

COUNTY COMMISSIONERS

David Humke, Chairman
Jim Shaw, Vice Chairman
Jim Galloway
Pete Sferrazza
Bonnie Weber

COUNTY MANAGER

Katy Singlaub

**ASSISTANT
DISTRICT ATTORNEY**

Madelyn Shipman

AGENDA

WASHOE COUNTY BOARD OF COMMISSIONERS

COMMISSION CHAMBERS - 1001 E. 9th Street, Reno, Nevada

December 16, 2003

NOTE: Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Items may be moved to the Consent Agenda at the beginning of the Board Meeting.

The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, call the County Manager's Office, 328-2000, 24-hours prior to the meeting.

An Agenda *CAUCUS* Meeting will be held in the Commission Caucus Room (1001 E. 9th St., Bldg. A, 2nd Floor, Reno) on MONDAY, December 15, 2003 at 1:30 p.m. in order to review agenda items for the regular meeting of the Washoe County Board of Commissioners as described below. Said review, if requested by the Commission, is limited to a brief staff presentation of issue and may include review of background information and questions to be answered at the regular meetings.

Public Comment: Limited to three minutes per person and limited to matters other than the agenda items that will be heard at the Commission Meeting. Persons are invited to submit comments in writing on agenda items and/or attend and make comment on that item at the Commission Meeting.

AT THE CAUCUS MEETING (December 15, 2003), the following items may also be discussed:

Meeting Management Effectiveness.

Possible items for placement on the January 13, 2004 Commission Agenda.

Stormwater Maintenance Utilities and Amendment of Ordinance (Water Resources).

Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Clerk's Office (Court and Virginia Streets), Washoe County Central Library (301 South Center Street) and Sparks Justice Court (630 Greenbrae Drive). At the meeting, after salute to the flag and roll call, the Board of County Commissioners may vote on the following items as the Board and, ex-officio, as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District, the Board of Fire Commissioners for the Sierra Forest Fire Protection District and/or the Board of Trustees of either the Lawton/Verdi or South Truckee Meadows General Improvement Districts.

Support documentation for items on the agenda, provided to the Washoe County Board of Commissioners, is available to members of the public at the County Manager's Office (1001 E. 9th St., Bldg. A, 2nd Floor, Reno, Nevada) and on the County's website at www.co.washoe.nv.us.

Unless otherwise indicated by asterisk (*), all items on the agenda are action items upon which the Board of County Commissioners will take action.

1:00 p.m.

- *1. Salute to the flag.
- *2. Roll call.
3. Approval of the agenda for the Board of County Commissioners' meeting of December 16, 2003.
- *4. Public Comments (three-minute time limit per person and limited to items not listed on the agenda). The Commission reserves the right to reduce the time, or limit the total time allowed for public comment, if more than 10 people request to speak.
- *5. Commissioners'/Manager's Announcements, Topics for Future Agendas and Statements Relating to Items Not on the Agenda. (No discussion among Commissions will take place on this item.)
6. Introduction of new Washoe County employees.
7. Resolutions of Appreciation.
 - A. Press Clewe, Emergency Management Administrator.
 - B. Leslie Roylance, Citizen Advisory Board Program Coordinator.
8. Consent Items.
 - A. Approval of the minutes for the Board of Commissioners' regular meeting of November 18, 2003.
 - B. Cancellation of regularly scheduled County Commission meeting for December 23, 2003 pursuant to Washoe County Code 5.017(4) and direct Clerk to post notice of cancellation.
 - C. Approve payment for sexual assault victims (40 cases)--District Attorney.
 - D. Approve Resolution providing for an additional panel of the Washoe County Board of Equalization for 2004--District Attorney.
 - E. Accept Donations--Juvenile Services.
 - (1) \$102.48 from United Way of Northern Nevada for McGee Center recreational activities account; and if accepted, approve account change.
 - (2) Two computers, monitors and keyboards from Foster Grandparent Program for McGee Center (Foster Grandparents have agreed to service the computers at no cost to Juvenile Services).

8. F. Accept 12 grants from Division for Aging Services and one grant from Human Services Consortium for Fiscal Year 2004 [combined total \$1,219,451] for personnel costs and services and supply costs associated with the Nutrition Programs; and if accepted, direct Budget Division to make appropriate account changes--Senior Services.
- G. Public Works.
- (1) Approve Grant of Avigation Easement to Airport Authority of Washoe County; and if approved, authorize Chairman to execute same upon receipt.
 - (2) Approve and execute Resolution to dispose of one surplus used 1980 International 3,500 gallon water tanker truck by sale from Equipment Services Division [\$9,995] to the City of Fernley in accordance with NRS 332.185, Section 1.
- H. Award of Bids.
- (1) Washoe Golf Course Bridge Replacement to Gradex Construction Co. [\$74,411]; and if awarded, authorize Chairman to execute contract upon receipt--Public Works.
 - (2) #2409-04--Aerial Pesticide Abatement Services (District Health Department/ Environmental Health Division) for approximately 24 months to Alpine Helicopter Service Inc., [\$57,000 Fiscal Year 2003/04]--Purchasing.
- I. Accept proposal from Disability Associates to provide Eligibility Review and Application for Social Security Benefits for children in the care and custody of Washoe County Department of Social Services [no direct cost to Washoe County]; and if accepted, authorize Purchasing and Contracts Administrator to execute and initial 24-month Agreement with Disability Associates for same with one additional 24-month renewal at Washoe County's option--Social Services/Purchasing.
- J. Parks and Recreation.
- (1) Approve Parks and Recreation Department fee schedule for calendar year 2004.
 - (2) Execute Agreement between the County of Washoe (Parks and Recreation Department) and Luis Palau Evangelistic Association dba Reno Festival, concerning a musical event to be held at Rancho San Rafael Regional Park July 11-12, 2004 [County will receive \$5,000 for use of the park and promoter will compensate County for any extraordinary staffing hours].
 - (3) Execute Agreement between the County of Washoe (Parks and Recreation Department) and Reno-Tahoe Blues Fest, concerning an event to be held at Rancho San Rafael Regional Park in July 2004 [County will receive \$5,000 for use of the park and promoter will compensate County for any extraordinary staffing hours].
 - (4) Execute Backyard Monsters Exhibit Contract between the County of Washoe (Department of Parks and Recreation for Wilbur D. May Museum) and Adventure Edutainment LLC, concerning 2004 Spring Exhibit entitled Backyard Monsters [\$81,040 for exhibit, labor and supplies].

8. J. (5) Approve Agreement between the County of Washoe (disbursing agent of the May Foundation Building Fund) and R.A.M. Enterprise, Inc., (sole source) for Wilbur D. May Log Flume Ride Repair [contract not to exceed \$52,000 with additional contingency of \$7,500 for any unforeseen mechanical repairs, to be granted by May Foundation]; and if approved, authorize Chairman to execute Agreement upon receipt.

K. Roll Change Requests for Clerical and Factual Errors and Execute Orders for Correction of Same (cumulative amount of reduction \$17,092.80)—Assessor.

St. Mary's Health Care Corp.--Parcel #007-243-19 [-\$584.71] 2003 Secured Roll.
St. Mary's Health Care Corp.--Parcel #007-243-20 [-\$243.90] 2003 Secured Roll.
St. Mary's Health Care Corp.--Parcel #007-243-21 [-\$336.12] 2003 Secured Roll.
St. Mary's Health Care Corp.--Parcel #007-243-30 [-\$365.29] 2003 Secured Roll.
Lake Investments--Parcel #007-264-05 [-\$255.43] 2003 Secured Roll.
Lake Investments--Parcel #007-264-06 [-\$200.18] 2003 Secured Roll.
Zante, Inc.--Parcel #007-274-15 [-\$311.34] 2003 Secured Roll.
John S. Shane, Jr.--Parcel #008-264-04 [-\$312.42] 2003 Secured Roll.
Arnold Stevens--Parcel #011-101-19 [-\$563.54] 2003 Secured Roll.
Fitzgerald's Reno, Inc.--Parcel #011-370-44 [-\$1,007.05] 2003 Secured Roll.
Marlene Casazza et al.--Parcel #012-015-06 [-\$168.82] 2003 Secured Roll.
Allan Brooke--Parcel #012-201-21 [-\$80.18] 2003 Secured Roll.
G.L. & Kaikilani K. Walsh--Parcel #012-382-04 [-\$665.99] 2003 Secured Roll.
Devere E. & Marion A. Barker--Parcel #020-361-30 [-\$178.97] 2003 Secured Roll.
Chester R. Hopkins--Parcel #025-542-51 [-\$63.65] 2003 Secured Roll.
Julian C. & Joanna Smith, Jr.--Parcel #046-080-03 [-\$577.46] 2003 Secured Roll.
Jeffrey H. Kelley--Parcel #122-135-09 [-\$543.73] 2003 Secured Roll.
Chad A. & Jeanne M. Miraglia--Parcel #122-193-33 [-\$960.48] 2003 Secured Roll.
Blake L. & Juli R. Riva--Parcel #122-252-12 [-\$1,582.15] 2003 Secured Roll.
TMJDKC LLC--Parcel #127--030-21 [-\$4,249.37] 2003 Secured Roll.
Richard W. & Maria E. Frewert--Parcel #130-211-18 [-\$393.55] 2003 Secured Roll.
Dale M. Desautel et al.--Parcel #150-111-02 [-\$500.70] 2003 Secured Roll.
Mary Ann & John C. Cushman--Parcel #220-201-09 [-\$1,480.93] 2002 Secured Roll.
Mary Ann & John C. Cushman--Parcel #220-201-09 [-\$1,466.84] 2003 Secured Roll.

1:00 p.m. 9. Truckee Meadows Fire Protection District.

See separate agenda.

1:15 p.m. 10. South Truckee Meadows General Improvement District.

See separate agenda

11. Community Relations.

- A. Recommendation to accept Silver Spike Award from Sierra Nevada Chapter of the Public Relations Society of America on behalf of Washoe County and its citizens for the 2003 Guide to Services in the Publications, Additional Collateral Category and Silver Spike Award for 2003-04 Budget Campaign in Community Relations Category.
- B. Recommendation to approve and execute Resolution to support Reno/Sparks Convention and Visitors Authority's effort to successfully compete as a venue site for the 2010 Annual National Association of Counties Conference.

- *12. Appearance: Janet Carson, Coordinator
Coalition for a Tahoe to Pyramid Bike Route

Presentation regarding Tahoe-Pyramid Bike Route.

- *13. Appearance: Dr. Elwood Miller, Nevada Fire Safe Council
John McLain, Resource Concepts, Inc.

Presentation concerning the development of a comprehensive, coordinated wildfire threat reduction plan for the State of Nevada.

- *14. Appearance: Dorothy Timian-Palmer & Steve Hartman
Fish Springs Ranch, LLC (aka Vidler Water Company)

Presentation on Water Importation Project (requested by Commissioners Weber and Humke).

15. Appearance: Judge James Hardesty
District Court Judge, Department 9

Status report on Court Appointed Counsel in District Court for increased homicide and Family Court caseloads; and recommendation to approve Addendum to Retainer Agreement for Professional Services with Jack Alian, Esq.

16. Recommendation to approve a new half-time Court Interpreter position (without benefits and not to exceed 32 hours per pay period) for the Family Court Division of the Second Judicial District--Second Judicial Court.

17. Recommendation to approve Washoe County Joining on a State of Nevada contract with SBC Nevada Bell [\$105,114.24 per year] for provision of Digital Centrex Service; and if approved, authorize Purchasing and Contracts Administrator to execute contract for same (contract is for one year, renewable monthly thereafter)--Telecommunications/Purchasing.

18. Treasurer.

- A. Recommendation to approve refund of surplus funds [\$100,577.99] pursuant to NRS 271.429, for 223 properties in Washoe County Special Assessment District #8, Lawton-Verdi.

18. B. First reading of an Ordinance amending the Washoe County Code by authorizing the sale of tax delinquent properties in Washoe County through use of internet auctions; by providing for information regarding the sale of tax delinquent properties to be made available on the County Treasurer's website and the website of any auction service provider used by the County; by providing the circumstances under which and the authority for the County Treasurer to withdraw tax delinquent property from sale or transfer; by providing authority for the County Treasurer to restrict or condition future bidding by a bidder who fails to perform after submitting a bid; by authorizing the County Treasurer to accept electronic transfer of money for tax delinquent property sold at auction; by authorizing the County Treasurer to require pre-bid deposits from bidders at tax sales; and providing other matters properly relating thereto.
19. Update and status report on Washoe County's intervention in an Application by Utilities, Inc. of Nevada (UIN) before the Nevada Public Utilities Commission (PUC) [Docket No. 03-6009]; recommendation to ratify and approve retaining the law firm of Allison, MacKenzie, Russell, Pavlakis, Wright & Fagan, Ltd.; and, approve continued retention of said law firm with regard to UIN's PUC Applications which relate to Washoe County Ordinance requirements and policy; and, recommendation to direct Comptroller to make account adjustments to cover unbudgeted expense [\$12,000] and make appropriate adjustments to cash accounts--Water Resources/District Attorney.
20. Water Resources.
- A. Recommendation to approve and execute contract between the County of Washoe and Kennedy/Jenks Consultants [not to exceed \$117,000] for Watershed Facilitation; and further, recommend approval of an additional \$3,000 for water quality lab analyses from the Water Management Fund.
- B. Recommendation to discuss possible consolidation of Truckee Meadows Water Authority and Washoe County Water Utility Operation (requested by Truckee Meadows Water Authority Board of Directors).
21. Recommendation to approve furniture purchase for Jan Evans Juvenile Justice Center utilizing the local, authorized Haworth furniture distributor, Reno Business Interiors [\$491,061.20]--Public Works.
- 3:00 p.m. 22. **Public Hearing:** Recommendation to adopt and execute two Resolutions (one establishing a fee schedule for the Washoe County storm water discharge program and one establishing a permit fee for business and construction dischargers subject to oversight by the Washoe County Department of Public Works) - Washoe County Storm Water Discharge Program Ordinance adopted by County Commissioners December 9, 2003--Water Resources/Public Works.

END OF SCHEDULED PUBLIC HEARING

- *23. Reports/updates from County Commission members concerning various boards/commissions they may be a member of or liaison to (these may include, but not be limited to, Regional Transportation Commission, Reno-Sparks Convention & Visitors Authority, Debt Management Commission, District Board of Health, Truckee Meadows Water Authority, Organizational Effectiveness Committee, Investment Management Committee, Citizen Advisory Boards).**
- 24. Discussion and possible direction regarding 2002 Regional Plan Settlements and associated issues.**
- 25. Possible Closed Session for the purpose of discussing negotiations with Employee Organizations. (Note: This item may be discussed at the Monday Caucus Meeting or Tuesday Board Meeting.)**
- 26. First reading of an Ordinance imposing a fee upon the short-term lessors of passenger cars in Washoe County of 2% of the total amount for which the car was leased; providing that the proceeds of the fee are to be used to acquire, improve, equip, operate and maintain a minor league baseball stadium project in Washoe County; exempting from the fee temporary rentals for car repair purposes; providing that the County enter into an agreement with the Nevada Department of Taxation for reimbursement of collection and administration costs; and other matters properly related thereto.**
- 27. Emergency Items.**