

COUNTY COMMISSIONERS

Bob Larkin, Chairman
Bonnie Weber, Vice-Chairman
Jim Galloway
David Humke
Kitty Jung

COUNTY MANAGER

Katy Simon

**ASSISTANT
DISTRICT ATTORNEY**

Paul Lipparelli

AGENDA

WASHOE COUNTY BOARD OF COMMISSIONERS

COMMISSION CHAMBERS - 1001 E. 9th Street, Reno, Nevada

December 16, 2008

2:00 p.m.

NOTE: Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Items may be moved to or from the Consent Agenda at the beginning of the Board Meeting or may be voted on in a block.

The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, call the County Manager's Office, 328-2000, 24-hours prior to the meeting.

Public Comment during the Commission Meeting on December 16, 2008 will be for all matters, both on and off the agenda, and be limited to two minutes per person. Additionally, public comment of two minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting.

The Chairman and Board of County Commissioners intend that their proceedings should demonstrate the highest levels of decorum, civic responsibility, efficiency and mutual respect between citizens and their government. The Board respects the right of citizens to present differing opinions and views, even criticism, but our democracy cannot function effectively in an environment of personal attacks, slander, threats of violence and willful disruption. To that end, the Nevada Open Meeting Law provides the authority for the Chair of a public body to maintain the decorum and to declare a recess if needed to remove any person who is disrupting the meeting, and notice is hereby provided of the intent of this body to preserve the decorum and remove anyone who disrupts the proceedings.

The County Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item: “*Commissioners’/Manager’s Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda”.

Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations. Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Clerk's Office (Court and Virginia Streets), Washoe County Central Library (301 South Center Street) and Sparks Justice Court (630 Greenbrae Drive). At the meeting after salute to the flag and roll call, the Board of County Commissioners may vote on the following items as the Board and, ex-officio, as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District, as the Board of Directors for the Sierra Fire Protection District, and/or the Board of Trustees of either the Lawton/Verdi or South Truckee Meadows General Improvement Districts.

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners is available to members of the public at the County Manager's Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada) and on the County's website at www.washoecounty.us.

Unless otherwise indicated by asterisk (*), all items on the agenda are action items upon which the Board of County Commissioners will take action.

The Washoe County Board of Commissioners may take a short break every 1 1/2 hours.

- 2:00 p.m.**
- *1. Salute to the flag.
 - *2. Roll call.
 - *3. Presentation of Excellence in Public Service Certificates honoring Washoe County employees who have completed essential employee development courses.
 - *4. Public Comment. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the Commission as a whole.
 - *5. Commissioners'/Manager's Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda. (No discussion among Commissioners will take place on this item.)

- 2:00 p.m.**
- 6. Interview the Board-selected candidates for the Social Services Director position, possible appointment of the Director; set the effective hire date; set salary for same; direct staff to complete the background investigation on selected candidate; and advise the Board of the background investigation results--Human Resources. (All Commission Districts.)

Consent Items.

- 7. A. Resolution of Appreciation--Senator Reid.
- 7. B. Approve Intrastate Interlocal Contract between Washoe County, through the Second Judicial District Court, and MEDSchool Associates North, [\$51,376] for Statutory Mental Health Examinations, retroactive for the period of July 1, 2008 through June 30, 2009; and if approved, authorize the Chairman to execute Contract--District Court. (All Commission Districts.)

7. C. Acknowledge receipt of Washoe County's Single Audit Report for the Fiscal Year Ended June 30, 2008, required by the Office of Management and Budget Circular A-133, for processing and distribution by the Comptroller's office--Finance. (All Commission Districts.)
7. D. Approve reclassification request submitted through the job evaluation and classification process [\$3,567.16]--Human Resources. (All Commission Districts.)
7. E. Accept Partnership Grant funds from the Reno Rodeo Foundation to allow the development of an on-site Therapy Dog Program within Wittenberg Hall Detention Facility [\$15,000 with County match of \$7,500 required, which is available in the Juvenile Services existing Medicaid Clinical Services budget]; and if accepted, direct the Finance Department to make necessary budget adjustments--Juvenile Services. (All Commission Districts.)
7. F. Approve submission of the Sun Valley School Sidewalk Project to the State of Nevada for Community Development Block Grant funding consideration; and if approved authorize Chairman to execute the Grant Application--Management Services/Community Support Administrator. (Commission District 5.)
7. G. Approve six month extension of award of Invitation to Bid #2498-06 for Automotive and Light Truck Maintenance and Repair Parts and Supplies, to Finley Industries/Napa Auto Parts and NC Auto Parts LLC [estimated amount \$75,000]; and if approved, authorize the Acting Purchasing and Contracts Administrator to release a new bid for automotive and light truck maintenance and repair parts and supplies--Purchasing. (All Commission Districts.)
7. H. Accept Patent No. 27-2009-0002 from the United States Department of the Interior, Bureau of Land Management, for transfer of approximately 190-acres of land in the Huffaker Hills to Washoe County, and if accepted, authorize the Regional Parks and Open Space Director to record the Patent--Regional Parks and Open Space. (Commission District 2.)

Assessor.

7. I. 1. Approve roll change requests, pursuant to NRS 361.768 and NRS 361.765, for errors discovered for the 2008/2009, 2007/2008, 2006/2007, 2005/2006, secured and unsecured tax rolls as outlined in Exhibit A; and if approved, authorize Chairman to execute orders listed on the exhibits and direct Washoe County Treasurer to correct the error(s) [cumulative amount of reduction \$1,932.33] (Parcels are in various districts as outlined in the Exhibit(s).)
7. I. 2. Approve roll change request, pursuant to NRS 361.765, for error discovered for the 2008/2009 secured tax roll as outlined in Exhibit A; and if approved, authorize Chairman to execute the orders listed on the exhibit and direct Washoe County Treasurer to correct the error(s) [cumulative amount of reduction \$106,530.82] (Parcels located in Commissioner District 5.)

District Health.

7. J. 1. Approve re-appointment of George J. Furman, MD to the Washoe County District Board of Health as the Commission's non-elected member for a four year term serving from December 31, 2008 through December 31, 2012. (All Commission Districts.)
7. J. 2. Approve amendments totaling an increase of \$35,000 in both revenue and expenses to the adopted Fiscal Year 2008/09 Family Planning Grant Program, IO 10025, to bring the Fiscal Year 2008/09 adopted budget into alignment with the grant; and if approved, direct the Finance Department to make the appropriate budget adjustments. (All Commission Districts.)
7. J. 3. Approve budget adjustments with a net effect of \$0 in the Pandemic Influenza Grant Program (Internal Order 10639) to bring the Fiscal Year 2008/09 adopted budget into alignment with the grant budget; and if approved, direct the Finance Department to make appropriate budget adjustments. (All Commission Districts.)
7. J. 4. Accept donations of sample pharmaceuticals from Barr Laboratories [valued at \$9,114] and from Dura Med Pharmacy [valued at \$3,360] for the Washoe County Health District Family Planning Program. (All Commission Districts.)

Public Works.

7. K. 1. Authorize Request to Bid for veterinarian services to provide medical and surgical services to animals in the Washoe County Regional Animal Services Center; [costs could exceed \$50,000]--Animal Services. (All Commission Districts.)
7. K. 2. Approve and execute First Amendment to Feral Cat Program Agreement between Washoe County and Community Cats, a 501(c)3 non-profit organization and Nevada corporation, to extend the terms of the Feral Cat Program at Washoe County Regional Animal Services for an additional 24 months retroactive to December 1, 2008 through November 30, 2010 with two additional and separate one-year options to extend. (All Commission Districts.)
7. K. 3. Award Preconstruction Agreement for the Sparks Justice Court Construction Manager at Risk (staff recommends The Penta Building Group) [\$88,028]; and if awarded, authorize the Chairman to execute the contract documents. (Commission Districts 4 and 5.)
7. L. Action to authorize technical corrections to Washoe County Board of County Commissioners Ordinances 1382, 1383 and 1384 (passed on September 9, 2008) to add the paragraph and subparagraph numbers to all the citations of the Nevada Revised Statutes in those ordinances that authorize county officials to require fingerprint impressions from people applying for work permits or licenses--District Attorney.

- *8. Appearance: Tom Fitzgerald, Nevadaworks, Chief Executive Officer
Update on Nevadaworks. (All Commission Districts.)
- *9. Appearance: Greg Martinelli, Waste Management, General Manager
Status report on garbage collections issues from Waste Management. (All Commission Districts.)
- 10. Recommendation to order a new election in Precinct 5039 for the Office of Trustee for the Verdi TV District. The Registrar has completed an affidavit, as required under NRS 293.465, stating that as a result of a clerical error made by his Department, 47 active registered voters were wrongly identified as not eligible to vote on the Trustee contest in the Verdi TV District; and if approved, direct that mail ballots be sent to all 47 voters starting Thursday, December 18, 2008 and that the final time and date to return such ballots, in order to be counted, would be 5:00 P.M. Monday, December 29, 2008, after which the counting of the ballots would commence immediately [\$25]--Registrar of Voters. (All Commission Districts, Precinct 5039 in Commission District 5.)
- 11. Recommendation to approve budget amendments totaling an increase of \$130,210.76 in revenue and \$119,146.76 in expenses to the Assistant Secretary for Preparedness and Response Hospital Preparedness Grant Program (IO # 10576) Fiscal Year 2008/09 Budget; and direct Finance Department to make the appropriate budget adjustments--District Health. (All Commission Districts.)
- 12. Recommendation to approve amendments totaling an increase of \$447,668 in both revenue and expenses to the adopted Fiscal Year 2008/09 WIC Clinic Grant Program, IO 10031, to bring the Fiscal Year 2008/09 adopted budget into alignment with the grant, and direct the Finance Department to make the appropriate budget adjustments--District Health. (All Commission Districts.)
- 13. Recommendation to approve amendments totaling an increase of \$358,845 in revenue and \$337,028 in expense to the Fiscal Year 2008/09 Public Health Preparedness – Assistant Secretary for Preparedness and Response Hospital Preparedness Program, IO 10708, to bring the Fiscal Year 2008/09 adopted budget into alignment with the grant; and if approved, authorize the creation of one 1.0 FTE benefits eligible Healthcare Systems Liaison position, (PC#TBD) as evaluated by the Job Evaluation Committee; and direct Finance Department to make the appropriate budget adjustments--District Health. (All Commission Districts.)
- 14. Recommendation to award Base Bid and Additive Alternate No. One for the “Jan Evans Juvenile Detention Center – Sod Replacement” project to the lowest responsive and responsible bidder (staff recommends J.B. Enterprises) [\$121,156]; and if awarded, authorize Chairman to execute contract--Public Works. (All Commission Districts.)

15. Recommendation to award a Commissioning Services Contract for the Sparks Justice Court project (staff recommends SSRcx/Cotter Consulting, Inc. [\$139,577]; and if awarded, authorize the Chairman to execute the contract documents--Public Works. (Commission Districts 4 and 5.)
16. Recommendation to award Bid for the Truckee River Levee and Floodwall TRAction Project to lowest responsive, responsible bidder (staff recommends Campbell Construction Company) [\$2,715,101.80]; and if awarded, authorize the Chairman to execute the contract documents; and authorize the Flood Project Director to negotiate and execute amendments to existing easements and permits as needed--Public Works. (Commission District 2.)
17. Recommendation to approve Agreement for Engineering Services for the Truckee River Levee and Floodwall TRAction Project between the County of Washoe and (staff recommends CFA, Inc.) [\$119,100]; and if approved, authorize the Chairman to execute the Agreement--Public Works. (Commission District 2.)
18. Recommendation to approve Agreement for Testing and Inspection Services for the Truckee River Levee and Floodwall TRAction Project between the County of Washoe and (staff recommends Kleinfelder West, Inc.) [\$171,883]; and if approved, authorize the Chairman to execute the Agreement--Public Works. (Commission District 2.)
19. Recommendation to approve change order to award of Bid No. 2650-08 for Primary and General Election Sample Ballots to Intraform Inc, [\$218,447.15] to cover increases in the total number of general election sample ballots produced, the number of pages per sample ballot, cover weight specification changes, and secondary printings required as a result of last minute voter registrations--Purchasing. (All Commission Districts.)
20. Recommendation for authorization to join on the City of Carson City's award of bid #0304-048 for Road Crack Fill Material to the low bidder, Construction Sealant and Supply, on behalf of the Roads Division of the Washoe County Public Works Department, for the duration of the contract period through November 6, 2009; (it is estimated that Washoe County Roads will spend approximately \$270,000 for Crack Fill Material in Fiscal Year 2008/09)--Purchasing. (All Commission Districts.)
21. Recommendation to approve purchase of 1.28 acres of land (APN #046-080-01) to develop a Washoe Canyon trailhead facility [\$154,000; funding sources State Question One (SQ-1) grant and Washoe County Regional Parks, Trails and Open Space bond (WC-1)]; and if approved, authorize Chairman to act on behalf of Washoe County to execute and deliver any and all instruments and funds, including without limitation, contracts, agreements, notices, escrow instructions and deeds as may be necessary or appropriate to accomplish the acquisition of the Washoe Canyon trailhead parcel in the name and on behalf of Washoe County--Regional Parks and Open Space. (Commission District 2.)

22. Recommendation to approve purchase of 22.26 acres of land (APN #038-150-19) along the Truckee River near Mogul to maintain as open space and utilize for passive recreation [\$400,000; funding sources State Question One-Truckee River (SQ-1) bond and Washoe County Regional Parks, Trails and Open Space bond (WC-1)]; and if approved, authorize Chairman to act on behalf of Washoe County to execute and deliver any and all instruments and funds, including without limitation, contracts, agreements, notices, escrow instructions and deeds as may be necessary or appropriate to accomplish the acquisition of the Carcione parcel in the name and on behalf of Washoe County--Regional Parks and Open Space. (Commission District 5.)
23. Recommendation to approve Detention Services Intergovernmental Agreement between the County of Washoe and the United States Marshals Service to house Federal Prisoners at the Washoe County Detention Facility, [to increase per diem rate from \$83.51 to \$109; estimated \$800,000 in additional revenues for Washoe County per year, based on an estimated daily population of 86 U.S. Marshal's Service inmates]; and if approved, authorize the Chairman to execute Agreement--Sheriff. (All Commission Districts.)
24. Recommendation to accept Grant Award [\$466,551 with no County match required] for Federal Fiscal Year 2008 from the United States Department of Justice, Bureau of Justice Assistance, State Criminal Alien Assistance Program, to be used for correctional purposes only; and if accepted, direct Budget Division to make necessary budget adjustments and approve Sole Source Justification for installation and purchase of security electronics equipment from Prism Systems Corporation [\$78,000]--Sheriff. (All Commission Districts.)
25. Discussion and possible direction to staff to initiate amendments (as part of a proposed omnibus amendment) to the Washoe County Development Code and administrative procedures to provide that the creation of certain parcels by parcel map process (NRS 278.461) shall be disallowed if the configuration of one or more parcels would be such that there is no practical driveway configuration that will not create an ingress or egress traffic or safety hazard or exacerbate an existing hazard--Community Development (requested by Commissioner Galloway). (All Commission Districts.)
26. Discussion of petition received August 8, 2008, and related discussion and public comment and provide possible direction to staff regarding items in the petition including: 1) That staff be directed to seek, through discussion and negotiation, a possible agreement between Washoe County and the Humboldt-Toiyabe National Forest providing that in regard to the public portions of the Hunter Lake, Garson and adjoining roads the present open road policy, which includes motorized vehicle access, shall not be restricted in the future without substantial advance notice (such as five years) during which period there must be an assured process for consideration of public input prior to any decision to prohibit or restrict access; and 2) that staff be directed to seek, through discussion and negotiation, possible common ordinances among Washoe County, Reno and Sparks which will provide that development that blocks or otherwise impedes a presumed public road shall be required to provide easements that provide equivalent public access to the remainder of the presumed public road--Community Development (requested by Commissioner Galloway). (Commission District 1 and All Commission Districts).

27. Discussion and direction to staff regarding legislation or legislative issues proposed by Legislators, by Washoe County or by other entities permitted by the Nevada State Legislature to submit bill draft requests, or such legislative issues as may be deemed by the Chair or the Board to be of critical significance to Washoe County, or issues arising out of the special legislative session--Management Services/Government Affairs. (All Commission Districts.)
28. Recommendation to approve closure of County Clerk's Satellite Office in Incline Village, Nevada, effective January 1, 2009--County Clerk. (Commission District 1.)
29. Recommendation to approve up to a six month extension of award of RFI #2426-04 to Western Energetix for a Cardlock Fueling Program [estimated amount of \$950,000]; and if approved, authorize the Acting Purchasing and Contracts Administrator to release a new bid for cardlock fueling services or join on the pending State of Nevada contract with Haycock Petroleum Company once approved by the State--Purchasing. (All Commission Districts.)

4:00 p.m. 30. Sierra Fire Protection District--See separate agenda.

4:15 p.m. 31. Truckee Meadow Fire Protection District--See separate agenda.

5:00 p.m. 32. South Truckee Meadows General Improvement District--See separate agenda.

*33. Presentation of Graduation Certificates to Fall 2008 Washoe County Leadership Academy participants--Community Relations. (All Commssion Districts.)

5:30 p.m. 34. Review, discussion and direction to staff on a Draft Administrative Enforcement Ordinance and a Draft Nuisance Ordinance--Community Development. (All Commission Districts.)

*35. Reports/updates from County Commission members concerning various boards/commissions they may be a member of or liaison to (these may include, but not be limited to, Regional Transportation Commission, Reno-Sparks Convention & Visitors Authority, Debt Management Commission, District Board of Health, Truckee Meadows Water Authority, Organizational Effectiveness Committee, Investment Management Committee, Citizen Advisory Boards).

36. Possible Closed Session for the purpose of discussing negotiations with Employee Organizations per NRS 288.220.

37. Emergency Items.

38. Adjournment.

ADDENDUM TO AGENDA OF THE WASHOE COUNTY BOARD OF
COMMISSIONERS' MEETING OF DECEMBER 16, 2008

Revised #28

Discussion and possible action regarding potential closure or reduction of hours at the County Clerk's Satellite Office at Incline Village, Nevada, with a possible effective date of January 1, 2009--County Clerk. (Commission District 1).