

# Washoe County Animal Control Board

## AGENDA

**Tuesday ~ December 13, 2016~ 2:00 p.m.**

**WASHOE COUNTY REGIONAL ANIMAL SERVICES CENTER**

**CLASSROOM**

**2825 LONGLEY LANE, RENO, NEVADA**

## MEMBERS

Richard Simmonds, Chair  
Elaine Carrick, Vice-chair  
Trudy Brussard  
Linda Church  
Paul B. Davis  
Kathryn Hass  
Tim Stoffel

**PURSUANT TO NRS 241.020, THIS NOTICE HAS BEEN POSTED AT THE FOLLOWING LOCATIONS:** Washoe County Regional Animal Services Center, 2825 Longley Lane, Reno, Nevada; Washoe County Administration, 1001 East Ninth Street, Reno, Nevada; Washoe County Courthouse - Second Judicial District Court, 75 Court Street, Reno, Nevada; Sparks Justice Court, 1675 Prater Way, Sparks, Nevada; and the Washoe County District Health Department, 1001 East Ninth Street, Building B, Reno, Nevada. The Washoe County Animal Control Board support materials may be obtained by contacting Robert Smith at Washoe County Animal Services at 775-353-8900 or by going to Washoe County Animal Services, 2825 Longley Lane, Reno.

This agenda and support materials are also posted on the Washoe County website, at the following address:

<http://www.washoecounty.us/animal/acb/index.php>

This notice may also be found on the State of Nevada Public Notice website at: <https://notice.nv.gov>

The Washoe County Animal Control Board may consider items on the agenda out of order.

The Washoe County Animal Control Board may combine two or more agenda items for consideration.

The Washoe County Animal Control Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

**Time Limits** – Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three (3) minutes per person. Additionally, public comment specific to the action item of three (3) minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Washoe County Animal Control Board meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business** – The Washoe County Animal Control Board conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments** – The Washoe County Animal Control Board can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the Public Comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Washoe County Animal Control Board. However, responses from Washoe County Animal Control Board to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Washoe County Animal Control Board will consider, the Washoe County Animal Control Board may choose not to respond to public comments, except to correct factual inaccuracies, ask for Washoe County staff action or to ask that a matter be listed on a future Washoe County Animal Control Board meeting agenda. The Washoe County Animal Control Board may do this either during the Public Comment item or during the following item: **“WASHOE COUNTY ANIMAL CONTROL BOARD MEMBERS AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS (Non-action item).”**

This facility is accessible to the disabled. Persons with disabilities who require special accommodations or assistance (e.g., sign language, interpreters or assisted listening devices) at the meeting should notify Washoe County Regional Animal Services at 775-353-8900, 48-hours before the meeting.

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1. **CALL TO ORDER/ROLL CALL** [Non-action item]
2. **PUBLIC COMMENT** (Non-action item) – Comment heard under this item will be limited to three (3) minutes per person and may only pertain to matters not covered under other agenda items. Comments are to be made to the Washoe County Animal Control Board as a whole.
3. **APPROVAL OF SEPTEMBER 20, 2016, MINUTES** [For possible action]
4. **KENNEL PERMIT APPEAL HEARING** [For possible action] – *A review discussion and possible action to approve deny or otherwise modify a kennel permit to allow Sandra James to keep five (5) dogs at 5805 Klondike Drive, Sun Valley, Nevada (unincorporated Washoe County).* Robert A. Smith – Manager, Regional Animal Services
5. **KENNEL PERMIT APPEAL HEARING** [For possible action] – *A review discussion and possible action to approve deny or otherwise modify a kennel permit to allow Anna Carr to keep four (4) dogs at 1080 Village Knoll Drive, Sparks, Nevada (City of Sparks).* Robert A. Smith – Manager, Regional Animal Services
6. **KENNEL PERMIT APPEAL HEARING** [For possible action] – *A review discussion and possible action to approve deny or otherwise modify a kennel permit to allow Margaret Lee Russell to keep four (4) dogs at 4395 Valdez Way, Reno, Nevada (City of Reno).* Robert A. Smith – Manager, Regional Animal Services
7. **KENNEL PERMIT APPEAL HEARING** [For possible action] – *A review discussion and possible action to approve deny or otherwise modify a kennel permit to allow Crystal Hallock to keep six (6) dogs at 2250 Osceola Court, Reno, Nevada (City of Reno).* Robert A. Smith – Manager, Regional Animal Services
8. **EXOTIC PERMIT APPEAL HEARING** [For possible action] – *A review, discussion and possible action to approve, deny or otherwise modify an Exotic Animal permit to allow Mike and Michelle Trevino, to keep two (2) African Servals at 3240 Churchill Drive, Washoe Valley, Nevada (unincorporated Washoe County).* Robert A. Smith – Manager, Regional Animal Services
9. **EXOTIC PERMIT APPEAL HEARING** [For possible action] – *A review, discussion and possible action to approve, deny or otherwise modify a reapplication for an Exotic Animal permit to allow Joshua and Patricia Matthews to keep one (1) Canadian Lynx at 1281 Weizen Drive, Sparks, Nevada (City of Sparks).* Robert A. Smith – Manager, Regional Animal Services
10. **UNCONTESTED KENNEL PERMIT APPLICATION APPROVALS** [Non-action item] – *An informational update on the number of uncontested cattery/kennel permits issued by Animal Services.* Robert A. Smith - Manager, Regional Animal Services

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11. **UPDATE ON BOARD OF COUNTY COMMISSIONER’S DIRECTION REGARDING THE ANIMAL CONTROL BOARD** [Non-action item] - *An update from the Manager of Regional Animal Services on the tentative timeline for dissolution of the Animal Control Board (“ACB”).*  
Robert A. Smith – Manager, Regional Animal Services
12. **PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the Washoe County Animal Control Board agenda. Comments are to be made to the Washoe County Animal Control Board as a whole.
13. **ADJOURNMENT** [Non-action item]