



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: *November 28, 2023*

DATE: Wednesday, February 14, 2024
TO: Board of County Commissioners
FROM: Gabrielle Enfield, Community Reinvestment Manager
Office of the County Manager
genfield@washoecounty.gov

THROUGH: Kate Thomas, Assistant County Manager
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SUBJECT: Recommendation to approve allocation of American Rescue Plan Act (ARPA) funds through the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) in the total amount of [\$280,000] for the following 3 projects:

- a. Medical Examiner's Office Renovation \$130,000
- b. South Valleys Library Renovations \$75,000
- c. Spanish Springs Library Renovations \$75,000

Recommendation to approve increased allocations to two previously approved projects:

- d. Increase funding for the Purchase of 1240 E. Ninth Street by \$60,000 for a total of \$4,860,000 to cover acquisition closing costs.
- e. Increase funding for the Health District Lobby Demolition by \$6,135.38 for a total of \$36,135.38 to cover additional concrete removal and lighting for the clinical services demolition.

Recommendation to subgrant previously approved SLFRF funds in the amount of \$100,000 to Brain Health Leadership Foundation for Neuromodulation Treatment Services for individuals in recovery. Pursuant to NRS 244.1505, this is a nonprofit organization created for religious, charitable or educational purposes, and if approved authorize the County Manager to sign the necessary grant documents.

The total amount of allocations is \$346,135.38. If approved, direct the Comptroller's Office to make necessary net zero cross-fund and/or cross-functional budget appropriation transfers. Manager's Office. (All Commission Districts.) **FOR POSSIBLE ACTION**

SUMMARY

The report requests approval of three new internal renovation projects for Washoe County (Medical Examiner's Office, South Valleys Library and Spanish Springs Library). The report also includes two amendments to previously approved ARPA-SLFRF projects for the

AGENDA ITEM # _____

purchase of 1240 East Ninth Street and to the Northern Nevada Public Health Lobby Demolition project. Lastly, the report includes a subgrant to the Brain Health Leadership Foundation which was identified to carry out service related to the Neuromodulation Treatment award approved by the Board in July 2023.

Washoe County Strategic Objective supported by this item: Fiscal Sustainability, Economic Impacts, Vulnerable Populations, and Innovative Services

PREVIOUS ACTION

On August 22, 2023, the Board approved the purchase and sale agreement of 1240 E. Ninth Street for \$4,800,000.

On July 18, 2023, the Board approved allocations for \$6,231,494 to support 20 new projects for community and regional initiatives. These included the Department of Alternative Sentencing Neuromodulation Treatment Project which is related to the Brain Health Leadership Foundation subaward being considered.

On July 11, 2023, the Board considered two library projects and removed them from the list of approved projects due to alternative funding identified. The Board approved funds for the Health District Lobby demolition.

On December 20, 2022, the Board approved the allocation of funds to support the purchase of 1240 E. Ninth Street, formerly West Hills, for \$4,800,000.

For all Board of County Commissioner actions related to the American Rescue Plan Act Coronavirus State and Local Fiscal Recovery Funds between July 20, 2021 through July 18, 2023, visit the [Washoe County ARPA webpage](#).

BACKGROUND

On March 11, 2021, the American Rescue Plan Act was signed into law, and established the Coronavirus State Fiscal Recovery Fund and Coronavirus Local Fiscal Recovery Fund. Washoe County was awarded a grant of \$91,587,038 in State and Local Fiscal Recovery Funds (SLFRF).

New ARPA-Funded Projects

Medical Examiner's Office			
	Medical Examiner's Office Remodel	\$130,000	Approved (under \$500,000)
Description:	Due to a significant, ongoing increase in caseload, the Medical Examiner's Office staff has expanded and now exceeds the office space in the building. This project serves to remodel portions of the ME's Office to create additional workspaces for current staff and to allow room for a small amount of future growth.		
Category	6.1 Revenue Recovery Provision of Government Services		

Library			
	South Valleys Library Improvements	\$75,000	Approved (under \$500,000)
Description:	Funding will be used to improve flooring, furniture, fixtures and equipment to allow more workspace for those displaced by the COVID-19 pandemic. Patrons will be able to work virtually in a comfortable library environment as well as work without disruption with increased study space. Renovations will include replacement of deteriorated furniture in the periodical section, improvements to the exterior patio including shade, a multi-person meeting room for virtual engagement, improvements to the fireside room and teen zone. Once completed, Washoe County Library should see increased walk-in business, increased use of study spaces, increased internet usage, and increased program and event activity at the South Valleys Library.		
Category	6.1 Revenue Recovery Provision of Government Services		

Library			
	Spanish Springs Library Improvements	\$75,000	Approved (under \$500,000)
Description:	Funding will be used to improve flooring, furniture, fixtures and equipment to allow more workspace for those displaced by the COVID-19 pandemic. Patrons will be able to work virtually in a comfortable library environment as well as work without disruption with increased study space. Renovations will include replacement of damaged and deteriorated, improvements to meeting rooms and replacement of furniture in the teen zone. Once completed, Washoe County Library should see increased walk-in business, increased use of study spaces, increased internet usage, and increased program and event activity at the Spanish Springs Library.		
Category	6.1 Revenue Recovery Provision of Government Services		

Amendments

1240 East Ninth Street			
	Purchase of 1240 E. Ninth Street	\$4,800,000 (original)	Approved 12-20-2022
Description:	This project will fund the purchase of real property at 1240 9th Street (formerly used by West Hills). The intended use of the building is the provision of behavioral health services and supports by Washoe County and County related agencies.		
Amendment	Closing Costs	\$60,000	Approved (under \$500,000)
Description	Through the acquisition process of 1240 E. Ninth Street (formerly West Hills Hospital) additional fees related to the Purchase and Sale Agreement (approved by the Board on December 20, 2022) for survey work, title company commitments, and miscellaneous items through the due diligence work were identified.		
	Total Project Costs	\$4,860,00	

Northern Nevada Public Health			
	Community and Clinical Health Services Remodel	\$30,000 (original)	Approved 7-11-2023
Description:	This project will fund the demolition portion of a larger plan to reconfigure existing space at the Health District's offices in the East 9th Street County complex. The larger project will expand clinical services to the Washoe County community. It is expected that this project will improve Public Health access for Washoe County residents.		
Amendment	Extra Costs	\$6,135.38	Approved (under \$500,000)
Description	More extensive removal of concrete on existing light columns is required to facilitate installation of floor electrical boxes. This additional work was not anticipated and only determined once demo of the columns had begun.		
	Total Project Costs	\$36,135.38	

Subgrant Agreements for Previously Approved Projects

Brain Health Foundation Leadership			
	Neuromodulation Treatment	\$100,000	Approved (under \$500,000)
Description:	The pilot program will provide ElectroMagnetic Brain Pulse (EMBP) neuromodulation therapy for individuals in recovery. The objectives of the program include positively affecting the public health sector and increasing functionality of participants by reducing negative public impact and costs to the Northern Nevada community, decreasing recidivism rates due to substance use and criminal activity, and providing opportunities to address debilitating conditions, leading to regaining physical functional and mental health.		
Category	6.1 Revenue Recovery Provision of Government Services		

FISCAL IMPACT

The total fiscal impact of these allocations is \$346,135.38 Ongoing maintenance and operation costs past the allocation period will need to be secured via the annual budget process through reallocation of existing budget or submission of an above base budget request for the appropriate fiscal year.

Should the board approve the projects as submitted, the FY24 ARPA SLFRF COVID-19 Recovery Fund (Fund 270, Fund Center 270-8 and Fund 402, Fund Center 402-10) budgets will be adjusted with the following cross-fund and/or cross-functional net-zero appropriation transfers:

Medical Examiner’s Office Renovations

Fund/Function	Cost Object & Description	G/L Account & Description	Amount
	Revenue:		
Other Restricted Fund (270)/ General Gov	CC 270800 – SLFRF - General Government	431100-Federal Grants	(\$130,000)
Other Restricted Fund (270)/ Health	IO12296 ME Office Renovation	431100-Federal Grants	\$130,000
	Expenditures:		
Other Restricted Fund (270)/ General Gov	CC 270800 – SLFRF - General Government	710500-Other Expense	(\$130,000)
Other Restricted Fund (270)/Health	IO12296 ME Office Renovation	814092 – Transfer to Public Works	\$130,000
Capital Improvement Fund (402) /Public Safety	PW920429	781080-Construction Contracts	\$108,000
Capital Improvement Fund (402) /Public Safety	PW920429	711504-Equipment nonCapital	\$22,000
Capital Improvement Fund (402) /Public Safety	PW920429	622270-Transfer from Other Restricted	\$130,000

South Valleys Library Improvements

Fund/Function	Cost Object & Description	G/L Account & Description	Amount
	Revenue:		
Other Restricted Fund (270)/ General Gov	CC 270800 – SLFRF - General Government	431100-Federal Grants	(\$75,000)
Other Restricted Fund (270)/ Culture and Recreation	IO12201 Library Furniture	431100-Federal Grants	\$75,000
	Expenditures:		
Other Restricted Fund (270)/ General Gov	CC 270800 – SLFRF - General Government	710500-Other Expense	(\$75,000)
Other Restricted Fund (270)/ Culture and Recreation	IO12201 Library Furniture	710500-Other Expense	\$75,000

Spanish Springs Library Renovations

Fund/Function	Cost Object & Description	G/L Account & Description	Amount
	Revenue:		
Other Restricted Fund (270)/General Gov	CC 270800 – SLFRF - General Government	431100-Federal Grants	(\$75,000)
Other Restricted Fund (270)/ Culture	IO12203 Library Vending Machine	431100-Federal Grants	\$75,000
	Expenditures:		
Other Restricted Fund (270)/General Gov	CC 270800 – SLFRF - General Government	710500-Other Expense	(\$75,000)
Other Restricted Fund (270)/ Culture	IO12203 Library	711504-Equipment nonCapital	\$60,000
Other Restricted Fund (270)/ Culture	IO12203 Library	710500-Other Expense	\$15,000

Purchase of 1240 E. Ninth Street

Fund/Function	Cost Object & Description	G/L Account & Description	Amount
	Revenue:		
Other Restricted Fund (270)/General Gov	CC 270800 – SLFRF - General Government	431100-Federal Grants	(\$60,000)
Other Restricted Fund (270)/ Health	IO19138 Purchase 1240 9th Street	431100-Federal Grants	\$60,000
	Expenditures:		
Other Restricted Fund (270)/General Gov	CC 270800 – SLFRF - General Government	710500-Other Expense	(\$60,000)
Other Restricted Fund (270)/ Health	IO19138 Purchase 1240 9th Street	814092-Transfer to Public Works Construction	\$60,000
Capital Improvement Fund (402) / Health	PW920602	781080-Construction Contracts	\$60,000
Capital Improvement Fund (402)/Health	PW920602	622270-Transfer from Other Restricted	\$60,000

Washoe County Health District Lobby Demolition

Fund/Function	Cost Object & Description	G/L Account & Description	Amount
	Revenue:		
Other Restricted Fund (270)/General Gov	CC 270800 – SLFRF - General Government	431100-Federal Grants	(\$6,135.38)
Other Restricted Fund (270)/ Health	IO19141 WCHD- Lobby Demo	431100-Federal Grants	\$6,135.38
	Expenditures:		
Other Restricted Fund (270)/General Gov	CC 270800 – SLFRF - General Government	710500-Other Expense	(\$6,135.38)
Other Restricted Fund (270)/ Health	IO19141 WCHD- Lobby Demo	781080-Construction Contracts	\$6,135.38

Subgrant to Nonprofits

Neuromodulation Treatment Services: Brain Health Leadership Foundation

For the Brain Health Leadership Foundation subgrant, Community Reinvestment will process a net-zero budget adjustment to move authority from G/L 710110 to G/L 710119 Subrecipient Payments.

RECOMMENDATION

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POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "move to Recommendation to approve allocation of American Rescue Plan Act (ARPA) funds through the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) in the total amount of [\$280,000] for the following 3 projects:

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