

BOARD OF COUNTY COMMISSIONERS, WASHOE COUNTY, NEVADA

TUESDAY 9:00 A.M. FEBRUARY 27, 1996

PRESENT:

Grant Sims, Vice Chairman  
Joanne Bond, Commissioner  
Mike Mouliot, Commissioner  
Jim Shaw, Commissioner

ABSENT: Steve Bradhurst, Chairman

Betty Lewis, Chief Deputy County Clerk  
John MacIntyre, County Manager  
Madelyn Shipman, Legal Counsel

The Board met in regular session in the Commissioner Chambers of the Washoe County Administration Complex, 1001 E. Ninth Street, Reno, Nevada. Following the pledge of allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

AGENDA

In accordance with the Open Meeting Law, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, Vice Chairman Sims ordered that the agenda for the February 27, 1996 meeting, be approved.

PUBLIC COMMENTS

Dean Poage, a resident of Sun Valley, discussed circumstances occurring in his neighborhood concerning inadequate police protection, safety issues and road problems associated with maintenance and rights-of-way.

Commissioner Sims advised Mr. Poage that staff will investigate this matter and contact him as soon as possible in an attempt to resolve this issue and Commissioner Bond advised that she has referred this matter to Craig McConnell, Public Works Director, for further resolve.

MINUTES

On motion by Commissioner Shaw, seconded by Commissioner Bond, which motion duly carried, Vice Chairman Sims ordered that the minutes of the January 23, 1996 meeting be approved.

96-153 WORK CARD PERMIT APPEAL - BARBARA A. ROGERS

This appeal was considered on MONDAY, FEBRUARY 26, 1996, at 1:30 P.M., prior to the Caucus meeting, the Board having convened, with all members of the Board present and Chairman Bradhurst presiding, to consider the appeal of BARBARA A. ROGERS from the recommendation of the Sheriff's office to deny her work permit application as a private security guard with S & W Protective Services.

On motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, the Board convened in closed personnel session to hear testimony as to why the work card should or should not be granted. The appellant was present to offer testimony during the closed personnel session as was Debi Williams, Records Section of the Sheriff's office. The Board then

reconvened in open session wherein the following action was taken.

On motion by Commissioner Mouliot, seconded by Commissioner Bond, which motion duly carried with Chairman Bradhurst absent, Vice Chairman Sims ordered that the denial recommendation of the Sheriff's office be overturned and the work permit granted.

96-154 KENNEL PERMIT APPEAL - CLAUDIA WHITELEY - RECONSIDERATION

On motion by Commissioner Bond, seconded by Commissioner Sims, which motion duly carried, it was ordered that the request by Claudia Whiteley for reconsideration of her kennel permit be approved and scheduled to be heard on March 19, 1996.

96-155 AGREEMENT - BARADA-FUETSCH ARCHITECTS - LEVEL OF PARTICIPATION TO FUND DEBT SERVICE - WEST RENO BRANCH LIBRARY PROJECT

Nancy Cummings, Library Director, and Martha Gould, former Library Director, discussed background information and answered questions of the Board concerning recommendations contained in a memorandum dated February 14, 1996 regarding the selection of 30,000 square feet of property located on Las Brisas Street as the appropriate size for the West Reno Branch Library, based upon demographics of the area to be served, a level of participation to fund the debt service for the project, and an agreement between Barada-Fuetsch for space Program verification, site analysis and a boundary survey. Ms. Cummings then updated the Board concerning the WC-1 property tax override approved by the voters in November, 1994 and the usage of these funds to date.

Following discussion, on motion by Commissioner Shaw, seconded by Commissioner Bond, which motion duly carried, it was ordered that 30,000 square feet be selected as the appropriate size of the West Reno Branch Library, based on demographics of the area to be served, as recommended by staff.

On motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, it was ordered that an Agreement between Washoe County and Barada-Fuetsch, concerning professional services in connection with space program verification, site analysis, and boundary survey be approved, and Vice Chairman Sims be authorized to execute.

On motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, it was ordered that discussions concerning the level of participation to fund the debt service involved in the West Reno Branch Library Project be deferred and considered during the budgetary process.

96-156 AGREEMENT - CITY OF SPARKS, RENO-SPARKS CONVENTION AND VISITORS AUTHORITY - (RSCVA) REUSE DISTRIBUTION SYSTEM

Dave Roundtree, Regional Water Manager, discussed a memorandum dated February 20, 1996 and answered questions of the Board regarding an Agreement between Washoe County, the City of Sparks and the Reno-Sparks Convention and Visitors Authority (RSCVA), concerning the City of Sparks' intention to develop and construct an effluent reuse distribution system to deliver treated effluent from the Truckee Meadows Water Reclamation Facility to Wildcreek Golf Course for use by RSCVA as irrigation water. He explained that although Washoe County is not a party to the negotiation or drafting of the agreement; that it is necessary that they be a signatory to the agreement as they hold title to the golf course property as well as water rights associated with the property on behalf of the RSCVA; and that the agreement calls for the County to transfer water rights to the City of Sparks for control by the City of Sparks of the water rights relative to maintain regulatory flows within the Truckee River required by the State Engineer. Mr. Roundtree advised that he has recommended approval of the agreement based on the ultimate need for the community to provide effluent reuse; that Carollo Engineers are currently conducting a study to prepare a Wastewater Facilities Master Plan for Washoe County, the City of Reno and the City of Sparks; and that the Board may want to defer a decision on this matter until the findings are complete.

Mr. Roundtree explained that the agreement calls for 500 acre feet of water rights to be provided for the golf course; that that number of water rights are not actually appurtenant to the golf course property; that they assume this number of water rights has not been used by the golf course in the past; that staff has been provided with information to indicate that there are 448 acre feet of water rights associated with the Wildcreek Golf Course; and that the question remains whether it is necessary to have 500 acre feet of water rights made available to the golf course if they have not used that number in the past. He further explained

that the agreement does not require the City of Sparks to deliver a particular quality of effluent including certain nutrient or solvent levels as well as a degree of disinfection.

Mr. Roundtree further explained that with respect to the conveyance of water rights that, it is not necessary for the County to transfer and convey the water rights to enable the management activity, the transfer of effluent, and the subsequent makeup of river water to occur. He advised that he has discussed this matter with the Federal Water Master and the State Engineer; that they have both indicated that this management scheme could easily be accomplished through agreement language and not necessitate the transfer of water rights from the County to Sparks; and that he would suggest that a language agreement could be modified to include language to allow Sparks the operational control of the water rights to allow them to divert or not to divert the water, to allow them to store and release the water rights necessary to maintain their management program within the river, which could be accomplished without having actual title to the water rights. He further advised that the issue of Sparks' inability to deliver effluent at all has raised concerns, because if this should occur, the golf course could be in jeopardy.

Mr. Roundtree then reviewed correspondence from Carollo Engineers dated February 26, 1996 indicating that, based on current restrictions of effluent discharge to the Truckee River, it is likely in the long-term that there will be a need for an effluent management program; that water reclamation is clearly one of the technologies available and that it is one of the most cost effective options; and that they are operating on the assumption that they will be required and will follow through on the implementation of an effluent reuse program. He explained that other significant findings impacting the potential of the Spanish Springs satellite treatment plant are that projections for wastewater capacity in the 20-year planning horizon have been revised downward to approximately 46 million gallons of capacity required in the year 2015; that this is significant because there is now a greater potential for additional capacity to be derived from the existing facilities, the Truckee Meadows Water Reclamation Facility and the South Truckee Meadows Facility; that construction at the existing sites would be more economical; and that the results of the study should be completed by the end of March indicating the effects in proceeding with this particular effluent project or any other effluent projects in general.

In response to Commissioner Shaw's inquiry, Bruce Breslow, Mayor, City of Sparks and Chairman of the RSCVA, explained that the agreement had been presented before the Sparks Planning Commission, the Reno City Council, the Regional Planning Commission, the Regional Governing Board and the RSCVA Golf Committee; that the attorney for the RSCVA advised the City of Sparks that the County would be required to be a party to the agreement although the RSCVA paid for the water rights; that any transfer would have to be approved by the County Commissioners; and that up until that time, they were unaware that the County would be required to be a party to the negotiations. He further stated that concerning Carollo Engineers' memorandum regarding Spanish Springs, the issue before them today has nothing to do with Spanish Springs; and that regardless of the Board's action today, the City of Sparks will proceed with the construction of Phase I and II as scheduled.

Bill Isaeff, Assistant City Manager, City of Sparks, in response to questions raised concerning why 500 acre feet is provided for in this agreement, explained that upon consultation with the Wildcreek golf course Superintendent, they were advised that this was the amount of effluent desired and needed to meet peak demands for irrigation at the facility; that regarding the quality of the effluent provided, it is not controlled by this agreement; that the jurisdiction is with the Nevada Division of Environmental Protection with respect to a discharge permit; that they do not concur with Mr. Roundtree's recommendation to modify the agreement; that they do not agree with joint management control with the County regarding water rights; and that with regard to meeting their obligations should the system fail, this is contained in Paragraph 15(b) of the agreement.

Terry Reynolds, Sparks City Manager, stated that he had been involved in the planning, construction and the operation of two effluent water quality projects in Elko, Nevada and Prescott, Arizona; that this project is a small piece of the overall water quality solution for the region that provides economic benefit for the community by allowing sports complexes and the golf course to remain green; that the permit on this project will require the County to have a very specific operations plan which will specify how the water is placed on the golf course, sports complexes or public land to be irrigated; that the public will have to be notified of the use of effluent; that should a problem arise with the line such as breakage, that it would be repaired; and that they have contemplated a backup plan should this occur.

Vice Chairman Sims inquired about the time frame for the project and Mr. Reynolds advised that this will be presented to the

Sparks City Council on March 25, 1996 and then will go out to bid.

Jay Milligan, Chairman and Chief Executive Officer, RSCVA, was present to answer questions of the Board and Mayor Breslow thanked the Board for their cooperation in this effort.

Vice Chairman Sims stressed the importance of this issue being handled appropriately stating that he totally supports the use of effluent. He advised that the County is three weeks away from receiving the results of the Carollo study and inquired if Mayor Breslow had an appetite for waiting until the study was submitted before considering the approval of the agreement. Mayor Breslow responded that they were desirous of moving forward with the project as submitted stating any action taken today would not jeopardize regional needs.

Vice Chairman Sims stated that although he is comfortable approving the agreement as presented, not addressed in the agreement as provided under State law is that Washoe County is entrusted with Regional Planning of water and wastewater; and that if they entrust other entities to hold title to their water rights, that this is against what Washoe County has been designated to do.

Following discussion, on motion by Commissioner Shaw, seconded by Commissioner Mouliot, which motion duly carried, with Vice Chairman Sims voting "no," it was ordered that the agreement between the County of Washoe, the City of Sparks and the Reno-Sparks Convention and Visitors Authority, concerning the City of Sparks' intention to develop and construct an effluent reuse distribution system to deliver treated effluent from the Truckee Meadows Water Reclamation Facility (TMWRF) to the Wildcreek Golf Course for use by RSCVA as irrigation water, be approved and Vice Chairman Sims be authorized to execute on behalf of Washoe County.

96-157 RESOLUTION - GRANTING INTEREST IN MOBILE HOME TO NEVADA RURAL HEALTH CENTERS, INC. - HUMAN SERVICE COORDINATOR

On motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, it was ordered that the following resolution be adopted and Vice Chairman Sims be authorized to execute:

RESOLUTION: Granting interest in mobile home to Nevada Rural Health Centers, Inc.

WHEREAS, in 1985 Washoe County applied for a Community Development Block Grant (CDBG) to construct a new medical clinic in Gerlach, Nevada, to be operated by the Central Nevada Rural Health Consortium, of which Washoe County was a member (hereinafter "Consortium"); and

WHEREAS, construction of a new medical clinic was accomplished through purchase of a 1986 Bayshore Homes mobile home manufacturer's serial number BHA0162AB; and

WHEREAS, pursuant to the grant application Washoe County stated that: "The building will be owned by the Central Nevada Rural Health Consortium," but the release of the security interest held by the dealer, Western Manufactured Homes, Inc., shows that the Certificate of Origin was transferred from the dealer to Central Nevada Rural Health Consortium and Washoe County Controller; and

WHEREAS, the grant has been closed out and Washoe County desires to convey its interest in the mobile home to Nevada Rural Health Centers, Inc., (hereinafter "NRHC") a Nevada, nonprofit corporation, and successor to the Consortium; and

WHEREAS, pursuant to NRS 244.1505, a Board of County Commissioners may expend money for any purpose which will provide a substantial benefit to the inhabitants of the County through a grant to a private, not for profit entity; and

WHEREAS, Washoe County believes that ownership of the mobile home should be with the Nevada Rural Health Centers, Inc., as the County does not control or operate the improvement;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHOE COUNTY:

1. That the Board finds that transfer of its interest in the mobilehome manufacturer's serial number BHA0162AB to the Nevada Rural Health Centers, Inc., a Nevada, nonprofit corporation will provide a substantial benefit to the inhabitants of Washoe County as it will allow NRHC to fully operate and maintain the mobile home thereby eliminating any responsibility Washoe County may have had for operation and maintenance of the mobile home.

2. That transfer of Washoe County's interest in the mobile home is consistent with the grant application's statement that ownership of the mobile home would be vested in the Consortium, now the NRHC as successor to the Consortium.

3. That the Chairman of the Board is authorized to execute the attached bill of sale and any other necessary documents to transfer all of Washoe County's right, title and interest in and to the mobile home referenced herein.

96-158 AGREEMENT - NEVADA RURAL HEALTH CENTER, INC - PRIMARY CARE SERVICES CLINIC - GERLACH - HUMAN SERVICE COORDINATOR

On motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, it was ordered that an Agreement between Washoe County and Nevada Rural Health Centers, Inc., concerning operation of the primary care services clinic in Gerlach, Nevada, commencing July 1, 1995 through June 30, 1996, be approved; and Vice Chairman Sims be authorized to execute.

96-159 CONTRACT - NORTHERN AREA SUBSTANCE ABUSE COUNCIL (NASAC) - CHEMICAL DEPENDENCE UNIT AND SECURITY FOR CPC/DETOX PROGRAMS - HUMAN SERVICE COORDINATOR

On motion by Commissioner Mouliot, seconded by Commissioner Shaw, which motion duly carried, it was ordered that a contract between Washoe County and the Northern Area Substance Abuse Council (NASAC), concerning provision of Chemical Dependence Unit and security for the CPC/Detox Programs, be approved; and Vice Chairman Sims be authorized to execute.

96-160 CONTRACT - COTTON/BELAND/ASSOCIATES, INC. MAPINFO DATA MAPS - HUMAN SERVICE COORDINATOR

On motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, it was ordered that a contract between Washoe County (HOME consortium) and Cotton/Beland/Associates, Inc., concerning production of 40 MapInfo data maps for the purpose of facilitating revisions to the Washoe County Consolidated Plan and to be in compliance with AB506, be approved and Vice Chairman Sims be authorized to execute.

96-161 APPEARANCE - JOIN TOGETHER TEAM MEMBER

George Bellinger and Sarah Longaker, members of JOIN TOGETHER, gave a presentation to the Board concerning the County's participation in a national Community Exchange Program for the purpose of developing strategies for handling increasing alcohol and drug problems. Mr. Bellinger stated that he is requesting Washoe County to take the leadership role in this effort and Vice Chairman Sims advised that the Board is committed to this effort and will be in attendance at future meetings in this regard.

96-162 CONSIDERATION AND POSSIBLE INVESTIGATION - PUBLIC ADMINISTRATOR

John Sherman, Management Analyst, reviewed background information and answered questions of the Board concerning information contained in a staff report dated February 1, 1996 regarding this matter. He explained that the Board is requested to determine whether allegations contained in a letter from Linda J. Stoltz-Belanger dated January 22, 1996 constitutes a complaint; that if this determination is made, that the District Attorney's Office and the Washoe County Risk Manager would be directed to pursue this matter in Court.

Linda Stolz advised the Board that her letter does constitute a complaint; that she considers this this a very serious matter which has been ongoing for six years; and that she has been unable to re-enter her father's home since the commencement of these circumstances.

Fred Stoltz. Jr., reiterated that this has taken far too long to settle; and that the Public Administrator did not protect his

father's estate. Mr. Stoltz distributed correspondence to the Board describing the history of events regarding the estate.

Phil Moore, Public Administrator, stated that he would encourage the Board to consider Ms. Stoltz' letter a complaint, as every accusation contained therein is libelous and false; and that he would like his reputation as well as that of his staff to be cleared of this situation once and for all.

Don Cavallo, former Public Administrator, stated that because this office is an elected position, he would support moving forward with the investigation of this matter.

Following discussion, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, Vice Chairman Sims ordered that correspondence from Linda J. Stoltz-Belanger dated January 22, 1996 alleging that the Washoe County Public Administrator has breached his fiduciary duties and responsibilities, breached the standard of care requirements as a fiduciary, and further alleges negligence, malfeasance, and nonfeasance of office, be considered a formal complaint; and that the District Attorney's Office and the Washoe County Risk Manager coordinate efforts to move forward in an investigation of the allegations contained in the complaint.

#### 96-163 INTERNAL AUDIT FUNCTION - MANAGER

Katy Simon, Assistant County Manager, reviewed information contained in a staff report from John Sherman, Management Analyst, and her memorandum dated February 26, 1996 regarding the internal audit function. She advised that studies have indicated that many organizations have moved away from the internal audit function; that this has not lead to cost savings; that performance auditing would send a message to many employees that they are not trusted and would negatively affect morale; that she would recommend that an internal audit finance function be directed at financial controls; and that an implementation plan utilizing citizens as part of the external review process be implemented. Ms. Simons further explained that two reasons for obtaining outside expertise is the need for 100% objectivity and credibility, and the need to have a large data base of best practices. She then responded to questions of the Board.

Vice Chairman Sims stressed the importance of the process being objective suggesting the formation of a coordinating committee for this purpose.

Following discussion, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, it was ordered that the internal audit function be continued and that this matter be brought back to the Board at a future date regarding the formation of an Organizational Effectiveness Committee.

#### 96-164 AWARD OF BID - GALVANIZED CORRUGATED METAL - BID NO. 1908-96 - PUBLIC WORKS

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno Gazette-Journal on January 29, 1996, for galvanized Corrugated Metal (Culvert) Pipe and Bands for use by the Roads Division of the Public Works Department. Proof was made that due and legal Notice to Bidders had been given.

A bid, copy of which was placed on file with the Clerk, was received from the following vendor:

Record Supply Company, dba R Supply

PDM Steel (Culvert Division) was a disqualified bidder and A-1 Industrial Supply, Contech Construction Products, Reno Ranch and Sprinkler, Western Nevada Supply Company, Artistic Fence Company, Intermountain Piping Systems and Reno Windustrial Company submitted "no bid" responses.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, Vice Chairman Sims ordered that Bid No. 1908-96 for Galvanized Corrugated Metal (Culvert) Pipe and Bands for use by the Road Division of the Washoe County Public Works Department, be awarded to the lowest

bidder meeting specifications, terms and conditions of the Invitation to Bid, R Supply Company, Inc.

It was noted that the award shall be for a twelve-month period, March 1, 1996 to February 28, 1997, with a provision for a one-year extension (1997-1998), provided prices do not increase and service is satisfactory; and that the estimated annual value of the award is approximately \$32,000.

#### 96-165 AWARD OF BID - SOIL PREPARATION AND INSTALLATION - BID NO. 1911-96 - PARKS

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno Gazette-Journal on January 30, 1996, for Soil Preparation and Installation of an Irrigation System on behalf of the Parks and Recreation Department. Proof was made that due and legal Notice to Bidders had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

American Lawn & Landscape  
Cano Landscaping  
Garden Shop Nursery  
Marvin Smith Construction  
Mike's Trenching, Inc.

Reno Green Landscaping (Verbal No-Bid), Cano Landscaping and Garden Shop Nursery submitted "No-Bid responses, Reno Green Landscaping submitted a Verbal No-Bid response, and A Scape By Design, Ace Asphalt, Artistic Gardens Landscaping, Dial-One Commercial Landscape, G & H Industries, Inc., Green Lawn Landscaping, Greenhouse Garden Center, Highfield Corporation, Interstate Utility Construction, Little City Landscape & Irrigation, Oakcrest Landscaping, Sierra Scapes Custom Landscaping, T.W. Construction Company, Inc., Tumbleweed Lawn & Landscape and W.E.S. Construction, Inc., failed to respond to the Invitation to Bid.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Bond seconded by Commissioner Mouliot, which motion duly carried, Vice Chairman Sims ordered that Bid No. 1911-96 for Soil Preparation and Installation of an Irrigation System on behalf of the Parks and Recreation Department, be awarded to the lowest, responsive, responsible bidder, Mike's Trenching, Inc., in the net amount of \$37,360.00 as follows:

Bid Item #1:	Soil Preparation of Infield and Outfield of #3	\$22,700.00
	(Excavating; screening excavated material & mixing with humus; and placement of the material)	
Bid Item #2:	Installation of a Rainbird Automatic Sprinkler/Irrigation System	\$14,660.00
	Total:	\$37,360.00

#### 96-166 EMPLOYEE COURSE ENROLLMENTS

Upon recommendation of Joanne Ray, Chief of Personnel, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, Vice Chairman Sims ordered that the following employees be granted approval to enroll in the following courses and seek reimbursement for expenses upon satisfactory completion with a grade of "B" or better:

1. Parks: Shaun Cooper, Park Planner, course entitled "AutoCAD Release 13: Applications Level 1" being offered at Truckee Meadows Community College.
2. Department of Development Review: Nancy Hendricks, Administrative Secretary I, course entitled "Microsoft Word for Windows," at Truckee Meadows Community College.

3. Juvenile Services: Suzanne Boyd, Youth Advisor, course entitled "Abnormal, Psychology (PSY 441)," at the University of Nevada, Reno.

4. Health Department: Janet Ford, Registered Nurse, course entitled "Spanish 101-B" at Truckee Meadows Community College.

#### 96-167 NEW AND REVISED CLASSIFICATIONS - PERSONNEL

Upon recommendation of Joanne Ray, Chief of Personnel, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, it was ordered that the New Classification of Marketing Coordinator, code 0176, grade Y130 (\$32,697.60 - \$43,492.80) and the Revised/Retitled Classification of Public Affairs Director, code 7007, grade C280 (\$45,240.00 - \$60,507.20), be approved.

#### 96-168 SEXUAL ASSAULT VICTIMS - MEDICAL CARE - PAYMENT

Pursuant to NRS 217-280 to 217.350, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, it was ordered that payments with funds from the District Attorney's account designated Sexual Assault Victims Expenses be authorized for initial emergency medical care and follow-up treatment for 12 victims of sexual assault in an amount totaling \$4,675.77 as set forth in a memorandum placed on file with the Clerk from Vickie Wedow, Administrative Assistant, District Attorney's Office, dated February 5, 1996.

#### 95-169 RATIFICATION - REVISIONS IN REGULATIONS FOR CHILD CARE FACILITIES

Upon recommendation of May Shelton, Director, Department of Social Services, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, it was ordered that revisions in the Regulations for Child Care Facilities be ratified effective April 1, 1996 and placed on file with the Clerk.

#### 96-170 ACCEPTANCE OF DONATION - D.A.R.E. VEHICLE FOR \$1.00 - SHERIFF

Upon recommendation of Gary Goelitz, Senior Administrative Analyst, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, it was ordered that the donation of one 1992 GMC Stepside Pickup, VIN #1GTEK14H9NZ508296 for the specific use by the Sheriff's Office in the D.A.R.E Program for the sum total of one dollar (\$1.00), be accepted.

It was further ordered that the Sheriff's Department and the Purchasing and Contracts Administrator be authorized to jointly execute the agreement to purchase the vehicle for \$1.00 from Lee Brothers Leasing subject to conditions established by the Equipment Services Administrator, with the provision that the County shall agree to sell back the vehicle to Lee Brothers Leasing at the conclusion of twenty-four months for the equal amount of \$1.00; and that the Purchasing and Contract Administration Department be directed that no vehicle donations to the County be accepted in the future without the review and approval of the Equipment Services Administrator.

#### 96-171 ACCEPTANCE OF GRANT DEED - HUGH J. KEITH, ROBIN KEITH, KARL M. KEITH AND RUTH M. KEITH - UTILITY

Upon recommendation of John Collins, Chief Sanitary Engineer, through Craig McConnell, Public Works Director, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, it was ordered that a Grant Deed for 6.3 acre-feet of water rights from Permit 52397 between Hugh J. Keith, Robin Keith, Karl M. Keith and Ruth M. Keith as Grantor and Washoe County as Grantee, be approved; that Vice Chairman Sims be authorized to execute; and that the Chief Sanitary Engineer be directed to record the Grand Deed with the County Recorder.

It was noted that the Deed is in support of Parcel Map PM 1-6-96 on behalf of Morvey Revocable Trust.

#### 96-172 WATER RIGHTS DEEDS - KENNETH CASSES AND JOANN PETRINI - ROBERT F. AND BARBARA P. NIELSEN AND THOMAS R. AND PAMELA GRIFFIN

Upon recommendation of John Collins, Chief Sanitary Engineer, through Craig McConnell, Public Works Director, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, it was ordered that the Water Rights Deed for 4.48 acre-feet from a portion of Permit 55809 between Kenneth Cassas and JoAnn Petrini as "Grantor" and Washoe County as "Grantee"; and Water Rights Deed for 2.24 acre-feet from a portion of Permit 60569 between Robert F. and Barbara P. Nielsen and Thomas R. and Pamela Griffin as "Grantors" and Washoe County as "Grantee", be approved; that Vice Chairman Sims be authorized to execute; and that the Chief Sanitary Engineer be directed to record the Water Rights Deeds with the County Recorder.

It was noted that this is in support of Cassas parcel map on APN 076-380-12.

96-173 ANNUAL PAVEMENT MAINTENANCE OVERLAY AND SURFACE TREATMENT PROGRAM - FY 1995/96 - PUBLIC WORKS

Upon recommendation of Greg Belancio, Engineering Division, through Craig McConnell, Public Works Director, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, it was ordered that the list of roads to be overlaid (repaved) and slurry sealed (surface treated) placed on file with the Clerk be acknowledged; and that the Department of Public Works be authorized to advertise the work for bids in three separate contracts (Truckee Meadows Area Overlay, Incline Village Area Overlay, and Slurry Sealing), for subsequent consideration of contract awards by the Board.

96-174 RESIGNATION AND APPOINTMENT - WASHOE VALLEY CITIZEN ADVISORY BOARD - PLANNING

Upon recommendation of Leslie Roylance, Department of Comprehensive Planning, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, it was ordered that the resignation of A.C. "Bud" Hilton from the East Washoe Valley Citizen Advisory Board be accepted immediately; that Ed Telka's representation be changed from At-Large to East Washoe Valley; and that Jane Countryman be appointed to fill the At-Large position with a term to expire June 30, 1997.

96-175 DEPARTMENT CARRYOVER PLANS AND TRANSFER OF APPROPRIATIONS - FINANCE

Upon recommendation of Jerry McKnight and Lisa Gianoli, Finance Division, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, it was ordered that department plans to expend their carryover amount from fiscal year 1994/95; that the Comptroller be authorized to move the dollars to the appropriate accounts within each department budget; and that the Departmental Carry-Over Plans be placed on file with the Clerk.

96-176 OFFICE SPACE - FAMILY SUPPORT DIVISION - DISTRICT ATTORNEY - FINANCE

Upon recommendation of Brian Mirch, Finance Division, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, it was ordered that the First Addendum to a Lease between Washoe County and Murphy Investment Co., Inc., concerning additional office space for the District Attorney's Family Support Division, be approved; and Vice Chairman Sims be authorized to execute.

96-177 BILL NO. 1121 - AMENDING WASHOE COUNTY CODE - CHAPTER 70 & 80 - PARKING FINES/FORFEITURES AND HANDICAPPED PARKING

Bill No. 1121, entitled AN ORDINANCE AMENDING THE WASHOE COUNTY CODE CHAPTER 70 [VEHICLES AND TRAFFIC] AND CHAPTER 80 [PUBLIC WORKS; COUNTY PROPERTY] TO ADDRESS PARKING FINES/FORFEITURES AND HANDICAPPED PARKING," was introduced by Commissioner Bond, the title read to the Board and legal notice for final action of adoption directed.

96-178 BILL NO. 1122 - AMENDING WASHOE COUNTY CODE - CHAPTER 40 - DROUGHT STAGES

Bill No. 1122, entitled AN ORDINANCE AMENDING CHAPTER 40 OF THE WASHOE COUNTY CODE TO PROVIDE CONSISTENCY WITH SIMILAR SUBJECT MATTER ORDINANCES OF RENO AND SPARKS, DELETING REFERENCE TO DROUGHT STAGES, ADOPTING FORMER STAGE 2 DROUGHT CONDITIONS ON YEAR-ROUND BASIS AND ADDING A CRITERIA FOR A DECLARATION OF WATER EMERGENCY AND OTHER MATTERS PERTAINING THERETO, was introduced by Commissioner Shaw, the title read to the Board and legal notice for final action of adoption directed.

John MacIntyre, County Manager, advised the Board that they will meet in Gerlach on April 23, 1996 and that Chairman Bradhurst has requested that a night meeting be held at Incline Village as well. Following discussion, the Board concurred that a night meeting be held at Incline Village on April 16, 1996.

Commissioner Mouliot requested that a workshop be scheduled with the City of Reno regarding the impact of the train merger on our community.

96-180 TAHOE REGIONAL PLANNING AGENCY - TEMPORARY REPRESENTATIVE DESIGNATION

On motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, Vice Chairman Shaw ordered that Michael Harper, Director of the Department of Development Review, be designated as Washoe County's official representative to the Tahoe Regional Planning Agency's Board meeting to be held on February 28 and 29, 1996.

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There being no further business to come before the Board, the meeting adjourned at 12:25 p.m.

GRANT SIMS, VICE CHAIRMAN  
Washoe County Commission

ATTEST: JUDI BAILEY, County Clerk