

BOARD OF COUNTY COMMISSIONERS, WASHOE COUNTY, NEVADA

TUESDAY 9:00 A.M. JUNE 24 , 1997

PRESENT:

Grant Sims, Chairman
Joanne Bond, Vice Chairman
Jim Galloway, Commissioner
Mike Mouliot, Commissioner
Jim Shaw, Commissioner

Betty Lewis, Chief Deputy County Clerk
John MacIntyre, County Manager
Maureen Griswold, Legal Counsel

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 E. Ninth Street, Reno, Nevada. Following the pledge of allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

97-664 AGENDA

In accordance with the Open Meeting Law, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, Chairman Sims ordered that the agenda for the June 24, 1997 meeting be approved.

PUBLIC COMMENTS

There was no response to the call for public comments.

MINUTES

On motion by Commissioner Shaw, seconded by Commissioner Galloway, which motion duly carried, with Commissioners Bond and Mouliot "abstaining," Chairman Sims ordered that the minutes of the regular meeting of May 20, 1997, be approved.

On motion by Commissioner Shaw, seconded by Commissioner Galloway, which motion duly carried, Chairman Sims ordered that the minutes of the regular meeting of May 27, 1997 be approved.

97-665 SEXUAL ASSAULT VICTIMS - MEDICAL CARE - PAYMENT

Pursuant to NRS 217.280 to 217.350, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Sims ordered that payments with funds from the District Attorney's account designated Sexual Assault Victims Expenses be authorized for initial emergency medical care and follow-up treatment for 12 victims of sexual assault in an amount totaling \$4,120.27 as set forth in a memorandum placed on file with the Clerk from Vickie Wedow, Administrative Assistant, District Attorney's Office, dated June 9, 1997.

97-666 ACCEPTANCE OF HAZARD MITIGATION GRANT - RESIDENTIAL ACQUISITION/PHYSICAL RELOCATION

Upon recommendation of Jerry McKnight, Budget Coordinator, and David Price, County Engineer, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Sims ordered that the Hazard Mitigation Grant for Residential Acquisition/Physical Relocation of flood prone properties be accepted.

It was noted that Washoe County's fund match for this portion of the acquisition project is \$337,500.00, which amount will be transferred from Contingency to Stewart Title Company to provide the agreed to purchase price for the Truckee River Mobile Home Park of \$1,350,000.00.

97-667 TRANSFER OF APPROPRIATION AUTHORITY FROM CONTINGENCY TO PUBLIC WORKS - FINANCE

Upon recommendation of Jerry McKnight, Budget Coordinator, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Sims ordered that the transfer of appropriation authority from Contingency to Public Works be approved and the Comptroller be directed to post the necessary journal entries as follows:

Decrease Account	Amount	Increase Account	Amount
General Contingency		General Fund Public Works Projects	
001-1896-7328	\$417,500.00	001-160382G-7861	\$337,500.00
		General Fund Public Works Roads	
		001-1651-7003	\$ 6,000.00
		001-1652-7003	\$ 55,000.00
		001-1652-7014	\$ 5,000.00
		001-1654-7003	\$ 10,000.00
		001-1654-7014	\$ 4,000.00
TOTAL	\$417,500.00	TOTAL	\$417,500.00

97-668 UNBUDGETED CAPITAL OUTLAY AND BUILDING IMPROVEMENTS - SOCIAL SERVICES

Upon recommendation of May Shelton, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Sims ordered that the unbudgeted Capital Outlay and Building Improvements for the Social Services Department in the approximate amount of \$50,000 for the purchase of modular furniture to be made pursuant to the existing contract with Corporate Express, and for the remodel of the main front desk area, be approved.

97-669 JOB SHARE POSITION - DEPUTY DISTRICT ATTORNEY

Upon recommendation of Madelyn Shipman, Assistant District Attorney, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Sims ordered that a job-share for a Deputy District Attorney position be approved.

97-670 ACCEPTANCE OF DONATION - ANIMAL CONTROL

On motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Sims ordered that the donation of \$25.00 from M. E. Doss Dunham to Animal Control be accepted with gratitude.

97-671 ACCEPTANCE OF DONATION - PARKS

Upon recommendation of Karen Mullen, Assistant Director, Department of Parks and Recreation, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Sims ordered that the following donations to the Parks Department be accepted with gratitude:

To Sierra Sage Golf Course	\$ 150.00
To the Wilbur May Arboretum	\$13,518.00

97-672 DISINTERMENT OF HUMAN REMAINS - HEALTH

Upon recommendation of Dave Rice, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Sims ordered that the request of Lydia A. Villegas, Tahanan Village, Paranaque Rizal Metro Manila, Philippines, to disinter and remove the human remains of Antonio J. Villegas, her husband, who expired on November 16, 1984, from Mountain View Cemetery to be reinterred at a cemetery in the Philippines, be approved.

It was noted that this action is authorized by NRS 451.050 (2); and that the cause of death was not due to any contagious or loathsome disease.

97-673 CORRECTION OF FACTUAL ERROR - 1996/97 UNSECURED TAX ROLL - ASSESSOR

Upon recommendation of Thomas Sokol, Assistant Chief Deputy Assessor, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, it was ordered that Roll Change Request for Performance Swing State, Inc., I.D.#2/174-263, correcting a factual error on the tax bill already mailed, be approved for the reason indicated thereon and mailed to the property owner, a copy of which is placed on file with the Clerk. It was further ordered that the Order directing the Treasurer to correct the error be approved and Chairman Sims be authorized to execute on behalf of the Commission.

97-674 EMPLOYEE COURSE ENROLLMENTS

Upon recommendation of the Personnel Division, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Sims ordered that the following employees be granted approval to enroll in the courses noted and seek reimbursement for expenses upon satisfactory completion with a grade of "B" or better:

1. Elizabeth B. Florez, Intake Assessment Counselor, Department of Juvenile Services, course entitled "Introduction to Counseling and Guidance (CEP 600), at the University of Nevada, Reno.
2. Emeterio Florez, Hispanic Gang Specialist, Department of Juvenile Services, course entitled "Introduction to Counseling and Guidance (CEP 600), at the University of Nevada, Reno.

97-675 NEW AND REVISED CLASSIFICATIONS - PERSONNEL

Upon recommendation of the Personnel Committee and the Personnel Division, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Sims ordered that the following new and revised classifications be approved:

1. GIS Coordinator, code 0716, grade Y210 (\$37,252 - \$49,587)
2. Human Services Support Specialist I, code 6128, grade W060 (\$22,131.20 - \$29,244.80)
3. Human Services Support Specialist II, code 6129, grade W090 (\$23,961.60 - \$31,616.00)
4. Sr. Human Services Support Specialist, code 6127, grade W130(\$26,020.80 - \$34,382.40)
5. Sheriff's Support Specialist Supervisor, code 2221, grade Y080 (\$28,184.00 - \$37,502.40)
6. Supervising Criminalist, code 2253, grade Y315 (\$46,384 - \$61,776)

97-676 INTERFUND TRANSFER - GENERAL FUND (001) TO PUBLIC WORKS CONSTRUCTION FUND (092)

Upon recommendation of Brian Mirch, Finance Division, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Sims ordered that the interfund transfer from the General Fund (Fund 001) to the Public Works Construction Fund (092) be approved and the following account transactions be authorized:

1. To record interfund transfer of appropriations:

Decrease Account	Amount	Increase Account	Amount
001-1083-7236	\$176,703.00	092-920244-7820	\$109,069.00
001-1081-7389	71,331.00	092-920245-7820	176,703.00
001-1083-7105	11,150.00		
001-1083-7820	15,000.00		
001-1083-7829	11,588.00		

2. To record cash transfer:

Decrease Account	Increase Account	Amount
001-0000-1001	092-0000-1001	\$285,772.00

97-677 TRANSFER OF FUNDS - LAWTON/VERDI TRUST ACCOUNT TO SPECIAL ASSESSMENT DISTRICT CONSTRUCTION ACCOUNT - FINANCE

Upon recommendation of Jerry McKnight, Budget Coordinator, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Sims ordered that the transfer of cash from the Lawton/Verdi Trust account #098-2964 in the amount of \$58,025.12 to the Lawton/Verdi construction cash account #076-1001 be approved and the Comptroller be directed to post the necessary journal entries.

97-678 WATER RIGHTS DEED AND WATER SALE AGREEMENT - SUN VALLEY WATER AND SANITATION DISTRICT - STONE CANYON SUBDIVISION, PHASE II - UTILITY SERVICES

Upon recommendation of John Collins, Manager, Utility Services Division, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, it was ordered that the Water Rights Deed for 18.12 acre-feet of water rights from a portion of Permit 61442, originally a portion of Claims 480, 481, 482, and 484, between Sun Valley Water and Sanitation District, as Grantor, and Washoe County, as Grantee, and Water Sale Agreement between Sun Valley Water and Sanitation District and Washoe County, in support of 48 lots within Stone Canyon Subdivision, Phase II, be approved and Chairman Sims be authorized to execute. It was further ordered that the Utility Services Division Manager be directed to record the Water Rights Deed and Water Sale Agreement with the County Recorder.

97-679 GRANT OF EASEMENT - RON K. AND VALERIE P. NELSON (APN 018-121-17) - PUBLIC WORKS

Upon recommendation of James Gale, Sr. Property Agent, through David Roundtree, Public Works Director, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, it was ordered that the Grant of Easement from Ron K. and Valerie P. Nelson, APN 018-121-17, in order to construct a full cul-de-sac on Budrow Drive, be approved and Chairman Sims be authorized to execute.

97-680 GRANTS OF EASEMENTS TO SIERRA PACIFIC POWER COMPANY - APNS 088-020-49 AND 54 - PUBLIC WORKS

Upon recommendation of James Gale, Sr. Property Agent, through David Roundtree, Public Works Director, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, it was ordered that Grants of Easements on County Property APNs 088-020-49 and 54 on North Hills Boulevard from Washoe County to Sierra Pacific Power Company for the placement of the Alturas electric transmission line be approved and Chairman Sims be authorized to execute.

It was noted that the new electric transmission line is necessary to provide a more positive, reliable and economical service

system to Sierra Pacific Power Company's customers; that the granting of the easements will result in a payment of \$62,000 from Sierra Pacific which will be deposited in the General Fund; and that the easements will not affect the future development of the County's property.

97-681 TRANSFER OF APPROPRIATIONS - GENERAL FUND - FINANCE

Upon recommendation of Jerry McKnight, Budget Coordinator, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Sims ordered that the following transfers of appropriations so that the funds can be transferred to the newly established Pre-funded Retiree Health Benefits Fund be approved, and the Comptroller be directed to post the necessary journal entries:

Decrease Account	Amount	Increase Account	Amount
001-1001-7001	\$ 1,000.00		
-1011-7001	3,500.00		
-1021-7001	16,000.00		
-1031-7001	2,000.00		
-1041-7001	5,500.00		
-1051-7001	3,500.00		
-1061-7001	35,000.00		
-1061-7389	63,159.00		
-1081-7001	11,000.00		
-1091-7001	3,000.00		
-1101-7001	1,800.00		
-1111-7001	4,200.00		
-1121-7001	2,800.00		
-1131-7001	4,300.00		
-1151-7001	15,000.00		
-1151-7389	60,000.00		
-1201-7001	22,500.00		
-1231-7001	1,200.00		
-1241-7001	11,500.00		
-1253-7001	5,000.00		
-1263-7001	600.00		
-1271-7001	25,000.00		
-1301-7001	20,000.00		
-1401-7001	12,000.00		
-1531-7001	2,500.00		

-1551-7001	300.00
-1561-7001	2,000.00
-1601-7001	24,141.00
-160955-7880	250,000.00
-1885-8145	312,500.00
-1611-7001	15,000.00
-1631-7001	5,500.00
-1771-7001	8,500.00

-1885-81995	\$950,000.00
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Total	\$950,000.00
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Total	\$950,000.00
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97-682 TRANSFER OF APPROPRIATIONS - TRAFFIC FACILITY FEE FUND - FINANCE

Jerry McKnight, Budget Coordinator, responded to questions asked by Commissioner Galloway regarding this item.

Upon recommendation of Jerry McKnight, Budget Coordinator, on motion by Commissioner Galloway, seconded by Commissioner Mouliot, which motion duly carried, Chairman Sims ordered that the following transfer of appropriations in the Traffic Facility Fee Fund be acknowledged and the Comptroller be directed to post the necessary entries:

Decrease Account	Amount	Increase Account	Amount
091-9199-8123	\$2,500,000.00	091-9107-7294	\$1,690,000.00
		091-9105-7294	\$ 810,000.00

It was noted that the transfer moves the appropriation authority to the accounts where the actual expenditures are classified.

97-683 TRANSFER OF APPROPRIATIONS - WATER MANAGEMENT FUND - FINANCE

Upon recommendation of Jerry McKnight, Budget Coordinator, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Sims ordered that the following transfer of appropriations in the Water Management Fund be acknowledged and the Comptroller be directed to post the necessary cash entries and adjustments:

Decrease Account	Amount	Increase Account	Amount
020-2001-7140	\$57,462.00	020-2001-8145	\$57,462.00

It was noted that the transfer will adjust the debt service transfer to the actual amount required for the final debt payments on the debt supported through the Water Management Fund, and will provide the Debt Service Fund with the cash to make the payments on the equipment lease purchase agreement.

97-684 AMENDMENT - FISCAL YEAR 1997/98 BUDGET - SOLID WASTE MANAGEMENT PROGRAM - HEALTH

Upon recommendation of Dave Rice, District Health Officer, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Sims ordered that the amendment to the Solid Waste Management Program Fiscal Year 1997/98 Budget be approved and the following account transactions be authorized:

Account Number	Description	Amount
002-1700-1727G3-4302	State Contributions	\$13,443.31
002-1700-1727G3-7140	Professional Services	4,775.00
-7169	Environmental Supplies	7,768.31
-7304	Advertising	900.00
TOTAL		\$13,443.31

97-685 AMENDMENT - FISCAL YEAR 1997/98 BUDGET - WIC PROGRAM - HEALTH

Upon recommendation of Dave Rice, District Health Officer, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Sims ordered that the amendment to the WIC Program Fiscal Year 1997/98 Budget be approved and the following account transactions be authorized:

Account Number	Description	Amount
002-1700-1746G2-4301	Federal Funds	\$8,000.00
002-1700-1746G2-7140	Other Professional Services	\$8,000.00

97-686 RESOLUTION - AUGMENT GOLF FUND - FINANCE

Upon recommendation of Tyrone Brooks, Administrative Analyst, Finance Division, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, it was ordered that the following Resolution be adopted and Chairman Sims be authorized to execute on behalf of Washoe County:

A RESOLUTION TO AUGMENT THE GOLF FUND (FUND 068)

WHEREAS, the Golf Fund was established to account for the provision of recreational golf activities and maintenance of related golf courses in Washoe County; and

WHEREAS, the Golf Fund has incurred capital outlay costs relating to the design of course improvements and are required under generally accepted accounting rules to capitalize those costs relating to the course improvements; and

WHEREAS, the Golf Fund has sufficient resources to pay the required expenditures:

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WASHOE IN THE STATE OF NEVADA:

Section 1. The Budget of the Golf Fund be augmented as follows:

Increased Appropriations		
Architectural and Professional Fees	068-6803-7873	\$ 71,366.00
Architectural and Professional Fees	068-6806-7873	\$ 33,034.00
TOTAL		\$104,400.00

Section 2. This Resolution shall be effective on passage and approval.

Section 3. The County Clerk is hereby directed to distribute copies of the Resolution to the Department of Taxation, the

Comptroller, and the Finance Division on or before June 30, 1997.

97-687 RESOLUTION - ESTABLISH PRE-FUNDED RETIREE HEALTH BENEFIT FUND - FINANCE

Upon recommendation of Jerry McKnight, Budget Coordinator, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, it was ordered that the following Resolution be adopted and Chairman Sims be authorized to execute on behalf of Washoe County:

A RESOLUTION CREATING THE PRE-FUNDED RETIREE HEALTH BENEFIT FUND (FUND 995000)

WHEREAS, the County has agreed to pre-fund certain employee benefits; and

WHEREAS, the resources and disbursements relative to the pre-fund benefits needs to be separated from other County financial activity; and

WHEREAS, the County will annually budget for and fund from the general resources of the County the annual contribution to pre-fund the retiree health benefits; and

WHEREAS, the expenditures from the fund in the short-term will be limited to direct administrative costs such as but not limited to actuarial studies and audit fees. The long-term plan and purpose of the fund is to pay the cost of the retiree health benefits in accordance with the County benefit policy; and

WHEREAS, the fund balance and any reserves in the fund will be utilized only for payment of retiree health benefits and related administrative costs and in the event the County's obligation for such benefits should be fully funded or be discontinued, the remaining funds would become resources available for negotiations with the employees of Washoe County; and

WHEREAS, actuarial reports will be done to determine the accrued and future cost of the retiree health benefits, the annual contributions will be adjusted to accumulate a sufficient fund balance and reserves for this benefit. The actuarial report will indicate the funded and unfunded portions of the retiree health benefits; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WASHOE IN THE STATE OF NEVADA:

Section 1. That the Pre-funded Retiree Health Benefit Fund, Fund 995000 is hereby created as an expendable trust fund subject to the Local Government Budget Act contained in NRS 354.

Section 2. That the County Comptroller is hereby directed to establish said fund on the official books and records of Washoe County for the purposes of accounting for the pre-funded retiree health benefit contributions, interest earnings on the assets of the fund and expenditures and disbursements from the fund.

Section 3. This Resolution shall be effective on passage and approval.

Section 4. The County Clerk is hereby directed to distribute executed copies of the Resolution to the Department of Taxation, the Comptroller and the Finance Division within 30 days.

97-688 RESOLUTION - AUGMENTING TRAFFIC FACILITY FEE FUND - FINANCE

Jerry McKnight, Budget Coordinator, responded to questions asked by Commissioner Galloway regarding this item.

Upon recommendation of Jerry McKnight, Budget Coordinator, on motion by Commissioner Galloway, seconded by Commissioner Mouliot, which motion duly carried, it was ordered that the following Resolution be adopted and Chairman Sims be authorized to execute on behalf of Washoe County:

A RESOLUTION TO AUGMENT THE TRAFFIC FACILITY FEE FUND (FUND 091)

WHEREAS, the Traffic Facility Fee Fund was established to account for all revenues and expenditures specifically related to the fees collected for traffic facilities; and

WHEREAS, the Traffic Facility Fee Fund has been determined to have an unappropriated fund balance of \$672,627; and

WHEREAS, the Traffic Facility Fee Fund has expenditures that can be funded from the unbudgeted resources;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WASHOE IN THE STATE OF NEVADA:

Section 1. The budget of the Traffic Facility Fee Fund be augmented as follows:

Increased Resource		
Unappropriated Fund Balance	091-3438	\$672,627.00
Increased Appropriations		
Payments to other Agencies	091-9107-7294	\$500,000.00
Construction Contracts	091-9107-7880	\$172,627.00

Section 2. This Resolution shall be effective on passage and approval.

Section 3. The County Clerk is hereby directed to distribute copies of the Resolution to the Department of Taxation, the Comptroller and the Finance Division within 30 days.

97-689 RESOLUTION - AUGMENTING WATER RESOURCES FUND - FINANCE

Upon recommendation of Jerry McKnight, Budget Coordinator, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, it was ordered that the following Resolution be adopted and Chairman Sims be authorized to execute on behalf of Washoe County:

A RESOLUTION TO AUGMENT THE WATER RESOURCES FUND (FUND 65)

WHEREAS, the Water Resources Fund was established to account for the provision of utility service, construction and maintenance of related facilities in Washoe County, and regional water planning; and

WHEREAS, the Water Resources Fund has generated revenues for inspection services and design reviews in excess of the budgeted amounts as well as other fees; and

WHEREAS, the Water Resources Fund has incurred costs relative to the services provided;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WASHOE IN THE STATE OF NEVADA:

Section 1. That the budget of the Water Sewer Utility Fund be augmented as follows:

Increased Resource		
Unappropriated Reserves	065-3438	\$ 350,000.00
Inspection Fees	065-65180-6710	\$ 110,000.00
Design Fee deposits	065-6518-67191	\$ 400,000.00
Design Fees	065-65183-6719	\$ 100,000.00

Service Fees	065-6592-6713	\$ 190,000.00
	TOTAL	\$1,150,000.00
Increased Appropriations		
Interest Expense	065-65181-7930	\$ 180,500.00
Professional Services	065-65183-7140	\$ 569,500.00
Inventory Supplies	065-6514-7192	\$ 200,000.00
Inventory Supplies	065-6517-7192	\$ 200,000.00
	TOTAL	\$1,150,000.00

Section 2. This Resolution shall be effective on passage and approval.

Section 3. The County Clerk is hereby directed to distribute copies of the Resolution to the Department of Taxation, the Comptroller and the Finance Division within 30 days.

97-690 KIDS KOTTAGES CONTRACTOR - ADAMS AND ASSOCIATES, INC. - CHANGE IN PAYMENT METHOD - SOCIAL SERVICES

Sharon Gibbons, Department of Social Services, responded to questions of the Board regarding the request to change the method of payment to Adams and Associates, Inc. for operating Kids Kottage and Kids Kottage Too, and advised that the proposed payment methodology is for the purpose of ensuring a consistent level of care by establishing a base monthly payment so that a core staff can be maintained.

Roy Adams, Adams and Associates, responded to further questions of the Board and discussed the staffing requirements needed to provide services and coverage 24 hours a day, 7 days a week. He advised that the unanticipated decline in the number of children placed has resulted in a lack of stability and difficulty having income to provide a solid core group of child caregivers that their company and Social Services have mutually agreed is required.

A discussion commenced relative to the costs of the proposed payment methodology and comparisons of costs and services provided by foster home care.

Commissioner Galloway commented that the proposal guarantees a base amount for care of up to 40 children and expressed concern that there would be a tendency to make sure there was always this number of children in the facility. Commissioner Bond agreed and stated that she is uncomfortable with a system that uses numbers as part of the major formula for funding. Ms. Gibbons stated that the best welfare of a child is the first consideration of Social Services in placing a child and the fact that Kids Kottage may have fewer than 40 children is not going to determine where a child is placed.

Commissioner Mouliot stated that he feels the proposed contract rates are exceedingly high and will result in exorbitant costs; and that he believes increased utilization of foster care homes would be more cost effective, suggesting that increasing the current rate of \$40/day per child paid to foster care homes to \$60/day would provide more qualified foster care homes.

Mike Capello, Department of Social Services, provided information relative to the average stay of children in the Kids Kottages and foster care homes. He discussed the role of Kids Kottage and the foster care homes and advised that most of the foster homes are not always willing to take children 7 days a week, 24 hours a day, or any child no matter what their problems or issues; that there are often limitations because of the size of the home, the sex and age of the child, etc.; and that the general plan is to place the youngest children in the foster homes, which is consistent with the Norma Harris study regarding this issue. Ms. Gibbons also noted that the Kids Kottage can accommodate large sibling groups, which the foster homes are unable to do. Mr. Capello added that he differs with Commissioner Mouliot's projection of costs and they are confident their expenditures at Kids Kottage will

remain within the approved budget.

County Manager MacIntyre commented that staff has prepared what they believe is a good faith recommendation; and that based on questions and concerns expressed by Board members, he would suggest that staff be directed to provide any information the Board would need to obtain a higher level of comfort in making a decision regarding this matter.

Commissioner Bond requested a breakdown showing monthly population numbers, nature and type of care for children receiving services, etc. Commissioner Galloway stated that he is glad to hear that the children under 2, being the group where the contract costs are higher, will be placed in foster homes whenever possible, and requested cost information relative to a worst case scenario and a comparison of costs using the historical data for the last 12 months versus the costs under the proposal.

Commissioner Mouliot requested annual statistics from 1990 and projections of what the numbers for next year will be.

On motion by Commissioner Mouliot, seconded by Commissioner Bond, which motion duly carried, Chairman Sims ordered that this item be continued so that staff may obtain additional information to be presented to the Board as soon possible.

97-691 CONTRIBUTION - PEPPERMILL HOTEL/CASINO -RECEPTION IN HONOR OF DEPUTY FRANKLIN J. MINNIE - SHERIFF

Upon recommendation of Richard Kirkland, Sheriff, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, Chairman Sims ordered that the payment of \$2,500.00 to the Peppermill Hotel/Casino to cover a portion of the costs incurred for a reception held in honor of Deputy Frank Minnie, who died from injuries sustained in a motorcycle traffic accident on May 30, 1997, be authorized.

97-692 APPLICATION AND ACCEPTANCE OF TRAINING FUNDS - DEPARTMENT OF ADMINISTRATION - CHAPTER 372A TAXES - SHERIFF

Upon recommendation of Richard Kirkland, Sheriff, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, Chairman Sims ordered that the Sheriff's Office be authorized to apply for, and accept and utilize training funds provided by the Department of Administration, through Chapter 372A Taxes account, to the members of the Washoe County Sheriff's Office, Consolidated Narcotics Unit.

It was noted that the funds will allow members of the Consolidated Narcotics Unit to pay for tuition, lodging and per diem expenses to attend the California Narcotics Officers Association annual conference.

97-693 INTERLOCAL AGREEMENT - STATE OF NEVADA DEPARTMENT OF PRISONS - STATE OVERFLOW INMATES - SHERIFF

Upon recommendation of Richard Kirkland, Sheriff, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, it was ordered that the Interlocal Agreement between Washoe County and the State of Nevada Department of Prisons for the purpose of housing State overflow inmates into the County Jail summer time overflow tent facility be approved and Chairman Sims be authorized to execute on behalf of Washoe County.

97-694 ANNUAL REVIEW - CORONER FEES

Upon recommendation of Vernon McCarty, Coroner, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, Chairman Sims ordered that the fees in the amount of \$380.00 charged by the Coroner for autopsy services in behalf of agencies outside Washoe County and the \$265.00 fee for select limited examination cases remain the same for the coming fiscal year.

97-695 REQUEST FOR PROPOSAL - FULL SERVICE OPERATION AND MAINTENANCE OF COUNTY WASTEWATER, WATER AND RELATED FACILITIES - UTILITY SERVICES

This was the time to consider award of proposal, Request for Proposals having been sent to six qualified firms and published in

the Reno Gazette-Journal on January 29 and February 3 and 7, 1997, for the full service operation and maintenance of County wastewater, water and related facilities for the Utility Services Division of the Water Resources Department. Proof was made that due and legal Notice had been given.

The following is a summary of the bids received:

	SPB Utility Svcs.	Earth Tech
Base Bid	\$393,142.00	\$451,264.00
Maintenance-Normal (Up to \$250)	\$ 2,350.00	\$ 15,244.00
Maintenance-Major (\$250 to \$2,500)	\$ 78,500.00	\$ 30,488.00
TOTAL	\$473,992.00	\$496,996.00
Award Amount (Base plus Normal Maint)	\$395,492.00	\$466,508.00

Upon recommendation of John Collins, Manager, Utility Services Division, Department of Water Resources, on motion by Commissioner Mouliot, seconded by Commissioner Bond, which motion duly carried, it was ordered that the proposal to provide full service operation and maintenance of County wastewater, water and related facilities be awarded to S.P.B. Utility Services, Inc. (SPB) in the not to exceed amount of \$395,492 and Chairman Sims be authorized to execute the agreement upon its receipt.

It was noted that the period of the contract is not to exceed five years, subject to annual review, renewal and adjustment per Consumer Price Index; and that the contract may be either terminated or expanded as future operations are consolidated or increased.

97-696 AWARD OF BID - OUTSOURCING OF COUNTY UTILITY BILLING - BID NO. 1994-97 - M.I.S. DEPARTMENT

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno Gazette-Journal on May 1, 1997, for outsourcing of the Washoe County Utility Billing for the M.I.S. Department. Proof was made that due and legal Notice had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

- Uarco Incorporated
- Panda, Inc.
- Direct Business Systems
- Intraform, Inc.
- Moore Business Communications Services

Standard Register and Transkrit Corp. submitted "No-Bid" responses and Central Business Forms, Computing Resources, First Image, Sequoia Pacific Systems, and Vanier Business Forms failed to respond to the invitation to bid.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Sims ordered that Bid No. 1994-97 for outsourcing of the Washoe County Utility Billing for the M.I.S. Department be awarded to the lowest responsive, responsible bidder, Uarco Incorporated, in the amount of \$28,026.00 plus travel expenses estimated at \$2,000 for three County employees to be on site for the first production run and mailing, with travel expenses to be paid by Uarco at cost and billed to the County with their first month's billing. It was further ordered that the Purchasing and Contracts Administrator be authorized to execute a one year Agreement with Uarco Incorporated for the outsourcing of the Washoe County Utility Billing, with the County retaining an option to renew for a second year of services.

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno Gazette-Journal on May 13, 1997, for the Washoe County Administration Complex security fence for the Buildings and Grounds Division of the General Services Department. Proof was made that due and legal Notice had been given.

One bid, copy of which was placed on file with the Clerk, was received from Moody-Weiske Contractors. RCM Construction submitted a "No-Bid" response.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Shaw, seconded by Commissioner Bond, which motion duly carried, Chairman Sims ordered that Bid No. 2005-97 for the Washoe County Administration Complex security fence for the Buildings and Grounds Division of the General Services Department be awarded to the sole bidder, Moody-Weiske Contractors, in the net amount of \$142,584.18.

It was noted that the award is for the base bid of \$178,582.93 less deductions of \$35,998.75 negotiated with Moody-Weiske Contractors by the County and Engineer to bring the project within budget; and that although only a single bid for the project was received, there are few fencing companies in town who specialize in this type of work.

97-698 AWARD OF BID - LEMMON VALLEY PARK NETTING - BID NO. 2009-97 - PARKS AND RECREATION DEPARTMENT

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno Gazette-Journal on May 29, 1997, for Lemmon Valley Park netting for the Parks and Recreation Department. Proof was made that due and legal Notice had been given.

One bid, copy of which was placed on file with the Clerk, was received from Harker and Harker. Artistic Fence and Tholl Fence failed to respond to the invitation to bid.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, Chairman Sims ordered that Bid No. 2009-97 for Lemmon Valley Park netting for the Parks and Recreation Department be awarded to the sole bidder, Harker and Harker, in the total bid award amount of \$28,950.00.

It was noted that although only a single bid was received for the ballfield netting, the award is within the Parks and Recreation Department's budgetary limit for this project; and that the ballfield netting will protect the neighboring homes that surround the Lemmon Valley ballfield.

97-699 AWARD OF BID - REGIONAL SHOOTING FACILITY RANGE IMPROVEMENTS - BID NO. 2010-97 - PARKS & RECREATION

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno Gazette-Journal on June 3, 1997, for the Washoe County Regional Shooting Facility Range improvements for the Parks and Recreation Department. Proof was made that due and legal Notice had been given.

One bid, copy of which was placed on file with the Clerk, was received from RDC, Inc. dba Resource Development Company.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Sims ordered that Bid No. 2010-97 for the Washoe County Regional Shooting Facility Range improvements for the Parks and Recreation Department be awarded to the sole bidder, RDC, Inc. dba Resource Development Company, in the net amount of \$56,915.00, which includes Bid Item #1, the Range improvements including the canopy and control booth in the amount of \$51,825.00, and Bid Item #1A, the add alternate to widen the existing firing line concrete slab in the amount of \$5,090.00. It was further ordered that Bid Item #1B for insulating the underside of the canopy for sound deadening purposes be rejected as no bids were received for this item.

It was noted that although only a single bid was received, it is within the budget estimate that the Parks and Recreation Department received from another contractor who helped design the project but was unable to bid as they do not have a Nevada Contractors License.

97-700 AWARD OF BID - LIBRARY CHILLER REPLACEMENT - BID NO. 2011-97 - BUILDINGS AND GROUNDS

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno Gazette-Journal on June 4, 1997, for the Washoe County Library chiller replacement for the Buildings and Grounds Division of the General Services Department. Proof was made that due and legal Notice had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

- J. W. McClenahan
- Savage and Son, Inc.
- John E. Fitzpatrick, Inc.
- Sierra Air, Inc.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Galloway, seconded by Commissioner Mouliot, which motion duly carried, Chairman Sims ordered that Bid No. 2011-97 for the Washoe County Library chiller replacement for the Building and Grounds Division of the General Services Department be awarded to the lowest responsive, responsible bidder, J.W. McClenahan Company, in the amount of \$68,916.00.

It was noted that installation of the chiller shall occur at the Reno Central Branch of the Washoe County Library in the fall of 1997 when cooler conditions prevail.

97-701 EDWARD BYRNE MEMORIAL STATE AND LOCAL LAW ENFORCEMENT FORMULA GRANT - ALTERNATIVE TO INCARCERATION FOR MALES (AIM) PROGRAM - HUMAN SERVICES COORDINATOR

Upon recommendation of Michael McMahon, Human Services Coordinator, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, it was ordered that the grant award in the amount of \$111,396.00 (Project No. 96-NC-028) from the Edward Byrne Memorial State and Local Law Enforcement Formula Grant for an Alternative to Incarceration for Males (AIM) Program be accepted. It was further ordered that the following Resolution be adopted and Chairman Sims be authorized to execute the resolution and contract with Sage Wind to develop the AIM program:

RESOLUTION- Authorizing the Grant of Public Money to a Private Nonprofit Organization

WHEREAS, NRS 244.1505 provides that a board of county commissioners may expend money for any purpose which will provide a substantial benefit to the inhabitants of the county and that a board may make a grant of money to a private organization, not for profit, to be expended for a selected purpose; and

WHEREAS, the Board of Commissioners of Washoe County has determined that a certain amount of money is available in fiscal year 1997-1998 for community support grants, which grants will provide a substantial benefit to the inhabitants of Washoe County and which are made to private, nonprofit organizations; now, therefore, be it

RESOLVED, By the Board of Commissioners of Washoe County that:

1. The Board hereby grants to Sage Wind, Inc., a private, nonprofit organization, a grant for fiscal year 1997-1998 in the amount of \$111,396.00.
2. The purpose of the grant, the maximum amount to be expended from the grant and the conditions and limitations upon the grant are as set forth in the Community Support Agreement, which Agreement has been placed on file with the Clerk and is incorporated

herein by reference.

97-702 RESOLUTION AUTHORIZING GRANT OF PUBLIC MONEY TO PRIVATE NON-PROFIT ORGANIZATION - AGREEMENT - NEVADA RURAL HEALTH CENTERS, INC. - PRIMARY CARE SERVICES IN GERLACH - HUMAN SERVICES COORDINATOR

Upon recommendation of Michael McMahon, Human Services Coordinator, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, it was ordered that the agreement between Washoe County and Nevada Rural Health Centers, Inc. for primary care services in Gerlach, Nevada for the period 7/1/97 through 6/30/98 be approved and Chairman Sims be authorized to execute. It was further ordered that the following Resolution regarding same be adopted and Chairman Sims be authorized to execute:

RESOLUTION- Authorizing the Grant of Public money to a Private Nonprofit Organization

WHEREAS, NRS 244.1505 provides that a board of county commissioners may expend money for any purpose which will provide a substantial benefit to the inhabitants of the county and that a board may make a grant of money to a private organization, not for profit, to be expended for a selected purpose; and

WHEREAS, the Board of Commissioners of Washoe County has determined that a certain amount of money is available in fiscal year 1997-1998 for community support grants, which grants will provide a substantial benefit to the inhabitants of Washoe County and which are made to private, nonprofit organizations; now, therefore, be it

RESOLVED, By the Board of Commissioners of Washoe County that:

1. The Board hereby grants to Nevada Rural Health Centers, Inc., a private, nonprofit organization, a grant for fiscal year 1997-1998 in the amount of \$85,549.00.
2. The purpose of the grant, the maximum amount to be expended from the grant and the conditions and limitations upon the grant are as set forth in the Community Support Agreement, which Agreement has been placed on file with the Clerk and is incorporated herein by reference.

97-703 COMMUNITY SUPPORT FUND CONTRACTS - FISCAL YEAR 1997-98 - HUMAN SERVICES COORDINATOR

Upon recommendation of Mike McMahon, Humans Services Coordinator, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, it was ordered that the following 11 Community Support contracts for fiscal year 1997-98 be approved by Resolution, and Chairman Sims be authorized to execute the Resolutions and contracts, copies of which are placed on file with the Clerk:

AGENCY	AMOUNT
Child Assault Prevention	\$ 7,860.00
C.A.R.E. Chest, Inc.	\$ 16,700.00
Community Service Agency	\$ 8,840.00
Crisis Call Center	\$ 22,590.00
Desert Heights Resource Center	\$ 76,910.00
Food Bank of Northern Nevada	\$ 95,770.00
HAWC Clinic	\$ 1,021.00
Nevada AIDS Foundation	\$ 5,900.00
Northern Nevada Amputee Support	\$ 4,000.00

Sierra Association of Foster Families	\$ 4,920.00
Washoe County Senior Services	\$ 1,489.00
Total	\$246,000.00

It was noted that in addition to the Community Support contracts, Washoe County will manage the distribution of Low Income Housing Trust Funds (LIHTF) to three service providers: Catholic Community Services of Northern Nevada (\$27,000), Community Services Agency (\$32,810) and Nevada Aids Foundation (\$20,190); and that all contracts will be managed in accordance to the Interlocal Agreement forming the Human Service Consortium.

97-704 PROFESSIONAL SERVICES AGREEMENT - JAIL POPULATION MANAGEMENT AND COURT ASSESSMENT - DAVID BENNETT

Upon recommendation of Gary Goelitz, Finance Division, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, it was ordered that the professional services agreement for professional services relative to the jail population management plan and Court assessment between Washoe County and David M. Bennett be approved and Chairman Sims be authorized to execute on behalf of the Board.

It was noted that the contract amount for fiscal year 1997-98 is \$75,000; and that the funds are budgeted within the Finance Division (1031-7105).

97-705 AGREEMENT - SKYFIRE, INC. - FOURTH OF JULY FESTIVAL - RANCHO SAN RAFAEL - PARKS

Upon recommendation of Karen Mullen, Assistant Director, Department of Parks and Recreation, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, it was ordered that the Agreement between Washoe County and Reno/Sparks/Washoe County Skyfire, Inc. concerning the Fourth of July Festival to be held at Rancho San Rafael Park be approved and Chairman Sims be authorized to execute on behalf of the Board.

It was noted that Washoe County Parks will receive \$2,000 from Skyfire for the use of Rancho San Rafael for this event.

97-706 AGREEMENT - DEPARTMENT OF MOTOR VEHICLES AND PUBLIC SAFETY AND INCLINE JUSTICE COURT - NEVADA CRIMINAL JUSTICE INFORMATION SYSTEM - FINANCE

Commissioner Galloway commented that the Board may want to look into some further cooperation with the DMV with regard to the County providing some DMV services at Incline. Commissioner Sims suggested that this issue might be brought back as a future agenda item. Commissioner Galloway stated that if he finds there is an interest by the DMV in doing this he will bring the matter forward as an agenda item on a future meeting.

Upon recommendation of Brian Mirch, Finance Division, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, it was ordered that the agreement between Washoe County Incline Township Justice Court and the Department of Motor Vehicles and Public Safety, Records and Identification Services, concerning access to the Nevada Criminal Justice Information System (NCJIS) be approved and Chairman Sims be authorized to execute on behalf of the Board.

97-707 BILL NO. 1160 - AMENDING WCC CHAPTER 50 - DEFACEMENT OF PROPERTY BY GRAFFITI

Legal Counsel Griswold advised that, pursuant to comments made at yesterday's caucus regarding Sections 4 and 5 of the Ordinance relating to the sale and display of spray paint, that a second draft has been prepared that does not contain those sections. She advised that Draft No. 1 states that it shall be unlawful to sell spray paint to any person under the age of 21; that a minor is emancipated at age 18, which age should be reflected unless there is a substantial reason for specifying age 21; and that the Deputy District Attorney that drafted the Ordinance indicated that age 21 was requested by the Sheriff's Office.

Commissioner Galloway stated that he has a problem with the display restriction for spray paint, noting that this restriction is not done for alcohol; and that he questions whether any information is available that restricting the sale to minors has been effective. Legal Counsel Griswold stated that this information could be provided and noted that the City of Reno Code does not contain a similar restriction, and the person who requested these restrictions is no longer with the Sheriff's Office and she feels these issues should be verified with them.

Following discussion, the Board selected Draft No. 1 of the Ordinance and Bill No. 1160 entitled, "AN ORDINANCE AMENDING THE WASHOE COUNTY CODE BY ADDING THERETO PROVISIONS PROHIBITING THE DEFAACEMENT OF PROPERTY BY GRAFFITI AND CREATING THE GRAFFITI REWARD AND ABATEMENT FUND," was introduced by Commissioner Bond, the title read to the Board, and legal notice for final action of adoption directed. It was further ordered that information be obtained from the Sheriff's Office regarding the restrictions relating to the sale and display of spray paint, and, based upon the information obtained, amendments may be made relative to Sections 4 and 5 when the Ordinance comes back before the Board for second reading and adoption.

97-708 BILL NO. 1161 - AMENDING WCC CHAPTER 53 - DEFINING PROHIBITED CONDUCT AND ESTABLISHING PENALTIES

Bill No. 1161 entitled, "AN ORDINANCE AMENDING THE WASHOE COUNTY CODE TO MAKE CERTAIN ACTS UNLAWFUL INCLUDING SOLICITATION, PANDERING, PROCURING, LOITERING, AND PROWLING, SETTING FORTH PENALTIES THEREFOR, AND PROVIDING OTHER MATTERS PROPERLY RELATING THERETO," was introduced by Commissioner Mouliot, the title read to the Board, and legal notice for final action of adoption directed.

97-709 APPOINTMENT OF ACTING DIRECTOR - PARKS AND RECREATION

Upon recommendation of John MacIntyre, County Manager, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, Chairman Sims ordered that Karen Mullen be appointed as Acting Director of Parks and Recreation effective March 17, 1997.

97-710 REAPPOINTMENTS - INCLINE VILLAGE/CRYSTAL BAY CITIZEN ADVISORY BOARD

Upon recommendation of Leslie Roylance, Department of Community Development, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Sims ordered that Rick Jones, the Crystal Bay At-Large representative, and Barrett Putnam, an Incline Village At-Large representative, be reappointed to serve on the Incline Village/Crystal Bay Citizen Advisory Board, with terms to expire June 30, 1999.

97-711 REAPPOINTMENTS - WEST TRUCKEE MEADOWS CITIZEN ADVISORY BOARD

Upon recommendation of Leslie Roylance, Department of Community Development, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Sims ordered that Frank Nenzel, an East of McCarran Boulevard At-Large representative, be reappointed to serve on the West Truckee Meadows Citizen Advisory Board, with term to expire June 30, 1999.

97-712 SETTLE LITIGATION - WILSON V. WASHOE COUNTY - RISK MANAGER

Upon recommendation of Raymond Sibley, Risk Manager, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, Chairman Sims ordered that the Risk Manager and the District Attorney's office be authorized to negotiate and settle litigation relative to Wilson V. Washoe County, File No. 96219, on behalf of Washoe County.

97-713 AIRCRAFT LIABILITY COVERAGE - RISK MANAGER

Upon recommendation of Raymond Sibley, Risk Manager, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, Chairman Sims ordered that the purchase of aircraft coverage for the period June 26, 1997 through July 1, 1998 be approved and the Risk Manager be authorized to sign any insurance contracts or applications necessary to place the coverage.

It was noted that the aircraft insurance package contains a \$10,000,000 liability limit with a premium cost of \$31,441; that the funds are available and will be paid from the Risk Management Division; and that appropriate transfer of funds from the Sheriff's forfeiture program and the extradition program will be made after July 1, 1997.

97-714 INCREASE SALARY RANGE - ADMINISTRATIVE ASSISTANT CLASSIFICATION - DISTRICT COURT

John MacIntyre, County Manager, reviewed background information and advised that the funding for the salary range increase was approved in the District Court's FY97/98 budget, but no action was taken regarding the salary range.

Commissioner Shaw stated that he does not like the process involved in the request and he cannot support this item.

Upon inquiry of Chairman Sims, Gary Goelitz, Finance Division, advised that the Board would need to take formal action to increase the salaries.

Joanne Ray, Personnel Division, advised that an agreement was approved by a prior board in relation to increases or specific classes in the District Court, whereby those requests were to come through the Personnel Division and be presented to the Board of County Commissioners for approval. Chairman Sims asked if this increase would pose some inequity problems with similar positions in the County. Ms. Ray stated that she does not feel it would because the positions in District Court are not used for comparison purposes to Washoe County salaries, noting that County salaries are based on other comparisons in the labor market, and the District Court comparisons are with positions in other courts. Ms. Ray then reviewed the functions and responsibilities of the Judges Administrative Assistant position.

Upon recommendation of Mills Lane, Chief District Judge, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried with Chairman Sims and Commissioner Shaw voting "no," it was ordered that the Personnel Division be directed to increase the top of the salary range for the Administrative Assistant classification to \$45,000, and establish a salary range of thirty-five percent from starting salary to the top of the range effective July 1, 1997.

It was noted that the annual salary of a Judges Administrative Assistant will increase from \$43,160 to \$45,000; and that the total cost of the increase is approximately \$24,000 for salary and benefits, which funds were approved in the FY 97/98 District Court budget.

97-715 OBJECTIVE AND EVALUATION CRITERIA - COMMITTEE TO REVIEW PUBLIC ROADS

Legal Counsel Griswold responded to issues raised at yesterday's caucus and advised that the word 'presumed' was used in the objective language by the Assistant District Attorney because under Section 405 the Board makes the determination that a road is a public road, but a road is not actually a public road until the Court so rules; and that the Board may eliminate the word if it so desires. She further advised that the October 21, 1976 is the appropriate date to be used in the criteria requirements as this is the date of the Federal Land Act that repealed the Act of 1862.

David Roundtree, Public Works Director, responded to questions asked by Commissioner Galloway.

Upon recommendation of David Roundtree, Public Works Director, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Sims ordered that the objective and criteria contained in the "Public Roads Project" document be approved, with the elimination of the word 'presumed' from the Objective statement.

Chairman Sims stated that he supports the motion based on information provided at yesterday's caucus that the proposed criteria, if met, would make a road a public road.

97-716 REPORT - WASHOE COUNTY'S FISCAL CONDITION AND FINANCIAL INDICATORS

Gary Goelitz, Finance Division, reviewed the Evaluation of the County's Fiscal Condition and Financial Indicators - Second Edition

and advised that the First Edition was presented to the Board two years ago; that the County's fiscal position has not changed to the negative in any significant ways, and there are some positives to report; and that the County is in very good shape relative to its peers and the financial indicators assembled by the International City Management Association. He reviewed the recommendations for consideration which included a modification to the recommendation regarding the evaluation of user fee coverage of costs for the water/wastewater utility enterprise fund to include that the department bring back to the Board any recommendations relative to rates before the end of this calendar year in time for the 1998/99 budget deliberations; and that a series of community meetings be held to make sure that the rate payers are familiar with the recommended actions and how it might impact them. Mr. Goelitz and Jerry McKnight, Finance Division, responded to questions of the Board.

Various issues were discussed which included general fund subsidies for utility operation and rates and fiscal impacts of City of Reno annexations. Chairman Sims stated that the annexation issue is very important and needs to be addressed at this time. Mr. Goelitz suggested that an analysis of the annexation issue be added to the list of recommendations for direction to staff for action. Chairman Sims requested information relative to the general fund subsidy of the County's water/wastewater utility enterprise fund and stated that the report should be sent to the Organizational Effectiveness Committee (OEC) for their comments regarding staff's recommendations and whether they would want to add to those recommendations. Commissioner Bond requested information regarding the percentage of the County's median income noted in the report of approximately \$22,000 that has to go for payment of taxes, and how this compares to other counties; and that the information contained in the report relative to overlapping debt be distributed to the various agencies including the school district, RSCVA, Cities of Reno and Sparks and the Regional Governing Board. County Manager MacIntyre suggested that information also be brought back to the Board relative to some of the benchmarks that the bond rating companies look at, noting that overlapping debt indicators is one of the items they consider.

The Board complimented the Finance Division on providing an excellent report and recognized Tyrone Brooks, who also worked on the project. Chairman Sims stated that this is the type of information he feels the Board could spend more time delving into, noting that he believes the OEC will be coming back with some strong recommendations that the Board of County Commissioners needs to change its scope of review of County issues with more emphasis on the economy, the tax base, the 5 - 10 year projections of revenue and expenditures, etc.

On motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, Chairman Sims ordered that the Evaluation of the County's Fiscal Condition and Financial Indicators - Second Edition be accepted. It was further ordered that staff be directed to take the following actions: (Nos. 1 through 4 are outlined in detail in the agenda memorandum, and No. 5 was added by the Board); and that staff provide the additional information requested by the Board during today's discussion.

1. Prepare a long-term financial plan for the County.
2. Evaluate user fee coverage of costs for the County's water/wastewater utility enterprise fund (as modified).
3. Develop a five-year plan for replacement and rehabilitation of the County's water and wastewater utility infrastructure.
4. Identify the measures necessary to address the County's needs for financial reserves.
5. Conduct an analysis on recent annexations and present suggestions for parameters for costing out of the future impact of further annexations.

COMMISSIONERS' /MANAGER'S COMMENTS

Commissioner Bond advised that NACO would like to have a County official serve on the Board for Wild Horses, Burros, and Hard Rock Mining Relations and she feels Chairman Sims would be a likely candidate.

Commissioner Galloway stated that yesterday at caucus he brought forth an idea intended for discussion regarding a tax option and requested that staff run some numbers relative to what impact there would be and whether there is some alternative that would be neutral to the County in the event of any financial shortfall.

11:55 a.m.

On motion by Commissioner Mouliot, seconded by Commissioner Shaw, which motion duly carried, the Board adjourned to a closed personnel session for the purpose of discussing negotiations with Employee Organizations.

GRANT D. SIMS, Chairman
Washoe County Commission

ATTEST: JUDI BAILEY, County Clerk