

BOARD OF COUNTY COMMISSIONERS, WASHOE COUNTY, NEVADA

TUESDAY 9:00 A.M. JUNE 16, 1998

PRESENT:

Joanne Bond, Chairman  
Mike Mouliot, Vice Chairman  
Sue Camp, Commissioner  
Jim Galloway, Commissioner

Judi Bailey, County Clerk  
Katy Simon, Interim County Manager  
Maureen Griswold, Deputy District Attorney

ABSENT: Jim Shaw, Commissioner

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 E. Ninth Street, Reno, Nevada. Following the pledge of allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

98-560 AGENDA

In accordance with the Open Meeting Law, on motion by Commissioner Camp, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bond ordered that the agenda for the June 16, 1998 meeting be approved.

PUBLIC COMMENTS

There was no response to the call for public comments.

98-561 UPDATE - NEVADA ASSOCIATION OF COUNTIES (NACO) ROBERT HADFIELD - EXECUTIVE DIRECTOR

Robert Hadfield, Executive Director, Nevada Association of Counties, stated that he has been scheduling county visits for the purpose of strengthening the relationship between NACO and the seventeen member counties, how to better serve Washoe County and to broaden the understanding of the Association and their activities as they relate to the various counties and constituents. Mr. Hadfield then discussed the NACO Summit held on March 14, 1998 stating that the following five issues were identified:

- (1) Unfunded Mandates
- (2) Land Exchanges
- (3) State Property Tax Repeal
- (4) Centrally Assessed Properties and
- (5) Bidders Preference.

Michelle Gamble, NACO representative, stated that the first Legislative Strategic Planning Committee meeting will be held on Friday, June 19, 1998; that the importance of this meeting was heightened with a meeting she attended yesterday with the Legislative Commission to discuss how the legislature will be implementing a possible 120-day session should the voters approve it; that it became very clear in the meeting that it was their desire to limit the number of bills that the Legislative Council has to draft during the session so that they can get the necessary bills out and processed; that there is a possibility that local governments and associations such as NACO may be limited in the number of bills that may get drafted; and that there was a feeling that perhaps the ability of local governments and associations to introduce bills could be very limited.

In conclusion, Ms. Gamble stated that they have ten bill drafts which they would like to prioritize; that they have met with the Legislative Council Bureau with whom they have a very good relationship, and if they are able to prioritize their issues and get the top five bills drafted, then perhaps the other five bills which may not be as "hot" may get drafted as well.

Commissioner Galloway stated that it would appear that there are some individuals who are desirous of centralizing power which he strongly objects to; and that perhaps they not only need a legislative agenda but a campaign to counter this attempt to cut local government out of this process.

In conclusion, Mr. Hadfield thanked Washoe County for their active participation with NACO and for their level of participation with National Association of Counties; and that they need to improve the capacity of local governments to be able to address their needs both financially and legislatively.

98-562 BILL NO. 1196 - ORDINANCE NO. 1020 - CREATING DISTRICT NO. 24 - GROUNDWATER REMEDIATION - BOUNDARY CHANGES

9:30 a.m. This was the time set in a Notice of Public Hearing published in the Reno Gazette-Journal on June 5, 1998, to consider second reading and adoption of Bill No. 1196. Proof was made that due and legal Notice had been given.

Leonard Crowe, Water Resource Planning Manager, explained that this ordinance amends the ordinance at the first reading to include additional properties to be excluded from the Remediation District fees and District boundaries. Mr. Crowe explained that these properties are located within the wholesale service area of Sierra Pacific Power Company; that it had been agreed upon that, if they did not receive water from Sierra Pacific Power in calendar year 1997, they would be excluded from the district; and that staff developed a list of those properties which Mr. Crowe placed on file with the Clerk bringing the total number of parcels excluded to approximately 8,000.

The Chairman opened the public hearing and called on anyone wishing to speak for or against the adoption of said Ordinance. There being no response, the hearing was closed.

On motion by Commissioner Galloway, seconded by Commissioner Mouliot, which motion duly carried, with Commissioner Shaw absent, Chairman Bond ordered that Ordinance No. 1020, Bill No. 1196, entitled, "AN ORDINANCE AMENDING ORDINANCE NO. 1000 CREATING THE WASHOE COUNTY, NEVADA DISTRICT NO. 24 (GROUNDWATER REMEDIATION); IN ORDER TO CHANGE THE BOUNDARIES OF THE DISTRICT; RATIFYING APPROVING AND CONFIRMING ALL ACTION PREVIOUSLY TAKEN DIRECTED THERETO; AND PROVIDING THE EFFECTIVE DATE HEREOF," be approved as amended, adopted and published in accordance with NRS 244.100.

98-563 BILL NO. 1197 - ORDINANCE NO. 1021 - LEVYING FEE - GROUNDWATER REMEDIATION - DISTRICT NO. 24

9:30 a.m. This was the time set in a Notice of Public Hearing published in the Reno Gazette-Journal on June 5, 1998, to consider second reading and adoption of Bill No. 1197. Proof was made that due and legal Notice had been given.

Leonard Crowe, Water Resource Planning Manager, explained that this ordinance is associated with setting a Remediation Fee for the first year's budget (1998/99); that in excluding the properties considered in the previous item, the revenues that the Board would take in this particular year for the Remediation District's activities are reduced; that they will replace those fees out of their operating funds for the study efforts; and that the remainder of the activities they anticipate remaining the same. Mr. Crowe then placed an amended list of properties on file with the Clerk.

Bond Counsel John Swendseid distributed substitute pages and answered questions of the Board.

The Chairman opened the public hearing and called on anyone wishing to speak for or against the adoption of said Ordinance.

Galen Mitchell, speaking as a concerned taxpayer, stated that he became aware of the remediation issue in the newspaper; that this is a matter of taxation without representation; that the fee for water remediation does not belong on the property tax bill; that he does not consider this to be a crisis; that his research indicates that there are many other contaminants besides PCE that are

migrating into the water table; that he would urge the Board to table placing this on the property tax roll and take it to the vote of the people; and that if it is truly a fee for Sierra Pacific, they should let the Public Service Commission decide if it belongs on the water bill or not.

Chairman Bond stated that she served on the District Health Board in 1994 during a time when the community was in the midst of a very serious drought; that she can assure Mr. Mitchell that this is a health issue; that they were very reluctant to allow Sierra Pacific to use those wells because there was a water shortage and a drought condition existent; and that they have to clean up the water and remediate it whether they like it or not.

Mr. Mitchell stated that Sierra Pacific advised him that the five or six wells pump approximately 146 million gallons a day in their total system; that the wells at maximum output could represent about 6% of their total output; that if it is so critical that these wells which have been off line for this length of time are needed, then Washoe County should stop issuing water permits if they are within 6% of Sierra's capacity; and that it is his belief that these wells are not that important.

There being no one else wishing to speak, the public hearing was closed.

Commissioner Galloway explained that because the State has certain authorities reserved to it, that it was necessary that the County work with the State to put a mechanism in place for collecting costs through the legislature where this was negotiated, and although he was not happy with the arrangement that came about, that he became convinced that they needed to do something.

Commissioner Camp inquired about other contaminants referred to by Mr. Mitchell and Mr. Crowe stated that their authority is rendered from letters received from the State Division of Environmental Protection or from the District Health Officer; that those departments direct them to deal with these types of problems; that if they had received letters regarding other naturally occurring pollutants they would have reacted to them; that this has not occurred; and that this legislation was written with regard to the cleanup of man-made contaminants not naturally occurring contaminants.

Commissioner Galloway stated that the question was also raised about whether Sierra Pacific should pay for the remediation; that somehow or another the public always pays; that if Sierra Pacific had paid for this it would have ended up in a rate increase; that the difference is whether it would have ended up on the water bill or the property tax bill; and that they have to work with the cards they have been dealt at this time, although he does not believe it to be the best deal they could have had.

Chairman Bond stated that by placing this on the property tax bill it created a huge obstacle for all the entities that provide water service in the community in attempting to identify the parcels and their owners, and although it might not have been the best approach, it was the only option provided to them.

Commissioner Mouliot stated that he disagreed with Mr. Mitchell's remarks regarding the 6% capacity; that this may be true when the river is running good, but when the river is dry, it is more realistically 60%; and that he fully supports this as they have been working on it for a long time and have attempted to be as equitable as possible.

Chairman Bond stated that although only five or six wells may be contaminated, that a problem exists when they pump other wells as the contamination moves on; that they are beginning to see this movement into other wells now that are not contaminated; and that it is necessary to address this problem now as they could have a major problem relating to downtown well sources.

On motion by Commissioner Galloway, seconded by Commissioner Mouliot, which motion duly carried, with Commissioner Shaw absent, Chairman Bond ordered that Ordinance No. 1021, Bill No. 1197, entitled, "AN ORDINANCE CONCERNING THE WASHOE COUNTY, NEVADA DISTRICT NO. 24 (GROUNDWATER REMEDIATION); PROVIDING FOR THE PAYMENT OF A PORTION OF THE COSTS OF DEVELOPING AND CARRYING OUT A PLAN FOR REMEDIATION; IMPOSING A FEE TO PAY SUCH COSTS ON THE PARCELS OF LAND IN SUCH DISTRICT NO. 24; DESCRIBING THE MANNER FOR THE COLLECTION AND PAYMENT OF THE FEE; RATIFYING, APPROVING AND CONFIRMING ALL ACTION PREVIOUSLY TAKEN DIRECTED TOWARD THOSE PURPOSES; AND PRESCRIBING OTHER MATTERS RELATING THERETO," be approved as amended, adopted and published in accordance with NRS 244.100.

9:30 a.m. This was the time set in a Notice of Public Hearing published in the Reno Gazette-Journal on June 5, 1998, to consider second reading and adoption of Bill No. 1198. Proof was made that due and legal Notice had been given.

Michael Harper, Department of Community Development, reviewed amendments to Article 420, Storm Drainage Standards, and answered questions of the Board.

Dave Roundtree, Public Works Director, discussed a portion of the ordinance dealing with lot swales stating that in the past they had a "one size fits all approach" where side lots or rear lot drainage's occurred which required paving; that this was done without regard to soils types encountered; that Washoe County has a large variety of erosive sandy soils, heavy clays that are not erosive and hard rock; and that the arbitrary approach of requiring paving in those situations did not have a rationale basis. He explained that this ordinance now addresses that issue and will require a geotechnical investigation and recommendation based on the type of soils encountered.

The Chairman opened the public hearing and called on anyone wishing to speak for or against the adoption of said ordinance. There being no response, the hearing was closed.

On motion by Commissioner Camp, seconded by Commissioner Mouliot, which motion duly carried, with Commissioner Shaw absent, Chairman Bond ordered that Ordinance No. 1022, Bill No. 1198, entitled, "AN ORDINANCE AMENDING CHAPTER 110 OF THE WASHOE COUNTY CODE (DEVELOPMENT CODE) TO AMEND ARTICLE 420, STORM DRAINAGE STANDARDS, AND OTHER MATTERS PERTAINING THERETO", be approved, adopted and published in accordance with NRS 244.100.

98-565 BILL NO. 1199 - ORDINANCE NO. 1023 - AMENDING WCC CHAPTER 110 - REGULATORY ZONES

9:30 a.m. This was the time set in a Notice of Public Hearing published in the Reno Gazette-Journal on June 5, 1998, to consider second reading and adoption of Bill No. 1199. Proof was made that due and legal Notice had been given.

Michael Harper, Department of Community Development, reviewed background information regarding the proposed ordinance.

Alex Fittinghoff, Planning Consultant, discussed the history relating to the proposed ordinance stating that he was instrumental in recommending the changes due to problems he has had encountered regarding zoning.

Commissioner Galloway proposed changing the title to neighborhood commercial/office for clarity and Dean Deiderich, Department of Community Development, stated that this would be acceptable to him although staff would most likely still refer to this as neighborhood commercial zoning.

The Chairman opened the public hearing and called on anyone wishing to speak for or against the adoption of said Ordinance. There being no response, the hearing was closed.

On motion by Commissioner Galloway, seconded by Commissioner Mouliot, which motion duly carried, with Commissioner Shaw absent, Chairman Bond ordered that Ordinance No. 1023, Bill No. 1199, entitled, "AN ORDINANCE AMENDING CHAPTER 110 OF THE WASHOE COUNTY CODE (DEVELOPMENT CODE) TO AMEND ARTICLE 106, REGULATORY ZONES, SECTION 110.206.05 OF ARTICLE 206, HIGH DESERT AREA, SECTION 110.218.35 OF ARTICLE 218, SUN VALLEY AREA, ARTICLE 302, ALLOWED USES, ARTICLE 304, USE CLASSIFICATION SYSTEM, SECTION 110.312.05 OF ARTICLE 312, FABRICATED HOUSING, SECTION 110.314.05 OF ARTICLE 314, MANUFACTURED HOME PARKS, ARTICLE 406," BUILDING PLACEMENT STANDARDS, SECTION 110.420.35 OF ARTICLE 420, STORM DRAINAGE STANDARDS, AND OTHER MATTERS PERTAINING THERETO", be approved as amended, adopted and published in accordance with NRS 244.100.

98-566 BUDGET AMENDMENT - FY 1998/99 AIR QUALITY MANAGEMENT PROGRAM - DISTRICT HEALTH

Upon recommendation of James Begbie, Acting District Health Officer, on motion by Commissioner Camp, seconded by Commissioner

Mouliot, which motion duly carried, Chairman Bond ordered that the amendment to the FY 1998/99 Air Quality Management Program budget in the amount of \$74,033, representing the award amount received from the U.S. Environmental Protection Agency, be approved and the following account transactions be authorized:

Account Number	Description	Amount of Increase
002-1700-1723G14-4301	Federal Funds	\$74,033.00
002-1700-1723G14-7140	Other Professional Services	\$67,608.00
-7205	Minor Furniture	\$ 525.00
-7382	Telephone	\$ 1,000.00
-7825	Misc. Special Equipment	\$ 5,000.00
Total - EPA 103		\$74,033.00

98-567 NOTICE OF INTENT TO AUGMENT BUDGETS - RESOLUTIONS - CHILD PROTECTIVE SERVICES FUND (028) - INDIGENT TAX LEVY FUND (021)

Upon recommendation of Anna Heenan, Finance Division, on motion by Commissioner Camp, seconded by Commissioner Mouliot, which motion duly carried, it was ordered that the Notice of Intent published in the Reno Gazette-Journal on June 12, 1998 to act on resolutions to augment budgets be acknowledged. It was further ordered that the following Resolutions to augment the Child Protective Services Fund (028) and the Indigent Tax Levy Fund (021) be approved and Chairman Bond be authorized to execute:

A RESOLUTION TO AUGMENT THE CHILD PROTECTIVE SERVICES FUND (FUND 028)

WHEREAS, the Child Protective Services Fund has experienced an increase in operating revenues from Medicaid program reimbursements; and

WHEREAS, the Child Protective Services Fund has been authorized additional staffing in order to meet the service level needs; and

WHEREAS, in order to provide transportation, additional vehicles are needed:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WASHOE IN THE STATE OF NEVADA:

Section 1. That the budget of the Child Protective Services Fund be augmented as follows:

Increase Revenues		
028-2802-43041	Medicaid Management Services	\$85,000.00
Increase Expenditures		
028-2802-7851	Vehicles	\$85,000.00

Section 2. This Resolution shall be effective on passage and approval.

Section 3. The County Clerk is hereby directed to distribute copies of the Resolution to the Department of Taxation, the Comptroller and the Finance Division.

A RESOLUTION TO AUGMENT THE INDIGENT TAX LEVY FUND (FUND 021)

WHEREAS, the Indigent Tax Levy Fund has experienced an increase in operating costs due to growing service needs; and

WHEREAS, the Indigent Tax Levy Fund has sufficient resources available from unbudgeted opening fund balance and additional unbudgeted resources to augment its appropriations;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WASHOE IN THE STATE OF NEVADA:

Section 1. That the budget of the Indigent Tax Levy Fund be augmented as follows:

Increase Revenues			
021-2101-5734	Nursing Home Reimbursement	\$ 35,000.00	
021-2101-5735	Domiciliary Reimbursement	19,836.00	
021-2101-6151	Interest	20,000.00	
Unappropriated Opening Fund Balance available		34,919.00	
Increase Expenses			
021-2101-74191	Nursing Home		\$109,755.00
	Total	\$109,755.00	\$109,755.00

Section 2. This Resolution shall be effective on passage and approval.

Section 3. The County Clerk is hereby directed to distribute copies of the Resolution to the Department of Taxation, the Comptroller and the Finance Division.

98-568 TRANSFER OF APPROPRIATIONS - PARKS

Upon recommendation of Tyrone Brooks, Finance Division, on motion by Commissioner Camp, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bond ordered that the appropriation transfer to cover a change order to the Bowers Pool project be approved and the Comptroller be directed to make the following account transactions:

Decrease Account	Amount	Increase Account	Amount
001-1401-7001	\$39,500.00	001-1409-7878	\$39,500.00

It was noted that the change order to repair the pool lighting to Bowers Pool was approved by the Board on March 10, 1998, and this action moves the funding to the appropriate account.

98-569 TRANSFER OF APPROPRIATIONS - PUBLIC WORKS - ENGINEERING

Upon recommendation of Jerry McKnight, Director of Finance, on motion by Commissioner Camp, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bond ordered that the appropriation transfer to increase the travel budgets in Public Works Administration and the Engineering Division be approved and the Comptroller be directed to make the following account transactions:

Decrease Account	Amount	Increase Account	Amount
001-1631-7140	\$2,700.00	001-1601-7620	\$1,500.00
		001-1631-7620	\$1,200.00

98-570 WATER RIGHTS DEED - REED C. AND MARY O. SIMMONS - - PLEASANT VALLEY PARCEL MAP - UTILITY SERVICES

Upon recommendation of John Collins, Manager, Utility Services Division, on motion by Commissioner Camp, seconded by Commissioner Mouliot, which motion duly carried, it was ordered that the Water Rights Deed for 2.02 acre-feet of water rights being a portion of Permit 52420, Certificate 14541, between Reed C. and Mary O. Simmons, as Grantor, and Washoe County, as Grantee, be approved and Chairman Bond be authorized to execute. It was further ordered that the Utility Services Division Manager be directed to record the Water Rights Deed with the County Recorder.

It was noted that in accordance with Article 422 of the Washoe County Development Code, the Grantors are dedicating these water rights in support of their parcel map creating one new parcel within Pleasant Valley; and that the parcel to be created is currently a part of APN 17-330-24.

98-571 WATER RIGHTS DEEDS - MERL F. STEWART - JULIAN C. AND JOANNA SMITH - WASHOE VALLEY PARCEL MAPS - UTILITY SERVICES

Upon recommendation of John Collins, Manager, Utility Services Division, on motion by Commissioner Camp, seconded by Commissioner Mouliot, which motion duly carried, it was ordered that the Water Rights Deed for 2.74 acre-feet of water rights being a portion of Permit 56742, Certificate 14187, and for 1.24 acre-feet of water rights being all of Permit 56910, Certificate 14188 for a total of 3.98 acre-feet between Merl F. Stewart, as Grantor, and Washoe County, as Grantee; and the Water Rights Deed for 0.06 acre-feet being a portion of Permit 50138, Certificate 14176 between Julian and Joanna Smith, as Grantor, and Washoe County, as Grantee, be approved and Chairman Bond be authorized to execute. It was further ordered that the Utility Services Division Manager be directed to record the Water Rights Deeds with the County Recorder.

It was noted that in accordance with Article 422 of the Washoe County Development Code and the South Valley Area Plan, Julian and Joanna Smith, on behalf of Merl F. Stewart, and Merl Stewart are dedicating a total of 4.04 acre-feet of water rights in support of Merl Stewart's two parcel maps creating two new parcels within Washoe Valley; and that the parcels to be created are currently a part of APN 55-320-49 and 55-320-50.

98-572 AFFIDAVIT OF WAIVER AND CONSENT - SPECIAL ASSESSMENT DISTRICT NO. 21 (COLD SPRINGS WASTEWATER)

Upon recommendation of John Collins, Manager, Utility Services Division, on motion by Commissioner Camp, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bond ordered that the Affidavit of Waiver and Consent signed by the Roston Company to redistribute the Special Assessment District No. 21 (Cold Springs Wastewater) assessments on Lake Hills Unit 1 be accepted; and that the Manager of the Utility Services Division be directed to record the Affidavit with the County Recorder.

98-573 AWARD OF BID - BITUMINOUS OVERLAY OF PAVED STREETS - RANCHO SAN RAFAEL AND HIDDEN VALLEY PARKS - ENGINEERING

This was the time to consider award of construction bid, Notice to Contractors for receipt of sealed proposals having been published in the Reno Gazette-Journal on May 20 and 27, 1998 for the Bituminous Overlay of Paved Streets in the Rancho San Rafael and Hidden Valley Parks, PWP-WA-1998-471, for the Engineering Division of the Department of Public Works. Proof was made that due and legal Notice had been given.

The following bids were received:

Contractor	Bid
Granite Construction Company	\$ 89,890.00

Sierra Nevada Construction	\$ 95,777.00
Atlas Contractors	\$ 97,297.00
Advanced Asphalt	\$ 98,207.00
A & K Earth Movers	\$113,226.00
T.E. Bertagnolli & Associates	\$143,440.00

Upon recommendation of Jim Palabay, Engineering Division, through David Roundtree, Public Works Director, on motion by Commissioner Camp, seconded by Commissioner Mouliot, which motion duly carried, it was ordered that the bid for the Bituminous Overlay of Paved Streets in the Rancho San Rafael and Hidden Valley Parks, PWP-WA-1998-471, be awarded to Granite Construction, the lowest responsible, responsive bidder, in the amount of \$89,890.00, and Chairman Bond be authorized to execute the contract documents upon presentation.

98-574 AWARD OF BID - JANITORIAL PAPER PRODUCTS - BID NO. 2068-98 - JOINDER

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno Gazette-Journal on March 31, 1998, for Janitorial Paper Products for Washoe County and participating joinder agencies. Proof was made that due and legal Notice had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

- Can Am Corporation
- Easterday Janitorial Supply
- National Sanitary Supply Co.
- Unisource Corporation
- W. W. Grainger
- Zellerbach Paper Company

- C & M Food Distributing (disqualified)
- Pyramid School Products (disqualified)
- United Textiles (disqualified)

CCP Industries submitted a "No-Bid" response and A-1 Chemical, Inland Chemical, Lake Tahoe Supply, Commercial Hardware and Xpedx failed to respond to the invitation to bid.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Camp, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bond ordered that Bid No. 2068-98 for Janitorial Paper Products for Washoe County and participating joinder agencies, including Douglas County School District, City of Reno, City of Sparks, Douglas County Purchasing, Washoe County School District, Churchill County School District, Housing Authority City of Reno, and the Reno Sparks Convention & Visitors Authority be awarded to the lowest responsive and responsible bidders meeting specifications, terms and conditions as follows:

BIDDER	BID ITEMS
Can Am Corporation	#2A, 5A, 5C, 6A and 6C
Easterday Supply	#6B, 6D, 10A, 10B, 15A, 15B, 17A, 17B, 18A, 18B, 25A and 25B
National Sanitary Supply Company	#13A and 13B
Unisource	#12A and 24A
Zellerbach Paper Company	#1A, 1C, 2B, 2C, 2D, 3A, 3C, 4A, 4B, 7A, 7C, 8A, 8B, 9A, 9B, 11A, 11B, 12B, 14A, 14B, 16A, 16B, 20A, 21A, 21B, 23A, 26A, & 26B

It was further ordered that the following bid items be rejected: #1B, 1D, 3B, 3D, 7B & 7D as they are recycled products which were a minimum of 13% higher priced than their virgin counterparts; 5B and 5D as testing indicated that the quality of each product was unsatisfactory for use; 19A which was not bid by any of the bidders; and 22A as it will cost less when purchased on the spot market.

It was noted that prices as stated in the bid document shall be honored and adhered to until June 30, 1999, with the County retaining an option to renew for an additional one-year period through June 30, 2000, providing pricing does not increase beyond that allowed in the Bid; and that three responding Bidders (noted above) were disqualified because one could not meet the delivery requirements of 3 business days from the time of the order, one did not bid to specifications, and one did not sign the bid as required.

98-575 AWARD OF BID - HIGHWAY SIGNS AND MATERIALS - BID NO. 2085-98 - ROADS AND JOINDER AGENCY

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno Gazette-Journal on April 22, 1998, for Highway Signs and Materials for the Roads Division and the City of Reno. Proof was made that due and legal Notice had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

- |                                  |                                 |
|----------------------------------|---------------------------------|
| Allmac Associates                | Amsign Corporation              |
| Hall Signs, Inc.                 | Interstate Sales                |
| Newman Signs                     | Nippon Carbide Industries, Inc. |
| Quality Metals                   | Roadmarker Co.                  |
| Roder Safety Equipment Co., Inc. | Safeway Sign Co.                |
| Sierra Supply, Inc.              | Signs and Blanks, Inc.          |
| Traffic Control Service, Inc.    | Universal Die-Cut Corporation   |
| Vulcan Signs                     | Zumar Industries, Inc.          |

Hawkins Traffic Safety Supply and Unistrut Northern California were disqualified because they did not return the entire bid document; Champion America, Inc. and U. S. Standard Sign, Inc. submitted late bids; Carsonite International, Emed Company, Inc., Ennis Paint, Inc. and SA-SO Company and Z.A.P. Manufacturing, Inc. submitted "No-Bid" responses; and 3M (Sacramento), 3M (Saint Paul), Brite Line Industries, Line Connection, Maneria Sign Co., Pacemaker Industries, Schaffer Industries, Traffic Safety Supply, Washoe Building Supply, and Davidson Plastics failed to respond to the invitation to bid.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Camp, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bond ordered that Bid No. 2085-98 for Highway Signs and Materials for the Roads Division and the City of Reno be awarded to the lowest responsive, responsible bidders meeting specifications, as follows:

BIDDER	CATEGORIES	Bid Items:
Allmac Associates	3, 5, 8	57 - 61, 65 - 78, 103 -112
Amsign Corporation	1, 2, 6	1 - 54, 79 - 84, City of Reno #99
Interstate Sales		138
Newman Signs	9	113, 114
Nippon Carbide Ind. (USA) Inc.		86 - 88, 92
Roadmaker Company	13,14 and 14A (Exception)	125 - 127 and 129

Roder Safety Equipment Co.		136, 139 - 142
Safeway Sign Co.	4, 10	62 - 64, 115 - 119
Sierra Supply Inc.	11, 12, 13, 14, AND 14A	120 - 123, 124, 125 - 135, 137, and 143
Signs and Blanks, Inc.		89 - 91, City of Reno 93 - 98, 100 - 102
Traffic Control Services, Inc.		144 and 145
Zumar Industries Inc.	City of Reno 2B	55 - 56.2

It was further ordered that Categories 15 and 15A be rejected as no bids were received for these categories. It was noted that the effective period of award shall be for one year from date of bid award and shall be for an indeterminate amount as exact future requirements for these items are not known at this time; that the estimated value of the award for Washoe County is in excess of \$28,700.00; and that the categories listed on the expenditure account also include other items not included in the bid solicitation.

98-576 AWARD OF BID - MULTI-PURPOSE COPIER PAPER - BID NO. 2086-98 - REPROGRAPHICS DIVISION - JOINDER

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno Gazette-Journal on May 13, 1998, for Multi-Purpose Copier Paper for the Reprographics Division of the General Services Department and joinder agencies. Proof was made that due and legal Notice had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

Moore Document Solutions  
Office Depot Business Services Division  
Unisource Corporation  
Xerox Corporation  
Zellerback, A Mead Co.

Oce Imaging Supplies submitted a "No-Bid" response and Xpedx was disqualified because they submitted a late bid. Boise Cascade, Costco Wholesale, Direct Business Systems, JC Paper Company, Vanier Business Forms, and Willamette Industries failed to respond to the invitation to bid.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Camp, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bond ordered that Bid No. 2086-98 for Multi-Purpose Copier Paper on behalf of the Reprographics Division of the General Services Department and joinder agencies including the Washoe County School District and the Incline Village General Improvement District be awarded to the overall low bidder, Zellerback, A Mead Co. It was further ordered that Bid Items #1A and #1B be rejected as there will be no need to award these items as they were established specifically to accommodate the Incline Village GID's low quantity requirements and based on Zellerbach's pricing structure, and a 3% dollar savings, Incline Village GID has elected to purchase from Bid Item #1D.

It was noted that the prices as stated in the Invitation to Bid shall remain firm until June 30, 1999 unless there is a manufacturer price increase and evidence of such increase is provided to the County; that if prices increase or market price drops and results in the successful bidder no longer offering the lowest, responsive, responsible bid, the County may procure the item(s) from the new low bidder that qualifies; that bid items will be purchased on an as-needed basis with the quantities to be purchased being estimated and, therefore, a fixed total amount cannot be determined; and that based on estimated quantities the estimated annual dollar totals are \$88,969 for the Reprographics Division, \$284,700 for the School District, and \$7,077 for the Incline Village GID for the fiscal year 98/99, for a total estimated annual value of \$380,745.00

98-577 AWARD OF BID - LIQUID ASPHALT AND ANIONIC EMULSIFIED ASPHALT - BID NO. 2087-98 - ROADS DIVISION

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno

Gazette-Journal on May 1, 1998, for Liquid Asphalt and Anionic Emulsified Asphalt for the Roads Division of the Public Works Department. Proof was made that due and legal Notice had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

- California-Fresno Oil Co.
- Huntway Refining Co.
- Morgan Emultech
- Paramount Petroleum Corp.
- Reed & Graham
- Telfer Sheldon Oil

California-Fresno Oil failed to respond to the invitation to bid.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Camp, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bond ordered that Bid No. 2087-98 for Liquid Asphalt and Anionic Emulsified Asphalt for the Roads Division of the Public Works Department be awarded to the following lowest responsive, responsible bidders meeting specifications:

Material is priced per ton

Huntway Refining Co.

Terms - Net 30 days	Bid Item #1	\$177.20	(MC800-Gerlach)
	Bid Item #1A	\$164.75	(MC800 - Reno)
	Bid Item #2	\$177.20	(SC800 - Gerlach)
	Bid Item #2A	\$164.75	(SC800 - Reno)

Paramount Petroleum Corp.

Terms - 5%, 20 days	Bid Item #3	\$159.125 Net	(SS1 - H - Gerlach)
	Bid Item #3.1	\$174.135 Net	(SS1 - H - Spread - Gerlach)
	Bid Item #3A	\$149.15 Net	(SS1 - H - Reno)
	Bid Item #3A.1	\$164.16 Net	(SSI - H - Spread - Reno)
	Bid Item #4	\$159.125 Net	(SS1 - Gerlach)
	Bid Item #4.1	\$174.135 Net	(SS1 - Spread - Gerlach)
	Bid Item #4A	\$149.15 Net	(SS1 - Reno)
	Bid Item #4A.1	\$164.16 Net	(SS1 - Spread - Reno)

Telfer Sheldon Oil Co.

Terms- 10%, 20 Days	Bid Item #5	\$189.90 Net	(LMCRS - 2H - Gerlach)
	Bid Item #5.1	\$203.40 Net	(LMCRS - 2H - Spread- Gerlach)
	Bid Item #5A	\$180.00 Net	(LMCRS - 2H - Reno)
	Bid Item #5A.1	\$193.50 Net	(LMCRS - 2H - Spread - Reno)

It was further ordered that the Purchasing and Contracts Administrator be authorized to enter into a one-year agreement for Liquid Asphalt and Anionic Emulsified Asphalt commencing July 1, 1998 through June 30, 1999, with Washoe County retaining a one-year-renewal option, provided service has been satisfactory in the opinion of Washoe County and there is no increase in price.

It was noted that the road maintenance items shall be procured on a requirements basis; and that the estimated value of this award

for Washoe County is \$110,000 per fiscal year.

98-578 AWARD OF BID - FIRE EXTINGUISHER PARTS AND MAINTENANCE SERVICES - BID NO. 2089-98 - JOINDER

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno Gazette-Journal on May 21, 1998, for Fire Extinguisher Parts and Maintenance Services for Washoe County and joinder agencies. Proof was made that due and legal Notice had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

Carson Fire Equipment  
FireMaster  
Grinnell Fire Protection Systems

Burgarello Alarm, Inc., Delta Fire Systems, Eltex Enterprises, Northern Nevada Zee, Overhead Fire Protection, Inc., Reliable Industrial & Safety, and SOS Fire failed to respond to the invitation to bid.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Camp, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bond ordered that Bid No. 2089-98 for Fire Extinguisher Parts and Maintenance Services for Washoe County and joinder agencies including Washoe County School District, City of Reno, Reno/Sparks Convention and Visitors Authority (RSCVA) be awarded to the lowest responsive, responsible bidder meeting specifications, Fire Equipment Supply, D.B.A. Carson Fire Equipment.

It was further ordered that the Purchasing and Contracts Administrator be authorized to enter into a two-year agreement with two, one-year-renewal options for Fire Extinguisher Parts and Maintenance Services in accordance with all terms and conditions of the Invitation to Bid as awarded.

It was noted that the approximate annual value of this award shall be:

Washoe County	\$ 8,275.00	
Washoe County School District	\$17,599.00	
City of Reno	\$ 1,700.00	
Reno/Sparks Convention and Visitors Authority	\$ 1,690.00	
TOTAL		\$29,264.00

98-579 ACCEPTANCE OF PROPOSAL - ENHANCED 911 PUBLIC SAFETY ANSWERING POINT SYSTEM - RFP #2078-98 - TELECOMMUNICATIONS - IN JOINDER

This was the time to consider award of bid, Notice to Proposers for receipt of sealed bids having been published in the Reno Gazette-Journal on April 15, 1998, for Enhanced 911 Public Safety Answering Point System for the Telecommunications Department. Proof was made that due and legal Notice had been given.

Mike Sullens, Purchasing Department and Rick Bareuther representing the E-911 Emergency Response Committee for Washoe County were present to provide background information and respond to questions of the Board concerning this item.

The Board commended Mr. Sullens and Mr. Bareuther for their efforts in this regard.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

GTE Network Services  
Nevada Bell

Motorola submitted a "No-Bid" response and Brooks/Worldcom, CML Technologies Inc., Nortel Industries Inc., Plant Equipment Inc., Positron Industries Inc., SSC, and Tel Control Inc., failed to respond to the invitation to bid.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Camp, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bond ordered that the proposal of GTE Network Services in the total amount of \$843,172 for RFP #2078-98 for Enhanced 911 Public Safety Answering Point system for the Telecommunications Department in joinder with the City of Sparks and the City of Reno be accepted.

98-580 AMENDED AGREEMENT - RYAN WHITE TITLE II CARE ACT SUBGRANT NO. RW21-97 - SOCIAL SERVICES

Upon recommendation of May Shelton, Director, Department of Social Services, on motion by Commissioner Mouliot, seconded by Commissioner Camp, which motion duly carried, it was ordered that the Amended Subgrant Agreement to extend the grant project period for the Ryan White Title II Care Act Subgrant #RW21-97 from March 31, 1998 through March 31, 1999 be approved and Chairman Bond be authorized to execute.

98-581 CONTRACT RENEWAL - ADMINISTRATIVE SERVICES - JOB OPPORTUNITIES IN NEVADA (JOIN)

Upon recommendation of Anna Heenan, Finance Division, on motion by Commissioner Camp, seconded by Commissioner Mouliot, which motion duly carried, it was ordered that the Administrative Service Agreement between Washoe County and Job Opportunities in Nevada (JOIN) and Washoe County concerning the purchase of County services be approved and Chairman Bond be authorized to execute.

It was noted that the Contract allows JOIN to purchase services from the County including: purchasing, personnel, payroll, Management Information Services, etc.; that the County has provided these services since 1985; and that the County General Fund will collect \$31,775 in revenue from this contract in Fiscal Year 1998-99 in exchange for the services provided.

98-582 AGREEMENTS - ARCHITECTURAL SERVICES - CONSULTING ENGINEERING SERVICES - GERLACH SENIOR CENTER - SENIOR SERVICES

Commissioner Camp disclosed that her company does business with Lumos and Associates and this would not affect her decision in this matter.

Upon recommendation of Karen Mabry, Director, Senior Services, on motion by Commissioner Mouliot, seconded by Commissioner Galloway, which motion duly carried, it was ordered that the following contracts associated with the Gerlach Senior Center construction project be approved and Chairman Bond be authorized to execute:

1. Agreement between Washoe County and Barada-Feutsch Architects in the amount of \$13,739 for the purpose of preparing design and serving as Documents and Construction Administrator.
2. Agreement between Washoe County and Lumos and Associates in the amount of \$4,500 for the purpose of performing an appropriate site survey and conducting a geotechnical soils analysis.

98-583 AGREEMENT - ROBERT Z. HAWKINS FOUNDATION - AMPHITHEATER - BARTLEY RANCH PARK

Interim County Manager Katy Simon advised that she had spoken with Karen Mullen, Parks Director, this morning regarding this item who advised her that the Parks Department had over \$100,000 in salary savings before the hiring freeze was instituted; that they are analyzing every position that was available prior to the freeze; that an allotment had been made by the Board for the Bower's pool lighting that was to come from the pre-freeze salary savings; that calculations performed by Finance and the Parks Department indicate a balance of approximately \$30,000 necessary from pre-freeze salary savings in order for this project not to have a financial impact; that she received an assurance from Ms. Mullen and Finance that the money would come from either pre-freeze salary savings or the Park's budget for next year which would be reduced by an equivalent amount to eliminate any fiscal impact.

Chairman Bond thanked the Robert Z. Hawkins Foundation stating that the amphitheater will be a great addition to the community.

Bill Wallace, Chairman, Robert Z. Hawkins Foundation, discussed history of the project and displayed a model of the amphitheater to the Board.

Chairman Bond stated that any reluctance that the Board may have conveyed regarding Washoe County's portion of the funding for this project is not related to their enthusiasm for the project.

Commissioner Mouliot stated that he would support the recommendation with the explained salary savings and the potential of deducting costs from the next year's Park budget; and that he will not support the use of frozen salary savings for any capital projects.

Commissioner Camp stated that this is an excellent project; and that it is a pleasure to have someone locally like the Hawkins Foundation to bring a unique project such as this to the Truckee Meadows.

On motion by Commissioner Mouliot, seconded by Commissioner Galloway, which motion duly carried, it was ordered that an Agreement between Washoe County and the Robert Z. Hawkins Foundation, concerning design and construction of an amphitheater at Bartley Ranch Park (consisting of covered stage, restrooms, landscaping and seating areas), be approved with the caveat that frozen salary savings not be utilized for this project; that next year's Park's budget be reduced for these costs if necessary; that Chairman Bond be authorized to execute the agreement; and that the following appropriation transfer to cover costs associated with utility installations for the amphitheater be approved as follows:

Decrease		Increase	
Account	Amount	Account	Amount
001-1401-7001	\$ 25,000.00	001-1402-7878	\$100,000.00
001-1401-7048	10,000.00		
001-1402-7001	65,000.00		
Total	\$100,000.00	Total	\$100,000.00

98-584 REAPPOINTMENTS - ACCEPTANCE OF RESIGNATION - APPOINTMENTS - INCLINE VILLAGE/CRYSTAL BAY CITIZEN ADVISORY BOARD

On motion by Commissioner Galloway, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bond ordered that the following actions be taken:

1. That Robert Olsen be reappointed as an Incline Village at-large representative on the Incline Village/Crystal Bay Citizen Advisory Board with term to expire June 30, 2000.
2. That the resignation of Barrett Putnam be accepted and John Hubbard be appointed to fill his unexpired term as an Incline Village at-large representative with term to expire June 30, 1999.
3. That Karin Highwood be appointed to fill a vacant Incline Village at-large position with a term to expire June 30, 2000.

98-585 REAPPOINTMENTS - ACCEPTANCE OF RESIGNATION - APPOINTMENTS - WEST TRUCKEE MEADOWS CITIZEN ADVISORY BOARD

On motion by Commissioner Galloway, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bond ordered that the following appointments to the West Truckee Meadows Citizen Advisory Board with terms to expire June 30, 2000 be approved: Len Crocker and Molly Grein as West of McCarran representatives; Duane Rasmussen and William Wallace as East of McCarran representatives. It was further ordered that the resignation of Naomi Sande as a West of McCarran representative be accepted with

the appointment to fill this vacancy to be made at a later date.

98-586 APPOINTMENT - BOARD OF ADJUSTMENT

On motion by Commissioner Galloway, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bond ordered that Jane Maxfield be appointed to the Board of Adjustment with a term to expire June 30, 2002.

98-587 REAPPOINTMENT - REGIONAL PLANNING GOVERNING BOARD

On motion by Commissioner Camp, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bond ordered that Commissioner Jim Galloway be reappointed to the Regional Planning Governing Board with a term to expire June 30, 2001.

98-588 APPOINTMENT - CHILD CARE ADVISORY BOARD

Upon recommendation of May Shelton, Director, Department of Social Services, on motion by Commissioner Camp, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bond ordered that the appointment of Cynthia Martinez, Licensed Family Home Child Care Provider, to the Washoe County Child Care Advisory Board, representing Licensed Child Care Homes, to complete the unexpired term of Marcia Litano who resigned, with a term to expire August, 1999, be ratified.

98-589 REAPPOINTMENTS - WASHOE COUNTY PLANNING COMMISSION

On motion by Commissioner Mouliot, seconded by Commissioner Camp, which motion duly carried, Chairman Bond ordered that Daniel Salerno and Edward Meagher be reappointed to the Washoe County Planning Commission with terms to expire June 30, 2002.

98-590 REAPPOINTMENT - REGIONAL PLANNING COMMISSION

On motion by Commissioner Camp, seconded by Commissioner Galloway, which motion duly carried, Chairman Bond ordered that Edward Meagher be reappointed to the Regional Planning Commission with a term to expire July 1, 2001.

98-591 REAPPOINTMENTS - ADVISORY BOARD TO MANAGE WILDLIFE

Jerry Lowery, Advisory Board member, requested that the Board endorse his reappointment stating that he has been an active member for over two years; that he does not believe there has been any dissension on the Board; and that he has had a very good working relationship with the Board and the Wildlife Commission.

John Rogers, Advisory Board member, also requested the Board's support for his reappointment.

Larry Johnson, Chairman, Steering Committee, Coalition for Nevada's Wildlife, discussed background information regarding the committee stating that they brought forth an endorsement to support the reappointment of Mr. Lowery and Mr. Rogers.

Greg Smith, a private citizen, stated that both of these gentlemen perform very important duties and that would support their reappointment.

Ed Wagner, Nevada Wildlife Federation, stated that the Wildlife Federation endorsed the reappointment of Mr. Lowery and Mr. Rogers.

Chairman Bond stated that there has been a contention that dissension exists on this Board which she is aware of; that she has never heard any criticism regarding Mr. Lowery or Mr. Rogers; that she has listened to the tapes of the meetings; that it is her belief that they conduct themselves very well; and that she cannot see any reason for them not to be reappointed.

Commissioner Mouliot stated that he concurs with Chairman Bond; and that most of the dissension has been between bow hunters and

rifle hunters.

On motion by Commissioner Galloway, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bond ordered that Jerry Lowery and John Rogers be reappointed to the Washoe County Advisory Board to Manage Wildlife with terms to expire July 1, 2001.

98-592 RESOLUTION - DESIGNATING ALTERNATES TO TAHOE REGIONAL PLANNING AGENCY

On motion by Commissioner Galloway, seconded by Commissioner Mouliot, which motion duly carried, it was ordered that the following Resolution be adopted and Chairman Bond be authorized to execute:

RESOLUTION- DESIGNATING ALTERNATES TO THE TAHOE REGIONAL PLANNING AGENCY ON BEHALF OF WASHOE COUNTY

WHEREAS, Pursuant to NRS 278.792, Washoe County is represented on the governing body of the Tahoe Regional Planning Agency (hereinafter "TRPA") by one member appointed by the Board of County Commissioners; and

WHEREAS, James Galloway, Commissioner for Washoe County District 1, is the appointed Washoe County representative to the TRPA governing body; and

WHEREAS, On the rare occasions when Commissioner Galloway may be unable to attend TRPA meetings due to illness or other absence, it is necessary under TRPA rules to designate an alternate; and

WHEREAS, It is not always possible to know in advance of an absence; and

WHEREAS, From time to time, Commissioner Galloway is requested to attend other, non-governing body, TRPA meetings; and

WHEREAS, Michael Harper and Sharon Kvas are very knowledgeable regarding TRPA matters and are suitable alternates to sit with the TRPA in Commissioner Galloway's absence; now, therefore, be it

RESOLVED, That Michael Harper and Sharon Kvas are hereby designated as alternates to sit with the TRPA governing body or other TRPA meetings in the absence of Commissioner Galloway; and be it further

RESOLVED, That Michael Harper shall be the first alternate and Sharon Kvas the second alternate unless TRPA is otherwise advised by Commissioner Galloway; and be it further

RESOLVED, That the designation of Michael Harper and Sharon Kvas shall continue until the expiration of Commissioner Galloway's term of appointment to the TRPA governing body or until repealed, whichever occurs earlier; and be it further

RESOLVED, That the Washoe County Board of County Commissioners Resolution dated March 25, 1997 appointing Romany Woodbeck as a second alternate is hereby repealed; and be it further

RESOLVED, That a copy of this Resolution be forwarded to the TRPA.

98-593 BILL NO. 1202 - AMENDING CHAPTER 110 - WATER & SEWER RESOURCE REQUIREMENTS - TAHOE PLANNING AREA

Bill No. 1202, entitled, "AN ORDINANCE AMENDING CHAPTER 110 OF THE WASHOE COUNTY CODE (DEVELOPMENT CODE) BY AMENDING ARTICLE 422, WATER AND SEWER RESOURCE REQUIREMENTS, THEREOF TO EXEMPT DEVELOPMENT IN THE TAHOE PLANNING AREA FROM THE REQUIREMENTS OF THE ARTICLE" was introduced by Commissioner Galloway, the title read to the Board and legal notice for final action of adoption directed.

98-594 REJECTION OF CLAIM - HSF, INC. - DISTRICT ATTORNEY

Upon recommendation of James Barnes, Deputy District Attorney, on motion by Commissioner Galloway, seconded by Commissioner Camp, which motion duly carried, Chairman Bond ordered that the claim of HSF, Inc., concerning a Software Purchase Agreement for Reno and Sparks Justice Courts, be rejected and deemed untimely pursuant to subsection 1 of NRS 244.250.

It was noted that the software was not installed and functioning within 180 days as outlined in the agreement; and that the agreement was terminated by Reno Justice Court on December 10, 1996 and Sparks Justice Court on February 13, 1997.

98-595 ADOPTION - FY 1999-2003 CAPITAL IMPROVEMENTS PROGRAM - COMMUNITY DEVELOPMENT

Kim Carlson, CIP Coordinator, Department of Community Development, gave an overhead presentation and answered questions of the Board concerning the Fiscal Year 1999-2003 Capital Improvements Program, a copy of which was placed on file with the Clerk.

Following discussion, on motion by Commissioner Camp, seconded by Commissioner Galloway, which motion duly carried, Chairman Bond ordered that the Fiscal Year 1999-2003 Capital Improvements Program be adopted as outlined by staff.

98-596 DISCUSSION - REGIONALIZATION OF FIRE SERVICES

Chairman Bond stated that she was pleased to see that a foundation was being formed regarding the consolidation of fire services.

Commissioner Mouliot emphasized that he would like to insure that staff does not leave anyone out of this process such as non-commissioned firefighters; and Chairman Bond stated that she had been contacted by several volunteer firefighters in her district who felt that they were being left out of the process. She advised that she had assured them they would be involved in this process.

Interim County Manager Katy Simon stated that there had been discussions regarding a three-month time frame which would not include an entire analysis of the consolidation issue but would identify some of the issues. Jerry McKnight, Finance Director, advised that staff has talked with City of Reno staff who is attempting to have a partial analysis completed by mid-August.

Commissioner Galloway stated that he assumes any kind of metropolitan solution would also address how to handle outlying areas. Mr. McKnight stated that is one of the issues that has to be dealt with through interlocal agreements, as well as outstanding issues with the Bureau of Land Management, the Nevada Division of Forestry, and other entities.

98-597 CERTIFICATION OF BUDGETS AND SPECIAL ASSESSMENTS PLEASANT VALLEY, COLD SPRINGS VALLEY, LEMMON VALLEY, TRUCKEE MEADOWS/SUN VALLEY & WARM SPRINGS VALLEY GROUNDWATER BASINS

Jerry McKnight, Finance Director, advised that this item is performed on an annual basis; that they review available resources; that they still have outstanding issues regarding Cold Springs and Pleasant Valley's fixed boundaries; and that they are not recommending a property tax levy for Lemmon Valley Groundwater Basin as there are sufficient reserves on hand.

Following discussion, on motion by Commissioner Galloway, seconded by Commissioner Camp, which motion duly carried, Chairman Bond ordered that the following budgets requested by the State of Nevada Department of Conservation and Natural Resources, be approved:

Pleasant Valley Groundwater Basin	\$ 1,000.00
Cold Springs Valley Groundwater Basin	3,000.00
Truckee Meadows/Sun Valley Groundwater Basin	30,000.00
Lemmon Valley Groundwater Basin	16,000.00
Warm Springs Valley Groundwater Basin	3,427.60
TOTAL	\$53,427.60

It was further ordered that the following actions be taken:

1. That the County Clerk be directed to attest the certificates and submit them to the State Engineer with copies to the Treasurer's Office, Assessor's Office and the Finance Division.
2. That the County Assessor be directed to enter the amount of the charge or charges on the assessment roll against the claimants and the property or acreage served.
3. That the Treasurer be directed to bill and collect the special tax rates and/or assessments requested by the State Engineer.

It was noted that pursuant to State law, the Board is required to approve special taxes or assessments required to fund budgets of the water basins and distribution systems administered by the State Engineer; and that no assessment or tax rate has been requested for the Warm Springs Valley Creek/AKA Winnemucca Creek Distribution Budget nor the Honey Lake Valley budget in accordance with the determination by the State Engineer.

#### 98-598 DISCUSSION - SELECTION OF EXECUTIVE SEARCH FIRM - RECRUITMENT/SCREENING FOR COUNTY MANAGER - PERSONNEL

Joanne Ray, Chief of Personnel, reviewed alternatives discussed at yesterday's caucus regarding the selection of an executive search firm for the recruitment of a new County Manager stating that the Board should have a certain level of confidence with whatever recruitment firm is selected, suggesting that they invite in several firms and conduct interviews to see how they intend to proceed with this process.

Commissioner Mouliot stated that they have been attempting to get County government reorganized for approximately 2-1/2 years; that the door is now open to get the job done; that they have an individual, Katy Simon, who has been acting as an Assistant County Manager for over two years; that the Board should have a one-on-one meeting with Ms. Simon to see how they feel about the her appointment; that there is uncertainty as to who they might get when they go outside for recruitment; that Ms. Simon could be on a probation basis with a semi-annual evaluation; that there has not been an evaluation of the County Manager in over four years; that they could recruit for an Assistant County Manager of Development Services; that the process they are discussing could take six months or more; that there are employees who are unaware of what is happening and where they may be going which is wrong; that to extend this would be a big mistake; that the position of County Manager and Assistant County Manager serve the entire community; that there should be a great deal of private sector input; that he would like to bring this item back to a workshop session; and that he does not believe they need to go outside for every managerial position.

Chairman Bond stated that she wished Commissioner Mouliot had expressed his desire regarding this item prior to today's meeting.

Commissioner Galloway stated that he has always maintained that Ms. Simon should be considered for the position of County Manager if she were willing; and that there is a valid point regarding the learning curve for someone new.

Chairman Bond stated that she met with Ms. Simon and Chief of Personnel Joanne Ray regarding this issue early on; that the reason they considered going out on a search was a feeling that they wanted the entire community to know they are making the best effort to get the best qualified person they could find; that Ms. Simon felt that there was a lot of merit to that idea; and that if she rose to the top through that process, so be it. She stated that she was concerned with the timeline and she is amenable to bringing this back at a later date if the Board so desires.

Commissioner Galloway stated that he would like to insure at the workshop that whatever alternative they agree on, they receive sufficient input from the private sector and the community to see if they favor this particular route.

Following discussion, on motion by Commissioner Mouliot, seconded by Commissioner Camp, which motion duly carried, it was ordered that this item be continued to a workshop session.

#### 98-599 APPOINTMENT - INTERIM MANAGEMENT INFORMATION SERVICES DIRECTOR

Upon recommendation of Katy Simon, Interim County Manager, on motion by Commissioner Camp, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bond ordered that Matt Beckstedt, Geographic Information Systems (GIS) Manager, be appointed as Interim Management Information Services (MIS) Director with a salary established at \$71,364.80, effective June 13, 1998.

COMMISSIONERS' /MANAGER'S COMMENTS

Chairman Bond stated that she is requesting a Board member to replace her on the "Grant Committee for Truckee Meadows Tomorrow" due to time constraints and Commissioner Camp volunteered to serve in this capacity.

Katy Simon, Interim County Manager, stated that following discussions with Sheriff Kirkland and Fire Chief Brunstrom, that she would like to schedule a workshop to review what has been learned from the Sierra Chemical explosion, possible pursuit of legislative actions to deter any similar occurrences in the future, and actions already in place.

Ms. Simon further stated that as a result of interest expressed by candidates, she has directed staff to prepare a candidates packet containing budget information, continuous improvement projects results, national awards and achievement information, and information regarding operating expenses, etc.

COMMUNICATIONS AND REPORTS

The following communications and reports were received, duly noted, and ordered placed on file with the Clerk:

98-600 Communications:

- A. Notice of Completion of the construction of Speed Hump on Broili Drive, Lucky Concrete, Inc. Contractor.
- B. City of Sparks Land Annexation Intent Notice situated on the east side of Vista Blvd., between Disc Dr., and Los Altos Parkway, property owners Gracian and Grace M. Iratcabal [Bill 2146, public hearing May 26, 1998].
- C. Washoe County Human Services Consortium Triumvirate [TRI]/Advisory Board joint meeting minutes of April 1, 1998, and related documents, transcribed by the County Clerk's office.
- D. From Washoe-Storey Conservation District, comments regarding Washoe and Storey Counties co-appointment of one representative for both counties to the District Board of Supervisors.
- E. From the Dept. of Conservation and Natural Resources Division of Water Resources, a carbon copy of a letter to Robert W. Marshall, Intermountain Land Company, 2440 Holcomb Lane, Reno, Nevada, requesting that he define a use for geothermal waters on his application for appropriation of same, advising that this will be held in abeyance until such information is received.
- F. Supplemental Notice to Contractors No. 2 from NDOT to receive bids for a Signal Coordination and Communication System in the Truckee Meadows Area replacing Construction Plan Sheet T-19 which changed the dimensions on the "Longitudinal Traffic Signal conduit Trench and Patch" detail.

98-601 Reports - Monthly (April 1998)

- A. Animal Control
- B. County Clerk
- C. Court Clerk
- D. Social Services
- E. Treasurer

98-602 Reports - Quarterly - 1997/98

- A. Gerlach General Improvement District, Jan-Feb-Mar, 1998
- B. South Truckee Meadows General Improvement District, Jan-Feb-Mar, 1998
- C. Verdi Television District, Jan-Feb-Mar, 1998
- D. Washoe County School District, Jan-Feb-Mar, 1998

98-603 Final Budget 1998/99 North Lake Tahoe Fire Protection District

98-604 Final Budget 1998/99 Palomino Valley General Improvement District

98-605 Final Budget 1998/99 Regional Transportation Commission

98-606 Final Budget 1998/99 Reno-Sparks Convention & Visitors Authority

98-607 Final Budget 1998/99 Sparks, City of

98-608 Final Budget 1998/99 Sparks, Redevelopment Agency

98-609 Final Budget 1998/99 Sun Valley Water and Sanitation District

98-610 Final Budget 1998/99 Verdi Television District

98-611 Final Budget 1998/99 Washoe County School District

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There being no further business to come before the Board, the meeting adjourned at 11:50 a.m.

JOANNE BOND, CHAIRMAN  
Washoe County Commission

ATTEST: JUDI BAILEY, County Clerk