

COUNTY COMMISSIONERS

David Humke, Chairman
Jim Shaw, Vice-Chairman
Jim Galloway
Pete Sferrazza
Bonnie Weber

COUNTY MANAGER

Katy Singlaub

**ASSISTANT
DISTRICT ATTORNEY**

Madelyn Shipman

AGENDA

MEETING OF

WASHOE COUNTY BOARD OF COMMISSIONERS

COMMISSION CHAMBERS - 1001 E. 9th Street, Reno, Nevada

September 23, 2003

NOTE: Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Items may be moved to the Consent Agenda at the beginning of the Board Meeting.

The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, please call the County Manager's Office, 328-2000, 24-hours prior to the meeting.

An Agenda CAUCUS Meeting will be held in the Commission Caucus Room (1001 E. 9th St., 2nd Floor, Reno) on MONDAY, September 22, 2003 at 1:30 p.m. in order to review agenda items for the regular meeting of the Washoe County Board of Commissioners as described below. Said review, if requested by the Commission, is limited to brief staff presentation of issue and may include review of background information and questions to be answered at the regular meeting. The Commission, at the Caucus Meeting, may also consider possible items for placement on the October 14, 2003 Commission Agenda.

Public Comment: Limited to three minutes per person and limited to matters other than the agenda items that will be heard at the Commission Meeting. Persons are invited to submit comments in writing on agenda items and/or attend and make comment on that item at the Commission Meeting.

Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street), Washoe County Courthouse-Clerk's Office (Court and Virginia Streets), Washoe County Central Library (301 South Center Street) and Sparks Justice Court (630 Greenbrae Drive). At the meeting, after salute to the flag and roll call, the Board of County Commissioners may vote on the following items as the Board and, ex-officio, as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District, the Board of Fire Commissioners for the Sierra Forest Fire Protection District and/or the Board of Trustees of either the Lawton/Verdi or South Truckee Meadows General Improvement Districts.

Support documentation for items on the agenda, provided to the Washoe County Board of Commissioners, is available to members of the public at the County Manager's Office (1001 E. 9th St., 2nd Floor, Reno, Nevada) and on the County's website at www.co.washoe.nv.us.

Unless otherwise indicated by asterisk (*), all items on the agenda are action items upon which the Board of County Commissioners will take action.

2:00 p.m.

- *1. Salute to the flag.
- *2. Roll call.
3. Approval of the agenda for the Board of County Commissioners' meeting of September 23, 2003.
- *4. Public Comments (three-minute time limit per person and limited to items not listed on the agenda). The Commission reserves the right to reduce the time or limit the total time, allowed for public comment, if more than 10 people request to speak.
- *5. Commissioners'/Manager's Announcements, Topics for future Agendas and Statements Relating to Items Not on the Agenda. (No discussion among Commissioners will take place on this item).
6. Proclamation--November 8, 2003 as "World Town Planning Day"; and, authorize use of World Town Planning Day logo on Community Development's letterhead from September 23, 2003 until November 30, 2003--Community Development.
7. Acknowledge receipt of Nevada Chapter, American Planning Association, 2003 DeBoer Excellence in Planning Award for the Peavine Mountain Roads and Recreation Strategy; and, recommendation that the Board give special recognition to Bill Whitney, Senior Planner for Washoe County's Department of Community Development, who assisted in creation of this strategy--Community Development.
8. Proclamation--October 3, 2003 as "Citifare Silver Anniversary Celebration".
9. Consent Items.
 - A. Approval of the minutes for the Board of Commissioners' regular meetings of June 17 and 24, 2003.
 - B. Proclamation--October 8, 2003 as "Walk Our Child to School Day".
 - C. Acknowledge and accept grant from Bureau of Land Management Fiscal Year 2003 Rural Fire Assistance Grant Program [\$20,000 with County match of \$2,000] for Gerlach Volunteer Fire Department; direct Comptroller to increase appropriate accounts of Washoe County Fire Suppression Budget (General Fund Department 1875, Key Org 1878G2, Revenue Account 4301, Capital Expenditure Account 7819); authorize Comptroller to transfer \$22,000 from Washoe County Fire Suppression Budget to Truckee Meadows Fire Protection District Capital Fund as compensation for sale of one water tender fire apparatus to Gerlach Volunteer Fire Department (Reno Fire).

9. D. Award of Bids--Purchasing.

- (1) #2392-03--accept five bidders as qualified suppliers for Gasoline and Diesel Fuels for the period September 23, 2003-June 30, 2005 (Washoe County and participating joinder agencies); [award is for indeterminate amount as fuel prices change weekly and exact requirements of agencies using these products are not known--estimated value for Washoe County is in excess of \$50,000 per year].
- (2) #2405-04--Mosquito Abatement Product Vectobac "CG" (District Health Department) to Fennimore Chemicals [\$30,000] for the period from date of bid award through November 30, 2004 with Washoe County retaining option for one-year extension; and reject Bid Item #2 as no bid received on this alternate product.

E. Reject all bids submitted for Silver Knolls Volunteer Fire Station Addition, as all bids received exceeded project budget--Public Works.

F. Community Relations.

- (1) Consider proposal for Washoe County membership commitment [\$3,500 of which \$1,000 is cash and \$2,500 is in-kind services] in the Truckee Meadows Tomorrow; and, acknowledge membership commitment as a base membership commitment for future years and authorize Community Relations Director to make future year commitments with similar combined cash-services value as long as such membership commitment is approved as part of Community Relations' budget. (To be heard before Agenda Item No. 9F(2)).
- (2) Approve funding request [\$350] to send County representatives to sit at head table at the Annual Accentuate the Positive event where Washoe County will be honored for its work in promoting our Community's quality of life indicators (contingent upon approval of agenda item # 9F(1)). If agenda item 9F(1) is not approved, request to approve funding [\$700] to send representatives to the event. (To be heard after Agenda Item No. 9F(1)).

G. Execute Agreements.

- (1) Professional Services Agreement between the County of Washoe and Walker & Associates, concerning update on Washoe County Fiscal Balance Study for Fiscal Year 2002-2003 [not to exceed \$35,000]--Finance.
- (2) Professional Consulting Services Agreement between the County of Washoe and Financial Consulting Solutions Group, Inc., concerning financial consulting services for Spanish Springs Valley septic-to-sewer conversion and wastewater treatment facility [\$45,880] and South Truckee Meadows water treatment facility [\$43,980]--Water Resources.

9. G. (3) Agreement for Consulting Services between County of Washoe and Social Entrepreneurs, Inc., concerning development of the Washoe County Continuum of Care Strategy for Fiscal Year 2003/04 [project total \$29,200; Washoe County's share \$7,300]--Grants Administrator.
- (4) Grant Agreement between the County of Washoe and Incline Village General Improvement District, concerning Community Support for senior citizens at Incline Village [\$22,176]; and if approved, authorize Chairman to execute Resolution for same--Grants Administrator.
- (5) Accept increased funding for the Low Income Housing Trust Funds - Welfare Set Aside from Nevada Housing Division; and, authorize Chairman to execute Amendment to original Agreement executed June 23, 2003 [\$88,390 for a new total of \$113,433]--Grants Administrator.
- (6) Grant Program Contract between the County of Washoe and Washoe County School District: Family Resource Center for Fiscal Year 2003/04 [\$42,774] and execute Resolution for same--Grants Administrator.

2:00 p.m. 10. South Truckee Meadows General Improvement District.

See separate agenda.

11. Appearance: Joseph V. Tingley, Executive Secretary
Nevada State Board on Geographic Names

Recommendation to obtain opinion regarding naming of Webster Canyon and Murphy Gulch to be submitted to U.S. Board on Geographic Names.

12. Appearance: Owen Billingsley, Field Office Manager
Bureau of Land Management

Resource Management Planning for Bureau of Land Management lands in northeast California and northern Washoe County.

13. Recommendations for Requests for Refund of Taxes--District Attorney.

- A. Partial refund of taxes for Fourth Street Partners [\$24,842.93]; and if approved, execute Resolution approving same.
- B. Partial refund of taxes for Casa de Vida [1,706.79] and if approved, execute Resolution approving same; and, recommendation to deny remainder of refund of taxes [\$3,654.20] and execute Decision for same--District Attorney.

14. Recommendation from the Local Managing Board of the South Truckee Meadows General Improvement District that the County Commission appoint a qualified elector to fill a vacancy on the South Truckee Meadows General Improvement District Local Managing Board (term would expire the first Monday in January 2005)--Water Resources.
15. Water Resources.
 - A. Recommendation to approve Early Land Acquisition Plan real property list for the Truckee River Flood Management Project; authorize staff to prepare for the County Commission's approval all necessary agreements and due diligence documentation for the purchase of the real property described on the list; and, authorize staff to work with Nevada Land Conservancy and Great Basin Land and Water to provide support in contacting and negotiating with owners and developing the necessary agreements and due diligence documentation for the purchase of real property described on the list (staff shall negotiate work scopes and compensation agreements with these two entities as needed).
 - B. Recommendation to award bid for Spanish Springs Water System Improvements - Spring Creek Well No. 5 Upgrade to Interstate Utility Constructors [\$271,585]; and if approved, authorize Chairman to execute contract documents upon receipt and authorize Engineering Manager to issue Notice to Proceed.
 - C. Recommendation to approve and authorize Chairman to execute Purchase Agreement between the County of Washoe, Verdi Springs LLC and Verdi Mutual Water Company; authorize Director of Department of Water Resources to conduct the closing scheduled for no later than October 1, 2003, as provided for in Agreement; and, direct Director of Department of Water Resources to record all documents and take other appropriate steps to carry out the intent of the Purchase Agreement.
16. Recommendation to approve a new full-time equivalent Administrative Secretary II position for the Pro Per Office of the District Court--Second Judicial District Court.
17. Recommendation to approve creation of an on-site technology support organization specifically supporting the technology needs of Sheriff's Office; create a technology manager for the support organization by abolishing one Sergeant Position #238 in the Sheriff's Office, establishing a new position in the Information Technology (IT) Department as evaluated by the Job Evaluation Committee; create a new position in the IT Department by applying the new business system analyst classification concepts (as suggested in the WINnet project) as evaluated by the Job Evaluation Committee and eliminate a Sheriff Support Specialist Position #368; direct the newly created technology manager to update the Sheriff's Office March 1999 Business Plan and report back to the County Commission within 9-months regarding appropriate resource requirements to provide support for 24x7x365 operation at the Sheriff's Office including future considerations for county-wide criminal justice agencies; and if approved, direct Comptroller to make appropriate budget adjustments--Information Technology/Sheriff/Human Resources.

18. Recommendation to approve and execute Interlocal Contract between the County of Washoe and State of Nevada, Department of Human Resources, Division of Health Care Financing and Policy, concerning Intergovernmental Transfer Program allowing Washoe County to benefit from the Medicaid Program known as the Disproportionate Share Program (retroactive July 1, 2003 through June 30, 2005) [maximum expenditure \$1,500,000 per year - included in approved budget]--Social Services.
19. First reading of an Ordinance amending provisions relating to Washoe County Code Chapter 110, Article 306.10, Accessory Uses and Structures, Detached Accessory Structures, by removing the reference to the prohibition of construction of a detached accessory structure within the "front halves of a corner lot", and other matters properly relating thereto--Community Development.
20. Motion to reconsider September 9, 2003 Commission action to not adopt 11 Resolutions adopting amendments to 11 Area Plans; and if motion to reconsider passes, recommendation to endorse and authorize Chairman to execute 11 Resolutions adopting amendments to 11 Area Plans (Truckee Canyon, South Valleys, Southeast Truckee Meadows, Southwest Truckee Meadows, North Valleys, Forest, Sun Valley, Spanish Springs, Tahoe, Warm Springs and Verdi -- Comprehensive Plan Amendment Case Numbers CP02-013-Norman Evans; CP00SV-001-Reptile Ridge; CP02-015-Cadjew-Coyne; CP02-017-Open Space on Public Lands) (Commissioners Shaw and Galloway)--Community Development.

OR

Endorse and execute two Resolutions adopting amendments to two Area Plans (South Valleys and Southwest Truckee Meadows - Comprehensive Plan Amendment Case Numbers CP02-013-Norman Evans; CP00SV-001-Reptile Ridge; CP02-015-Cadjew-Coyne) (continued from September 9, 2003 Commission meeting)--Community Development. (To be heard before Agenda Item # 24A).

21. Parks.
 - A. Recommendation to review list of projects originating from Washoe County 2000 Bond Project List for possible submittal for matching funds to be granted by the State of Nevada via the State Question-1 2002 voter approved bond.
 - B. Recommendation to execute Resolution Initiating an Amendment to the Washoe County Comprehensive Plan to Amend 26.92 Acres of Land from General Rural to Medium Density Rural and Parks & Recreation Located at 24525 S. U.S. Highway 395 in Washoe City, Nevada (Amendment to Comprehensive Plan approved by County Commission September 16, 2003).
22. Discussion and possible direction regarding 2002 Regional Plan Settlements and associated issues.

23. Recommendation to accept staff report on feasibility of establishing the Department of Alternative Sentencing; authorize and approve reorganization of Day Reporting from the Judicial Branch to the Executive Branch reporting to the County Manager; and, continue the second reading and possible adoption of an Ordinance amending the Washoe County Code by adding a new Chapter 11, creating the position of Chief of Department, specifying qualifications of the Chief of the Department, specifying the duties of the Department, imposing fees to be paid by probationers for the cost of their supervision ; and providing other matters properly relating thereto--Bill No. 1377. (Continued from July 8 and August 12, 2003 Commission meetings).

5:30 p.m. 24. **Public Hearings.** (*Note:* Items listed under this heading only will be heard at or after the noted time. In no case will they be heard before the stated time. Due to public testimony and discussion, time expended on items in this category can vary.)

A. Comprehensive Plan Amendment Case Number CP03-003 (Oldham – Christensen - Davenport)--Community Development.

To consider a request to amend the Verdi Area Plan, being a part of the Washoe County Comprehensive Plan. The amendment request would re-designate Assessor's Parcel Numbers 038-242-18 (32.13 acres) and 038-242-21 (2.81 acres) from the land use designation of General Commercial (GC), General Rural (GR) and Water Body (WB) to the land use designation of Low Density Suburban (LDS) and General Rural (GR). The applicant proposes to leave the General Rural portions of both parcels with the current land use designation and to change only the portions that are currently designated General Commercial (GC) to the land use designation of Low Density Suburban (LDS). The portion of the subject parcel that is currently designated as Water Body (WB) has been dedicated to Washoe County. The property is located at the terminus of Hirsch Road, approximately 1/8 of a mile south of Exit 1 in the Verdi area. The property is designated General Commercial (GC) and General Rural (GR) in the Verdi Area Plan. The parcel is located within Section 19, T19N, R18E, MDM, Washoe County, Nevada. The property is within Washoe County Commission District No. 5 (APN 038-242-22 & 038-242-21).

To reflect changes requested within this application and to maintain currency of general area plan data, administrative changes to the area plan are proposed. These administrative changes include: a revised map series with updated parcel base and planned land use. (To be heard after Agenda Item #20).

AND

If above amendment is approved, endorse and execute a resolution adopting the amended Verdi Area Plan (CP03-003), a part of the Washoe County Comprehensive Plan.

**The County Commission will now convene as the County Liquor Board for
Agenda Item # 24B only**

- 5:30 p.m.** 24. B. **Appeal - Non-Renewal of Two Liquor Licenses - Patrick T. Mylan, dba Mustang Bar--Community Development.**

An appeal of the Washoe County Business License action, which did NOT renew tavern and package liquor licenses for Patrick T. Mylan, dba the Mustang Bar, located at 11950 Interstate 80 East, Route 1, in Sparks, Nevada. The Board will determine whether good cause exists for non-renewal of the L1 Tavern license, which expires September 30, 2003; and for non-renewal of the L2 Package Liquor License, which expired on June 30, 2003 due to non-payment of fees.

END OF SCHEDULED PUBLIC HEARINGS

25. Emergency Items.