

COUNTY COMMISSIONERS

David Humke, Chairman
Jim Shaw, Vice Chairman
Jim Galloway
Pete Sferrazza
Bonnie Weber

COUNTY MANAGER

Katy Singlaub

**ASSISTANT
DISTRICT ATTORNEY**

Madelyn Shipman

AGENDA

WASHOE COUNTY BOARD OF COMMISSIONERS

COMMISSION CHAMBERS - 1001 E. 9th Street, Reno, Nevada

November 18, 2003

NOTE: Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Items may be moved to the Consent Agenda at the beginning of the Board Meeting.

The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, call the County Manager's Office, 328-2000, 24-hours prior to the meeting.

An Agenda **CAUCUS** Meeting will be held in the Commission Caucus Room (1001 E. 9th St., Bldg. A, 2nd Floor, Reno) on **MONDAY, November 17, 2003** at **1:30 p.m.** in order to review agenda items for the regular meeting of the Washoe County Board of Commissioners as described below. Said review, if requested by the Commission, is limited to a brief staff presentation of issue and may include review of background information and questions to be answered at the regular meetings.

Public Comment: Limited to three minutes per person and limited to matters other than the agenda items that will be heard at the Commission Meeting. Persons are invited to submit comments in writing on agenda items and/or attend and make comment on that item at the Commission Meeting.

AT THE CAUCUS MEETING (November 17, 2003), the following items may also be discussed:

Meeting Management Effectiveness.

Possible items for placement on the November 25, 2003 Commission Agenda.

Discussion and possible direction to staff concerning: 1) tax refunds; 2) tax exemptions; and, 3) roll change requests.

Demonstration of Employee Self-Service SAP Software Module (presented by Steve Leckey).

Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Clerk's Office (Court and Virginia Streets), Washoe County Central Library (301 South Center Street) and Sparks Justice Court (630 Greenbrae Drive). At the meeting, after salute to the flag and roll call, the Board of County Commissioners may vote on the following items as the Board and, ex-officio, as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District, the Board of Fire Commissioners for the Sierra Forest Fire Protection District and/or the Board of Trustees of either the Lawton/Verdi or South Truckee Meadows General Improvement Districts.

Support documentation for items on the agenda, provided to the Washoe County Board of Commissioners, is available to members of the public at the County Manager's Office (1001 E. 9th St., Bldg. A, 2nd Floor, Reno, Nevada) and on the County's website at www.co.washoe.nv.us.

Unless otherwise indicated by asterisk (*), all items on the agenda are action items upon which the Board of County Commissioners will take action.

1:00 p.m.

- *1. Salute to the flag.
- *2. Roll call.
3. Approval of the agenda for the Board of County Commissioners' meeting of November 18, 2003.
- *4. Public Comments (three-minute time limit per person and limited to items not listed on the agenda). The Commission reserves the right to reduce the time, or limit the total time allowed for public comment, if more than 10 people request to speak.
- *5. Commissioners'/Manager's Announcements, Topics for Future Agendas and Statements Relating to Items Not on the Agenda. (No discussion among Commissions will take place on this item.)
6. Introduction of new Washoe County employees.
7. Consent Items.
 - A. Approve minutes for the Board of Commissioners' regular meeting of October 21, 2003.
 - B. Resolution--Honoring the life of Thomas O. Fennessy, Jr. (requested by Commissioner Weber).
 - C. Approve payment for sexual assault victims (44 cases)--District Attorney . ✓
 - D. Resolutions.
 - (1) Adopt and authorize Chairman to execute Resolution for the Amended Tahoe Area Plan (CP00TA-002), a part of the Washoe County Comprehensive Plan, with the record reflecting the date of July 8, 2003 when the County Commission approved the Amendment to the Comprehensive Plan--Community Development.
 - (2) Adopt and authorize Chairman to execute Resolution directing the County Treasurer to give notice of the sale of properties subject to the lien of a delinquent assessment; ratifying all actions previously taken; and providing other matters properly relating thereto (Special Assessment Districts #21 Cold Springs Sewer; #23 Arrowcreek Water; #25 Calle de la Plata Road; #26 Matterhorn Road; #30 Antelope Valley Road)--Treasurer.
 - E. Approve acquisition of right-of-way and easements for Golden Valley Road; and if approved, authorize Chairman to execute documents upon receipt--Public Works.

7. F. Approve Street/Easement Name Changes--Regional Street Naming Committee.
- (1) A portion of Old Mount Rose Highway to Bum's Gulch Road.
 - (2) Unnamed easement to Trails End Lane.
- G. Approve the ArrowCreek Reversion to Acreage Map; and if approved, authorize Chairman to execute Map--Parks.
- H. Authorize Washoe County District Attorney's Office to take legal action against Canyon Solutions, Inc. for breach of a computer support and maintenance service agreement between the County of Washoe (on behalf of Reno Justices' Court) and Canyon Solutions, Inc.--Reno Justice Court.
- I. Execute Memorandum of Understanding between the County of Washoe and Alturas, Eagle Lake and Surprise Field Offices of the Bureau of Land Management, United States Department of the Interior, concerning involving Washoe County as a "Cooperating Agency" in the development of Resource Management Plans for public lands in northern Washoe County--Community Development.
- J. Approve and Execute Agreements.
- (1) Between the County of Washoe and Lionel Sawyer & Collins (from date of Agreement approval to October 31, 2004), concerning general legislative services, including representation during the interim session of the Nevada Legislature, as well as certain pre-session activities and services [\$60,000 plus pre-approved actual expenses]--Strategic Planning.
 - (2) Sublease between the County of Washoe and Saint Mary's Regional Medical Center, Inc., concerning use of the Sun Valley WIC Clinic for a three month period [approximately \$4,737.60 in revenue will be generated]--Public Works.
8. Recommendation to acknowledge receipt by Purchasing Department of National Purchasing Institute's "Achievement of Excellence in Procurement Award" for 2003; acknowledge that Charlene Collins, C.P.M., Buyer, being awarded "President's Award for Meritorious Service" by the outgoing President of the National Purchasing Institute; and, acknowledge that John L. Balentine, C.P.M., CPP, Washoe County Purchasing and Contracts Administrator, became President of National Purchasing Institute on October 21, 2003 to serve a one-year term of office--Purchasing.

1:00 p.m. 9. Truckee Meadows Fire Protection District.

See separate agenda.

1:30 p.m. 10. Sierra Forest Fire Protection District.

See separate agenda.

11. Appearance: Pat Pusich, Worth Group Architects

Presentation on proposed Arboretum Resource/Visitors Center and recommendation from Parks Director that the Board approve the proposed conceptual design of the Arboretum Resource/Visitor Center at Rancho San Rafael Regional Park--Parks.

12. Presentation of Comprehensive Annual Financial Report for Washoe County for the year ended June 30, 2003 (Comptroller); presentation of Single Audit for Washoe County for Fiscal Year ending June 30, 2003 (Kafoury, Armstrong & Co.); and, recommendation to accept the Comprehensive Annual Financial Report.
13. Recommendation that the Commission provide direction to staff on: (1) hiring a consultant with expertise in golf course management to prepare a comprehensive report on operation and maintenance of the publicly owned golf courses in the Truckee Meadows; and, (2) establishing a community-based task to review the feasibility of regionalizing the management of public golf courses--Parks.
14. Recommendation to formally reserve the revenue from a currently imposed 1.5-cent property tax to support the funding of the future construction and operating cost of the next jail expansion [approximately \$1.5 million in annual revenue from property tax would be dedicated to partially fund the next jail expansion]--Finance.
15. First reading of an Ordinance establishing a storm water discharge program by Washoe County within certain areas of Washoe County; authorizing the Department of Water Resources and/or Public Works to issue permits to businesses and construction dischargers; providing procedures for enforcement; and other matters relating thereto--Water Resources/Public Works.
16. Discussion and possible direction regarding 2002 Regional Plan Settlements and associated issues.
17. Discussion and possible direction to staff and/or position statements regarding voting machinery and procedures for elections in Washoe County and the State of Nevada. This item may include discussion of applicable State and Federal election law and regulations (requested by Commissioner Jim Galloway).
- *18. Reports/updates from County Commission members concerning various boards/commissions they may be a member of or liaison to (these may include, but not be limited to, Regional Transportation Commission, Reno-Sparks Convention & Visitors Authority, Debt Management Commission, District Board of Health, Truckee Meadows Water Authority, Organizational Effectiveness Committee, Investment Management Committee, Citizen Advisory Boards).
19. Emergency Items.