

Washoe County Regional Animal Services Advisory Board

DRAFT OF MINUTES-VIRTUAL ZOOM MEETING

Friday, October 23, 2020 @ 9:30 a.m.
WASHOE COUNTY REGIONAL ANIMAL SERVICES
CENTER CLASSROOM
2825 LONGLEY LANE, RENO, NEVADA

MEMBERS

Naomi Duerr (Chair)
Annette Rink (Absent)
Paul Anderson
Jill Dobbs
Irene Payne
Al Rogers
Kitty Jung (absent)

STAFF

Shyanne Schull (Director)

LEGAL COUNSEL

Jen Gustafson (Deputy DA)

1. CALL TO ORDER/ROLL CALL [Non-Action Item]

The meeting was opened and a quorum was established.

PRESENT: Naomi Duerr, Paul Anderson, Jill Dobbs, Irene Payne, Al Rogers

ABSENT: Kitty Jung, Annette Rink

2. PUBLIC COMMENT [Non-Action Item]

Mr. Velto: Thanked the Advisory Board for their hard work. His presentation was to discuss landlord restricting certain dog breeds from living in apartments, condos or houses. He owns a senior Pit Bull. Discussed the majority of dogs at the Humane Society are Pit Bulls and/or a mix of the same. He has done research on breed neutral laws. He feels that because of the breed restrictions, and the current housing situation, many people will be forced to choose between their best friend and a place to live.

Ms. Smith: Resident of Washoe County since 2015, and owns a Pit Bull mix. She adopted her from the Humane Society where the dog resided for over a year before being adopted. She also searched for a place to live and noted how Reno is such a dog friendly place, i.e., public parks, outdoor bars, restaurant patios, entertainment venues and hiking trails. She discussed her being a prime candidate as a renter, but being an owner of a Pit Bull makes it difficult to find her desired location.

Chair Duerr: Thanked both for their public comments and appreciated the same.

3. APPROVAL OF AUGUST 28, 2020 MINUTES
[For possible action]

Ms. Gustafson: Requested clarification on identifying her as Deputy DA and not Assistant DA.

Also, Item 7 on pages 18 and 19, commented were attributed to DA Gustafson, and on page 18, where it says “DA Gustafson confirmed that it is happening nationwide...” and then on page 19 where it says, “DA Gustafson educating people over the last decade...” and made the correction that it was Member Dobbs that made the comments and not DA Gustafson.

Chair Duerr: Appreciated the screen share and found it helpful.

Member Dobbs: Confirmed the clarifications and said it was her that made the comments and not DA Gustafson.

Member Payne: Made motion to approve August 28, 2020, Minutes with amendments as proposed.

Member Dobbs: Seconded the motion.

Chair Duerr: Motion carries unanimously.

4. DIRECTOR’S REPORT [Non-Action Item]

Director Schull: Discussion re: photo of Pit Bull for presentation.

Started report with showing statistics quarter over quarter in fiscal years past in sequential order, from left to right.

First topic was intakes of animals. Notable decrease in fiscal year ‘21. Feels that because of COVID and residents working from home resulted a decrease in calls, decrease of animals coming in, as well as shifts in cruelty calls. 2,507 animals in this quarter – a decrease of 788 animals is fiscal year ‘20, same quarter. A significant number of animals they have not had to impound or handle.

Chair Duerr: Inquired as to the connection from Director Schull.

Director Schull: Feels the biggest impact to her department is they don't have the number of people not at home. People are home, animals are kept safe, contained. People are not at work all day working long hours. People are present/home with kids and animals. Feels it is the biggest correlation to the decrease in calls for service and intakes. However, cruelty and welfare cases have increased.

Animals that came in that were micro chipped – 919 animals came in with a chip in the last quarter versus 1,179 in same quarter last year.

Discussed questions from last meeting re: outcomes of animals. Mandy provided more detail re: animals that came in already deceased, animals euthanized or animals that died while at the facility. The blue indicated animals returned to owner. This last quarter was a record percentage of animals returned over the same quarters over the last five years. Attributed to COVID and people being home.

42% of animals were transferred to Res-que. Decrease was due to the less number of animals coming in. 9% of disposed animals were already deceased upon intake. 3% were euthanized.

Chair Duerr: Inquired if the current graph/information was better than in the past.

Member Payne: Agrees the information was fabulous.

Chair Duerr: Agreed it was an excellent portrayal. The confusing part was that the percentages are a percent of the bar/the total. Discussed the reduction in the amount transferred to Res-que, but it was because there was an increase in the amount returned to owner.

Director Schull: Confirmed.

Chair Duerr: Confirmation re: the scale is numbers of things being counted. Even though it says 46%, the number is lower of animals returned to owner, is how it appears on the chart.

Director Schull: Last quarter of this fiscal year – 1,157 animals returned to owner versus 1,275 in the same quarter in fiscal year '20.

Chair Duerr: Agreed it was because the overall number is down. Wanted to know if the chart would allow a total of all the outcomes on the chart.

Director Schull: Showed a slide of the percent of animals returned to owner due to microchip. It's another metric tracked to tell the success of microchips and also speak to the animal may not have got reunited if it wasn't micro chipped.

Out of 1,157 animals that were returned to owner in the last quarter of this fiscal year, 719 of them were returned because of microchip. It provides the success rate of identification in the way of microchips. Wants to continue to improve and increase the program for free microchips.

Also discussed animals returned in the field by an Officer or Animal Services Assistant versus front office staff person from the shelter. These statistics are measured by how successful is it for animals coming into the shelter, getting them reunified in the field, saving tax dollars, saving stress on animals and people. What community issues are there in terms of animals getting loose, roaming at large – how can they be combated? The last quarter of this fiscal year, 74% returned in the shelter and 26% in the field which is lower than historically.

Discussed tracking field staff and how many field RTO's they are conducting each month so staff can be rewarded returning those animals in the field prior to being impounded. Community and staff involvement provides communication to further keeping the animal safe and mitigate future issues.

Next slide is discussion of calls received for welfare, cruelty, unfounded and citations issued. Last quarter, calls decreased. The egregiousness of calls received are disturbing in some cases. Reactions have changed as to how they react to cruelty and welfare calls and more NCP's and citations are being issued versus two years ago. Feels cruelty case investigation, preparation and relationship with DA's office have all improved.

Since the beginning of COVID, 32 NCP's have been issued for animal welfare or cruelty cases and 28 citations were issued. They are holding people accountable, issuing citations and prosecuting. Presented that four felony warrants for animal cruelty cases were issued last week – tremendous success and a payoff since 2017 and 2018 in preparing the cases for prosecution. Will share outcomes of the cases when information is available.

Member Dobbs: Commended hard work to improve process. Wanted clarification on the unfounded calls, is that how the county code is currently written?

Director Schull: Unfounded usually means, for example, if they get a call about a dog locked in a hot vehicle, and by the time the officer arrives, the car is gone. A lot of the calls are truly unfounded and in some cases, those calls can be worked through compliance with the pet owner and they didn't have to receive NCP or citation.

Member Dobbs: Sought clarification as to how the code is written.

Director Schull: Won't close out a call as unfounded because of an inability to issue a citation or prosecute them. Whether the charges stuck or not would be another issue which is not tracked as far as the outcomes or successful outcomes. The information is just the steps taken from the onset of the call and then whether or not charges are filed would be a completely different set of statistics.

Chair Duerr: Wanted clarification if the blue and green on the chart total up to the number of calls.

Director Schull: Confirmed.

Chair Duerr: Wanted to know if information can be presented differently so people can understand.

Director Schull: Felt that the information provided was clearer to have it be a subset of same. Requested feedback as to what makes the most sense to them.

Chair Duerr: Suggested that the blue be renamed to "founded calls" so then together it adds up to the total number of calls.

Member Dobbs: Liked the labeling and the citations line. Felt it was an important statistic that was showed well.

Member Payne: Agreed. Information was easy to understand.

Director Schull: Discussed service calls for field services. Quarter over quarter for the last five fiscal years. Eluded to the decrease in the number of calls received and statistics were double checked because they were down by approximately 2,000 calls for service this quarter versus prior quarters. Still attributes it to COVID and owners being at home.

Confirmed staff is working on succession training and internal projects, permit systems, cross-training all officers. Trying to get to the point where all staff is cross-trained

and proficient in every permit system versus specifically allocated people to other permits. Utilizing extra time to get people trained.

Happy Tails. Presented the story of Pink who was found in Wadsworth near the freeway. She was very unsocialized, not able to be handled, chewed through catch poles, wouldn't let anyone touch her. Very unsocialized in her kennel. She liked other dogs and staff helped her be more comfortable with human contact by using other dogs. Pink was pulled by Res-que and recently adopted and is a happy couch dog. If NHS won't take a dog if it fails the test, WCRAS works to provide the animal other resources and find a home.

Member Payne: Wanted to know the group worked with for Pink.

Director Schull: Confirmed it was Res-que who takes a lot of the animals because they are a foster based rescue and all dogs go into a home and have one-on-one interaction. Some dogs have difficulty thriving in a shelter environment.

Chair Duerr: Commented on how Pink looked so different from intake photo to adoption photo. Great story.

Director Schull: The legislative priorities will be kept on the radar. An update will be provided by next meeting. Language is still being worked on.

Chair Duerr: Congratulated Director Schull on a great presentation.

5. UPDATE AND DISCUSSION ON WASHOE COUNTY REGIONAL ANIMAL SERVICES ADVISORY BOARD PERIODIC REPORT [For possible action]

Director Schull: Discussed the first draft of the proposed language and presenting before the Board of County Commissioners. Feels like it could be presented in the next couple of months if it was in a final format.

Chair Duerr: Requested update on what an ordinance or regulation would require, if anything.

Director Schull: Clarified that the requirement for the report is written in the Code under the Advisory Board. It's written as a Bi-Annual Report. It was discussed to change the title to a Periodic Report. The report is vague in the code language and says it is a recommendation report that is provided to the Board of County Commissioners that is from the Advisory Board. There are not a lot of specifics in the Code of what's required in the report. The report is currently longer than what it would be because two years worth of

material is covered. Requested feedback.

Chair Duerr: Requested Director Schull to take them through the report.

Director Schull: The report is 22 pages, and will present an overview. When report was compiled, it was highlighted what the purpose of the Advisory Board is, and a history re: same. The purpose of the Advisory Board is to provide a public forum to the community, to promote the platform for communication, to share program related updates and for the Board to serve in an advisory capacity to the department.

On page 3, it is discussed what takes place in quarterly meetings – statistics, components of the Director’s Report, notable stories, Happy Tails, etc.

Chair Duerr: Commented about an introduction on the report. Suggested to include the names of the Animal Advisory Board Members and their picture, and Director Schull’s picture and key staff. Felt it was necessary to understand the context.

Member Dobbs: Suggested (“Members of the Board are at the end of the report”) because they are already listed there. Commented on the 2019 statistics visual at the beginning and appreciated the background of the report information.

Chair Duerr: Indicated they could further discuss the structure of the report, but as an elected official reader, if she doesn’t know who’s on the Board, she doesn’t have a sense of information about the staff. It has to be standalone report. Is holding comments and having offline conversation with Director Schull, not about the content, but the presentation.

Director Schull: Indicated the statistics in the report are not the collective statistics seen in meetings. New visuals were created. Some also is included in the supplemental materials, but not necessarily discussed at the presentation.

Statistics discussed were included with the 2019 statistics – an overview of the most popular numbers or metrics that are tracked that are captivating to the community.

Chair Duerr: Wanted to know if it was 2019 or if it was 2018 and 2019 combined.

Director Schull: The report is 2018 and 2019, and an overview of the accomplishments, recommendations, things discussed between staff and the Advisory Board during the meetings in those years.

Chair Duerr: Agreed they were reviewing 2019 statistics. Wanted to know if 2018 would be included.

Director Schull: Agreed that the 2018 statistics could be added and change the title to 2018 and 2019 statistics.

Member Dobbs: Suggested not to combine the years. She wants to recommend that this report is done annually, and if year statistics were combined, it will be a harder comparison chart. Suggested to start with 2019 statistics, but if 2018 is to be added, make it be the same format as the 2019 statistics.

Director Schull: Agreed that she will do 2018 and 2019 separately.

Chair Duerr: Agreed with Member Dobbs to keep the years separate.

Member Dobbs: Discussed national statistics. 95% live animal release rate for a municipal organization and Washoe County is very fortunate to have that number. Commended the phenomenal work, partnerships and collaborations Director Schull has in place to achieve that number.

Member Payne: Appreciated the information discussed with Member Dobbs.

Member Dobbs: Reiterated the accomplishments. Kudos to Shyanne and the team. The statistics indicate so many lives saved.

Director Schull: Also pointed out that the 40% combined returned to owner statistics indicates the shelter is one of the upstanding shelters in the country for strategies returning to owner. The national average is approximately 22%, with some far below. She is contacted often regarding sharing the strategy and/or process to reunite animals with owners.

Next information is the intake process year over year. Green is dog, blue is cat, and yellow is other. A lot of exotic animals, pocket pets, livestock are received. The information shared is a period of time associated with the change in the numbers.

The return to owner summary provides information on strategy, overall savings of tax dollars, prevents stress on animals and owners, preserves kennel and cat room space for the animals that truly need it. This category remains a constant update to the Board.

Discussed microchip program, how it works, how it reunifies animals with owners.

Provided information on the process of what happens if an animal is found, picked up, scanned, and a photograph is uploaded immediately and the website is updated every 20 minutes.

Further information provided re: return to owner in the field versus the shelter, and the interesting shift of the numbers once the microchip program was started in 2012. The numbers of animals being returned as a whole increased, and the number/increase has been maintained to date. The goal is to increase the numbers of animals returned in the field so it can be prevented from them coming to the shelter in the first place.

The next slide discussed the outcomes of the animals that come into care and strategies put into place to get the animals a live outcome opportunity. Also discussed the Inter Local Agreement and the partnership with NHS. NHS has first right of refusal to take shelter animals for adoption. SPCA, Pet Network and 50-60 other smaller rescue groups are worked with to have a live outcome opportunity. Information provides how the live release percentages are supported.

Chair Duerr: Requested confirmation about the metric.

Director Schull: On the Director's Report, the breakdown of the numbers so it clearly shows what the numbers are within each of those groups.

Member Dobbs: Supports the chart with all the information.

Member Payne: Agrees and supports the chart.

Director Schull: As part of the successful live outcomes, Yvonne Shanta (?), Kennel Supervisor, talked to the Board about shelter animal enrichment programs. They are employee driven programs developed by the employees. Employees talked about various things they wanted to do to Director Schull and Assistant Director Jennings. Approval was given.

Essential oils are being used that are safe for pets and spraying various animal areas with a different scent each day to give the animals positive response. Sometimes it's the calming response, sometimes to peak the curiosity of the animals. Old cottage cheese and yogurt containers are being frozen with treats inside and giving to the animals for something to do. It helps with the animals that need more mental and physical stimulus and it can be a positive for the animal's behavior.

Happy Tails. Recalled the deer rescue from the canal – 11 or 12 deer running across the canal in the dark and fell into a steep embanked canal and could not get out. WCRAS responded and assisted with the rescue, along with a variety of departments to rescue the deer.

The other Happy Tail story was about a dog roaming the Reno streets for approximately two years. The dog was a very elusive, smart street dog. Traditional trapping mechanisms weren't working. The dog was so skittish they couldn't get close enough. The WCRAS Officer spent a year building community trust, getting the dog comfortable, not feeding the dog, go into the traps. A large enclosure had to be set up. Difficulties were overcome with the community to create a successful trap of the dog. The dog ultimately went to a rescue and got adopted.

Field Service Calls. Gives year over year information of all the calls for service that department receives.

Cruelty cases. Highlighted information that in late 2017, an area of weakness was identified in the department re: preparing and investigating cruelty cases and presenting solid information to the DA's Office. The focus was documents that would provide information; worked with a veterinarian who did cruelty cases; honed in on information that was necessary for a solid case. Also focused on better investigative skills to build a better cruelty case.

Citations and NCP. In 2015, 50 citations/NCP's were issued for the entire year. A steady increase of the same between 2017 and 2019. In 2019, 409 citations/NCP's were issued. Notice taken by law enforcement, DA's Office and veterinary community regarding the investigations.

Strategic plan. Included in presentation and discussed highlighted objectives. First, having greater presence and collaboration with community educating and help with understanding what an animal shelter is for. Website is worked on all the time. WCRAS has one of the most visited web sites of all county departments. In 2017, there was 296,000 hits to the web site.

Proactive outreach programs and education. It is a large area of focus. The goal is to be in front of the issues, not behind them. A volunteer program was created and training put in place for the program. Educational programs were developed to present to schools, civic groups, partnering groups.

Vaccination clinics, career fairs. Discusses outreach community events. Free pet food delivery at the Senior Center every third Tuesday of every month. Homebound Senior

Program was started. Low cost vaccine clinics were also developed. Shared the information to the Board to support that objective.

Effective Regulation Compliance. Don't want to have enforcement being the first response. If an enforcement component is needed, resources are needed to help the owner be compliant. A lot of different programs and resources are available to the community to help the owner/pet.

Fix It Ticket Program. Provides owner a 2-week time period to get the animal licensed in order to avoid being issued NCP. This was an employee driven program created by field supervisors. 57% compliance in the program.

Photographs provided about an officer being proactive. Discussed the roaming at large call where the owner wasn't home. Officer Brooks mended the fence to keep the dog contained until the owner could get home.

Chair Duerr: Commented that the pictures were a terrific add to the report.

Director Schull: The last objective shared was having an engaged and professional team. Supporting staff with training and communication needs that help the department achieve the goal to complete all tasks.

Customer service training. Conferences have been attending to assist staff to be provided the resources to do the job.

Communication. Weakest link in any department. Staff meetings, news letters, Shining Star program are all in place.

Updated the trap/neuter/return cat program. Arthur Westbrook, former CEO at NHS, presented to the Board about the program. Discussed the colony caretakers and process re: same.

Updates to Washoe County Code. Discussed specifically the Dangerous Dog Code section presented to the Board for feedback and/or modifications. It has taken a back seat to legislation, the Advisory Board has heard the presentation and is in support of recommended changes.

Legislation. Included the working document with the red line of tabled items that because of lack of interest, the items were scratched from priority list. Document was provided to show some of the language.

Special Interest Research Project. The Board had requested her staff to get information re: dog parker which is a temperature controlled enclosure where businesses can choose to participate for people to pay to have the animal housed in the enclosure while they shop or do business. An overview was provided with the outcome of the research, memo was prepared and delivered to elected bodies to either entertain further or just for information.

Budget. Provided information and visuals in the packet of two fiscal years and broken out by revenue and expenditures. Kept it simple.

Member Dobbs: Liked the simplistic format, but inquired if the actual numerical value could be incorporated above the columns.

Director Schull: Agreed and will add it in. Can always add the metrics.

Chair Duerr: Suggested another alternative to put a table below the information.

Director Schull: In 2019, there was an increase of \$351,000 which was largely attributed to the licensing compliance increases that year.

Discussed the plan versus the actual – the blue is the plan, orange is actual. Kept it simple.

Chair Duerr: Wanted clarification about the FY 18/19 and 17/18 in the report as well.

Director Schull: Confirmed the budget goes with the fiscal year. The report was for FY '19 and FY '20.

Chair Duerr: Suggested to pick one or both – maybe do the two year. Liked Member Dobbs' suggestion about producing the report per quarter.

Director Schull: These are done on a fiscal year, not calendar year. But each quarter is just for that quarter.

In FY '20, there was a capital improvement project that was approved for security upgrades to the front lobby which begins November 2nd. Iron work will be installed from the tops of the counters to the ceiling to create a barrier so the angry public can't jump over the counter. Bullet protection will also be installed. Solid doors that are badge entry only will

be installed in place of the swinging doors. Should commence in a week or so.

The Board recommendations to review Minutes re: update on the County's policy for social media. Information was provided to the Board. Discussion was had about the value lost by not having ability to use social media for Animal Services and for the department's needs. Information provided so the members can share with BOCC.

Chair Duerr: Asked Director Schull if she views it as a report from the Advisory Board to the County.

Director Schull: Responded that it can be presented to the BOCC in conjunction with an Advisory Board member or two sharing and answering questions and being available for supportive needs. She is open to however it should unfold.

Chair Duerr: Clarified that it wasn't about how to present to BOCC. Suggested to package recommendations and put it as an executive summary to the report at the very front.

Director Schull: Understood the suggestion.

Member Dobbs: Agrees that a summary at the beginning is nice. Wondered if a table of contents could help the process.

Chair Duerr: Thought the report was short and nice sized report. Agrees with the table of contents concept and then the readers can find what they're looking for.

Director Schull: Liked the idea. Agreed that reporting on things from two years ago being a challenge, and once it's done, it will become a little bit more systematic.

The long term objectives between the Board and staff to continue to work on. Shared legislative goals, the Chapter 55 code clean up, and continuing to increase community awareness.

Chair Duerr: Confirmed key things were identified that were discussed and encouraged. If a definite recommendation wasn't made, but a lot of input has been provided about the topics.

Director Schull: The goals will be to report back on these items during the next periodic report.

Also included for each Advisory Board member to be recognized and to sign that all agree that the information that is included is the information that should be relayed to the Board.

Member Dobbs: Requested correction of SPCA of Northern Nevada.

Chair Duerr: Requested input from Al Rogers, Paul Anderson and Irene Payne re: comments on the report.

Member Anderson: Thought the report was great – liked the tables, the photos, the layout. Suggested the table of contents would be helpful. Has no further recommendations.

Member Payne: Doesn't have any more comments other than what was said on the report. Did inquire as to when the report is presented to BOCC, would it be helpful if some or all were there to support and/or answer questions?

Director Schull: Welcomes any of the Board that wishes to be there. Thought it would be helpful to hear from the Board members in conjunction with, to answer questions or for supportive reasons to attend.

Member Payne: Wants to be at BOCC and support.

Member Rogers: Echoed the comments about the great report. Inquired if there is any expanded audience at the BOCC. Wanted to know how to get the information into a report that appeals and resonates with the community. Beyond the BOCC, suggested some story telling beyond just a narrative report.

Member Dobbs: Appreciated the comments and wanted to know if the report would be posted on WCRAS web site after it is shared with the BOCC. And maybe share with other rescues and organizations.

Chair Duerr: Wants the community to understand the important work being done. Sharing the information is just another way to tell the story.

Director Schull: Agreed the report will be on the web site once it's finalized. It will be part of the agenda and supporting materials of the meeting. But for the general public, it will be shared and try to create avenues to share with the community. Liked Member Roger's comments if the information is articulated that it's for the general public, as well as elected officials, it may have much more of a benefit to tell the story of Animal

Services.

Chair Duerr: Wanted to follow through on what Member Rogers mentioned re: Happy Tails. Suggested on page 3 of the report, the touching hands graphic, suggested an inset of a dog story and/or photo. Felt it would capture the reader's interest and shows the good work that is being done. Felt the story could be larger than two sentences.

Member Rogers: Agreed to expand on the report. Felt that if there are resources available to use them for the report and enhance to both the BOCC and the public.

Chair Duerr: Inquired as to how complete the report was at this time or is there more work to be done.

Director Schull: Indicated the report was a draft to determine what the expectation was of the Board. It isn't a finished product and wants feedback from the Board to refine the report, but doesn't want it to get pushed back.

Member Dobbs: Agreed that other than a couple of changes, suggested the report be finalized, push out to BOCC. Doesn't want the report to be held up because of further detailed changes.

Chair Duerr: Inquired about the next meeting.

Director Schull: There isn't another meeting scheduled in 2020, and on the agenda is to schedule the next four meetings for 2021.

Chair Duerr: Confirmed there is not a meeting scheduled for December.

Director Schull: The next one will be at the beginning of the new quarter in January, 2021.

Chair Duerr: Wants to work with Director Schull on some clean up of the report, i.e., table of contents, structure, headings, terminology. Felt that the numerous acronyms in the report are always criticized and should be modified. Suggested the report be approved with the recommendations and continue to work with Director Schull to bring the report to the next level before it's presentation to the BOCC, and maybe present in January, 2021.

Member Dobbs: Agrees with Chair Duerr, but feels a deadline should be set. Wants to get a deadline for a final report and make sure it is submitted.

Chair Duerr: Wanted to make sure there's enough time to present a report.

Director Schull: Agreed to make the changes discussed and have another final draft in a couple of weeks. Adding video or photographs may take more time, and she likes the ideas. But the clean up can be accomplished to have a final version by mid November to discuss.

Chair Duerr: Felt November was too soon, and suggested December.

DA Gustafson: Commented that the BOCC has one meeting in November and usually one meeting in December. Priority items are usually heard during those meetings. Feels that the BOCC won't have this item on the agenda until one of the January meetings. Suggested if this Board has another meeting in January, the report could get a final vote, and still get it on a January BOCC meeting.

Chair Duerr: Agreed with DA Gustafson. Suggested it be done in time to submit to an agenda in time for January, 2021.

Member Payne: Agreed that the report could be approved by e-mail and provide feedback.

DA Gustafson: Approving the report by e-mail would potentially violate the open meeting laws.

Member Payne: Agreed.

Member Rogers: Agreed it should be left to Director Schull and figure out what is the best approach to obtain the goal.

Director Schull: Liked the idea of having a completed report by the end of December. Suggested to calendar a meeting at the beginning of January to review the report and then calendar for a BOCC meeting later in January.

Member Anderson: Agrees.

Chair Duerr: Inquired to DA Gustafson if a motion needs to be made.

DA Gustafson: Doesn't think a formal motion needs to be made. Suggested a motion could be made for Director Schull to input the changes that the Board has discussed and bring it back in January for a final discussion and final vote.

Chair Duerr: Requested it in the form of a motion. Requested public comment.
No public comment.

Member Payne: Made a motion that Director Schull moves forward with the WCRAS Advisory Board Periodic Update with the suggested changes made by the Advisory Board to present at the January meeting.

Member Anderson: Seconded the record.

Chair Duerr: Motion carries unanimously.

6. SELECTION OF 2021 ASAB MEETING DATES [For possible action]

Director Schull: Provided 2021 dates. Fridays at 9:30 tend to still remain the best day for meetings.

DA Gustafson: Indicated the third Tuesday in January (the 19th) is when the report could be on the BOCC agenda. Thinks the first meeting is January 5, 2021.

Chair Duerr: Continued discussion with Director Schull regarding an available date in January for the meeting. January 8, 2021, at 11:00 a.m. works for everyone.

Director Schull: Confirmed that the statistics presented to the Board are the stats for the quarter prior to, which takes time. Moving it towards the top of the month is challenging. Requested towards the end of the month.

Chair Duerr: April 23 or 30, 2021, was suggested.

Director Schull: A tentative scheduling of April 23, 2021, at 9:30 a.m., and will be revisited, if necessary.

Chair Duerr: July 23, 2021, at 9:30 a.m. October 22, 2021, at 9:30 a.m.
Confirmed all dates discussed and members agreed.

Chair Duerr: Made the motion for: January 8, 2021 at 11am; April 23, 2021, at 9:30 am; July 23, 2021, at 9:30 am; October 22, 2021, at 9:30 am. No public comment.

Member Payne: Seconded the motion.

Chair Duerr: Motion carries unanimously.

7. WASHOE COUNTY REGIONAL ANIMAL SERVICES ADVISORY BOARD MEMBERS AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS
[Non-action item]

Chair Duerr: Requested comments from the Board.

Member Payne: Wanted to follow up on the public comment at the beginning of the meeting re: breed neutral laws for housing in Washoe County. Requested it be placed on a future agenda.

Member Dobbs: Supports to add it to the agenda. Enormous issue in Washoe County. Reminded that some landlords are restricted by their insurance company – State Farm does not have breed limitations. Offered assistance in gathering enough information to present to the Advisory Board.

Chair Duerr: Suggested if Director Schull should make a presentation on the topic. Wanted to get information on the table before anything is considered.

Director Schull: Indicated that this topic is not within the scope of what she typically would be involved in. Is interested in hearing if Member Dobbs or others have information to share. She is willing to put together a presentation for the Board's knowledge. Confirmed issues of Washoe County Code.

Member Payne: Wondered if it's a topic that a resolution can't be found to. Feels that it's incumbent on the Advisory Board to have the conversation.

Member Dobbs: Suggested a speaker who could come in and make a presentation to assist.

Chair Duerr: Agreed with the idea.

Member Dobbs: She will put the presentation together and invite a speaker and then if Director Schull had input, she could do it before or after the presentation to the Board. Felt that dialogue and discussion was important for recommendations. Great suggestion.

Member Payne: Agreed.

Chair Duerr: Suggested Director Schull and Member Dobbs work together to accomplish a presentation.

Also discussed the issue of large animals on the roads in south Reno. Another horse was killed. Animal advocates have raised the issue with her that when it comes time to move an animal, often times equipment is not available to move an animal. Reno Police Department agreed there is not a protocol established. Wanted to encourage Director Schull to work with the staff and put on a future agenda, hear some input, and then make recommendations how to proceed. It is hopeful there would be an MOU amongst the jurisdictions on how to proceed. Needs to be definitive as to who handles these situations.

Member Anderson: Discussed his attendance at the D'Andrea HOA re: working with homeowners on preparing their community to prevent a fire from destroying neighborhoods. Pets were discussed. Inquired if there is work with those groups to connect in case of an emergency and/or any services that can be provided by WCRAS.

Director Schull: Discussed that one of the outreach objectives was to expand the knowledge in the community about how they are a resource center. They have emergency preparedness they can provide to HOAs, civic groups and schools. Staff personnel is very knowledgeable about how to prepare in an emergency situation, and also what services Animal Services provides in those scenarios, and what limitations there are.

8. PUBLIC COMMENT [Non-action item]

No public comment.

9. ADJOURNMENT [Non-Action Item]

Chair Duerr declared the meeting adjourned.