

COUNTY COMMISSIONERS

David Humke, Chairman
Jim Shaw, Vice-Chairman
Jim Galloway
Pete Sferrazza
Bonnie Weber

COUNTY MANAGER

Katy Singlaub

ASSISTANT DISTRICT ATTORNEY

Madelyn Shipman

AGENDA

MEETING OF

WASHOE COUNTY BOARD OF COMMISSIONERS

COMMISSION CHAMBERS - 1001 E. 9th Street, Reno, Nevada

September 9, 2003

NOTE: Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Items may be moved to the Consent Agenda at the beginning of the Board Meeting.

The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, please call the County Manager's Office, 328-2000, 24-hours prior to the meeting.

An Agenda **CAUCUS** Meeting will be held in the Commission Caucus Room (1001 E. 9th St., 2nd Floor, Reno) on **MONDAY, September 8, 2003** at **1:30 p.m.** in order to review agenda items for the regular meeting of the Washoe County Board of Commissioners as described below. Said review, if requested by the Commission, is limited to brief staff presentation of issue and may include review of background information and questions to be answered at the regular meeting. The Commission, at the Caucus Meeting, may also consider possible items for placement on the September 16, 2003 Commission Agenda.

Public Comment: Limited to three minutes per person and limited to matters other than the agenda items that will be heard at the Commission Meeting. Persons are invited to submit comments in writing on agenda items and/or attend and make comment on that item at the Commission Meeting.

Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street), Washoe County Courthouse-Clerk's Office (Court and Virginia Streets), Washoe County Central Library (301 South Center Street) and Sparks Justice Court (630 Greenbrae Drive). At the meeting, after salute to the flag and roll call, the Board of County Commissioners may vote on the following items as the Board and, ex-officio, as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District, the Board of Fire Commissioners for the Sierra Forest Fire Protection District and/or the Board of Trustees of either the Lawton/Verdi or South Truckee Meadows General Improvement Districts.

Support documentation for items on the agenda, provided to the Washoe County Board of Commissioners, is available to members of the public at the County Manager's Office (1001 E. 9th St., 2nd Floor, Reno, Nevada) and on the County's website at www.co.washoe.nv.us.

Unless otherwise indicated by asterisk (*), all items on the agenda are action items upon which the Board of County Commissioners will take action.

2:00 p.m.

- *1. Salute to the flag.
- *2. Roll call.
3. Approval of the agenda for the Board of County Commissioners' meeting of September 9, 2003.
- *4. Public Comments (three-minute time limit per person and limited to items not listed on the agenda). The Commission reserves the right to reduce the time, or limit the total time allowed for public comment, if more than 10 people request to speak.
- *5. Commissioners'/Manager's Announcements, Topics for Future Agendas and Statements Relating to Items Not on the Agenda. (No discussion among Commissioners will take place on this item.)
6. Proclamation--September 1-30, 2003 as Library Card Sign-up Month.
7. Consent Items.
 - A. Approval of the minutes for the Board of County Commissioners' regular meeting of May 20, 2003.
 - B. Accept Donations.
 - (1) \$44 from Henry and Judith Alderson to Washoe County Animal Services and extend Board appreciation for the contribution and direct staff to deposit donation into Animal Services Fund (0501-5802)--Public Works.
 - (2) \$100 donation from Charles and Ernestine Johnson to Washoe County Animal Control and extend Board appreciation for the contribution and direct staff to deposit donation into Animal Services Fund (0501-5802)--Public Works.
 - (3) Juror fee donations [\$1,599.20]; and if accepted, direct Comptroller to make account changes and authorize Department of Social Services to expend funds from the Social Services Donations account (28051D) to benefit children who are in care at Kids Kottage emergency shelters and families who are clients of Washoe County Department of Social Services--Social Services.
 - C. Endorse and execute four Resolutions adopting amendments to 11 Area Plans (Truckee Canyon, South Valleys, Southeast Truckee Meadows, Southwest Truckee Meadows, North Valleys, Forest, Sun Valley, Spanish Springs, Tahoe, Warm Springs and Verdi -- Comprehensive Plan Amendment Case Numbers CP02-013-Norman Evans; CP00SV-001-Reptile Ridge; CP02-015-Cadjew-Coyne; CP02-017-Open Space on Public Lands)--Community Development.

7. D. Water Resources.

- (1) Approve and authorize Department of Water Resources to expend remaining balance [\$30,509.13] of Extraordinary Maintenance Fund for Health and Sanitation on needed repairs to Cold Springs Sewer Treatment Plant and Lemmon Valley Sewer Treatment Plant via SPB Utility Services.
- (2) Approve writing off certain accounts receivable due to discharge by the Bankruptcy Court as bad debt [\$2,140.33].

E. Requests to Increase Change Funds--Treasurer.

- (1) From \$2,680 to \$3,080 for Parks and Recreation Department to be used in the operation of the Sierra Sage Golf Course Restaurant; and if approved, execute Resolution necessary for same.
- (2) From \$550 to \$600 for Sparks Justice Court to meet increased volume in transactions due, in part, to addition of new court fee; and if approved, execute Resolution necessary for same.

F. Award of Bids--Purchasing.

- (1) Bid No. 2399-03--Four Log Flume Ride Boats (Parks) to Interactive Rides, Inc. [\$61,600].
- (2) Bid No. 2402-04--Institutional Beds (Public Works for Jan Evans Juvenile Justice Center) to Glasspec Corporation [\$82,768]; and, reject alternate #A1 for installation of institutional beds as Glasspec no-bid this item and cost for installation of beds is included in bid from building contractor.
- (3) Bid No. 2403-04--Portable Toilet Rentals (various County Departments) to Johnny on the Spot [\$33,810]; and if awarded, authorize Purchasing and Contracts Administrator to enter into a non-exclusive one-year Agreement (October 1, 2003 through September 30, 2004), renewable for three additional one-year extensions (rates are not to increase).

G. Accept Grants.

- (1) OJJDP Formula Grant from Nevada State Juvenile Justice Commission for Fiscal Year 2003/04 [no County match] for the following: \$10,000 to Children's Cabinet (Incline Village) for Bilingual Counseling and Support Groups for at-risk teens; \$10,000 to Children's Cabinet (Reno) for Youth and Family Mental Health Services; \$49,447 to Juvenile Services for Truancy Outreach--Juvenile Services.

7. G. (2) State Historic Preservation Grant [\$100,000] to provide new roof structure and repair exterior walls on Galena Creek Regional Park's Fish Hatchery Building; and if accepted, direct Comptroller to make budget adjustments and authorize Director of Parks and Recreation to execute any necessary project documents from Nevada State Historic Preservation Office to implement and complete project--Parks.
- (3) Byrne Grant Funding [\$29,063 with County match of \$9,687]; and if accepted, authorize purchase of one vehicle and reimbursement of overtime funding for gang enforcement and direct Comptroller to make necessary budget adjustments (Sheriff).
- (4) Byrne Memorial Formula Grant [\$52,678 with County match of \$17,559 provided by American Therapeutics Association] to American Therapeutics Association for Access to Substance Abuse Treatment Program (July 1, 2003 through June 30, 2004); and if accepted, direct Comptroller to make account changes--Second Judicial District Court (serving as subgrantee or "pass through" agency).
- (5) Byrne Memorial Formula Grant [\$50,000 with County match of \$50,000 provided by Project Care as client contributions toward cost of drug testing] to Project Care for Diversion Court Drug Testing Program (July 1, 2003 through June 30, 2004); and if accepted, direct Comptroller to make account changes--Second Judicial District Court (serving as subgrantee or "pass through" agency).
- (6) Byrne Memorial Formula Grant [\$45,828 with County match of \$45,828 provided by Bristlecone Family Resources] to Bristlecone Family Resources for the Reach-In Program (July 1, 2003 through June 30, 2004); and if accepted, direct Comptroller to make account changes--Second Judicial District Court (serving as subgrantee or "pass through" agency).

H. Agreements.

- (1) Execute Resident Caretaker Rental Agreement between the County of Washoe and Richard D. and Yvonne E. McCollum, concerning caretaker services at Hidden Valley Regional Park effective to June 30, 2004--Parks.
- (2) Execute Interlocal Agreement between the County of Washoe (Senior Services) and Storey County, concerning providing senior nutrition program, July 1, 2003 through June 30, 2004 [no fiscal impact as Storey County will be purchasing meals]--Senior Services.

7. H. (3) Execute Grant Program Contract between the County of Washoe and Keep Truckee Meadows Beautiful, concerning providing a variety of services such as Adopt-A-Spot, Christmas Tree Recycling, Adopt-A-Park, Telephone Book Recycling, Community Cleanups, Graffiti Education to keep the community clean [\$8,925 for Fiscal Year 2003/04]; and, execute Resolution necessary for same--Grants Administrator.
 - (4) Execute Grant Program Contracts between the County of Washoe and Food Bank of Northern Nevada [\$47,381], Catholic Community Services: Food Pantry [\$50,985], Washoe County School District: Family Resource Centers [\$26,835], Nevada Hispanic Services (Hispanic Youth Image) [\$18,631] and Nevada Hispanic Services (Advocacy) [\$22,616], concerning addressing diverse health and human services needs in the community for Fiscal Year 2003/04; and execute Resolutions necessary for same--Grants Administrator.
 - (5) Approve Interlocal Cooperative Agreement between the County of Washoe, City Council of Reno, City Council of Sparks and the Regional Transportation Commission, concerning construction engineering and construction of Regional Transportation Commission's Street and Highway Preventive Maintenance Program; and if approved, authorize Chairman to execute same upon receipt (Regional Transportation Commission).
8. Requests for Refund of Taxes--District Attorney.
 - A. Copeland Seniors, L.P. [\$78,370.53]; and if approved, execute Resolution approving same.
 - B. Ligon-Pickering Limited Partnership [\$13,814.79, including penalties]; and if approved, execute Resolution approving same.
9. Recommendation to accept Request for Proposals #2385-03, Detention Facility Medical Service (Sheriff) from Prison Health Services, Inc., agreement shall cover a 3-year period with Washoe County having an additional option of two 2-year extensions based on prior performance, negotiations of service delivery and costs for subsequent extensions [agreement value for first three years \$12,559,260]; and if accepted, authorize Purchasing and Contracts Administrator to execute agreement for same and direct Comptroller to make account adjustments--Purchasing.
10. Public Works.
 - A. Recommendation to award bid PWP-WA-2003-286 for Keystone Canyon Trailhead [\$143,984]; and if awarded, authorize Chairman to execute contract documents upon receipt.

10. B. Recommendation to approve Change Order [\$148,126.79] to Contract for construction of the Regional Dispatch and Emergency Operations Center; and if approved, authorize Contract Administrator to execute the necessary documents and make appropriate adjustments to the Contract value and schedule.

11. Water Resources.

- A. Recommendation that the County Commission give direction regarding utilizing a design-build team for design and construction of North Spanish Springs Flood Control Facility (continued from August 26, 2003 Commission Meeting).
- B. Recommendation to authorize and approve continued sole source designation of Action Electric for preventive maintenance, repair and replacement, and emergency electrical services for Fiscal Year 2003/04 for Washoe County Department of Water Resources' facilities [maintenance contract \$28,050 and multiple or serial purchase orders may aggregate to amounts in excess of \$25,000].
- C. Recommendation to authorize and approve sole source designation of Sierra Control Systems and Carson Pump for preventive maintenance, repair and replacement, and emergency SCADA and pump services for Fiscal Year 2003/04 for Washoe County Department of Water Resources' facilities [Sierra Control Systems projected expenditure \$59,250 and Carson Pump projected expenditure \$57,700].

12. Discussion and possible direction to staff regarding possible sale of Mt. Rose/Slide Mountain (continued from August 19, 2003 Commission meeting)--Parks/Public Works.

13. Discussion and possible direction regarding 2002 Regional Plan Settlements and associated issues.

- 5:30 p.m.** 14. Public Hearings. (*Note: Items listed under this heading only will be heard at or after the noted time. In no case will they be heard before the stated time. Due to public testimony and discussion, time expended on items in this category can vary.*)

- A. Second Reading and Adoption of Ordinances.

- (1) Amending provisions relating to Washoe County Code Chapter 110, Article 504, on-premise signs, by adding a definition of logo and supporter, permitting the display of logos on a sign for a non-profit or educational institution, permitting the display of advertising on the inside of a perimeter fence of an athletic field and associated scoreboards used by teams supported by non-profit organizations or educational institutions, and other matters relating thereto. (Bill No. 1392).

5:30 p.m.

14. A. (2) Amending the Washoe County Code by amending certain provisions relating to the operation of off-road vehicle areas; defining off-road vehicle course; and other matters relating thereto. (Bill No. 1394).
- (3) An Ordinance pursuant to Nevada Revised Statutes 278.0201 through 278.0207 approving a development agreement for Tom C. Pratt and Lannette Pratt. The agreement facilitates the development of a \pm 47.11 acre parcel into two parcels of 42.11 and 5.0 acres in size. The property is designated specific plan within the Warm Springs Area Plan and has potential zoning of high density rural in the Warm Springs Specific Plan with the approval of this development agreement. The property is located within a portion of the NW 1/4 of Section 4 T22N, R21E, Washoe County, Nevada (APN:077-340-75) (Bill No. 1395).

B. Special Assessment District No. 35 (Rhodes Road).

- (1) Public hearing to consider hardship applications and gather testimony in support of or opposition to formation of Special Assessment District No. 35. **(To be heard before Agenda Item 14B(2).)**

AND

- (2) Execution of a Resolution disposing of the protests made at the hearing on the provisional order for Washoe County, Nevada, Special Assessment District No. 35 (Rhodes Road); directing that the Engineer prepare and file a revised and detailed estimate of cost, full and detailed final plans and specifications, and a revised map and assessment plat; and providing the effective date hereof. **(To be heard after Agenda Item 14B(1).)**

END OF SCHEDULED PUBLIC HEARINGS

15. Emergency Items.