

BOARD OF COUNTY COMMISSIONERS, WASHOE COUNTY, NEVADA

TUESDAY 9:00 A.M. MARCH 24, 1998

PRESENT:

Joanne Bond, Chairman
Mike Mouliot, Vice Chairman
Sue Camp, Commissioner
Jim Galloway, Commissioner
Jim Shaw, Commissioner

Judi Bailey, County Clerk
John MacIntyre, County Manager
Maureen Griswold, Legal Counsel

The Board met in regular session in the South Auditorium at the District Health Department, (Building B), 1001 E. Ninth Street, Reno, Nevada. Following the pledge of allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

98-264 AGENDA

In accordance with the Open Meeting Law, on motion by Commissioner Camp, seconded by Commissioner Shaw, which motion duly carried, Chairman Bond ordered that the agenda for the March 24, 1998 meeting be approved with the following amendments: Delete - Item 8B, regarding expenditure of carryover funds on unbudgeted capital and other projects; and Item 18, concerning the Management and Coordination Chapter and "Training Ready Draft" of the Emergency Operations Center, Guidebook of Procedures and Checklists (part of the Washoe County Comprehensive Emergency Management Plan.)

* * * * *

Chairman Bond welcomed the students from Washoe High School and their teacher, Barbara Dayes.

PUBLIC COMMENTS

Kelly Probasco, Chairman, Cold Springs Community Association, provided a status report of the community projects being looked at to be funded by the Alturas Power money, and presented a rough draft of a design for an 8,000-square-foot multi-purpose community center building. He advised that Reno Truss has agreed to donate truss, Van Dyne Roofing has offered to donate roofing, and Lifestyle Homes has agreed to do the construction at cost; that outside programs being looked at include a BMX track, mini golf course, skateboard park, horseshoe pits, volleyball area, outside basketball, fenced area for younger children, etc.; that they have addressed the 41 parking spaces that are required; and that the community is working very hard to keep the project within the \$300,000 figure they were directed to work with. Chairman Bond thanked Mr. Probasco stating that she was impressed with this very ambitious project.

Barbara Dayes, Washoe High School teacher, stated that one of the reasons they are present today is to show government in action. She advised that one of the students who could not attend today requested that she speak to the issue of more recreational opportunities for young people, noting that when teenagers are occupied and happy they are much less likely to get involved with drugs, crime, and teen sex, etc.; and that they would request support for a "wave machine" that makes artificial waves, and other activities of this kind that would get students and teenagers out to positive, productive, and recreational activities. Ms. Dayes stated that she supports the Cold Springs Community Association's efforts to develop recreational opportunities to prevent the kind of crime issues young people face today.

Brandon Shealy, student, Washoe High School, spoke in support of recreational activities for teenagers and stated that he also supports the projects proposed by the Cold Springs Community Association that will keep kids off the street and provide something positive for them to do.

MINUTES

On motion by Commissioner Camp, seconded by Commissioner Shaw, which motion duly carried, Chairman Bond ordered that the minutes of the regular meetings of February 17 and 24, 1998 be approved.

98-265 SEXUAL ASSAULT VICTIMS - MEDICAL CARE - PAYMENT

Maureen Griswold, Legal Counsel, provided information relative to questions asked at yesterday's caucus meeting regarding this item.

Following discussion, pursuant to NRS 217.280 to 217.350, on motion by Commissioner Camp, seconded by Commissioner Shaw, which motion duly carried, Chairman Bond ordered that payments with funds from the District Attorney's account designated Sexual Assault Victims Expenses be authorized for initial emergency medical care or follow-up treatment for 16 victims of sexual assault in an amount totaling \$5,971.30 as set forth in a memorandum placed on file with the Clerk from Vickie Wedow, Administrative Assistant, District Attorney's Office, dated March 6, 1998.

98-266 DEDICATION MAP - SKY VISTA PARKWAY EXTENSION - PUBLIC WORKS

Upon recommendation of James Gale, Sr. Property Agent, through David Roundtree, Public Works Director, on motion by Commissioner Camp, seconded by Commissioner Shaw, which motion duly carried, it was ordered that the Dedication Map of Sky Vista Parkway Extension be approved and Chairman Bond be authorized to execute.

98-267 TRANSFER OF FUNDS FROM CONTINGENCY - PERSONNEL

Upon recommendation of Lisa Gianoli, Sr. Administrative Analyst, on motion by Commissioner Camp, seconded by Commissioner Shaw, which motion duly carried, Chairman Bond ordered that the following transfer of funds from contingency to the Personnel Division be approved and the Comptroller be directed to make the following account transactions:

Decrease Account	Description	Amount
001-1890-7328	Contingency	\$17,000.00
Increase Account	Description	Amount
001-1091-7105	Consulting Services	\$17,000.00

98-268 RESOLUTION CALLING A HEARING - BOUNDARIES AMENDMENT - DISTRICT NO. 24 (GROUNDWATER REMEDIATION)

Upon recommendation of Leonard Crowe, Water Resources Planning Manager, on motion by Commissioner Camp, seconded by Commissioner Shaw, which motion duly carried, it was ordered that the following Resolution be adopted:

A RESOLUTION CALLING A HEARING ON THE AMENDMENT OF THE BOUNDARIES OF DISTRICT NO. 24 (GROUNDWATER REMEDIATION) IN WASHOE COUNTY, NEVADA; PROVIDING FOR A NOTICE OF HEARING, AND PROVIDING OTHER MATTERS PROPERLY RELATED THERETO.

WHEREAS, the Board of County Commissioners (herein "Board") of the County of Washoe (herein "County") in the State of Nevada has created a district for the remediation of the quality of water (the "District" or "District No. 24") pursuant to NRS 540A.250 through 540A.285; and

WHEREAS, subsection 3 of NRS 540A.250 provides that: "The District created pursuant to this section must include, without limitation:

(a) The area where the condition which requires remediation is determined by the Board to be present, or for which remediation is determined by the Board to be necessary, including any area to which the condition is expected to migrate unless remediation is carried out; and

(b) If the Board determines that the condition which requires remediation affects the quantity or quality of drinking water within the region, the wholesale and retail service area of any provider of water that has used or uses for any portion of its supply wells located in the area described in paragraph (a); and

WHEREAS, pursuant to NRS 540A.250 of the Board has had prepared for it a plan for remediation designated the "Central Truckee Meadows Remediation District Final Work Plan February 22, 1996" (the "Plan for Remediation"); and

WHEREAS, the Plan has been submitted to the Division of Environmental Protection of the State of Nevada (the "Division") and approved by the Division pursuant to Subsection 1 of NRS 540A.260; and

WHEREAS, the Plan for Remediation indicates that, and based upon such plan the Board has determined that, the condition which requires remediation affects the quality of drinking water within the region; and

WHEREAS, the boundaries of the District therefore are to include the wholesale and retail water service area of Sierra Pacific Power Company ("Sierra"), which is a provider of water service that has used and uses for a portion of its water supply, wells located in the area in which the condition that requires remediation is present; and

WHEREAS, the Board has determined and hereby determines to propose to amend the boundaries of the District to exclude from the District certain properties, included in the initial boundaries of the District, which properties do not receive water service involving water provided on a wholesale or retail basis by Sierra; and

WHEREAS, a list of properties proposed to be so excluded entitled "List of Properties to be excluded from the Boundaries of District No. 24" (the "List") will be filed with the County Clerk (the "Clerk") prior to the publication of a notice of hearing as hereinafter described; and

WHEREAS, pursuant to NRS 540A.262, the Board is required to hold a hearing before amending the boundaries of the District; and

WHEREAS, the Board desires to authorize publication of a notice of the hearing in accordance with NRS 540A.262.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WASHOE, IN THE STATE OF NEVADA:

Section 1. A hearing is hereby called on the proposed amendment to the boundaries of the District. The hearing shall be held not less than 15 days after the notice of hearing described herein is published. The Manager is authorized to schedule the hearing and request that the Clerk publish the Notice described herein after the List is filed in the office of the Clerk.

Section 2. On receipt of request from the Manager as provided in Section 1, the Clerk is hereby authorized and directed to publish a notice of hearing not less than 15 days prior to the hearing in a display advertisement which is at least 3" x 5" in size in a newspaper of general circulation in the County. The notice shall state that the description of the boundaries and the amendment to those boundaries is on file at the office of the Clerk for public examination. The notice shall be in substantially the form described herein.

Section 3. The Officers of the County are directed to effectuate the provisions of the provisions of this resolution.

Section 4. All resolutions, or parts thereof, in conflict herewith are hereby repealed to the extent of such inconsistency.

Section 5. The invalidity of any provisions of its resolution shall not affect any remaining provisions hereof.

Section 6. This resolution may be amended in any manner, at any time by the Board. This resolution does not obligate the Board to proceed with the District or issue bonds.

Section 7. The Board has determined, and does hereby declare, that this resolution shall be in effect after its passage in accordance with law.

98-269 CAPITAL EXPENDITURES - 1995/96 CARRYOVER FUNDS - GIS SERVER - COMMUNITY DEVELOPMENT

Jerry McKnight, Director, Budget and Finance, reviewed issues relative to the carryover funds for the Department of Community Development and responded to questions of the Board advising that a portion of those funds were Water Resources related; that the recommendation for this equipment purchase represents carryover related to a prior year that was not expended for the purpose intended; that any remaining carryover in the division should go back to the Water Resources Department; and that there would be no additional carryover in Community Development for the remainder of this year.

A discussion commenced and upon inquiry of Commissioner Galloway, Mr. McKnight advised that, should the Board approve this purchase, Water Resources would not be shorted. Ed Schmidt, Director, Department of Water Resources, stated that they have no objection to these funds being used for the GIS Program.

Upon recommendation of John Hester, Director, Department of Community Development, on motion by Commissioner Camp, seconded by Commissioner Shaw, which motion duly carried, Chairman Bond ordered that the purchase of an NT server with disk storage and a tape backup device for the County's GIS Program at a cost of approximately \$50,000, to be expended from Community Development's 1995/96 Carryover funds, be approved.

98-270 PUBLIC HEARING - WATER RIGHTS APPLICATION 63794 - HERMAN F. AND F. JEAN STRECKER - UTILITY

9:30 a.m. This was the time set in a Notice of Public Hearing, published in the Reno Gazette-Journal on March 16, 1998, and continuation from the March 17, 1998 meeting, to consider water rights application 63794 filed on the 26th day of January, 1998, by Herman F. Strecker and F. Jean Strecker as Trustees of the "Jean and Herman Strecker-1993 Trust," in the office of the State Engineer of Nevada, for permission to change the point of diversion, manner of use, and place of use of 0.0518 cfs, a portion of water heretofore appropriated under Permit 61784. Water will be diverted from Lake Tahoe at a new point located within (Lot 1 extended), SW $\frac{1}{4}$, SW $\frac{1}{4}$, Section 16, T.16N., R.18E., M.D.B. & M., or at a point from which the W $\frac{1}{4}$ corner of said Section 16 bears N. 22 50' 57" W., a distance of 2,487.93 feet (Burnt Cedar Intake Structure). Water will be used for municipal purposes from January 1st to December 31st of each year. The existing point of diversion was from Lake Tahoe located within the S $\frac{1}{4}$ of Lot 4 of Section 15, T.14N., R.18E., M.D.B. & M., or at a point from which the meander corner common to Sections 15 and 22, T.14N., R.18E., M.D.B. & M., bears S. 47 30' E., a distance of 348 feet. Water was used for domestic and town supply purposes from January 1st to December 31st of each year. Proof was made that due and legal notice had been given.

John MacIntyre, County Manager, reviewed background information and advised that this transfer of water rights will assist the Incline Village General Improvement District to make sure that adequate water rights are available for service to their customers and to development that has occurred in their District. Paul Orphan, Utility Services Division, was present to respond to questions of the Board.

Commissioner Galloway commented that it is not easy anymore to get one county at Lake Tahoe to agree to transfer water to another county and he thinks Washoe County is very fortunate to receive these water rights.

Chairman Bond opened the public hearing and called on those wishing to speak. There being no response the public hearing was closed.

Upon recommendation of John Collins, Manager, Utility Services Division, on motion by Commissioner Galloway, seconded by

Commissioner Mouliot, which motion duly carried, it was ordered that Water Rights Application 63794 be approved and Chairman Bond be authorized to formally recommend approval of the application to the Nevada State Engineer.

98-271 AWARD OF BID - REQUEST FOR PROPOSAL NO. 2064-98 - THIRD PARTY ADMINISTRATION - SELF-INSURED WORKERS COMPENSATION PROGRAM - RISK MANAGEMENT

This was the time to consider award of bid, Notice to Proposers for receipt of sealed bids having been published in the Reno Gazette-Journal on February 11, 1998, for Third Party Administration of Washoe County's Self-Insured Workers Compensation Program on behalf of the Risk Management Department. Proof was made that due and legal Notice had been given.

Proposals were received from the following:

- CDS of Nevada
- Hometown Health Partners
- St. Mary's CompFirst
- WCASC (Willis Corroon)
- W.R. Gibbons, Inc.

Benefit Plan Administrators, Inc.; Continental Insurance; Crawford & Company; Custard Insurance Adjusters; Frank Gates Company; GAB/Robins North America, Inc.; Lindsey Morden Claims Management; National Loss Control Services Corp.; and Silver State Admin. Services, Inc. failed to respond to the invitation to bid.

Kevin Chadwick, Safety Officer, was present to respond to questions of the Board.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Shaw, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bond ordered that RFP No. 2064-98 for Third Party Administration of Washoe County's Self-Insured Workers Compensation Program on behalf of the Risk Management Department be awarded to CDS of Nevada for a three-year agreement with two, one-year-renewal options, as follows:

\$32,300.00 base fee per year for the first 170 claims and \$195.00 per claim thereafter. The County has averaged 203 claims over the past five years. Approximate total cost per year: \$39,000.00.

Approximate total bid award: \$117,000.00 (3 year period) It was further ordered that the Risk Manager be authorized to execute a three-year agreement with CDS of Nevada, with two, one-year renewal options subject to renegotiations prior to the exercise of each renewal option.

98-272 AWARD OF BID - EMERGENCY CHILD PROTECTION SHELTER OPERATOR AT KIDS KOTTAGE AND KIDS KOTTAGE TOO - BID NO. 2058-98 - SOCIAL SERVICES

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno Gazette-Journal on January 14, 1998, for Emergency Child Protection Shelter Operator at Kids Kottage and Kids Kottage Too on behalf of the Department of Social Services. Proof was made that due and legal Notice had been given.

Bids were received from the following vendors:

- Adams and Associates, Inc.
- McDowell Youth Homes, Inc.

Boys Town Nevada; California Association of Children's Home; California Association of Services for Children; Child Garden; Committee to Aid Abused Women; Community Child Care Services, Inc.; Fred Finch Youth Center; Koinonia Foster Homes, Inc.; and Volunteers of America of Nevada failed to respond to the invitation to bid.

John MacIntyre, County Manager, provided information relative to questions raised at yesterday's caucus meeting and advised that the Board was clear at that time in their desire that the award become a not-to-exceed figure of \$1,500,000 per year, and that Social Services staff put a monitoring system into place to monitor the quality of care at the facilities, as well as the members of staff, in order to determine whether or not the vendor is staffing as projected in their bid documents. Mr. MacIntyre stated that he will be tracking Social Services on their monitoring of these matters.

Commissioner Mouliot stated that he would like to see the contract before it is signed by the County showing that the figure is capped at \$1.5 million. He further stated that he has a problem with the way this was generated and would like to keep a close eye on this group. Commissioner Galloway stated that it would be his understanding that should the total amount approach the \$1.5 million, the County could renegotiate the rates. Mr. MacIntyre noted that if the amount is capped no further expenditure could be made unless the Board authorizes it.

On motion by Commissioner Galloway, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bond ordered that Bid No. 2058-98 for Emergency Child Protection Shelter Operator at Kids Kottage and Kids Kottage Too on behalf of the Department of Social Services be awarded to Adams and Associates, Inc. in a not-to-exceed amount of \$1,500,000.00 per year. It was further ordered that the final contract noting the not-to-exceed amount, and addressing the issues of monitoring and staffing levels, be presented to the Board for review; and that should the total expenditure approach the \$1.5 million figure, this item be presented to the Board for renegotiation. It was further ordered that the Purchasing and Contracts Administrator be authorized to enter into a fourteen-month Agreement commencing May 1, 1998 through June 30, 1999, with provision for three, one-year extensions at the County's option.

98-273 AWARD OF BID - MAYBERRY PARK FLOOD DAMAGE REPAIR PROJECT - PUBLIC WORKS

This was the time to consider award of bid, Notice to Contractors for receipt of sealed bids having been published in the Reno Gazette-Journal on February 25 and March 4, 1998, for Mayberry Park Flood Damage Repair for the Department of Public Works. Proof was made that due and legal Notice had been given.

Bids were received from the following vendors:

Contractor	Base Bid Amount
V & C Construction	\$ 99,494.00
Canyon Creek Construction	\$ 99,951.70
Rapid Construction	\$113,311.00
Q & D Construction	\$141,886.00
Mokofisi Construction	\$142,300.00 (No bid bond)
F W Carson Company	\$158,864.00
Interstate Utilities	\$169,120.00
A & K Earth Movers	\$211,100.00

John MacIntyre, County Manager, provided information relative to questions asked by the Board at yesterday's caucus meeting.

Upon recommendation of Jim Palabay, Engineering Division, through David Roundtree, Public Works Director, on motion by Commissioner Camp, seconded by Commissioner Shaw, which motion duly carried, it was ordered that the base bid for the Mayberry Park Flood Damage Repair Project be awarded to the lowest responsive bidder, V & C Construction, in the amount of \$99,494.00 and Chairman Bond be authorized to execute the contract documents when presented.

It was noted that the project will be funded through Public Works Account #FL160106-7880; and that this project is eligible for 75% reimbursement from FEMA, with the remaining 25% to be contributed by the State of Nevada.

meeting and explained the costs involved with leasing versus purchasing this equipment. Upon inquiry of Chairman Bond, Mr. Balentine advised that the life of this type of equipment is very short the way technology is changing.

Commissioner Camp stated that she believes that as technology changes, which is extremely fast with computers, leasing of equipment would provide County departments with the opportunity to stay on top of the technology curve which will give staff better capabilities to perform County services more effectively.

Mr. Balentine agreed and stated that it is important for the County to provide the best and most current information to its citizens and at the moment leasing is the most viable way of doing that, in his opinion, but the downside is the cost of money which is low right now, and the inflation curve could raise that years down the line.

Chairman Bond noted that the issue could be revisited at any time it is determined not to be cost effective.

John Hester, Director, Department of Community Development, advised that he is comfortable with going either way the Board directs, and noted that as the money allocated for this is used up, the lease payments would have to be added to the base budget.

On motion by Commissioner Camp, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bond ordered that a lease program for an audio-visual projection system for presentations at the various meetings of the Community Development Department, plus two laptop computers and one desktop computer be approved.

98-277 AGREEMENT - COURT CASE MANAGEMENT SOFTWARE SYSTEM - DISTRICT COURT

Upon recommendation of Cathy Krolak, Court Administrator, on motion by Commissioner Camp, seconded by Commissioner Shaw, which motion duly carried, it was ordered that the Agreement between the District Court and SCT Government Systems, Inc. for the purchase of a court case management software system be approved.

It was noted that the fiscal impact of this agreement is projected to be \$363,673 with the total funding required the first year to be \$322,812 and the total required during the second year of the agreement to be \$40,861.

98-278 PROFESSIONAL SERVICES CONTRACT - JUVENILE DRUG/ALCOHOL REHABILITATION SERVICES - DISTRICT COURT

John MacIntyre, County Manager, stated that he has been advised that the District Court representatives could not attend today's meeting and have requested that this item be continued.

On motion by Commissioner Shaw, seconded by Commissioner Camp, which motion duly carried, Chairman Bond ordered that this item be continued.

98-279 INTERLOCAL AGREEMENT - GRAFFITI ERADICATION PROGRAM - SHERIFF

Upon recommendation of Richard Kirkland, Sheriff, on motion by Commissioner Mouliot, seconded by Commissioner Camp, which motion duly carried, it was ordered that the Interlocal Agreement between Washoe County Sheriff's Office and the City of Reno for the Graffiti Eradication Program be approved. It was further ordered that the Sheriff be authorized to spend \$4,000 of drug forfeiture money to assist in the purchase of a 1998 Ford F-350 pickup truck with tow package.

It was noted that this partnership has been working together in a concerted effort to identify and eradicate graffiti on walls, overpasses, businesses, etc., to ease gang recognition and tension, and to beautify the community; that the Junior League of Reno and the City of Reno have donated money towards the purchase of this vehicle which totals \$25,000; and that the vehicle will be used to tow the "Graffiti Wagon" which is used in a County-wide program to eradicate graffiti as soon as it is reported to the Hotline.

98-280 AGREEMENT - EXCHANGE OF REAL PROPERTY - KEYSTONE COMMUNITY CORPORATION - CITY OF RENO - PARKS

John MacIntyre, County Manager, advised that discussion was held on this item at yesterday's caucus meeting.

Legal Counsel Griswold advised that, if the Board is in agreement with this agenda item, the motion should be to approve the exchange in concept with the understanding that a specific agenda item with a resolution would be brought back to the Board in April; and that the Board could authorize staff to go forth with the procedural matters necessary to move the project forward.

Karen Mullen, Director, Department of Parks and Recreation, provided additional information and responded to questions of the Board relative to the County's costs, etc.

Commissioner Galloway recognized the efforts of Karen Mullen and the representatives of Keystone Community Corporation (the Church) with regard to this project. Ms. Mullen noted that if it had not been for the Church this would not have been possible. Robert Owens, Pastor of the Church, thanked everyone involved for their hard work to make this transaction possible and stated that he thinks it will be a good exchange that will greatly benefit the people of Washoe County. Bret Thornton, representing the Thornton family and the property the family is donating to the park, commented that he thinks this is a great trade.

On motion by Commissioner Galloway, seconded by Commissioner Camp, which motion duly carried, Chairman Bond ordered that the Exchange of Real Property between Keystone Community Corporation, and the City of Reno and Washoe County to exchange approximately 4.86 acres of County and City property for approximately 47 acres of Keystone Canyon held by Keystone Community Corporation be approved in concept and the District Attorney be directed to draft a resolution regarding same to be brought back to the Board for adoption. It was further ordered that Karen Mullen be authorized to (1) sign Owner's Certificates that may be necessary for the buyers to obtain zoning, (2) request PERS approval, (3) commence the survey work and the title search process, and (4) advertise for the public hearing.

98-281 INTERLOCAL AGREEMENT - ANIMAL CONTROL SERVICES - FINANCE

Upon recommendation of Tyrone Brooks, Senior Administrative Analyst, on motion by Commissioner Camp, seconded by Commissioner Shaw, which motion duly carried, it was ordered that the Interlocal Agreement between Washoe County and the City of Reno to commence July 1, 1998 concerning animal control services be approved.

98-282 INTERLOCAL AGREEMENT - WASTEWATER FACILITIES DESIGN PHASES I AND II - AGREEMENT - ENGINEERING SERVICES - WATER RESOURCES

Ed Schmidt, Director, Department of Water Resources, reviewed background information regarding this item and advised that the Interlocal Agreement establishes a steering committee made up of six individuals representing Washoe County, the City of Reno, and the City of Sparks, whose task will be to insure that each entity pays for their share of the capacity that is needed; that monthly meetings will be held with representatives from Carollo Engineers to monitor design Phases I and II, which is the second agreement before the Board today; and that the total cost of the agreement with Carollo Engineers for the Wastewater Facilities Design Phases I and II is \$3,673,386 with Washoe County's share cost based upon the allocation specified within the Interlocal Agreement being \$1,201,513. Mr. Schmidt responded to questions of the Board and advised that of the \$1.2 million to be spent by Washoe County, approximately 20% would stay in the County.

Jamel Demir, Carollo Engineers, provided a slide presentation of the Regional Wastewater Facilities Master Plan and Design Phases I and II, and responded to questions of the Board.

Greg Dennis, Engineer, City of Reno, provided additional information and answered questions of the Board relative to the costs contained in the other proposals that were considered along with Carollo Engineers.

Commissioner Mouliot stated that he believes the community should get back as much as possible of the funds expended rather than having it all spent somewhere else, and feels that more could be done in this regard. Mr. Dennis agreed and stated that he has dealt with this problem in the past where various specialists are needed that are not available locally; that when they go to bid they keep in mind that local companies can handle the construction of the facilities; and that they do look to people inside the community on these types of projects. Commissioner Galloway stated that he understands that once construction commences there will

be much more local participation and he is mainly concerned that the very best possible design job is obtained. He asked if staff feels comfortable they have selected the best people to do that job and Mr. Schmidt stated that a task force was established for the selection process and they are comfortable with their results. Commissioner Mouliot commented that he does not have a problem with the individual selected and feels they are undoubtedly the most qualified for the job, but believes more effort should be made to bring more of the County's expenditures back to the community.

Commissioner Shaw requested that regular updates on this project, perhaps monthly, be provided to the Board.

On motion by Commissioner Galloway, seconded by Commissioner Shaw, which motion duly carried, it was ordered that the Interlocal Agreement between Washoe County, City of Reno and City of Sparks, concerning Wastewater Facilities Design Phases I and II be approved and Chairman Bond be authorized to execute. It was further ordered that the Agreement between Washoe County, City of Reno, City of Sparks, and Carollo Engineers, P.C., concerning engineering services for preparation of Regional Wastewater Facilities Design Phases I and II be approved and Chairman Bond be authorized to execute.

The Board emphasized its desire that local vendors be used where possible and that regular updates regarding the project be made to the Board.

98-283 REAPPOINTMENTS - SOCIAL SERVICES ADVISORY BOARD

Upon recommendation of May Shelton, Director, Department of Social Services, on motion by Commissioner Shaw, seconded by Commissioner Camp, which motion duly carried, Chairman Bond ordered that the reappointments of Carolyn Vaught and Pam Russell to the Washoe County Social Services Advisory Board for their second four-year terms, expiring February 25, 2002, be ratified.

98-284 NEW POSITION - GUARDIAN CASE MANAGER - TRANSFER OF CONTINGENCY - PUBLIC ADMINISTRATOR

Upon recommendation of Anna Heenan and Lisa Gianoli, Finance Division, on motion by Commissioner Shaw, seconded by Commissioner Camp, which motion duly carried, Chairman Bond ordered that one additional Guardian Case Manager position for the Public Administrator's Office be approved. It was further ordered that the following transfer from contingency be approved and the Comptroller be directed to make the following account transactions:

Decrease Account	Description	Amount
001-1890-7328	Contingency	\$7,760.00
Increase Account	Description	Amount
001-1591-7001	Salaries	\$6,053.00
-7048	Retirement	1,135.00
-7050	Medicare	88.00
-7042	Group Insurance	484.00
	Total	\$7,760.00

98-285 CONSTABLE OFFICES - CONTINUED OPERATION - FINANCE

Brian Mirch reviewed background information and responded to questions of the Board. He advised that legislation passed in 1997 gave the Board the authority to abolish the Constables offices; that the County has been subsidizing the Constable offices since their inception at a cost of approximately \$380,000 annually, and has never generated any revenues from those operations; and that an alternative is being sought that would provide service for the people of Washoe County and save taxpayer monies.

Chairman Bond noted that six letters have been received in opposition to abolishing the Constables offices. She stated that she would prefer to look into privatizing this service in Reno and Sparks; and that the Sheriff could possibly pick up the service in

the outlying areas of the County. Mr. Mirch advised that if the Constables are eliminated from the outlying areas of the County, the Sheriff has indicated they would have no problem with providing that service.

Commissioner Galloway commented that the letters in opposition to abolishment of the Constable Offices primarily indicated concern that there would be no service, and he believes if the County can insure that service is provided, those concerns would be addressed; and that he would suggest that the County proceed with the development of an RFP, but have a backup plan, which would be the Sheriff in the outlying areas, and for the urban area possibly a civilian employee hired by the County.

Mr. Mirch advised that there are employees in the District Attorney's Office who are also process servers.

Commissioner Mouliot stated that he would like to move forward to remove the Reno and Sparks Constables and the Constables in the small outlying areas that serve very few, if any, papers, but would like to see the Incline Constable position transferred to what might be called a Marshall for the Court to provide the many other duties that he currently provides, with any paper service being done by the private sector.

Mr. Mirch commented that Finance staff and the Sheriff agree that the Incline person should be transferred to the Incline Justice Court.

Legal Counsel Griswold commented that, should the Board decide to abolish the Constable Offices, such action would need to be done by Ordinance at a future date.

Following further discussion, the Board directed that staff proceed with abolishment of the County Constable positions and the District Attorney's office prepare the Ordinance regarding same to be presented to the Board for adoption. Upon request of Legal Counsel Griswold the Board clarified that the Incline Constable position is to be abolished, but the non-Constable related services that are performed by the current Incline Constable should be transferred to the Incline Justice Court. Mr. Mirch advised that the Incline Judge has agreed with this suggestion; and that Finance staff will work with Purchasing and the Sheriff's Office and look to other agencies that are doing RFP's for similar situations and come back to the Board with a recommended plan.

98-286 1998/99 OPERATING GOALS - PRIORITY RANKING CRITERIA - BASE BUDGET AND CARRYOVER PROGRAM REVISIONS

Katy Simon, Deputy County Manager, reviewed issues relative to the 1998/99 Operating Goals, Priority Ranking Criteria, and Base Budget and Carryover Program, and stated that the proposal to the Board contains an alternative regarding whether to continue the practice of allowing departments to include their salary savings as part of their carryover or whether to capture salary savings with department carryover then coming from services and supplies, and capital outlay. She noted that if salary savings were pulled back, vacation and sick leave buy-outs for terminating employees would be funded from another source. Ms. Simon advised that Finance staff plans to prepare a recommended 1998/99 budget during the next few weeks and will prepare a department by department summary of each budget item and dollar amount that represents a change to next year's base budget; and that during the Manager and Board budget appeals process, the Board's direction on those priorities will be extremely helpful; that she would respectfully suggest that the Board adopt these goals contingent upon a review of all the fiscal impacts within the budget and acknowledging the Board's right to change these goals as circumstances demand throughout the coming year; and that staff will commit to provide regular status reports during the year on the County's progress with regard to those goals.

A discussion ensued and Ms. Simon responded to questions of the Board stating that these issues have been discussed with the Organizational Effectiveness Committee and the department heads, and the attempt has been to meet the goal of carryover, which is to encourage savings, but strengthen the accountability; that departments that have multi-year projects should be able to carry those over; and that an alternative would be for departments that have extraordinary needs and have had their salary savings pulled out could come before the Board and request some of those funds for a specific purpose.

County Manager MacIntyre commented that he feels it is very important for the Board to set forth its priorities and operating goals as this would provide a framework to help departments understand the game rules and basic criteria for the budget sessions, etc.; and that there is always the caveat that the Board has the ability to change those operating goals whenever it is deemed

necessary.

On motion by Commissioner Galloway, seconded by Commissioner Shaw, which motion duly carried, Chairman Bond ordered that the 1998/99 Operating Goals, the Budget Request Priority Ranking criteria, and the revisions to the Base Budget and Carryover Program, as outlined in the agenda memorandum dated March 12, 1998, to include that salary and benefit savings be pulled out of departmental budgets quarterly with available carryover coming from savings in services and supplies and capital outlay only, and vacation and sick leave buy-outs for terminating employees to be funded outside the department budgets, be approved. It was further ordered that future salary carryover will not occur unless the specific department is successful in a petition before the Board regarding same.

98-287 WAIVER OF PROPERTY TAXES AND PENALTIES - APN NO. 03-130-51 - NEVADA LAND CONSERVANCY - RANCHO SAN RAFAEL PARK

John MacIntyre, County Manager, advised that discussion was held on this item at yesterday's caucus meeting.

Legal Counsel Griswold requested that this item be continued for additional review by the District Attorney's office. She stated that there is enough factual background for the Board to take action on this item, but she would like the District Attorney's office to have the opportunity to present a Decision or Opinion based on specific facts for this particular case so that the Board would not be setting a precedent they may not wish to follow in the future.

On motion by Commissioner Shaw, seconded by Commissioner Camp, which motion duly carried, Chairman Bond ordered that this item be continued.

98-288 RESOLUTION - INITIATING AMENDMENT - COMPREHENSIVE PLAN, SUN VALLEY AREA PLAN - COMMUNITY DEVELOPMENT

Cynthia Albright, Planner, Department of Community Development, advised that the applicant has significantly changed the original amendment request which would have allowed for the construction of 418 multi-family dwelling units to a request to change the land use to High Density Suburban (HDS: max 9 du/ac attached single family); and that the purpose for the request is to develop 60 single family attached homes and 160 units of congregate care nursing facilities in two separate buildings on the property. Upon inquiry, Ms. Albright advised that, should the applicant decide to abandon its idea for the senior care units, the high density suburban designation would allow for a maximum of 9 dwelling units per acre or approximately 220 units.

Commissioner Galloway commented that he would hope the applicant does not abandon the senior care units project because that would generate a lot less traffic in the area. Chairman Bond stated that she is concerned that the land use change is being requested with no guarantee of what is actually going to be placed on the property but a maximum of 220 units is much more compatible with the surrounding area than the previous amendment request. Commissioner Mouliot advised that he has met with the applicants on several occasions and does not believe there is much chance of them abandoning the senior care units; and that he also would not want to see them abandoned as they are proposing a beautiful project that is much needed in the community.

Upon recommendation of Cynthia Albright, Department of Community Development, on motion by Commissioner Mouliot, seconded by Commissioner Galloway, which motion duly carried, it was ordered that the following Resolution be adopted and Chairman Bond be authorized to execute:

RESOLUTION INITIATING AN AMENDMENT TO THE WASHOE COUNTY COMPREHENSIVE PLAN SUN VALLEY AREA PLAN

WHEREAS, The County Commission believes there is a changed condition with respect to an application to the Sun Valley Area Plan to warrant the sponsorship of a new amendment application.

98-289 PLANNING COMMISSION COMMENTS - STEAMBOAT SPECIFIC PLAN - COMPREHENSIVE PLAN AMENDMENT CASE NO. CPA98-SWTM-1 - COMMUNITY DEVELOPMENT

Dean Diederich, Principal Planner, Department of Community Development, reviewed issues relative to this item and advised that the

Planning Commission has submitted this issue back to the Board for reconsideration of their original recommendation regarding the Steamboat Specific Plan. He then reviewed a letter dated March 4, 1998 received from Yankee Caithness Joint Venture setting forth their concerns relative to restricting mining activities on the industrial designated parcels.

A discussion commenced and Mr. Diederich responded to questions advising that Yankee Caithness could request a plan amendment to the specific plan and their issues would be addressed at that time.

On motion by Commissioner Camp, seconded by Commissioner Galloway, which motion duly carried, Chairman Bond ordered that the report from the Planning Commission on the Board's adoption action be accepted. It was further ordered that the Steamboat Specific Plan (CPA98-SWTM-1) as approved by the Washoe County Commission on February 17, 1998 be re-affirmed and the Plan be forwarded to the Truckee Meadows Regional Planning Commission for conformance review.

COMMISSIONERS' /MANAGER'S COMMENTS

Commissioner Mouliot stated that he feels strongly that notices placed in the newspaper for applicants for boards such as the Planning Commission, etc. should be put in the same section and areas of the paper so people will have a better chance of seeing them; and that he objects to how they are being placed now.

Commissioner Galloway commented that he believes that people who are interested in government tend to look at the opinion section of the newspaper and he thinks the closer those notices could be placed to that section, the more effective the ads would be.

Commissioner Camp suggested that the newspaper might be willing to work with the County to establish an area of the paper where people would know to look for these type of announcements.

Chairman Bond requested that a NACO report be placed on the agenda as a regular item as they do a considerable amount of work on behalf of the Counties and the State of Nevada and are an excellent source for issues that are going to the legislature and the Federal Government, etc.; and that this information should be shared with all members of the Board.

Commissioner Shaw commented that he has not heard anything further in reference to the Rocky Ridge operation. Chairman Bond advised that she has had two phone calls and noise monitoring is going to be resumed; and that she has informed the Shanes of what is going on.

* * * * *

There being no further business to come before the Board, the meeting adjourned at 11:50 a.m.

JOANNE BOND, Chairman
Washoe County Commission

ATTEST: JUDI BAILEY, County Clerk