LIBRARY BOARD OF TRUSTEES' MEETING AGENDA
WEDNESDAY, FEBRUARY 18, 2009
4:00 P.M.

Downtown Reno Library
301 South Center Street
Reno, NV 89501

PURSUANT TO NRS 241.020, THE AGENDA FOR THE TRUSTEE MEETING HAS BEEN POSTED AT THE FOLLOWING LOCATIONS: WASHOE COUNTY COURTHOUSE, WASHOE COUNTY ADMINISTRATION BUILDING, DOWNTOWN RENO LIBRARY, INCLINE VILLAGE LIBRARY, NORTH VALLEYS LIBRARY, NORTHWEST RENO LIBRARY, SIERRA VIEW LIBRARY, SOUTH VALLEYS LIBRARY, SPANISH SPRINGS LIBRARY AND SPARKS LIBRARY. FURTHER, IN COMPLIANCE WITH NRS 241.020, THIS NOTICE HAS BEEN POSTED ON THE OFFICIAL WEBSITE FOR THE WASHOE COUNTY LIBRARY SYSTEM AT www.washoe.lib.nv.us.

SUPPORT DOCUMENTATION FOR ITEMS ON THE AGENDA PROVIDED TO THE LIBRARY BOARD OF TRUSTEES IS AVAILABLE TO MEMBERS OF THE PUBLIC AT THE DOWNTOWN RENO LIBRARY ADMINISTRATION OFFICE, 301 SOUTH CENTER STREET, RENO, NEVADA. WE ARE PLEASED TO MAKE REASONABLE ACCOMMODATIONS FOR MEMBERS OF THE PUBLIC WHO ARE DISABLED AND WISH TO ATTEND MEETINGS. IF YOU SHOULD REQUIRE SPECIAL ARRANGEMENTS FOR ANY TRUSTEE MEETING, PLEASE CONTACT OUR OFFICES AT 327-8341 24 HOURS PRIOR TO THE DATE OF THE MEETING.

Unless otherwise indicated by an asterisk (*), all items on the agenda are action items upon which the Library Board of Trustees will take action.

1. Roll Call*

2. Public Comment and Discussion Thereon – Five Minute Time Limit Per Person*

3. Approval of Minutes from Board Meeting of January 21, 2009

4. Old Business
   A. Discussion and Possible Action Regarding Revision of the Bylaws of the Washoe County Library Board of Trustees
   B. Staff Report Regarding the 2008/09 Washoe County Budget Reduction Plan*

5. New Business
   A. Staff Report Regarding Budget Outlook for Fiscal Year 2009/10 and Beyond*
   B. Discussion and Action Regarding the Purchase and Installation of Shelving and Related Items and the Removal of Old Shelving for the Downtown Reno Library from the Virginia Bennett Designated Gift Fund

C. Discussion and Possible Action Regarding Revised Interlocal Agreements for Partnership Libraries
D. Staff Report on Internet Library Activities and Operations*

6. Library Administration Report to the Board to Include Library Administration, Library Programs And Activities, Volunteers/ Community Collaborations and Media Coverage*

7. Financial Reports to Include the Monthly Expenditure Comparison Reports*

8. Monthly Library Usage Statistics Report*

9. Public Comment and Discussion Thereon – Five Minute Time Limit Per Person*

10. Board Comment - Limited to Announcements or Issues Proposed for Future Agendas and/or Workshops*

11. Adjournment

LIBRARY BOARD OF TRUSTEES' MEETING MINUTES
January 21, 2009

The Board met in regular session at the Downtown Reno Library, 301 South Center Street, Reno, Nevada. Chair June Burton called the meeting to order at 4:09 p.m.

ROLL CALL

Board Members Present:	June Burton, Fred Lokken, Judy Simon and Al Stoess
Board Member Absent:	Dianne Drinkwater
Library Staff Present:	Shelley Brant, John Califano, Kristin Cannard, Tammy Cirrincione, Corinne Dickman, Debbie Gunderman, Nancy Keener, Barbara Lentz, Julie Machado, Arnie Maurins, Cathy Maurins, Michelle Millard, Jennifer Oliver, Aurora Partridge, Bonnie Saviers, Donna Smith, Dianne Varnon, Scottie Wallace, Beate Weinert and Rocky Badolato
County Staff Present:	Budget Analyst Pam Fine and Deputy District Attorney Herb Kaplan

SECRETARY'S REPORT

On motion by Ms. Simon, seconded by Mr. Lokken, which motion duly carried, the Board approved the minutes of the December 17, 2009, meeting.

OLD BUSINESS

Revision of the Bylaws of the Washoe County Library Board of Trustees

Following discussion, on motion by Mr. Lokken, seconded by Ms. Simon, which motion duly carried, the Board approved the revised Bylaws as presented at the December 17, 2009, meeting with the following addition: Add a reference to Nevada Revised Statutes 379.020 at the end of Article IIB(4).

Staff Report on the 2008/09 Washoe County Budget Reduction Plan

The Library Board reviewed the information submitted in the Board packet.

Mr. Maurins noted the changes that were made to Phase 2 of the reduction plan based on feedback from the Library Board at the December meeting as follows:

- Removal of the proposed meeting room fee
- Removal of fines on children's cards
- The $29,000 from the removal of the above items was added to the materials budget reduction

He added that the "Remaining Balance" for the Library Materials in Phase 2 should be $106,000 instead of $135,000. On questioning by the Board, he advised them that the Board of County Commissioners will be looking at departmental reduction plans on January 27.

On further questioning by the Board, Mr. Maurins advised as follows:

- The current reduction plan does not call for reduction of service hours, although that could change if there are additional retirements and/or vacancies

- The current reduction plan does not call for elimination of the Bookmobile, which is on the road for two days per week, supplemented by the smaller vehicles

At the request of Mr. Lokken, Mr. Maurins will direct staff to collect data on the number of adults using children's cards to avoid paying late fines. The information will be brought back to the Board at a later meeting.

On motion by Dr. Stoess, seconded by Mr. Lokken, which motion duly carried, the Board approved Phase 2 of the Budget Reduction Plan as presented.

NEW BUSINESS

Revision of the Fines, Fees and Charges Policy

The Library Board reviewed the information submitted in the Board packet.

On motion by Ms. Simon, seconded by Mr. Lokken, which motion duly carried, the Board approved the staff recommended changes in the Fines, Fees and Charges Policy and to rescind the no fines practice for Library employees, with an effective date of March 1, 2009. Dr. Stoess opposed.

Upon questioning by the Board, Mr. Maurins explained the reasoning for the following increases and fee implementations:

- The public copier increase was comparable, if not less, than the copier charges at other businesses
- The interlibrary loan charge is an average of the postage charges paid to return items to the lending libraries
- The amount for the proctoring fee is in line with what is being charged at other libraries throughout the country

At the request of the Board, the copier and proctoring charges will be monitored over a period of time, and reported back to the Board.

Staff Report on Northwest Reno Library Programs, Activities and Operations

Barbara Lentz, Northwest Reno Library Manager reported the following:

<u>Statistics for the Current Fiscal Year</u>

- Items checked out - 160,000
- Patrons in building per month - 18,000
- Patrons using Internet - 20,000
- Programs - 190
- Survey responses - 8,000

<u>Quarterly Report Highlights</u>

- In October and November, over 4,000 voters participated in both the early and regular voting, which affected the gate count, library card registration and all areas of the library
- Sent 13 barrels to the Northern Nevada Food Bank as part of the Food for Fines program
- Over 750 youth participated in the Fall Reading Club, with students from 15 preschools, 23 private and public elementary schools, 3 middle schools, 2 high schools and 59 home schoolers
- Storytime, especially the Tuesday night Family Fun Night, is very noisy and popular, three of note:
    - Over 205 children came to see Santa Clause, who is actually a Sparks Library employee
    - Ex-Board member Bud Fujii played the conductor on the Polar Express
    - The Reno Bighorns, Reno's new NBA D League team, did a greeting night

Art

Northwest Reno Library has several art gallery and display cubes, which have included:

- The past two gallery displays
  - Artwork by the local art teacher's group, Washoe County Visual Art Educators
  - A traveling exhibit of art done during The Big Read of Fahrenheit 451
- McQueen High School art is displayed in the Teen Area
- Several book displays

Partnership with Verdi Library

A Verdi Library staff member retired in December, and Northwest Reno Library is providing staff for Verdi Library on Tuesdays, Thursdays and Saturdays and helping to provide the Saturday programs.

American Library Association/National Medical Library Exhibit

Ms. Lentz distributed a pamphlet and draft of the speaking schedule for the traveling exhibit, "Changing the Face of Medicine, Celebrating America's Women Physicians." The exhibit will run at the Northwest Reno Library from February 15 through March 27, and is being held jointly with the University of Nevada, Reno Medical Library. The exhibit has been traveling for a few years, and is appearing in only approximately 60 libraries throughout the country.

Staff Report on Mobile Library Programs, Activities and Operations

Shelley Brant, Mobile Services Manager, reviewed the information in her report, which was distributed at the meeting.

On questioning by the Board, she added the following:

- When material is dropped at a location, staff includes Reader's Advisory lists to help the patrons make selections next. The patrons then tell staff what they want, staff puts the materials on hold the are brought to the patrons on the next visit.
- The sites currently served by the Homebound and Traveling Tales vehicles are those that had previously been served by the Mobile Library but removed from the schedule, except for two sites that were added.
- Items not being returned is a larger-than-average problem at Mobile Library, but not a problem at all with Homebound services, mostly due to the age of the Mobile Library patrons.
- Giveaway items are provided by Mobile Services as they are at all branches.
- There is no bilingual staff member on the Mobile Library.
- The cost of running the Mobile Library vehicle is approximately $1,000 per month, with the cost for the other two vehicles being significantly less.
- There are 3.05 staff members assigned to Mobile Services, with one employee working in another department for the past year, and two backup drivers to cover staff shortages.

LIBRARY ADMINISTRATION MONTHLY REPORT TO THE BOARD

The Library Board reviewed the report submitted in the Board packet.

Mr. Maurins advised the Board that the Friends allocation was actually $103,714, rather than $105,000 indicated in his report.

Upon questioning by the Board, several staff members explained the reasoning for the maximum of 15 DVDs and 15 CDs:

- Not everyone borrows both CDs and DVDs
- Not everyone takes out large amounts
- The maximum of 15 items was a compromise between staff who thought 10 was sufficient and staff who made a case for the need for 20
- A parent may be checking out items for different age groups in the family
- DVDs are not necessarily theatrical films, they could be self-help, documentary, do-it-yourself, etc.

- For a long time, checkouts were unlimited, but staff realized that because of the budget situation, we cannot purchase materials in large quantities and a limit was needed
- This limit will still enable families and individual users to have access to what is needed
- A shorter checkout period was considered, but because of the area we serve, there is a large group of patrons who plan to visit the library every three weeks, and it would be a disservice to them to shorten the checkout period
- DVDs and CDs could be used in a short period of time, as some are only 25-30 minutes long, and so 15 is not an unreasonable number
- This is an issue that all library systems wrestle with
- Patrons check items out for a variety of reasons, and we try not to discriminate based on the format in which the information is carried
- The patrons in Washoe County are responsible library users; the majority of items are returned
- The loss rates of the Washoe County Library System are comparable to or less than the national average

Upon the request of the Board, staff will report back on turnover statistics for DVDs and CDs.

The Board expressed its gratitude to the Friends of Washoe County Library for all they do. Mr. Maurins noted that a resolution will be presented to the Board of County Commissioners on February 17 to recognize the Friends for their efforts.

FINANCIAL REPORTS

The Library Board reviewed the reports submitted in the Board packet.

On questioning by the Board, Mr. Maurins explained the Gift Fund Report as follows:

- The "Designated Restricted Use" portion of the Gift Fund Report consists of money donated that has been designated for a certain purpose by the donor; Friends of Washoe County Library allocations are included
- The "Available General" portion of the Gift Fund Report consists of donations made directly to a particular branch or book sales of donated items conducted at the various libraries; these funds are not designated for specific purposes
- The report is an ongoing accounting, and the two above items add up to the "Total" column

On further questioning by the Board, staff explained that undesignated gift funds are often pooled or shared by the branches when a project appears that one or more of the libraries cannot manage alone.

MONTHLY LIBRARY USAGE STATISTICS REPORT

The Library Board reviewed the report submitted in the Board packet.

PUBLIC COMMENT AND DISCUSSION

Scottie Wallace, Downtown Reno Library Manager, reminded the Board that if they have any questions, they can call any of the libraries, and staff is always happy to help.

Ms. Burton stated that a patron in the Downtown Reno Library asked her to request the return of the old computers because he does not like the new system.

BOARD COMMENT

Ms. Simon advised the Board that, as a part of her volunteer day of service, she met with Liz Blaustein, who is in charge of the volunteer program at Incline Village Library, and learned about the volunteer program at that branch.

Julie Machado, Sparks Library Manager, invited the Board to visit the libraries as staff is happy to conduct tours upon advance notice. She also thanked Dr. Stoess for his recent visit.

ADJOURNMENT

On motion of Ms. Simon, seconded by Mr. Lokken, which motion duly carried, Ms. Burton adjourned the meeting at 5:19 p.m.

Washoe County Library Board of Trustees
Bylaws

The Board of Trustees of the Washoe County Library System, pursuant to the authority vested by Nevada Revised Statues 379.025, hereby establishes the following bylaws:

I. Purpose

The Washoe County Library Board of Trustees shall, consistent with provisions of applicable state and federal law, exercise the powers and duties granted pursuant to NRS 379.025. The Board shall endeavor to administer and manage the resources of the Washoe County Library System in a manner consistent with the public trust, the Library Mission Statement and the Library Vision Statement.

II. Organization and Membership

A. The name of the organization shall be "The Board of Trustees of the Washoe County Library System"

B. Membership:

1. The Board of Trustees will be comprised of five (5) members.
2. Trustees will be appointed by the Washoe County Board of Commissioners.
3. Trustees will meet the minimum requirements as determined by the Washoe County Board of Commissioners.
4. Trustees will serve a 4-year term, as provided in NRS 379.020.
5. Trustees will be eligible for reappointment once (limit eight years total). Trustees shall not be permitted to serve more than two consecutive terms. Nothing in this provision shall be construed to prohibit the reappointment of a trustee for additional terms to be served after a break of one term of non-service prior to re-appointment.
6. Resignation: If any Trustee resigns at any time, written notice must be provided to the Board of Trustees Chair and the Library Director. Any such resignation shall take effect at the date of receipt of such notice or at any later date specified therein; unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.
7. Removal: A Trustee can be removed per NRS 37.0020 for three unexcused absences.

8. The Washoe County Board of Commissioners will fill any vacancies on the Board.

C. Trustees are public officers as defined in NRS 281.4365 and subject the Ethics in Government Provisions codified in NRS 281A.010 et. seq. Trustees shall comply with the Code of Ethical Standards of NRS 281A.400 et. seq.

D. Duties of a Trustee:
   1. Regularly attend meetings and actively participate in such meetings and actions
   2. Review meeting materials prior to each meeting
   3. Be attentive to the needs and concerns of library patrons, volunteers, library staff, library administration, county staff, county commissioners and the general public
      a. Set policies governing the operation of the library system as appropriate
      b. Hire and evaluate the job performance of the Library Director
      c. Work with the Director, library staff, community members, and political leaders to plan for the future of the library system
      d. Approve the annual budget for the library system, and monitor expenditures
      e. Monitor and evaluate library effectiveness
      f. Advocate for the Washoe County Library System within the community and political organizations, as appropriate

III. Officers

A. Chair
   1. Selection
      a. The chair will be elected by a vote of the five-member Board of Trustees
      b. The term will be for one-year at the pleasure of the Board of Trustees
      c. Elections shall be held at the regular Board of Trustees meeting each June
   2. Duties. The chair shall:
      d. Preside at all meetings of the Board of Trustees
      e. Execute all documents and actions authorized by the Board of Trustees
      f. Call special meetings as warranted

g. Appoint committees
h. Serve as an ex-officio non-voting member of all committees
i. Work with the Library Director and staff
j. Review agendas and assist in scheduling meetings
k. Add or remove items on each meeting agenda
l. Draft correspondence as directed by the Board of Trustees
m. Perform all duties associated with the office

B. Vice Chair

1. Selection
   a. The vice-chair will be elected from amongst the five-member Board of Trustees
   b. The term will be for one year and is renewable at the pleasure of the Board of Trustees
   c. Elections shall be held at the regular Board of Trustees meeting each June
   d. In the event the vice chair must permanently assume the duties of chair, an election for a new vice chair will be held at the next meeting following the succession
2. Duties. The vice chair shall:
   a. In the event of the absence or disability of the chair, or of a vacancy in the office, the vice chair shall assume and perform all duties associated with that office. In the event of an absence or short-term disability of the chair, the vice chair shall assume the duties of the chair for the period of his/her absence or disability. In the event the chair is permanently vacated, the vice chair shall assume the office of the chairperson for the remainder of the vacated term.

IV. Meetings

A. Regular meetings: The Board of Trustees will normally meet monthly, on the third Wednesday of each month, at 4:00 p.m. Trustees may change the time and date of meeting by a vote of the membership.

B. Meeting locations: When possible, the Board of Trustees will normally hold regular meetings on a rotational basis at Washoe County Library locations. A calendar of meeting locations will be annually reviewed and approved by the Board of Trustees.

C. Nevada Open Meeting Law: All meetings of the Board are subject to the provisions of state and federal open meeting laws and shall be conducted in accordance with the applicable laws. The Library Director shall be responsible for ensuring the proper public notice is made for each meeting of the Board. Trustees should endeavor to refrain from discussing agenda items or actions by the Board outside of public meetings in groups that may constitute a quorum.

D. Agendas: The Director shall ensure the preparation of the agenda for each Board meeting and the compliance with the applicable open meetings laws. An item may be placed on the agenda at the request of any Trustee or by written request by any individual to the Director 15 days prior to the scheduled meeting.

E. Pertinent Materials: The Director shall ensure that notices and informational materials pertinent to any agenda item for any Board meeting shall be distributed to Trustees, Board legal counsel and anyone with a written request of notification on file with the Board a minimum of five days prior to the meeting to ensure adequate time for review. In addition, pertinent materials shall also be posted on the Board of Trustees web site at least five days prior to a scheduled meeting.

F. Quorum: A minimum of three Trustees must be present and vote on any action items on the agenda for said action to be of any legal effect.

G. The Director, or his duly appointed representative, shall attend each meeting of the Board.

H. Special meetings: Special meetings of the Board of Trustees may be called by the chair or upon the written request of any two Trustees.

I. Order of Business: To the extent possible, the order of business at any regularly scheduled meeting of the Board shall be:

Call to order
Roll Call
Public comment
Review/approval of minutes
Old business
New business
Presentations
Reports

Library Director's Report
Expenditures/Budget Report
Activities/Usage Report
Public comment (if necessary)
Board comment
Adjournment

J. Rules of order: The Board of Trustees shall conduct all meetings in accordance with Robert's Rules of Order as concerns any matters not addressed by these bylaws. The Board of Trustees will also seek advice from the Board legal counsel as appropriate.

K. The Board shall endeavor to complete the business of each meeting in approximately one hour's time, or vote to extend the meeting beyond one hour as needed.

L. Committees: Committees shall be created as needed by the chair, shall have a specific purpose, shall report regularly as to progress in completing their charge, shall be subject to annual review as needed, and shall automatically dissolve upon the completion of their charge.

M. Annual By-laws Review: The by-laws herein can be revised as needed by a majority vote of the Board of Trustees. Any proposed revisions must be placed on an agenda and addressed in a public meeting in accordance with the Nevada Open Meeting Law. The by-laws shall be reviewed at least annually at the regular June meeting of the Board of Trustees.

DATED this 21st day of January, 2009

WASHOE COUNTY LIBRARY BOARD OF TRUSTEES
June Burton, Chair
Fred Lokken, Vice Chair
Dianne Drinkwater
Judy Simon
Al Stoess, Ph.D.

These bylaws were presented to the Board on December 17, 2008, and were unanimously adopted on January 21, 2009.

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June Burton, Chair

Branch Staffing

	ADMINISTRATION	DUNCAN/TRANER	INCLINE		NORTH VALLEYS	NORTHWEST	RENO	SENIOR CEN	SIERRAVIEW	SOUTH VALLEYS	SPANISH SPRINGS	SPARKS	VERDI	CRC	TECH SVCS
Staff	24	5	9	4	15	22	32	3	26	19	24	31	2	1	13
FTE **FTE'S** **(w/vacancies)**	23.525	3.125 [2.125]	6.875	3.05	9.375 [7.87]	17.775	26.1 [18.325]	2.38 [2]	19.75 [18.375]	14.65 [13.65]	18.375 [15.25]	22.225 [18.725]	1.525 [1]	1	13 [11]
Vacancies	3 (1-Assoc Dir, 1-LIII Coll/Dev, 1-LII Internet Lib.) (-120' wkly)	1 - (LAIII) (-40' wkly)	0	0	4 (1-LII, 3-LAII p/t) (-85' wkly)	0	9 (1-LII, 3-LAIII, 1-LAII, 1-LAIIp/t, 3-Aide) (-281' wkly)	1 - (Aide) (-15' wkly)	2 (1-LAII, 1-Aide) (-55' wkly)	1 - (LAIII) (-40' wkly)	5- (2 LAII, 3 Aide) (-125' wkly)	6 - (1/LI,2/LAII,3/Aide) (-140' wkly)	1 - (LAII p/t) (-21' wkly)	0	2 - (2-LAII) (-80' wkly)
Reduced Hours	5 (1-Director 40 to 38, 1-Assoc Dir 40 to 38, 1-Dev Ofc 40 to 39, 1-AdSecSpvr 40 to 38 1-Sys Lib 40 to 38) (-9 wk)	0	1 LAII 40 to 32 wkly (-8' wk)	0	0	0	2 (1-LAIII 40 to 37 1-LAII 40 to 32) (-11' wk)	1 LAII 40 to 36 wkly (-4' wk)	4 (1-LAIII to to 35 1-LAIII 40 to 36, 1-LAII 40 to 33.5, 1- LAII - 7'mon) (-16' wk)	1 - LAII/40 to 32 (-8' wk)	0	1 - LAII/40 to 21 (-19' wk)	0	0	4- (1-LAIII 40 to 36, 1-LAII 40 to 36, 1-LAII 40 to 38) 1 LAII 40-36 (-14' wk)
Sabbaticals	0	0	0	0	1 (LAII p/t) 7/1/08-5/3/09 (- 15' wk)	0	0	0	1 LAII 1/1/09-6/1/09 (-40' wk)	0	0	1 - LAII (-21 wk)	0	0	0
Shared Staff Sent	1-OAII Courier 32' to RN 1-OSS 9.5' to ML1	1 LI - 3' to RN, 1 LI - 2.75' to SP	1-LAIII - to TS 4' mo	LAII 21 to TS LAII . 5' to SS LAIII 1.5' to SS LII 10' to CCD LII 1.5 to SS wkly	0	14' to VE	1 LAII 17.5' to SV 2 LII to Centralized Sel 20' wk	1 LI 10' 1 LAII 6' to RN	1-LII to Centralized Selection 10' wk 1 varies 5+' to CRC wk	1 LI to ML1 9.5', 1 LAII to T/S 2' wk 1 LII to CCD 10'wk 1 LII to CCD 10'wk	2 LII CCD 10' wk 1 LII DBBoot trng 10'mo 1 LAII CS trng 10' mo	1 LAIII - 15' wk to D/T	1 - LI -16' wk to NW	2' month to SV	1-LAII 8+' wk to NV 2-LAII 4' wk/3xmon to courier 1-LAII 5' wk to SV 1-LAII 2' wk to SV
Shared Staff Received		15' wkly		19' wk	8' wk	16' wk	32' wk		17.5' wk		14' to 29' mo fm ML1	2.75' wk	14' wk	1' wk	24' wk
Service Points	2	1	2	3	1	4	4	1	3	4	4	3	1	1	
Open Hours	45	12.5	43	19'	48'	56'	48'	25	51	50'	61	49	14	35	

TO: Library Board Members
FROM: Arnie Maurins, Director
RE: Budget Outlook for FY 2009-10 and Beyond
DATE: February 12, 2009

As you probably know from news reports, Washoe County is facing serious future deficits between projected expenditures and revenues, over and above the shortfalls that have been addressed over the last two years. A combination of the housing market collapse, accelerating job losses, equity market losses, credit market disruptions and falling consumer activity has produced arguably the most serious recession in 60 years. The following points are compiled from presentations and actions taken at recent Board of County Commissioners meetings, along with information from other official sources.

- The County faces a continued and broadening erosion of revenue into Fiscal Year 2009-10 and likely into FY 2010-11; it is uncertain just how far revenues will fall and when the tide will shift.
- The magnitude of these revenue declines will require strategic resizing and/or lower-cost delivery methods for most County programs and services
- The revenue-expenditure gap projected by the Finance Department for FY 2009-10 ranges from $18.5 million to $47 million, depending on how soon the economic recovery begins, and how much positive impact the federal stimulus package has on the local and state economies.
- The estimated comparable gap for FY 2010-11 is in the range of $10.7 to $16.1 million.
- These projected revenue-expenditure gaps do not factor in variables such as possible new state legislation regarding tax shifts, unfunded mandates and service-delivery shifts; pending labor arbitrations; legal decisions concerning property tax computations; and implementation of a State Supreme Court order regarding indigent defense counsel.
- Recent financial data suggests that the gap for FY 2009-10 will end up closer to the high end of the range rather than the low end. The variables mentioned above could cause the actual gap to grow even more.
- The Finance Department is expected to issue its official FY 2009-10 County-wide reduction target (i.e. the dollar amount of the revenue-expenditure gap), along with individual department reduction targets, in early to mid-March.
- The County's current budget-reduction focus is on the 2008-09 and 2009-10 fiscal years; the need for reduction efforts in FY 2010-11 will be addressed in the July-September quarter of 2009.
- The Library's "base" budget for FY 2009-10, before any new reductions are required, will be the approved $11.4 million budget for FY 2008-09, minus the $846,000 from recent cuts and new revenues.

- Negotiations have taken place with employee associations regarding a host of labor cost savings measures, including mandatory reductions in work hours, reduced wages, and separation incentives such as PERS service credits and severance pay.
- Several labor cost savings measures have been offered in the last year on a voluntary basis, and will likely be offered again in the future, as a way to reduce the County's payroll expenses
- Any labor cost concessions agreed to by employee associations and the County may reduce the level of budget-cutting that was initially identified for the balance of FY 2008-09 ($9.8 million County-wide; $846,000 for the Library), and could decrease the size of the gap for FY 2009-10.
- Approximately 62 new "incentivized" retirements by County employees, scheduled to occur in the next several months, have received preliminary approval. If carried through, these retirements would generate about $4 million towards the FY 09-10 reduction goal. Four Library employees inquired about possibly retiring with one or more incentives, but I chose not to recommend approving any of them due to the resulting loss of job experience and skills, plus the length of time the positions would have to be held vacant to compensate for the pay-outs that would be made. Given the dire forecasts for next year, however, I will certainly view any future retirement requests with the attitude that voluntary separations are preferable over layoffs, since positions will be held vacant for a long time in either case.
- The County Commission has approved the formation of a "Budget Policy Committee" to develop a framework and set of strategies to guide the budget-reduction choices that will need to be made in the coming months. The Committee will be looking at such issues as:
    - Criteria for outsourcing a particular service or set of services
    - Consolidation of services, both within the County and with other jurisdictions
    - Principles to identify mission-critical programs
    - Principles to determine program-reduction options

  The Committee will include two County Commissioners, two elected and two appointed department heads, two representatives from employee associations, and two community leaders. I have asked the County Manager to be considered as one of the appointed department-head members; I expect to find out in the next few days whether I will be selected to serve on the Committee.

TO: Library Board Members
FROM: Scottie Wallace, Managing Librarian, Downtown Reno Library
RE: Expenditure of up to $29,150 in Virginia Bennett Gift Funds for New Shelving and Related Furnishings for, and the Removal of Old Shelving from, the Downtown Reno Library
DATE: February 11, 2009

Background: In accordance with the Library System's Gift Fund Policy, individual purchases requiring more than $3,000 of gift monies must be approved by the Library Board. With the indefinite postponement of County funding for the Downtown Reno Library remodeling project, I am attempting to accomplish some of the objectives in the remodeling plan via the use of funds donated by the estate of Virginia Bennett. According to the terms of the donation, the Bennett funds are to be used for improvements to the Downtown Reno Library building. Accordingly, I am requesting your approval of the following three purchases:

1. Up to $9,000 for removal of old shelving plus the acquisition and installation of new shelving in the periodicals area
2. Up to $13,950 for periodicals-shelving backstops
3. Up to $6,200 for shelving and related furnishings for new books and self-service pick-up of held items

TOTAL: Up to $29,150

In addition to these shelving-related acquisitions, over the next two years or so I will be submitting additional requests to the Board to use Bennett funds and/or other gift monies for additional purchases in order to continue implementing portions of the remodeling plan that was approved by the Board in 2007.

I will be available at the Board meeting to answer any questions you may have regarding the purchases referenced in this report, along with future plans for building improvements.

Recommendation and Suggested Motion: Approve the expenditure of up to $29,150 in Virginia Bennett Gift Funds for the purchase of new shelving and related furnishings for, and the removal of old shelving from, the Downtown Reno Library, as described in the staff report.

TO: Library Board Members
FROM: Arnie Maurins, Director
RE: Revised Interlocal Agreements Governing Partnership Libraries at Duncan-Traner, Gerlach and Verdi School Sites
DATE: February 11, 2009

Background: One of the two current Interlocal Agreements for Partnership Libraries references the Mendive Community Library, which closed last May due to budget constraints. The other Interlocal Agreement, governing the Verdi Community Library and Nature Center, does not address the proposed addition to the Nature Center/meeting space, which will be constructed in the near future using funds from the 2000 Parks bond measure. In addition, there were certain provisions in both agreements that required editing for clarification or consistency. Accordingly, WCSD Library Media Technology Coordinator Ellen Fockler and I drafted revisions within each of the agreements, plus an Appendix to the Verdi agreement that outlines the mutually agreed-to sharing of operating costs for the expanded space. Copies of the existing agreements, incorporating the proposed revisions and the Appendix, follow this memorandum.

Should the Board of Trustees approve the revised agreements, they will be forwarded to the Washoe County School District Board of Trustees, the Washoe County Board of Commissioners, and (in the case of the Verdi agreement) to the Nevada Division of Wildlife for their consideration.

Recommendation and Suggested Motion: Approve the revised Interlocal Agreement governing the Partnership Libraries at Duncan Elementary School and Gerlach High School, and the revised and amended Interlocal Agreement governing the Partnership Library and Nature Center at Verdi Elementary School, and direct the Board Chair to sign both agreements.

Draft - Rev Feb 2009

INTERLOCAL AGREEMENT

1. PARTIES This Interlocal Agreement ("Agreement") is entered into between the Washoe County School District (hereinafter "District") and Washoe County, a political subdivision of the State of Nevada (hereinafter "County"), for the mutual benefit of the School District and the Washoe County Library System (hereinafter "WCLS"). For purposes of this Agreement, reference to WCLS, unless otherwise clearly stated, shall include the County.

2. RECITALS

2.1 The Parties are public agencies under NRS Chapter 277.

2.2 NRS 277.180(1) provides that any one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the contracting agencies is authorized by law to perform.

2.3 The District owns and operates *Gerlach High School* *and* *Glenn Duncan Elementary School* ~~and *Lou Mendive Middle School*~~ in Washoe County, Nevada, in which are located library facilities and equipment. The District has expanded the use and resources of those facilities by cooperating with WCLS as further provided herein.

2.4 WCLS is a county library established by the County pursuant to NRS 379.010, and it operates and administers public libraries in Washoe County, Nevada.

2.5 The parties hereto have established branch public libraries at *Gerlach High School*, *and* *Glenn Duncan Elementary School*, ~~and *Lou Mendive Middle School*,~~ utilizing the District's library facilities, which branch libraries shall hereinafter be referred to as "partnership library facilities."

2.6 The parties hereto have determined that their joint use of the library facilities at *Gerlach Middle School* *and* *Glenn Duncan Elementary School* ~~and *Lou Mendive Middle School*~~ is in the best interests of the citizens of Washoe County, and this joint use shall be conducted on a day-to-day basis according to the written policies and procedures to be developed by the parties hereto in a site-specific procedural operating manual (hereinafter "~~operating~~ *operations* manual") as more fully described in Paragraph 5 below.

3. INCORPORATION OF RECITALS. Each of the recitals set forth above is material to this Agreement and is incorporated herein by this reference.

4. JOINT PARTNERSHIP AND DUTIES

4.1 The parties hereto agree to be joint partners in the continuing development of partnership library facilities at *Gerlach High School and Glenn Duncan Elementary School~~, and Lou Mendive Middle School~~*. Partnership library facilit*ies* are to be operated based on the terms and conditions set forth herein.

4.2 In connection with the establishment of the partnership library facilities at *Glenn Duncan Elementary School,* ~~and *Lou Mendive Middle School*~~, WCLS agrees to provide personnel as necessary to staff the partnership library facility during the public access hours of operation as determined in accordance with Paragraph 6 below and the respective Operations Manuals for each school.

4.3 In connection with the establishment of the partnership library facility at *Gerlach High School,* WCLS agrees to provide the following:

4.3.1 In consideration for the services to be performed by District, WCLS agrees to pay District an amount equal to the projected salary and benefits paid to the District employee within the Library Assistant II or Library Associate II job classification who is designated to staff the library, calculated at 2.5 hours per week, *up to* 50 weeks per year, payable on an annual basis. Excepting any provision of this Agreement to the contrary, this compensation includes all District-incurred personnel expenses relating to the operation of the partnership library facility at Gerlach High School. Reimbursement by WCLS to the District, or by the District to WCLS, of any other category of operational expenses for said facility must be separately negotiated between the parties, and the terms of any such reimbursement must be included within this Agreement in order to be enforceable.

4.4 In connection with the establishment of the partnership library facilities at *Gerlach High School and Glenn Duncan Elementary School* ~~and *Lou Mendive Middle School*~~, WCLS agrees to provide the following:

4.4.1 WCLS shall provide training of appropriate District employees with respect to implementation of WCLS's automated circulation procedures, data entry procedures, and other applicable policies and procedures for management and operation of the partnership library facility.

4.4.2 WCLS shall catalog all library materials, including existing materials owned by District and additional materials subsequently purchased by either or both entities.

4.4.3 WCLS shall acquire additional children's, young adult, and adult materials consistent with acquisitions made for other similar branch library facilities operated in District schools by the WCLS.

4.4.4 WCLS shall provide computer hardware, software, and network infrastructure necessary to handle circulation and patron functions, including a minimum of two on-line public access catalog terminals. WCLS shall be responsible for all costs of installation of computer hardware, ~~and~~ software, *and online resources*, including all costs of connecting the computers to the WCLS network and all line charges connected therewith.

4.4.5 WCLS shall provide circulation support for on-line circulation functions including, but not limited to, overdue notices, bills and collection agency accounts.

4.4.6 WCLS shall furnish all supplies necessary for operation of the partnership facility during the public access hours of operation.

4.4.7 WCLS shall provide delivery services for all library material between WCLS branches.

4.5 In connection with the establishment of the partnership library facility, District agrees to provide the following:

4.5.1 At Gerlach High School, District shall provide personnel as necessary to staff the partnership library facility during public access hours of operation, including one evening per week for a period of two hours. In doing so, District shall be deemed an independent contractor and District's employees shall not be deemed employees of the WCLS or County. The District's personnel shall perform in accordance with Paragraph 6 below, the Operations Manual, and the general direction of the WCLS, but shall retain full control of the manner and means of operating the partnership library facility.

4.5.2 District will provide maintenance of the buildings and grounds in which each partnership library facility is located, including: the responsibility for security; janitorial service; repair and replacement of the facility's structure and systems; mail services; snow removal Monday through Friday; telephone service, including the installation of two separate telephone lines (one servicing WCLS with two telephones and one fax line) plus an additional school extension for the school librarian, except that District shall not be responsible for furnishing of fax machines required by WCLS for communication with other public library facilities operated by the WCLS; each party will be responsible for the provision of ~~their~~ *its* own data lines. District will provide all supplies and equipment necessary for the operation of each partnership library facility during the school hours of operation; all furniture necessary to operate each partnership library facility, including the acquisition and installation of additional shelving, if required, for the additional library materials. District agrees that the furniture will be available for use by all users during the public access hours of operations. District shall provide all utilities at its sole expense. District is responsible for ensuring that the partnership library facility meets all federal, state and local laws and regulations. The parties understand that the security to be provided by District shall be the same as District provides to other users of its facilities and includes access by WCLS personnel to a 24-hour direct line to school police, lighting of facilities

including parking lots, and the delivery of keys to the facility to WCLS staff as set forth in more detail in the operati*ons* manual.

4.5.3. District will provide personnel as necessary to coordinate the services required of District pursuant to this Agreement. In addition, District will provide personnel to assist in the partnership library facility operations during the daily transition period from school operations to public operations.

5. OPERATIONS MANUAL(S). The District and WCLS staff shall jointly develop an operations manual for each school site, which, once completed and approved by the District and WCLS, shall be considered a part of and incorporated into this Agreement and shall govern daily operations of the *Gerlach High School library and* the *Duncan-Traner Library*~~, and the *Lou Mendive Middle School Library*~~ respectively. The operations manual will be reviewed annually and may be amended by the written consent of the parties hereto. Content of the operations manual shall be in compliance with all applicable policies and regulations of the District and WCLS.

6. FACILITY USE AND PUBLIC ACCESS. The parties acknowledge and agree that the primary purpose and function of *Gerlach High School and Glenn Duncan Elementary School* ~~and *Lou Mendive Middle School*~~ is public education. Consistent therewith, the parties hereby agree to share and coordinate mutual resources in order to expand the capabilities, use and promotion of the partnership library facility with minimal interference to the school's primary purpose. The parties agree that the partnership library facility shall be open for public access at hours mutually agreed to by *Gerlach High School and Glenn Duncan Elementary School*, ~~and *Lou Mendive Middle School*~~ and WCLS, as set forth in each operations manual. The District understands that WCLS wishes to provide public access similar to that existing at other WCLS branch libraries. *Gerlach High School and Glenn Duncan Elementary School*~~, and *Lou Mendive Middle School*~~ shall have first priority ~~on~~ *concerning* the use of the partnership library facility for special programs. All programs and other special uses of partnership library facilities must be scheduled on a master schedule maintained at each partnership library facility. Once an event is scheduled, it cannot be bumped by either party hereto without the consent of the scheduled party.

7. MATERIALS, PROGRAMS AND ACTIVITIES. The parties hereto shall develop cooperative policies and procedures for the selection and acquisition of materials and for special programs and activities to be provided at each partnership library facility. All such selections shall be in compliance with applicable policies and regulations of the parties hereto.

8. FINES AND COSTS OF RECOVERING MATERIALS. All costs incurred in recovering overdue *library* materials shall be borne by WCLS, and all related fines and other sums recovered shall belong to WCLS; provided, however, that any funds recovered for fines or loss or damage to materials or supplies owned by the District in excess of costs incurred in recovering same shall be reimbursed to the District.

9. LIABILITY AND INDEMNIFICATION

9.1 The parties hereto shall each assume liability for the negligent actions of or failure to act by their respective Boards, officers, agents, employees, volunteers and contractors. Further, and to the extent permitted under Nevada Revised Statutes Chapter 41, and without waiving any provisions thereof, the parties hereto agree to hold harmless, indemnify and defend each other from all damages, costs, or expenses which any of them shall become obligated to pay by reason of liability imposed by law for property damage or personal injury to or death of persons using the partnership library facility arising or resulting from the negligent acts or omissions of their respective Boards, officers, agents, employees, volunteers and contractors.

9.2 The indemnification obligation set forth above is conditioned upon receipt of prompt written notice by the indemnifying party of the indemnified party's actual notice of any action or pending claim or cause of action. The indemnifying party shall not be liable to hold harmless any attorney's fees and costs for the indemnified party's chosen right to participate with legal counsel.

10. MAINTENANCE AND RESPONSIBILITY FOR EQUIPMENT AND MATERIALS. Each party shall be responsible for replacement or repairs of equipment or materials provided by that party, unless the damage is due to the negligence of another party hereto, its officers, agents, employees, users, volunteers, and contractors. In such event, the party responsible for the damage shall be responsible for replacement or repair as set forth in Paragraph 9.

11. INSURANCE

11.1 Each party hereto shall provide for their financial responsibilities regarding their respective obligations, rights and liabilities hereunder through the purchase of insurance or the provision of an adequate self-funded program pursuant to Nevada law.

11.2 The parties hereto expressly waive and release any cause of action or right of recovery they each may have hereafter against another party hereto for any loss or damage to the partnership library facility or to the equipment and materials provided respectively by each party caused by fire, explosion, or any other risk covered by insurance or a self-funded program.

12. EFFECTIVE DATE, RENEWALS AND TERMINATION

12.1 This Agreement shall be in full force and effect on the date on which the last party signs. ~~this agreement shall continue thereafter until June 30, 2006~~. Upon the effective date of this Agreement the existing agreement between the WCLS and the District with respect to *Gerlach High School and Glenn Duncan Elementary School*, ~~and *Lou Mendive Middle School*~~, entered into in December of 1994, shall terminate and this Agreement shall supersede and replace the same.

12.2 This Agreement shall be automatically renewed for one-year periods from July 1 to June 30 of each successive year.~~, unless a party notifies the other party in writing, delivered on or before January 1, that it desires to terminate the Agreement.~~

12.3 In the event such a termination ~~notice is delivered~~ *is requested by one of the parties*, this Agreement shall terminate on the succeeding June 30 *unless otherwise mutually agreed to by the respective parties* with respect to the partnership library or libraries listed in said notice. Upon termination of this Agreement, all materials, equipment and other personal property remaining under the ownership of WCLS according to this Agreement and Nevada law shall be removed by WCLS from the partnership library facility. All material*s*, supplies, furniture and equipment belonging to the District shall remain with the District.

12.4 In the event that this agreement is terminated by either the District or WCLS, the costs of returning the partnership library to operation exclusively as a school library will be shared as follows:

12.4.1 District will be responsible for the purchase of:

a. Computers required for circulation
b. Barcode scanner*(s)* required for circulation
c. Appropriate library automation software, in compliance with software used throughout the District
~~d. Data conversion for those books and materials belonging to the District.~~
e. Data download after conversion
f. Costs of any changes to wiring or connections to connect new circulation computers to the school's server.

12.4.2 WCLS shall be responsible for the costs of:

~~a.~~ Extraction of data belonging to the school library from the WCLS data base, ~~including all costs of programming software to accomplish such extraction.~~
b. ~~Agency allows~~ Tracking and return of library materials for one year after termination of the partnership.
c. ~~Any costs incurred relative to the~~ Remov*ing* ~~of~~ connections between computers and WCLS computer systems, including line charges.

12.4.3 Cost of data conversion for those books and materials belonging to District shall be born by the entity requesting separation.

13. MISCELLANEOUS PROVISIONS

13.1 This Agreement is binding upon and inures to the benefit of the Parties and their respective successors and assigns.

13.2 This Agreement is made in, and shall be governed, enforced and construed under the laws of the State of Nevada. The Parties consent to the personal jurisdiction of any state court of competent jurisdiction located in Washoe County, Nevada and to the service of process by any means authorized by such state court under the laws of the State of Nevada. The exclusive venue of any action, proceeding or counterclaim arising out of or in connection with this Agreement shall be Washoe County, Nevada.

13.3 This Agreement constitutes the entire understanding and agreement of the Parties with respect to the subject matter hereof, and supersedes and replaces all prior understandings and agreements, whether verbal or in writing, with respect to the subject matter hereof.

13.4 This Agreement may not be modified, terminated, or amended in any respect, except pursuant to an instrument in writing duly executed by the parties.

13.5 In the event either party brings any legal action or other proceeding with respect to the breach, interpretation, or enforcement of this Agreement, or with respect to any dispute relating to any transaction covered by this Agreement, the losing party or parties in such action or proceeding shall reimburse the prevailing party or parties therein for all reasonable costs and attorneys' fees.

13.6 No delay or omission by either party in exercising any right or power hereunder shall impair any such right or power or be construed to be a waiver thereof, unless this Agreement specifies a time limit for the exercise of such right or power or unless such waiver is set forth in a written instrument duly executed by the person granting such waiver. A waiver of any person of any of the covenants, conditions, or agreements hereof to be performed by any other party shall not be construed as a waiver of any succeeding breach of the same or any other covenants, agreement, restrictions or conditions hereof.

13.7 All notices, demands or other communications required or permitted to be given in connection with this Agreement, shall be in writing, and shall be deemed delivered when personally delivered to a party (by personal delivery to an officer or authorized representative of a corporate party) or, if mailed, three (3) business days after deposit in the United States mail, postage prepaid, certified or registered mail, addressed to the parties as follows:

If to County: Director, Washoe County Library
301 South Center Street (if by personal service)
Post Office Box 2151 (if by mail)
Reno, Nevada 89505

If to District: Library Media Technology Coordinator
Washoe County School District
425 E. Ninth St. (if by personal service)
Post Office Box 30425 (if by mail)
Reno, NV 89520-3425

Any person may change the address for notice by written notice given in accordance with the foregoing provisions.

13.8 This Agreement may be executed in one or more counterpart copies, and each of which so executed, irrespective of the date of execution and delivery, shall be deemed to be an original, and all such counterparts together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties have executed this Agreement.

COUNTY OF WASHOE

Dated this ____ day of _____, 20__

By: _____
Chairman
Library Board of Trustees

By:_____
Chairman
Board of Commissioners

ATTEST:

_____

WASHOE COUNTY SCHOOL DISTRICT

Dated this ____ day of _____, 20__

By: _____
President
Board of Trustees

ATTEST:

_____

INTERLOCAL AGREEMENT

1. PARTIES This Interlocal Agreement ("Agreement") is entered into between the Washoe County School District (hereinafter "District"); the State of Nevada, acting by and through the Nevada Division of Wildlife (hereinafter "NDOW"); and Washoe County, a political subdivision of the State of Nevada (hereinafter "County"), for the benefit of the Washoe County Library System (hereinafter "WCLS"). For purposes of this Agreement, reference to WCLS, unless otherwise clearly stated, shall include the County.

2. RECITALS

2.1 The Parties are public agencies under NRS Chapter 277.

2.2 NRS 277.180(1) provides that any one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the contracting agencies is authorized by law to perform.

2.3 The District owns and operates the Verdi Elementary School in Washoe County, Nevada, in which is located a library facility and equipment. The District desires to expand that facility's use and resources by cooperating with WCLS and NDOW as further provided herein.

2.4 WCLS is a county library established by the County pursuant to NRS 379.010, and it operates and administers public libraries in Washoe County, Nevada, one of which is presently located in Verdi. WCLS desires to improve this Verdi library operation by cooperating with District and NDOW as further provided herein.

2.5 NDOW is a division of the State of Nevada Department of Conservation and Natural Resources. NDOW is established to administer the wildlife laws of the State of Nevada and it desires to develop, display and maintain certain educational resources and a nature and interpretive center within and at a partnership library facility as contemplated in this Agreement.

2.6 The parties hereto desire to establish a branch public library, aquatic education center, *and community meeting room* at the Verdi Elementary School utilizing the District's library facility, which branch library shall hereinafter be referred to as the "Verdi Community Library and Nature Center."

2.7 The parties hereto have determined that their joint use of the Verdi Community Library and Nature Center is in the best interests of the citizens of Washoe County, and this joint use shall be conducted on a day-to-day basis according to the written policies and procedures to be developed by the parties hereto in a site-specific-operating manual (hereinafter ~~"operating~~ "*operations* manual") as more fully described in Paragraph 5 below.

3. INCORPORATION OF RECITALS. Each of the recitals set forth above is material to this Agreement and are incorporated herein by this reference.

4. JOINT PARTNERSHIP AND DUTIES

4.1 The parties hereto agree to be joint partners in the development of the Verdi Community Library and Nature Center. The Verdi Community Library and Nature Center will be operated based on the terms and conditions set forth herein.

4.2 In connection with the establishment of the Verdi Community Library and Nature Center, WCLS agrees to provide the following:

4.2.1 WCLS shall provide personnel as necessary to staff the Verdi Community Library and Nature Center during the public access hours of operation as determined in accordance with Paragraph 6 below and the operations manual.

4.2.2 WCLS shall provide training of appropriate District employees with respect to implementation of WCLS's automated circulation procedures, data entry procedures, and other applicable policies and procedures for management and operation of the Verdi Community Library and Nature Center.

4.2.3 WCLS shall catalog all library materials, including existing materials owned by District and additional materials subsequently purchased by either or both entities.

4.2.4 WCLS shall acquire additional children's, young adult, and adult materials consistent with acquisitions made for other similar branch library facilities operated in District schools by the WCLS.

4.2.5 WCLS shall provide computer hardware, ~~and~~ software *and network infrastructure* necessary to handle circulation and patron functions, including a minimum of 2 on-line public access catalog terminals. WCLS shall be responsible for all costs of installation of computer hardware, software, *and online resources*, including all costs of connecting the computers to WCLS's computer system and all line charges connected therewith.

4.2.6 WCLS shall provide circulation support for on-line circulation functions including, but not limited to, overdue notices, bills and collection agency accounts.

4.2.7 WCLS shall furnish all supplies necessary for operation of the Verdi Community Library and Nature Center during the public access hours of operation.

4.2.8 WCLS shall provide delivery services for all library material between WCLS branches.

4.3 In connection with the establishment of the Verdi Community Library and Nature Center, District agrees to provide the following:

4.3.1 *Except as otherwise provided in Appendix I,* District will provide maintenance of the buildings and grounds in which the Verdi Community Library and Nature Center is located, including: the responsibility for security; janitorial service; repair and replacement of the facility's structure and systems; mail services; snow removal Monday through Friday; telephone service, including the installation of three separate telephone lines (one servicing WCLS with two telephones, one servicing NDOW with two telephones and one fax line) plus an additional school extension for the school librarian; all supplies and equipment necessary for operation of the Verdi Community Library and Nature Center during the school hours of operation; all furniture necessary to operate the Verdi Community Library and Nature Center, including the acquisition and installation of additional shelving, if required, for the additional library materials (District agrees that the furniture will be available for use by all users during the public access hours of operations); except that District shall not be responsible for furnishing of fax machines required by WCLS for communication with other public library facilities operated by WCLS; *and each party will be responsible for the provision of its own data lines*. District shall provide all utilities at its sole expense*, except as provided in Appendix I*. District is responsible for ensuring that the Verdi Community Library and Nature Center meets all federal, state and local laws and regulations. The parties understand that the security to be provided by District shall be the same as District provides to other users of its facilities and includes access by WCLS personnel to a 24-hour direct line to school police, lighting of facilities, including parking lots, and the delivery of keys to

the facility to NDOW and WCLS staff as set forth in more detail in the ~~operating~~ *operations* manual. ~~Each party will be responsible for the provision of *its* own data lines.~~

4.3.2. District will provide personnel as necessary to coordinate the services required of District pursuant to this Agreement. In addition, District will provide personnel to assist in the Verdi Community Library and Nature Center operations during the daily transition period from school operations to public operations.

4.4 In connection with the establishment of the Verdi Community Library and Nature Center, NDOW agrees to provide the following:

4.4.1 NDOW employees and representatives will be responsible for all NDOW activities in the facility.

4.4.2 NDOW will be responsible for developing, creating, implementing and maintaining all aquatic and wildlife interpretive programs and displays, including the Truckee River watershed display, aquarium displays, history of conservation display (for the library section), and all signage and informational displays as agreed to by all parties.

4.4.2.1 All features, displays, mounts and signs will be safe, well built, in good taste, informative and museum quality.

4.4.2.2 All aquatic and wildlife features, displays, mounts, signs and graphics will be the property of NDOW and NDOW will have the responsibility of maintaining, replacing, changing, updating or improving the displays.

4.4.3 NDOW shall be responsible for providing its own office furnishings, audio-visual equipment, supplies and brochures.

5. OPERATIONS MANUAL. The District, WCLS and NDOW staff shall jointly develop an operations manual, which, once completed and approved by the District, WCLS and NDOW, shall be considered a part of and incorporated into this Agreement and shall govern daily operations of the Verdi Community Library and Nature Center. The operations manual will be reviewed annually and may be amended by the written consent of the parties hereto. Content of the operations manual shall be in compliance with all applicable policies and regulations of the District, WCLS and NDOW.

6. FACILITY USE AND PUBLIC ACCESS. The parties acknowledge and agree that the primary purpose and function of the Verdi Elementary School is for public education. Consistent therewith, the parties ~~desire~~ hereby *agree* to share and coordinate mutual resources in order to expand the capabilities, use and promotion of the Verdi Community Library and Nature Center with minimal interference to the School's primary purpose. The parties agree that the library portion of the facility shall be open for public access at hours mutually agreed to by Verdi Elementary School and WCLS, as set forth in the operations manual. The District understands that ~~it is the desire of~~ WCLS *wishes* to provide ~~similar~~ public access similar ~~as exists~~ *to that existing* at other WCLS branch libraries. The parties further agree that NDOW shall have priority use of the aquatic education portion of the facility in accordance with guidelines established in the operations manual. Notwithstanding the above, all programs and other special use of the Verdi Community Library and Nature Center must be scheduled on a master schedule maintained at the Verdi Community Library and Nature Center. Once an event is scheduled it cannot be bumped by any party hereto without the consent of the scheduled party.

7. MATERIALS, PROGRAMS AND ACTIVITIES. The parties hereto shall develop cooperative policies and procedures for the selection and acquisition of materials and for special programs and activities to be provided at the Verdi Community Library and Nature Center. All such selections shall be

in compliance with applicable policies and regulations of the parties hereto.

8. FINES AND COSTS OF RECOVERING MATERIALS. All costs incurred in recovering overdue *library* materials shall be borne by WCLS, and all related fines and other sums recovered shall belong to WCLS; provided, however, that any funds recovered for fines or loss or damage to materials or supplies owned by the District in excess of costs incurred in recovering same shall be reimbursed to the District.

9. LIABILITY AND INDEMNIFICATION

9.1 The parties hereto shall each assume liability for the negligent actions of or failure to act by their respective Boards, officers, agents, employees, volunteers and contractors. Further, and to the extent permitted under Nevada Revised Statutes Chapter 41, and without waiving any provisions thereof, the parties hereto agree to hold harmless, indemnify and defend each other from all damages, costs, or expenses which any of them shall become obligated to pay by reason of liability imposed by law for property damage or personal injury to or death of persons using the Verdi Community Library and Nature Center arising or resulting from the negligent acts or omissions of their respective Boards, officers, agents, employees, volunteers and contractors.

9.2 The indemnification obligation set forth above is conditioned upon receipt of prompt written notice by the indemnifying party of the indemnified party's actual notice of any action or pending claim or cause of action. The indemnifying party shall not be liable to hold harmless any attorney's fees and costs for the indemnified party's chosen right to participate with legal counsel.

10. MAINTENANCE RESPONSIBILITY FOR EQUIPMENT AND MATERIALS. Each party shall be responsible for replacement or repairs of equipment or materials provided by that party, unless the damage is due to the negligence of another party hereto, its officers, agents, employees, users, volunteers, and contractors. In such event, the party responsible for the damage shall be responsible for replacement or repair as set forth in Paragraph 9.

11. INSURANCE

11.1 Each party hereto shall provide for their financial responsibilities regarding their respective obligations, rights and liabilities hereunder through the purchase of insurance or the provision of an adequate self-funded program pursuant to Nevada law.

11.2 The parties hereto expressly waive and release any cause of action or right of recovery they each may have hereafter against another party hereto for any loss or damage to the Verdi Community Library and Nature Center or to the equipment and materials provided respectively by each party caused by fire, explosion, or any other risk covered by insurance or a self-funded program.

12. EFFECTIVE DATE, RENEWALS AND TERMINATION

12.1 ~~This Agreement shall be in full force and effect retroactive to October 30, 2002, and shall continue thereafter until June 30, 2003~~. *This agreement becomes effective upon being signed by all required representatives*. Upon the effective date of this Agreement the existing agreement between the WCLS and the District with respect to Verdi Elementary School, entered into in December of 1994 *and revised and adopted as of May 2003*, shall terminate and this Agreement shall supersede and replace the same.

12.2 This Agreement shall be automatically renewed for one-year periods from July 1 to June 30 of each successive year. ~~unless a party notifies the other parties in writing, delivered on or before January 1, that it desires to terminate the Agreement.~~

12.3 In the event ~~such a~~ termination ~~notice~~ is *requested by one or more parties,* ~~delivered,~~ this Agreement shall terminate on the succeeding June 30*, unless otherwise mutually agreed to by the respective parties.* Upon termination of this Agreement, all materials, equipment and other personal property remaining under the ownership of ~~WCLS or NDOW~~ *the withdrawing party or parties* according to this Agreement and Nevada law shall be removed by the respective owner*(s)* from the Verdi Community Library and Nature Center. All material*s*, supplies, furniture and equipment belonging to the District shall remain with the District.

12.4 In the event that this agreement is terminated by either the District or WCLS, the costs of returning the partnership library to ~~full~~ *exclusive* operation as a school library will be shared as follows:

12.4.1 District will be responsible for the purchase of :

a. Computers required for circulation.
b. Barcode scanner*(s)* for circulation.
c. Appropriate library automation software, in compliance with software used throughout the District.
~~d. Data conversion for those books and materials belonging to District.~~
e. Data download after conversion.
f. Costs of any changes to wiring or connections to connect new circulation computers to the school's server.

12.4.2 WCLS shall be responsible for the costs of:

a. Extraction of data belonging to the school library from the WCLS data base. ~~including all costs of programming software to accomplish such extraction~~.
b. ~~Agency allows~~ Tracking and return of school library materials for one year after termination of the partnership.
c. ~~Any costs incurred relative to the~~ Remov*ing* ~~of~~ connections between computers and WCLS computer systems, including line charges.

12.4.3 Cost of data conversion for those books and materials belonging to District shall be born by the entity requesting separation.

13. MISCELLANEOUS PROVISIONS

13.1 This Agreement is binding upon and inures to the benefit of the Parties and their respective successors and assigns.

13.2 This Agreement is made in, and shall be governed, enforced and construed under the laws of the State of Nevada. The Parties consent to the personal jurisdiction of any state court of competent jurisdiction located in Washoe County, Nevada and to the service of process by any means authorized by such state court under the laws of the State of Nevada. The exclusive venue of any action, proceeding or counterclaim arising out of or in connection with this Agreement shall be Washoe County, Nevada.

13.3 This Agreement constitutes the entire understanding and agreement of the Parties with respect to the subject matter hereof, and supersedes and replaces all prior understandings and agreements, whether verbal or in writing, with respect to the subject matter hereof.

13.4 This Agreement may not be modified, terminated, or amended in any respect, except pursuant to an instrument in writing duly executed by the parties.

13.5 In the event ~~either~~ *any* party brings any legal action or other proceeding with respect to the breach, interpretation, or enforcement of this Agreement, or with respect to any dispute relating to any

transaction covered by this Agreement, the losing party or parties in such action or proceeding shall reimburse the prevailing party or parties therein for all reasonable costs and attorneys' fees.

13.6 No delay or omission by ~~either~~ *any* party in exercising any right or power hereunder shall impair any such right or power or be construed to be a waiver thereof, unless this Agreement specifies a time limit for the exercise of such right or power or unless such waiver is set forth in a written instrument duly executed by the person granting such waiver. A waiver of any person of any of the covenants, conditions, or agreements hereof to be performed by any other party shall not be construed as a waiver of any succeeding breach of the same or any other covenants, agreement, restrictions or conditions hereof.

13.7 All notices, demands or other communications required or permitted to be given in connection with this Agreement, shall be in writing, and shall be deemed delivered when personally delivered to a party (by personal delivery to an officer or authorized representative of a corporate party) or, if mailed, three (3) business days after deposit in the United States mail, postage prepaid, certified or registered mail, addressed to the parties as follows:

If to County: Director , Washoe County Library
301 South Center Street (if by personal service)
Post Office Box 2151 (if by mail)
Reno, Nevada 89505

If to District: Library Media Technology Coordinator
Washoe County School District
PO Box 30425
Reno, NV 89520-3425

If to NDOW: Conservation Education Bureau Chief
NDOW
1100 Valley Road
Reno, NV 89512

Any person may change its address for notice by written notice given in accordance with the foregoing provisions.

13.8 This Agreement may be executed in one or more counterpart copies, and each of which so executed, irrespective of the date of execution and delivery, shall be deemed to be an original, and all such counterparts together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties have executed this Agreement.

COUNTY OF WASHOE

Dated this ____ day of _____, 20__

By: _____
Chairman
Library Board of Trustees

WASHOE COUNTY SCHOOL DISTRICT

Dated this ____ day of _____, 20__

By:_____
President
WCSD Board of Trustees

By:_____
Chairman
Board of Commissioners

ATTEST:

_____

ATTEST:

_____

STATE OF NEVADA
DIVISION OF WILDLIFE

Dated this ____ day of _____, 20__

By _____
Deputy Administrator

By_____
Chief, Administrative Services

By_____
Deputy Attorney General

ATTEST:

_____

D R A F T

Appendix I

Addendum to Interlocal Agreement, originally executed in December 1994 and revised in May 2003 and February 2009, between the Washoe County School District (WCSD), the Nevada Division of Wildlife (NDOW) and the Washoe County Library regarding the Verdi Community Library and Nature Center.

As a joint effort between Washoe County, the Washoe County School District and the Nevada Division of Wildlife, the existing library building at Verdi Elementary will be expanded by approximately 1,000 square feet. Construction is expected to begin in 2009; all construction expenses will be borne by Washoe County using funds from the 2000 Park Bond. This additional space shall be jointly used by all participating agencies as outlined in the original agreement.

Maintenance and operations costs for the new addition have been estimated at $4,670.00 per year. These expenses will be shared by each entity as follows:

> Nevada Division of Wildlife – Approximately $1,400 per year. (These funds are dependent on grants that will initially last no longer than 3 years from the completion of the addition). Future assistance from the Division of Wildlife will be dependent on the availability of grants and/or other sources of funding.
>
> Washoe County – 22% of the utility expenses for the building. As of October 2008, total actual utility expenses for the existing building plus estimated expenses for the addition amount to approximately $8,258 per year. 22% of this amount would equal $1,816.76 per year.
>
> Washoe County School District – Approximately $1,450 per year initially. This amount could increase over time if the Division of Wildlife cannot renew their grant funding in the future or if Washoe County is unable to contribute to the maintenance fund.

Help Us Help You! *(Website Survey)*

Why did you visit our website today?
(Please check all that apply)"

Answer Options	Response Percent	Response Count
Check on your library account	66.7%	358
Search the catalog	63.1%	339
Download audiobooks	5.8%	31
Use our Research Databases	4.7%	25
Check our hours/locations	9.5%	51
Look for programs and events	4.3%	23
Visit our Kids or Teens sites	0.9%	5
Apply for a library card online	0.2%	1
Ask a reference question	0.6%	3
Order a book through Interlibrary Loan (ILL)	10.4%	56
Suggest a book purchase	1.1%	6
Find reading suggestions	4.3%	23
Find information about the Friends of the Washoe County Library	0.7%	4
Find information about the Library Board of Trustees	0.2%	1
Used library website as a gateway to another site	1.9%	10
	answered question	537
	skipped question	5

How did you get to/find our website?

Answer Options	Response Percent	Response Count
Search engine	19.7%	104
Bookmark/Favorites	54.9%	290
Referred by staff	5.7%	30
Referred by friend	1.3%	7
Library flyer/advertising	7.0%	37
Via the Washoe County website	11.4%	60
	answered question	528
	skipped question	14

Does our website meet your needs?

Answer Options	Response Percent	Response Count
Yes	73.5%	386
No	26.5%	139
	answered question	525
	skipped question	17

Do you visit our physical branches?

Answer Options	Response Percent	Response Count
Yes	97.9%	515
No	2.1%	11
	answered question	526
	skipped question	16

If you visit our physical branches, select the branch you most frequently use:

Answer Options	Response Count	
	524	
answered question	524	
skipped question	18	
Select a Library branch	Downtown Reno	47
	Duncan/Traner	1
	Gerlach	1
	Incline	21
	Mobile Library I	2
	North Valleys	42
	Northwest Reno	66
	Senior Center	12
	Sierra View	82
	South Valleys	92
	Spanish Springs	67
	Sparks	81
	Verdi	10

LIBRARY ADMINISTRATION REPORT
January-February 2009

LIBRARY ADMINISTRATION

- On February 17th I will present highlights from the consultant's "WCLS Return on Funding" report to the Board of County Commissioners.
- Due to competing demands on the County webmaster's work schedule, roll-out of the new WCLS web site has been delayed until late March/early April. On a more positive note, there may be a new Internet Services Librarian in place by the time the new site is operating; interviews have been scheduled in mid-February for four candidates.
- Six staff will attend the State Library's free Summer Reading Program Training at the South Valleys Library on Friday, February 20. One employee will attend the NV Reading Week Conference at the North Valleys High School on February 20 and 21. Beate Weinert represents WCLS on the NV Reading Week Committee, which fosters a partnership with the school district while reinforcing the distribution of library information throughout the public schools.

LIBRARY PROGRAMS AND ACTIVITIES

- Again this year, Washoe County libraries are offering free income tax help, courtesy of AARP.
  - **Downtown Reno Library**: Mondays and Wednesdays, 1-4 p.m., February 2 -April 15, no appointment necessary.
  - **Northwest Reno Library**: Wednesdays, 3-7 p.m., February 4-April 8; Saturdays, 10:30 a.m.-2:30 p.m., February 7-April 11; no appointment necessary, preference given to seniors and low-income individuals.
  - **Senior Center (Reno Game Room):** Mondays and Thursdays, 8-11:30 a.m., February 2-April 13, no appointment necessary; priority given to seniors.
  - **Sierra View Library**: Sundays, 1-4 p.m., February 1-April 5. No appointment necessary; priority will be given to seniors.
  - **Spanish Springs Library**: Tuesdays, noon-4 p.m., February 3-April 13, appointments available, walk-ins welcome; preference given to seniors and low- and middle-income taxpayers.
  - **Sparks Library**: Tuesdays, 5-6:15 p.m., February 3-April 14; Saturdays, 10:15 a.m.-2:15 p.m., January 31-April 11 (provided by VITA tax volunteers). A Spanish-speaking volunteer will be available. Appointments accepted in person or by calling 352-3205.
- WCLS will be hosting two free performances in early March featuring Canada's hottest guitar ensemble *Montreal Guitare Trio*. This eclectic group's repertoire includes music from India, South America, Spain, the Balkans, the Orient, Quebec and beyond. These programs are provided through the generosity of Friends of WCL in collaboration with UNR's Performing Arts series, the Nevada Arts Council, the City of Reno Arts & Culture Commission and Westaf.
- WCLS participated in the City of Reno's Project Homeless Connect 2009 event by donating 10 boxes of books. The free books were greatly appreciated by the homeless individuals and families who attended the January 20 event. The goal of Project

Homeless Connect is to provide services that will help rebuild the lives of individuals and families who are homeless in our community.

- Food for Fines was a huge success at Washoe County libraries, with 18,841 pounds of food brought in by library patrons during November and December. Most of the food was given to the Food Bank of Northern Nevada; in Incline Village the donated items went to Project Mana. The Washoe County Library System was one of the top three donors to the Food Bank's holiday food drive.
- The traveling exhibition, "Changing the Face of Medicine: Celebrating America's Women Physicians," has its official opening at the Northwest Reno Library on Thursday, February 19th. Nevada Public Health Officer Dr. Mary Guinan will deliver the keynote address at 6:00 pm, and there will be a reception afterwards. The exhibition, including additional weekly speakers, will run through March 26th.

VOLUNTEERS/COMMUNITY COLLABORATIONS

- On February 24th the Board of County Commissioners will be asked to approve a resolution recognizing the Friends of Washoe County for their wonderful fundraising efforts that so greatly benefit the Library System.

MEDIA COVERAGE

Photos of the Reno Bighorns' visit to Northwest Reno Library appear in the February issue of Family Pulse, along with calendar items and a Friends-sponsored ad for Winter/Spring Reading Program.

Channel 2 and Channel 41 (Spanish language TV) both did interviews and stories on tax help at the library. The *Sparks Tribune* published an article on new library fines and fees (http://www.dailysparkstribune.com/pages/full_story?page_label=news&id=1923457-Fees-fines-help-library-through-rough-times&article-Fees-fines-help-library-through-rough-times%20=&widget=push&instance=__news_special%20_coverage_right__column&open=&), as did the *Reno Gazette-Journal*: http://www.rgj.com/article/20090205/NEWS04/902050338/1321/NEWS .

Media "Impressions" – January

- Reno Gazette-Journal: 100 calendar listings, 1 photo, 1 news story, 3 editorials
- Sparks Tribune: 119 calendar listings
- North Lake Tahoe Bonanza: 10 calendar listings, 5 photos, 2 news stories, 1 editorial

Arnie Maurins
Library Director

public news service

NEWS IN THE PUBLIC INTEREST

ABOUT US | MEDIA FACTS | JOIN US

The media's job is to interest the public in the public interest.

- John Dewey

Donate

OFFICES

Boulder Office
3980 Broadway Suite 103 Box 139
Boulder, CO 80304
Phone: 303.448.9105
Toll free: 888.891.9416
Fax: 208.247.1830

Boise Office
1810 West State Street #420
Boise, ID 83702
Toll free: 888.891.9416
Fax: 208.247.1830

STAFF LIST

Soaring Jobless Rate: Nevadans Get Help

January 26, 2009

Public News Service - I
January 2009
Consumer Issues
Education
Livable Wages/Workin
Senior Issues
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Las Vegas, NV – Nevada gets new jobless numbers today, and the hope is the state will do better than it did in December, whose figures were the worst in 24 years. Nevada ended 2008 with an eight percent jobless rate.

Andrea Tavener, a program assistant with *Washoe County Library*, says the library system anticipated the needs of locals, and expanded their services for job seekers. Tavener runs the *Community Referral and Resource Center* at the Sierra View branch of the library, where around 250 patrons a month are po their job-seeking skills so as to be able to make a strong impression in a hig competitive job market.

"There are lots of takers these days - in fact, the number of folks who need t assistance has probably tripled, since late 20005."

Tavener says their Center offers everything from free on-line GED training t computer program that can increase your typing speed in a matter of weeks

People all over the state can take advantage of free computer access at all I branches to look for a job or type up a resume. Tavener says the big differe the *Sierra View Center* is that she is able to provide more intensive one-on- assistance to job seekers who may not be all that comfortable working with computers.

"You know, a lot of times people have been in a particular field, where for sa twenty-plus years they never needed to develop a resume. Now they find themselves needing to develop a resume to submit to potential employers, s actually provide more one-on-one assistance at the center."

Tavener says she sees lots of Nevada retirees at the Center who say they n make extra money to make ends meet. The Sierra View Library is located in Reno Town Mall.

The Nevada Department of Employment Training and Rehabilitation will rele

Deb Courson
Editor
Contact

Skip Wood
Editor
Contact

new state jobless numbers today.

Mike Clifford, Public News Service - NV

ITEM 6

USA TODAY

U.S. libraries on borrowed time?

By Marisol Bello, USA TODAY

Dwindling tax dollars are forcing libraries to close branches, cut hours and end programs just as more people are turning to them for services.

"Libraries rely on public dollars, and we know there are less public dollars," says Sari Feldman, vice president of the Public Library Association and executive director of the Cuyahoga County Public Library in Ohio.

OLDEST PUBLIC LIBRARY: May close this year
PHOTOS: America's oldest library slated to close

At the same time, Feldman says, more adults are using free Internet services to search for jobs or apply for unemployment benefits, and more people are economizing by borrowing books, DVDs and CDs.

Among libraries in trouble:

• Troy, N.Y., is closing two of three branches today because the budget has been cut 16% to $669,000 this year, says Paul Hicok, executive director of the Troy Public Library. Its circulation of borrowed materials increased 16% last year.

• Muncie, Ind., is closing three of five branches, says library director Ginny Nilles. Its $4.8 million annual budget is facing a cut of $2 million over two years. Circulation increased 7% last year.

• In Philadelphia, Mayor Michael Nutter planned to close 11 of the city's 54 libraries this month to save $8 million, but a judge ruled he did not have the authority. Nutter is appealing. The branches remain open, but their hours will be reduced.

• Phoenix faces a 27% cut in its $40.6 million budget that would reduce hours at its 15 branches from 72 hours a week to 48 and eliminate some children and adult reading programs, says city librarian Toni Garvey. The number of visitors increased 8% in 2008.

• Darby, Pa., expects to close its only library — the oldest continuously operating free public library in Pennsylvania and believed to be the oldest in the nation — next year.

Cities are making tough choices, says Chris Hoene, director of policy and research at the National League of Cities. As people lose income or curb spending, income tax and sales tax revenue falls. Local officials must choose between core services, such as police and fire protection, and services such as libraries and parks.

"Obviously, when push comes to shove," he says, city governments facing budget cuts "will protect city services considered more vital to the safety of the community."

Find this article at:
http://www.usatoday.com/news/education/2009-02-01-libraries_N.htm

☐ Check the box to include the list of links referenced in the article.

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Email This Issue to a Friend

County Line - Printable

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National Exhibit Comes To Northwest Reno Library

Facilities Gets Top Nod from California Association

Washoe County Park Rangers hold Book Drive for Sun Valley Elementary

Washoe County Libraries Offer Free Tax Help

Veterans Visited by Sheriff`s Office

Mark Vollmer presents Native Nevada February 21 at the Wilbur D. May Museum

Law Library Receives Grant for "Family Law Self-help Library Night"

The Cafeteria Scoop-February 09

Picture That

PHOTO CAPTION CONTEST-February 08

Safe Zone

Top 10 Places Germs Lurk in Your Home

Workplace Wellness

Lunch And Learn – 10 Steps To Financial Wellness

National Exhibit Comes To Northwest Reno Library

by Bonnie Saviers, Library

Women doctors are the focus of a new traveling exhibition opening at the Northwest Reno Library on February 15. "Changing the Face of Medicine: Celebrating America`s Women Physicians" tells the extraordinary story of how American women who wanted to practice medicine have struggled over the past two centuries to gain access to medical education and to work in the medical specialty they chose.

Since the mid-1800s, when Elizabeth Blackwell became the first woman to earn an M.D. degree in America, women have made enormous strides in every area of medicine and have achieved success in work once considered "unsuitable" for women. Women physicians are now found in every branch of medicine. They are researchers on the cutting edge of new medical discoveries, educators, surgeons, family practitioners, specialists, and government officials. "Changing the Face of Medicine" features the life stories of a rich diversity of women physicians from around the nation and highlights the broad range of medical specialties women are involved in today.

The National Library of Medicine (NLM), Bethesda, Md., and the American Library Association, Chicago, Ill., organized the exhibition with support from the National Library of Medicine, the National Institutes of Health Office of Research on Women`s Health, and the American Medical Women`s Association. The traveling exhibition is based on a larger exhibition that was displayed at the NLM from 2003–2005.

The exhibit will be at Northwest Reno Library, 2325 Robb Drive, through March 26. Its Reno appearance is a collaborative effort among the Washoe County Library System (WCLS), University of Nevada School of Medicine and Savitt Medical Library.

Women physicians in the 21st century are benefiting from the career paths carved out since the mid-19th century by a long line of American women. Some early physicians featured in the exhibition are Matilda Evans, the first African American physician to be licensed in South Carolina, and Florence Sabin, one of the earliest woman physicians to work as a research scientist. Among the many other doctors whose stories appear in the exhibition are Antonia Novello, the first woman Surgeon General of the United States, and Catherine DeAngelis, the first woman to be appointed editor of the Journal of the American Medical Association.

Two interactive kiosks traveling with the exhibition offer access to the NLM`s "Local Legends" web site (**http://www.nlm.nih.gov/locallegends**), which features outstanding women physicians from every state, and to a web site created for the larger exhibition at the NLM (**http://www.nlm.nih.gov/changingthefaceofmedicine**). The exhibition web site offers access to educational and professional resources for people considering medicine as a career, as well as lesson plans for classroom activities. A section of the web site called "Share Your Story," allows the public to add the names and biographies of women physicians they know.

"We are delighted to have been selected as a site for this exhibition," said Washoe County Library System Director Arnie Maurins. "Although `Changing the Face of Medicine` focuses on women in medicine, its lessons about persistence, dedication, and courage in one`s life choices speak to everyone—men and women and young adults—and to people in all lines of work."

Northwest Reno Library is sponsoring free programs and other events for the public in connection with the exhibition, including an opening reception on Thursday, February 19, and a five-week speaker series. A complete schedule will be available soon at Washoe County libraries and at **www.washoe.lib.nv.us**.

For more information on the "Changing the Face of Medicine" exhibit at Northwest Reno Library please call 787-4100.

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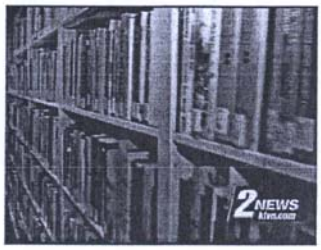
Washoe County Library System Increases Fines, Fees

Posted: Feb 5, 2009 02:00 PM PST



Kellene Stockwell
Channel 2 News

Starting March 1st it's going to cost you more if you're late on your library books.

The budget crisis is forcing Washoe County libraries to raise the late fine from 15-cents to 20-cents per day for each item.

You also won't have a five day grace period.

The cost to print and get copies will also go up by ten cents each.

The new rules are expected to generate $90,000 a year which will go back to the county.

Inside

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Sparks Tribune
your community newspaper since 1910

Weather

Snow showers with a high of 49.

• VOLUME 100 NUMBER 42 WEDNESDAY, FEBRUARY 11, 2009 WWW.DAILYSPARKSTRIBUNE.COM

INCREASED FINES HELP LIBRARY IN ROUGH TIMES

Tribune/**Debra Reid**

apers and magazines from around the world are avail-
t the Sparks library. Library officials said higher fees
p prevent cuts in library hours.

BY HAILEE VANCE
hvance@dailysparkstribune.com

Returning books, CDs or other library materials late is usually a detriment to service, but in Washoe County doing so may actually be a little help.

Increased fines and fees that take effect at county libraries on March 1 may only seem like pocket change, but the expected revenue should add up to make a 4-percent dent in cuts that must be made to library budgets through the end of the current fiscal year.

The Washoe County Library System will implement increased fines and fees starting next month to help meet the county-mandated 7.5-percent budget reduction through June 30.

"We are not in business to make money," library director Arnie Maurins said, "but there is a percentage of the population that turns in their books late and we do get money from that."

Specifically, library administrators estimate that fines and fees will total $37,150 through the end of the current fiscal year and an estimated $89,000 annually. The money earned between now and June 30 will be credited toward the libraries' $846,000 in cuts.

Budget analyst Pam Fine says that while the money will be going back to the library now it may not in the future. The revenue that comes from the library system goes into the county's general fund and not directly to the libraries.

Last year it cost more than $12 million to run the libraries and most of the money came from tax dollars. Fine says the revenue from library fines and fees is not enough to fund the libraries entirely.

"The general fund is like a big wallet," Fine said. "There are many departments in the county that bring in no revenue and those departments need money (also)."

Overdue fines on adult library cards will increase from 15 cents to 20 cents per day for each item checked out. The five-day grace period for overdue items will be eliminated. Printing on public use computers will increase from 15 cents to 25 cents per page. Copies will increase from 15 cents to 25 cents per copy. Washoe County Library patrons requesting interlibrary loans will be charged a new fee of $3 per request. A new fee of $10 per exam will be charged for proctoring.

"The additional revenues will help us in our efforts to minimize service cutbacks at a time when more people are coming to our libraries everyday," director Maurins said. "We appreciate our patrons' understanding and their continued support of our library system."

It is the library system's hope that the increases will not only help the budget deficit, Maurins said, but will also make people more inclined to return checked out items.

The library system is also running with 18 percent less staff. Currently there are 36 vacant library jobs that remain unfilled. The empty positions have made up for more than $500,000 of the cuts and have made it so no layoffs have occurred.

"The libraries have done a fabulous job of restructuring peoples' duties," Fine said.

Spokesperson Bonnie Saviers said the main cut will be ordering fewer items.

"If the library orders 20 copies of a bestseller they may only order 15 now," Saviers said. "(Library goers) may see a slightly longer wait (to checkout certain books)."

Saviers says that the most popular items like CDs, DVDs and fiction books will be affected most.

The library system's goal with the cuts is to not have to reduce library hours.

"When times are tough people need free services more than ever so we want people to continue to use the library," Saviers said.

ITEM 6

WASHOE COUNTY LIBRARY SYSTEM

DEPARTMENT MONTHLY EXPENDITURE COMPARISON REPORT

9-Feb-09

F/Y 2008 / 2009

	CURRENT YEAR				PRIOR YEAR			
TITLE	BUDGET	EXPENDITURE	BALANCE	%	BUDGET	EXPENDITURE	BALANCE	%
SALARIES/WAGES	$ 7,270,016	$ 4,135,652	$ 3,134,364	57%	$ 8,058,357	$ 4,408,256	$ 3,650,101	55%
EMPLOYEE BENEFITS	$ 2,543,755	$ 1,407,831	$ 1,135,924	55%	$ 2,741,403	$ 1,473,945	$ 1,267,458	54%
SERVICES & SUPPLIES	$ 1,655,794	$ 881,348	$ 774,446	53%	$ 2,070,715	$ 1,041,059	$ 1,029,656	50%
CAPITAL OUTLAY								
TOTAL:	$ 11,469,565	$ 6,424,831	$ 5,044,734	56%	$ 12,870,475	$ 6,923,260	$ 5,947,215	54%

ITEM 7

WASHOE COUNTY LIBRARY SYSTEM

DEPARTMENT MONTHLY EXPENDITURE COMPARISON REPORT

WC-1

10-Feb-09

F/Y 2008 / 2009

	CURRENT YEAR				PRIOR YEAR			
TITLE	BUDGET	EXPENDITURE	BALANCE	%	BUDGET	EXPENDITURE	BALANCE	%
SALARIES/WAGES	$ 1,354,730	$ 736,534	$ 618,196	54%	$ 1,366,489	$ 747,316	$ 619,173	55%
EMPLOYEE BENEFITS	$ 479,355	$ 257,176	$ 222,179	54%	$ 480,459	$ 262,540	$ 217,919	55%
SERVICES & SUPPLIES	$ 903,648	$ 370,756	$ 532,892	41%	$ 29,956	$ 15,713	$ 14,243	52%
CAPITAL OUTLAY								
TOTAL:	$ 2,737,733	$ 1,364,466	$ 1,373,267	50%	$ 1,876,904	$ 1,025,569	$ 851,335	55%

Washoe County Library System

Systemwide Monthly Library Usage Statistics Report Fiscal Yrs 2007-2008 / 2008-2009

Accumulative

	Checkouts			Library Visits			Patron Computer Use			Program Attendance			Internet Library		
	2007 - 2008	2008 - 2009	% Change	2007 - 2008	2008 - 2009	% Change	2007 - 2008	2008 - 2009	% Change	2007 - 2008	2008 - 2009	% Change	2007 - 2008	2008 - 2009	% Change
July	199,841	190,110	-4.87%	138,109	148,264	7.35%	37,477	34,970	-6.69%	7,231	7,284	0.73%	0	41,505	0.00%
August	195,891	173,638	-11.36%	140,751	146,386	4.00%	37,536	35,605	-5.14%	5,168	5,153	-0.29%	0	40,808	0.00%
September	186,317	175,573	-5.77%	138,252	143,115	3.52%	35,388	35,300	-0.25%	9,424	6,144	-34.80%	0	39,910	0.00%
October	195,579	183,513	-6.17%	149,538	183,013	22.39%	37,165	36,394	-2.07%	11,843	13,182	11.31%	0	40,266	0.00%
November	188,589	173,787	-7.85%	133,510	130,662	-2.13%	33,732	31,969	-5.23%	8,328	11,118	33.50%	0	37,168	0.00%
December	172,275	168,200	-2.37%	125,527	129,680	3.31%	33,953	31,942	-5.92%	4,673	5,116	9.48%	0	36,305	0.00%
January	166,576	192,154	15.36%	131,893	147,207	11.61%	30,690	34,685	13.02%	4,835	6,648	37.50%	0	42,381	0.00%
February	189,317	0	0	139,904	0	0	27,803	0	0	5,481	0	0	0	0	0
March	190,331	0	0	149,144	0	0	35,059	0	0	6,135	0	0	0	0	0
April	193,625	0	0	150,027	0	0	35,400	0	0	5,978	0	0	0	0	0
May	178,898	0	0	137,607	0	0	32,057	0	0	6,309	0	0	0	0	0
June	184,171	0	0	134,076	0	0	32,581	0	0	7,429	0	0	0	0	0
Totals	**2,241,410**	**1,256,975**	**-3.69%**	**1,668,338**	**1,028,327**	**7.39%**	**408,841**	**240,865**	**-2.06%**	**82,834**	**54,645**	**6.10%**	**-**	**278,343**	**0.00%**
Totals to Date	1,305,068			957,580			245,941			51,502			0		

Note 1: FY 08/09 Checkout totals including all partnership/Collection Development: 1,260,116

Note 2: FY 08/09 GRAND TOTAL (includes Library, Partnership, Coll. Dev., Downloadable Book, and Read & Share Checkouts): 1,311,622

Note 3: Checkouts grand total is correct but individual branch totals may not be accurately reflected.

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**PLEASE NOTE:
CHECKOUT TOTALS
a. Reflect only public hours for Partnership Libraries
b. Do not reflect Gerlach or Collection Development

Washoe County Library System

Monthly Statistics Report for Fiscal Year 2008-2009

For The Month Of: JANUARY

	Library Visits		Checkouts		Patron Computer Use		Program Attendance			
							Adult		Youth	
	# visits	YTD	# checkouts	YTD	# signups	YTD	# adult	YTD	# youth	YTD
Duncan/Traner	2,581	16,899	2,665	15,307	993	7,166	0	0	0	55
Incline	7,799	60,335	8,592	54,717	2,100	14,468	118	1,544	232	1,529
Mobile Library 1	884	4,987	1,694	10,194	0	191	90	454	1,397	9,322
North Valleys	11,120	78,224	14,949	96,896	2,380	16,043	33	84	454	4,774
Northwest	19,487	131,552	28,186	186,874	4,379	25,054	84	773	1,212	8,133
Reno	22,877	157,262	20,064	125,244	6,990	51,436	0	0	130	1,199
Senior Center	4,723	33,428	2,231	16,126	525	3,839	47	139	0	96
Sierra View	23,792	166,051	28,288	187,122	5,436	41,152	0	77	526	3,407
South Valleys	15,201	111,529	25,022	158,738	2,008	14,728	284	7,214	645	4,925
Spanish Springs	17,123	116,156	26,582	182,147	4,542	29,167	220	1,381	700	5,664
Sparks	20,807	145,981	31,451	210,887	5,281	37,349	103	323	326	3,031
Verdi	813	5,923	2,430	12,723	51	272	0	126	47	410
Total:	**147,207**	**1,028,327**	**192,154**	**1,256,975**	**34,685**	**240,865**	**979**	**12,115**	**5,669**	**42,545**
Gerlach (total)	68	749	124	741						
School hours:			School checkouts included above							
Duncan/Traner	3,406	14,112								
Verdi	2,591	14,446								
Collection Devel.			452	2,400						
Downloadable Books			1,913	9,003						
Read & Share			5824	42,503						
TOTAL	**6,065**	**29,307**	**2,489**	**54,647**						
GRAND TOTALS	**153,272**	**1,057,634**	**194,643**	**1,311,622**	**34,685**	**240,865**	**979**	**12,115**	**5,669**	**42,545**
Internet Library										
Total number of Site Hits		42,381								