

TUESDAY 9:00 A.M. APRIL 20, 1999

PRESENT:

- Jim Galloway, Chairman
- Ted Short, Vice Chairman
- Joanne Bond, Commissioner
- Pete Sferrazza, Commissioner (arr. 9:10 a.m.)
- Jim Shaw, Commissioner
- Amy Harvey, County Clerk
- Katy Simon, County Manager
- Maureen Griswold, Legal Counsel

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the pledge of allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

**99-349 AGENDA**

In accordance with the Open Meeting Law, on motion by Commissioner Bond, seconded by Commissioner Short, which motion duly carried, Chairman Galloway ordered that the agenda for the April 20, 1999, meeting be approved with the following amendment: Delete: Item 16, consideration of resolutions transferring Washoe County's Volume Cap to the State for use for Diamond Creek Apartments and Oil-Dri Corporation of America.

**INTRODUCTION OF NEW EMPLOYEES**

Joanne Ray, Human Resources Director, advised that there are approximately 15 new employees present and invited them to come forward and introduce themselves to the Board. On behalf of the Board, Chairman Galloway welcomed the new employees to Washoe County.

**PUBLIC COMMENTS**

Robert Metz displayed a photograph of his son and reminded the Board that he has appeared before them on previous occasions in an attempt to get help to protect his son. He advised that he has filed a civil complaint against May Shelton, Director, Social Services Department, seeking her removal from office; that he will be filing the same complaints against five other employees in the Child Protective Services Division of the Social Services Department because of the neglect and abuse of his son and Social Services' refusal to act to protect the boy; and that he will also be filing a petition to seek a Grand Jury investigation of the Social Services Department, the Health Department and the Board of County Commissioners for failure to perform statutory duties.

**MINUTES**

On motion by Commissioner Bond, seconded by Commissioner Short, which motion duly carried, Chairman Galloway ordered that the minutes of the regular meetings of March 9 and 16, 1999, be approved.

**99-350 EMPLOYEE RECOGNITION PROGRAM - PERSONNEL**

On behalf of the Employee Recognition Committee, Joanne Ray, Human Resources Director, introduced the employees being recognized for innovative suggestions that result in cost savings to the County and Chairman Galloway presented certificates of recognition to the employees present. Three employees, Dwight Jamison, John Slaughter, and Maizie Pusich were each awarded \$100.00 for their suggestions; and two employees, Bill Tamantini and Sophia Medzihradsky were each awarded \$1,500 representing a portion of the

savings generated by their suggestions, which had to do with the cost for food and packaging of the meals at the jail.

Katy Simon, County Manager, noted that to date the annual cost savings to the County from employee suggestions is almost \$90,000.00

On motion by Commissioner Bond, seconded by Commissioner Sferrazza, which motion duly carried, the Board expressed its appreciation to these employees and recognition of their suggestions.

**99-351 ORDINANCE NO. 1062, BILL NO. 1238 - AMENDING WCC CHAPTER 20 - SALES OF TAX DELINQUENT PROPERTY**

9:30 a.m. This was the time set in a Notice of Public Hearing published in the Reno Gazette-Journal on April 9, 1999, to consider second reading and adoption of Bill No. 1238. Proof was made that due and legal Notice had been given.

The Chairman opened the public hearing by calling on anyone wishing to speak for or against adoption of said Ordinance. There being no response, the hearing was closed.

On motion by Commissioner Sferrazza, seconded by Commissioner Short, which motion duly carried, Chairman Galloway ordered that Ordinance No. 1062, Bill No. 1238, entitled, "AN ORDINANCE AMENDING CHAPTER 20 OF THE WASHOE COUNTY CODE BY REVISING THE DATES ON WHICH CERTAIN ACTIONS MUST BE TAKEN TO PROCESS THE SALES OF TAX DELINQUENT PROPERTIES HELD BY THE COUNTY TREASURER, INCREASING THE MINIMUM INCREMENT BY WHICH THOSE WHO BID ON SUCH PROPERTIES MAY INCREASE THEIR BIDS AND REVISING THE METHOD OF MAKING DEPOSITS, AND THE AMOUNT OF SUCH DEPOSITS, WHICH ARE REQUIRED TO BE MADE BY SUCCESSFUL BIDDERS," be approved, adopted and published in accordance with NRS 244.100.

**99-352 PROCLAMATION--NATIONAL VOLUNTEER WEEK APRIL 18-24, 1999**

Kathy Carter, Community Relations Director, stated that National Volunteer Week was created in 1984 by President Nixon and has been subsequently endorsed by every President since to recognize the efforts of the hundreds of thousands of volunteers who provide many, many services worth an estimated \$200-billion. She stated that in Washoe County there are over 2,000 citizens volunteering their time, expertise, and services to make a difference in our community.

Chairman Galloway stated that he really appreciates the volunteers and noted that the 2,000 are just the people assisting Washoe County that there are records of; that there are many, many more people helping out in the Cities and the private sector; and that he believes the level of volunteerism is much higher in the Truckee Meadows than in other areas. The Chairman then read the proclamation honoring the volunteers.

On motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, it was ordered that the following proclamation be adopted and Chairman Galloway be authorized to execute:

**PROCLAMATION**

WHEREAS, the mission of Washoe County is to provide progressive regional leadership in the delivery of services in a quality cost-effective manner; and

WHEREAS, That mission is supported by the efforts of over two-thousand volunteers; and

WHEREAS, These volunteers support Washoe County through participation in more than 50 boards, commissions, task forces and committees, as well as a wide range of other services necessary to the community such as fire protection, senior services and youth programs; and

WHEREAS, The contribution of each volunteer effects a positive change in our entire community and volunteers are vital to our future as a caring and productive county and nation; and

WHEREAS, By volunteering and recognizing those who volunteer, communities can replace disconnection with involvement, understanding and compassion; now, therefore, be it

PROCLAIMED, By the Washoe County Board of Commissioners that April 18-24, 1999 is "National Volunteer Week" in Washoe County, and the Board urges all County citizens to continue to volunteer in their communities.

#### **99-353 SUN VALLEY LOOKING FINE IN '99 COMMUNITY CLEAN-UP CAMPAIGN - PROGRESS REPORT - COMMUNITY DEVELOPMENT**

Chairman Galloway stated that the Sun Valley "Looking Fine in `99" Committee is a wonderful example of the kind of volunteerism there is in the Truckee Meadows and of what a group of volunteers can accomplish.

Pat Rosaschi, Development Information Specialist, showed a video presentation depicting the Sun Valley area before the clean-up campaign began and how it looks now. She stated that Sun Valley is beginning to thrive with a new element of pride and both economic and social health.

Marge Cutler, Vice Chairman of the Sun Valley "Looking Fine in `99" Committee, acknowledged the support the committee received from the General Improvement District, Lifestyle Homes, the Reno Gazette-Journal, the residents of Sun Valley, the Sheriff's Office, Washoe County staff and the Washoe County Board of Commissioners. She stated that they have come a long way; that it has been a real uphill battle; and that they still have a ways to go but are committed to continuing this effort until their valley is cleaned up and people are proud to live in Sun Valley. Ms. Cutler introduced other committee members Glenda Stoy and Henrietta Miller, who further elaborated on Ms. Cutler's comments.

The Board applauded the "Looking Fine in `99" Committee and encouraged them to continue this effort.

#### **99-354 PROPERTY INSURANCE COVERAGE - RISK MANAGEMENT**

Upon recommendation of Ray Sibley, Risk Manager, on motion by Commissioner Sferrazza, seconded by Commissioner Short, which motion duly carried, Chairman Galloway ordered that the Washoe County Risk Manager be authorized to purchase insurance coverage for property and equipment as necessary to protect Washoe County and its assets and to execute any required agreements needed to implement said insurance policies.

#### **99-355 WATER RIGHTS CLARIFICATION DEED - PAVICH & ASSOCIATES**

Upon recommendation of John Collins, Manager, Utility Services Division, through Ed Schmidt, Director, Department of Water Resources, on motion by Commissioner Sferrazza, seconded by Commissioner Short, which motion duly carried, it was ordered that the Water Rights Clarification Deed between Pavich & Associates, Inc., as Grantor, and Washoe County, as Grantee, be approved; that Chairman Galloway be authorized to execute; and that the Utility Services Division Manager be directed to record same with the County Recorder.

#### **99-356 AWARD OF BID - INCLINE VILLAGE UNIT 1 WATER QUALITY IMPROVEMENT PROJECT - ENGINEERING**

This was the time to consider award of contract, Notice to Contractors for receipt of sealed proposals having been published in the Reno Gazette-Journal on March 4 and 11, 1999, for the Incline Village Unit 1 Water Quality Improvement Project [PWP-WA-1999-556]. Proof was made that due and legal Notice had been given.

The following is a summary of the bids received:

V & C Construction, Inc.	\$1,016,712.25
White Rock Construction	\$1,042,110.00
F.W. Carson Company	\$1,200,390.00
Marv McQuery Construction	\$1,377,349.75

Upon recommendation of Kimble Corbridge, Engineer, through Dave Roundtree, Public Works Director, on motion by Commissioner Sferrazza, seconded by Commissioner Short, which motion duly carried, it was ordered that the project be awarded to the lowest responsive, responsible bidder, V & C Construction, Inc., and that Chairman Galloway be authorized to execute the contract

documents upon receipt.

**99-357 BILL NO. 1240 - AMENDING WCC CHAPTER 110 (DEVELOPMENT CODE) - STREET DESIGN STANDARDS**

Chairman Galloway noted that there was discussion at the Caucus meeting and that he wanted to reiterate, for the record, that he was assured by one of the contractors that going from a 4-inch to a 3-inch pavement thickness would not affect the weathering characteristics of pavement.

Commissioner Sferrazza requested that information be provided at the second reading concerning the difference in cost between 3 inches and 4 inches of asphalt for the average street section.

Bill No. 1240, entitled, "AN ORDINANCE AMENDING THE WASHOE COUNTY CODE BY AMENDING PROVISIONS RELATING TO CHAPTER 110 (DEVELOPMENT CODE), ARTICLE 436, STREET DESIGN STANDARDS AND OTHER MATTERS PERTAINING THERETO," was introduced by Commissioner Bond, the title read to the Board and legal notice for final action of adoption directed.

**99-358 IVGID DIAMOND PEAK STREAM RESTORATION PROJECT - PUBLIC WORKS**

Upon recommendation of Kimble Corbridge, Engineer, through Dave Roundtree, Public Works Director, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, Chairman Galloway ordered that the Incline Village General Improvement District Diamond Peak Stream Restoration Project be approved in concept and that staff be authorized to request \$212,219 from Washoe County's Tahoe Regional Planning Agency's Water Quality Mitigation Fund (SEZ portion only) for the purpose of helping fund the proposed project.

**99-359 UNBUDGETED CAPITAL OUTLAY - COMPUTER EQUIPMENT - ADULT SERVICES - SOCIAL SERVICES**

Upon recommendation of May Shelton, Director, Social Services Department, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, Chairman Galloway ordered that an unbudgeted capital outlay in the amount of \$100,000 to purchase 34 replacement computers for Adult Services and support staff be approved and the Comptroller be directed to make the following adjustments:

Increase - Account 1786-7829	(Computer Hardware) by \$100,000
Decrease - Account 1786-74191	(Match Nursing Home) by \$100,000

It was noted that this upgrade is necessary because the Sheriff's Office will be referring approximately 1,200 to 1,500 medical bills per month from the jail infirmary for reimbursement.

**99-360 REGIONAL WATER MANAGEMENT PLAN AMENDMENT - SPARKS MARINA WATER TREATMENT STRATEGY - WATER RESOURCES**

Chairman Galloway asked what base level plan is going to be used for removing the nitrates from the water at the Sparks Marina. Steve Walker, Water Management Planner, introduced John Gonzales from the City of Sparks, and asked that he address the Chairman's question.

Mr. Gonzales stated that the denitrification process used will be a biological treatment very similar to what is used at the Truckee Meadows Water Reclamation facility. In response to Commissioner Bond, Mr. Gonzales stated that they have until May 24, 1999, to do something as far as an agreement to either build a water treatment facility or start construction on a denitrification facility as per the Nevada Division of Environmental Protection.

Mike Buschelman, Chairman of the Regional Water Planning Commission, stated that he wanted to recognize the Nevada Division of Environmental Protection in this process, who allowed them a 120-day extension to get through the process. He stated that this was

the first time that their Board had to meet with NDEP and they were very cooperative and helpful.

Upon recommendation of Steve Walker, Water Management Planner, through Ed Schmidt, Director, Department of Water Resources, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, Chairman Galloway ordered that the amendment to the Regional Water Management Plan to include the Sparks Marina Water Treatment Strategy, as attached to the agenda memorandum and placed on file with the Clerk, be approved.

#### **99-361 STATUS UPDATE REPORT - REGIONAL WASTEWATER FACILITIES PROGRAM - WATER RESOURCES**

Ed Schmidt, Director, Department of Water Resources, reminded the Board that approximately a year ago Washoe County, the City of Reno and the City of Sparks entered into an interlocal agreement to work together as a region to hire Carolla Engineers to develop a facilities plan in accordance with the Regional Wastewater Facilities Master Plan to meet the wastewater treatment and disposal needs of the region to the year 2010 and stated that he has been very, very pleased with the quality of work Carolla has done, with their professionalism, and with their cooperation. He further stated that he wanted to recognize and thank John Collins, Utility Services Division Manager, and Steve Walker, Water Management Planner, for the efforts they have put into this project.

Mr. Schmidt then introduced Jamel Demir and Steve McDonald from Carolla Engineers, who were present to give the Board a status report on the project.

Steve McDonald, Project Manager, stated that the project is organized through a collaboration of the three entities and managed through a steering committee with representation from all the agencies. Using numerous overhead charts and graphs, Mr. McDonald reviewed the history of the Truckee Meadows Water Reclamation Facilities (TMWRF), the South Truckee Meadows Wastewater Treatment Plant (STMWWTP), the current capacities of those facilities, current flows, the current reservoir storage facilities, and the current re-use facilities; and stated that there is a necessity to advance the knowledge of what is happening in the Truckee River, which they are currently modeling.

He also displayed charts depicting wastewater flows along with the predicted growth by year, which demonstrated that TMWRF will be out of capacity in approximately 3 to 4 years, and the future recommended capacity expansions/timelines. Mr. McDonald also discussed river improvements/restoration, water conservation and re-use of treated effluent.

Mr. McDonald then presented a proposed schedule stating that Phase I would be a plant expansion at TMWRF to 46 mgd, which should be on-line in 2002-2003 in order to take the plant to 2010; that depending on other kinds of improvements that might be realized through water conservation, sewer system evaluations, etc., it might be possible to extend that capacity to 2015; and that Phase II would be an expansion to 49 mgd, which would take the community to 2015-2017. Mr. McDonald then showed design drawings of expansions at TMWRF and STMWWTP with estimated costs and stressed the importance of timing so that facilities are built "just-in-time" rather than after they are needed.

Mr. McDonald then responded to several questions from Board members concerning nitrogen treatment, expansion costs and how those costs would be financed, how conservation might affect the flushing speed needed in the sewer, how to set up triggers for future expansions by identifying the next logical expansion and watching the flow meters, and he stated that they did look at satellite facilities, but it makes more sense to stay regional at this time.

Commissioner Sferrazza stated that if conservation is helping to delay expansion, how do existing customers get credit for those efforts in terms of their billing to offset the costs of expansion. Mr. McDonald stated that could be done through the rates. Commissioner Sferrazza stated that his concern is making sure the allocation formulas are fair in terms of existing customers. Mr. McDonald stated those are issues the group is working on.

Chairman Galloway stated that is one of his concerns also as he has always felt that growth should pay its own way and requested that Carolla provide him more detailed information on how the costs are billed to the different regions and how they are passed on to the taxpayers.

Upon recommendation of Ed Schmidt, Director, Department of Water Resources, on motion by Commissioner Shaw, seconded by Commissioner Sferrazza, which motion duly carried, Chairman Galloway ordered that receipt of the Status Update Report on the Regional Wastewater Facilities Program be acknowledged.

**MANAGER'S/COMMISSIONERS' COMMENTS**

Katy Simon, County Manager, advised that she has requested staff to summarize Mr. Metz' comments earlier today for the new employees so that she can respond to them and let them know what that is all about.

Chairman Galloway thanked his fellow Board members for their patience during the hearing last week on the proposed development in Cold Springs and stated that it was a pleasure to work with them.

Commissioner Sferrazza stated that in the City of Reno they had a volunteer recognition dinner and wondered if it might be possible for the County to do something along those lines.

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10:55 a.m. The Board recessed.

5:00 p.m. The Board reconvened with all members present as in the morning session. Deputy District Attorney Maureen Griswold sat in for Assistant District Attorney Madelyn Shipman and Rita Lencioni, Assistant to the County Manager, sat in for County Manager Katy Simon.

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**99-362 PUBLIC HEARING - TO CHANGE POINT OF DIVERSION OF PERMITTED WATER RIGHTS - STRECKER - UTILITY SERVICES DIVISION**

5:00 p.m. This was the time set in a Notice of Public published in the Reno Gazette-Journal on April 2, 9, and 16, 1999, to consider Water Rights Application 64870 filed at the office of the State Engineer of Nevada by Herman F. Strecker and F. Jean Strecker, as Trustees of the Jean and Herman Strecker-1993 Trust, on February 26, 1999, for permission to change the point of diversion, manner and place of use of 6.0 acre feet, 0.00829 cfs, a portion of water heretofore appropriated under Permit No. 61784. Water will be diverted from Lake Tahoe at a new point located within the SW-7, SW-7, Section 11, T15N, R18E, MDM, from which the S-7 corner of said Section 11 bears S 56 41'43" E a distance of 2,056.60 feet. Water will be used for quasi-municipal purposes from January 1st to December 31st of each year. The existing point of diversion was from Lake Tahoe located within the S-4 of Lot 4, Section 15, T14N, R18E, MDM, at a point from which the meander corner common to Sections 15 and 22, T14N, R18E, MDM, bears S 47 30' E a distance of 348.0 feet. Water was used for domestic and town supply purposes from January 1st to December 31st of each year. Proof was made that due and legal notice had been given.

Chairman Galloway opened the public hearing by calling on anyone wishing to speak. There being no response, the public hearing was closed.

On motion by Commissioner Bond, seconded by Commissioner Sferrazza, which motion duly carried, it was ordered that Chairman Galloway formally recommend approval of the subject application to the Nevada State Engineer.

**COMMUNICATIONS AND REPORTS**

The following communications and reports were received, duly noted, and placed on file with the Clerk:

**99-363 COMMUNICATIONS:**

- A. As a continuation of the Fernley Wadsworth Investigation considered on July 21, 1998, Minute Item 98-743, two additional Right of Entry Agreements.
- B. Information concerning Notice of Completion, Via Bianca Mobile Home Estates Water System Improvements, filed with the County Recorder March 2, 1999.

C. From the Department of Transportation, Contract No. 2928, on Fourth Street from Keystone Avenue in Reno to Victorian Avenue in Sparks, Washoe County, Granite Construction Company, Contractor.

D. Proof of Publication of the Combined Notice of Finding of No Significant Impact and Notice of Intent to Release CDBG Funds in the amount of \$150,637 for the Regional Emergency Alert System.

**99-364 REPORTS - MONTHLY (FEBRUARY 1999)**

- A. Animal Control
- B. County Clerk
- C. Court Clerk
- D. Social Services
- E. Treasurer [also December 1998 and January 1999]

**99-365 FINAL BUDGET**

Gerlach General Improvement District, 1999-2000.

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There being no further business to come before the Board, the meeting adjourned at 5:10 p.m.

JIM GALLOWAY, Chairman  
Washoe County Commission

ATTEST: AMY HARVEY, County Clerk

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