

BOARD OF COUNTY COMMISSIONERS, WASHOE COUNTY, NEVADA

TUESDAY

2:30 P.M.

JULY 24, 2001

PRESENT:

Jim Shaw, Chairman
Pete Sferrazza, Vice Chairman
Joanne Bond, Commissioner
Jim Galloway, Commissioner
Ted Short, Commissioner

Amy Harvey, County Clerk
Nancy Parent, Chief Deputy County Clerk
Katy Singlaub, County Manager
Madelyn Shipman, Legal Counsel

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

01-771 AGENDA

In accordance with the Open Meeting Law, on motion by Commissioner Bond, seconded by Commissioner Short, which motion duly carried, Chairman Shaw ordered that the agenda for the July 24, 2001, meeting be approved with the following amendments: Delete – Item 6D concerning the Facility Use Policy Statement; Item 22 concerning the bid award for Cold Springs Park Sewer Improvements; and Item 34 concerning the provision of forensic services to the City of Reno.

PUBLIC COMMENTS

Sam Dehne, Reno citizen, discussed his disapproval of the Public Comment disclaimer on the SNCAT broadcast screen. He then discussed concerns regarding shopping carts left all over the place that cause a safety hazard, and the noise pollution in the community.

Juanita Cox, citizen lobbyist, representing Nevada Car Owners Association, Inc., presented documentation concerning the Legislative Council Bureau's interpretation of NRS 487.290 and their determination on "nuisance activity" to define "abandoned or junk vehicles." She said many government agencies have violated State law concerning certain zoning enforcement and zoning regulations. She recommended that Washoe County reconsider its enforcement of abandoned vehicles or junk vehicles and adopt Nevada's 1973 legislative intent of allowing personal property right determination of what is abandoned or junk vehicles when they are on personal property.

Aaron Schumacher, Citizens Against Corrupt Government, said Nevada is a territory and not a state, which means it has no rights over its own land, and the Federal Government can do as they please and make Yucca Mountain a nuclear dump. He discussed his objections to the train trench project in downtown Reno. He then commented that California taxpayers are paying farmers and ranchers to bring livestock onto public land for grazing purposes to help lower the fire risk, but Nevada is cutting out the farmers and ranchers, and the fires are out of control.

MANAGER'S/COMMISSIONERS' COMMENTS

Commissioner Sferrazza said Mr. Dehne makes a good point, and he thinks that the Public Comments disclaimer on the screen is inappropriate and does not see any reason to have it. He believes the public can determine for themselves if what people are saying is true or untrue. Chairman Shaw stated the disclaimer was utilized because some people were offended by some of the comments and requested something be done to maintain the County's credibility. County Manager Singlaub advised that this issue would be placed on a future Board agenda.

Commissioner Short requested that staff look into the Steamboat Specific Plan concerning whether the Plan specifically refers to geothermal electrical generation in the area.

Commissioner Bond advised that road closure issues will be addressed on a future agenda. She said the County went through a lengthy process several years ago to develop maps that show public roads, and this matter needs to be monitored.

Commissioner Galloway advised that letters were in the paper and he received a couple of communications regarding whether the County had taken a position as to whether or not the Thomas Creek/Whites Creek Trail should be closed. He said the Board did not take a position on this issue when it approved the Bond issue, and one of the proposals by the Forest Service was to close that road at a certain point. He suggested that, before taking any position, the County should examine alternatives that might keep that and other roads open where trailheads might be placed; and that those alternatives be evaluated with public input. He understands this issue will probably be on the agenda for the first meeting in September.

MINUTES

Chairman Shaw requested that a minor language change be made to the minutes to clarify a comment made by Robert Metz under Public Comments. On motion by Commissioner Bond, seconded by Commissioner Short, which motion duly carried, Chairman Shaw ordered that the minutes of the regular meeting of June 26, 2001, be approved, as amended.

01-772 DISINTERMENT OF HUMAN REMAINS - HEALTH

Upon recommendation of Barbara Hunt, District Health Officer, on motion by Commissioner Bond, seconded by Commissioner Short, which motion duly carried, Chairman Shaw ordered that the request for disinterment of human remains from Albert and Robert Cattuzzo to disinter and remove the remains of Angelo Cattuzzo, their father, who died on October 24, 1977, be approved and Chairman Shaw be authorized to execute the permit.

It was noted that disinterment will be from Mountain View Cemetery in Reno and reinterment will be in Vinton Cemetery, Vinton, California; that NRS 451.050, Subsection 2, authorizes the Board of County Commissioners to grant permits for such disinterments and removal of human remains; and that the death certificate indicates the death was not due to a communicable disease.

01-773 FINANCIAL REPORTS - GENERAL, HEALTH AND PUBLIC WORKS CONSTRUCTION FUNDS - UNAUDITED

Upon recommendation of Kathy Garcia, Comptroller, on motion by Commissioner Bond, seconded by Commissioner Short, which motion duly carried, Chairman Shaw ordered that the General, Health and Public Works Construction Funds Financial Reports for the Eleven Months Ended May 31, 2001 – Unaudited be accepted.

01-774 ACCEPTANCE OF DONATION – HENRY AND JUDITH ALDERSON – GENERAL SERVICES/ANIMAL CONTROL

Upon recommendation of Tom Gadd, Director, General Services Department, on motion by Commissioner Bond, seconded by Commissioner Short, which motion duly carried, Chairman Shaw ordered that the donation of \$50.00 from Henry and Judith Alderson to Washoe County Animal Control be accepted with gratitude.

01-775 ACCEPTANCE OF DONATION – NATIONAL CENTER FOR MISSING AND EXPLOITED CHILDREN – SHERIFF

Upon recommendation of Dennis Balaam, Sheriff, on motion by Commissioner Bond, seconded by Commissioner Short, which motion duly carried, Chairman Shaw ordered that the donation of computer hardware and software equipment from the National Center for Missing and Exploited Children with an approximate value of \$5,000 be accepted with gratitude.

It was noted that the donation will allow the Sheriff's Office to electronically transmit and receive information on missing and abducted children. It was further noted that the equipment includes One Dell OptiPlex GX110 Business Computer operated by Windows 2000, one scanner, a color photo printer, an anti-virus system, and a

specially designed software package for the creation of missing children fliers; and that a three-year equipment and service warranty is provided free of charge.

01-776 **AWARD OF BID – JANITORIAL SERVICES FOR INCLINE VILLAGE FACILITIES - BID NO. ITB 2297-01/DP – FACILITY MANAGEMENT DIVISION**

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno Gazette Journal on June 8, 2001, for Janitorial Services for Incline Village Facilities for the Facility Management Division of the General Services Department. Proof was made that due and legal Notice had been given.

One bid, copy of which was placed on file with the Clerk, was received from Mona's Cleaning Service. Prestigious Cleaning and Raffa's Cleaning Service submitted "no-bid" responses.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Bond, seconded by Commissioner Short, which motion duly carried, Chairman Shaw ordered that Bid No. ITB 2297-01/DP for Janitorial Services for Incline Village Facilities on behalf of the Facility Management Division of the General Services Department be awarded to Mona's Cleaning Services, the lowest responsive bidder meeting specifications, terms and conditions. The bid award amount is for \$1,800 per month for three facilities, including the Sheriff's Substation, Library and Road's Substation, for a total bid award amount of \$21,600 per year for a two-year period.

It was further ordered that the Purchasing and Contracts Administrator be authorized to enter into a two-year agreement with Mona's Cleaning Service for Janitorial Services for Incline Village Facilities commencing July 1, 2001 through June 30, 2003 with one, two-year renewal option.

It was noted that prices are to remain firm for the duration of the original agreement, and pricing for any renewal agreement shall be subject to renegotiations between the vendor and the Purchasing Department.

01-777 **RESOLUTION – PROPOSAL FOR FINANCING OF BUILDING PROJECTS – NOTICE AND REQUEST TO DEBT MANAGEMENT COMMISSION**

Upon recommendation of John Sherman, Finance Director, on motion by Commissioner Bond, seconded by Commissioner Short, which motion duly carried, it was ordered that the following Resolution be adopted and Chairman Shaw be authorized to execute:

RESOLUTION NO. 01-777

A RESOLUTION CONCERNING THE FINANCING OF BUILDING PROJECTS; DIRECTING THE CLERK TO NOTIFY THE WASHOE COUNTY DEBT MANAGEMENT COMMISSION OF THE COUNTY'S PROPOSAL TO BORROW MONEY AND TO ISSUE GENERAL OBLIGATION BUILDING BONDS ADDITIONALLY SECURED BY PLEDGED REVENUES TO EVIDENCE SUCH BORROWING; SETTING FORTH THE INTENT TO REIMBURSE CERTAIN EXPENDITURES WITH BOND PROCEEDS; PROVIDING CERTAIN DETAILS IN CONNECTION THEREWITH; AND PROVIDING THE EFFECTIVE DATE HEREOF.

WHEREAS, Washoe County, Nevada (the "County") was created as a county pursuant to Section 243.340 of Nevada Revised Statutes ("NRS"), and, pursuant to NRS § §244A.011 to 244A.065, inclusive (the "County Bond Law"), is authorized to acquire, improve, and equip building projects within the County, including public buildings to accommodate or house lawful county activities including, without limitation, library facilities, maintenance facilities and juvenile detention facilities, as provided in NRS 244A.019 (the "Project"); and

WHEREAS, the Board of County Commissioners (the "Board") of the County proposes to issue the County's general obligation (limited tax) building bonds additionally secured by pledged revenues (the "Bonds"); and

WHEREAS, pursuant to § 350.020(3) (subject to the approval of the proposal to issue general obligations by the Washoe County Debt Management Commission), proposes to adopt and publish notices of public hearing and adoption of a resolution of intent to issue the Bonds additionally secured by pledged revenues consisting of certain of the consolidated tax revenues received by the County pursuant to NRS 377.080 (the "Pledged Revenues"); and

WHEREAS, the Board anticipates making a determination that the Pledged Revenues will at least equal the amount required in each year for the payment of interest on and principal of the Bonds; and

WHEREAS, the Board proposes to issue the Bonds without an election unless a petition signed by the requisite number of registered voters of the County representing the requisite assessed value of the taxable property of the County is presented to the Board requiring the Board to submit to the qualified electors of the County for their approval or disapproval the following proposal:

GENERAL OBLIGATION BUILDING BOND ADDITIONALLY SECURED BY PLEDGED REVENUES PROPOSAL:

Shall the Board of County Commissioners of Washoe County in the State of Nevada, be authorized to incur a general obligation indebtedness on behalf of the County by the issuance at one time, or from time to time, of the County's general obligation (limited tax) building bonds, in one series or more, in the aggregate principal amount of not exceeding \$19,900,000 for the purpose of financing, wholly or in part, the acquisition, construction, improvement and equipment of building projects, including public buildings to accommodate or house lawful county activities including, without limitation, library facilities, maintenance facilities and juvenile detention facilities, as provided in NRS 244A.019, the bonds to mature serially commencing not later than five (5) years from the date or respective dates of the bonds and ending not later than thirty (30) years therefrom, to bear interest at a rate or rates not in excess of the statutory maximum rate in effect at the time bonds are sold, to be payable from general (ad valorem) taxes (except to the extent pledged revenues and other moneys are available therefor), and to be issued and sold at par, or below or above par, and otherwise in such manner, upon such terms and conditions, and with such other detail as the Board may determine, including at its option but not necessarily limited to provisions for the redemption of bonds prior to maturity without or with the payment of a premium?

(the "Bond Proposal"); and

WHEREAS, subsection 1 of NRS § 350.004 provides, in relevant part, as follows:

"1. Before any proposal to issue general obligation debt . . . may be submitted to the electors of a municipality, or before any other formal action may be taken preliminary to the issuance of any general obligation debt, the proposed incurrence . . . must receive the favorable vote of two thirds of the members of the [debt management] commission of each county in which the municipality is situated . . ."; and

WHEREAS, subsection 1 of NRS § 350.005 provides, in relevant part, as follows:

"1. The governing body of the municipality proposing to incur general obligation debt. . . shall notify the secretary of each appropriate commission, and shall submit a statement of its proposal in sufficient number of copies for each member of the commission...."

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WASHOE, NEVADA:

Section 1. All action, proceedings, matters and things heretofore taken, had and done by the Board, and the officers thereof (not inconsistent with the provisions of this resolution) directed toward the Project and the financing thereof be, and the same hereby is, ratified, approved and confirmed.

Section 2. The County Clerk shall be, and she hereby is, authorized and directed to notify immediately the Secretary of the Washoe County Debt Management Commission of the County's Proposal, and to submit to said Secretary a statement of the Proposal in sufficient number of copies for each member of the Commission. The County Director of Finance is authorized to update or amend the County's plan for capital improvements if necessary to reflect the Project and the Bonds and the Project to be financed thereby and to file the information as required by NRS § 350.0035 to the extent required to comply with NRS § 350.0035.

Section 3. In order to permit the County to reimburse itself for prior expenditures relating to the Project with the proceeds of Bonds, the Board hereby determines and declares as follows:

(a) The County reasonably expects to incur expenditures with respect to the financing of the Project prior to the issuance of Bonds and to reimburse those expenditures from the issuance of Bonds; and

(b) The maximum principal amount of Bonds expected to be used to reimburse such expenditures is \$19,900,000.

Section 4. All resolutions, or parts thereof, in conflict with the provisions of this resolution, are hereby repealed to the extent only of such inconsistency. This repealer shall not be constructed to revive any resolution, or part thereof, heretofore repealed.

Section 5. If any section, paragraph, clause or other provision of this resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or other provision shall not affect any of the remaining provisions of this resolution.

Section 6. This resolution shall become effective and be in force immediately upon its adoption.

01-778

CHANGE ORDER – CONTRACT FOR CONSTRUCTION OF THE CIVIL PROTECTIVE CUSTODY EXPANSION PROJECT – JAIL - PUBLIC WORKS

Upon recommendation of David Roundtree, Public Works Director, on motion by Commissioner Bond, seconded by Commissioner Short, which motion duly carried, Chairman Shaw ordered that a change order to the contract for construction of the Civil Protective Custody Expansion Project at the Washoe County Jail be approved and the Capital Projects Division Manager be authorized to execute the necessary documents and make the appropriate adjustments to the contract value and schedule.

It was noted the original contract for the construction of the Civil Protective Custody Expansion of the Washoe County Jail was awarded to American General Development in the amount of \$2,069,380; this change order increases the contract by \$9,543.98 and adds 15 days to the contract duration; and the bulk of the change order items are the result of encountering unanticipated conditions underground and within the existing jail.

01-779

CORRECTION OF FACTUAL ERRORS – UNSECURED TAX ROLLS - ASSESSOR

Upon recommendation of Tom Sokol, Assistant Chief Deputy Assessor, Personal Property, on motion by Commissioner Bond, seconded by Commissioner Short, which motion duly carried, it was ordered that the following Roll Change Requests, correcting factual errors on tax bills already mailed, be approved for the reasons stated thereon and mailed to the affected property owners, a copy of which has been placed on file with the Clerk. It was further ordered that the Order on each roll change directing the Treasurer to correct the error be approved and Chairman Shaw be authorized to execute on behalf of the Commission.

Bush Leasing Inc.--I.D. #2/190-286 [-\$126.18] (1998 Unsecured Roll)
Bush Leasing Inc.--I.D. #2/190-286 [-\$106.02] (1999 Unsecured Roll)
Bush Leasing Inc.--I.D. #2/190-286 [-\$88.99] (2000 Unsecured Roll)
Provident Commercial Group-I.D. #2/191-326[-\$895.69](2000 Unsecured Roll)
Old Chicago Pizzeria--I.D. #2/210-315 [-\$48.24] (2000 Unsecured Roll)
Ascent--I.D. #2/231-234 [-\$64.18] (2000 Unsecured Roll)
Sun Glass Hut--I.D. #2/296-032 [-\$31.02] (2000 Unsecured Roll)
Liberty Tool Inc.--I.D. #2/300-042 [-\$200.47] (2000 Unsecured Roll)
Beiersdorf, Inc.--I.D. #2/320-035 [-\$3,067.89] (2000 Unsecured Roll)
P C M Construction, Inc.--I.D. #2/461-251 [-\$137.01] (2000 Unsecured Roll)
Amber Communications--I.D. #2/470-100 [-\$22.24] (2000 Unsecured Roll)
Russ Vawter--I.D. #2/960-048 [-\$170] (2000 Unsecured Roll)

**01-780 CAPITAL CONTRIBUTION FRONT ENDING AGREEMENT –
OLD VIRGINIA ROAD AND DAMONTE RANCH PARKWAY –
ENGINEERING**

Upon recommendation of Clara Lawson, Engineering Division, through David Roundtree, Public Works Director, on motion by Commissioner Bond, seconded by Commissioner Short, which motion duly carried, it was ordered that the Capital Contribution Front-Ending Agreement (CCFEA) between Washoe County, a political subdivision of the State of Nevada ("Local Governments"); Southtowne Crossing, LLC (developer of record); City of Reno, a municipal corporation, and the Regional Transportation Commission concerning realignment, right-of-way dedication and construction of Old Virginia Road and roadway improvements, including a traffic signal on Damonte Ranch Parkway, be approved and Chairman Shaw be authorized to execute.

**01-781 RECREATION OR PUBLIC PURPOSES LEASE – PROPOSED
HIGHLAND PARK – BUREAU OF LAND MANAGEMENT –
PARKS**

Upon recommendation of Bill Gardner, Park Planner, through Karen Mullen, Director, Department of Parks and Recreation, on motion by Commissioner Bond, seconded by Commissioner Short, which motion duly carried, it was ordered that the Recreation or Public Purposes Lease between the U. S. Department of the Interior, Bureau of Land Management, concerning the lease of 30 acres of land for the proposed Highland Park in northeast Sun Valley be approved and Chairman Shaw be authorized to execute.

**01-782 DEMOLITION OF CARETAKER BUILDING – MT. ROSE SKI
TAHOE – SLIDE MOUNTAIN SKI AREA - PARKS**

Upon recommendation of Karen Mullen, Director, Department of Parks and Recreation, on motion by Commissioner Bond, seconded by Commissioner Short, which motion duly carried, Chairman Shaw ordered that Mt. Rose Ski Tahoe be authorized to demolish an old caretaker building located on Washoe County property at the Slide Mountain Ski Area.

It was noted that the old caretaker residence has fallen into disrepair and is a safety hazard; that the Assessor's Office has determined the house has no value and the Park Commission has recommended demolition; and that removal would be initiated in August, 2001, with all costs to be borne by Mt. Rose Ski Tahoe.

01-783

AGREEMENT – PROFESSIONAL MAINTENANCE AND DEVELOPMENT SERVICES – COMPUTER SOFTWARE/CASE MANAGEMENT SYSTEM (BADDOG) - RENO JUSTICE COURT

Lisa Gianoli, Budget Manager, reviewed revised language to staff's recommendation to include a review and approval of the agreement by Finance and Information Technology prior to execution of the agreement.

On motion by Commissioner Bond, seconded by Commissioner Short, which motion duly carried, it was ordered that the agreement between Washoe County and Canyon Solutions, Inc. concerning professional maintenance and development services for Reno Justice Court's Computer Software/Case Management System (BADDOG) in a not-to-exceed amount of \$75,000 for a one-year period be approved and Chairman Shaw be authorized to execute after review and approval by Finance and Information Technology.

01-784

RESOLUTION – KEITH LOCKARD – LIBRARY BOARD TRUSTEE

Chairman Shaw read and presented a Resolution to Keith Lockard, Library Board Trustee, in recognition of his many years of dedication and community contribution through service to the Washoe County Library System.

Mr. Lockard thanked the Board and commented that his time and experience with the Library has been very rewarding. He said he is pleased with the progress the Library system has made and thanked the Board for their support in that endeavor. He introduced his wife, Jan, and Library Director Nancy Cummings.

On motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, it was ordered that the following Resolution be adopted and Chairman Shaw be authorized to execute:

RESOLUTION

WHEREAS, Keith Lockard has actively served the Washoe County Library System for over a decade and a half, beginning in 1986 with his participation on the Blue Ribbon Citizens' Task Force evaluating library services, and

WHEREAS, Keith was appointed to the Library Board of Trustees in October of 1990 and served on that Board through June 2001; and

WHEREAS, During that time, Keith assisted in the formation of partnership libraries with the Washoe County School District, doubling the size of the County's library system; and

WHEREAS, Keith advocated for the 1996 voter-approved WC-1 Tax Override which included funding for remodeling and renovations at the Incline Branch Library, expanded hours, including weekends, for the Downtown Library, construction of the Northwest Library which opened in 1999 and the opening of the Internet Branch Library; and

WHEREAS, Keith also advocated for the 2000 voter-approved Parks and Libraries Bond, providing two new libraries that will serve the South Valleys and Spanish Springs communities; and

WHEREAS, Keith helped to secure the selection of the Washoe County Library in the Wallace-Reader's Digest Youth Initiative which is leading to positive youth development in our community; and

WHEREAS, Keith served for many years as a liaison with the Friends of the Washoe County Library and was involved with the critical fundraising efforts of that organization; and

WHEREAS, Keith helped make the dream of a mobile library a reality that is now bringing library services to under-served areas within Washoe County; now, therefore, be it

RESOLVED, By the Washoe County Board of Commissioners, on behalf of all the citizens of Washoe County, to relay our appreciation to Keith Lockard for his many years of dedication and numerous lasting contributions to our community through service to the Washoe County Library System.

01-785 MANAGER'S SALARY AND EMPLOYMENT CONTRACT

Chairman Shaw advised that, prior to this afternoon's meeting, the Board met in Closed Personnel Session to discuss the County Manager's performance. He said that the process followed was similar to last year whereby an evaluation document was mailed to the Commissioners and individuals in the community to express their thoughts regarding Ms. Singlaub's performance over the past year. Chairman Shaw stated that the Human Resources Department scored the evaluation categories from one to five and Ms. Singlaub's overall performance average was 4.7; that a number of comments were received on the evaluation instrument; and that the Board reviewed a survey comparison of other CEO's, Managers and Executive Directors within Washoe County and Las Vegas.

Commissioner Bond said the evaluation form was well thought out and congratulated Ms. Singlaub on her 4.7 score. Commissioner Galloway noted that the 4.7 score represents 94% and that Ms. Singlaub has done a fine job. Commissioner Short stated that Ms. Singlaub has a difficult job with over 2800 employees and a budget over \$400-million to manage; and that she is doing a great job and the County is lucky to have her. Commissioner Sferrazza commented that Ms. Singlaub has done an excellent job and complimented her on last year's performance.

Chairman Shaw recommended that Ms. Singlaub's salary be retained and she be granted a 10% one-time bonus and a car allowance of \$400/month. He noted that Ms. Singlaub is the only known executive in Washoe County and Las Vegas who does not receive a car allowance.

Commissioner Sferrazza commented that he was told that Ms. Singlaub's bonus last year actually represented a salary increase, and, if that is the case, he would not support a bonus because it would not be consistent with what is offered to other employees. Joanne Ray, Director of Human Resources, advised that the bonus given last year was a one-time lump sum and did not affect the base pay. The only increase to the base pay was the cost-of-living increase, which is included in the County Manager's contract. Commissioner Sferrazza said, with that clarification, he could support a 10% one-time bonus.

Commissioner Bond then proposed that a 5% merit increase in the base salary be given plus a 5% one-time bonus. She said she believes it is important for a professional person to receive a base line increase. Commissioner Sferrazza said he would have a problem with that proposal and with the car allowance, as there is a question about whether a car allowance is legal.

Legal Counsel Shipman advised that an Attorney General opinion, as well as the opinion of the District Attorney's Office, is that State statute does not authorize car allowances for County elected officials. She said other counties have utilized the contractual relationship with their CEO's to authorize an allowance, as that is part of creating a competitive contract; and, while it is not clear cut that the authority exists under statute, it is very consistent with what other counties do for their CEO's. She believes it could be argued that a car allowance is authorized under the County Manager statute, which is a separate statute than that for County elected officials.

Sam Dehne, Reno and Washoe County citizen, stated he feels slighted that he did not receive a report card mailing. He said he watches the County Manager every week at the Commission meetings and is qualified to have participated in the review process. He believes all of the CEO's are making too much money, but, if the City of Reno, RSCVA, EDAWN, and the Airport Authority are paying these kinds of salaries to their top people, who are not doing nearly as good a job as Ms. Singlaub, she deserves what the Board is offering. He said, however, he would like to see the County Manager try to counteract some of the blunders the Board has made, such as the purchase of the Pioneer Inn property and the appointment of aviation amateurs to the Airport Board.

Following further discussion, on motion by Commissioner Bond, seconded by Commissioner Short, which motion duly carried, with Commissioner Sferrazza voting "no," it was ordered that Katy Singlaub, County Manager, be granted a 5% base merit pay increase, a 5% one-time bonus based on her present salary, and a \$4800 annual car allowance. It was further ordered that the contract be amended to reflect this action and Chairman Shaw be authorized to execute.

Commissioner Sferrazza said he would have supported a 10% bonus, but cannot support both a bonus and a merit increase because other employees in the County do not receive the same offering. He stated he cannot support the car allowance, as it is either a legal benefit or not, and he has a problem if it is only legal for Managers.

Commissioner Galloway stated he shares the concern about the car allowance, but believes the law is unduly restrictive and thinks it is a reasonable benefit to give to the County Manager. He said he believes the top manager of a County is different from other employees, and noted that Ms. Singlaub does not have a regular progression on merit increases and is an at-will employee in a very high-pressure job.

County Manager Singlaub thanked the Board and expressed appreciation for their support, guidance and direction and for what the Board does for the Washoe County public. She advised she would contribute funds from her bonus to the Washoe County Employee Scholarship Fund, as it is through the efforts of the employees that the County obtains great results.

01-786 PRESENTATION - OVERVIEW OF FINANCE DEPARTMENT

John Sherman, Finance Director, conducted a computer presentation concerning the major functions of the Finance Department, which consists of five divisions, being Administration, Budget, Collections, Comptroller, and Risk Management. The department has 43 positions and a total operating budget of \$3.5-million. Mr. Sherman advised that the Finance Department continually strives to deliver sound fiscal management to the County. He discussed department accomplishments during the last year and the County's fiscal condition. Commissioner Galloway said he is pleased that expenditures were held below the combined rate of inflation and population. Commissioner Short commented that the budget process was difficult this year without raising taxes and thanked Finance staff for their efforts in that regard. Commissioner Sferrazza complimented the Finance Department for their accomplishments.

**01-787 PRESENTATION – STATUS OF 2030 REGIONAL
TRANSPORTATION PLAN**

Jack Lorbeer, Principal Planner, Street and Highway Section, Regional Transportation Commission, advised that the 2030 Regional Transportation Plan (RTP) guides over \$5-billion in public investment over the next 30 years, is crucial to the local economic vitality, and has a significant impact on the quality of life in the Truckee Meadows. He said the plan addresses travel by all modes including vehicles, public transportation, bicycles, pedestrians, rail and air, must meet Federal air quality guidelines, and must be based on realistic funding sources. He advised that some of the philosophical things that came out of the 2030 RTP Citizens Steering Committee include (1) an increased emphasis on public transportation, (2) special access management strategies for McCarran Boulevard, (3) emphasis on the widening of existing roads over construction of new roads due to a strong desire to protect open space, regional parks and existing neighborhoods, and (4) finding flexible and varied funding options. Mr. Lorbeer then

discussed financial issues and responded to questions of the Board, advising that the document is flexible and can be amended; and that there is no current plan for a highway link through Hidden Valley Park.

**01-788 PRESENTATION – ACTION PLAN FOR QUALITY OF LIFE
COMPACT – TRUCKEE MEADOWS TOMORROW**

Kathy Carter, Community Relations Director, conducted an overhead presentation and reviewed the Action Plan for a Quality of Life Compact between Washoe County and Truckee Meadows Tomorrow. She advised this is the first ever compact between Washoe County and a private organization and the County is happy to serve as a model for these compacts to help improve the community's quality of life. Ms. Carter said the purpose of the compact is to promote the quality of life indicators previously discussed with the Board and encourage other organizations to do the same; the vision of the compact is to improve the community's natural environment; and the Action Plan defines five goals and the strategies to pursue to achieve those goals over the next 12 months. She advised the five goals include (1) reduce vehicle trips, (2) waste reduction, (3) energy conservation, (4) water conservation and quality, and (5) public education.

Commissioner Sferrazza asked for clarification about the meaning of the term compact, noting that normally it means a contract of some type. Ms. Carter advised the compact is that Truckee Meadows Tomorrow is committing their support to Washoe County to assist in the promotion of the Action Plan, which will help the local overall environment, with the hope of obtaining the support of other organizations and individuals.

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5:05 p.m. Amy Harvey, County Clerk, arrived at the meeting, and Nancy Parent, Chief Deputy County Clerk, left the meeting.

Karen Foster, Truckee Meadows Tomorrow, commented that a compact is a formal, yet voluntary agreement between an organization or individual, and is a way for an organization to show a higher level of commitment to the Truckee Meadows Tomorrow quality of life indicators. She said that Washoe County chose to compact around the category of indicators that support the natural environment, and the compact formalizes the Action Plan between Washoe County and Truckee Meadows Tomorrow.

Further discussion was held concerning the meaning of the term compact and County Manager Singlaub advised that the Quality of Life Compact represents a commitment to adopt the Action Plan.

On motion by Commissioner Sferrazza, seconded by Commissioner Short, which motion duly carried, it was ordered that the Action Plan for a Quality of Life Compact between Washoe County and the Truckee Meadows Tomorrow organization be adopted. It was further ordered that the following Resolution recognizing this first-ever

public/private partnership to improve the community's quality of life be adopted and Chairman Shaw be authorized to execute:

RESOLUTION

WHEREAS, Truckee Meadows Tomorrow (TMT) has worked throughout the community since 1994 to provide participation in the process of defining, monitoring and improving quality of life in the Truckee Meadows; and

WHEREAS, TMT, with funding and support from Washoe Health System, has funded many collaborative grant programs which demonstrably enhance the quality of life indicators that have been defined by our community; and

WHEREAS, TMT continues to work in the community to raise the awareness of our quality of life through their annual report to the community, the Accentuate the Positive annual celebration and the Silver Star awards; and

WHEREAS, TMT has worked with individuals, businesses, and not for profit organizations through the Adopt-An-Indicator Program to improve performance on the indicators; and

WHEREAS, the Washoe County Board of Commissioners adopted five quality of life indicators in 1998 and the County has since implemented many programs to improve these and other indicators; and

WHEREAS, Washoe County has been recognized with many Silver Star awards for its work in improving our community's quality of life; and

WHEREAS, TMT and Washoe County believe it is time to take this work to the next level with Quality of Life Compacts that create public/private partnerships throughout the community to continue or expand the work of like-minded organizations; and

WHEREAS, TMT and Washoe County are committed to improving our natural environment, one of the quality of life indicator categories; and

WHEREAS, on May 22, 2001 the Washoe County Board of Commissioners directed Washoe County and TMT staff to work together to define the first ever Quality of Life Compact between the two organizations; and

WHEREAS, the County Commission has approved an Action Plan that Washoe County will pursue during the next 12 months to meet the goal of improving our natural environment through five goals oriented around quality of life indicators and serving as a model and mentor for other organizations to do the same; now

THEREFORE, in consideration of the above premises, Truckee Meadows Tomorrow and Washoe County establish the first-ever Quality of Life Compact.

01-789 DISCUSSION – WATER RATE INCREASE – COUNTY WATER SYSTEMS – DEPARTMENT OF WATER RESOURCES

The following Washoe County residents addressed the Board regarding the new water rates: Jim McCollum, Cindy French, Barbara Baker, Jimmie Wise, Chris Leyva, Shari Pannell, John C. Pannell, Jr., Deborah Jones, Albert Corea, Derrick Warne, Cindy Bright, Mary Marsh Linde, Chris Gilwee, Reverend Hilarion Frakes, Mary Reading, Dody Gustafson, Barbara Beighle, Gabrielle Gillette, and Lee Erickson. These residents were representative of people living in Spanish Springs, Lemmon Valley, Hidden Valley, and the South Truckee Meadows. Issues and concerns the residents raised were:

- New rates are extremely high. Several residents indicated their water bill from May to June increased anywhere from 100 to 500 percent. The people cannot afford this, especially coming on top of the higher electric and gas bills, plus the future sewer assessments Spanish Springs residents will be facing.
- The amount of this increase is totally unjust and totally outrageous.
- People were not aware the water rates were going to be raised. Notice to the water users was not sufficient.
- Will there be any assistance available for retired and disabled people who are on fixed incomes and cannot afford these new bills?
- Subdivision CC&R's require that they landscape their properties and maintain the landscaping. Landscaping is also necessary for defensible space in case of wildfires.
- Tiered rates discriminate against large families. The per gallon rate should be a flat rate.
- There are several lush, green golf courses in the area. How much water goes to them and are the residents paying for that water also?
- How do the County water rates compare to Sierra Pacific's (TMWA) rates?
- The other water companies in Spanish Springs charge much lower rates.
- Lemmon Valley residents can not drink their water because it is so bad.
- Increases are not consistent with what they were told the "average" increase would be.
- How much of the new rate is being applied to prior years' losses experienced by the Water Division? Do the new rates need to be this high to pay for mismanagement?
- Too much water is being wasted; water must be conserved in a desert climate.
- Forced life style changes; lawns and landscaping can not be maintained; children can not play in their little pools.
- One of the Lemmon Valley residents, Mrs. Beighle, asked if they could drill their own well.
- Stop building all the new homes and businesses if the water supply is so short.
- What do the construction companies have to pay for filling up their water trucks?

Commissioner Galloway asked each speaker about their usage and charted them on the “June 2001 Comparison” graph presented by staff. After the presentation, he explained where people fell in the chart and submitted it for the record. He noted that only four of the people who spoke were in the median range, and the others were high users. Commissioner Galloway stated that when the rates were increased, the Board was told the average increase would be approximately 36 percent; that it makes sense that the higher users would experience a higher increase; and that the average is an annual average, not just the average increase from one month to the next. He also pointed out to the audience that the Department of Water Resources had proposed other rates that were more punitive for the higher users, which the County Commissioners rejected.

After a few speakers, Commissioner Sferrazza asked people to present information concerning their last June to this June bill, rather than this May to this June, in order to have an apples-to-apples comparison.

Ms. Linde discussed her friend who owns property at 15130 Sylvester Road who had a leak and her water bill went from \$35.00 to \$600.00. Commissioner Galloway explained that she should have County staff check into the situation because bills can be forgiven if they are excessive due to a leak.

In response to Commissioner Galloway, Jeff Tissier, Accounting Manager, Department of Water Resources, advised that there is nothing in the new rates to provide for recovery of prior losses. Mr. Pannell stated the figures he saw indicated there is old debt calculated into the new rates.

Mr. Tissier stated Washoe County first got into the municipal water business because of the failure of several small private water companies; and that most of those systems were in decay when the County assumed operation and maintenance of them, which means that the County had to bring them up to standard. He then responded to the concerns raised by the residents, provided information regarding why the new rates are necessary, and explained in detail how the new rates were calculated. He provided the following information:

- These fees will only recover the cost of providing service; they are not recovering any profit or payments to the General Fund. The General Fund, which all Washoe County taxpayers pay into, is still supporting the water utility in several service areas, such as computer support, District Attorney support, etc.
- He explained the new rate structure and the differences between winter rates, when water consumption is low, and spring-summer rates when everyone is irrigating their landscaping.
- The debt service shown in the cost analysis is for all the prior years’ repair and rehabilitation projects and is attendant to the customer.
- Another reason the costs have gone up is because the County now has to import wholesale water from TMWA (Truckee Meadows Water Authority, formerly Sierra Pacific) at a cost of \$1.66 per thousand gallons into the Spanish Springs and Hidden Valley areas to augment the groundwater supplies that are insufficient to support all

the homes in the area. The wells in Hidden Valley do not meet water quality standards.

- As the water systems grow, the Utility Division has to add staff.
- The Division needs \$1,400,000 in new revenue to keep the utility solvent; if the systems are not maintained, the infrastructure decays, which has already occurred in some areas.
- The Lemmon Valley water does meet water quality standards and the poor taste is attributable to the poor water lines. The Division does have a water line replacement program for Lemmon Valley planned for this year.
- Future plans include \$3.2-million in infrastructure costs in the coming year for a new tank in Spanish Springs, new booster pump, line replacements in Lemmon Valley and Hidden Valley, a new well in Lemmon Valley, and improving water quality in Horizon Hills.
- There is \$43-million worth of infrastructure in the ground to serve 9,000 connections; in one lifetime, all of that will need to be repaired and replaced; and one of the reasons for the large increase is because there are some huge repair/replacement projects that need to be done.
- Several of the residents who spoke are in the highest 15 percent of users, which is significant because that means they are exceeding their water right dedication and because it shows the maximum daily usage is exceeding capacity, which places a greater demand on the system than it was designed for. That is why staff wanted to go to this inverted rate structure, which is widely used in the western United States where water is a scarce commodity. He also explained water rights, the requirement that developers dedicate water rights, and how that is used to allocate a limited resource.
- Mr. Tissier presented slides comparing the old rates to the new tiered rates. He stated the bottom end of the scale was lowered and they were hoping to target the fixed income people thinking they were the ones that used the least water. They also learned that under the old rates, the people that were in the 6,000 to 31,000-gallon usage were actually subsidizing the people who were using 85,000 gallons. The tiered rates are designed to get people to use less water.
- Washoe County serves two golf courses in the area, Wolf Run and ArrowCreek, both of which receive reclaimed water; and the County has been proactive in the use of reclaimed water, which is also used in the common irrigation areas in some commercial developments, such as Double Diamond. Montreux has their own water rights on Galena Creek, which they use to irrigate their golf course, plus they have a backup well; and they are not interested in the reclaimed water.
- The construction water is \$1.84 per 1,000 gallons and the water is non-potable.
- CC&R's are strictly up to the homeowner's associations and the County has no involvement or authority in those. Mr. Tissier stated the residents need to make their association aware of these problems, especially those whose consumption, because of their CC&R's, is exceeding their water rights dedication.

Commissioner Bond calculated the differences in the rates and stated the middle-range users have the biggest increase. Mr. Tissier stated when the high end users come down into the middle range, they will examine these rates again. Commissioner

Bond stated she thought the goal was to target the big users. Mr. Tissier said the goal is to recover the cost of supplying water. Commissioner Galloway added that the goal was to recover the true costs from today on, not past costs, and those costs have to be borne by the bulk of the users.

Commissioner Short compared TMWA rates to the County rates and stated the County rates are slightly lower.

Commissioner Sferrazza expressed concern about people exceeding their water rights dedication.

* * * * *

7:00 p.m. Katy Singlaub, County Manager, left the meeting. Howard Reynolds, Assistant County Manager, took over the Manager's duties.

Commissioner Galloway asked if the lady in Lemmon Valley, or any of these people, could drill their own wells. Mr. Tissier stated the State Engineer would not allow that.

Commissioner Bond asked if any special consideration can be made for the fixed income or disabled people. Mr. Tissier stated the County does not have a program like the SAFE program Sierra Pacific has, but if those people will call the Department and explain their situation, the Clerks can refer them to various assistance programs through Social Services and other agencies.

During the presentation, audience members submitted additional questions in writing. Chairman Shaw then read the ones that had not yet been discussed and staff provided additional information. Mr. Tissier explained when and how the meters are read and stated when the County gets the new integrated financial software, they will be able to provide more information on the bills.

Chairman Shaw read a telephone message from a Double Diamond resident requesting that her bill be adjusted to a fair rate. Mr. Tissier stated that under agreement with Sierra Pacific Power Company, the County has to charge the Sierra Pacific rate in the Double Diamond area.

Chairman Shaw stated the people are looking for some relief on these water bills and asked what the people can do. Mr. Tissier stated the people with really excessive bills should call the office and arrange for staff to go out and check for leaks, especially since a lot of water is wasted through leaks. If the usage is correct and there are no problems, the bills can not be adjudicated. He encouraged residents to go on the equal pay plan, which they can do now, as long as their bill is paid. He also stressed the importance of water conservation.

Commissioner Galloway stated \$1.3-million in revenue is needed to make the Division solvent; and, if it does not come from the users through the rates, then all the other taxpayers in Washoe County will continue to subsidize the water service for the 9,000± homes on County water systems. Noting that the rates had not been raised in a long time, he apologized that the increase is so large, but said he does not believe there is another alternative.

Commissioner Bond stated she appreciates staff's efforts in trying to address the concerns, but she does feel the rates have to stand for now. She said staff will be monitoring the situation closely and assured people that, while the rates will probably continue to go up, it will never again be such a huge increase all at one time.

Commissioner Sferrazza said the only alternative he sees would be for the Department to borrow the money to offset the deficit and gradually phase in the increase over time, but then the residents would have to pay the interest charges also.

In response to Chairman Shaw, Mr. Tissier explained the Department's payment policy as follows: residents have 30 days to pay their bill; 15 days later, delinquency notices go out; shutoff occurs after one more week of non-payment. The delinquency notice explains the shutoff process, including the \$100 reconnection fee, and advises people to call the office to make payment arrangements. Mr. Tissier stressed that if people will call and make those payment arrangements, they will not be shut off.

Chairman Shaw thanked the people for coming out and asked them to conserve as much as possible to see if that makes a difference in future bills.

Commissioner Bond asked staff to check into a situation in Wadsworth, where the rates went up, and the water is non-drinkable.

**01-790 ORDINANCE NO. 1124 - BILL NO. 1295 – AMENDING
ORDINANCE 1115 – WATER CONNECTION FEES –
DEPARTMENT OF WATER RESOURCES**

5:30 p.m. This was the time set for continuation of the public hearing to consider second reading and adoption of Bill No. 1295, which had been continued from the May 22 and June 26, 2001, meetings.

Pursuant to discussion at Caucus, Jeff Tissier, Accounting Manager, Department of Water Resources, distributed a revised schedule of proposed water connection fees and explained the proposed fee for the North area is \$4,167, and for the Southern area is \$3,948, which was derived from construction costs. Commissioner Galloway stated that he knows those amounts are low. Mr. Tissier stated it is very difficult to determine costs because there are so many developer-built facilities. Commissioner Galloway stated the first time this was heard, he did some figuring and came out with an average of \$4,200, which is not that far from staff's current proposal. He stated that would be

a fair number to use until the 6-month review, when staff should have better data to go on.

Mike Lynch, legal counsel for the Builders Association of Northern Nevada, stated he feels \$4,200 is a reasonable figure and one they could live with until better data is available. Mr. Lynch stated having different fees also presents a problem when a developer in one area has credits in the other area.

Commissioner Galloway suggested setting the connection fee for the 3/4" line at \$4,200 and prorating the larger lines accordingly. Mr. Tissier stated in six months the total South Truckee Meadows facilities plan and a master plan will be complete and they will look at this issue again from that perspective.

There being no one else wishing to speak, Chairman Shaw closed the public hearing.

Mr. Tissier provided the following new fees based on changing the 3/4" line to \$4,200: 1" would be \$5,047; 1 1/2" would be \$7,571; 2" would be \$19,387; and larger than 2" would be an amount greater than \$19,387 set by the Utility Services Division. Staff and the Builders Association representative indicated they could work with these numbers and the Board made it clear that the numbers could go up or down based on the six-month review.

On motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Shaw ordered that Ordinance No. 1124, Bill No. 1295, entitled, "AN ORDINANCE AMENDING ORDINANCE NO. 1115, ARTICLE 5, SECTION 5.4, OF THE SCHEDULE OF RATES AND CHARGES FOR PROVISION OF WATER SERVICE WITHIN CERTAIN AREAS OF WASHOE COUNTY AND PROVIDING OTHER MATTERS PROPERLY RELATING THERETO," be approved AS AMENDED, adopted and published in accordance with NRS 244.100.

01-791 RESOLUTION – ADOPTING THE AMENDED SCHEDULE OF CHARGES FOR WATER CONNECTION FEES

On motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, it was ordered that the following resolution be adopted and Chairman Shaw be authorized to execute:

RESOLUTION
A RESOLUTION ADOPTING AN ORDINANCE AMENDING THE SCHEDULE OF CHARGES FOR WATER CONNECTION FEES WITHIN WASHOE COUNTY, AND OTHER MATTERS PROPERLY RELATING THERETO. THIS CONNECTION FEE ORDINANCE AMENDS ORDINANCE NO. 1115

WHEREAS, the proposed Ordinance amending the Schedule of Charges for Water Connection Fees within Washoe County and other matters properly relating

thereto, has been thoroughly discussed with affected parties and associations representing affected parties; and

WHEREAS, the proposed Ordinance amending the Schedule of Charges for Water Connection Fees within Washoe County, and other matters properly relating thereto, was recommended for approval by the Director of the Department of Water Resources; and

WHEREAS, the proposed Ordinance amending the Schedule of Charges for Water Connection Fees within Washoe County, and other matters properly relating thereto, was presented to the Board of County Commissioners of Washoe County in a first reading on May 8th, 2001, following proper legal notice; and

WHEREAS, pursuant to NRS 318.199 the Board of County Commissioners may take action after the public hearing and adopt a Resolution amending the Schedule of Charges for Water Connection Fees within Washoe County, and other matters properly relating thereto;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Washoe County as follows:

1. The Ordinance amending the Schedule of Charges for Water Connection Fees within Washoe County and other matters properly relating thereto, is hereby approved and adopted; and
2. The Board of County Commissioners finds that this Ordinance does not impose a direct and significant economic burden upon a business, nor does it directly restrict the formation, operation or expansion of a business; and
3. The Schedule of Charges for Water Connection Fees, a copy of which is placed on file with the Clerk, will be effective August 3, 2001.

01-792 ORDINANCE NO. 1125 - BILL NO. 1301 - AMENDING CHAPTER 25 – BUSINESS LICENSE FEES – UNDERGROUNDING UTILITY LINES

5:30 p.m. This was the time set in a Notice of Public Hearing published in the Reno Gazette-Journal on July 13, 2001, to consider second reading and adoption of Bill No. 1301. Proof was made that due and legal Notice had been given.

The Chairman opened the public hearing by calling on anyone wishing to speak for or against adoption of said Ordinance.

A discussion ensued among Board members concerning a portion of these funds being used to offset the fiscal equity issue. Madelyn Shipman, Assistant District

Attorney, stated that although that had been discussed previously, it is not presently part of this ordinance.

Lisa Gianoli, Budget Manager, explained that the County will start allocating the 40 percent at the beginning of the next fiscal year, July 1, 2002; and until that time, the funds will be used to provide services in the unincorporated area.

Linda Galli, Sierra Pacific Power Company, noted the word “existing” in Section 7 could limit and restrict the County when it starts considering lines to be undergrounded; and suggested that it might be better to keep it more flexible by deleting “existing.”

Commissioner Galloway explained why that was included in the ordinance. Ms. Shipman stated there has also been some discussion concerning establishing a policy to outline more specific details on how these funds are used.

There being no one else wishing to speak, Chairman Shaw closed the public hearing.

On motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Shaw ordered that Ordinance No. 1125, Bill No. 1301, entitled, "AN ORDINANCE AMENDING THE WASHOE COUNTY CODE BY AMENDING BUSINESS LICENSE FEES FOR PUBLIC UTILITIES PROVIDING ELECTRIC ENERGY SERVICE AND PUBLIC UTILITIES PROVIDING TELECOMMUNICATION SERVICE; DESIGNATING A PORTION OF THE REVENUE FROM SUCH FEES TO BE PLACED IN AN ACCOUNT TO BE USED FOR UNDERGROUNDING EXISTING UTILITY LINES; AND PROVIDING OTHER MATTERS PROPERLY RELATING THERETO," be approved, adopted and published in accordance with NRS 244.100.

01-793 OUTDOOR FESTIVAL BUSINESS LICENSE APPLICATION –
RENO-TAHOE OPEN – 2001 GOLF TOURNAMENT

Commissioner Galloway temporarily left the meeting.

5:30 p.m. This was the time set in a Notice of Public Hearing, published in the Reno Gazette-Journal on July 13, 2001, to consider the application for an outdoor festival business license for the Reno-Tahoe Open 2001 Golf Tournament, to be held on August 20-26, 2001, at the Montreux Golf and Country Club (Assessor’s Parcel Numbers 148-061-65, 148-100-02, 148-010-31 and 32, and 148-140-11) with additional off-site parking located on a vacant parcel generally located south of the intersection of State Route 431 and Wedge Parkway (Assessor’s Parcel Number 144-070-03). Proof was made that due and legal Notice had been given.

Chairman Shaw opened the public hearing by calling on anyone wishing to speak concerning this matter.

Bob Webb, Planning Manager, provided background information and responded to questions from Board members. He stated he has been advised that the Department of Building and Safety does not require any permits, therefore, Condition No. 7 involving illumination should be deleted. He further stated the applicant is aware they must provide proof of compliance with all conditions to the Business License staff by August 13, 2001.

There being no one else wishing to speak, Chairman Shaw closed the public hearing.

Based on the testimony and evidence presented, including the reports of the reviewing agencies, on motion by Commissioner Bond, seconded by Commissioner Short, which motion duly carried with Commissioner Galloway temporarily absent, Chairman Shaw ordered that the Outdoor Festival Business License for the Reno-Tahoe Open 2001 Golf Tournament be approved subject to the following amended conditions (recommended Condition No. 7 has been deleted):

**LICENSING REQUIREMENTS FOR AN OUTDOOR FESTIVAL BUSINESS LICENSE
RENO-TAHOE OPEN 2001 GOLF TOURNAMENT**

AT THE PUBLIC HEARING HELD ON JULY 24, 2001 AS REQUIRED UNDER WASHOE COUNTY CODE §25.277, THE WASHOE COUNTY BOARD OF COMMISSIONERS (BOARD) ESTABLISHED CONDITIONS WHICH MUST BE MET PRIOR TO THE ISSUANCE OF ANY OUTDOOR FESTIVAL BUSINESS LICENSE PURSUANT TO WASHOE COUNTY CODE §25.263 TO §25.305, INCLUSIVE. SUCH CONDITIONS MAY BE IMPOSED BY THE BOARD UNDER THE COUNTY'S GENERAL POLICE POWER AS MAY BE NECESSARY UNDER ALL THE CIRCUMSTANCES FOR THE PROTECTION OF THE HEALTH, WELFARE, SAFETY AND PROPERTY OF LOCAL RESIDENTS AND PERSONS ATTENDING AN OUTDOOR FESTIVAL IN THE COUNTY, INCLUDING, WITHOUT LIMITATION, THE CONDITIONS SPECIFIED IN WASHOE COUNTY CODE §25.291 TO §25.305, INCLUSIVE (SEE CONDITIONS LISTED BELOW).

COMPLIANCE WITH THE CONDITIONS OF THIS LICENSE IS THE RESPONSIBILITY OF THE LICENSEE AT THE LICENSEE'S EXPENSE. FAILURE TO COMPLY WITH ANY CONDITIONS IMPOSED BY THE COUNTY COMMISSION MAY CAUSE WASHOE COUNTY TO NOT ISSUE THE BUSINESS LICENSE OR FOR THE COUNTY TO TAKE APPROPRIATE MEASURES TO REVOKE OR SUSPEND THE BUSINESS LICENSE.

WASHOE COUNTY RESERVES THE RIGHT TO REVIEW AND REVISE THE CONDITIONS OF THIS APPROVAL SHOULD THE COUNTY DETERMINE THAT A SUBSEQUENT LICENSE OR PERMIT ISSUED BY WASHOE COUNTY VIOLATES THE INTENT OF THIS APPROVAL.

THE APPLICANT SHALL SUBMIT ALL REQUIRED PLANS, PERMITS, DOCUMENTATION, ETC., TO THE IDENTIFIED RESPONSIBLE AGENCY. THE APPLICANT SHALL PROVIDE WASHOE COUNTY BUSINESS LICENSE WITH PROOF OF COMPLIANCE PURSUANT TO WASHOE COUNTY CODE §25.283(1) WITH ALL CONDITIONS BY AUGUST 13, 2001. WASHOE COUNTY BUSINESS LICENSE WILL ISSUE THE

OUTDOOR FESTIVAL BUSINESS LICENSE AFTER DETERMINING THAT ALL OF THESE CONDITIONS HAVE BEEN MET AND THAT ALL APPLICABLE FEES AND DEPOSITS HAVE BEEN PAID.

GENERAL CONDITIONS

1. Police Protection (Sheriff):
(Staff contact: Sgt. Harry Dixon, 328-3358)
 - a. Applicant/licensee will contract with a private security firm licensed in the State of Nevada and all security personnel will have current Washoe County security guard work permits. The number and type of security personnel to provide for the preservation of order and protection of persons and property in and around the place of the event shall be determined and specified by the Sheriff.
 - b. Applicant/licensee will also be responsible for all costs incurred by the Washoe County Sheriffs Office (WCSO) to provide police protection for the event and the community. To insure personnel and equipment costs are met by the licensee, a cash bond of the estimated cost will be required to be placed on the deposit or bond prior to the start of the event.
 - c. Private security personnel will have radio communication with the WCSO at all times and authority and control of this augmented security force will be subordinate to all on-scene law enforcement personnel.
 - d. Vehicle and pedestrian access controls need to be established.
 - e. Hours of operation should be enforced according to Washoe County Code (WCC) §25.293.
 - f. Centrally located sites for a command post and staging area for the Sheriffs Office will be provided, including power and telephone service.
2. Food Concessions and Attendant Sanitary Facilities (District Health):
(Staff contact: Jeff Brasel, 328-2620)
 - a. All Temporary Food Operations shall conform to Section 170 of the District Board of Health Regulations Governing Food Establishments, to the approval of District Health.
 - b. Contact names and cell phone numbers of the persons that will interact with staff: event organizer, food and beverage manager, electrical, sanihut, daily on-site charitable person in charge of solid waste removal shall be provided to District Health prior to issuance of the license.
 - c. Applicant will provide the date the temporary food applications will be received by the District Health Department. Allocations should be received a month prior to the event.
 - d. Hole-in-Oneoters shall make facilities available to temporary food operations for sanitizing utensils and equipment.

- e. Applicant shall provide locations of the grease receptacle, which are acceptable to District Health.
3. Solid Waste Disposal (District Health):
(Staff contact: Jeff Brasel, 328-2620)
- a. All wastewater shall be stored and disposed of in accordance with the District Board of Health Regulations Governing Sewage, Wastewater and Sanitation to the approval of District Health.
 - b. The minimum required sanitation facilities must be approved by District Health and are:
 - 1) 120 portable toilets, serviced twice per day
 - 2) Twelve hand washing stations, serviced twice per day
 - 3) Twelve 250-gallon holding tanks for gray water storage, serviced twice per day.
 - 4) Provisions for dumping or pumping out RV and Food Vendor holding tanks.
 - c. Wastewater must be discharged into a sanitary sewer. The applicant must indicate the locations of the holding tanks to the approval of District Health.
 - d. A recycling plan must be provided for the collection and recycling of cardboard, PTE or polyethylene (plastic bottles), and aluminum cans during the event.
4. Water Facilities: (District Health):
(Staff contact: Jeff Brasel, 328-2620)

The following conditions regarding potable water supply shall be met subject to the approval of District Health:

- a. The applicants shall provide at least 3 gallons of potable water per person per day.
 - b. All potable water shall meet the drinking water standards and be from an approved source.
 - c. All potable water shall be stored and distributed in a manner that prevents contamination.
5. Medical Services (District Health):
(Staff contact: Stephanie Beck, 328-2420)
- a. The applicant shall submit an emergency medical service operation plan in accordance with the District Board of Health Guidelines for EMS Coverage for Mass Gatherings. The plan shall include, but not be limited to, the following conditions:

- 1) The first aid stations should be clearly marked for easy identification by vendors and spectators, and announced periodically overhead so that the public knows where they are located, and the first aid station should be included on the site map or brochures.
- 2) Hand washing facilities shall be made available to the first aid tents and at least one Sani-Hut on-site shall be able to accommodate the handicapped.
- 3) A maintenance cart or people mover cart shall be made available to medical response personnel to allow access to ill or injured patients on the course as ambulances are unable to drive on the course. This vehicle must allow room for a backboard, the ambulance attendants, and their equipment and staff recommends it be stationed at or near one of the first aid tents.
- 4) The event coordinator shall pre-plan a potential helicopter landing site in coordination with REMSA. The Montreux Golf Course is in a response zone that does not have a specific response requirement under the District Board of Health's franchise with REMSA, and because of the distance involved the Care Flight may be called to transport a critically injured or ill patient.
- 5) A dedicated ALS ambulance shall be on site whenever vendors or spectators are present, and a signed contract for such services shall be in place before the event. Because of the size of the event and expected number of spectators, at least one roving medical team will be on site both on the front and back nine holes of the course to provide, at a minimum, basic life support care. The name and contact information for the medical coordinator shall be provided to Stephanie Beck, EMS Coordinator, Washoe County District Health Department.
- 6) The event medical coordinator will ensure the closest hospitals are notified in advance of the event, and that follow-up information on patients as specified in the District Board of Health Guidelines for EMS Coverage at Mass Gatherings is provided to the District Health Department.
- 7) A communication plan shall be developed which will allow immediate communication between event security personnel and medical personnel anywhere on the course, so that medical resources can be deployed immediately should the need arise. This communication plan will be developed with input from the medical personnel and provided to them.
- 8) Ingress/egress for ambulances shall be preplanned to prevent delays in providing medical transport and coordinated with security personnel.

6. Access and Parking Control (Public Works):
(Staff contact: Clara Lawson, 328-3603)

- a. Additional information is required which include:

- 1) Volume and peak hour of vehicles.
- 2) Occupancy rate.
- 3) Impacts on existing traffic.
- 4) Mitigation measures: Hotel shuttles, police flagging, traffic signal timing changes, traffic control signs, are some of the mitigation measures that may be used.
- 5) NDOT approval for freeway access.

b. Additional detail is required for the transportation and parking plan including:

- 1) Under the "Freeway Lot", paragraph 2, 130 vehicles should specify a time it is per hour.
- 2) The minimum width of access roads and driveways is 12 feet and should be shown on the plan.
- 3) Bus pick-up points.
- 4) Additional information is needed on the interior parking layout including number of flaggers and their locations and traffic control devices.
- 5) Number of parking spaces in each parking lot.
- 6) A grading permit maybe required for grading.

7. Hours of Operation (Community Development):
(Staff contact: Bob Webb, 328-3623)

- a. The event shall operate only between the hours of 6:30 a.m. until 8:00 p.m. each day from August 20, 2001 until August 26, 2001.

8. Fire Protection (Nevada Division of Forestry):
(Staff contact: Rich Riolo, 849-2376)

The following conditions shall be met subject to the approval of the Forestry Division:

- a. Grass and weeds on parking lots at Callahan and freeway shall be cut to a minimum height of 2 inches. A water truck shall water the areas at least once a day, depending on the use and temperatures on a given day.
- b. Fire extinguishers must be provided for tents, cooking areas and on-site parking areas.
- c. Applicant must provide a schematic of the location of generators and associated electrical wiring.

9. Indemnification and Insurance (Risk Management):
(Contact Number: 328-2071)

- a. Washoe County must be named as Additional Insured on all policies required or procured for this event to the approval of Risk Management.
- b. The tour shall provide General Liability insurance with limits of \$1,000,000 per occurrence and \$2,000,000 in the aggregate. Washoe County also requires umbrella liability limits of \$5,000,000.

- c. Applicant must provide evidence of Workers Compensation coverage.
 - d. Applicant must provide Automobile Liability Insurance with a limit of \$1,000,000 Combined Single Limit.
 - e. The policies provided by the sponsor must be endorsed so that the coverage provided to the County is primary as respects this event.
 - f. The carriers providing coverage for the tour and all subcontractors must be licensed and admitted in the State of Nevada to the approval of Risk Management.
 - g. The sponsor will have all volunteers sign a waiver, which must be reviewed and approved by Risk Management before it is distributed.
10. Performance Security (District Attorney):
(Staff contact: Jim Barnes, 328-3412)
- a. The applicant will be responsible for total clean up of the site. A performance bond pursuant to Washoe County Code §25.305(1) in the amount of \$4,000.00 shall be posted with the Department of Community Development prior to August 13, 2001. The applicant shall provide a written statement with the performance bond guaranteeing the cleanup and restoration of the site to pre-event condition.
 - b. The site will be inspected by and approved as to the adequacy of cleanup by the Department of Community Development prior to release of the performance bond.

* * * * *

THE BOARD CONVENED AS THE WASHOE COUNTY LIQUOR BOARD

01-794 REVOCAION OF BUSINESS LICENSE – MICHELLE ABBOTONI DBA INCLINE KIDS CLUB – COMMUNITY DEVELOPMENT

5:30 p.m. This was the time set in a Notice of Public Hearing, published in the Reno Gazette-Journal on July 13, 2001, to consider a request to revoke the business license of Michelle Abbotoni, dba, Incline Kids Club located at 880 Northwood Boulevard, Incline Village, Nevada, pursuant to Washoe County Code §25.041. Proof was made that due and legal Notice had been given.

Bob Webb, Planning Manager, advised that an employee of the Incline Kids Club paid the business license fees and penalties in full (\$225) on June 29, 2001.

Chairman Shaw opened the public hearing by calling on anyone wishing to speak concerning this matter. There being no response, the public hearing was closed.

Upon recommendation of Mr. Webb, on motion by Commissioner Short, seconded by Commissioner Bond, which motion duly carried with Commissioner Gallo-

way temporarily absent, Chairman Shaw ordered that the business license revocation process against Michelle Abbotoni, dba, Incline Kids Club, be stopped and that staff be directed to so notify the customers of Incline Kids Club.

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THE BOARD RECONVENED AS THE BOARD OF COUNTY COMMISSIONERS
Commissioner Galloway returned to the meeting.
Commissioner Sferrazza temporarily left the meeting.
* * * * *

01-795 AMENDMENT TO PRIOR ACTION (98-1045) – 1998 TAX
DELINQUENT LANDS HELD IN TRUST – CITY OF RENO –
FOOD BANK OF NORTHERN NEVADA – PUBLIC WORKS

It was noted that in accordance with the Washoe County Code, Section 20.471, the parcels listed in the Tax Delinquent books have been reviewed for public need by the Nevada Department of Transportation, Washoe County School District, all divisions of the Public Works Department, Community Development, Department of Parks and Recreation, Department of Water Resources, United States Forest Service, Bureau of Land Management, Regional Transportation Commission, and the Cities of Reno and Sparks. The Washoe County Home Consortium had previously withheld parcel 082-092-09 for the benefit of the Food Bank of Northern Nevada, but has since relinquished any interests or rights in the property. Washoe County can not deed property that is tax delinquent to a non-profit organization, only to local government agencies, or University and Community Colleges per NRS 361.603. The City of Reno and The Food Bank of Northern Nevada have subsequently entered into an agreement by which the City of Reno will acquire the property, including full payment of the back taxes to Washoe County, and then deed it to The Food Bank of Northern Nevada.

Upon recommendation of Mimi Fugii-Strickler, Civil Engineer Assistant, through Dave Roundtree, Public Works Director, on motion by Commissioner Short, seconded by Commissioner Bond, which motion duly carried with Commissioner Sferrazza temporarily absent, it was ordered that the following resolution directing the Washoe County Treasurer to give notice of intention to sell to the City of Reno Assessor’s Parcel No. 082-092-09:

RESOLUTION of the Board of County Commissioners of the County of Washoe, Nevada, pertaining to disposition of tax delinquent parcels of real property.

WHEREAS, pursuant to NRS 361.603, local governments are permitted to acquire tax delinquent properties held in trust by the treasurer of their county by virtue of a deed made pursuant to the provisions of Chapter 361 of NRS; and

WHEREAS, the properties described herein; being tax delinquent, are held in trust by the Washoe County Treasurer, by virtue of deed made pursuant to Chapter 361 of NRS; and

WHEREAS, the Board of County Commissioners of Washoe County hereby determines that the public interest will be best served by the sale of this property to governmental units.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHOE COUNTY AS FOLLOWS:

1. The Washoe County Treasurer is hereby directed to give notice of intention to sell tax delinquent properties described in paragraph 3 herein, to the last known owner or owners of said property, or their heirs or devisees, in the manner provided by law.
2. If the owner or owners of the parcels described in paragraph 3 herein, or their heirs or devisees, fail to redeem the property within the time allowed by law, the Washoe County Treasurer shall transfer ownership of said property to the governmental units in a manner prescribed by law.
3. Tax delinquent parcels to be sold to governmental units.
 - a. City of Reno: APN 082-092-09 Land Acquisition

01-796 COLD SPRINGS COMMUNITY BUILDING – APPROVAL OF LOCATION – PUBLIC WORKS AND PARKS

Displaying a map on the overhead, Karen Mullen, Parks and Recreation Director, described three possible locations for the Cold Springs Community Building, reviewed the discussion held at the Cold Springs Citizen Advisory Board, and advised that the location preferred by staff is site “1.” She pointed out the pros and cons of each proposed site.

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Commissioner Sferrazza returned to the meeting.

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Janice Boykin, Cold Springs resident, stated the building needs to be as far away from the homes as possible and a sound wall is necessary to reduce noise.

Joan Liscom stated she lives in one of the 12 homes that backs up to the park and she is speaking for herself and on behalf of her neighbors. She stated that at a previous committee meeting, they asked about turning the building 90 degrees in site option “B” and listed the advantages of doing that, one of which would be that the noise from the skate park would not bounce off the building back at the homes. She asked the Board members if they would like a skate park that is used 18 hours a day in their back yard.

Patricia Rosaschi, Cold Springs Ad Hoc Park Steering Committee Secretary, stated the committee has explored all available sites and types of buildings, and believes they have chosen the most viable site. She stated it would be absurd to continue this one more month and come to the same conclusion, and thereby delay construction into the winter months. Ms. Rosaschi said the committee has voted on this twice and urged the Board to listen to the majority of the Cold Springs residents.

Kelly Probasco, Cold Springs Citizen Advisory Board, stated that a community building has been a top priority of the citizens for many years, but the CAB was concerned about the noise and the closeness to residences.

Commissioner Bond stated she wants a building and she wants it to be in a location where it can be expanded in the future. She asked how far away from the residences the building can be located and whether there is some way to mitigate the noise impacts.

Dave Roundtree, Public Works Director, stated that the outside of the skate park could be bermed or heavily landscaped to cut down on the noise, and that a block wall would cost approximately \$15,000. He stated that site "2" gets the building farther away from the houses and the orientation would suggest that the sound would not bounce directly back towards the properties. Mr. Roundtree and Commissioner Bond then discussed time frames for design and construction.

Ms. Mullen stated there is a water table problem to consider and the closer to the ballfield you get, the worse that problem gets. She further explained the problems encountered by turning the building.

Mr. Probasco stated Mrs. Liscom is probably the person who will be impacted the most and he asked her, between Alternate A and Site 2, which she would prefer. He said that she told him she thought Site 2 would be better than A.

On motion by Commissioner Bond, seconded by Commissioner Short, which motion duly carried, Chairman Shaw ordered that Site "2" be approved as the location for the Cold Springs Community Building and that staff be directed to proceed with the design work and to look into a sound wall or other measures to mitigate the noise impacts on the nearby residents.

**01-797 U. S. FOREST SERVICE – HOGE ROAD LAND EXCHANGE –
EVANS CREEK WATER SHED**

Commissioner Sferrazza stated that a proposed land exchange of Forest Service property in the Evans Creek area came up at one of their meetings on the Evans Creek Dam and development of these parcels would have a negative impact on the area by increasing the runoff and flooding potential. He stated his request is that the Board

send a letter to the United States Forest Service (USFS) requesting that the parcels not be exchanged or adopt a resolution opposing the exchange.

Mary Marsh Linde, Attorney representing Carol Giannotti, the proposed property owner, located the property on the map on the overhead and stated Mrs. Giannotti owns some adjacent parcels. She further stated it was her understanding that the land use planning for this area has been delegated to the City of Reno. Commissioner Galloway asked what the zoning is on the adjoining property owned by Mrs. Giannotti. Ms. Linde responded she believes the zoning is 2.5 acres per unit.

Ed DeCarlo, USFS, Carson Ranger District Lands Officer, explained the exchange being proposed is the 35 acres on Hoge Road for 240 acres of high elevation, forested land on the south slope of Snow Valley Peak in the headwaters of Clear Creek. He further stated that Washoe County staff deferred taking a position on this proposal to the City of Reno because the property is within Reno's Sphere of Influence, and he requested that the Commissioners take that into consideration.

Commissioner Sferrazza asked several questions of Mr. DeCarlo and determined that the 35 acres is located within the Evans Creek watershed. Mr. DeCarlo stated he thinks the current zoning on surrounding property is one unit per 2.5 acres, which would allow 14 homes on the 35 acres. Commissioner Sferrazza stated he has seen a proposal to develop the property at 95 units, which would be three units per acre.

Chairman Shaw noted the correspondence received by the Board expressing opposition from Dennis Ghiglieri, who also provided several enclosures, Patti Bakker of Public Resource Associates, and Lorraine Burke, which letter was signed by herself and 11 other Hoge Road area residents. Commissioner Galloway reported that he had a call from The Friends of Rancho San Rafael Park opposing this land exchange.

Commissioner Galloway stated this area has been extensively studied by the County in looking at the proposed Evans Creek Dam, which proposal the Board ultimately rejected. He stated that any extensive development that would increase runoff into Evans Creek would be an argument for the dam. In response to Commissioner Galloway, Jeanne Ruefer, Water Planning Manager, stated that any development in that area would be required to control their runoff to pre-development conditions and would not be allowed to rely on a future dam to control runoff today. Commissioner Galloway stated the developer could say that the dam is their plan for controlling runoff and keep pushing to get it built; and if the City of Reno approved it, the dam could be built. Ms. Ruefer further stated that if the property were developed at the one unit per 2.5 acres, the runoff would not be significantly increased.

Commissioner Galloway stated the U.S. Government has valued the land at the zoning of one unit for 2.5 acres, even though the purchaser wants to develop at a higher density. He stated that since that is how the property is valued, he suggested the County oppose this transfer unless the land is deed restricted by the U.S. Government in such a manner that it can not have more than one dwelling unit per 2.5 acres. Commis-

01-800 **APPOINTMENT – NEVADA COMMISSION FOR THE RECONSTRUCTION OF THE V & T RAILWAY**

On motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, Chairman Shaw ordered that Commissioner Short be appointed to the Nevada Commission for the Reconstruction of the V & T Railway. It was further ordered that Commissioner Galloway be appointed as an alternate.

01-801 **APPOINTMENT – WASHOE COUNTY ADVISORY BOARD TO MANAGE WILDLIFE**

Commissioner Bond moved to approve Commissioner Sferrazza's recommendation that John "Dave" Stanley and Ed Tilzey be appointed to the Washoe County Advisory Board to Manage Wildlife. The motion was seconded by Commissioner Short. (This motion was never voted on.)

Commissioner Sferrazza stated that he interviewed the candidates and made the recommendation based on the Board's two-term limit policy. He stated he did indicate to the other applicants, one of whom is the current chairman and both of whom have served two terms, that the Board could discuss whether to waive the policy for this instance, but they previously continued that item (30).

Chairman Shaw stated he has a request to speak card from John Rogers. Commissioner Sferrazza stated Mr. Rogers is the current chairman and since he is present, he would like to reconsider the action to continue Item 30, a discussion and action regarding Rule #6 of the Rules and Procedures for the Washoe County Board of Commissioners, as applicable to the Washoe County Advisory Board to Manage Wildlife.

John Rogers, Chairman, Washoe County Advisory Board to Manage Wildlife, stated he would appreciate the Board considering his reappointment because continuity on the Board is very important.

The Board then discussed Item 30 (01-802) before completing this item.

After taking action on Item 30 to clarify Rule #6, Commissioner Sferrazza stated he would be willing to sponsor an amendment to the Wildlife Board if Mr. Rogers feels there should be more members. Madelyn Shipman, Assistant District Attorney, stated the membership and terms are set by State statute and she would need to check the statute. She stated the statute also specifies which groups can nominate appointees. Mr. Rogers agreed that diversity and representation from the conservation groups and hunting groups is important on this board.

Jerry Lynn, Vice Chairman of the Washoe County Advisory Board to Manage Wildlife, stated it has always been difficult to get good people to serve on this Board and Mr. Rogers has been a good Chairman. He further stated he understands the

reasons for the term limits and he thinks it is a good idea to allow good people to come back on boards at some point in the future.

Chairman Shaw stated it is hard to remove good people who have served for years, but at the same time, it is equally important to give other people a chance to serve who will bring new “blood” into an organization.

On motion by Commissioner Sferrazza, seconded by Commissioner Short, which motion duly carried, Chairman Shaw ordered that John “Dave” Stanley and Ed Tilzey be appointed to the Washoe County Advisory Board to Manage Wildlife with terms expiring July 1, 2004.

**01-802 RULE #6 - BOARD RULES AND PROCEDURES – ADVISORY
BOARD TERM LIMITS – WASHOE COUNTY ADVISORY
BOARD TO MANAGE WILDLIFE**

Commissioner Galloway moved to reconsider the vote to continue Item 30, a discussion and action regarding Rule #6 of the Rules and Procedures for the Washoe County Board of Commissioners, as applicable to the Washoe County Advisory Board to Manage Wildlife. The motion was seconded by Commissioner Sferrazza and carried unanimously upon call for the vote.

Commissioner Sferrazza explained the two individuals he recommended for appointment to the Washoe County Advisory Board to Manage Wildlife are qualified to serve and have never served before. He further stated he did talk to the current Chairman, John Rogers, about being reappointed after sitting out for a while; and he talked to the former chairman who had served many years. He told them he would bring this issue up before the County Commission. Commissioner Sferrazza recalled that an individual was appointed to more than two terms on the Library Board.

Commissioner Galloway stated there are a few boards where there is not a lot of interest in serving, and when there are no new applicants for positions, the Board needs the ability to bypass the term limit rule, but when there are qualified applicants, the rule should be followed. He suggested that perhaps the Board should clarify “terms” and it is his opinion that it means consecutive terms. Therefore, he believes someone should have to sit out a full term before being appointed to a third term. Chairman Shaw and Commissioner Short agreed.

Commissioner Galloway moved to clarify Rule #6, Terms of Service of County Appointees on Boards, as follows: There will be a limit of two terms, unless the terms are 2-year terms, in which case the limit will be three terms. If a person stands down for an entire term, he would be eligible for reappointment without violation of this rule. The rule will not apply when there are no new qualified applicants for positions.

Mr. Rogers asked if that meant he would have to stand down for three years. A discussion then ensued with most Board members stating they thought a person should only have to stand down one year. They agreed to change the eligibility for reappointment to “until the next vacancy after one year.” Commissioner Galloway stated he would so amend his motion.

On motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Shaw ordered that Rule #6, Terms of Service of County Appointees on Boards, be amended to read (*new*):

“The limit of service is two consecutive terms *unless the terms are two-year terms, in which case the limit is three consecutive terms.* An individual who fills an unexpired term with 3/4 or more of that term remaining shall be serving a full term. *An individual who has served the term limit may be considered for reappointment at the next vacancy after one year.* A third term may be considered if there are no qualified applicants.

**01-803 MASTER PLAN – KEYSTONE CANYON/THORNTON PARCEL –
RANCHO SAN RAFAEL PARK & ACCEPTANCE OF TEA-21
RECREATION TRAILS GRANT**

Commissioner Sferrazza stated this project will create an impervious surface near Evans Creek as the Thornton parcel does border Evans Creek, and he wanted to make sure his belief that this is a separate canyon is correct. Karen Mullen, Parks and Recreation Director, stated they are two separate drainages and located the canyons on the map on the overhead. Commissioner Sferrazza also stated the Thornton’s dedicated this parcel to the City of Reno for the dam. Commissioner Galloway stated that was not the same parcel that was gifted to the County by the Thornton’s for San Rafael. Commissioner Sferrazza asked if the parcel gifted to the City was contingent upon it being used for the dam. Ms. Mullen said, to her knowledge, it was not, but she was not positive about that.

On motion by Commissioner Bond, seconded by Commissioner Short, which motion duly carried, Chairman Shaw ordered that the Master Plan for Keystone Canyon/Thornton Parcel at Rancho San Rafael be approved.

It was further ordered that a TEA-21 Recreation Trails grant of \$45,150 be accepted and the following account transactions be approved:

Increase Revenue: 9052204G-4301 - \$45,150
Increase Expenditure: 9052204G-7878 - \$45,150

**01-804 PURCHASE AUTHORIZATION – CLASSROOM FURNITURE –
REGIONAL PUBLIC SAFETY TRAINING CENTER –
PURCHASING**

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Shaw ordered that the following classroom furniture purchases for the new Regional Public Safety Training Center, utilizing existing State of Nevada and Carson City School District contracts, with the exception of the sole-sourcing of the School Specialty, Inc., products, be approved:

Virco, Inc.	Approximate Total: \$64,117.47	Carson City School District Contract
Machabee Office Environments	Approximate Total: \$23,665.83	State of Nevada Contract
School Specialty, Inc.	Approximate Total: \$56,725.00	Sole Source *
	TOTAL AMOUNT	\$144,508.30

It was further ordered that the Purchasing and Contracts Administrator be authorized to purchase additional furniture requirements through the duration of the current Carson City School District and State of Nevada contracts, which the County has been utilizing pursuant to the joinder provisions of NRS 332.195.

It was noted that some purchases, such as this one, will be in excess of \$25,000 and the total cost is approximate as the quantities may change slightly upon final ordering.

* The tiered classroom tables are a sole source purchase through School Specialty, Inc., due to the fact that the manufacturer will only distribute through this vendor.

**01-805 AWARD OF BID – TANAGER STREET PEDESTRIAN PATH,
INCLINE VILLAGE, WASHOE COUNTY, NEVADA,
PWP-WA-2001-292 – PUBLIC WORKS**

Having been continued from the July 10, 2001 meeting, this was the time set to award the bid, Notice to Contractors having been published in the Reno Gazette-Journal on January 17, 24, and 31, 2001, for the Tanager Street Pedestrian Path, Incline Village, Project (#PWP-WA-2001-292) on behalf of the Public Works Department. Proof was made that due and legal Notice had been given.

Following is a summary of the bid results:

Gradex Construction	\$187,855.00
Granite Construction	\$244,442.00

Upon recommendation of Janelle Thomas, Engineering, through Dave Roundtree, Public Works Director, on motion by Commissioner Galloway, seconded by Commissioner Sferrazza, which motion duly carried, it was ordered that the bid for the Tanager Street Pedestrian Path, Incline Village, Washoe County, Nevada, Project (#PWP-WA-2001-292) be awarded to Gradex Construction, for the base bid amount of \$187,855.00, contingent upon the Incline Village General Improvement District donating the coverage required by the Tahoe Regional Planning Agency for the project and executing the associated agreement (see next item 01-806). It was further ordered that Chairman Shaw be authorized to execute the contract documents when presented.

Chairman Shaw thanked Commissioner Galloway for all his hard work in getting this project done.

**01-806 AGREEMENT – INCLINE VILLAGE IMPROVEMENT DISTRICT
– TANAGER STREET PEDESTRIAN PATH – TRPA COVERAGE**

Upon recommendation of Paul Lipparelli, Deputy District Attorney, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, it was ordered that the Interlocal Agreement between the County of Washoe and the Incline Village General Improvement District (IVGID) concerning transfer from IVGID to Washoe County of the Tahoe Regional Planning Agency (TRPA) required coverage for the Tanager Street Pedestrian Path, Incline Village, Project (see Item 01-805), be approved and Chairman Shaw be authorized to execute.

**01-807 AWARD OF BID – SLIDING DOOR REPLACEMENT RETROFIT
- BID NO. ITB-2261-01/MB - SHERIFF**

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno Gazette-Journal on November 1, 2000, for sliding door replacement retrofit for the Sheriff's Office Detention Facility. Proof was made that due and legal Notice had been given.

One bid was received from Norment Industries, a copy of which was placed on file with the Clerk.

Pursuant to discussion at Caucus, Commissioner Galloway requested that staff look into the parts issue that was brought up.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Shaw ordered that Bid No. ITB-2261-01/MB for sliding door replacement retrofit for the Sheriff's Office Detention Facility on behalf of the Facility Management Division be awarded to the sole responsive bidder, Norment

Industries, in the amount of \$157,300.00, and that the Purchasing and Contracts Administrator be authorized to execute an agreement with Norment Industries to perform the work.

**01-808 AWARD OF BID – AUDIO VISUAL EQUIPMENT – REGIONAL
PUBLIC SAFETY TRAINING CENTER – BID # ITB-2293-01/PW**

This was the time to consider awarding the bid, Notice to Bidders having been published in the Reno Gazette-Journal on May 16, 2001, for the audio visual equipment for the new Regional Public Safety Training Center (RPSTC). Commissioner Galloway noted some of this equipment is very expensive, such as \$3,000 projectors, and it is his understanding that none of the equipment will be “built-in.” He is worried about appropriating all the funds now and suggested buying only half now.

Dave Roundtree, Public Works Director, explained that the equipment is not “built-in” as in a cabinet, but the projectors are mounted on a ceiling rack in each of the classrooms, so they actually are permanently installed by being affixed to the rack. Commissioner Galloway asked about some of the other more portable items, such as the high resolution slide projector. Mr. Roundtree stated that is for the tiered classrooms and there is a projection room behind the classroom. Commissioner Galloway asked if any of this equipment can be moved around from classroom to classroom. Mr. Roundtree stated not to his knowledge, but he did not put the list of equipment together. He further stated it is his understanding that equipment will be assigned to a room, there will be a computerized lock system on each of the classrooms, which requires punching a code into a key-pad to access the room, and they will know from the code who enters the rooms. Commissioner Galloway asked if the County does an annual inventory of equipment this expensive. Mr. Roundtree stated this equipment would be inventoried on an annual basis.

Commissioner Short suggested continuing this item until the Board can see schematics of the classrooms and where the equipment will be located.

Chairman Shaw read a card submitted by Brent Harper, Truckee Meadows Community College, RPSTC. Mr. Harper had to leave the meeting, but wrote that the classroom projectors are ceiling mounted, fixed, and secured; and that each room has full multi-media capabilities.

Commissioner Sferrazza asked about the VHS recorder/players, stating that VCR’s only cost about \$50-\$60 now and he thought they were outdated because everyone is going to DVD. Mr. Roundtree stated that a lot of training material is still on VHS tape. Commissioner Sferrazza stated \$210 for a VCR is high and asked why Panasonic was specified.

Commissioner Galloway asked if the pricing might have been better if individual items had been bid rather than the total package.

Following further discussion, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Shaw ordered that the bid award for the audio-visual equipment for the new RPSTC be continued so that staff can provide schematics and more specific information to the Board concerning the security of the equipment.

01-809 **INTERLOCAL AGREEMENT – STATE OF NEVADA**
DEPARTMENT OF MOTOR VEHICLES – FORENSIC SERVICES
– SHERIFF

Upon recommendation of Dennis Balaam, Sheriff, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, it was ordered that an Interlocal Agreement between the County of Washoe and the State of Nevada Department of Motor Vehicles and Public Safety, concerning forensic services associated with the Breath Alcohol Program, be approved and Chairman Shaw be authorized to execute.

01-810 **BILL NO. 1302 -AMENDING WCC CHAPTER 70 – DEFINES**
EXCESSIVE SPEED AND FINE

Bill No. 1302, entitled, "AN ORDINANCE AMENDING THE WASHOE COUNTY CODE BY DELETING THE REFERENCE TO A SPEEDING VIOLATION AS A WASTE OF A RESOURCE IN SHORT SUPPLY AND BY ADDING A NEW SECTION THAT DEFINES EXCESSIVE SPEED AND THE FINE" was introduced by Commissioner Short, the title read to the Board and legal notice for final action of adoption directed.

01-811 **BILL NO. 1303 -AMENDING WCC CHAPTER 53 – DEFINITION**
OF ASSAULT

Bill No. 1303, entitled, "AN ORDINANCE AMENDING THE WASHOE COUNTY CODE BY AMENDING THE DEFINITION OF ASSAULT" was introduced by Commissioner Bond, the title read to the Board and legal notice for final action of adoption directed.

01-812 **BILL NO. 1304 -AMENDING WCC CHAPTER 53 – PROHIBITED**
ACTS – DISORDERLY CONDUCT

Bill No. 1304, entitled, "AN ORDINANCE AMENDING THE WASHOE COUNTY CODE BY RENAMING SECTION 53.170, CHANGING IT FROM 'PROHIBITED ACTS; PENALTY' TO 'DISORDERLY CONDUCT' AND BY ADDING A NEW SUBSECTION TO INCLUDE A VIOLATION FOR DISTURBING THE PEACE BY DRUNKENNESS" was introduced by Commissioner Sferrazza, the title read to the Board and legal notice for final action of adoption directed.

**01-813 ESTABLISH AND ABOLISH EMPLOYEE POSITIONS –
DISTRICT COURT**

Upon recommendation of Ron Longtin, District Court Administrator, on motion by Commissioner Short, seconded by Commissioner Galloway, which motion duly carried, Chairman Shaw ordered that the creation of two part-time clerical positions, with benefits, and abolishment of one full-time position in the Second Judicial District Court be approved.

**01-814 RATIFICATION OF COLLECTIVE BARGAINING AGREEMENT
– DISTRICT ATTORNEY INVESTIGATORS’ ASSOCIATION –
JULY 1, 2001 THROUGH JUNE 30, 2004**

Steve Watson, Labor Relations Manager, responded to questions from Commissioner Sferrazza concerning the retirement contributions.

Upon recommendation of Mr. Watson, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Shaw ordered that the amendments to the Collective Bargaining Agreement with the District Attorney Investigators’ Association bargaining unit be ratified:

It was noted that the most significant changes include:

Term of the Agreement

The term of the agreement is for three years, July 1, 2001 through June 30, 2004.

Salaries

July 1, 2001	-	4% general salary increase.
July 1, 2002	-	4% general salary increase.
July 1, 2003	-	3.5% general salary increase

Retirement

Added language requiring employees to pick up their portion of PERS increases as required pursuant to NRS 286.421, and recognized that employees eligible for Peace Officer’s Retirement shall have their pay reduced by 4.875% for PERS eligible hours.

Hay Salary Ranges and Classification Process

Adopted the Hay salary ranges effective July 1, 2001, including step-down COLA payments for employees whose pay grade was reduced. Also adopted a new arti-

cle that accepts the Hay classification process and recognizes Hay Associates as the final arbiter of any classification disputes.

Sick Leave

Employees currently receive pay for unused sick leave upon retirement up to a maximum payout of 600 hours. The maximum payment was increased to 800 hours, which is equal to the Deputy Sheriffs' Labor Agreement.

Career Incentive Pay

Increased career incentive pay for employees employed five years from one-quarter percent (1/4%) per year of service up to a maximum of five percent (5%) to one-third percent (1/3%) per year of service up to a maximum of seven and one-half percent (7-1/2%).

Discipline

Eliminated the language in the agreement that purged disciplinary actions from consideration after 18 months of discipline-free employment.

**01-815 RATIFICATION OF COLLECTIVE BARGAINING AGREEMENT
- WASHOE COUNTY PUBLIC ATTORNEYS ASSOCIATION -
JANUARY 1, 2001 THROUGH DECEMBER 31, 2003**

Upon recommendation of Steve Watson, Labor Relations Manager, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Shaw ordered that the amendments to the Collective Bargaining Agreement for the Public Attorneys Association bargaining unit be ratified.

It was noted that the most significant changes include:

Term of Agreement

The term of the Agreement is for three years, January 1, 2001 through December 31, 2003.

Salaries

- January 1, 2001 - 4% general salary increase
- January 1, 2002 - 4% general salary increase
- January 1, 2003 - 3.5% general salary increase

Hay Salary Ranges and Classification Process

Adopted the Hay salary ranges effective January 1, 2001, including step-down COLA payments for employees whose pay grade was reduced. Also adopted a new article that accepts the Hay classification process and recognizes Hay Associates as the final arbiter of any classification disputes.

Vacation Leave

Employees who request to schedule vacation time prior to October 1, and who are not allowed by management to use their accrued vacation time by the end of the year, will be paid for those hours in excess of 240 rather than forfeiting such hours.

Crime Consultation Pay

Increased weekly crime consultation pay from \$500 to \$600, and team chief weekly standby from \$100 to \$200.

01-816 SALARY AND BENEFIT CHANGES – DISTRICT ATTORNEY'S CHIEF INVESTIGATOR – HUMAN RESOURCES

Upon recommendation of Joanne Ray, Human Resources Director, on motion by Commissioner Bond, seconded by Commissioner Short, which motion duly carried, Chairman Shaw ordered that the following salary and benefit changes for the Chief Investigator in the District Attorney's Office be approved:

1. A 4% general salary increase be granted effective July 1, 2001;
2. The Hay Salary range be adopted effective July 1, 2001;
3. The maximum amount of sick leave for payout upon retirement be increased to 800 hours.
4. Career incentive pay for employees with 5 years of service be increased from one-quarter percent (1/4%) per year of service up to a maximum of five percent (5%) to one-third percent (1/3%) per year of service up to a maximum of seven and one-half percent (7-1/2%) for 20 years or more of service.

It was noted that these salary and benefit changes are the same as the negotiated settlement with the Washoe County District Attorney Investigators Association.

01-817 SALARY AND BENEFIT CHANGES – NON-REPRESENTED ATTORNEYS – HUMAN RESOURCES

Upon recommendation of Joanne Ray, Human Resources Director, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Shaw ordered that the following salary and benefit changes for

the non-represented attorneys in the District Attorney's and Public Defender's Offices be approved:

1. A 4% general salary increase be granted effective January 1, 2001;
2. The Hay salary ranges be adopted effective January 1, 2001;
3. Employees who request to schedule vacation time prior to October 1, and who are denied, will be paid for those hours that they requested to use in excess of 240 hours rather than forfeiting such hours.

It was noted that these salary and benefit changes are the same as the negotiated settlement with the Washoe County Public Attorney's Association.

01-818 RECLASSIFICATIONS OF POSITIONS, CREATION OF NEW CLASSES & ABOLISHMENT OF EXISTING CLASSES – HUMAN RESOURCES

Upon recommendation of Joanne Ray, Human Resources Director, on motion by Commissioner Bond, seconded by Commissioner Short, which motion duly carried, Chairman Shaw ordered that the following reclassifications and abolishment of positions be approved:

Reclassifications of Existing Positions:

Department	Current Position	Pay Grade	Recommended Class	Pay Grade
Juvenile Services	Senior Youth Advisor	L	Shift Supervisor	N
General Services	Laborer (two positions in Bldgs & Grounds)	A	Maintenance Worker I	C
Sheriff's Office	Office Assistant II (six positions in Criminal Justice Information Center System)	E	Office Assistant III	G
Social Services	Program Assistant	K	Eligibility Case Compliance Reviewer (New Class)	K
Public Defender	Chief Investigator – Public Defender	O	Lead Investigator – Public Defender (New Class)	M

Abolishment of Classes: Chief Investigator-Public Defender
Data Control Technician II

DISCUSSION/DIRECTION – POSSIBLE ACQUISITION OF BALLARDINI RANCH

Commissioner Short distributed a report prepared by Paul Tueller, Ph.D., concerning a study of the impact of development of the Ballardini Ranch on the ecology of the Carson Range, the wildlife habitat, and the plant life.

Karen Mullen, Parks and Recreation Director, reported that staff and many other people have been working on this project for quite some time; that a new partner to the group is the Conservation Fund, who is willing to help in acquiring the land; and that there was a meeting with the United States Forest Service (USFS), who is willing to discuss the importance of a number of the parcels along the Sierra Front, including the Ballardini Ranch. She further advised that Round 3 of the Southern Nevada Public Lands Management Act (SNPLMA) funding will be coming available September 28th. Ms. Mullen stated staff is seeking a letter of support from the Board requesting the USFS include the Ballardini Ranch as a high priority for land acquisition along the Sierra Front, as well as the Board's support in going into discussions with the USFS, concerning prioritization of lands along the Sierras.

Commissioner Galloway expressed his position that whatever land the County purchases with the \$4-million specifically set aside for Ballardini must be land that the public will be able to use for recreational purposes. Ms. Mullen said that is also staff's desire and added that what staff is working on with the Southern Nevada Lands money would be purchasing the sensitive lands and looking at the adjacencies to the existing Forest Service land. She said it is staff's hope and desire that they will be able to acquire other lands for the access issues, trailhead issues, and initial areas coming into the Ballardini Ranch.

Commissioner Short stated there is a resolution included in the agenda packet expressing the importance of acquiring the Ballardini Ranch for preservation of open space and that this is a very high priority for Washoe County; however, adoption of the resolution will have to be on a future agenda. He further advised that Councilman Rigdon has offered to introduce this same resolution to the Reno City Council for their consideration and, hopefully, adoption. He said they have met with Mike Ford of the Conservation Fund and that group also has funds available for this project. Commissioner Short said there is a very active stakeholders group involved and working hard to make this happen.

Ms. Mullen stated that Gary Schmidt, Mt. Rose resident, had to leave the meeting, but he asked her to relay to the Board that the same people who own the Ballardini Ranch also own some property just above the Galena Creek Park and he would like the discussions with the Forest Service to include those properties as well.

On motion by Commissioner Bond, seconded by Commissioner Sferrazza, which motion duly carried, it was ordered that:

1. Staff prepare the letter of support requesting the Forest Service include the Ballardini Ranch as a high priority for land acquisition along the Sierra Front, as well as expressing the Board's support of staff and the Forest Service continuing discussion concerning prioritization of the lands along the Sierras for the Chairman's signature.

2. Staff continue working with the Forest Service to move forward with the applications for Round 3 of SNPLMA funding and on prioritization of other lands along the Sierras.

**01-820 DISCUSSION/DIRECTION – GUIDELINES AND CRITERIA –
COUNTY COMMISSION REDISTRICTING**

John Slaughter, Strategic Planning Manager, stated he will be the Project Manager for the Board's 2001 Washoe County Commission Redistricting Project. He presented a Draft Criteria for Redistricting and a proposed Project Schedule for Board review and approval and stated this will be an on-going agenda item so that it can be discussed each week at Caucus and/or the regular meeting.

In reviewing the Project Schedule, Mr. Slaughter noted that the Precinct Mapping Project needs to begin in early October and to accomplish that, the second reading and adoption of the redistricting ordinance needs to occur at the last meeting in September at the very latest.

The agenda packet also included Proposed Redistricting Guidelines, such as equal population, retaining core of existing districts, common interest areas, geographic areas, etc., which Mr. Slaughter reviewed.

Commissioner Sferrazza suggested commission district lines within the incorporated areas should follow, as closely as possible, the city district boundary lines.

Commissioner Galloway suggested that every district should have a significant portion of the incorporated area as well as unincorporated area, so that everyone has a balanced perspective regarding the concerns of both groups of citizens.

Mr. Slaughter then discussed the importance of looking at voter precinct boundaries and reducing the number of mail-in precincts, as well as looking at the State Assembly and Senate Districts and all the other election districts.

Commissioner Sferrazza suggested that the relative partisan make-up of the districts should be maintained. Mr. Slaughter stated that could be added to the guidelines.

Commissioner Galloway stated the Citizen Advisory Boards should not be changed, if possible. Mr. Slaughter agreed.

Commissioner Sferrazza asked whether there is any way one Commissioner can talk to another Commissioner about portions of their Districts they feel should be in the other's District or vice-versa. Commissioner Galloway stated he drew up a proposed map and asked if he could put it on the table so anyone could get a copy, it would be part of the record, and it could be discussed. Madelyn Shipman, Assistant District Attorney, stated there will be a standing item on the agenda to discuss various mapping proposals; and Commissioners are allowed to communicate with each other regarding their various proposals, as long as they are not deliberating the pros and cons of their proposals outside of a normal Monday or Tuesday meeting. Commissioner Galloway then explained his proposal.

Mr. Slaughter stated staff is available to meet individually with Commissioners to get their input, so Commissioners can look at existing maps, and assist with mapping proposals. Ms. Shipman suggested a "mapping room" such as the legislature had where there is one place the Commissioners can leave their proposed maps for each other to see. She again cautioned the Board members about deliberating with each other outside of a regular public meeting.

On motion by Commissioner Bond, seconded by Commissioner Short, which motion duly carried, Chairman Shaw ordered that the Criteria for Redistricting and the guidelines outlined by staff and the additional guidelines suggested by Board members for the Washoe County Commission Redistricting Project be approved.

COMMUNICATIONS AND REPORTS

The following communications and reports were received, duly noted, and ordered placed on file with the Clerk:

01-821 COMMUNICATIONS

- A. Copy of fully executed contract between State of Nevada, Department of Transportation and Granite Construction Company for constructing a portion of the State Highway System on 1-80 from California/Nevada line to Keystone Interchange; on 1-80 at Mogul Intersection and on West 4th Street Interchange and on SR647, West 4th Street, 1.609 kilometers East of Mesa Park Road to Twin Lakes Road. (Documents sent to Public Works.)
- B. Copy of fully executed Certificate referred to in subsection 2 and report referred to in subsection 3 of NRS 350.155 with respect to the \$452,410,000 Truckee Meadows Water Authority Water Revenue (Tax Exempt) Bonds, Series 2001A \$448,810,000 and Truckee Meadows Water Authority Water Revenue (Taxable) Bonds Series 2001B \$3,600,000.
- C. Copy of Palomino Valley General Improvement District, Washoe County, Nevada, Financial Statements and Supplementary Information, June 30, 2000.

- D. Copy of fully executed resolution from the Board of Trustees for the Washoe County School District augmenting certain funds of the district for the Fiscal Year ending June 30, 2001.
- E. Copy of fully executed Application for a Utility Environmental Protection Act (UEPA) Permit from the Verdi Meadows Utility Company under the Utility Environmental Protection Act, NRS 704.820 et.seq.

01-822 REPORTS - MONTHLY (MAY 2001)

- A. Animal Control
- B. County Clerk
- C. Court Clerk
- D. Justices' Court (Verdi) - April, May, June
- E. Social Services
- F. Treasurer

01-823 FINAL BUDGETS – 2001-2002

- A. Washoe County School District

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There being no further business to come before the Board, the meeting adjourned at 10:40 p.m.

JAMES M. SHAW, Chairman
Washoe County Commission

ATTEST: AMY HARVEY, County Clerk

*Minutes Prepared by
Barbara Trow and Sharon Gotchy
Deputy County Clerks*