execute the same. It was further ordered that a site analysis on sound be completed and paid for by the event holder. It was noted the County would receive \$5,000 for use of the park and the promoter would compensate the County for any extraordinary staffing hours.

**03-1330      AGREEMENT – RENO-TAHOE BLUES FEST - PARKS**

Commissioner Sferrazza disclosed that his daughter is a member of the Reno City Council and she did contact him to acknowledge the support of this event from the Council and the Mayor of Reno.

Upon recommendation of Karen Mullen, Parks and Recreation Director, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried, it was ordered that an Agreement between Washoe County and Reno-Tahoe Blues Fest, concerning an event to be held at Rancho San Rafael Regional Park in July 2004, be approved and Chairman Humke be authorized to execute the same. It was further ordered that a site analysis on sound be completed and paid for by the event holder. It was noted the County would receive \$5,000 for the use of the park and the promoter would compensate the County for any extraordinary staffing hours.

**03-1331      AGREEMENT – ADVENTURE EDUTAINMENT – BACKYARD MONSTERS EXHIBIT – PARKS**

Doug Doolittle, Assistant Director of Parks and Recreation, answered questions from the Board regarding attendance and expenses of these types of events held at the Wilbur D. May Center.

Commissioner Sferrazza inquired if there has been any experience with repeat exhibits, noting that "Backyard Monsters" was an exhibit in 1995, and why the cost is less this time. Mr. Doolittle said that this is the only repeat exhibit on record, so no history has been formed up to this point. In regard to the cost difference, he stated a lower fee for the exhibit was negotiated and the shipping fees were less expensive.

Sam Dehne, Reno resident, pointed out the cost for the exhibit would be \$81,000. He encouraged a study on the noise produced by the different events, and the hiring of a code enforcement officer to follow up with the neighbors to learn of the impact of these events on their lives.

Upon recommendation of Kristy Lide, Recreation Specialist III, through Karen Mullen, Parks and Recreation Director, on motion by Commissioner Sferrazza, seconded by Commissioner Shaw, which motion duly carried with Commissioner Weber voting "no," it was ordered that an Agreement between Washoe County and Adventure Edutainment, concerning a 2004 spring exhibit entitled "Backyard Monsters" for the Wilbur D. May Museum, be approved and Chairman Humke be authorized to execute the same. It was noted the estimated expense for the exhibit, including labor and supplies, is \$81,040.

It was further noted that Commissioner Weber voted "no" on the motion due to the cost of the exhibit and concerns for the County budget.

### **PUBLIC COMMENTS – REOPENED**

Commissioner Humke reopened public comment, as there was a citizen request for all the Commissioners to be present for this citizen's public comment.

Gary Schmidt, Washoe County resident, presented materials to the Board regarding his lawsuit concerning access to public records. He stated he has filed a new action against the Reno Justice Court Clerk's office relating to access to public records, and he hopes through this lawsuit to educate and inform them with minimal cost to all parties.

### **03-1332      2004 FEE SCHEDULE – PARKS AND RECREATION**

Commissioner Weber stated she was concerned about the increase in fees from \$60 to \$100 for the Cold Springs and North Valleys meeting rooms. She acknowledged she attended a Joint Cold Springs and North Valleys Citizen Advisory Board meeting where she advised them of the increase of fees, and the citizens also expressed concern. She said that the cost could deter the use of the buildings.

County Manager Katy Singlaub clarified an analysis was done to insure that the costs being charged were competitive and comparable to other facilities. She said the County would need to man the facilities and also capture and recover costs involved with operating the services.

Doug Doolittle, Assistant Director of Parks and Recreation, explained that other entities, such as the Cities of Reno and Sparks, Truckee, Incline Village and Carson City, were contacted to look at the facilities available for rent and to compare fee structures. He said costs for operating the facilities were taken into consideration, and setting the rates for consistency within the County was of high importance. Gregg Finkler, Parks Operations Superintendent, clarified that the County attempts to cover the costs and not make a profit.

Commissioner Sferrazza requested the Log Flume ride price not be raised to \$2.00 per ride, but asked if the percentage increase could be comparable to the other

fee increases. Mr. Finkler explained that the ride takes three people to operate and the labor cost alone is \$15,000 to \$18,000 per year, which does not include electricity, maintenance, supplies or the water to operate the ride. The ride brings in \$20,000 to \$25,000 in revenue, but the revenues are no longer covering the costs due to increases in operating the ride.

Gary Schmidt, Washoe County resident, commented that doubling the fee for the Log Flume ride could actually reduce the income if it cuts down on the number of people riding on the ride.

Karen Mullen, Parks and Recreation Director, clarified that there is a policy in place that, if the changes are not working, adjustments can be made through the County Manager.

Upon recommendation of Mr. Finkler, through Ms. Mullen, on motion by Commissioner Shaw, seconded by Commissioner Galloway, which motion duly carried, Chairman Humke ordered that the Parks and Recreation Department fee schedule for calendar year 2004 be approved.

**3:00 p.m.** The Board recessed.

**3:10 p.m.** The Board reconvened with all members present.

**03-1333** **CONTRACT – SBC NEVADA BELL – DIGITAL CENTREX SERVICE – TELECOMMUNICATIONS/PURCHASING**

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried, Chairman Humke ordered that the County joining on a State of Nevada contract with SBC Nevada Bell for the provision of Digital Centrex Service (DCS) be approved. It was further ordered that the Purchasing and Contract Administrator be authorized to execute the contract for the same.

It was noted that Washoe County currently has 632 DCS lines provided by SBC at a cost of \$19.54 per line per month for a total of \$148,191.36 per year. The County's current contract with SBC has expired, and to join on an existing State of Nevada contract with SBC for DCS service at the reduced monthly rate of \$13.86 per line for a total cost of \$105,114.24 would represent a significant savings for the County. It was further noted that the contract is for one year and renewable monthly thereafter.

**03-1334** **REFUND OF SURPLUS FUNDS – SPECIAL ASSESSMENT DISTRICT NO. 8 – LAWTON-VERDI SEWER INTERCEPTOR ASSESSMENTS – TREASURER**

Upon recommendation of Bill Berrum, Treasurer, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly

carried, Chairman Humke ordered that pursuant to NRS 271.429 a refund of surplus funds for the 223 properties in Washoe County Special Assessment District No. 8, Lawton-Verdi Sewer Interceptor Assessments, in the total amount of \$100,577.99, be approved.

**03-1335      STATUS REPORT – UTILITIES INC. OF NEVADA – PUBLIC UTILITIES COMMISSION APPLICATION**

Upon recommendation of Steve Bradhurst, Water Resources Director, and John Rhodes, Deputy District Attorney, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried, Chairman Humke ordered that the update and status report outlined in the staff memorandum dated December 5, 2003 addressing County intervention in an Application by Utilities Inc. of Nevada (UIN) before the Nevada Public Utilities Commission (PUC) (Docket No. 03-6009) be accepted. It was further ordered that retaining the law firm of Allison, MacKenzie, Russell, Pavlakis, Wright & Fagan, Ltd. be ratified and approved; and the retention of said law firm with regard to UIN's PUC applications relating to County Ordinance requirements and policy be approved.

It was also ordered that the Comptroller be directed to make the following account adjustments to cover the unbudgeted expense of \$12,000 and make the appropriate adjustment to cash accounts.

<b>Decrease:</b>	<b>Amount:</b>	<b>Increase:</b>	<b>Amount:</b>
Contingency 18900-820000	\$12,000	Water Resources 663000-710100	\$12,000

**03-1336      AGREEMENT – KENNEDY/JENKS CONSULTING – WATERSHED FACILITATION – WATER RESOURCES**

Upon recommendation of the Regional Water Planning Commission, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried, it was ordered that an Agreement between Washoe County and Kennedy/Jenks Consulting, concerning Watershed Facilitation in the not to exceed amount of \$117,000, be approved and Chairman Humke be authorized to execute the same. It was further ordered that an additional \$3,000 for water quality lab analyses from the Water Management Fund be approved.

**03-1337      FURNITURE PURCHASE – JAN EVANS JUVENILE JUSTICE CENTER – PUBLIC WORKS**

Upon recommendation of Roger Van Alyne, Capital Projects Division Director, through Tom Gadd, Public Works Director, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried, Chairman Humke ordered that the furniture purchase for the Jan Evans Juvenile Justice Center utilizing the local authorized Haworth furniture distributor, Reno Business Interiors, be

approved. It was noted that funding would be provided from Account No. PW924152.8 - 781004 in the amount of \$491,061.20.

**APPEARANCE CONTINUED – DOROTHY TIMIAN-PALMER  
AND STEVE HARTMAN – WATER IMPORTATION PROJECT**

On motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried, Chairman Humke ordered that the appearance by Dorothy Timian-Palmer and Steve Hartman of Fish Springs Ranch, LLC (aka Vidler Water Company) regarding a presentation on a water importation project be continued to the second meeting in January 2004.

**03-1338      BILL NO. 1405 – IMPOSING FEE ON SHORT-TERM LESSORS  
OF PASSENGER CARS – MINOR LEAGUE BASEBALL  
STADIUM PROJECT**

Pursuant to discussion at Caucus, Section 6. of the Ordinance, concerning the bonds, was amended.

John Berkich, Assistant County Manager, reviewed the agenda memorandum dated December 11, 2003, giving background information on the Ordinance and the minor league baseball stadium project.

Jeff Fromm, Richard Houts, Daniel Costella and Todd Koch, Washoe County residents, provided written public comments in support of the Ordinance.

Gary Schmidt, Washoe County resident, said he opposes the proposed location of the baseball stadium stating it should be built in downtown Reno within walking distance of the casinos, trains and bus line. He called for a citizen vote on the location of the stadium.

Sam Dehne, Reno resident, affirmed he is not for or against the stadium, but he believes it should be named after him. He said the agenda item should have included the amount of money involved.

Richard Daly, Laborers Union 169, said he supports the revenue source for the baseball stadium.

**Bill No. 1405, entitled, "AN ORDINANCE IMPOSING A FEE UPON THE SHORT-TERM LESSORS OF PASSENGER CARS IN WASHOE COUNTY OF 2% OF THE TOTAL AMOUNT FOR WHICH THE CAR WAS LEASED; PROVIDING THAT THE PROCEEDS OF THE FEE ARE TO BE USED TO ACQUIRE, IMPROVE, EQUIP, OPERATE AND MAINTAIN A MINOR LEAGUE BASEBALL STADIUM PROJECT IN WASHOE COUNTY; EXEMPTING FROM THE FEE TEMPORARY RENTALS FOR CAR REPAIR PURPOSES; PROVIDING THAT THE COUNTY ENTER INTO AN**

**AGREEMENT WITH THE NEVADA DEPARTMENT OF TAXATION FOR REIMBURSEMENT OF COLLECTION AND ADMINISTRATION COSTS; AND OTHER MATTERS PROPERLY RELATED THERETO,"** was introduced as amended by Commissioner Sferrazza, the title read to the Board and legal notice for final action of adoption directed.

**4:35 p.m.** The Board recessed to a Closed Session for the purpose of discussing negotiations with Employee Organizations.

**5:22 p.m.** The Board reconvened with Commissioner Shaw absent.

### **AGENDA ITEMS CONTINUED**

On motion by Commissioner Sferrazza, seconded by Commissioner Weber, which motion duly carried with Commissioner Shaw absent, Chairman Humke ordered that the following items be continued: 20.B., Recommendation to discuss possible consolidation of Truckee Meadows Water Authority and the Washoe County Utility Operation; 23. Reports/updates from County Commissioner members concerning various boards/commissions; and 24, Discussion and possible direction regarding 2002 Regional Plan Settlements and associated issues.

### **03-1339 SILVER SPIKE AWARDS – COMMUNITY RELATIONS**

Kathy Carter, Community Relations Director, thanked the Board and citizens and acknowledged the awards were received due to good public communications.

On motion by Commissioner Sferrazza, seconded by Commissioner Weber, which motion duly carried with Commissioner Shaw absent, Chairman Humke ordered that the two Silver Spike Awards presented by the Sierra Nevada Chapter of the Public Relations Society of America on behalf of Washoe County and its citizens be accepted. It was noted the two awards were presented for the following:

1. The 2003 Guide to Services in the Publications, Additional Collateral category, and;
2. The 2003-2004 Budget Campaign in the Community Relations category.

### **03-1340 RESOLUTION – HOST 2010 NACO ANNUAL CONFERENCE**

On motion by Commissioner Sferrazza, seconded by Commissioner Weber, which motion duly carried with Commissioner Shaw absent, it was ordered that the following Resolution be adopted and Chairman Humke be authorized to execute the same:

## **RESOLUTION**

**WHEREAS,** The National Association of Counties (NACo) has agreed to extend its venue decision date for their 2010 annual conference; and

**WHEREAS,** The Washoe County Commission had previously expressed an interest in hosting an annual NACo conference; and

**WHEREAS,** The Reno/Sparks Convention and Visitors Authority has been contacted by NACo to submit an updated proposal to NACo's Request for Proposal (RFP) to host an annual conference; and

**WHEREAS,** One of the requirements in NACo's RFP is a Resolution from the prospective County Commission, along with an endorsement from the State Association of Counties; and

**WHEREAS,** The Washoe County Commission previously took action on this issue at their September 16, 2003 meeting; and

**WHEREAS,** At that time the Board acknowledged and accepted the host county's requirements; and

**WHEREAS,** The Board will raise private funds or obtain other agency funding necessary to support the annual conference that is expected to bring 4,000 attendees to the area; and

**WHEREAS,** The Board Chairman sent a letter to the Reno/Sparks Convention and Visitors Authority on behalf of the County Commission indicating that if selected as a host site, Washoe County would work closely with the RSCVA to secure the resources necessary to ensure a successful event; now, therefore, be it

**RESOLVED,** That the Washoe County Commission (working in partnership with the Reno/Sparks Convention and Visitors Authority) wishes to be considered by NACo as a venue site for the 2010 annual NACo conference.

**03-1341      APPEARANCE - JANET CARSON – COALITION FOR A TAHOE TO PYRAMID BIKE ROUTE**

Janet Carson, Coordinator, Coalition for a Tahoe to Pyramid Bike Route, gave background information on the proposed 116-mile bike route along the Truckee River, and presented slides on the overhead projector displaying the project.

In response to Commissioner Sferrazza, Ms. Carson acknowledged that there would be a great deal of variability in the project, especially in the early years. She said her goal right now is to create the easements, the rights-of-way and the concept; and, in time, the bike route would be improved into a separate, stand-alone path.

Commissioner Galloway inquired about funding and Ms. Carson explained that \$30,000 has been received from an individual as seed money, and the coalition would be leveraging that money in matching funds from federal, state and local sources and private donations. She said she is getting many offers for donated services.

**03-1342      APPEARANCE – DR. ELWOOD MILLER – NEVADA FIRE SAFE COUNCIL**

Dr. Elwood Miller, Executive Coordinator of the Nevada Fire Safe Council, presented information concerning the development of a comprehensive, coordinated wildfire threat reduction plan for the State of Nevada referring to the agenda memorandum dated November 18, 2003. He stated a crew began work on December 16, 2003 in Galena Forest Estates to complete a fuel reduction project that was sponsored by the Nevada Fire Safe Council and organized on behalf of the community. He said this is one example of the work of the Nevada Fire Safe Council.

Michelle Gamble, Resources Concepts, Inc. (RCI), referred to the packet information provided, and explained the flow chart which outlines the general project flow for each county RCI would be assessing. She requested a single point of contact from the County to work with RCI on the project.

In response to Commissioner Galloway, Dr. Miller explained that the Nevada Fire Safe Council has focused its energies and efforts on the private land in the community. He said his experience has been that, when a chapter is formed and there is local interest in mitigating threats, the agencies such as the Bureau of Land Management and the Forest Service, that own properties surrounding these communities become interested because there is a focused group in the community to work with. He said representatives from these agencies do attend the chapter meetings.

**03-1343      BILL NO. 1406 – AMENDING WCC CHAPTER 20 – SALE OF TAX-DELINQUENT PROPERTIES THROUGH INTERNET AUCTIONS**

**Bill No. 1406, entitled, "AN ORDINANCE AMENDING THE WASHOE COUNTY CODE BY AUTHORIZING THE SALE OF TAX-DELINQUENT PROPERTIES IN WASHOE COUNTY THROUGH USE OF INTERNET AUCTIONS; BY PROVIDING FOR INFORMATION REGARDING THE SALE OF TAX-DELINQUENT PROPERTIES TO BE MADE AVAILABLE ON THE COUNTY TREASURER'S WEBSITE AND THE WEBSITE OF ANY AUCTION SERVICE PROVIDER USED BY THE COUNTY; BY PROVIDING THE CIRCUMSTANCES UNDER WHICH AND THE AUTHORITY FOR THE COUNTY TREASURER TO WITHDRAW TAX-DELINQUENT PROPERTY FROM SALE OR TRANSFER; BY PROVIDING AUTHORITY FOR THE COUNTY TREASURER TO RESTRICT OR CONDITION FUTURE BIDDING BY A BIDDER WHO FAILS TO PERFORM AFTER SUBMITTING A BID; BY**

**AUTHORIZING THE COUNTY TREASURER TO ACCEPT ELECTRONIC TRANSFER OF MONEY FOR TAX-DELINQUENT PROPERTY SOLD AT AUCTION; BY AUTHORIZING THE COUNTY TREASURER TO REQUIRE PRE-BID DEPOSITS FROM BIDDERS AT TAX SALES; AND PROVIDING OTHER MATTERS PROPERLY RELATING THERETO,"** was introduced by Commissioner Sferrazza, the title read to the Board and legal notice for final action of adoption directed.

**03-1344      PUBLIC HEARING – RESOLUTIONS – STORM WATER DISCHARGE – WATER RESOURCES/PUBLIC WORKS**

**3:00 p.m.**      This was the time set to consider adoption of two resolutions establishing inspection permit fees for construction dischargers and Environmental Control Permit and inspection fees for commercial and industrial storm water dischargers under the Washoe County Storm Water Discharge Program Ordinance adopted by the Board of County Commissioners on December 9, 2003.

Chairman Humke opened the public hearing and called on those wishing to speak. There being no response, the hearing was closed.

On motion by Commissioner Galloway, seconded by Commissioner Sferrazza, which motion duly carried with Commissioner Shaw absent, Chairman Humke ordered that the following resolutions be adopted and the Chairman be authorized to execute the same:

**RESOLUTION**

**ESTABLISHING A FEE SCHEDULE FOR THE WASHOE COUNTY STORM WATER DISCHARGE PROGRAM**

**WHEREAS**, the Washoe County Board of Commissioners has adopted Ordinance No. 1223 establishing a storm water discharge program for certain areas of Washoe County; and

**WHEREAS**, Article 5.4 of Ordinance No. 1223 provides that a fee schedule shall be established at a public hearing for the implementation of the storm water discharge program provisions; and

**WHEREAS**, it is the desire of the Washoe County Board of County Commissioners to designate, as authorized in Article 2.5 of Ordinance No. 1223, City of Reno and Sparks Environmental Control Officers as agents of the County for purposes of inspection and enforcement within the unincorporated area of the County; and

**WHEREAS**, the Board of County Commissioners believes the fees charged to Industrial and Commercial storm water dischargers by the City of Reno and

the City of Sparks constitutes an appropriate fee for the services provided by the respective cities;

**NOW, THEREFORE, BE IT RESOLVED** that the Washoe County Board of County Commissioners does hereby adopt the fee schedules of the City of Reno and City of Sparks, as they may be amended from time to time, as they apply to Environmental Control Permit and Inspection Fees for storm water dischargers within the unincorporated area of the County, plus an annual administrative/billing fee of \$35.00.

**BE IT FURTHER RESOLVED** that a copy of this Resolution be sent to the City of Reno and City of Sparks for internal distribution to the appropriate departments and staff.

**RESOLUTION**

**ESTABLISHING A PERMIT FEE FOR BUSINESS AND CONSTRUCTION DISCHARGERS SUBJECT TO OVERSIGHT BY THE WASHOE COUNTY DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, on December 9, 2003, the Washoe County Board of Commissioners has adopted Ordinance No. 1223 establishing a storm water discharge program for certain areas of Washoe County; and

**WHEREAS**, Article 6.5 of Ordinance No. 1223 provides that a permit fee will be established at a public hearing for the needed oversight required by Ordinance No. 1223 by the Washoe County Department of Public Works affecting business and construction dischargers; and

**WHEREAS**, the permit fee is necessary to cover actual costs associated with the various inspections required by Ordinance No. 1223 and the administration of the construction discharge portion of the storm water discharge program; and

**WHEREAS**, the Board of County Commissioners believes the permit fee established herein constitutes a fair and appropriate fee for the services provided;

**NOW, THEREFORE, BE IT RESOLVED** that the Washoe County Board of County Commissioners does hereby adopt the permit fee(s) as follows for construction dischargers within the unincorporated area of the County:

	<u>Fees</u>
Basic Charge (Permit Fee)	\$ 30
Additional Charge per acre or portion thereof	\$ 30
Projects of less than one acre but are deemed "sensitive"*/permitted by NDEP	\$ 30

In Factors below apply then additional fees are applicable per acre or portion thereof.

Project Duration 7-12 Months	\$ 30
Project Duration 12-18 Months	\$ 60
Project Duration 18-24 Months	\$ 90
Project Duration Over 24 Months	\$160
Within 1,000 Feet of a FEMA Floodplain	\$ 30

The above listed fees shall be doubled if the construction activity is commenced prior to the issuance of the required permit and/or installation of storm water controls. Payment of the double fee shall not preclude the County from taking any other enforcement actions within its authority.

\*Projects that are less than one acre may be subject to permit coverage under Nevada Division of Environmental Protection's General Permit for Construction Activity if the land disturbance is on a site that is designated by NDEP or EPA to have a potential for contribution to a violation of a water quality standard or may significantly contribute pollutants to waters of the United States.

### **COMMUNICATIONS AND REPORTS**

The following communications and reports were received, duly noted, and ordered placed on file with the Clerk:

#### **03-1345      COMMUNICATIONS:**

- A. Copy of Notice of Completion between Washoe County and Edward Kraemer & Sons Inc., for I-580 Freeway from near Winters Ranch to Mount Rose Highway. Documents forwarded to Public Works on November 12, 2003.
- B. Copy of Notice of Completion between Washoe County and MKD Construction Inc, for eight bridges on I-80, west of Reno (I-774 East/West, I-775 East/West, H-767 East/West, H-768 and H-1199) and on I-80 at the Robb Interchange (I-1922). Documents forwarded to Public Works on December 5, 2003.
- C. Revised regulations of the Washoe County District Board of Health Governing Invasive Body Decoration Establishments adopted by the Washoe County District Board of Health on August 22, 2001 and filed with the County Clerk on November 3, 2003.

- D. Revised regulations of the Washoe County District Board of Health Governing Sewage, Wastewater, and Sanitation adopted by the Washoe County District Board of Health on July 25, 2001 and filed with the County Clerk on November 3, 2003.

**03-1346      REPORTS – Annual (Fiscal Year 2002-2003)**

- A. Carson-Truckee Water Conservancy District
- B. North Lake Tahoe Fire Protection District
- C. Palomino Valley General Improvement District
- D. Truckee Meadows Fire Protection District

**03-1347      REPORTS – Monthly**

- A. Washoe County Clerk (October 2003)
- B. Washoe County Clerk of the Court (November 2003)

**03-1348      REPORTS – Quarterly**

- A. Grand View Terrace General Improvement District (September 2003)
- B. Washoe County School District (June 2003)
- C. Washoe County School District (September 2003)

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There being no further business to come before the Board, the meeting adjourned at 5:58 p.m.

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**DAVID E. HUMKE**, Chairman  
Washoe County Commission

**ATTEST:**

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**AMY HARVEY**, County Clerk  
and Clerk of the Board of  
County Commissioners

*Minutes Prepared by  
Lori A. Rowe  
Deputy County Clerk*