

COUNTY COMMISSIONERS

David Humke, Chairman
Jim Shaw, Vice-Chairman
Jim Galloway
Pete Sferrazza
Bonnie Weber

COUNTY MANAGER

Katy Singlaub

**ASSISTANT
DISTRICT ATTORNEY**

Madelyn Shipman

AGENDA

MEETING OF

WASHOE COUNTY BOARD OF COMMISSIONERS

COMMISSION CHAMBERS - 1001 E. 9th Street, Reno, Nevada

October 21, 2003

NOTE: Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Items may be moved to the Consent Agenda at the beginning of the Board Meeting.

The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, please call the County Manager's Office, 328-2000, 24-hours prior to the meeting.

An Agenda **CAUCUS** Meeting will be held in the Commission Caucus Room (1001 E. 9th St., 2nd Floor, Reno) on **MONDAY, October 20, 2003 at 1:30 p.m.** in order to review agenda items for the regular meeting of the Washoe County Board of Commissioners as described below. Said review, if requested by the Commission, is limited to brief staff presentation of issue and may include review of background information and questions to be answered at the regular meeting. The Commission, at the Caucus Meeting, may also consider possible items for placement on the October 28, 2003 Commission Agenda.

Public Comment: Limited to three minutes per person and limited to matters other than the agenda items that will be heard at the Commission Meeting. Persons are invited to submit comments in writing on agenda items and/or attend and make comment on that item at the Commission Meeting.

Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street), Washoe County Courthouse-Clerk's Office (Court and Virginia Streets), Washoe County Central Library (301 South Center Street) and Sparks Justice Court (630 Greenbrae Drive). At the meeting, after salute to the flag and roll call, the Board of County Commissioners may vote on the following items as the Board and, ex-officio, as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District, the Board of Fire Commissioners for the Sierra Forest Fire Protection District and/or the Board of Trustees of either the Lawton/Verdi or South Truckee Meadows General Improvement Districts.

Support documentation for items on the agenda, provided to the Washoe County Board of Commissioners, is available to members of the public at the County Manager's Office (1001 E. 9th St., 2nd Floor, Reno, Nevada) and on the County's website at www.co.washoe.nv.us.

Unless otherwise indicated by asterisk (*), all items on the agenda are action items upon which the Board of County Commissioners will take action.

1:00 p.m.

- *1. Salute to the flag.
- *2. Roll call.
3. Approval of the agenda for the Board of County Commissioners' meeting of October 21, 2003.
- *4. Public Comments (three-minute time limit per person and limited to items not listed on the agenda). The Commission reserves the right to reduce the time, or limit the total time allowed for public comment, if more than 10 people request to speak.
- *5. Commissioners'/Manager's Announcements, Topics for Future Agendas and Statements Relating to Items Not on the Agenda. (No discussion among Commissions will take place on this item.)
6. Introduction of new Washoe County employees.
7. Consent Items.
 - A. Approval of the minutes for the Board of Commissioners' regular meetings of August 12, 19 and 26, 2003.
 - B. Accept resignation of at-large representative and appoint individual to fill that position on Verdi Township Citizen Advisory Board--Community Development.
 - C. Authorize preparation of Change Order increasing the amount of contract with Specialized Secretarial Services for an additional 6-month period [\$29,520, which brings total contract to \$63,540] to maintain Citizen Advisory Board support services (Community Development).
 - D. Approve payment of fine [\$450] assessed by Secretary of State's Office for failure to add proper notarial wording and signature, and improper completion of notary journal--Sheriff.
 - E. Award Bid #ITB 2407-04--Printing of 2004/05 Tax Assessment List (Assessor) to Golden Eagle Press [estimated total \$42,197.64 based on one printing of the list] (Purchasing).
 - F. Approve increase [\$7,002, which brings total amount to \$32,000] to Fiscal Year 2003/04 Purchase Order #4500000159 for additional permit and engineering fees for updating and increasing capabilities and capacity of Vector Laboratory (Health).

7. G. Public Works.

- (1) Approve and execute Resolution to donate one used surplus 1996 1-ton 4X4 Ford F350 service truck [estimated salvage value approximately \$6,650] to Gerlach General Improvement District in accordance with NRS 244.1505, Section 2(a)--Public Works.
- (2) Execute restrictive covenant requested by Truckee Meadows Water Authority for transfer of water rights (4.635 acre feet) to Mills B. Lane Justice Center from the Pioneer Hotel Casino parcel--Public Works.

*H. Staff report relating to gasoline prices in Washoe County (requested by Commissioner Sferrazza).

I. Roll Change Requests for Clerical and Factual Errors and Execute Orders for Correction of Same (cumulative amount of reduction \$72,879.60)--Assessor.

- Rochelle Mezzano, et al--Parcel #003-502-03 [-\$390.72] (2002 Supplemental Roll (Improvements Only)).
- Frank G. & Joanne M. Ferrari TR--Parcel #012-250-24 [-\$191.63] (2003 Secured Roll).
- William B. & Nelda S. Lambert--Parcel #017-291-09 [-\$301.43] (2003 Secured Roll).
- Don & Tuey Fong--Parcel #023-551-15 [-\$770.79] (2002 Secured Roll).
- Firecreek LLC--Parcel #024-055-44 [-\$26,388.55] (2003 Secured Roll).
- Tosco Corporation--Parcel #024-150-17 [-\$378.01] (2003 Secured Roll).
- TCA Properties LLC--Parcel #039-111-28 [-\$217.64] (2003 Secured Roll).
- Richard F. & Marjorie M. Werner--Parcel #039-622-04 [-\$36.35] (2003 Secured Roll).
- Rady R. & Victoria A. Conelea--Parcel #041-463-07 [-\$83.70] (2003 Secured Roll).
- KCRL Lessee--Parcel #048-120-06 [-\$7,347.86] (2003 Secured Roll).
- First American Title Co.--Parcel #078-091-10 [-\$796.59] (2003 Secured Roll).
- Joseph A. & Jo A. Risley--Parcel #078-122-11 [-\$1,425.46] (2003 Secured Roll).
- Janet L. Johnson, et al--Parcel #083-440-70 [-\$55.49] (2003 Secured Roll).
- Mary F. Tomlin--Parcel #084-180-08 [-\$15.95] (2003 Secured Roll).
- Dermody Family LTD PTSP I--Parcel #086-101-28 [-\$4,179.61] (2003 Secured Roll).
- John B. & Cornelia R. Clark, Jr. TR--Parcel #124-071-02 [-\$9.59] (2003 Secured Roll).
- Clayton P. Fisher--Parcel #125-172-06 [-\$1,474.86] (2003 Secured Roll).
- Albert & Mary Toda--Parcel #125-172-17 [-\$473.98] (2003 Secured Roll).
- Christian Paquette--Parcel #125-173-01 [-\$1,548.49] (2003 Secured Roll).
- Myron Gomez, et al TR--Parcel #125-173-07 [-\$499.30] (2003 Secured Roll).
- Sierra Bouquet VI LLC--Parcel #127-030-35 [-\$1,016.36] (2003 Secured Roll).
- Damonte Family Limited PTSP--Parcel #140-040-08 [-\$11,224.70] (2003 Secured Roll).

7. I. Nicole Barde TR--Parcel #148-160-08 [-\$707.58] (2003 Secured Roll).
Sage Ridge School--Parcel #152-020-92 [-\$11,652.69] (2003 Secured Roll).
Yuill Brothers LLC--Parcel #160-280-39 [-\$1,140.96] (2003 Secured Roll).
Double Diamond Ranch Home Assn--Parcel #160-651-01 [-\$551.31] (2002 Secured Roll).

1:00 p.m.

8. Truckee Meadows Fire Protection District.

See separate agenda.

9. Appearance: John Farahi and Larry Martin
Washoe County's Appointees to the Airport Authority

Presentation on Airport issues.

10. Appearance: Joseph V. Tingley, Executive Secretary
Nevada State Board on Geographic Names

Request that County Commission make recommendation regarding naming of Webster Canyon and Murphy Gulch (recommendation to be submitted to U.S. Board on Geographic Names)--continued from September 23, 2003 Commission Meeting.

11. Recommendation to approve Maximum Construction Budget for Mills B. Lane Justice Center; and if approved, authorize Financial Management to deposit Washoe County's share [\$16,140,887] as required by the Agreement with City of Reno, conditioned on the City of Reno approving its share including a minimum 5% construction contingency--Public Works.
12. Presentation by Clyde Burke, Burke & Associates, Inc., on a Performance Management Program for the Department of Water Resources' Utility Operations and Maintenance Division; and, direct Water Resources' staff to prepare a plan to implement the Program--Water Resources.
13. Formation of WINnet Service Center--County Manager/WINnet Executive Team Members.

Recommendation to create three new classifications of Business Analysts I, II and Senior; transfer three vacant positions (one from Human Resources and two from Comptroller's Office) to Information Technology Department; and, reclassify five vacant positions to Business Analyst and two vacant positions to Senior Business Analyst in the Information Technology Department.

14. Recommendation to approve creation of an on-site technology support organization specifically supporting the technology needs of the Sheriff's Office; create a Technology Manager for the support organization by abolishing one Sergeant Position (#238) in the Sheriff's Office, establishing a new position in the Information Technology (IT) Department as evaluated by the Job Evaluation Committee; create a new position in the Sheriff's Office as evaluated by the Job Evaluation Committee and abolish a Sheriff Support Specialist Position (#368); direct the newly created Technology Manager to update the Sheriff's Office March 1999 Business Plan and report back to the Commission within nine months regarding appropriate resource requirements to provide support for 24x7x365 operation at the Sheriff's Office, including future considerations for County-wide criminal justice agencies; and, direct Comptroller to make budget adjustments for position eliminated in Sheriff's Office (#238) and created in IT Department [abolishment of one Sergeant position in Sheriff's Office, creation of one position in IT and reclassification of one Sheriff Support Specialist position will generate approximate annual savings of \$4,030]--Information Technology.
15. Recommendation to approve the change of 10 existing vacant 21 hours per week Library Aide positions from part-time with benefits to 10 Library Aide 15 hours per week non-benefit positions; and, approve creation of equivalent of .72 full-time Library Aide positions at 15 hours per week [estimated cost for additional staffing \$18,123 - net fiscal impact is savings of \$57,566]--Library.
16. Discussion and possible direction regarding 2002 Regional Plan Settlements and associated issues.
17. Emergency Items.