

COUNTY COMMISSIONERS

Jim Shaw, Chairman
Bonnie Weber, Vice-Chairman
Jim Galloway
David Humke
Pete Sferrazza

COUNTY MANAGER

Katy Singlaub

**DEPUTY
DISTRICT ATTORNEY**

Melanie Foster

AGENDA

WASHOE COUNTY BOARD OF COMMISSIONERS

COMMISSION CHAMBERS - 1001 E. 9th Street, Reno, Nevada

December 21, 2004

NOTE: Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Items may be moved to the Consent Agenda at the beginning of the Board Meeting.

The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, call the County Manager's Office, 328-2000, 24-hours prior to the meeting.

An Agenda **CAUCUS** Meeting will be held in the Commission Caucus Room (1001 E. 9th St., Bldg. A, 2nd Floor, Reno) on **MONDAY, December 20, 2004 at 1:30 p.m.** in order to review agenda items for the regular meeting of the Washoe County Board of Commissioners as described below. Said review, if requested by the Commission, is limited to a brief staff presentation of issue and may include review of background information and questions to be answered at the regular meeting.

Public Comment: Limited to three minutes per person and limited to matters other than the agenda items that will be heard at the Commission Meeting. Persons are invited to submit comments in writing on agenda items and/or attend and make comment on that item at the Commission Meeting.

AT THE CAUCUS MEETING (December 20, 2004), the following items may also be discussed:

Meeting Management Effectiveness.

Possible items for placement on the January 11, 2005 Commission Agenda.

Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Clerk's Office (Court and Virginia Streets), Washoe County Central Library (301 South Center Street) and Sparks Justice Court (630 Greenbrae Drive). At the meeting, after salute to the flag and roll call, the Board of County Commissioners may vote on the following items as the Board and, ex-officio, as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District, the Board of Fire Commissioners for the Sierra Forest Fire Protection District and/or the Board of Trustees of either the Lawton/Verdi or South Truckee Meadows General Improvement Districts.

Support documentation for items on the agenda, provided to the Washoe County Board of Commissioners, is available to members of the public at the County Manager's Office (1001 E. 9th St., Bldg. A, 2nd Floor, Reno, Nevada) and on the County's website at www.co.washoe.nv.us.

Unless otherwise indicated by asterisk (*), all items on the agenda are action items upon which the Board of County Commissioners will take action.

The Washoe County Board of Commissioners may take a short break every 1 1/2 hours.

2:00 p.m.

- *1. Salute to the flag.
- *2. Roll call.
3. Approval of the agenda for the Board of County Commissioners' meeting of December 21, 2004.
- *4. Public Comments (three-minute time limit per person and limited to items not listed on the agenda). The Commission reserves the right to reduce the time, or limit the total time allowed for public comment, if more than 10 people request to speak. Comments to be made to the commission as a whole.
- *5. Commissioners'/Manager's Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda. (No discussion among Commissioners will take place on this item.)
6. Appreciation presentation to Commissioner James M. Shaw.
7. Consent Items.
 - A. Approve minutes for the Board of Commissioners' meetings of November 23, 2004 and the Special Joint Meeting with Incline Village General Improvement District Board of Trustees of September 27, 2004.
 - B. Proclamation--December 28, 2004 as Mills Lane Day.
 - C. Accept Bryan Tyre's resignation (effective immediately) from the Washoe-Storey Conservation District (Board of Directors) and appoint Jim Shaffer to fill Mr. Tyre's unexpired term of June 30, 2006--Manager.
 - D. Cancel regularly scheduled meetings of December 27, 2004 (Commission Caucus) and December 28, 2004 (Commission Meeting), pursuant to Washoe County Code 5.017(4) and direct County Clerk to post notice of cancellation.
 - E. Approve payments [\$6,800.94] to vendors for assistance of 36 victims of sexual assault and authorize Comptroller to process same. NRS 217.310 requires payment by the County of initial medical care of victims, in addition to follow-up treatment [up to \$1,000] for victims, victim's spouses and other eligible persons--District Attorney.
 - F. Authorize Director of Social Services to accept grant from the National Network of Adoption Advocacy Programs [\$10,000] to increase awareness of the need for foster and adoptive homes that reflect the diverse cultures of children awaiting permanency within Washoe County; and if accepted, direct Finance to make necessary budget adjustments--Social Services.

7. G. Adopt Resolution initiating an amendment to the Truckee Meadows Regional Plan in order to implement the Spanish Springs area plan update--Community Development.
- H. Authorize Purchasing and Contracts Administrator to purchase new playground equipment from Great Western Park and Playground [\$45,949.57] to replace existing equipment at Mogul Park; that Purchasing and Contracts Administrator utilize the current Carson City Bid No. 0102-011, Playground Equipment, awarded to Great Western Park and Playground and to Dale Green Associates, valid through August 1, 2006 and any extensions of that award, for this purchase and the procurement of future playground equipment requirements, upon the request of the Regional Parks and Open Space Director or designee, subject to budget approval by Finance (some purchases will be in excess of \$25,000)--Purchasing.
- I. Accept and approve Donative Agreement and Gift Deed from Land Improvement Company for Assessor's Parcel Number 008-161-39 (approximately 5,298 square feet of land located at the end of Morrill Avenue); and authorize Public Works Director to execute and deliver any and all instruments and funds as may be necessary or appropriate to accomplish the acquisition in the name and on behalf of Washoe County--Public Works.
- J. Grants Administrator.
 - (1) Approve and authorize the funding for Feasibility Study for the Women and Family Shelter and Community Resource Center in Washoe County and the transfer of funding from Contingency to the County Manager's Fiscal Year 2004/05 budget; and if approved, direct Finance to make appropriate budget adjustments [estimated cost \$17,000].
 - (2) Execute Grant Program Contract with Incline Village Children's Cabinet Clinic for Fiscal Year 2005/06 [\$50,000] to support primary medical care for low income residents of Incline Village; and, execute Resolution authorizing the grant of public money to a private nonprofit organization.
- K. District Health.
 - (1) Approve donation by District Health Department's Community and Clinical Health Services Division [\$600] to Nevada Public Health Foundation to support education scholarships for teen parents.
 - (2) Approve amendments in both revenue and expenses [\$45,770] to the adopted Fiscal Year 2004/05 District Health Department's Immunization Program budget (internal order #10028) in support of temporary services, medical and operating expenditures funded by a Notice of Grant Award from the Nevada State Health Division; and if approved, direct Finance to make appropriate budget adjustments.
- L. Water Resources.
 - (1) Approve 1998-2004 Remediation District Fee Correction Reimbursement [\$3,757.46].

7. L. (2) Execute modified contract to provide additional funds to U.S. Geological Survey [\$5,000] for installation, sampling and analysis of six flux meters that were outside of the original scope of work but are necessary to meet project goals.
- (3) Execute Water Service Contribution Agreement between the County of Washoe and South Reno Investors, LLC (Ryder) for provision of water service to a 250 home subdivision in South Truckee Meadows (costs and requirements of providing water service are imposed on the developer).
- M. Roll Change Requests for Clerical and Factual Errors and Execute Orders for Correction of Same (cumulative amount of reduction \$61,772.32)--Assessor.

Pro Products Co.--ID #2/296-042 [-\$775.35] 2001 Unsecured Roll.
 Excellence--ID #2/106-863 [-\$22.08] 2002 Unsecured Roll.
 Pro Products Co.--ID #2/296-042 [-\$857.60] 2002 Unsecured Roll.
 LW Automotive--ID #2/130-039 [-\$435.09] 2003 Unsecured Roll.
 Pro Products Co.--ID #2/296-042 [-\$788.01] 2003 Unsecured Roll.
 Courtyard By Marriott--ID #2/050-072 [-\$399.71] 2004 Unsecured Roll.
 Gold Coin Motel--ID #2/061-037 [-\$112.08] 2004 Unsecured Roll.
 Glendale Manor Mobile Home Park--ID #2/073-005 [-\$212.67] 2004 Unsecured Roll.
 CC Services Inc.--ID #2/153-051 [-\$100.60] 2004 Unsecured Roll.
 Marble Slab Creamery--ID #2/203-681 [-\$838.96] 2004 Unsecured Roll.
 Silver Legacy Resort Casino--ID #2/280-000 [-\$50,091.05] 2004 Unsecured Roll.
 Leroy's Horse & Sports Palace--ID #2/289-014 [-\$48.75] 2004 Unsecured Roll.
 Hobart Corporation--ID #2/308-058 [-\$112.99] 2004 Unsecured Roll.
 Autotee Inc.--ID #2/500-423 [-\$256.49] 2004 Unsecured Roll.
 Studio 2--ID #2/500-635 [-\$65.39] 2004 Unsecured Roll.
 La Petite Academy Inc. #387--ID #2/600-115 [-\$68.02] 2004 Unsecured Roll.
 La Petite Academy Inc. #441--ID #2/600-120 [-\$75.87] 2004 Unsecured Roll.
 Jeff Tungate--ID #31/066-14 [-\$21.41] 2004 Unsecured Roll.
 Michael B. Stewart--ID #31/16-846 [-\$22.86] 2004 Unsecured Roll.
 Joe D. & Patricia L. Schrepfer--ID #32/16-226 [-\$759.12] 2004 Unsecured Roll.
 Cinthia A. Brown--ID #32/183-35 [-\$390.05] 2004 Unsecured Roll.
 Peter Forman--ID #51/00-058 [-\$70.74] 2004 Unsecured Roll.
 Tana B. Aero LLC--ID #51/00-615 [-\$2,233.76] 2004 Unsecured Roll.
 Sam Jaksick--ID #53/00-073 [-\$480.76] 2004 Unsecured Roll.
 David R. Volkmann--ID #53/00-075 [-\$142.25] 2004 Unsecured Roll.
 Sierra Nevada Holdings Inc.--ID #53/00-099 [-\$1,645.70] 2004 Unsecured Roll.
 Carl D. Herold--ID #53/00-107 [-\$124.61] 2004 Unsecured Roll.
 Airlift Helicopters Inc.--ID #53/00-527 [-\$268.29] 2004 Unsecured Roll.
 Jon Garman--ID #53/00-540 [-\$124.70] 2004 Unsecured Roll.
 Greg McKenzie--ID #53/00-545 [-\$227.36] 2004 Unsecured Roll.

8. Recommendation to Award Bid No. 2442-04--Office Supplies for Washoe County and Joinder Agencies for Fiscal Year 2004/05 to OfficeMax/Boise [approximate amount \$260,000 per year for Washoe County], and includes 5 renewals in 1-year intervals providing pricing does not increase beyond that allowed in terms of the bid--Purchasing.

9. Finance.

- A. Recommendation to acknowledge publication of Notice of Intent to augment the budget; approve and execute Resolution to Augment the Child Protective Services Fund [\$644,581] from unappropriated fund balance; and, direct Finance to make appropriate budget and cash adjustments.
- B. Recommendation to approve transfer of Fiscal Year 2003/04 General Fund carryover [\$2,488,136]; and if approved, direct Finance to make appropriate adjustments.

10. Public Works.

- A. Recommendation to Award Bid--Washoe County Historic Courtroom Remodel to Building Solutions, LLC [\$78,895]; and if awarded, authorize Chairman to execute the Contract documents upon presentation; accept donation from the Courthouse Historical and Preservation Society [\$75,000]; and, direct Finance to make appropriate budget adjustments.
- B. Hearing and determination on protest of bid; discussion on award of bid for Sheriff's Headquarters and Detention Facility Checkpoint Access Control System; and if protest is denied, award bid to Mustang Alarm Services, Inc. [\$99,999] and authorize Chairman to execute contract documents upon presentation.

11. Regional Parks and Open Space.

- A. Recommendation to approve Agreement of Purchase and Sale between the County of Washoe and Falcon Capital, LLC for 34.13 acres of property (APN #046-051-39 and APN # 046-051-40) at the entrance of Davis Creek Regional Park [\$900,000]; and if approved, authorize Chairman to execute Agreement and to execute all necessary escrow closing documents upon presentation.
- B. Recommendation to approve and execute Agreement Regarding November 2002 State Question 1: Parks and Open Space Bond Issue - Truckee River McCarran Ranch Project Funding between the County of Washoe and The Nature Conservancy [\$500,000], concerning flood mitigation improvements on a section of the Truckee River at the McCarran Ranch.

12. Water Resources.

- A. Recommendation to accept the Regional Water Planning Commission's response to changes submitted by the Board of County Commissioners, adopt the 2004-2005 Washoe County Comprehensive Regional Water Management Plan as amended and forward it to Truckee Meadows Regional Planning Agency for conformance review.
- B. Discussion and possible direction to staff regarding use of County roads in Mogul for access to new developments in the jurisdiction of City of Reno (requested by Commissioner Weber).

13. Consideration of accepting District Court, Department 9, proposal to participate in focused, facilitated mediation on regional issues; and if proposal is accepted, identification of issues to be placed on an agenda for possible mediation--Community Development.
14. Management Services.
 - A. Recommendation to review and approve the Washoe County Lobbying Policy: State Legislature.
 - B. Recommendation to execute an Agreement for Professional Services between the County of Washoe and Lionel, Sawyer & Collins [\$30,000], concerning federal lobbying services for the period January 1, 2005 to June 30, 2005; and if approved, consent to dual representation and direct Finance to make appropriate budget adjustments.
 - C. Recommendation to execute an Agreement between the County of Washoe and Lionel, Sawyer & Collins [\$120,000], concerning legislative services for the period January 1, 2005 to June 30, 2005; and if approved, consent to dual representation and direct Finance to make appropriate budget adjustments.
15. Discussion and possible adoption of a Resolution establishing guidelines for County Commission District Special Funding Accounts--District Attorney.

4:00 p.m.

16. South Truckee Meadows General Improvement District.

See separate agenda.
17. Reports/updates from County Commission members concerning various boards/commissions they may be a member of or liaison to (these may include, but not be limited to, Regional Transportation Commission, Reno-Sparks Convention & Visitors Authority, Debt Management Commission, District Board of Health, Truckee Meadows Water Authority, Organizational Effectiveness Committee, Investment Management Committee, Citizen Advisory Boards).
18. Discussion and possible direction regarding 2002 Regional Plan Settlements, Regional Plan litigation and potential litigation and associated issues, including reports on actions of the Regional Planning Commission and Regional Planning Governing Board.
19. Possible Closed Session for the purpose of discussing negotiations with Employee Organizations per NRS 288.220. (Note: This item may be discussed at the Monday Caucus Meeting or Tuesday Board Meeting.)
20. Emergency Items.