

COUNTY COMMISSIONERS

David Humke, Chairman
Jim Shaw, Vice Chairman
Jim Galloway
Pete Sferrazza
Bonnie Weber

COUNTY MANAGER

Katy Singlaub

**ASSISTANT
DISTRICT ATTORNEY**

Madelyn Shipman

AGENDA

MEETING OF

WASHOE COUNTY BOARD OF COMMISSIONERS

COMMISSION CHAMBERS - 1001 E. 9th Street, Reno, Nevada

July 22, 2003

NOTE: Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Items may be moved to the Consent Agenda at the beginning of the Board Meeting.

The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, please call the County Manager's Office, 328-2000, 24-hours prior to the meeting.

An Agenda **CAUCUS** Meeting will be held in the Commission Caucus Room (1001 E. 9th St., 2nd Floor, Reno) on **MONDAY, July 21, 2003**, following the *Work Card Permit Appeal*, in order to review agenda items for the regular meeting of the Washoe County Board of Commissioners as described below. Said review, if requested by the Commission, is limited to brief staff presentation of issue and may include review of background information and questions to be answered at the regular meeting. The Commission, at the Caucus Meeting, may also consider possible items for placement on the August 12, 2003 Commission Agenda.

NOTE: The Board of County Commissioners, on **MONDAY, July 21, 2003**, at **1:30 p.m.**, will take action on a **WORK CARD PERMIT APPEAL** for Stephen Alan Moss. The **HEARING** will be a **CLOSED SESSION** to discuss the applicants' character or other matters under NRS 241.030(1) and will take place in the Commission Caucus Room (1001 E. 9th St., 2nd Floor, Reno).

Public Comment: Limited to three minutes per person and limited to matters other than the agenda items that will be heard at the Commission Meeting. Persons are invited to submit comments in writing on agenda items and/or attend and make comment on that item at the Commission Meeting.

Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street), Washoe County Courthouse-Clerk's Office (Court and Virginia Streets), Washoe County Central Library (301 South Center Street) and Sparks Justice Court (630 Greenbrae Drive). At the meeting, after salute to the flag and roll call, the Board of County Commissioners may vote on the following items as the Board and, ex-officio, as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District, as the Board of Fire Commissioners for the Sierra Forest Fire Protection District, and/or the Board of Trustees of either the Lawton/Verdi or South Truckee Meadows General Improvement Districts.

Support documentation for items on the agenda, provided to the Washoe County Board of Commissioners, is available to members of the public at the County Manager's Office (1001 E. 9th St., 2nd Floor, Reno, Nevada) and on the County's website at www.co.washoe.nv.us.

Unless otherwise indicated by asterisk (*), all items on the agenda are action items upon which the Board of County Commissioners will take action.

NOTE: On Tuesday, July 22, at 1:15 p.m., the Washoe County Board of Commissioners will meet in a Closed Personnel Session in the Commission Caucus Room to discuss the professional competence and character/annual evaluation of Katy Singlaub as Washoe County Manager. Possible action following the Closed Session will be discussion and possible action on an Addendum (Salary and Bonus) to, and ratification of, the County Manager's Employment Contract (Agenda Item No. 8 for the July 22, 2003 Commission Meeting, which will begin at 2:00 p.m.).

- 2:00 p.m.**
- *1. Salute to the flag.
 - *2. Roll call.
 3. Approval of the agenda for the Board of County Commissioners' meeting of July 22, 2003.
 - *4. Public Comments (three-minute time limit per person and limited to items not listed on the agenda). The Commission reserves the right to reduce the time or limit the total time, allowed for public comment, if more than 10 people request to speak.
 - *5. Commissioners'/Manager's Announcements, Topics for Future Agendas and Statements Relating to Items Not on the Agenda. (No discussion among Commissioners will take place on this item.)
 6. Consent Items.
 - A. Approval of the minutes for the Board of Commissioners' meetings of April 7 and 8, 2003.
 - B. Authorize Chairman to execute Owner Affidavit for a Special Use Permit Application for improvements to Slide Mountain side of Mt. Rose Ski Area (Parks).
 - C. Approve acceptance of grant from Nevada Office of Traffic Safety to purchase a vehicle mounted radar to be used by Patrol deputies [\$1,568 - no County cash match required]; and if approved, direct Comptroller to make budget adjustments (Sheriff).
 - D. Approve proposed amendments to Fiscal Year 2003/04 Department of Motor Vehicles' Base Grant Program Budget [budget reduction \$20,147]--District Health.
 - E. Approve payment to Truckee Meadows Water Authority (TMWA) of approximately 33% of costs for design and construction of the intertie near the intersection of Campello Drive and Sansol Drive identified as Campello Meter/Regulator Station [improvements have been constructed and paid for by TMWA at a cost of \$123,890.89, Washoe County's share is \$40,883.99]--Water Resources.

6. F. Agreements.

- (1) Approve and execute Interlocal Agreement between the County of Washoe and Board of Regents, University and Community College System of Nevada on behalf of University of Nevada, Reno, Civil Engineering Department, concerning water quality testing and drinking water treatment technology evaluations [\$78,945]; and if approved, accept grant from University of Nevada Reno Applied Research Initiative Program [\$25,000] and accept donated services from Truckee Meadows Water Authority [\$47,088]--Water Resources.
- (2) Approve and execute First Amendment to Agreement for Consulting Services between the County of Washoe and ECO:LOGIC, LLC, concerning provision of additional services for the update of Regional Water Management Plan, including the completion of updates for chapters on water quality and wastewater, population and demand projections, issues identification, evaluation of alternatives and recommendations for action [not to exceed \$65,302 funding from Water Management Fund "Plan Update"] (Regional Water Planning Commission).
- (3) Approve and execute Interlocal Agreement between the County of Washoe (Sheriff's Office), City of Reno (Reno Police Department) and City of Sparks (Sparks Police Department), concerning setting forth conditions under which the Andros F6A Mobile Robot and Mobile Command Center will be summoned and utilized for mutual assistance [Reno Police Department responsible for all regular maintenance and necessary repairs on Robot and Command Center]--Sheriff.
- (4) Approve and execute Security Services Agreement between the County of Washoe, Washoe County Sheriff and Xterra, concerning provision of security and law enforcement for Xterra National Championship Triathlon scheduled in Incline Village September 27 - 28, 2003 [7th Wave Production-parent of Xterra-paying for all costs (i.e., patrol boat, vehicles and overtime)]--Sheriff.

G. Roll Change Requests for Clerical and Factual Errors and Execute Orders for Correction of Same (cumulative amount of reduction \$15,242.08)--Assessor.

I R E EX-Intl R/E Exchange--I.D. #2/108-296 [-\$39.31] (2001 Unsecured Roll).
Cherrone Chemical Company--I.D. #2/300-236 [-\$2,365.04] (2001 Unsecured Roll).
The Winroc Corporation--I.D. #2/305-043 [-\$1,943.14] (2001 Unsecured Roll).
Write Image Publications--I.D. #2/104-942 [-\$15.60] (2002 Unsecured Roll).
Virtual Hipster Corp.--I.D. #2/107-508 [-\$282.24] (2002 Unsecured Roll).
I R E EX-Intl R/E Exchange--I.D. #2/108-296 [-\$32.36] (2002 Unsecured Roll).
Alert Muffler & Brake--I.D. #2/139-001 [-\$691.60] (2002 Unsecured Roll).
Terri Keyser Cooper--I.D. #2/171-215 [-\$155.02] (2002 Unsecured Roll).
Danka Office Imaging Co.--I.D. #2/194-074 [-\$711.24] (2002 Unsecured Roll).

6. G. Danka Office Imaging Co.--I.D. #2/194-075 [-\$96.89] (2002 Unsecured Roll).
TBA Marketing and Design--I.D. #2/200-846 [-\$1,156.77] (2002 Unsecured Roll).
Future Computer Technologies Inc.--I.D. #2/201-750 [-\$270.96] (2002 Unsecured Roll).
The Jewelers Reno--I.D. #2/290-079 [-\$140.37] (2002 Unsecured Roll).
Genova Products Inc.--I.D. #2/300-416 [-\$357.04] (2002 Unsecured Roll).
The Winroc Corporation--I.D. #2/305-043 [-\$6,672.51] (2002 Unsecured Roll).
Reno Machine--I.D. #2/500-061 [-\$311.99] (2002 Unsecured Roll).

7. Recommendation to execute a Resolution declaring August 3-10, 2003 as Hot August Nights Week in Washoe County--Community Relations.

8. Possible Action Following Closed Session with Washoe County Manager:

Discussion and possible action on an Addendum (Salary and Bonus) to, and ratification of, the County Manager's Employment Contract and authorize Chairman to execute same.

2:00 p.m.

9. South Truckee Meadows General Improvement District.

See separate agenda.

10. Recommendation to recognize and award employees for innovative suggestions (Finance).

11. Appointments to Boards.

A. Gerlach-Empire Citizen Advisory Board--appoint three at-large representatives, Commission District 5--Community Development. (Continued from July 8, 2003 Commission Meeting)

B. Sun Valley Citizen Advisory Board--appoint one at-large representative, Commission District 5--Community Development. (Continued from July 8, 2003 Commission Meeting)

C. Washoe County Board of Adjustment--possible reappoint or appointment of one member, Commission District 2--Community Development.

D. Discussion and possible appointment of one individual to the Washoe County Board of Equalization; and, Commission Chairman to appoint Equalization Chairman. (Continued from July 8, 2003 Commission Meeting)

12. Recommendation to execute Resolution authorizing an Interfund Loan Public Works Construction Fund (092) to Special Assessment District 29 Fund (059920) [not to exceed \$1,300,000 and loan period will be less than one year, interest will be charged at a comparable rate of return for Washoe County or 1.25% per year on the outstanding loan balance]--Finance.

13. Recommendation to award Bid #2389-03--Drug Testing Services (Social Services) to Quest Diagnostics Incorporated [estimated award \$120,000 for a two-year period]; and if awarded, authorize Chairman to execute Agreement for 24-months (August 1, 2003 through July 31, 2005). Prices shall not increase for duration of Agreement and upon mutual agreement, can be renewed for two additional one-year extensions; and reject Bid Item #5 - Clinical Testing - as Social Services will not be requiring this type of testing--Purchasing.
14. Recommendation to approve amendment to Lazy Five Regional Park Master Plan which refines the recreation center plans and water play area; and, recommendation that the water play park be named Melio Gaspari Water Play Park (Master Plan Study Draft available for review in County Manager's Office)--Parks.
15. Agreements.
 - A. Recommendation to execute a Grant Program Contract between the County of Washoe and Reno-Sparks Gospel Mission for Fiscal Year 2003/04 [\$107,135] concerning assisting City of Reno in providing homeless shelter services; and, execute Resolution necessary for same--Grants Administrator.
 - B. Authorize Sheriff's Office Crime Laboratory to contract with 19 outside County and Municipal agencies within the State of Nevada for forensic services (Sheriff's Offices for: Carson City-\$11,929; Churchill County-\$7,389; Douglas County-\$17,824; Elko County-\$9,599; Eureka County-\$890; Humboldt County-\$6,855; Lander County-\$4,942; Lyon County-\$21,277; Mineral County-\$623; Pershing County-\$3,561; Storey County-\$5,164; White Pine County-\$1,114; Police Departments for: Elko-\$13,532; Fallon-\$8,608; Lovelock-\$1,157; Sparks-\$70,000; West Wendover-\$6,109; Winnemucca-\$7,300; Yerington-\$793); and if approved, authorize Chairman to execute Agreements for same--Sheriff.
 - C. Recommendation to approve and execute a Line Extension Reimbursement Agreement between the County of Washoe and Webb Investments Ltd. Partnership, concerning construction and extension of a water pipeline [not to exceed \$175,770.50]--Water Resources.
16. Recommendations from Internal Audit.
 - A. Accept annual report for Internal Audit Division for Fiscal Year 2002/03 and provide staff with expectations and direction regarding Internal Audits for Fiscal Year 2003/04.
 - B. Accept contracts evaluation report.
 - C. Review and approve three-year audit schedule submitted in accordance with Washoe County Code 15.560.

16. D. Accept report regarding Cash Handling Audit of the Second Judicial District Court Filing Office.

17. Discussion and possible direction regarding 2002 Regional Plan Settlements and associated issues.

5:30 p.m. 18. **Public Hearings.** (*Note: Items listed under this heading only will be heard at or after the noted time. In no case will they be heard before the stated time. Due to public testimony and discussion, time expended on items in this category can vary.*)

A. Second Reading and Adoption of an Ordinance revising a schedule of rates and charges and a pretreatment program for provision of sanitary sewer service by Washoe County within certain areas of Washoe County; requiring the Department of Water Resources to submit billings to all sanitary sewer users within the certain areas; requiring payment thereof; and providing procedures for its enforcement. This Ordinance repeals Ordinance Nos. 802, 830, 901, 931, 954, 973, and 1037-- Water Resources. (Bill No. 1390)

AND

Recommendation to approve Sewer Rate Ordinance Business Impact Statement and direct County Clerk to make analysis available upon request.

AND

Recommendation to approve and execute a Resolution adopting an Ordinance Revising the Schedule of Rates and Charges for Provision of Sanitary Sewer Service by Washoe County, and Revising a Pretreatment Program, within certain areas of Washoe County, providing procedures for its enforcement, and repealing Ordinances Nos. 802, 830, 901, 931, 954, 973 and 1037.

B. Second Reading and Adoption of an Ordinance creating Washoe County, Nevada, Special Assessment District No. 29 (Mt. Rose Sewer Phase I); ordering a sanitary sewer project within Washoe County, Nevada; providing for the levy and collection of special assessments therefor; and prescribing other matters relating thereto--Water Resources. (Bill No. 1391)

END OF SCHEDULED PUBLIC HEARINGS

19. Emergency Items.