

COUNTY COMMISSIONERS

David Humke, Chairman
Jim Shaw, Vice Chairman
Jim Galloway
Pete Sferrazza
Bonnie Weber

COUNTY MANAGER

Katy Singlaub

**ASSISTANT
DISTRICT ATTORNEY**

Madelyn Shipman

AGENDA

MEETING OF

WASHOE COUNTY BOARD OF COMMISSIONERS

COMMISSION CHAMBERS - 1001 E. 9th Street, Reno, Nevada

August 12, 2003

NOTE: Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Items may be moved to the Consent Agenda at the beginning of the Board Meeting.

The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, please call the County Manager's Office, 328-2000, 24-hours prior to the meeting.

Monday, August 11, 2003, County Commission Caucus Meeting has been cancelled.

NOTE: The Board of County Commissioners, on **TUESDAY, August 12, 2003, at 1:30 p.m.**, will take action on a **WORK CARD PERMIT APPEAL** for Stephen Alan Moss. The **HEARING** will be a **CLOSED SESSION** to discuss the applicants' character or other matters under NRS 241.030(1) and will take place in the Commission Caucus Room (1001 E. 9th St., 2nd Floor, Reno).

Public Comment: Limited to three minutes per person and limited to matters other than the agenda items that will be heard at the Commission Meeting. Persons are invited to submit comments in writing on agenda items and/or attend and make comment on that item at the Commission Meeting.

Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street), Washoe County Courthouse-Clerk's Office (Court and Virginia Streets), Washoe County Central Library (301 South Center Street) and Sparks Justice Court (630 Greenbrae Drive). At the meeting, after salute to the flag and roll call, the Board of County Commissioners may vote on the following items as the Board and, ex-officio, as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District, as the Board of Fire Commissioners for the Sierra Forest Fire Protection District, and/or the Board of Trustees of either the Lawton/Verdi or South Truckee Meadows General Improvement Districts.

Support documentation for items on the agenda, provided to the Washoe County Board of Commissioners, is available to members of the public at the County Manager's Office (1001 E. 9th St., 2nd Floor, Reno, Nevada) and on the County's website at www.co.washoe.nv.us.

Unless otherwise indicated by asterisk (*), all items on the agenda are action items upon which the Board of County Commissioners will take action.

2:00 p.m.

- *1. Salute to the flag.
- *2. Roll call.
3. Approval of the agenda for the Board of County Commissioners' meeting of August 12, 2003.
- *4. Public Comments (three-minute time limit per person and limited to items not listed on the agenda). The Commission reserves the right to reduce the time, or limit the total time allowed for public comment, if more than 10 people request to speak.
- *5. Commissioners'/Manager's Announcements, Topics for Future Agendas and Statements Relating to Items Not on the Agenda. (No discussion among Commissioners will take place on this item.)
6. Resolution--Recognizing Saint Mary's Building Toward 100 Day.
7. Consent Items.
 - A. Approval of the minutes for the Board of County Commissioners' April 10, 2003 Town Hall Meeting and April 15 and 22, 2003 regular meetings.
 - B. Approve payment for sexual assault victims (55 cases)--District Attorney.
 - C. Accept \$50 donation from McGraw-Hill Company, Research Division, to be used to purchase books, videos and programming materials for detained juveniles (Juvenile Services).
 - D. Community Development.
 - (1) Approve expenditure for provision of refreshments for participants in training workshops for Washoe County Citizen Advisory Boards during Fiscal Year 2003-04 [\$1,600].
 - (2) Reappoint one representative to Galena-Steamboat Citizen Advisory Board.
 - E. Approve proposed fee schedule for office of Public Administrator--Public Administrator.
 - F. Approve submission of grant application to State of Nevada for Community Development Block Grant funding consideration of Washoe County Home Rehabilitation Program for Community Services Agency; and if approved, authorize Chairman to execute documents for same [no County matching funds are required]--Grants Administrator.

7. G. Approve request from Reno South Rotary to operate a parking area within Rancho San Rafael Regional Park on September 6 and 7, 2003 during the 2003 Great Reno Balloon Race [Washoe County to receive approximately \$750 in revenue] (Parks).
- H. Approve purchase requisition #186195 [\$63,841.10] to Reno Business Interiors, for purchase of furniture for Reno Justice Court--Reno Justice Court.
- I. Approve proposed Amendments to Fiscal Year 2003/04 Budget with Amendments to be made in Various Accounts--Health.
- (1) Family Planning Title X Grant (1730G1) Program Budget, Family Planning (17300) Program Budget and Chronic Disease and Injury Prevention (171102) Program Budget [\$87,372].
 - (2) Health Education and Promotion Grant (1708G3) Program Budget [\$50,000].
 - (3) TB CDC (1714G3) Grant Program, Tuberculosis (17140) Program and Chronic Disease and Injury Prevention (171102) Program Budget [\$5,117].
 - (4) Tobacco Control Grant (1709G1) Program Budget and Health Education and Promotion Grant (1708G2) Program Budget [\$21,252].
- J. Approve and ratify the filing of a petition in Second Judicial District Court for review of the validity of a Sheriff's deed issued in January 2003 in connection with the sale of real property at a Sheriff's auction following a lawful execution of the deed, as it appears the deed was issued based on inaccurate representations and the Court should declare the deed void--District Attorney.
- K. Award of Bids.
- (1) Cold Springs Park Landscaping Phase 2 to Garden Shop Nursery Landscape Division [\$67,000]; and if awarded, authorize Chairman to execute agreement upon presentation--Public Works.
 - (2) Bid #2400-04--Automotive and Commercial Batteries (Washoe County Equipment Services Division and City of Reno) to Standard Batteries, Inc. of Reno [award shall be for an indeterminate amount as these vehicle and equipment repair and maintenance items for which future requirements are unknown. Estimated annual value is \$22,000]; and if awarded, authorize Purchasing and Contracts Administrator to enter into a 23-month agreement for Automotive and Commercial Batteries, commencing September 1, 2003 through July 31, 2005, with Washoe County retaining one-year renewal option, provided there is no increase in price--Purchasing.

7. L. Approve settlement of claim of Rachelle R. Myrick--Risk Management.

M. Water Resources.

- (1) Approve and execute Water Rights Deed between the County of Washoe and North Valley Holdings, LLC and direct Utility Services Division Manager to return Water Rights Deed to North Valley Holdings, LLC.
- (2) Execute Resolution authorizing a Table of Citations and Related Fees for Water Wasting.

N. Approve Street Name/Easement Changes--Regional Street Naming Committee.

- (1) Renaming a portion of Townsite Road to Ranch Land Circle.
- (2) Renaming Mira Loma Access Road (aka Mira Loma Haul Road) to Alexander Lake Road.
- (3) Name an unnamed easement to Thompson Court.
- (4) Name an unnamed easement to Valle de Sol Court.
- (5) Name an unnamed easement to Calle de Mariposa.

O. Budget.

- (1) Approve and execute Resolution to Augment Building and Safety Fund (060); [\$85,000] for purchase of the Building Department's Imaging System and upon approval, direct Comptroller to make appropriate budget adjustments.
- (2) Approve six agreement renewals for service and maintenance contracts that have annual renewal clauses that are budgeted for Information Technologies Department's base budget (Gartner Group, Inc. \$29,750; Eagle Computer Systems, Inc. \$28,416; Epitex \$47,000; Data Information Management Systems \$57,495; Sun Microsystems, Inc. \$50,000 approximately; and, ESRI \$50,000); and, authorize Chairman to execute these renewals as they come due after approval from District Attorney's Office, Finance and Risk Management.

P. Execute Agreement (Contract Lobbying Services) between the County of Washoe and Carrara Nevada, concerning general legislative services during the 2003-2004 interim session of the Nevada Legislature, as well as certain pre-session activities and services [\$55,000 plus pre-approved actual expenses for the period August 12, 2003 to June 30, 2004]--Legislative Affairs.

7. Q. Execute a Resolution making a provisional order for the acquisition and improvement of a street project pursuant to the consolidated local improvements law, and all laws amendatory thereof and supplemental thereto, to be known as Washoe County, Nevada, Special Assessment District No. 35 (Rhodes Road); setting a time and place for a public hearing on the project; providing the manner, form and contents of the notice thereof; ratifying action heretofore taking not inconsistent herewith; and providing the effective date hereof.

R. Second Judicial District Court.

- (1) Accept supplemental grant award [\$7,500 with County in-kind match of \$2,501] from Office of Attorney General as funding from the Violence Against Women (VAWA) Grant Program, to provide continuing services of the current VAWA position in the Washoe County District Court Family Court Facilitator's Office; and, direct Comptroller to make account changes.
- (2) Authorize District Court Administrator to execute Independent Contractor Agreement for Services, concerning professional services of Linda Ries as provider of varied services for the Family Court, retroactive to July 1, 2003 [\$30,680].

S. Roll Change Requests for Clerical and Factual Errors and Execute Orders for Correction of Same (cumulative amount of reduction \$3,296.96)--Assessor.

Francisco & Teresa P. Negrete--Parcel #011-332-10 [-\$81.11] (2000 Secured Roll).

Francisco & Teresa P. Negrete--Parcel #011-332-10 [-\$82.73] (2001 Secured Roll).

Francisco & Teresa P. Negrete--Parcel #011-332-10 [-\$85.08] (2002 Secured Roll).

Francisco & Teresa P. Negrete--Parcel #011-332-10 [\$ unavailable] (2003 Secured Roll).

John W. & Loretta A. Woods--Parcel #013-181-11 [\$ unavailable] (2003 Secured Roll).

Joseph Suffoletti Tr--Parcel #017-223-22 [\$ unavailable] (2003 Secured Roll).

First Church of the Nazarene Sparks--Parcel #026-341-55 [\$ unavailable] (2003 Secured Roll).

Marie Spainhower Tr--Parcel #031-281-06 [\$ unavailable] (2003 Secured Roll).

Gloria C. Meyer Tr--Parcel #033-111-01 [\$ unavailable] (2003 Secured Roll).

Jack B. & Elva Harry--Parcel #035-571-14 [\$ unavailable] (2003 Secured Roll).

William L. & Camilla M. Hauck--Parcel #152-141-08 [-\$1,351.63] (2001 Secured Roll).

William L. & Camilla M. Hauck--Parcel #152-141-08 [-\$1,398.89] (2002 Secured Roll).

John T. Gaulis, et al--Parcel #220-152-02 [\$ unavailable] (2003 Secured Roll).

7. S. Charles L. & Rebecca D. Fotter--Parcel #402-281-06 [\$297.52] (2002 Secured Roll).
Charles L. & Rebecca D. Fotter--Parcel #402-281-06 [\$ unavailable] (2003 Secured Roll).
Dean S. Hillman--Parcel #504-052-17 [\$ unavailable] (2003 Secured Roll).
Baldomero C. & Evangelina Vargas--Parcel #530-595-07 [\$ unavailable] (2003 Secured Roll).

T. Sheriff.

- (1) Approve acceptance of grant from Bureau of Alcohol and Drug Abuse for funds to provide substance abuse treatment services [\$120,000 - no County match required]; and if accepted, approve Substance Abuse Evaluation and Referral Services Agreement between the County of Washoe (Sheriff's Office) and Bristlecone Family Resources, concerning substance abuse treatment for detainees at Washoe County's Civil Protective Custody facility retroactive to July 1, 2003 [no fiscal impact as funding to be covered by grant]; and if approved, authorize Chairman and Purchasing and Contracts Administrator to execute Agreement and approve budget adjustments.
- (2) Accept Violence Against Women Act grant [\$3,000 with County match \$1,000 in-kind] from Attorney General's Office to be used for domestic violence training; and, authorize budget adjustments.
- (3) Execute Interlocal Agreement between the County of Washoe (Sheriff's Office) and Sparks Police Department, concerning extradition services [increased revenue to Washoe County by \$10,000 for Fiscal Year 2003- 04].
- (4) Execute Interlocal Cooperative Agreement between the County of Washoe (Sheriff's Office) and Truckee Meadows Fire Protection District, concerning continued and expanded shared use of office and parking space on the property and within the fire station building at 12300 Old Virginia Road from the location in the Sheriff's Office South District located in the southern Truckee Meadows [no fiscal impact].
- (5) Execute Sheriff's Security Agreement between the County of Washoe County (Sheriff's Office) and Nevada State Fair, concerning monetary reimbursement to Washoe County for use of Deputy Sheriffs as security personnel during the Nevada State Fair from August 20, 2003 through August 24, 2007.
- (6) Approve Amendment to Agreement for Civil Legal Services between the County of Washoe and Washoe Legal Services [\$75,202 for Fiscal Year 2003-04].

7. T. (7) Approval renewal of Professional Services Agreement between the County of Washoe and Patrick Dolan, concerning representing the Sheriff in certain labor matters [\$72,000 for Fiscal Year 2003/04].
 - (8) Execute Sheriff's Security Agreement between the County of Washoe County (Sheriff's Office) and Hot August Nights, retroactive, for August 8 and 9, 2003 [no cost to County as two off duty Deputy Sheriff's will be utilized for traffic control and all personnel will be paid for by Hot August Nights].

2:00 p.m.

8. Sierra Forest Fire Protection District.

See separate agenda.

9. Appearance: Keith Johnson, Associate Director
Fleischmann Planetarium

Presentation regarding relocation of the University of Nevada, Reno (UNR), Observatory; recommendation to approve preferred site location 1A for the relocation of the UNR Observatory to Rancho San Rafael Regional Park and direct staff to work with the University on necessary development of design drawings and master plan amendment and necessary agreements for construction, operations and maintenance.

10. Recommendation to authorize issuance of a purchase order payable to State of Nevada Division of Child & Family for support of China Springs Youth Camp [not to exceed \$877,842, which is funding generated by State imposed youth services tax rate of \$0.0084 plus prior year delinquent tax collections for Fiscal Year 2003-04]; and, authorize Purchasing and Contracts Administrator to issue purchase orders in subsequent fiscal years in the amount not to exceed funding level as mandated by the State and approved during the County's budget process--Budget.
11. Juvenile Services.
 - A. Recommendation to approve and execute Notice of Subgrant Award from Bureau of Alcohol and Drug Abuse [\$20,551 for July 1, 2003 - June 30, 2004 (Wittenberg Hall kitchen will provide dinner to juveniles participating in the program at \$3,000 yearly)] to operate the Back on Track Program.
 - B. Recommendation to approve and execute Interlocal Agreement between the County of Washoe (Juvenile Services) and State of Nevada, Department of Human Resources Division of Child and Family Services, concerning reimbursement to Washoe County for mental health services including assessment, outpatient treatment and day treatment services for of juvenile sex offenders receiving services through the Department of Juvenile Services [July 1, 2003 to June 30, 2005 - \$81,410 yearly State of Nevada reimbursement to Washoe County].

11. C. Recommendation to approve and execute Interlocal Agreement between the County of Washoe (Juvenile Services) and State of Nevada, Department of Human Resources Division of Child and Family Services, concerning temporary housing of juveniles at Wittenberg Hall [July 1, 2003 through June 30, 2005 - \$151,130 yearly (monies generated through contract are returned to General Fund as reimbursement for housing costs for these youth)].
 - D. Recommendation to approve and execute Interlocal Agreement between the County of Washoe (Juvenile Services) and State of Nevada Department of Human Resources Division of Child and Family Services, concerning partial funding of salaries/benefits of three Probation Officers who run the Intensive Supervision Program for juvenile offenders [July 1, 2003-June 30, 2005 - \$142,634 yearly State of Nevada reimbursement to Washoe County with Washoe County match of \$67,639 yearly].
12. Recommendation to review and accept Washoe County 2003 Legislative Session Final Report; and, provide direction to staff regarding implementation efforts related to legislation identified within the report--Legislative Affairs.
13. First Reading of Ordinances.
 - A. Amending Washoe County Code by amending certain provisions relating to the operation of off-road vehicles in off-road vehicle areas (District Attorney).
 - B. Amending provisions relating to Washoe County Code Chapter 110, Article 504, On-Premise Signs, by adding a definition of Logo and Supporter, permitting the display of logos on a sign for a non-profit or educational institution, permitting the display of advertising on the inside of a perimeter fence of an athletic field and associated scoreboards used by teams supported by non-profit organizations or educational institutions, and other matters relating thereto, and other matters properly relating there. (Set Public Hearing for September 9, 2003)--Community Development.
 - C. Amending the Washoe County Code by adding 2 members to the Animal Control Board for a total of 7 members; prescribing certain residency requirements for certain members; providing that the Director of Public Works designate certain county staff to provide technical assistance and support to the Animal Control Board; and providing other matters properly relating thereto--Public Works.
14. Washoe County Open Space and Regional Park Commission.

Recommendation to discuss and possibly appoint Messrs. Carl Adams and John Arrascada to four-year terms (June 30, 2007) and recommendation to discuss and possibly appoint two individuals to fill two unexpired terms (June 30, 2005).

15. Discussion and possible appointment of one individual to the Washoe County Board of Equalization (continued from July 22, 2003 Commission Meeting).
16. Discussion and possible direction to staff regarding a possible Washoe County ordinance to require bear-proof garbage containers in certain specified areas of the County; and, issues related to same (requested by Commissioner Jim Galloway).
17. Status Report on Acquisition Efforts, Discussion and Possible Approval of Letter to the City of Reno regarding Proposed annexation of Evans Creek, Ltd. Property (Ballardini Ranch), and possible direction to staff requesting report back on acquisition and financing options and efforts--Parks/Community Development.
18. Recommendation to review and possibly authorize Chairman to execute an Interlocal Agreement between the County of Washoe and Truckee Meadows Water Authority, the City of Reno and the City of Sparks concerning a Water Conservation Hearing Officer--Manager's Office.
19. Recommendation to award bid #2371-03--Office Supplies (Washoe County and Joinder Agencies) to Boise Cascade Office Products [actual costs for Fiscal Year 2002/03 with Boise Cascade was \$334,106.23] (continued from July 15, 2003 Commission Meeting)--Purchasing.
20. Recommendation to approve and execute Agreement between the County of Washoe County and the Hay Group, Inc, concerning salary survey and review of the classification and compensation plan for Fiscal Year 2003/04 [\$49,800]; approve transfer of funds from Accrued Benefits Fund to General Fund, Human Resources Department in the amount of \$49,800; and direct Comptroller to make budget, cash and transfer adjustments--Human Resources.
21. Discussion and possible direction regarding 2002 Regional Plan Settlements and associated issues.
22. Water Resources.
 - A. Recommendation to award bid for construction of ArrowCreek Production Wells to Zim Industries [\$659,580]; and if awarded, authorize Chairman to execute contract documents upon receipt, and authorize Utility Services Manager to issue Notice to Proceed.

22. B. Recommendation to approve Agreement for Consulting Engineering Services between the County of Washoe and INTERA, Inc., concerning providing data analysis, numeric modeling and other professional services related to implementation of Groundwater Monitoring Plan for the Central Truckee Meadows Remediation District; and if approved, authorize Chairman to execute Agreement; authorize creation of full-time Hydrogeologist II position in Department of Water Resources to work on implementation of Groundwater Monitoring Plan; and direct Human Resources Department to create, recruit for and fill said position [approval to have no negative impact on General Fund or Department of Water Resources Utility Operations, \$240,710 of proposed work to be paid by Central Truckee Meadows Remediation District and adequate funds exist with Key Org. 66151 account 7140 to cover estimated costs of defined scope of work].
- C. Recommendation to approve Settlement Agreement between the County of Washoe and Juanita S. LaRue, individually, Juanita S. LaRue and W. Dalton LaRue, Jr., as Trustees of the W. Dalton LaRue, Sr. and Juanita S. LaRue Intervivos Trust dated August 22, 1991, and if approved, authorize Chairman to execute Memorandum of Agreement between the County of Washoe and Juanita S. LaRue, et al.; Grant, Bargain and Sale Deed for approximately 680 acres between Washoe County and W. Dalton LaRue, Sr. and Juanita S. LaRue Intervivos Trust, et al.; Escrow Instructions; Water Rights Deed for 1818.35 acre-fee of supplement water rights from permits 36647 and 46213 between Washoe County and W. Dalton LaRue Sr. and Juanita S. LaRue Intervivos Trust, et al.; Stipulation for Dismissal of Appeal of Juanita S. LaRue vs. Washoe County; and, authorize staff to take necessary steps to carry out the closing and recordation of the appropriate documents.

5:30 p.m. 23. **Public Hearings.** (Note: Items listed under this heading only will be heard at or after the noted time. In no case will they be heard before the stated time. Due to public testimony and discussion, time expended on items in this category can vary.)

- A. **Outdoor Festival Business License Application (Concert Under The Stars 2003)**
Applicant: NextMedia Group Operating Inc.--Community Development.

Consider an application for an outdoor festival business license for Concert Under the Stars 2003, an outdoor festival concert to be held on August 23, 2003. The concert consists of "smooth" jazz artists and is sponsored by Smooth Jazz radio station FM 92.1. The event is proposed to be held at the Thunder Canyon Golf and Country Club (Assessor's Parcel Number 055-401-12) with parking located on vacant parcels within the Thunder Canyon Golf and Country Club area (Assessor's Parcel Numbers 055-401-05, 055-401-06, 055-401-07, 055-401-08 & 055-401-13). This event marks the fourth year for the concert and the first time

5:30 p.m. 23. A. the concert will be held within unincorporated Washoe County. Event organizers estimate that approximately 100 participants and 3,000 to 3,500 spectators will participate in the event. Based on the testimony and evidence presented at the hearing, to include the report of reviewing agencies, the County Commissioners may approve the issuance of the business license with conditions, or deny the business license.

B. Department of Alternative Sentencing.

(1) Recommendation to accept staff report and discuss and provide direction on establishing a Department of Alternative Sentencing.

AND/OR

(2) Second reading and possible adoption of an Ordinance amending the Washoe County Code by adding a new Chapter 11 creating the Department of Alternative Sentencing, creating position of Chief of Department, specifying qualifications of the Chief of the Department, authorizing the hiring of assistants and other employees by the Chief of the Department, specifying the duties of the Department, imposing fees to be paid by probationers for the cost of their supervision; and providing other matters properly relating thereto. (Bill No. 1377) Continued from July 8, 2003 Commission Meeting.

AND/OR

(3) Continue the matter to a time certain which would allow staff adequate time to determine the fiscal and organizational feasibility of placing the Department of Alternative Sentencing within the Washoe County Sheriff's Office.

END OF SCHEDULED PUBLIC HEARINGS

24. Emergency Items.