

BOARD OF COUNTY COMMISSIONERS, WASHOE COUNTY, NEVADA

TUESDAY

9:00 A.M.

OCTOBER 17, 2000

PRESENT:

Ted Short, Chairman
Jim Shaw, Vice Chairman (arr 9:40 am)
Joanne Bond, Commissioner
Jim Galloway, Commissioner
Pete Sferrazza, Commissioner (arr 9:10 am)

Amy Harvey, County Clerk (left 10:30 am)
Katy Singlaub, County Manager
Maureen Griswold, Deputy District Attorney

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

00-991 AGENDA

In accordance with the Open Meeting Law, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Short ordered that the agenda for the October 17, 2000 meeting be approved.

PUBLIC COMMENTS

Sam Dehne, local resident, expressed his concerns about the Airport Authority, his recent arrest and future implications of that, and the Part 150 study being conducted by the Airport Authority.

Al Hesson, local resident, read a letter into the record (a copy was not placed on file with the Clerk) concerning David Farside and John Ascuaga.

Brad Larson, General Services employee, expressed concern regarding the results of the employee classification and compensation study conducted by the Hay-Group.

00-992 ACCEPTANCE OF LAW ENFORCEMENT GRANT - TARGET STORES - SHERIFF

Upon recommendation of Dennis Balaam, Sheriff, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that a \$500 grant from Target Stores for the Sheriff's Office Crimes Against Juvenile Detective Unit, to be used to purchase video equipment which will better enable detectives to document cases of child abuse, be accepted with the Board's gratitude. It was further ordered that the following budget adjustments be authorized:

INCREASE REVENUES:	15234D/5802	\$500.00
INCREASE EXPENDITURES:	15234D/7245	\$500.00

00-993 ACCEPTANCE OF DONATION – LEVITON MANUFACTURING COMPANY - ENVIRONMENTAL HEALTH SERVICES

Upon recommendation of Barbara Hunt, District Health Officer, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that the donation of a Transient Voltage Surge Suppressor (Model Number 5400-TLS), with an approximate value of \$125, from Leviton Manufacturing Company to the Environmental Health Services Division, be accepted with the Board's gratitude.

00-994 ACCEPTANCE OF DONATION – NORTHERN NEVADA DUI TASK FORCE – SHERIFF

Upon recommendation of Dennis Balaam, Sheriff, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that a \$3,600 donation from the Northern Nevada DUI Task Force, to be used to offset overtime costs incurred in saturation DUI enforcement, be accepted with the Board's gratitude. It was noted these funds will be deposited to account 1502-5829.

00-995 CONTINGENCY TRANSFER – WATER RESOURCES FUND – CONSULTANT FEES – SIERRA PACIFIC RESOURCES WATER BID

Upon recommendation of Jeffrey Tissier, Senior Accountant, Water Resources, and Ron Steele, Administrative Analyst, Finance, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that the following budget adjustments be approved and the Comptroller be directed to make the appropriate account transfers in accordance with recent Board actions authorizing retention of a consultant to assist in the development of the non-binding indicative bid for Sierra Pacific Resources water assets:

Account	Description	Increase	Decrease
1890-7328	Contingency to Water Resources Fund 066		\$200,000
1885-8166	Transfer to Water Resources Fund 066	\$200,000	
66112-6901	Transfer from General Fund	\$200,000	
66112-7103	Water Management Fund Consultants		\$200,000

00-996 UNBUDGETED CAPITAL OUTLAY – 80-GALLON STEAM KETTLE – SHERIFF

Upon recommendation of Dennis Balaam, Sheriff, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that an unbudgeted capital outlay for the Sheriff’s Office to purchase an AH1-80 jacketed steam kettle with 80-gallon capacity for approximately \$9,300 plus freight charges be approved.

00-997 AWARD OF BID – PRINTING OF 2001/2002 TAX ASSESSMENT LIST – BID NO. 2257-2001 – ASSESSOR

This was the time to consider award of bid, Notice to Bidders, for receipt of sealed bids having been published in the Reno Gazette-Journal on September 8, 2000, for the printing of the 2001/2002 Tax Assessment List on behalf of the Assessor’s office. Proof was made that due and legal Notice had been given.

Only one bidder, Golden Eagle Press, submitted a bid. The Sparks Tribune submitted a “no-bid” response. Reno Newspapers, Inc. and the North Lake Tahoe Bonanza failed to respond to the invitation to bid.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that Bid No. 2257-2001 for the printing of the 2001/2002 Tax Assessment List on behalf of the Assessor’s office be awarded to the lowest responsive and responsive bidder meeting bid specifications, terms and conditions, Golden Eagle Press, in the amount of \$393.72 per page for an estimated 128 pages at a total cost of \$50,396.16, based on one distribution of the list.

00-998 CORRECTION OF FACTUAL ERRORS – UNSECURED TAX ROLLS

Upon recommendation of Tom Sokol, Assistant Chief Deputy Assessor, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, it was ordered that the following Roll Change Requests, copies of which have been placed on file with the Clerk, correcting factual errors on tax bills already mailed, be approved for the reasons stated thereon and mailed to the affected property owners. It was further ordered that the Order on each roll change directing the Treasurer

to correct the error be approved and Chairman Short be authorized to execute on behalf of the Commission.

NAME	APN/ID #	AMOUNT
McKesson Automated Prescription	2/191-207	[-\$28.14] (2000 Unsecured Roll)
McKesson Automated Prescription	2/190-267	[-\$27.04] (2000 Unsecured Roll)
Leasetec Corporation	2/190-639	[-\$1,594.03] (1999 Unsecured Roll)
C I T Group	2/191-751	[-\$1,139.72] (1999 Unsecured Roll)
Continental Coffee Products	2/303-047	[-\$1,338.67] (1999 Unsecured Roll)
Topcon America Corp	2/191-703	[-\$109.91] (1999 Unsecured Roll)
Mountain Lake Natural Health	2-102-889	[-\$41.48] (1999 Unsecured Roll)
Topcon America Corp	2/191-703	[-\$129.35] (1998 Unsecured Roll)
Topcon America Corp	2/191-703	[-\$150.94] (1997 Unsecured Roll)

**00-999 BUDGET AMENDMENT - FY 00/01 AIR QUALITY
ENVIRONMENTAL PROTECTION AGENCY BASE & AIR
FACILITIES SUBSYSTEMS PROGRAMS - HEALTH**

Katy Singlaub, County Manager, advised the District Health Department will use part of these grant funds for the initial purchase of three personal computers. In the future, the District Health Department will attempt to use grant funds to replace those personal computers under the refresh program, but, in the event grant funds are not available, funds for their replacement would need to be reviewed by the Finance Department.

Upon recommendation of Barbara Hunt, District Health Officer, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that an amendment to the District Health Department Fiscal Year 00/01 Air Quality Environmental Protection Agency Base and Air Facilities Subsystems Programs budget in the amount of \$51,688 in federal funds be approved and the following account transactions be authorized. It was also ordered that, when it is time to replace these initial three computers under the refresh program, grant funding will be utilized unless it is not available, in which case the funding will be reviewed by Finance.

ACCOUNT NUMBER	DESCRIPTION	AMOUNT OF INCREASE/ (DECREASE)
002-1700-1723G1-4301	Federal Contributions	(\$27,775)
-1723G15-4301	Federal Contributions	\$79,463
	Total Federal Contributions	\$51,688
002-1700-1723G1-7140	Other Professional Services	(\$27,775)
-1723G15-7140	Other Professional Services	\$72,463
-1723G15-72051	Personal Computers Under \$3,000	7,000
	Total Expenditures	\$51,688

00-1000**BUDGET AMENDMENT - FY 00/01 AIR QUALITY PM 2.5
MONITORING PROGRAM - HEALTH**

Upon recommendation of Barbara Hunt, District Health Officer, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that an amendment to the District Health Department Fiscal Year 00/01 Air Quality PM 2.5 Monitoring Program budget in the amount of \$4,027 in federal funds be approved and the following account transactions be authorized:

ACCOUNT NUMBER	DESCRIPTION	AMOUNT OF INCREASE/ (DECREASE)
002-1700-1723G14-4301	Federal Contributions	\$4,027
002-1700-1723G14-7205	Minor Furniture/Equipment	500
-7240	Laboratory Supplies	1,000
-7245	High Risk Supplies	1,000
-7271	Small Tools	500
-7825	Misc. Special Equipment	1,027
	Total Expenditures	\$4,027

00-1001**BUDGET AMENDMENT - FY 00/01 STATEWIDE WIC
MARKETING PROGRAM - HEALTH**

Upon recommendation of Barbara Hunt, District Health Officer, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that an amendment to the District Health Department Fiscal Year 00/01 Statewide WIC (Women, Infants and Children) Marketing Program budget in the amount of \$501 be approved and the following account transactions be authorized:

ACCOUNT NUMBER	DESCRIPTION	AMOUNT OF INCREASE/ (DECREASE)
002-1700-1707G2-4304	Medicaid	\$ 501
002-1700-1707G2-7003	Overtime	\$1,445
-7004	Incentive	25
-7025	Salary Adjustment	(215)
-7046	Workman's Comp	134
-7047	Unemployment	25
-7140	Other Professional Services	1,700
-7230	Educational Materials	(75)
-7250	Office Supplies	(700)

-7261	Postage	(775)
-7307	Auto Expense	(500)
-7322	Copy Machine	(150)
-7357	Printing	(650)
-7364	Registration	(10)
-7382	Telephone	747
-7620	Travel	(500)
	Total Expenditures	\$ 501

**00-1002 BUDGET AMENDMENT - FY 00/01 STATEWIDE WIC
MARKETING PROGRAM AND WIC PROGRAM - HEALTH**

Upon recommendation of Barbara Hunt, District Health Officer, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that an amendment to the District Health Department Fiscal Year 00/01 Statewide WIC Marketing and WIC Programs budget in the amount of \$501 and \$18 be approved and the following account transactions be authorized:

ACCOUNT NUMBER	DESCRIPTION	AMOUNT OF INCREASE/ (DECREASE)
002-1700-1707G1-4301	Federal Funds	\$ 501
002-1700-1707G1-7003	Overtime	1,500
-7025	Salary Adjustment	48
-7140	Other Professional Services	1,700
-7230	Educational Materials	(75)
-7250	Office Supplies	(700)
-7261	Postage	(775)
-7307	Auto Expense	(500)
-7322	Copy	(150)
-7357	Printing	(650)
-7364	Registration	(10)
-7382	Telephone	747
-7620	Travel	(500)
	Total Expenditures	\$ 501
002-1700-1746G1-4301	Federal Funds	\$ (18)
002-1700-1746G1-7025	Salary Adjustments	(18)

**00-1003 BUDGET AMENDMENT - FY 00/01 TOBACCO PREVENTION
AND CONTROL PROGRAM - HEALTH**

Upon recommendation of Barbara Hunt, District Health Officer, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly

carried, Chairman Short ordered that an amendment to the District Health Department Fiscal Year 00/01 Tobacco Prevention and Control Program budget be approved and the following account transactions be authorized:

ACCOUNT NUMBER	DESCRIPTION	AMOUNT OF INCREASE/ (DECREASE)
002-1700-1709G1-7230	Educational Materials	\$ 500
-7357	Printing	1,500
-7364	Registration	(500)
-7620	Travel	(1,500)
	Total	-0-

00-1004 BUDGET AMENDMENT - FY 00/01 TUBERCULOSIS SUPPLEMENTAL PROGRAM - HEALTH

Upon recommendation of Barbara Hunt, District Health Officer, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that an amendment to the District Health Department Fiscal Year 00/01 Tuberculosis Supplemental Program budget in the amount of \$4,751 in State funds be approved and the following account transactions be authorized:

ACCOUNT NUMBER	DESCRIPTION	AMOUNT OF INCREASE
002-1700-1714G4-4302	State Contributions	\$4,751
002-1700-1714G4-70021	Pooled Positions	\$4,751

INTRODUCTION OF NEW WASHOE COUNTY EMPLOYEES

Approximately 20 new Washoe County Employees introduced themselves to the Board. Chairman Short welcomed them to Washoe County.

00-1005 PROCLAMATION – AMERICA’S SAFE SCHOOL WEEK – OCTOBER 15 – 21, 2000

Sherry Pheasant, the founder of Parent Patrol, and several Parent Patrol volunteers were present for adoption of the following proclamation, which Chairman Short read into the record. Ms. Pheasant advised they have over 400 parents who have dedicated over 75,000 hours to keep children safe in Washoe County. She said they know they are making a difference and thanked the Board members for their support.

Sam Dehne stated Parent Patrol is one of the best concepts he has seen come out of this area, which is now a nationwide program.

On motion by Commissioner Shaw, seconded by Commissioner Bond, which motion duly carried, it was ordered that the proclamation be adopted and Chairman Short be authorized to execute:

PROCLAMATION

WHEREAS, Schools make substantial contributions to the future of Washoe County and to the development of our nation's young people as knowledgeable, responsible and productive citizens; and

WHEREAS, Excellence in education is dependent on safe, secure and peaceful school settings; and

WHEREAS, School safety includes keeping campuses free of crime and violence, improving discipline, and increasing student attendance; and

WHEREAS, Parent Patrol, a volunteer organization in Washoe County has been addressing child safety as an organized, proactive organization, in Northern Nevada for over five years; and

WHEREAS, Parent Patrol has set a goal to teach, train and reach out to parents to assist them in supporting their child's school in a positive manner; and

WHEREAS, All leaders especially those in education, law enforcement, government and business should eagerly collaborate with each other to focus public attention on school safety and identify, develop and promote innovative answers to these critical issues; and

WHEREAS, The observance of America's Safe Schools Week will substantially promote efforts to provide all our nation's schools with positive and safe learning climates; now, therefore, be it

PROCLAIMED, By the Washoe County Board of Commissioners that October 15 - 21, 2000 is designated as **America's Safe School Week** in Washoe County.

00-1006 **APPEARANCE: MARLENE REBORI, COMMUNITY & ORGANIZATIONAL DEVELOPMENT, COOPERATIVE EXTENSION, UNIVERSITY OF NEVADA, RENO**

Using charts and graphs on the overhead screen, Marlene Rebori, Area Specialist, Cooperative Extension, presented the results of a telephone survey summarized in a draft report entitled: Community Profile - Citizen Advisory Boards (CAB), which was conducted by the University of Nevada to develop a profile of CAB members and to determine board members' interest in a training program. Ms. Rebori responded to Commissioners' questions and advised that every CAB member was called for the survey, but participation was voluntary.

On motion by Commissioner Galloway, seconded by Commissioner Shaw, which motion duly carried, Chairman Short ordered that receipt of the report be acknowledged.

00-1007 **FEDERAL GRANT PRIORITIES FOR GRANTWRITING
CONTRACT – GRANTS ADMINISTRATOR**

Pursuant to questions at Caucus, Katy Singlaub, County Manager, reported that in the last fiscal year Washoe County received \$15.3-million in grant funding from federal sources. The County has one Grants Administrator, Sheila Leslie, and one full-time grant writer assigned to the District Attorney's office. There are many staff members who help their departments write grants, and Ms. Leslie has regular meetings with those people.

Commissioner Galloway reported he has been approached by organizations asking how they could get more grant funds, and noted the creation of an electronic tracking and notification system of grant opportunities, as indicated in the agenda memorandum, would provide such information. Ms. Singlaub advised that Ms. Leslie also distributes a newsletter electronically to all non-profit organizations seeking grants.

Upon recommendation of Ms. Leslie, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that the federal grant proposal priorities, as outlined in the staff report placed on file with the Clerk, be accepted. It was further ordered that the Grants Administrator be authorized to direct the contractor, Randall Funding and Development [formerly Griffin Grant Writing and Consulting (GGW&C)], to prepare the appropriate grant proposals.

00-1008 **BILL NO. 1283 – AMENDING WCC CHAPTER 65 – 911
SURCHARGE**

Bill No. 1283, entitled, "AN ORDINANCE AMENDING THE WASHOE COUNTY CODE BY EXTENDING THE SUNSET PROVISIONS FOR THE COLLECTION OF THE 911 SURCHARGE; MAKING THE EFFECTIVE DATE RETROACTIVE TO DECEMBER 31, 1999; AND PROVIDING OTHER MATTERS PROPERLY RELATING THERETO," was introduced by Commissioner Sferrazza, the title read to the Board and legal notice for final action of adoption directed.

On motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, Chairman Short ordered that the Business Impact Statement concerning subject ordinance be acknowledged and approved.

00-1009 **RESOLUTION - ACQUISITION OF SIERRA PACIFIC
RESOURCES WATER BUSINESS – MANAGER**

Katy Singlaub, County Manager, reported the City of Sparks unanimously approved submittal of a joint bid for the acquisition of Sierra Pacific's water business and

adopted the resolution, and the City of Reno will be considering the same actions at their meeting today.

Following discussion, upon recommendation of Katy Singlaub, County Manager, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Short ordered that the County Manager be delegated the authority to submit a non-binding indicative bid on behalf of the County as part of a joint bid with the Cities of Sparks and Reno for the acquisition of the water division of Sierra Pacific Resources. It was further ordered that the following resolution of support for the joint ownership and operation by the local governments of the water division of Sierra Pacific Resources be adopted and Chairman Short be authorized to execute:

RESOLUTION

WHEREAS, Sierra Pacific Resources (SPR) has decided to sell its Water Business; and

WHEREAS, SPR serves approximately 160,000 people in the Reno, Sparks and unincorporated Washoe County area; and

WHEREAS, SPR expects to receive “Non-Binding Indicative Bids” by October 20, 2000; and

WHEREAS, The Cities of Reno, Sparks and Washoe County have determined that control of the SPR Water Business, including approximately 166,000 acre feet of water rights, is essential to the well-being of the area; and

WHEREAS, The Cities of Reno, Sparks and Washoe County see many potential benefits to future conjunctive use of SPR resources with their own; and

WHEREAS, Loss of control of this valuable asset may have negative effects upon the Truckee River Operating Agreement (TROA); and

WHEREAS, The Cities of Reno, Sparks and Washoe County are submitting a joint “Non-Binding Indicative Bid” for the SPR Water Business by October 20, 2000; now, therefore, be it

RESOLVED, That the Board of Washoe County Commissioners does hereby express its support for a joint purchase and operation of the SPR Water Business.

00-1010 DEBT MANAGEMENT COMMISSION – BILL DRAFT REQUEST

As a Board member of the Debt Management Commission (DMC), Commissioner Galloway reported that at the last DMC meeting there was discussion about the Debt Management Commission getting a bill draft request allocation because of frustration expressed by DMC members about the statutes governing the DMC. He reported he

advised them it was too late to do anything for the upcoming session and suggested possible ideas for future consideration, such as requiring the DMC to submit proposed legislative changes far enough in advance for staff to incorporate them into Washoe County's BDR's.

Commissioner Shaw noted the DMC is a joint entities body and suggested the Cities of Reno and Sparks might be able to also do something. Katy Singlaub, County Manager, stated another possibility would be for the DMC to join in on the cooperative work done with such organizations as the Nevada Association of Counties, the League of Cities, etc.

Commissioner Galloway stated it has also been suggested to him that the SB253 committee might be able to help if the DMC wanted to do something this year. Ms. Singlaub stated there are also legislators the DMC could go to for assistance.

John Sherman, Finance Director, added there are other bodies, such as the Regional Planning Governing Board, who do not have BDR allocations either, and they usually work through NACO or the League of Cities.

COMMISSIONERS'/MANAGER'S COMMENTS

Ms. Singlaub reported the remaining information concerning the results of the HayGroup study will be posted to the website by this afternoon.

Chairman Short suggested looking at the kennel permit procedures. Commissioner Bond stated the word "kennel" generates a mental image in people's minds. Ms. Singlaub stated staff will bring forth information for the Board's consideration.

COMMUNICATIONS AND REPORTS

The following Communications and Reports were received, duly noted, and ordered placed on file with the Clerk:

00-1011 COMMUNICATIONS

A. Copy of a Change in Section 27.9 of the Regulations for Childcare Facilities sent by the Dept. of Social Services, allowing the facility to provide formula for an infant if they choose to do so.

B. Amendment of the Washoe County FY 2001-2005 Capital Improvements Program received from John Sherman, Director of Finance.

C. Notice of Intent to Annex 11.41 acres of land, located at 2300 Shadow Lane into the City of Sparks under their Bill No. 2245.

D. Agreements on the Upper Galena Creek restoration – Water Resources as follows: **1)** the United States Department of Agriculture Natural Resources Conservation Services (NRCS) Project Agreement Federal Contract with Washoe County to sponsor this emergency watershed protection project; **2)** between Montreux Golf Club Ltd., Washoe County, and the creek residents providing support of Montreux’s application to change the point of diversion, place of use and manner of use of Galena Creek water owned by Montreux by the creek residents, in which Montreux will provide funding for 25% of project costs; **3)** the easement agreement between Washoe County and Montreux Golf Club Ltd., and **4)** the agreement to perform maintenance between Washoe County and the creek residents through G.R.M., LLC, their limited liability corporation. Minute Item 99-583.

00-1012 REPORTS - MONTHLY (AUGUST, 2000)

- A. Animal Control
- B. County Clerk
- C. Court Clerk
- D. Treasurer

00-1013 REPORTS - QUARTERLY – 1999-2000

- A. Gerlach General Improvement District, Apr-May-Jun, 2000

10:45 a.m. Having completed the business on the agenda, the Board adjourned into a closed personnel session in the Caucus Room to discuss on-going negotiations with employee organizations.

11:15 a.m. On motion by Commissioner Shaw, seconded by Commissioner Bond, which motion duly carried, Chairman Short ordered that the Board go back into open session in the Caucus Room for the purpose of canceling the Special Meeting scheduled for Wednesday, October 18, 2000.

There being no further business to come before the Board, the meeting adjourned.

TED SHORT, Chairman
Washoe County Commission

ATTEST: AMY HARVEY, County Clerk

Minutes Prepared By:
Sharon Gotchy, Deputy County Clerk

