

COUNTY COMMISSIONERS

Pete Sferrazza, Chairman
Jim Galloway
David Humke
Jim Shaw
Bonnie Weber

COUNTY MANAGER

Katy Singlaub

ASSISTANT DISTRICT ATTORNEY

Madelyn Shipman

AGENDA

WASHOE COUNTY BOARD OF COMMISSIONERS

COMMISSION CHAMBERS - 1001 E. 9th Street, Reno, Nevada

January 14, 2003

NOTE: Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Items may be moved to the Consent Agenda at the beginning of the Board Meeting.

The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, call the County Manager's Office, 328-2000, 24-hours prior to the meeting.

An Agenda CAUCUS Meeting will be held in the Commission Caucus Room (1001 E. 9th St., Bldg. A, 2nd Floor, Reno) on MONDAY, January 13, 2003, at 1:30 p.m., in order to review agenda items for the regular meeting of the Washoe County Board of Commissioners as described below. Said review, if requested by the Commission, is limited to a brief staff presentation of issue and may include review of background information and questions to be answered at the regular meeting.

Public Comment: Limited to three minutes per person and limited to matters other than the agenda items that will be heard at the Commission Meeting. Persons are invited to submit comments in writing on agenda items and/or attend and make comment on that item at the Commission Meeting.

AT THE CAUCUS MEETING (January 13, 2003), the following *workshop* will be held:

- 1) Regional Plan Settlement Progress and 120-day Products (Community Development).
- 2) Discussion concerning procedure to auction/sell surplus water rights.

Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Clerk's Office (Court and Virginia Streets), Washoe County Central Library (301 South Center Street) and Sparks Justice Court (630 Greenbrae Drive). At the meeting, after salute to the flag and roll call, the Board of County Commissioners may vote on the following items as the Board and, ex-officio, as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District, the Governing Board for Financial Matters of the Regional Hazardous Materials Response Team and/or the Board of Trustees of either the Lawton/Verdi or South Truckee Meadows General Improvement Districts.

Support documentation for items on the agenda, provided to the Washoe County Board of Commissioners, is available to members of the public at the County Manager's Office (1001 E. 9th St., Bldg. A, 2nd Floor, Reno, Nevada) and on the County's website at www.co.washoe.nv.us.

Unless otherwise indicated by asterisk (*), all items on the agenda are action items upon which the Board of County Commissioners will take action.

2:00 p.m.

- *1. Salute to the flag.
- *2. Roll call.
3. Approval of the agenda for the Board of County Commissioners' meeting of January 14, 2003.
4. Election of Chairman of the Board of County Commissioners.
5. Election of Vice-Chairman of the Board of County Commissioners.
6. Appreciation presentation to Commissioner Pete Sferrazza.
- *7. Public comments (three-minute time limit per person and limited to items not listed on the agenda).
- *8. Commissioners'/Manager's Announcements and Requests for Agenda Items (this item limited to announcements or topics/issues proposed for future workshops/agendas).
9. Consent Items.
 - A. Approval of the minutes for the Board of Commissioners' meetings of October 8 and October 15, 2002.
 - B. Approve payment for sexual assault victims (90 cases)--District Attorney.
 - C. Appointments to Boards.
 - (1) 911 Emergency Response Advisory Committee--retroactively ratify Emergency Management Administrator's reappointment as Washoe County's representative effective June 11, 2002; and, reappoint Emergency Management Administrator to the Advisory Committee to June 11, 2004.
 - (2) Library Board of Trustees--accept resignation and appoint individual to fill unexpired term.
 - (3) Board of Equalization--accept resignation and appoint individual to fill unexpired term.
 - (4) Senior Services Advisory Board--accept two resignations and appoint two individuals to fill unexpired terms.
 - D. Accept Donations.
 - (1) \$2,500 from Northern Nevada DUI Task Force to pay for overtime incurred during saturation DUI enforcement patrols during the New Year's holiday; and if accepted, approve necessary budget adjustments--Sheriff.

9. D. (2) \$1,000 from David Roundtree for the County Scholarship Fund; and if accepted, direct Comptroller to make account changes--Human Resources.
- (3) Total of \$27,000 from E.L. Cord Foundation [\$25,000], Adult Day Care Donations [\$1,000] and Nutrition Donations [\$1,000]; and if accepted, direct Comptroller to make account changes--Senior Services.
- E. Approve reclassifications of existing positions, classification of a new position and abolishment of existing classes--Human Resources.
- F. Accept grant monies from the E.L. Cord Foundation [\$25,000] to purchase recreation and fitness equipment for use by juveniles detained in Wittenberg Hall Detention Center at the new Jan Evans Juvenile Justice Facility--Juvenile Services.
- G. Accept grant monies from the Federal Emergency Management Agency [\$45,000 with County match of \$15,000]; and if accepted, authorize Comptroller to make account changes; and authorize Chairman to execute an agreement for consulting services between the County of Washoe and Dimensions Unlimited, Inc., concerning provision of all services necessary for planning and performance of the Pre-Disaster Mitigation Plan Project (consultant will provide 12 months of on-going leadership, support and document development for the Hazard Vulnerability Analysis and Multi-hazard Mitigation Plan)--Grants Administrator/Emergency Management Administrator.
- H. Acknowledge publication of Notice of Intent to Augment Budget; and, approve and execute Resolution to Augment the Budget of the Traffic Facility Impact Fee Fund (Fund 091)--Budget.
- I. Accept and execute two Restrictive Covenants, two Grant, Bargain and Sale Deeds, and one Easement for Drainage and Utilities and Road Grading for the transfer of 608.88-acres of open space at the ArrowCreek development from ArrowCreek Golf Holdings L.L.C.--Parks.
- J. Purchasing.
- (1) Authorize Purchasing and Contracts Administrator to utilize City of Sparks contract for Liquid Alum (Aluminum Sulfate) for duration of the contract period (November 1, 2000 through October 31, 2003) on behalf of Washoe County's Department of Water Resources; and if authorized, authorize Purchasing and Contracts Administrator the authority to issue purchase orders for same that may exceed \$25,000 per order.

9. J. (2) Award Bid #2362-03--Prefabricated Waterborne Restroom Building (Public Works) to Restroom Facilities Ltd., [\$89,848] for Bartley Ranch Regional Park; and if awarded, acknowledge County's option to procure additional prefabricated waterborne restroom buildings from the successful bidder, subject to configuration, finish and fixture modifications as may be necessary to meet specific park requirements, through December 31, 2003, provided purchase of any such additional restroom buildings are approved by Finance Department; and, authorize the Purchasing and Contracts Administrator to execute agreement concerning same.
- (3) Authorize Purchasing and Contracts Administrator to utilize Truckee Meadows Water Authority contract for GPS Equipment for duration of the contract period (March 7, 2002 through March 7, 2003); on behalf of Water Resources Department; and if authorized, authorize Purchasing and Contracts Administrator to issue a purchase order for two GS50 + Dual Frequency GPS/Package Equipment [\$29,990] from Surveyor's Service Company to be used for locating water and sewer infrastructure necessary for mapping the systems belonging to Water Resources Department.

K. Social Services.

- (1) Approve proposed revisions to the Guidelines and Standards for the General Assistance Program.
- (2) Approve criteria developed between Division of Child and Family Services of the Department of Human Resources, State of Nevada, and Washoe County Department of Social Services upon which adoption fees are to be based; adopt the Department of Social Services Fee Schedule for services provided by the Department related to the adoption of children; and, amend the Department's Guidelines and Standards to reflect ordinance and statute changes.

L. Water Resources.

- (1) Accept and authorize Chairman to execute Deed from Tessa Associates Limited Partnership to Washoe County for two well sites; Grant of Easement from Tessa Associates Limited Partnership to Washoe County for a water line and access; Grant of Easement from Tessa Associates Limited Partnership to Washoe County for temporary access; Grant of Easement from Tessa Associates Limited Partnership to Washoe County for temporary access and drainage; Grant of Easement from Redfield Trust to Washoe County for a water line and access; and Irrevocable Offer of Dedication from Galena Water Enterprises to Washoe County for water system facilities; and if all accepted and executed, direct Engineering Manager to record documents.

9. L. (2) Accept transfer of \$1,150,000 from Department of Water Resources Sewer Utility Account as a partial reimbursement of prior years General Fund contributions and approve increase in the General Fund operating transfer to Department of Water Resources Planning Division of \$447,801.
- (3) Authorize Director of Department of Water Resources to accept and execute a Right-of-Way Grant with Bureau of Land Management to enable water line and well to be constructed on property currently owned by Bureau of Land Management.
- (4) Approve and authorize the Water Resources Department to submit a right-of-way application to Bureau of Indian Affairs for a flood control channel and water transmission main across Reno-Sparks Indian Colony (Parcel APN 089-460-02).

M. Agreements.

- (1) Execute Interlocal Agreement between the County of Washoe, City of Reno and Reno Civil Service Commission, concerning purposes of conducting a joint recruitment for Office Assistant II classification--Human Resources.
- (2) Execute contract for professional services between the County of Washoe (Juvenile Services and Social Services Departments) and Richard S. Adams and Charlene P. Eley, concerning conducting brief mental health assessments of juveniles detained at Wittenberg Hall or housed at McGee Center or Kids Kottage to determine any suicidal/homicidal ideation for the purpose of classification for housing assignments and to determine the need for further intervention [\$60 per assessment]--Juvenile Services.
- (3) Execute Interlocal Agreement between the County of Washoe, Pyramid Lake Paiute Tribe (Pyramid Lake Paiute Tribal Council) and the United States Government (Bureau of Indian Affairs), concerning use of Marble Bluff Communications Site Washoe County's 800 MHz Regional Radio System--Public Works.
- (4) Execute Agreement between the County of Washoe and Washoe Credit Union, concerning allowing three Automatic Teller Machines to be located in County-owned facilities (one at 911 Parr Blvd., one at County Administration Complex at 1001 East 9th St., and one at 75 Court St.) for a term of 48 months commencing retroactive to September 1, 2002 through August 31, 2006--Public Works.

9. M. (5) Execute Grant Program contract between the County of Washoe and Gerlach General Improvement District for Fiscal Year 2002/03 [\$17,402], concerning Uranium Water Treatment Facility; and if executed, adopt and execute Resolution necessary for same--Grants Administrator.
- (6) Execute first addendum to Interlocal Contract between County of Washoe (Social Services Department) and State of Nevada (Department of Human Resources, Division of Child and Family Services), concerning authorizing Washoe County to make adoption subsidy payments to adoptive parents of special needs children on behalf of the Reno District Office of the Division--Social Services.
- (7) Authorize Washoe County Sheriff's Office to enter into a Service Agreement with Amcrin Corporation retroactive to December 4, 2002 to utilize browser based CrimeDex--Sheriff.
- (8) Execute Memorandum of Understanding between the County of Washoe and Pyramid Lake Paiute Tribe, concerning initial step for joint effort to establish a regional water and wastewater authority in Wadsworth area; and, direct staff to determine appropriate funding source and allocate the necessary funding to cover the estimated costs [\$15,000]--Water Resources.

N. Roll Change Requests for Clerical and Factual Errors and Execute Orders for Correction of Same (cumulative amount of reduction \$11,416.14)--Assessor.

- Othello B. & Shirley L. Packer Tr--Parcel #003-093-15 [-\$38.40] (1999 Secured Roll).
- Othello B. & Shirley L. Packer Tr--Parcel #003-093-15 [-\$41.44] (2000 Secured Roll).
- Othello B. & Shirley L. Packer Tr--Parcel #003-093-15 [-\$44.53] (2001 Secured Roll).
- Othello B. & Shirley L. Packer Tr--Parcel #003-093-15 [-\$45.34] (2002 Secured Roll).
- Washoe County Treasurer--Parcel #007-303-32 [-\$544.26] (2000 Secured Roll).
- Washoe County Treasurer--Parcel #007-303-32 [-\$555.15] (2001 Secured Roll).
- Washoe County Treasurer--Parcel #007-303-32 [-\$570.82] (2002 Secured Roll).
- Thomas R. & Pamela P. Griffin--Parcel #028-061-49 [-\$51.16] (1999 Secured Roll).
- Thomas R. & Pamela P. Griffin--Parcel #028-061-49 [-\$72.87] (2000 Secured Roll).
- Thomas R. & Pamela P. Griffin--Parcel #028-061-49 [-\$239.02] (2001 Secured Roll).
- Thomas R. & Pamela P. Griffin--Parcel #028-061-49 [-\$163.66] (2002 Secured Roll).
- Washoe County Treasurer--Parcel #032-220-61 [\$2,046.31] (2000 Secured Roll).
- Washoe County Treasurer--Parcel #032-220-61 [\$1,434.57] (2001 Secured Roll).
- Washoe County Treasurer--Parcel #032-220-61 [\$1,509.94] (2002 Secured Roll).

9. N. Northwest Business Enterprises LLC--Parcel #039-200-04 [-\$82.32] (2002 Secured Roll).
North Valleys Development Co LTD--Parcel #080-021-06 [-\$3,976.35] (2002 Secured Roll).

2:00 p.m.

10. Sierra Forest Fire Protection District.

See separate agenda.

11. Resolution--Appreciating Sierra Nevada Chapter of the American Red Cross.

12. Presentation and discussion regarding procedure for sale of water rights.
(See Agenda Item No. 22).

13. Requests for Refund of Taxes.

- A. Banbridge Limited Partnership--\$9,654.55; and, execute Resolution approving refund.
- B. Peppermill Hotel Casino--\$25,315.98; and, execute Resolution approving refund.
- C. Sierra Nevada Montessori School, Inc.--\$36,638.74; and, execute Decision denying refund.
- D. Sparks Christian Fellowship--\$147,337.01; and, execute Resolution for partial refund of \$7,701.11.

14. First Reading of Ordinances.

- A. Amending the Washoe County Code by amending certain provisions relating to the riding of motorcycles on motorcycle courses and by adding provisions prohibiting the operation of off-road vehicles within 500 feet of residences or in such a manner as to disturb the peace.
- B. Revising a schedule of rates and charges for provision of water service by Washoe County within certain areas of the unincorporated area of Washoe County; requiring the Department of Water Resources, Utility Services Division, to submit billings to all waster users within the certain areas, requiring payment thereof; and providing procedures for its enforcement. This ordinance abolishes ordinance No. 1115 and Ordinance No. 1166. (Set Public Hearing for February 25, 2003.)

15. Water Resources.

- A. Recommendation to acknowledge emergency repairs to Mt. Rose Well #5, including payment for repair services [\$29,950]; and, discussion and possible direction to staff regarding recovery of repair costs from responsible parties.

15. B. Recommendation to approve reimbursement to Nevada Tri Partners for expenses involved in oversizing construction of the Steamboat Creek Interceptor [\$308,311.50] in accordance with Ordinance No. 1012 - Final Development Agreement - Damonte Ranch Trade Center.
- C. Recommendation to approve and authorize Chairman to execute Purchase Agreement between the County of Washoe, Verdi Mutual Water Company and Verdi Springs LLC; authorize the Director of Water Resources Department to conduct the closing (tentatively scheduled for February 1, 2003) as provided for in the agreement; and direct, the Director of Water Resources Department to record all documents and take other appropriate steps to carry out the intent of the purchase agreement (Verdi Springs Water Company).

If Agenda Item No. 15C is not approved to purchase the Verdi Springs Water Company, Agenda Item No. 16A will need to be acted on.

16. Public Works.

- A. Recommendation to uphold staff's denial (June 7, 2002) regarding request for Reconsideration of Requirements/Conditions for Recordation of a Boundary Line Adjustment based on the Board's policy of conformance with District Health Department and Utility Services Division requirements.
 - B. Recommendation to authorize payment to City of Reno for project permit fees [\$361,711.44] for Jan Evans Juvenile Justice Facility.
 - C. Recommendation to approve increase [\$139,000] to Street Cut Patching Contract with Cruz Construction Company, Inc. and authorize Contract Administrator to make appropriate adjustments to contract value.
17. Discussion and possible direction to staff regarding implementation of FICA alternative retirement program for temporary/part time eligible employees--Human Resources.
 18. Update and possible direction to staff on progress towards writing an ordinance to provide similar noise regulations between the County of Washoe, City of Reno and City of Sparks--Community Development.
 19. Discussion and possible direction regarding 2002 Regional Plan Settlements and associated issues.
 20. County Commission Board and Committee assignments and appointments.
 21. Discussion and possible action with regard to the Rules and Procedures for the 2003/04 Washoe County Board of Commissioners pertaining to the 2002/03 Washoe County Board of Commissioners.

5:15 p.m. 22. Recommendation to receive sealed bids and hear oral bids with regard to 300 acre-feet of water rights originating from Sierra Sage Golf Course, 6355 Silver Lake Road, Stead, (under supplemental permits 66958 and 66959); and, possible award of sale of same and authorize Chairman upon presentation to execute purchase and sale agreements--Parks.

5:30 p.m. 23. **Public Hearings.** (Note: Items listed under this heading only will be heard at or after the noted time. In no case will they be heard before the stated time. Due to public testimony and discussion, time expended on items in this category can vary.)

A. Second reading and adoption of an Ordinance amending Chapter 45 of the Washoe County Code to incorporate the provisions of Assembly Bill 1 (AB1) of the 17th special session of the Nevada State Legislature in transferring child welfare services, adoption services and foster care licensing from the Department of Human Resources of the State of Nevada to the Department of Social Services, expanding the Director of Social Services duties to include entering into contracts and amending contracts that grant financial assistance to adoptive parents of a special needs child, establishing the Department of Social Services as the child welfare services agency for Washoe County to handle protective services, foster care services, and adoption services in Washoe County, designating the Department of Social Services as the licensing authority for foster care licenses in Washoe County and allowing the Department to investigate applicants and charge reasonable fees in conducting an investigation of a person or business applying for a foster care license, allowing the Department to pay fingerprinting and submission fees on behalf of an applicant for a foster care license, allowing the Board of County Commissioners to develop criteria which the Department must use in establishing fees charged for adoption services and allowing the Board to adopt and amend a schedule of fees to be charged by the Department for services related to the adoption of children, allowing the Department to pay fingerprinting and submission fees on behalf of a prospective adoptive parent adopting a special needs child and providing other matters properly relating thereto. (Bill No. 1365)

B. Appeal - Abandonment Case No. AB02-015 - Youness Ghanavati - Appeal Case No. AX-02-006--Community Development.

To consider an appeal to reverse the Washoe County Planning Commission action to deny an abandonment of a twenty-foot (20') wide pedestrian/equestrian easement created as part of Final Subdivision Map No. 3679, Fieldcreek Ranch Subdivision Unit No. 1B. The abandonment is authorized by Article 806 of the Washoe County Development Code. The easement is located along the east property line of the following parcels on Assessor Map 142-12: 142-124-04, 142-124-03, 142-124-02, 142-125-04, 142-125-03, and 142-125-02. The parcels are additionally described as being located on the east side of Silver Wolf Road between Zolezzi Lane and Whites Creek. The easement is within parcels that are designated Low Density Suburban (LDS) in the Southwest Truckee Meadows Area Plan. The parcels are in the Southwest Truckee Meadows Citizen Advisory

5:30 p.m. 23. B. Board boundary and Washoe County Commission District No. 2. The easement is found within the Northwest quarter of Section 19, T18N R20E, MDM, Washoe County, Nevada, and Commission District No. 2.

C. Appeal - Variance Case No. VA02-041 - Carl Barney - Appeal Case No. AX02-007--Community Development.

The purpose of the public hearing is to consider an appeal to overturn the Washoe County Board of Adjustments action denying the request to vary the corner side yard setback from 30 feet to 4 feet and the rear yard setback from 30 to 12 feet to facilitate the construction of an attached garage with living space above as authorized in Article 406 of the Washoe County Development Code. The project is located at 20 Somers Drive in Crystal Bay, approximately 175 feet south of the intersection of Somers Drive and Crystal Drive. The ±1.07-acre parcel, Lots 21 through 26, Block B, Nevada Vista Subdivision, is designated Low Density Suburban (LDS) in the Tahoe Area Plan, and is situated in a portion of Section 30, T16N, R18E, MDM, Washoe County, Nevada. The property is located in the Incline Village/Crystal Bay Citizen Advisory Board boundary and Washoe County Commission District No. 1. (APN 123-032-06)

END OF SCHEDULED PUBLIC HEARINGS

24. Emergency Items.