

**CITIZENS' ADVISORY COMMITTEE ON THE FUTURE OF
THE WASHOE COUNTY LIBRARY SYSTEM
MEETING AGENDA
THURSDAY, NOVEMBER 3, 2011
6:00 P.M.**

**Downtown Reno Library
301 S. Center Street
Reno, NV 89501**

PURSUANT TO NRS 241.020, THE AGENDA FOR THE CITIZENS' ADVISORY COMMITTEE MEETING HAS BEEN POSTED AT THE FOLLOWING LOCATIONS: WASHOE COUNTY COURTHOUSE, WASHOE COUNTY ADMINISTRATION BUILDING, DOWNTOWN RENO LIBRARY, INCLINE VILLAGE LIBRARY, NORTH VALLEYS LIBRARY, NORTHWEST RENO LIBRARY, SIERRA VIEW LIBRARY, SOUTH VALLEYS LIBRARY, SPANISH SPRINGS LIBRARY AND SPARKS LIBRARY. FURTHER, IN COMPLIANCE WITH NRS 241.020, THIS NOTICE HAS BEEN POSTED ON THE OFFICIAL WEBSITE FOR THE WASHOE COUNTY LIBRARY SYSTEM AT www.washoecountylibrary.us.

SUPPORT DOCUMENTATION FOR ITEMS ON THE AGENDA PROVIDED TO THE CITIZENS' ADVISORY COMMITTEE IS AVAILABLE TO MEMBERS OF THE PUBLIC AT THE DOWNTOWN RENO LIBRARY ADMINISTRATION OFFICE, 301 SOUTH CENTER STREET, RENO, NEVADA. WE ARE PLEASED TO MAKE REASONABLE ACCOMMODATIONS FOR MEMBERS OF THE PUBLIC WHO ARE DISABLED AND WISH TO ATTEND MEETINGS. IF YOU SHOULD REQUIRE SPECIAL ARRANGEMENTS FOR ANY COMMITTEE MEETING, PLEASE CONTACT OUR OFFICES AT 327-8341 24 HOURS PRIOR TO THE DAY OF THE MEETING.

THE CITIZENS' ADVISORY COMMITTEE CONDUCTS THE BUSINESS OF THE WASHOE COUNTY LIBRARY SYSTEM DURING ITS MEETINGS. THE PRESIDING OFFICER MAY ORDER THE REMOVAL OF ANY PERSON WHOSE STATEMENT OR OTHER CONDUCT DISRUPTS THE ORDERLY, EFFICIENT OR SAFE CONDUCT OF THE MEETING. WARNINGS AGAINST DISRUPTIVE COMMENTS OR BEHAVIOR MAY OR MAY NOT BE GIVEN PRIOR TO REMOVAL. THE VIEWPOINT OF A SPEAKER WILL NOT BE RESTRICTED, BUT REASONABLE RESTRICTIONS MAY BE IMPOSED UPON THE TIME, PLACE AND MANNER OF SPEECH. IRRELEVANT AND UNDULY REPETITIOUS STATEMENTS AND PERSONAL ATTACKS WHICH ANTAGONIZE OR INCITE OTHERS ARE EXAMPLES OF SPEECH THAT MAY BE REASONABLY LIMITED.

THE CITIZENS' ADVISORY COMMITTEE MAY TAKE AGENDA ITEMS OUT OF ORDER, CONSIDER TWO OR MORE ITEMS IN COMBINATION, REMOVE ONE OR MORE ITEMS FROM THE AGENDA, OR DELAY DISCUSSION OF AN ITEM.

A QUORUM OF THE LIBRARY BOARD OF TRUSTEES MAY BE PRESENT AT THIS MEETING, BUT NO LIBRARY BOARD BUSINESS WILL BE CONDUCTED.

Unless otherwise indicated by an asterisk (*), all items on the agenda are action items upon which the Citizens' Advisory Committee will take action.

- * 1. Public Comment and Discussion Thereon - Five Minute Time Limit Per Person
No discussion or action may be taken upon any matter raised under this public comment section until that matter itself has been specifically included on an agenda
2. *For Possible Action* - Approval of Minutes from the Meeting of October 4, 2011
- * 3. Director's Update on the County and Library Budget Situation
4. *For Possible Action* - Review and Revision of the Draft Committee Report
- * 5. Committee Members' Comments – Requests for Future Agenda Items or Announcements for the Good of the Order

* 6. Public Comment and Discussion Thereon - Five Minute Time Limit Per Person

No discussion or action may be taken upon any matter raised under this public comment section until that matter itself has been specifically included on an agenda

7. *For Possible Action* - Adjournment

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Item 2

**CITIZENS' ADVISORY COMMITTEE ON THE FUTURE OF
THE WASHOE COUNTY LIBRARY SYSTEM
October 4, 2011**

The Advisory Committee met in regular session at the Downtown Reno Library, 301 S. Center Street, Reno, NV. The meeting was called to order at 6:09 p.m.

ROLL CALL

Members Present: John Andrews, Carol Lloyd, Fred Lokken, Lucina Moses, Arnie Maurins (non-voting), Carola Naumer, Kris Wells, Derek Wilson, and Roy Young

County Staff Present: Scottie Wallace and Lorna Grasso

PUBLIC COMMENT

There was no public comment.

MEETING MINUTES

On motion by Ms. Moses, seconded by Ms. Naumer, which motion duly carried, the Committee approved the minutes of the September 8, 2011 meeting with one abstention and with the following corrections: Carola Naumer was in attendance at the meeting; Kathryn Murders offered to provide library quotes for use in the final report; "agencies" was clarified to be academic libraries, and Mr. Andrews noted the concern about precedent being set regarding a landlord's role in determining a library's public hours.

ELECTION OF NEW CHAIR AND VICE- CHAIR

Mr. Lokken reported that with the resignation of Mr. Hartman, a new Chair and Vice-Chair would have to be determined.

After discussion, it was agreed that Mr. Umbach, the current Vice-Chair, will serve as Chair for the remaining meetings and also that the Chair and the three Subcommittee Chairs are all that is needed.

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UPDATE ON THE COUNTY AND LIBRARY BUDGET SITUATION

Mr. Maurins reported the following:

- The Board of County Commissioners last week approved the full 10 percent reduction plan for the Library as well as the reallocation of 10 percent of the Expansion Fund revenue to be moved to the County general fund beginning with Fiscal Year 2012/2013. Approximately 1.8 cents per \$100 will go to the Library Expansion Fund.
 - Commissioner Humke inquired about funding-out clauses for the grants that funded Duncan Traner and Verdi construction so these will be researched by Mr. Maurins
 - Commissioner Weber expressed the desire to have more hours at Sierra View in response to a second letter from Mr. Roth requesting the same. The Library Board of Trustees has not changed the new hours it approved in September.
- The new fines and fees will be presented to the Library Board of Trustees at their October meeting. They include a fee for not picking up holds, increasing overdue fines for adults and raising the proctoring fee.
- The Library has taken 44 or 45 percent cuts since 2007 and has lost 93 positions equaling 640 years of experience

UPDATE ON THE PUBLIC SURVEY

The Committee reviewed the information submitted in the packet.

Nancy Keener reported the following:

- Surveys were printed in English and Spanish and were delivered to all libraries and placed at the internet work stations and circulation desks. 37,000 library card holders throughout all Commission districts received the survey by email.
- The City of Reno, City of Sparks and Washoe County have included the survey on their websites to reach non-library card holders
- Mr. Maurins, Ms. Keener, Bonnie Saviers (Public Information Officer), and John Crockett (Internet Services Librarian) added “agree”, “strongly agree”, “neither agree or disagree”, “disagree” or “strongly disagree” to some questions and additional places for comments.
- The Committee suggested the survey be linked to the Book Page

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UPDATE ON THE LIBRARY ENVIRONMENT TODAY

The Committee reviewed the information submitted in the packet.

Upon discussion, the following recommendations were made:

- Shorten the first paragraph, second sentence.
- LSSI discussion could also be placed in the Funding section of the Report. Mr. Wilson noted that he would like people to know the work was done and there were strong reasons for not pursuing it further.
- Mr. Maurins reported the Summer Reading Club and early voting statistics are now available
- Ms. Naumer suggested adding a statement regarding the Library's role in protecting access to knowledge in order to promote democracy. The Committee will consider recommending that the Library revisit its mission statement to incorporate changes but still focusing on its fundamental goals.

CREATION OF A SUB-COMMITTEE TO DRAFT THE COMMITTEE'S REPORT

Upon discussion, on motion by Ms. Moses, seconded by Ms. Naumer, which motion duly carried, the Committee approved the final report be drafted by John Andrews, Martha Gould, Carol Lloyd and Lucina Moses. Ms. Wallace offered her assistance as a staff resource, if needed.

A draft of the report will be presented at the November 3 meeting and the Committee will determine if another meeting on November 17 is needed for further review. All comments and/or corrections are to be sent to Carol Lloyd.

If approved, the goal will be to submit the final report to the Library Board of Trustees in December and then the Board of County Commissioners in January. The Committee suggested presenting the final report to the BCC in a joint meeting with the Library Board of Trustees, with a possible official presentation at the regular BCC meeting immediately following.

Meeting adjourned at 7:09 p.m.