

TUESDAY 9:00 A.M. JUNE 15, 1999

PRESENT:

- Jim Galloway, Chairman
- Ted Short, Vice Chairman
- Pete Sferrazza, Commissioner
- Jim Shaw, Commissioner
- Joanne Bond, Commissioner
- Amy Harvey, County Clerk
- Katy Simon, County Manager
- Madelyn Shipman, Assistant District Attorney

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 E. Ninth Street, Reno, Nevada. Following the pledge of allegiance to the flag of our Country, the County Clerk called the roll and the Board conducted the following business.

**99-558 AGENDA**

In accordance with the Open Meeting Law, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, Chairman Galloway ordered that the agenda for the June 15, 1999 meeting be approved.

**PUBLIC COMMENTS**

Sam Dehne, Reno citizen, spoke concerning negative types of businesses, which he feels our community leaders are soliciting, e.g., they pay low wages, pollute the air, etc.

Robert Metz, who has been before the Board previously concerning abuse of his son, read the oath of office of Richard Gammick, District Attorney; stated that a grand jury found May Shelton a contributing factor in the death of a child; and requested that the Board put this matter on an agenda.

Sharon Polland, Washoe County resident and homeowner advised that last week there was a workshop for the Ad Hoc Livestock Task Force of which she is a member but was unable to attend; that 2 years ago she requested that the business license for High Sierra Riding Stable be withdrawn; and that she is in disagreement with what the Task Force is doing in this regard.

Susan Terri, a resident of Golden Valley for 25 years, and business owner, stated that commercial stable regulations should be more in line with home businesses and be more restricted than they are; and she quoted the following from those regulations: "Regulations for home businesses are set up as such to protect the visual aspects of the residential neighborhood."

Dominic Perry, Reno citizen, complimented Commissioner Bond for always taking the time to take his calls and to Chairman Galloway for making the tour in the Gerlach area. He requested that Commissioner Short take a look at the situation in the Thomas Creek area and stated that it floods over on Monte Vista Drive and Sierra Manor every time there's a storm in the mountains.

**INTRODUCTION OF NEW WASHOE COUNTY EMPLOYEES**

Katy Simon, County Manager, invited approximately 16 new Washoe County employees to come forward and introduce themselves to the Board members. Chairman Galloway welcomed the new employees on behalf of the Board.

**99-559 UPDATE - WATER CONSERVATION AND GENERAL WATER PLANNING**

Mike Buschelmann, Chairman, Regional Water Planning Commission responded to questions previously asked by Chairman Galloway,

stating that:

1) Regarding importation of Water from Long Valley into Cold Springs Valley, the County and the State Engineer's Office are studying that system, and are in the process of compiling information that may address the concerns.

Chairman Galloway inquired if some of the water would be pumped back out of White's Lake. Mr. Buschelman, stated that Steve Walker, Water Management Planner, has looked into that issue; that one of the problems that exists is water quality as it changes significantly once you import it into Cold Springs Valley because of the shallow water table; and that the amount of water that actually goes into the ground as a result of importing water from Long Valley to Cold Springs that is probably one-third of the amount that is brought in.

2) In regard to the South Truckee Meadows Recharge and Recovery and comparing infiltration to injection, Mr. Buschelman stated that staff is in the process of doing the work necessary to answer that question; that CDS has been contracted by the Commission to look at injecting water into the South Truckee Meadows, look at recovering that water, using the ground as a storage facility; that staff will be requesting proposals to look at natural recharge areas in the whole region and the South Truckee Meadows will be included in that; and that those recharge areas will be a vital component in determining recharging the ground water basin.

3) Concerning evapotranspiration and whether the monitors are insured and durable, he advised that they are fairly durable; that there have been a number of them installed but they are not insured; and that the risk is not significant enough to warrant purchasing insurance.

4) Concerning the cost of installing a 1/2 inch pipe versus a 3/4 inch pipe and the differences in flow when filling a bathtub, Paul Nueffer, Water Planning Commission member, advised the orifice is what determines how fast the tub fills.

Chairman Galloway stated that he has trouble with that as the same pressure cannot push the same amount of water through a smaller pipe at the same rate that it can through a larger pipe.

Mr. Nueffer stated that the problem is excess reservoir and excess pipes behind the orifice; and that his suggestion would be that the reservoir behind the orifice be sized correctly and the codes be enforced.

Mr. Buschelman then continued his report advising that they have been working on the natural recharge areas; that they have drafted a request for proposal to identify natural recharge areas within the valley; and that they will be presenting the results of that study when it is completed. He further advised that they have been working on the implementation of the base case conservation plan and looking at areas that have experienced conservation objectives in the manner hoped for.

Mr. Buschelman then reported on WPC Wastewater Projects as follows:

The USGS Report on the nitrate levels within Spanish Springs Valley will be available in September.

The WPC has directed staff to draft a proposal to consider the Orr Ditch as a conveyance system for effluent and to include it in the wastewater and reuse facility plans which could save millions of dollars in pipelines and other types of improvements.

The WPC will be soliciting proposals to look at hooking septic systems in Cold Springs Valley due to the nitrate level increases within that valley and are doing a study to see how that can be mitigated.

Two members of the WPC Mr. George Shaw, who has a wastewater background and Diana Lang, who has a utilities background have been appointed to sit on a joint committee in an advisement capacity with the South Truckee Meadows General Improvement District and the County to develop the South Truckee Meadows Facilities Plan.

The Truckee Carson Sanitation Agency gave the WPC a presentation on their expansion proposals and are developing an environmental impact report to the WPC which has drafted a response outlining their concerns.

Mr. Buschelman then reported that a study looking at integrating all the facilities and resources within the North Valleys, Lemmon

Valley, and Golden Valley was considered; that for a minimal cost, the capacity of that system could be increased by 50%; and that 50% more customers could be served by simply integrating the Sierra Pacific surface water delivery system with the Silver Lakes system and some of the other smaller systems.

A request for proposals to look at facilities planning for the industrial areas from Vista on down the river has been sent out.

Regarding the Steamboat Creek Restoration Project he advised that some funding to the Washoe-Storey Conservation District, the Project Coordinator has been promised and that is one source of water that comes into the Truckee River which can be addressed to decrease flooding and improve water quality.

Mr. Buschelman concluded by suggesting that a joint meeting between the Water Planning Commission and the Board of County Commissioners be held to address many of the questions on a more detailed level.

#### **99-560 PRESENTATION - VISION 2010 PROCESS**

Candace Evert, Executive Director, Forum for a Common Agenda, advised that last February, six organizations got together to discuss formulating and implementing a regional vision; that those six groups were EDAWN, United Way, the Greater Reno-Sparks Chamber of Commerce, Truckee Meadows Tomorrow, the Regional Governing Board and Forum for Common Agenda; that they have now grown to 25 co-sponsors; and that she is here today to ask the Board of County Commissioners if they would also become a co-sponsor of their Vision 2010 effort.

Ms. Evert submitted handouts that described the visions of 2010.

Reno/Sparks/Lake Tahoe will be an extraordinary place to live, work and visit; and she advised that they hope to have the strategic plans together by the end of September and to keep the momentum moving very fast on this project. Ms. Evert also discussed Vision 2025 and Beyond.

Commissioner Sferrazza stated that it appears this is a business dominated committee, especially the Steering Committee, and that he would like to see other groups on the Steering Committee, i.e., Native Americans and other minority communities and environmental groups such as the Truckee River Yacht Club or Sierra Club to ensure a diverse representation.

Ms. Evert stated that the strategic plans will address the living wage, affordable housing and that sort of thing; that there is no problem with entertaining ideas of enlarging the HUB Committee; and that the initial concept was that there would be Sub-Committees or Spoke Committees which would bring in more diverse representation.

Following discussion on motion by Commissioner Sferrazza, seconded by Commissioner Bond, it was ordered that the Board of County Commissioners support the concept of the vision on the condition that the base is broadened so that the Steering Committee and Sub-Committees include a greater representation of the community.

#### **99-561 ACCEPTANCE OF DONATIONS - KIDS KOTTAGES**

Upon recommendation of May Shelton, Director, Social Services, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, Chairman Galloway ordered that the following cash donations totaling \$3,354.74 to be used for miscellaneous needs for children in care at Kids Kottage emergency shelters, be accepted with the Board's gratitude.

#### **Cash Donations**

\$20 from Clifford and Evelyn Hughes in memory of Norman Demler

\$25 from Dan & Shirley Martin in memory of Norman Demler

\$100 from Carole Horan

\$150 from Ronald, Beverly & Kary Harger

\$250 from Julia Demler in memory of Norman Demler

\$425 from the Unity Church in Reno

\$2,384.74 from United Way of Northern Nevada, Inc.

It was further ordered that the following transaction be made:

Increase Expenditure

Account # 28-28052-7205 (minor furniture and equipment) by \$3,354.74

**99-562 FINANCIAL REPORT - GENERAL, HEALTH AND PUBLIC WORKS CONSTRUCTION**

Upon recommendation of Kathy Garcia, Comptroller, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, Chairman Galloway ordered that the General, Health and Public Works Construction Funds Financial Report for the ten months ended April 30, 1999, be accepted.

**99-563 WATER RIGHTS DEED - M. JEROME WRIGHT**

Upon recommendation of John Collins, Manager, Utility Services Division, through Ed Schmidt, Director of Water Resources Department, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, it was ordered that the following actions be taken:

1. Water Rights Deed for 2.02 acre-feet of groundwater rights being a portion of Permit 24493, Certificate 8058, further abrogated by Permit 64508, between M. Jerome Wright, as grantor, and Washoe County, as Grantee, be approved.
2. The Chairman be authorized to execute the Water Rights Deed.
3. The Utility Services Division Manager be directed to record the Water Rights Deed with the County Recorder.

It was noted that in accordance with Article 422 of the Washoe County Development Code, M. Jerome Wright is dedicating 2.02 acre-feet of groundwater rights in support of his parcel map creating one new parcel. The parcel to be created is currently a part of APN 16-762-19.

**99-564 REGIONAL WATER MANAGEMENT FUND - STEAMBOAT CREEK RESTORATION PLAN- WATER RESOURCES**

Upon recommendation of Steve Walker, Water Management Planner, through Ed Schmidt, Director of Water Resources Department, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried. Chairman Galloway ordered that the funding from the Regional Water Management, not to exceed \$47,478.00 be approved. Fund to partially support implementation of the Steamboat Creek Restoration Plan.

**99-565 APPROPRIATION TRANSFERS - CHILD PROTECTIVE SERVICES FUND BUDGET - SOCIAL SERVICES**

Upon recommendation of Anna Heenan, Finance Department, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, Chairman Galloway ordered that the following appropriation transfers within the Child Protective Services (CPS) Fund budget for the 1998/99 fiscal year, be approved and the Comptroller authorized to make the following adjustments:

Child Protective Services Fund 028:

Account	Description	Increase	Decrease
2802-70021	Pooled Positions	\$ 15,065	
2802-7865	Lease Hold Improvements	\$ 68,800	
2802-7851	Vehicles	\$ 5,135	
2802-7205	Minor Furniture & Equipment	\$ 11,000	
2802-8192	Public Works Projects		\$100,000
	Total	\$100,000	\$100,000

Public Works Fund 92:

1001

Cash

\$100,000

**99-566 APPROVE CARRYOVER - SOCIAL SERVICES**

Upon recommendation of Anna Heenan, Finance Department, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, Chairman Galloway ordered that the transfer of \$84,231 from Social Services to Public Works, be approved and the Comptroller directed to make the following adjustments for fiscal year 1998/99 and designate this amount as a carryover to Fiscal year 1999/00. It was further ordered that the following adjustments be made:

General Fund:

Decrease Expenditure Account 001-1771-7863 Building and Improvements for \$84,231

Increase the Transfer Account to Public Works 001-1771-8192 Public Works Project for \$84,231

Public Works Construction Fund:

Increase the Transfer from General Fund Account 092-9201-6901 General Fund for \$84,231

Increase the Expenditure Account 092-920702-7863 Building and Improvements for \$84,231

In June 1997 the Board of County Commissioners approved the remodeling of the Social Services main front desk area, which remodel did not take place, and during the 1998/99 fiscal year. This approval will allow for the funds to be transferred to the Public Works account increasing the designated carryover for use in fiscal year 1999/2000 for this project.

**99-567 RESOLUTION - CHANGE FUND FOR RENO JUSTICE COURT**

Upon recommendation of Bill Berrum, Treasurer, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, it was ordered that the following resolution be approved and Chairman Galloway be authorized to execute:

**A RESOLUTION ESTABLISHING \$2,300.00 CHANGE FUND FOR RENO JUSTICE COURT**

WHEREAS, The Board of County Commissioners of Washoe County, pursuant to NRS 354.609, has the authority to create and fund Change Fund Accounts; and

WHEREAS, The Washoe County District Attorney Fraudulent Check Diversion Program has requested a change fund of \$2,300.00 to assist in the administration of that office;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF WASHOE COUNTY, NEVADA, as follows:

1. That, pursuant to the provisions of NRS 354.609, the County Treasurer and the County Comptroller are hereby authorized and directed to take all necessary steps to establish and account for the \$2,300.00 change cash fund for Reno Justice Court.
2. That the \$2,300.00 will be transferred from the Washoe County Treasurer's Commercial Bank Account.
3. That said change fund be used exclusively for expenditures related to the Reno Justice Court.
4. That the Court Administrator shall henceforth be held accountable for the fund authorized by this resolution.
5. That the County Clerk is directed to distribute copies of this resolution to the Washoe County Internal Auditor,

Treasurer, Comptroller, Reno Justice Administrator, and the Nevada Department of Taxation.

**99-568 RESOLUTION AMENDMENT - CREATING THE CRIME LAB ENTERPRISE FUND**

Upon recommendation of John Sherman, Finance Director, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried. It was ordered that the following resolution be approved and Chairman Galloway be authorized to execute:

**RESOLUTION AMENDING THE RESOLUTION CREATING THE CRIME LAB ENTERPRISE FUND**

WHEREAS, The County has agreed to provide toxicological analysis of bodily fluids and tissues to local law enforcement and criminal justice agencies; and

WHEREAS, The resources and disbursements relative to the payment for the provision of toxicological analysis of bodily fluids and tissues to local law enforcement and criminal justice agencies may be separated from other County financial activities; and

WHEREAS, The County will annually budget resources and disbursements to fund the provision of toxicological analysis of bodily fluids and tissues to local law enforcement and criminal justice agencies;

NOW THEREFORE BE IT RESOLVED, By the Commissioners of Washoe County, Nevada, that:

Section 1. The Crime Lab Enterprise Fund is hereby created as an enterprise fund subject to the Local Government Budget Act contained in NRS 354.

Section 2. The County Comptroller is hereby directed to establish said fund on the official books and records of Washoe County for the purpose of accounting for the provision of crime lab services by the Washoe County Sheriff's Office to local law enforcement and criminal justice agencies, interest earnings on the assets of the fund, and expenditures and disbursements from the fund.

Section 3. The Resolution shall be effective on passage and approval.

Section 4. The County Clerk is hereby directed to distribute executed copies of the Resolution to the Department of Taxation and the Comptroller within thirty days.

**99-569 RESOLUTION - WASHOE COUNTY, NEVADA, SPECIAL ASSESSMENT DISTRICT NO. 26 (MATTERHORN DRIVE)**

On motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, it was ordered that the following resolution be approved and Chairman Galloway be authorized to execute:

**A RESOLUTION CONCERNING WASHOE COUNTY, NEVADA, SPECIAL ASSESSMENT DISTRICT NO. 26 (MATTERHORN DRIVE); CAUSING THE ASSESSMENT ROLL FOR THE DISTRICT MADE BY THE BOARD OF COUNTY COMMISSIONERS OF SAID COUNTY TOGETHER WITH THE COUNTY ENGINEER TO BE FILED IN THE OFFICE OF THE WASHOE COUNTY CLERK; FIXING THE TIME AND PLACE WHEN COMPLAINTS, PROTESTS, AND OBJECTIONS TO THE ASSESSMENT ROLL WILL BE HEARD; PROVIDING FOR THE MANNER OF GIVING NOTICE OF THE FILING OF THE ASSESSMENT ROLL WITH THE COUNTY CLERK, OF OPPORTUNITY TO FILE WRITTEN COMPLAINTS, PROTESTS, AND OBJECTIONS, AND OF A HEARING CONCERNING THE ASSESSMENT ROLL; PRESCRIBING OTHER DETAILS IN CONNECTION THEREWITH; RATIFYING ALL ACTION TAKEN CONSISTENT WITH THE PROVISIONS HEREOF; AND PROVIDING THE EFFECTIVE DATE HEREOF.**

WHEREAS, the Board of County Commissioners (herein "Board") of the County of Washoe (herein "County"), and State of Nevada, pursuant to an ordinance adopted July 14, 1998 (herein "District Ordinance"), created Washoe County, Nevada, Special Assessment District No. 26 (Matterhorn Drive) (herein "District") and ordered the acquisition of a street project for the District (herein "Project"); and

WHEREAS, the Board has authorized the proper offices of the County to execute the appropriate documents for a construction contract on behalf of said County for the Project, all as provided by law; and

WHEREAS, such construction contract has been executed; and

WHEREAS, the Board has heretofore determined that the cost and expense of the Project is to be paid by special assessments levied against the benefited lots, tracts and parcels of land in said District; and

WHEREAS, NRS 271.360 provides that the Board may determine the cost of the Project to be assessed after making the construction contract, or after determining the net cost to the County, but not necessarily after the completion of the Project; and

WHEREAS, in accordance with NRS 271.360, the Board has determined the net cost to the County of all of the improvements in said District (including all necessary incidentals which either have been or will be incurred in connection with said District), which is to be assessed upon the benefited lots, tracts and parcels of land in the District; and

WHEREAS, the Board by a resolution duly adopted May 11, 1999, directed the County Engineer to make out a preliminary assessment roll; and

WHEREAS, the Board of County Commissioners together with the County Engineer made out an assessment roll for said District which contains, among other things, the names and addresses of the last-known owners of the property to be assessed, or if not known, stating that the name is "unknown"; a description of each lot, tract, or parcel of land to be assessed; and the amount of the proposed assessment to be levied thereon; and said County Engineer has reported said assessment roll to the Board and filed the same with the County Clerk; and

WHEREAS, said Board has determined, and does hereby determine, that all of the assessable property in said County which is specially benefited by the improvements to be acquired in said District No. 26 (Matterhorn Drive), and only the property which is so specially benefited, is included on said assessment roll; and

WHEREAS, the Board has determined, and does hereby determine, that the notice for a hearing on said assessment roll which is provided for herein is reasonably calculated to inform each interested person of the proceedings concerning the District which may directly and adversely affect his or her legally protected rights and interests.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WASHOE, IN THE STATE OF NEVADA:

Section 1. All action proceedings, matters and things heretofore taken, had, and done by the County and the officers and employees thereof (not inconsistent with the provisions of this resolution) concerning the District, be, and the same hereby is, ratified, approved and confirmed.

Section 2. The total cost of said District to the County (including all necessary incidentals which either have been or will be incurred in connection with said District) has been and hereby is determined to be \$755,000, of which \$755,000 shall be paid by the assessable property in the District, as described and as provided in the District Ordinance.

Section 3. The preliminary assessment roll for the District has been examined by said Board of County Commissioners, is tentatively approved, was ordered filed in the office of the County Clerk on May 11, 1999, and a final version of such preliminary assessment roll was filed in the office of the County Clerk on June 15, 1999.

Section 4. Tuesday, July 13, 1999, at 5:00 p.m., in the Commissioners Chambers, Washoe County Administrative Complex, 1001 East Ninth Street, Reno, Nevada, be, and the same hereby is, fixed as the date, time, and place when said Board will hear and consider complaints, protests, and objections to the assessment roll, to the amount of each of the assessments, and to the regularity of the proceedings in making such assessments (whether made verbally or in writing)

by the owners of the assessable property specially benefited by the improvements in "Washoe County, Nevada, Special Assessment District No. 26 (Matterhorn Drive)", and proposed to be assessed, or by any party or person interested, and by all parties or persons aggrieved by such assessments.

Section 5. The County Clerk shall give notice by publication in the Reno-Gazette Journal, a newspaper of general circulation in the County, and published at least once a week, for three consecutive publications, by three weekly insertions, the first publication to be at least 15 days prior to the date of the protest hearing. It shall not be necessary that the notice be published on the same day of the week, but not less than 14 days shall intervene between the first publication in each newspaper and the last publication in the same newspaper. Such service by publication shall be benefited by the affidavit of the publishers and filed with the County Clerk of said County. In accordance with NRS 271.380(2), the County Clerk or Deputy County Clerk shall also give notice by registered or certified mail by depositing a copy of such notice in the United States mails, postage prepaid, as first-class mail, at least 20 days prior to such hearing, to the last-known owner or owners of each tract being assessed at his or their last-known address or addresses.

Proof of such mailing shall be made by the affidavit of the County Clerk or Deputy County Clerk and such proof shall be filed with the County Clerk, provided, however, that failure to mail any such notice or notices shall not invalidate any assessment or any other proceedings concerning said District. Proof of the publication and proof of the mailing shall be maintained in the permanent records of the office of the County Clerk until all special assessments and special assessment bonds issued (if such special assessment bonds are hereafter issued) appertaining thereto, shall have been paid in full, both principal and interest, or any claim is barred by an appropriate statute of limitations.

The Board of County Commissioners hereby determines that the manner of giving notice herein provided by publication and by registered or certified mail is reasonably calculated to inform the parties of the proceedings concerning the District and the levy of assessments which may directly and adversely affect their legally protected interests. Such notice shall be as provided in NRS. 271.380.

Section 6. The owner or owners of any lot, tract or parcel of land which is assessed in such assessment roll, whether named or not in such roll, or any person interested, or any parties aggrieved, may, within three days prior to the date set for the hearing, file with the office of the County Clerk his or her complaints, protests, or objections in writing to said assessment.

Section 7. Whenever any notice is mailed as herein provided, the fact that the person to whom it was addressed does not receive it shall not in any manner invalidate or affect the legality of the notice thereby given.

Section 8. The offices of the County be, and they hereby are, authorized and directed to take all action necessary or appropriate to effectuate the provisions of this resolution.

Section 9. All resolutions, or parts thereof, in conflict herewith are hereby repealed to the extent only of such inconsistency. This repealer shall not be construed to revive any resolution or part of any resolution heretofore repealed.

Section 10. If any section, paragraph, clause, or provision of this resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause, or provisions shall in no way affect any remaining provisions of this resolution.

Section 11. The Board has determined, and does hereby declare, that this resolution shall be in effect immediately after its passage in accordance with law.

On motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried. It was ordered that the following resolution be approved and Chairman Galloway be authorized to execute:

**A RESOLUTION** CONCERNING WASHOE COUNTY, NEVADA, SPECIAL ASSESSMENT DISTRICT NO. 27 (OSAGE ROAD/PLACERVILLE ROAD); CAUSING THE ASSESSMENT ROLL FOR THE DISTRICT MADE BY THE BOARD OF COUNTY COMMISSIONERS OF SAID COUNTY TOGETHER WITH THE COUNTY ENGINEER TO BE FILED IN THE OFFICE OF THE WASHOE COUNTY CLERK; FIXING THE TIME AND PLACE WHEN COMPLAINTS, PROTESTS, AND OBJECTIONS TO THE ASSESSMENT ROLL WILL BE HEARD; PROVIDING FOR THE MANNER OF GIVING NOTICE OF THE FILING OF THE ASSESSMENT ROLL WITH THE COUNTY CLERK, OF OPPORTUNITY TO FILE WRITTEN COMPLAINTS, PROTESTS, AND OBJECTIONS, AND OF A HEARING CONCERNING THE ASSESSMENT ROLL; PRESCRIBING OTHER DETAILS IN CONNECTION THEREWITH; RATIFYING ALL ACTION TAKEN CONSISTENT WITH THE PROVISIONS HEREOF; AND PROVIDING THE EFFECTIVE DATE HEREOF.

WHEREAS, the Board of County Commissioners (herein "Board") of the County of Washoe (herein "County"), and State of Nevada, pursuant to an ordinance adopted July 14, 1998 (herein "District Ordinance"), created Washoe County, Nevada, Special Assessment District No. 27 (Osage Road/Placerville Road) (herein "District") and ordered the acquisition of a street project for the District (herein "Project"); and

WHEREAS, the Board has authorized the proper offices of the County to execute the appropriate documents for a construction contract on behalf of said County for the Project, all as provided by law; and

WHEREAS, such construction contract has been executed; and

WHEREAS, the Board has heretofore determined that the cost and expense of the Project is to be paid by special assessments levied against the lots, tracts and parcels of land in said District; and

WHEREAS, NRS 271.360 provides that the Board may determine the cost of the Project to be assessed after making the construction contract, or after determining the net cost to the County, but not necessarily after the completion of the Project; and

WHEREAS, in accordance with NRS 271.360, the Board has determined the net cost to the County of all of the improvements in said District (including all necessary incidentals which either have been or will be incurred in connection with said District), which is to be assessed upon the benefited lots, tracts and parcels of land in the District; and

WHEREAS, the Board by a resolution duly adopted May 11, 1999, directed the County Engineer to make out a preliminary assessment roll; and

WHEREAS, the Board of County Commissioners together with the County Engineer made out an assessment roll for said District which contains, among other things, the names and addresses of the last-known owners of the property to be assessed, or if not known, stating that the name is "unknown"; a description of each lot, tract, or parcel of land to be assessed; and the amount of the proposed assessment to be levied thereon; and said County Engineer has reported said assessment roll to the Board and filed the same with the County Clerk; and

WHEREAS, said Board has determined, and does hereby determine, that all of the assessable property in said County which is specially benefited by the improvements to be acquired in said District No. 27 (Osage Road/Placerville Road), and only the property which is so specially benefited, is included on said assessment roll; and

WHEREAS, the Board has determined, and does hereby determine, that the notice for a hearing on said assessment roll which is provided for herein is reasonably calculated to inform each interested person of the proceedings concerning the District which may directly and adversely affect his or her legally protected rights and interests.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WASHOE, IN THE STATE OF NEVADA:

Section 1. All action proceedings, matters and things heretofore taken, had, and done by the County and the officers and employees thereof (not inconsistent with the provisions of this resolution) concerning the District, be, and the same hereby is, ratified, approved and confirmed.

Section 2. The total cost of said District to the County (including all necessary incidentals which either have been or will be incurred in connection with said District) has been and hereby is determined to be \$227,000.08, of which \$227,000.08 shall be paid by the assessable property in the District, as described and as provided in the District Ordinance. Of such amount, \$133,026.48 is hereby determined to be the cost of the improvements in Unit 1, and such amount will be assessed against the assessable property in Unit 1, and \$93,973.60 is determined to be the cost of the improvements in Unit 2 and shall be assessed against the assessable property in Unit 2.

Section 3. The preliminary assessment roll for the District has been examined by said Board of County Commissioners, is tentatively approved, was ordered filed in the office of the County Clerk on May 11, 1999.

Section 4. Tuesday, July 13, 1999, at 5:00 p.m., in the Commissioners Chambers, Washoe County Administrative Complex, 1001 East Ninth Street, Reno, Nevada, be, and the same hereby is, fixed as the date, time, and place when said Board will hear and consider complaints, protests, and objections to the assessment roll, to the amount of each of the assessments, and to the regularity of the proceedings in making such assessments (whether made verbally or in writing) by the owners of the assessable property specially benefited by the improvements in "Washoe County, Nevada, Special Assessment District No. 27 (Osage Road/Placerville Road)", and proposed to be assessed, or by any party or person interested, and by all parties or persons aggrieved by such assessments.

Section 5. The County Clerk shall give notice by publication in the Reno-Gazette Journal, a newspaper of general circulation in the County, and published at least once a week, for three consecutive publications, by three weekly insertions, the first publication to be at least 15 days prior to the date of the protest hearing. It shall not be necessary that the notice be published on the same day of the week, but not less than 14 days shall intervene between the first publication in each newspaper and the last publication in the same newspaper. Such service by publication shall be benefited by the affidavit of the publishers and filed with the County Clerk of said County. In accordance with NRS 271.380(2), the County Clerk or Deputy County Clerk shall also give notice by registered or certified mail by depositing a copy of such notice in the United States mails, postage prepaid, as first-class mail, at least 20 days prior to such hearing, to the last-known owner or owners of each tract being assessed at his or their last-known address or addresses. Proof of such mailing shall be made by the affidavit of the County Clerk or Deputy County Clerk and such proof shall be filed with the County Clerk, provided, however, that failure to mail any such notice or notices shall not invalidate any assessment or any other proceedings concerning said District. Proof of the publication and proof of the mailing shall be maintained in the permanent records of the office of the County Clerk until all special assessments and special assessment bonds issued (if such special assessment bonds are hereafter issued) appertaining thereto, shall have been paid in full, both principal and interest, or any claim is barred by an appropriate statute of limitations.

The Board of County Commissioners hereby determines that the manner of giving notice herein provided by publication and by registered or certified mail is reasonably calculated to inform the parties of the proceedings concerning the District and the levy of assessments which may directly and adversely affect their legally protected interests. Such notice shall be as provided in NRS. 271.380.

Section 6. The owner or owners of any lot, tract or parcel of land which is assessed in such assessment roll, whether named or not in such roll, or any person interested, or any parties aggrieved, may, within three days prior to the date set for the hearing, file with the office of the County Clerk his or her complaints, protests, or objections in writing to said assessment.

Section 7. Whenever any notice is mailed as herein provided, the fact that the person to whom it was addressed does not receive it shall not in any manner invalidate or affect the legality of the notice thereby given.

Section 8. The offices of the County be, and they hereby are, authorized and directed to take all action necessary or appropriate to effectuate the provisions of this resolution.

Section 9. All resolutions, or parts thereof, in conflict herewith are hereby repealed to the extent only of such inconsistency. This repealer shall not be construed to revive any resolution or part of any resolution heretofore repealed.

Section 10. If any section, paragraph, clause, or provision of this resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause, or provisions shall in no way affect any remaining provisions of this resolution.

Section 11. The Board has determined, and does hereby declare, that this resolution shall be in effect immediately after its passage in accordance with law.

**99-571 AWARD OF BID - MAYBERRY PARK BIKE PATH - ENGINEERING DIVISION (PWP-WA-1999-642)**

This was the time to consider award of bid, Notice to Contractors for receipt of sealed bids having been published in the Reno-Gazette Journal on April 14th and April 21, 1999, for construction of a bike path and parking area, including clearing and grubbing, grading, drainage, base and asphalt and miscellaneous improvements and related work, as shown on the improvement drawings. Proof was made that due and legal Notice had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

Canyon Creek Construction \$125,034.05  
A & K Earth Movers \$137,700.00  
Q & D Construction \$150,170.00  
Ace Asphalt \$154,900.00  
Advanced Asphalt \$155,311.56  
Granite Construction \$167,162.00

Upon recommendation of Janelle Thomas, Engineering Division, through David Roundtree, Public Works Director, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, it was ordered that the bid for construction of a bike path and parking area, including clearing and grubbing, grading, drainage, base and asphalt and miscellaneous improvements and related work, as shown on the improvement drawings, be awarded to the lowest bidder, Canyon Creek Construction, Inc., for the Base Bid and Alternates No. 1 and 2, in the estimated amount of \$125,034.05; and that Chairman Galloway be authorized to execute the contract document upon presentation.

**99-572 AWARD OF BID - SUN VALLEY PARK ADDITION - ENGINEERING DIVISION (PWP-WA-1999-558)**

This was the time to consider award of bid, Notice to Contractors for receipt of sealed bids having been published in the Reno-Gazette Journal on April 25th, May 5th and May 12, 1999, for construction of the Sun Valley Park Addition, which includes a Babe Ruth baseball field with irrigation and landscaping, asphalt parking lot for the ballfield and future Teen Center, concrete walks, utilities, and miscellaneous improvements and related work as shown on the improvement drawings. Proof was made that due and legal Notice had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

Horizon Construction \$818,186.93  
A & K Earth Movers \$892,287.00  
Canyon Creek Construction \$944,386.05

Upon recommendation of Anthony McMillen, Engineering Division, through David Roundtree, Public Works Director, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, it was ordered that the bid for construction of the Sun Valley Park Addition and related work as shown on the improvement drawings, be awarded to the lowest bidder, Horizon Construction, for the base bid in the amount of \$404,011.93; and that Change Order No. 1 deleting bid items 28 and 32, and partial amounts of item 31, eliminating the Sanihut enclosure, drinking fountains, and 715 L.F. of fence, be approved. Reducing the base bid by \$40,968.96 to \$363,042.97; and that Chairman Galloway be authorized to execute.

**99-573 AWARD OF BID - CAN LINERS - BID NO. 2145-99 - WASHOE COUNTY AND JOINDER AGENCIES**

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno-Gazette Journal on March 29, 1999, for can liners on behalf of Washoe County and participating joinder agencies, including Douglas County School District, City of Reno, City of Sparks, Douglas County Purchasing, Washoe County School District, Carson City School District, Churchill County School District, and Reno Sparks Convention & Visitors Authority. Proof was made that due and legal Notice had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

- A-1 Chemical Inc.
- Cherrone Chemical
- Easterday Janitorial Supply
- Interboro Packaging Corp.
- Wardley Industrial Inc.
- All American Poly
- Caltex Plastics
- Unisource
- W.W. Grainger
- Xpedx

Ace Janitorial Supply, Office Depot Business, Apex Products, Inc., C & M Food Dist., Inc., and Wassau Tile, Inc, submitted "no bid" responses, and Bemis Company, Enterprise Packaging, Inland Supply Co., Maverick Inc., RS Sales, and United Packing Inc., failed to respond to the invitation to bid.

Upon recommendation of John L. Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, it was ordered that Bid #2145-99 for Can Liners on behalf of the Washoe County and participating joinder agencies, be awarded to the following bidders:

**BIDDER BID ITEMS**

A-1 Chemical Inc.	#14A, 14B, 15A, 15B
Cherrone Chemical	# 1A, 1B, 2A, 10B, 12A
Easterday Janitorial Supply	# 4A, 4B, 13A, 13B
Interboro Packaging Corp.	# 3C, 7A
Wardley Industrial Inc.	# 1C, 2B, 3D, 4C, 5A, 6C, 7B, 8D, 9B, 10A, 11C, 12B

It was further ordered that the Board reject bid items #3A, 3B, 6A, 6B, 8A, 8B, 8C, 9A, 10A, 11A & 11B (the virgin products) as they are 10% to 21% higher priced than the recycled product.

It was noted that prices as stated in Washoe County Bid #2145-99 for Can Liners shall be honored and adhered to until June 30, 2000, with the County retaining an option to renew for one additional year through June 30, 2001, provided pricing does not increase beyond that allowed in the terms of the bid.

**99-574 AWARD OF BID - JANITORIAL SERVICES INCLINE VILLAGE FACILITIES - BID NO. 2158-99 - GENERAL SERVICES, BUILDING & GROUNDS DIVISION**

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno-Gazette Journal on May 10, 1999, for Janitorial Services at the County's Incline Village Facilities, on behalf of Building & Grounds Division. Proof was made that due and legal Notice had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

Tahoe Sierra Services  
Spring Cleaning, Inc.

Best Janitorial Services, Inc., C & W Cleaning Services, Qual-Econ USA Inc., Sun West Bldg. Serv. of NV Inc., and Garlington's Cleaning & Garden Care, submitted "no bid" responses, and A-Jack's Office Cleaning, Nevada Star, General Resources Ind. Inc., & McNeil's Cleaning Serv. failed to respond to the invitation to bid.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, it was ordered that Bid #2158-99 for Janitorial Services at Incline Village Facilities, be awarded to the lowest responsive and responsible bidder, Tahoe Sierra Services, in the amount of \$1,400.00 a month for three facilities for a total bid award amount of \$33,600.00, for a two (2) year period.

It was further ordered that the Purchasing and Contracts Administrator be authorized to enter into a two year agreement with Tahoe Sierra Services for Janitorial Services for the Incline Village Facilities commencing July 1, 1999 through June 30, 2001 with one, two year renewal option.

It was noted that prices are to remain firm for the duration of the original agreement, and that pricing for any renewal agreement shall be subject to renegotiations between the vendor and the Purchasing Department.

**99-575 AWARD OF BID - JANITORIAL SERVICES NORTHWEST RENO LIBRARY - BID NO. 2159-99 - BUILDING & GROUNDS DIVISION**

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno-Gazette Journal on May 3, 1999, for Janitorial Services Northwest Reno Library, on behalf of the Building & Grounds Division. Proof was made that due and legal Notice had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

McNeil's Cleaning Service  
Qual-Econ USA Inc.  
Sun West Bldg. Serv. of NV Inc.  
Best Janitorial Services, Inc.  
Universal Building Maintenance, Inc.

Mr. Clean Com. & Res Cleaning submitted a "no bid" response.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, it was ordered that Bid #2159-99 for Janitorial Services Northwest Reno Library, be awarded to the lowest responsive and responsible bidder, to McNeil's Cleaning Service, in the amount of \$2,000.00 per month, for a total bid award amount of \$48,000.00, for a two year period.

It was further ordered that the Purchasing and Contracts Administrator be authorized to enter into a two year agreement with McNeil's Cleaning Service for Janitorial Services Northwest Reno Library commencing July 1, 1999 through June 30, 2001 with one,

two year renewal option.

It was noted that prices are to remain firm for the duration of the original agreement, and pricing for any renewal agreement shall be subject to renegotiations between the vendor and the Purchasing Department.

**99-576 AWARD OF BID - PRE-EMERGENT AND POST-EMERGENT WEED ABATEMENT PROGRAM - BID NO. 2162-99 - ROADS DIVISION**

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno-Gazette Journal on May 7, 1999, for Pre-Emergent and Post-Emergent Weed Abatement Program, on behalf of the Roads Division. Proof was made that due and legal Notice had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

Basin Tree Service & Pest Control  
Pestmaster Services  
Reimer Pest and Weed Control

Pied Piper Pest Control was disqualified and AG Air, BEE Pest Services, Inc., Farm Assist. Inc., JBR Environmental, Reforestation Services, Sheldon Pest Management, Silverado Ranch Supply, and Simplot Soilbuilders failed to respond to the invitation to bid.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, it was ordered that Bid #2162-99 for pre-emergent and post-emergent weed abatement, be awarded to the lowest responsive and responsible bidder, Pest Master Services, for a twenty-four month period of time, commencing on the date of bid award through May 31, 2001, with a provision for an extension of any resultant award from this Invitation to Bid for one additional year.

It was noted that this award shall be for an indeterminate amount as these are road up keep and maintenance items for which future requirements are unknown. The estimated annual value of this award for Washoe County is approximately \$40,000.00 per fiscal year.

**99-577 AWARD OF BID - COURTS COMPLEX CHILLER ADDITION - BID NO. 2165-99 - BUILDING & GROUNDS DIVISION**

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno-Gazette Journal on April 14, 1999, to provide and install the base bid chiller unit and add alternate #1 heat exchanger, on behalf of the Building & Grounds Division. Proof was made that due and legal Notice had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

Gardner Engineering, Inc.  
Savage & Son, Inc.  
J.W. McClenahan Company  
Mikennis Mechanical Contractors Inc.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, it was ordered that Bid #2165-99 to provide and install the base bid chiller unit and add alternate #1 heat exchanger, be awarded to the lowest responsive and responsible bidder, Gardner Engineering Inc., in the amount of \$140,505.00 to provide and install the base bid chiller unit, and \$34,000.00 to add alternate #1 heat exchanger.

It was further ordered that Bid item #2, the extended warranty and service agreement which provides parts and labor warranty for years 2 through 5, and quarterly maintenance for years 1 through 6, be rejected as the County intends to contract this work directly with the chiller manufacturer in the amount of \$13,833.00 which is at a lower cost than any of the bids received.

It was also ordered that the Board authorize the Purchasing and Contracts Administrator to execute an agreement with Gardner Engineering Inc., to perform the work.

**99-578 AWARD OF BID - FOAM RE-ROOFING COURTHOUSE OLD JAIL - BID NO. 2168-99 - BUILDING & GROUNDS DIVISION**

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno-Gazette Journal on May 13, 1999, for foam re-roofing of the Washoe County Courthouse Old Jail, on behalf of the Building & Grounds Division. Proof was made that due and legal Notice had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

SFI "The Urethane People", Inc.  
Alpine Roofing

Roofcrafter and Tamsco failed to respond to the invitation to bid.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, it was ordered that Bid #2168-99 for foam re-roofing of the Washoe County Courthouse Old Jail be awarded to SFI "The Urethane People," Inc., in the net amount of \$26,860.00.

It was further ordered that the Purchasing and Contracts Administrator be authorized to execute the agreement for the Foam Re-Roofing of the Washoe County Courthouse Old Jail pursuant to the terms and conditions of the bid awarded by the Board.

**99-579 AWARD OF BID - TELEPHONE SWITCH UP-GRADE - TELECOMMUNICATIONS DIVISION**

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno-Gazette Journal on May 19, 1999, for Telephone Switch Up-Grade from a 4200 Software and Hardware configuration to a 6300, on behalf of Telecommunications Division.

A sole bid, a copy of which was placed on file with the Clerk, was received from Vision Communication Services Inc.

Newark Electronics and Pacific States Communication submitted "no bid" responses, and CMS Communications, Enhanced System, Inc., Gamber Johnson, NEC Business Communication West and Source Inc., failed to respond to the invitation to bid.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, it was ordered that Bid #2172-99 for telephone switch up-grade, be awarded to the only responsive and responsible bidder, Vision Communications Services, Inc., in the net amount of \$123,290.00, noting that Washoe County reserves the right to utilize bid pricing for a maximum of one year from bid award on the items specified.

**99-580 AGREEMENT - SIERRA NEVADA COMMUNITY ACCESS TELEVISION (SNCAT)**

Upon recommendation of Kathy Carter, Community Relations Director, through Katy Simon, County Manager, on motion by Commissioner Sferrazza, seconded by Chairman Galloway, which motion duly carried, it was ordered that the Agreement between SNCAT and Washoe County in the amount of \$62,500 annually, concerning televising Board and Planning Commission meetings and other services beginning July 1, 1999, be approved and Chairman Galloway be authorized to execute.

It was noted that in addition, Washoe County will provide a \$20,000 capital equipment contribution to be used to upgrade and replace television production equipment at SNCAT payable on July 1, 1999.

**99-581 AGREEMENT - OPERATION OF THE FRIENDS BOOKSTORE AND BOUTIQUE - WASHOE COUNTY LIBRARY**

Upon recommendation of Nancy Cummings, Library Director, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which

motion duly carried, it was ordered that the agreement for Operation of the Friends Bookstore and Boutique between Washoe County, on behalf of the Washoe County Library and the Friends of Washoe County Library, a Nevada nonprofit corporation, concerning operation of a bookstore and boutique at the Northwest Reno Library, be approved and Chairman Galloway be authorized to execute.

**99-582 AGREEMENT - LAZY FIVE REGIONAL PARK - EAST BOUNDARY LINE ADJUSTMENT - PUBLIC WORKS**

Upon recommendation of James Gale, Sr. Property Agent, through David Roundtree, Public Works Director, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, it was ordered that the adjustment to the east boundary line of County Property, being the Lazy Five Regional Park, be approved and Chairman Galloway be authorized to execute the following documents:

- 1) Agreement and Release between L. David Kiley, David A. Kiley, Lazy Five Corp. Washoe County, and Barker Investments, Ltd.
- 2) Amended Boundary Line Adjustment Agreement between Lazy Five Company and Washoe County.
- 3) Amended Boundary Line Adjustment and Agreement Deed between Barker Investment Ltd., Washoe County and Kiley Ranch LLC.
- 4) Amended Record of Survey in Support of a Boundary Line Adjustment for Washoe County and Lazy Five Company.
- 5) Record of Survey Supporting a Boundary Line Adjustment and Agreement for Barker Investments, Ltd., Washoe County and Kiley Ranch LLC.

**99-583 AGREEMENT - UPPER GALENA CREEK RESTORATION - WATER RESOURCES**

Upon recommendation of Paul Urban, Flood Control Hydrologist, through Ed Schmidt, Director of Water Resources Department, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, it was ordered that the following agreements be approved, and Chairman Galloway be authorized to execute:

- 1) The United States Department of Agriculture Natural Resources Conservation Service (NRCS) Project Agreement Federal Contract with Washoe County to Sponsor this emergency watershed protection project.
- 2) The agreement between Montreux Golf Club Ltd., Washoe County, and the creek residents providing support of Montreux's application to change the point of diversion, place of use and manner of use of Galena Creek water owned by Montreux by the creek residents, in which Montreux will provide funding for 25% of project costs.
- 3) The easement agreement between Washoe County and Montreux Golf Club Ltd.
- 4) The agreement to Perform Maintenance between Washoe County and the creek residents through, G.R.M., LLC their limited liability corporation.

**99-584 AGREEMENT - EMMACK CRONAN GROUP, INC. - 911 SELECTIVE ROUTER SYSTEM RFP PREPARATION**

Upon recommendation of the 911 Emergency Response Advisory Committee, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, it was ordered that the agreement between Washoe County and Emmack Cronan Group, Inc., for preparation of Request for Proposals for the 911 Selective Router System, for Washoe County, be approved and Chairman Galloway be authorized to execute.

**99-585 APPOINTMENT & REAPPOINTMENT - EAST WASHOE VALLEY CITIZEN ADVISORY BOARD**

Upon recommendation of Commissioner Short, on motion by Commissioner Sferrazza, seconded by Commissioner Short, which motion duly carried, Chairman Galloway ordered that Roger Kennedy be appointed and Don Harmer reappointed as at-large representatives to the East Washoe Valley Citizen Advisory Board for terms to expire June 30, 2001.

**99-586 APPOINTMENT & REAPPOINTMENT - GALENA-STEAMBOAT CITIZEN ADVISORY BOARD**

Upon recommendation of Commissioner Short, on motion by Commissioner Sferrazza, seconded by Commissioner Short, which motion duly carried, Chairman Galloway ordered that Ginger Pierce be appointed as the Pleasant Valley representative; and Christine Alridge as the Steamboat Toll Road representative; and Dennis Callahan as the Callahan Ranch representative reappointed, to the Galena-Steamboat Citizen Advisory Board for terms to expire June 30, 2001.

**99-587 APPOINTMENTS - INCLINE VILLAGE/CRYSTAL BAY CITIZEN ADVISORY BOARD**

Upon nomination of Commissioner Galloway, on motion by Commissioner Sferrazza, seconded by Commissioner Short, which motion duly carried, it was ordered that Paul Zahler, Christopher Hahn and Alan Tiras, be appointed as Incline Village at-large representatives, and Rick Jones be appointed as Crystal Bay at-large representative to the Incline Village/Crystal Bay Citizens Advisory Board for terms to expire June 30, 2001.

**99-588 APPOINTMENTS - SOUTHEAST TRUCKEE MEADOWS CITIZEN ADVISORY BOARD**

Upon recommendation of Commissioner Short, on motion by Commissioner Sferrazza, seconded by Commissioner Short, which motion duly carried, it was ordered that James Thompson be appointed as the Hidden Valley Homeowners' Association representative, and Neil Upchurch and Craig Wesner be appointed as at-large representatives on the Southeast Truckee Meadows Citizen's Advisory Board for terms to expire June 30, 2001, and that an alternate position be created and Stan Bennet be appointed to fill this position with a term to expire June 30, 2001.

**99-589 ACCEPTANCE OF RESIGNATION, APPOINTMENTS AND REAPPOINTMENTS - SOUTHWEST TRUCKEE MEADOWS CITIZEN ADVISORY BOARD**

Upon recommendation of Commissioner Short, on motion by Commissioner Sferrazza, seconded by Commissioner Short, which motion duly carried, it was ordered that the resignation of Terry Rupert the Zolezzi/Spring Valley/Westridge representative be accepted, and that Joe Bachman be appointed to fill the position with a term to expire June 30, 2000; and that Douglas Hunt, Walter Lamp and Matt Toarmina be appointed as at-large representatives, and Dylan Frehner be appointed as the Windy Hill/Frost Ranch representative with terms to expire June 30, 2001; and that Rusty Crook be appointed as an at-large representative with a term to expire June 30, 2001.

**99-590 REAPPOINTMENTS - WEST WASHOE VALLEY CITIZEN ADVISORY BOARD**

Upon recommendation of Commissioner Short, on motion by Commissioner Sferrazza, seconded by Commissioner Short, which motion duly carried, it was ordered that Jane Countryman and Bob Rusk be reappointed as at-large representatives on the West Washoe Valley Citizen Advisory Board for terms to expire June 30, 2001.

**99-591 APPOINTMENTS TO THE BOARD OF ADJUSTMENT**

Upon recommendation of Commissioner Galloway, on motion by Commissioner Sferrazza, with the understanding that the matter of District 3 would be placed on a future agenda for further discussion, seconded by Commissioner Short, which motion duly carried, it was ordered that the resignation of Ronald Cobb (County Commission District 1), be accepted, effective immediately and that Oma Hibdon be appointed to fill Mr. Cobb's unexpired term to June 30, 2001; and that Frank Petersen be reappointed in District 2 for a second term.

**99-592 APPOINTMENT TO REGIONAL PLANNING COMMISSION**

Upon recommendation of Commissioners Galloway and Bond, on motion by Commissioner Sferrazza, seconded by Commissioner Short, which motion duly carried, it was ordered that Mark Sullivan be appointed to the Regional Planning Commission for a term to expire July 1, 2002.

**99-593 REAPPOINTMENT TO REGIONAL PLANNING GOVERNING BOARD**

Upon recommendation of the Board of County Commissioners, on motion by Commissioner Sferrazza, seconded by Commissioner Short, which motion duly carried, it was ordered that Commissioner Joanne Bond be appointed to the Regional Planning Governing Board for

a term to expire July 1, 2002.

**99-594 APPOINTMENTS TO THE WASHOE COUNTY PLANNING COMMISSION**

Upon recommendation of Commissioners Short and Bond, on motion by Commissioner Sferrazza, seconded by Commissioner Short, which motion duly carried, it was ordered that Florence (Marge) Frandsen be appointed as the representative for District 2 and Robert W. Fink be appointed as the representative for District 5 to the Washoe County Planning Commission for terms to expire June 30, 2003.

**99-595 INCREASE IN BUDGET AUTHORITY AND CONTRACT AMOUNT - SPB UTILITY SERVICES, INC. - WATER RESOURCES**

Upon recommendation of John Collins, Manager, Utility Services Division, through Ed Schmidt, Department of Water Resources Director, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, it was ordered that an increase in budget authority and contract amount with SPB Utility Services, Inc. in the amount of \$75,285 be approved.

**99-596 SUBMISSION OF COMMENTS - LAHONTAN REGIONAL WATER QUALITY BOARD - EIR - FTSA WATER RECLAMATION EXPANSION**

Upon recommendation of Steve Walker, Water Management Planner, through Ed Schmidt, Department of Water Resources Director, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, it was ordered that the comments from the Regional Water Planning Commission specific to the Draft Environmental Impact Report (EIR) concerning expansion of the Tahoe-Truckee Sanitation Agency (FTSA) Water Reclamation Plant be submitted to the Lahontan Regional Water Quality Board.

**99-597 PROGRAM ESTABLISHMENT- INTERNAL AUDITOR**

Upon recommendation of John Sherman, Finance Director, on motion by Commissioner Shaw, seconded by Commissioner Bond, which motion duly carried, Chairman Galloway ordered that the reclassification of an existing Management Analyst position within the County Manager's Office to Senior Internal Auditor and an existing Senior Administrative Analyst position within the Budget Division to Internal Auditor, be authorized.

**99-598 AN ORDINANCE AMENDING CHAPTER 5 OF THE WCC CREATING THE MANAGEMENT ANALYSIS PROGRAM**

Bill No. 1247 entitled "AN ORDINANCE ENTITLED AMENDING THE WCC BY REPEALING SECTION 5.024 (MANAGEMENT ANALYSIS PROGRAM) A SECTION CREATING THE MANAGEMENT ANALYSIS PROGRAM, AND BY ADDING PROVISIONS CREATING AN INTERNAL AUDIT PROGRAM WITHIN THE COUNTY MANAGER'S OFFICE, PROVIDING FOR THE CREATION OF INTERNAL AUDIT POSITIONS AND THE APPOINTMENT THEREOF, SETTING FORTH THE DUTIES AND RESPONSIBILITIES OF THE INTERNAL AUDITOR, AND OTHER MATTERS PROPERLY RELATING THERETO," was introduced by Commissioner Bond, the title read to the Board, and legal notice for final action of adoption directed.

**99-599 GRANT AWARDS FROM STATE OF NEVADA AND JUVENILE SERVICES**

Upon recommendation of Brian Mirch, Senior Administrative Analyst, on motion by Commissioner Shaw, seconded by Commissioner Bond, which motion duly carried, it was ordered that acceptance of the grants from the State of Nevada and JOIN for mental health services in the Juvenile Services Challenge Program, be approved and the following account changes authorized:

Challenged Grant Account Changes:

Increase Revenues		Increase Appropriations	
Account	Amount	Account	Amount
1279G-4301	\$5,052.00	1279G-7442	\$5,052.00

JOIN Grant Changes:

Increase Revenues		Increase Appropriations	
Account	Amount	Account	Amount
12971G-4301	\$13,860.47	12971G-7002	\$12,624.80

-7049	\$ 782.60
-7050	\$ 183.07
-7376	\$ 270.00

TOTAL	\$13,860.47	TOTAL	\$13,860.47
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**COMMUNICATIONS AND REPORTS**

The following were received, duly noted, and ordered placed on file with the Clerk:

**99-600 Communications:**

- A. Notice from the City of Sparks to annex 639.85 acres of land, located west of Wingfield Springs, north of Vista Boulevard, pursuant to a petition received from Pioneer Meadows LLC, to be finalized by the adoption of an ordinance June 9, 1999.
- B. Minutes of a joint meeting between the Washoe County Human Services Consortium and the Triumvirate held on March 31, 1999.
- C. In connection with residential acquisition of flood damaged properties at Lockwood (97-258) an agreement with Scott Family, LLC, 485 Lockwood Road.
- D. Consent to Land Exchange - Rancho San Rafael Indemnification Agreement between Washoe County and the Public Employees Retirement System of Nevada approved by the Board of County Commissioners on May 21, 1998 [Item 98-349].
- E. Special Provisions, proposal, contract and bond received from the Nevada Department of Transportation and forwarded to Public Works on the following projects:

- 1. Addition and renovations to the Washoe County District II Office and Maintenance Facility, F. Evans Construction, Inc., Contractor, Contract No. 2913.
- 2. Various highway improvement projects on SR 28 and SR 431, Granite Construction Company, Contractor, Contract No. 2954.
- 3. Plumb Lane at Plumas Street, Granite Construction, Inc., Contractor, Contract No. 2948.

**99-601 Reports - Monthly (April 1999)**

- A. Animal Control
- B. County Clerk
- C. Court Clerk
- D. Treasurer

**99-602 Reports - Quarterly - 1998/1999**

- A. Grand View Terrace G.I.D., Jan-Feb-Mar, 1999
- B. Verdi Television District, Jan-Feb-Mar, 1999
- C. Washoe County School District, Jan-Feb-Mar, 1999
- D. Washoe County, Jan-Feb-Mar, 1999

**Budgets - Final 1999/2000**

- 99-603 A. Airport Authority of Washoe County
- 99-604 B. North Lake Tahoe Fire Protection District

- 99-605 C. Regional Transportation Commission
- 99-606 D. Reno-Sparks Convention & Visitors Authority
- 99-607 E. South Truckee Meadows G.I.D.
- 99-608 F. Sparks, City of
- 99-609 G. Sparks Redevelopment Agency
- 99-610 H. Sun Valley Water and Sanitation District
- 99-611 I. Verdi TV District
- 99-612 J. Washoe County
- 99-613 K. Washoe County School District

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There being no further business to come before the Board, the meeting adjourned into closed session at 1:00 p.m..

\* \* \* \* \*

JIM GALLOWAY, Chairman  
Washoe County Commission

ATTEST: AMY HARVEY, County Clerk

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