

COUNTY COMMISSIONERS

David Humke, Chairman
Jim Shaw, Vice Chairman
Jim Galloway
Pete Sferrazza
Bonnie Weber

COUNTY MANAGER

Katy Singlaub

**ASSISTANT
DISTRICT ATTORNEY**

Madelyn Shipman

AGENDA

WASHOE COUNTY BOARD OF COMMISSIONERS

COMMISSION CHAMBERS - 1001 E. 9th Street, Reno, Nevada

October 28, 2003

NOTE: Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Items may be moved to the Consent Agenda at the beginning of the Board Meeting.

The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, call the County Manager's Office, 328-2000, 24-hours prior to the meeting.

An Agenda **CAUCUS** Meeting will be held in the Commission Caucus Room (1001 E. 9th St., Bldg. A, 2nd Floor, Reno) on **MONDAY, October 27, 2003 at 1:30 p.m.** in order to review agenda items for the regular meeting of the Washoe County Board of Commissioners as described below. Said review, if requested by the Commission, is limited to a brief staff presentation of issue and may include review of background information and questions to be answered at the regular meetings. The Commission, at the Caucus Meeting, may also discuss meeting management effectiveness, as well as considering possible items for placement on the November 12, 2003 Commission Agenda.

During the Caucus Meeting on Monday, October 27, 2003, there will be a status report given by staff on the baseball stadium project.

Public Comment: Limited to three minutes per person and limited to matters other than the agenda items that will be heard at the Commission Meeting. Persons are invited to submit comments in writing on agenda items and/or attend and make comment on that item at the Commission Meeting.

AT THE CAUCUS MEETING (October 27, 2003), the following *workshop* will be held:

Jail Expansion and Staffing Study (presented by Consultant Dennis Liebert of Liebert and Associates).

Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Clerk's Office (Court and Virginia Streets), Washoe County Central Library (301 South Center Street) and Sparks Justice Court (630 Greenbrae Drive). At the meeting, after salute to the flag and roll call, the Board of County Commissioners may vote on the following items as the Board and, ex-officio, as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District, the Board of Fire Commissioners for the Sierra Forest Fire Protection District and/or the Board of Trustees of either the Lawton/Verdi or South Truckee Meadows General Improvement Districts.

Support documentation for items on the agenda, provided to the Washoe County Board of Commissioners, is available to members of the public at the County Manager's Office (1001 E. 9th St., Bldg. A, 2nd Floor, Reno, Nevada) and on the County's website at www.co.washoe.nv.us.

Unless otherwise indicated by asterisk (*), all items on the agenda are action items upon which the Board of County Commissioners will take action.

2:00 p.m.

- *1. Salute to the flag.
- *2. Roll call.
3. Approval of the agenda for the Board of County Commissioners' meeting of October 28, 2003.
- *4. Public Comments (three-minute time limit per person and limited to items not listed on the agenda). The Commission reserves the right to reduce the time, or limit the total time allowed for public comment, if more than 10 people request to speak.
- *5. Commissioners'/Manager's Announcements, Topics for future Agendas and Statements Relating to Items Not on the Agenda. (No discussion among Commissioners will take place on this item.)
6. Consent Items.
 - A. Approval of the minutes for the Board of Commissioners' regular meetings of September 9, 16 and 23, 2003.
 - B. Execute Resolution honoring Veteran Thomas J. Iverson.
 - C. Re-appoint one individual to Washoe County Board of Massage Examiners (Community Development).
 - D. Accept grant [\$30,973 no County match] from Nevada Office of Traffic Safety to conduct saturation patrols for seat belt and DUI enforcement; and if accepted, direct Comptroller to make necessary budget adjustments--Sheriff.
 - E. Execute Mediation Agreement between the County of Washoe, City of Reno, Truckee Meadows Regional Planning Agency and numerous developers and property owners, concerning Beckworth/McMullen et al. parcels of land--District Attorney.
 - F. Execute Resolution requesting the Assistance of the Attorney General in the Prosecution of a Certain Criminal Matter--District Attorney.
 - G. Approve disposal of one used surplus 1988 1/2-ton 4x4 GMC light duty flatbed truck by sale from Equipment Services Fund to Mason Valley Mosquito Abatement District in accordance with NRS 332.185, Section 1; and if approved, authorize Chairman to execute Resolution for same--Public Works.

6. H. Accept Wilbur D. May Center Annual Operating Report and further, accept donations for Fiscal Year 2003/04 [\$250,000] to support the Wilbur May Center operations and improvements--Parks.

- I. Roll Change Requests for Clerical and Factual Errors and Execute Orders for Correction of Same (cumulative amount of reduction \$36,879.87)--Assessor.

Charles G. & Claudia Green--Parcel #009-780-05 [-\$97.77] (2003 Secured Roll).
Paul R. Helms & Associates Inc.--Parcel #021-621-01 [-\$101.44] (2003 Secured Roll).

James E. & Jane A. Nichols--Parcel #038-054-32 [-\$425.46] (2001 Secured Roll).

James E. & Jane A. Nichols--Parcel #038-054-32 [-\$440.31] (2002 Secured Roll).

James E. & Jane A. Nichols--Parcel #038-054-32 [-\$437.33] (2003 Secured Roll).

Phillip S. Loomis--Parcel #055-166-04 [-\$276.45] (2003 Secured Roll).

RBT-Nevada LLC--Parcel #122-211-19 [-\$54.43] (2003 Secured Roll).

James R. & Constance K. Nowlin--Parcel #125-152-08 [-\$349.23] (2003 Secured Roll).

D'Andrea Marketplace LLC--Parcel #402-020-14 [-\$33,027.68] (2003 Secured Roll).

Joseph M. & Mary J. Cruz--Parcel #520-171-02 [-\$63.94] (2003 Secured Roll).

Earl E. & Barbara H. Kindstrom--Parcel #524-372-13 [-\$263.03] (2001 Secured Roll).

Earl E. & Barbara H. Kindstrom--Parcel #524-372-13 [-\$261.08] (2002 Secured Roll).

Earl E. & Barbara H. Kindstrom--Parcel #524-372-13 [-\$127.09] (2003 Secured Roll).

J.E. Morros Const. & Devel. Inc.--Parcel #534-402-03 [-\$954.63] (2003 Secured Roll).

2:00 p.m. 7. South Truckee Meadows General Improvement District.

See separate agenda.

8. Internal Audit.

- A. First reading of an ordinance amending Washoe County Code by establishing the audit committee; providing for the committee's membership and duties; providing for the writing, submission, review and approval of audit reports; providing for the manner of auditing departments headed by elected officials; revising provisions related to contracted for audits; providing for the submission of audit schedules to the audit committee; establishing a process for audit implementation plans and other matters properly relating thereto.

- B. Recommendation to approve plan to implement recommendations made in the contracts evaluation audit report.

9. Public Works.

- A. Recommendation that the Commission consider applications from interested individuals willing to serve on the Washoe County Animal Control Board and upon discussion, appoint members to serve on same; or, provide staff with direction regarding future action.
 - B. Recommendation to award bid PWP-WA-2004-24 for Galena Camp We-Ch-Me to West Coast Contractors, [\$433,957] to renovate the toilet/shower rooms, upgrade mechanical and electrical systems, install new flooring, fire sprinklers, windows and paint the facility, and if awarded, authorize Chairman to execute contract documents upon presentation.
 - C. Recommendation to provide staff with direction regarding construction of the Mills B. Lane Justice Center (based on Reno City Council action regarding the Maximum Construction Budget [City share \$10,688,977 including minimum 5% construction contingency]).
10. Recommendation to accept grant [\$187,978 with no County cash match] from Nevada State Office of Criminal Justice Assistance to create a Firearms Investigation Unit; and if accepted, authorize the creation of one Detective Deputy Sheriff position and direct Human Resources to create the new Deputy Sheriff position; and, direct Comptroller to make necessary budget adjustments--Sheriff.
 11. Recommendation to accept Mediation Grant [\$32,000 with no County match] from Nevada Department of Human Services, Welfare Division, Child Support Enforcement Program; and if accepted, authorize the Court Administrator to contract with Katherine Souza for continued mediation services in District Court; and, direct Comptroller to make account changes--Second Judicial District Court.
 12. Discussion and possible adoption of Washoe County's Vision and Values Statement and the Board of County Commissioners' 2004-2005 Strategic Priorities--Strategic Planning.
 13. Recommendation to approve and authorize purchase order to reimburse the City of Sparks [\$986,282] for a water pipeline to be constructed within Eagle Canyon Drive in Spanish Springs; and if authorized, approve AMEC Infrastructure Inc. to provide construction management and inspection services [not to exceed \$22,870]--Water Resources.
 14. Recommendation to approve the change of 9 existing vacant part-time benefited Library Aide positions to the equivalent number of full-time equivalent Library Aide 15 hours per week non-benefit positions; approve adding 1.76 full-time equivalent worth of new 15 hour per week non-benefit Library Aide positions; and, approve a schedule that details the specific position changes [estimated cost for additional staffing \$43,384 - net fiscal impact is savings of \$22,785]--Library.

15. Finance.

- A. Recommendation to reduce the duration of the hiring deferral program from 9 months to 6 months.
- B. Recommendation that the Commission accept the staff report reviewing the “Financial Feasibility Analysis of a New County at North Lake Tahoe, Nevada” and direct staff to distribute the staff report and meet with the members of the Incline community that requested the analysis as well as other stakeholders to discuss the County’s review.

16. Discussion and possible direction regarding 2002 Regional Plan Settlements and associated issues.

- *17. Reports/updates from County Commission members concerning various boards/commissions they may be a member of or liaison to (these may include, but not be limited to, Regional Transportation Commission, Reno-Sparks Convention & Visitors Authority, Debt Management Commission, District Board of Health, Truckee Meadows Water Authority, Organizational Effective Committee, Investment Management Committee, Citizen Advisory Boards).

5:30 p.m.

18. **Public Hearings.** (*Note:* Items listed under this heading only will be heard at or after the noted time. In no case will they be heard before the stated time. Due to public testimony and discussion, time expended on items in this category can vary.)

- A. Hearing on proposed use(s) of Local Law Enforcement Block Grant awarded to Washoe County (Sheriff’s Office) in the amount of \$97,431. At the hearing, persons shall be given an opportunity to provide written and oral views to the unit of local government (Board of County Commissioners) about the entire budget and the relation of the grant to the entire budget.

AND

Recommendation to accept U.S. Department of Justice, Bureau of Justice Assistance, Local Law Enforcement Block Grant [\$97,431--County must agree to provide \$10,826 over grant period in a cash match]; and if accepted, authorize Comptroller to make necessary budget adjustments--Sheriff.

5:30 p.m. 18. B. Second Readings and Adoptions of Ordinances.

- (1) Amending the Washoe County Code to add provisions to the de minimus use section of the Code to authorize County officers and employees to use a County maintained computer bulletin board for certain personal uses, including, but not limited to, advertising for purchase or sale personal items, informing other County officers and employees of upcoming social events, and for such other personal uses as the County permits through rules posted on the bulletin board web page. (Bill No. 1399) To be heard before Agenda Item No. 18C.
 - (2) Amending provisions relating to Washoe County Code Chapter 110, Article 324, Communication Facilities, by adding a definition of personal wireless services, by permitting personal wireless services facilities on County and State owned structures and land, by eliminating the requirement for a special use permit and substituting review and approval of certain personal wireless services facilities by the Director of Community Development, by further defining standards for approval of certain personal wireless services facilities, by enumerating that denial of applications must be in writing and must identify the standards which were not complied with, by enumerating that a denial of a personal wireless facility may not be based on the environmental effect of radio frequencies emanating from said facilities, by enumerating the procedures for appealing the decision of denial of the Director of Community Development; to amend Article 604, design requirements, by adding provisions that prohibit changes in density, space size, setbacks, and uses should a manufactured home park be converted to individually owned lots; to amend Article 608, Tentative Subdivision Maps, by enumerating the types of public utility easements that may be required to be shown on a tentative subdivision map, and by providing a process that a subdivider may request relief from dedication of certain public utility easements; to amend Article 612, Division of Land Into Large Parcels, by enumerating the types of public utility easements that may be required to be shown on a tentative subdivision map, and by providing a process that a subdivider may request relief from dedication of certain public utility easements; and other matters properly relating thereto. (Bill No. 1400)
 - (3) Creating Washoe County, Nevada, Special Assessment District No. 35 (Rhodes Road); ordering a street project within Washoe County, Nevada; providing for the levy and collection of special assessments therefor; and prescribing other matters relating thereto. (Bill No. 1401)
- C. Recommendation to approve proposed changes to Washoe County's Internet and Intranet Acceptable Use Policy--Community Relations. (To be heard after Agenda Item No. 18B(1). **Note:** This item is not a public hearing.)

5:30 p.m. 18. D. **Comprehensive Plan Amendments--Community Development.**

(1) **Case Number CP03-006 (Reynen & Bardis).**

To consider a request to amend the Forest Area Plan, being a part of the Washoe County Comprehensive Plan, to eliminate the proposed east-west collector from the Streets and Highways Plan. The amendment request would modify the Streets and Highways System Plan to eliminate a proposed collector, from east of Fawn Lane, west past Callahan Ranch Road past Goldenrod Drive, to Montreux paralleling the Mt. Rose Highway. The collector shown on the Streets and Highways Map is found within the Washoe Valley Hydrographic Basin, of Section 15 & 16, T16N, R19E, MDB&M. If approved, authorize Chairman to execute Resolution for same after a determination of conformance with the Regional Plan by the Truckee Meadows Regional Planning Agency.

A Regional Plan amendment should not be required as the request involves only the Forest Area Plan Streets and Highway Map. Administrative changes to the area plan are necessary to reflect the changes requested within this application, to include a revised Streets and Highways System Plan Map.

(2) **Case Number CP03-008 (Sun Mesa/Landmark Homes).**

To consider a request to amend the Sun Valley Area Plan, being a part of the Washoe County Comprehensive Plan. The amendment request would re-designate Assessor's Parcel Number 083-061-08 (± 70.3) from the land use category of Low Density Suburban (LDS), General Rural (GR), and Medium Density Suburban (MDS), to Medium Density Suburban (MDS) and Open Space (OS). Currently, ± 12.6 acres are designated General Rural, ± 25.9 acres as Low Density Suburban, and ± 31.8 acres as Medium Density Suburban. The requested changes would result in ± 69.1 acres as Medium Density Suburban and ± 1.2 acres as Open Space. The parcel is located in Sun Valley at the eastern terminus of Fifth Street, and is within the Truckee Meadows Service Area. The area is also within the Cooperative Planning Area of the cities of Reno and Sparks, and meets Goals 1.1 - 1.3 of the Regional Plan relating to the Regional Form and Development Pattern. The parcel is in the Sun Valley Citizen Advisory Board review area, and is represented by County Commission District 5. The parcel is found within the Sun Valley Hydrographic Basin, in Section 20, T20N R20E, MDM, Washoe County, Nevada. If approved, authorize Chairman to execute Resolution for same after a determination of conformance with the Regional Plan by the Truckee Meadows Regional Planning Agency.

END OF SCHEDULED PUBLIC HEARINGS

19. Emergency Items.