

# Washoe County Water and Sanitary Sewer Application Process

To start the application process, complete a Water and Sanitary Sewer Financial Assistance Program loan application package; the loan application package is available on line at [www.washoecounty.us/water](http://www.washoecounty.us/water) or by calling 775.954.4600. The completed application package consists of:

1. Loan application
2. \$400 Application fee (non-refundable)
3. Credit Report Authorization and Release (Credit histories will be obtained through a third party credit agency)
4. Acknowledgment of Loan Program Terms and Conditions
5. Certified copy of the most recent property deed from the Washoe County Recorder

Mail the complete signed application package, along with a \$400 **non-refundable** cashier's check, to:

Ben Hutchins  
Washoe County Department of Water Resources  
4930 Energy Way  
Reno, NV 89502

Please note that incomplete applications and documentation will lead to delays in processing your loan application.

Eligibility is subject to credit worthiness, availability of program funding, and shall be determined on a first come, first served basis subject to the emergency conditions provision of the Program's establishing Ordinance. Additional eligibility requirements may be established based on criteria defined by grantors.