

**COUNTY COMMISSIONERS**

Bob Larkin, Chairman  
Bonnie Weber, Vice-Chairman  
Jim Galloway  
David Humke  
Kitty Jung

**COUNTY MANAGER**

Katy Simon

**ASSISTANT  
DISTRICT ATTORNEY**

Paul Lipparelli

**AGENDA**

**WASHOE COUNTY BOARD OF COMMISSIONERS**

**COMMISSION CHAMBERS - 1001 E. 9<sup>th</sup> Street, Reno, Nevada**

**October 14, 2008**

**2:00 p.m.**

**NOTE:** Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Items may be moved to or from the Consent Agenda at the beginning of the Board Meeting or may be voted on in a block.

The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, call the County Manager's Office, 328-2000, 24-hours prior to the meeting.

**Public Comment** during the Commission Meeting on October 14, 2008 will be for all matters, both on and off the agenda, and be limited to two minutes per person. Additionally, public comment of two minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting.

The Chairman and Board of County Commissioners intend that their proceedings should demonstrate the highest levels of decorum, civic responsibility, efficiency and mutual respect between citizens and their government. The Board respects the right of citizens to present differing opinions and views, even criticism, but our democracy cannot function effectively in an environment of personal attacks, slander, threats of violence and willful disruption. To that end, the Nevada Open Meeting Law provides the authority for the Chair of a public body to maintain the decorum and to declare a recess if needed to remove any person who is disrupting the meeting, and notice is hereby provided of the intent of this body to preserve the decorum and remove anyone who disrupts the proceedings.

The County Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item: **"\*Commissioners'/Manager's Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda"**.

Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations. Washoe County Administration Building (1001 E. 9<sup>th</sup> Street, Bldg. A), Washoe County Courthouse-Clerk's Office (Court and Virginia Streets), Washoe County Central Library (301 South Center Street) and Sparks Justice Court (630 Greenbrae Drive). At the meeting after salute to the flag and roll call, the Board of County Commissioners may vote on the following items as the Board and, ex-officio, as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District, as the Board of Directors for the Sierra Fire Protection District, and/or the Board of Trustees of either the Lawton/Verdi or South Truckee Meadows General Improvement Districts.

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners is available to members of the public at the County Manager's Office (1001 E. 9<sup>th</sup> Street, Bldg. A, 2<sup>nd</sup> Floor, Reno, Nevada) and on the County's website at [www.washoecounty.us](http://www.washoecounty.us).

Unless otherwise indicated by asterisk (\*), all items on the agenda are action items upon which the Board of County Commissioners will take action.

The Washoe County Board of Commissioners may take a short break every 1 ½ hours.

- 2:00 p.m.**
- \*1. Salute to the flag.
  - \*2. Roll call.
  3. Resolution--Commending the Silver Lake Volunteer Fire Department for their response and incident support during the Fire Fighting Air Tanker Crash of September 1, 2008. (Requested by Commissioner Weber.)
  4. Proclamation--October 16, 2008 as National Feral Cat Day--Public Works. (All Commission Districts.)
  - \*5. Public Comment. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the Commission as a whole.
  - \*6. Commissioners'/Manager's Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda. (No discussion among Commissioners will take place on this item.)
  7. Consent Items.
    - A. Approve minutes for the regular Board of County Commissioners' meetings of July 8 and September 16, 2008, the Special County Commission meeting of September 16, 2008 and Joint County Commission meeting of August 18, 2008.
    - B. Proclamation--October 16, 2008 as International Credit Union Day (requested by Commissioner Larkin). (All Commission Districts.)

7. C. Approve payments [\$11,205.08] to vendors for assistance of 74 victims of sexual assault and authorize Comptroller to process same. NRS 217.310 requires payment by the County of total initial medical care of victims and of follow-up treatment costs of up to \$1,000 for victims, victim's spouses and other eligible persons--District Attorney. (All Commission Districts.)
- D. Approve correction in wording to "Washoe County Equipment and Property Accounting and Reporting System" to state that *"each department shall maintain inventory records on all tangible equipment and personal property that has an estimated useful life of more than one (1) year and an actual cost or replacement cost of \$5,000 or more."* Currently, the policy wording erroneously states \$5,000 or less.--Purchasing. (All Commission Districts.)
- E. Approve settlement of the lawsuit Ryan J. Westwood v. Washoe County [total sum \$37,500] for all claims against all defendants--Risk Management.
- F. Appoint Kurt Latipow, Washoe County Fire Services Coordinator, as alternate representative for Truckee Meadows Fire Protection District on the Washoe County Regional Communication System Joint Operating Committee--Manager. (All Commission Districts.)
- G. Accept grant award from Division for Aging Services for Senior Services Visiting Nurse Program [\$27,000 with \$4,765 County match] for the period September 30, 2008 through June 30, 2009; and if accepted, direct Finance to make appropriate budget adjustments--Senior Services. (All Commission Districts.)
- H. Public Works.
  - (1) Accept monetary donations to Washoe County Regional Animal Services [totaling \$3,905 - including one extraordinary \$3,000 donation from Rachel Rosemann], for the care and treatment of animals and that the Board express their appreciation for these thoughtful contributions; and if accepted, approve budget amendment acknowledging these donations and direct Finance to make appropriate budget adjustments--Animal Services. (All Commission Districts.)
  - (2) Approve request to proceed with obtaining bid proposals for the purchase of printing paper, card stock and specialty type paper products (i.e., pressure sensitive, cover stock, oversized, etc.) on behalf of the County's Reprographics (in-plant printing) Unit; and if approved, direct Purchasing Department to begin the bid proposal process--General Services. (All Commission Districts.)
  - (3) Approve First Amendment to Sublease between the County of Washoe, ECOL Partnership and H.A.W.C. Inc., for continued use of a portion of the building located at 1055 S. Wells Avenue for a 36-month term commencing retroactively to September 1, 2008 for the WIC Program [annual expense \$4,200, funds available in District Health Department; and if approved, authorize Chairman to execute First Amendment. (Commission District 3.)

7. I. Internal Audit.

- (1) Acknowledge receipt of Annual Report from the Internal Audit Division for Fiscal Year 2007-08. (All Commission Districts.)
- (2) Acknowledge receipt of the three-year schedule of audits for Internal Audit Division. (All Commission Districts.)

J. Juvenile Services.

- (1) Approve Service Agreement between the County of Washoe (Juvenile Services) and Horses for the Spirit whereby Juvenile Services' clients from the McGee Center Girls Program participate in the Horses for the Spirit Youth Program [no fiscal impact]; and if approved, authorize Chairman to execute Service Agreement. (Commission District 5.)
- (2) Accept donations to the McGee Center which include services from the Aqua Salon, scholarships for youths from Big George Ventures and the Me For Incredible Youth, Inc. Foundation, stuffed animals from Captain Bonnie Terry of the Reno Fire Department, blankets and toys from Joni Kaiser of Committee to Aid Abused Women, ballet tickets from Barbara Land of UNR, field trip for youth from Horses for the Spirit, four laptop computers from Mary Ann Dyer of the Foster Grandparent Program, one color television from Elaine Coburn, one Sega Dream Cast Game and 18 games from Ailene Azzam, clothing from Anchor Blue, one Air Hockey Table from Tina Sargent and a cash donation in the amount of \$79.14 from the United Way. (All Commission Districts.)

K. Community Development.

- (1) Accept Commissioner Humke's nomination and appoint Robert F. Wideman to a seat on the Washoe County Board of Adjustment from District 2 for the remainder of Eric Scheetz's term expiring June 30, 2011. (Commission District 2.)
- (2) Appoint Christoph Micklon as an At-Large member to fill an unexpired term to June 30, 2009 on the Central Citizen Advisory Board. (Commission District 3, Commissioner Jung.)

L. Social Services.

- (1) Appoint Eddie Martinez to the Washoe County Social Services Advisory Board based on the passage of amended Ordinance 1362, which was effective April 4, 2008. (All Commission Districts.)
- (2) Authorize the Department of Social Services to accept Discretionary Grant Donation [\$5,000] from Trustees of the Walter S. Johnson Foundation to support the forum Exploring Strategies to Improve Outcomes for Infants and Young Children in Foster Care on October 13-14, 2008 and for facilitation of the ensuing policy development sessions. (All Commission Districts.)

7. M. District Health.

- (1) Approve increase [\$49,850 for Fiscal Year 2008/09 Purchase Order #5500009305 issued to Board of Regents – UNR School of Medicine (single source) bringing the total amount to \$98,850] for laboratory testing in support of the medical clinic operations on behalf of the Community and Clinical Health Services Division of the Washoe County Health District. (All Commission Districts.)
  - (2) Approve increase [\$15,950 for Fiscal Year 2008/09 Purchase Order #5500009236 issued to McKesson General Medical Corp (Contract #M-487(6)) bringing the total amount to \$64,950] for medical supply products in support of the medical clinic operations on behalf of the Community and Clinical Health Services Division of the Washoe County Health District. (All Commission Districts.)
  - (3) Approve amendments [increase of \$69,197 in both revenue and expenses] to the Nurse Family Partnership Grant Program Fiscal Year 2008/09 budget; and if approved, direct Finance to make appropriate budget adjustments. (All Commission Districts.)
  - (4) Approve increase [\$37,640 for Fiscal Year 2008/09 Purchase Order #5500009301 issued to Cardinal Health (Contract #MMS24001) bringing the total amount to \$87,590] for pharmaceutical products in support of the medical clinic operations on behalf of the Community and Clinical Health Services Division of the Washoe County Health District. (All Commission Districts.)
  - (5) Approve amendments [decrease of \$18,254 in both revenue and expenses] to the adopted Fiscal Year 2008/09 Child Abuse Prevention Outreach and Marketing Grant Program, IO 10410, to bring the Fiscal Year 2008/09 adopted budget into alignment with the grant; and if approved, direct Finance to make appropriate budget adjustments. (All Commission Districts.)
  - (6) Authorize increase in part-time hours for position control number 70004102 (.93 full time equivalent (FTE) to 1.0 FTE). (All Commission Districts.)
- N. Approve four Washoe County Human Services Consortium Grant Contracts in the following amounts: Food Bank of Northern Nevada \$45,938, Family Promise \$45,938, Crisis Call Center \$34,453, Children’s Cabinet \$87,813; approve a grant to Health Access Washoe County (HAWC) in the amount of \$2,858 for Fiscal Year 2008/09; and if all approved, authorize Chairman to execute Contracts and Resolutions necessary for same--Management Services/Community Support Administrator. (All Commission Districts.)
- O. Accept cash donations [\$33,139.60] from various businesses, organizations and individuals for the Department of Regional Parks and Open Space programs and facilities; and if accepted, direct Finance to make appropriate budget adjustments--Regional Parks and Open Space. (All Commission Districts.)

7. P. Sheriff.

- (1) Accept donations and proceeds from fundraisers [\$275] and donation from June Fuller Estate [\$13,380.83] for purchase of K-9 vests and equipment for the Washoe County Sheriff's Office K-9 Program; and if accepted, direct Finance to make necessary budget adjustments. (All Commission Districts.)
- (2) Approve the Washoe County Sheriff's Office and the Purchasing Department to develop and the Purchasing Department to administer a Request for Proposal to establish a 24-month Pilot Project for Vehicle Leasing Services. (All Commission Districts.)

Q. Treasurer.

- (1) Adopt and execute Resolution directing County Treasurer to give notice of the sale of properties subject to the lien of a delinquent special assessment; ratifying all actions previously taken; and providing other matters properly relating thereto (following districts involved: Washoe County Assessment District (WCAD) 21 - Cold Springs Sewer, WCAD 23 - Arrowcreek Water, WCAD 30 - Antelope Valley Road, WCAD 31 - Spearhead Way-Running Bear Drive, WCAD 37 - Spanish Springs Sewer Phase 1A. (Commission Districts 2, 3, 4 and 5.)
- (2) Authorize Washoe County Treasurer to auction all newly delinquent lands held in trust with the exception of those parcels listed on Exhibit A and adopt and execute Resolution Authorizing the Washoe County Treasurer to Transfer to Other Governmental Entities, Real Property held in Trust Due to Property Tax Delinquencies and Other Matters Properly Related Thereto (Tax Delinquent Property List 2008 on file in County Manager's Office).

R. Human Resources.

- (1) Approve Collective Bargaining Agreements with the Washoe County Nurses Association for the Non-Supervisory and Supervisory bargaining units for the period July 1, 2008 through June 30, 2009; ratify same; a lump sum payment equal to .375% which is the amount that employee pay grades were reduced for the PERS changes implemented on July 23, 2007. The lump sum payment will be calculated for the period July 24, 2007 through June 30, 2008; reinstate the .375% July 2007 PERS reduction equivalent to the pay grades effective July 1, 2008; The cost of the lump sum payment for July 24, 2007 through June 30, 2008 is \$15,270 and the projected cost of the general increase to be effective July 1, 2008 is approximately the same, \$15,270. This could be reduced based upon employee count since the County is currently holding vacancies for all but critical positions. Total cost of the lump sum and increase for Fiscal Year 2008/09 is approximately \$30,540; events which could potentially trigger wage increases retroactive to July 1, 2008 shall be evaluated following the closing and final audit of the County's adopted Fiscal Year 2008/09 books dependent on the ending fund balance; and if approved, authorize Chairman to execute Collective Bargaining Agreement upon completion. (All Commission Districts.)

7. R. (2) Approve a lump sum payment equal to .75% calculated for the period July 24, 2007 through June 30, 2008 and a .75% salary increase for non-represented Police/Fire PERS member employees including Confidential employees, Unclassified Management, Juvenile Services and Alternative Sentencing Department employees for the period July 1, 2008 through June 30, 2009, excluding such employees of the Sheriff's office. The cost of the lump sum payment for July 24, 2007 through June 30, 2008 is \$32,440. The projected cost of the general salary increase effective July 1, 2008 is approximately \$32,440. The total cost of the lump sum and increase for Fiscal Year 2008/09 is \$64,880; events which could potentially trigger wage increases retroactive to July 1, 2008 shall be evaluated following the closing and final audit of the County's adopted Fiscal Year 2008/09 books dependent on the ending fund balance. (All Commission Districts.)
  - S. Authorize County Clerk to publish notice in the Reno Gazette Journal, Tahoe Bonanza and the Sparks Tribune newspapers advising that due to a County Holiday on November 11, 2008 the Board meeting will be held Monday, November 10, 2008. (All Commission Districts.)
  - T. Authorize issuance of an Invitation to Bid on the Reno-Sparks Indian Colony Levee-Floodwall TRAction project located on the South Bank of the Truckee River from Highway 395 to Glendale Avenue – Second Avenue--Truckee River Flood Management Project. (All Commission Districts.)
8. Recommendation to authorize Equipment Services to purchase replacement fleet vehicles/equipment using Nevada State Joinder Bid Contract Pricing in conjunction with the previously approved 2008/09 Capital Purchases Budget for the Equipment Services Fund; (estimated cost for Fiscal Year 2008/09 is \$1,085,652)--Public Works/General Services. (All Commission Districts.)
9. Recommendation to authorize the Department of Social Services to accept Targeted Case Management reimbursements for March 2008 services from Nevada Medicaid [approximately \$319,000]; and if accepted, authorize the Department to expend these reimbursements and direct Finance to make appropriate budget adjustments for Fiscal Year 2008/09--Social Services. (All Commission Districts.)
10. Recommendation to award Washoe County Request For Proposal No. 2635-08 for computer application software on behalf of the Washoe County Assessor's Office and the GIS Division of Washoe County Technology Services [\$514,502]; and if awarded, authorize the Acting Purchasing and Contracts Administrator to execute an Agreement for same with Software Techniques Incorporated--Assessor. (All Commission Districts.)

11. Discussion and possible approval of an Intrastate Interlocal Contract between the County of Washoe (District Attorney's Office) and State of Nevada (by and through its Department of Public Safety Records and Technology Division, Records Bureau), permitting the District Attorney's Office to carry out its law enforcement functions by accessing certain criminal record information contained in the Nevada Criminal Justice System and the State's Law Enforcement Message Switch (NCJIS) and all other automated computer systems or programs accessed through NCJIS or administered by the State's CJIS Systems Agency and referenced in the Contract, including the National Crime Information Center, the National Law Enforcement Telecommunications System, the Western Identification Network, the California Law Enforcement Telecommunications Systems, the National Instant Check System and the National Integrated Automated Fingerprint Identification System; and, if approved, authorize Cynthia Wyett, Chief DA Investigator, to sign the Contract and any related documents on the County's behalf--District Attorney. (All Commission Districts.)
12. Recommendation to approve payment of the annual \$362,492 Interlocal Agreement Fees for Washoe County's participation in the Truckee Meadows Regional Planning Agency to cover Fiscal Year July 1, 2008 to June 30, 2009--Community Development. (All Commission Districts.)
13. Recommendation that the Board of Commissioners establish the following priorities for Washoe County's pro rata share of the 2009 HOME Consortium allocation: Home re-habilitation programs; Supportive Housing; Projects or programs that support the regional initiative entitled "Housing for All: A Plan to End Homelessness"--Community Development. (All Commission Districts.)
14. Recommendation to approve a Cooperative Agreement for Contractual Professional and Administrative Staff Services between Washoe County and the Western Regional Water Commission; and if approved, authorize Chairman to execute same--Water Resources. (All Commission Districts.)
15. Introduction and first reading of an Ordinance amending the compensation schedule for members of the Local District Managing Board for the South Truckee Meadows General Improvement District, and deleting the named seat assignments listed in the Ordinance; and providing other matters properly relating thereto [no increase to annual Ordinance maximum of \$30,000]--Water Resources. (Commission District 2.)
16. Recommendation to approve three Agreements for Consulting Engineering Services between the County of Washoe and Eco:Logic Engineering to update water system facility plans for the South Truckee Meadows [\$153,482], Spanish Springs Valley [\$80,150] and North Valleys [\$70,738] service territories; and if approved, authorize Chairman to execute the Agreements --Water Resources. (Commission Districts 2, 4 and 5.)
17. Recommendation to accept National Institute of Justice Grant 2008-DN-BX-K046 [\$308,592 with no County match] to renovate laboratory space and purchase DNA equipment and approve issuing Request for Proposal for the Washoe County Sheriff's Office Crime Laboratory to remodel areas within the division, to accommodate more DNA laboratory space--Sheriff. (All Commission Districts.)

18. Recommendation to accept Fiscal Year 2008 Congressional Mandated Award [\$849,631 with no County match] from Department of Justice, Office of Justice Programs (Award number 2008-DD-BX-0367) to be utilized to increase the safety of Washoe County's court systems; and if accepted, authorize Chairman to execute Grant Award document; authorize Sole Source Purchase of X-Ray Machines [\$85,000] from Smart Security Solutions; approve Washoe County Sheriff's Office and Purchasing Department to develop and the Purchasing Department to administer a Request for Proposal for window laminate on courthouse windows; approve Washoe County Sheriff's Office and Purchasing Department to develop and the Purchasing Department to administer a Request for Proposal for a public address system--Sheriff. (All Commission Districts.)
19. Recommendation to approve and authorize the Chairman to execute Professional Services Agreement between the County of Washoe and Grant Thornton, LLP for Forensic Accounting Services [estimated amount over \$100,000 based on anticipated scope of work]--Sheriff. (All Commission Districts.)
20. Recommendation to approve Amendment #1 to Memorandum of Understanding-A Contract Between the State of Nevada Acting by and Through its Department of Conservation and Natural Resources and Washoe County, a Political Subdivision of the State of Nevada Acting by and Through its Parks and Recreation Department, to extend the funding contract on State Question 1 projects; accept draw number 2 in the amount of \$4,000,000; and if approved, authorize Chairman to execute Amendment #1 and authorize Finance to make appropriate budget adjustments--Regional Parks and Open Space. (All Commission Districts.)
21. Recommendation to accept four grants from the Nevada Division of State Parks Recreation Trails Grant Program [total \$258,448 - grants require \$132,140 total match consisting of \$64,000 cash match from previously awarded grants and \$68,140 in-kind volunteer labor and staff labor for project oversight] for The Regional Trails Map and Guide [\$25,000] and projects at Sun Valley Regional Park [\$100,000], Silver Lake [\$50,000] and Galena Creek Regional Park [\$83,448]; and if all accepted, authorize Regional Parks and Open Space Director to sign all necessary agreements, documents and reports associated with the grants and authorize Finance to make appropriate budget adjustments--Regional Parks and Open Space. (All Commission Districts.)
22. Recommendation to accept a Grant [in amount of the federal agency appraised value not to exceed \$11,094,207] from Southern Nevada Public Lands Management Act Program, United States Department of the Interior Bureau of Land Management to acquire 121.26 acres of land in southwest Reno known as APN 222-080-07, owned by the Persigehl Family Trust; and if accepted, authorize Chairman to sign the Financial Assistance Agreement, authorize Director of Regional Parks and Open Space to sign all other subsequent necessary documents associated with the administration of the grant and authorize Finance to make appropriate budget adjustments--Regional Parks and Open Space. (Commission Districts 1 and 2.)
23. Acknowledge report of election preparations with particular emphasis on security issues--Registrar of Voters. (All Commission Districts.)

24. Discussion and direction to staff regarding legislation or legislative issues proposed by Legislators, by Washoe County or by other entities permitted by the Nevada State Legislature to submit bill draft requests, or such legislative issues as may be deemed by the Chair or the Board to be of critical significance to Washoe County, or issues arising out of the special legislative session--Management Services/Government Affairs. (All Commission Districts.)

**4:00 p.m.** 25. Sierra Fire Protection District.

See separate agenda.

**4:15 p.m.** 26. Truckee Meadow Fire Protection District.

See separate agenda.

**5:30 p.m.** **Public Hearing.** (Note: Item listed under this heading only will be heard at or after the noted time. In no case will it be heard before the stated time. Due to public testimony and discussion, time expended on the item in this category can vary.)

27. Development Agreement Case No. DA08-006--Feather River Tentative Subdivision Map Case No. TM06-006--Community Development. (Commission District 4.)

Consider adoption of Development Agreement Case No. DA08-006 for Feather River, Tentative Subdivision Map Case No. TM06-006, which was previously approved by the Washoe County Planning Commission (APN's 084-291-38, 084-040-08 and 084-322-03).

**AND IF APPROVED**

Introduction and first reading of an Ordinance pursuant to Nevada Revised Statutes 278.0201 through 278.0207 approving Development Agreement Case No. DA08-006 for Tentative Subdivision Map Case No. TM06-006 for Feather River Subdivision as previously approved by the Washoe County Planning Commission.

**END OF SCHEDULED PUBLIC HEARING**

- \*28. Reports/updates from County Commission members concerning various boards/commissions they may be a member of or liaison to (these may include, but not be limited to, Regional Transportation Commission, Reno-Sparks Convention & Visitors Authority, Debt Management Commission, District Board of Health, Truckee Meadows Water Authority, Organizational Effectiveness Committee, Investment Management Committee, Citizen Advisory Boards).
29. Possible Closed Session for the purpose of discussing negotiations with Employee Organizations per NRS 288.220.
30. Emergency Items.
31. Adjournment.