

COUNTY COMMISSIONERS

David Humke, Chairman
Jim Shaw, Vice Chairman
Jim Galloway
Pete Sferrazza
Bonnie Weber

COUNTY MANAGER

Katy Singlaub

**ASSISTANT
DISTRICT ATTORNEY**

Madelyn Shipman

AGENDA

MEETING OF

WASHOE COUNTY BOARD OF COMMISSIONERS

COMMISSION CHAMBERS - 1001 E. 9th Street, Reno, Nevada

July 15, 2003

NOTE: Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Items may be moved to the Consent Agenda at the beginning of the Board Meeting.

The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, please call the County Manager's Office, 328-2000, 24-hours prior to the meeting.

An Agenda **CAUCUS** Meeting will be held in the Commission Caucus Room (1001 E. 9th St., 2nd Floor, Reno) on **MONDAY, July 14, 2003**, following the *Work Card Permit Appeal*, in order to review agenda items for the *July 15, 2003 Joint Meeting of the Washoe County Commission and Reno and Sparks City Councils*. Following review of the *Joint Meeting Agenda*, a *Caucus for the regular meeting of the Washoe County Board of Commissioners, as described below, will be held*. Said review, if requested by the Commission, is limited to brief staff presentation of issue and may include review of background information and questions to be answered at the joint and regular meetings. The Commission, at the Caucus Meeting, may also consider possible items for placement on the July 22, 2003 Commission Agenda.

NOTE: The Board of County Commissioners, on **MONDAY, July 14, 2003**, at **1:30 p.m.**, will take action on a **WORK CARD PERMIT APPEAL** for Deirdre Jones. The **HEARING** will be a **CLOSED SESSION** to discuss the applicant's character or other matters under NRS 241.030(1) and will take place in the Commission Caucus Room (1001 E. 9th St., 2nd Floor, Reno).

Public Comment: Limited to three minutes per person and limited to matters other than the agenda items that will be heard at the Commission Meeting. Persons are invited to submit comments in writing on agenda items and/or attend and make comment on that item at the Commission Meeting.

AT THE CAUCUS MEETING (July 14, 2003), the following *workshop* will be held:

Overview and status report of Washoe County Classification and Compensation Plan (presented by Neville Kenning of the Hay Group).

Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street), Washoe County Courthouse-Clerk's Office (Court and Virginia Streets), Washoe County Central Library (301 South Center Street) and Sparks Justice Court (630 Greenbrae Drive). At the meeting, after salute to the flag and roll call, the Board of County Commissioners may vote on the following items as the Board and, ex-officio, as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District, the Board of Fire Commissioners for the Sierra Forest Fire Protection District and/or the Board of Trustees of either the Lawton/Verdi or South Truckee Meadows General Improvement Districts.

Support documentation for items on the agenda, provided to the Washoe County Board of Commissioners, is available to members of the public at the County Manager's Office (1001 E. 9th St., Bldg. A, 2nd Floor, Reno, Nevada) and on the County's website at www.co.washoe.nv.us.

Unless otherwise indicated by asterisk (*), all items on the agenda are action items upon which the Board of County Commissioners will take action.

1:00 p.m.

- *1. Salute to the flag.
- *2. Roll call.
3. Approval of the agenda for the Board of County Commissioners' meeting of July 15, 2003.
- *4. Public Comments (three-minute time limit per person and limited to items not listed on the agenda). The Commission reserves the right to reduce the time, or limit the total time allowed for public comment, if more than 10 people request to speak.
- *5. Commissioners'/Manager's Announcements and Requests for Agenda Items (this item limited to announcements or topics/issues proposed for future workshops/agendas).
- *6. Introduction of new Washoe County employees.
7. Consent Items.
 - A. Approval of the minutes for the Board of County Commissioners' meetings of March 18 and 25, 2003.
 - B. Accept Financial Report for Eleven Months Ended May 31, 2003 - Unaudited (Comptroller).
 - C. Approve and execute Resolution levying tax rates for all Washoe County entities for the 2003-2004 Fiscal Year--Budget.
 - D. Approve request for 2003/04 sponsor fees--North Cal-Neva Resource Conservation and Development Council, Inc. [\$300].
 - E. Approve three E911 Advisory Committee Members to attend the APCO International Conference in Indianapolis, Indiana on August 10-14, 2003 (individuals attending on behalf of the E911 Advisory Committee may not be Washoe County employees)[\$4,500]--E-911 Committee.

7. F. Risk Management.

- (1) Approve renewal of policy of property insurance with Affiliated FM Insurance Company for the period of July 1, 2003 - July 1, 2004 [\$355,455].
- (2) Authorize Risk Manager to renew the Aircraft Liability and Hull Insurance Policy with Old Republic Insurance Company for aircraft and helicopters operated by the Sheriff's Office [\$34,513].

G. Grants Administrator.

- (1) Authorize payment to Tahoe Regional Planning Agency pursuant to the Tahoe Regional Planning Compact (Article VIII, Public Law 96-551, December 1980) [\$35,322--Washoe County's share of financial support to Tahoe Regional Planning Agency].
- (2) Authorize the Chairman to execute Grant Program Contract between the County of Washoe and ReStart, Inc., concerning emergency rent assistance or other services to prevent homelessness [\$92,810 for Fiscal Year 2003/04, no fiscal impact as Low Income Housing Trust Funds are State of Nevada pass through funds]; and, adopt and execute Resolution necessary for same.
- (3) Adopt and execute two Community Support Resolutions [\$8,925 to Affordable Housing Resources Council to provide a variety of services including technical assistance and capacity building services to developers of affordable housing; and, \$4,465 to Silver State Fair Housing to provide a variety of services including development and dissemination of informational materials and education to increase community awareness of housing discrimination, Fair Housing Act protections and fair housing rights and responsibilities.
- (4) Authorize Chairman to execute Agreement for Provision of Primary Care Services between the County of Washoe and Nevada Health Centers, Inc., concerning providing preventive, diagnostic and therapeutic services and supplies commonly referred to as primary care services [\$87,800 for Fiscal Year 2003/04]; and, authorize Chairman to execute Resolution necessary for same.

H. Public Works.

- (1) Award contract for Constructability Review of the District Attorney/Municipal Court Building construction documents to The KPA Group; and if awarded, authorize Chairman to execute Agreement upon receipt [\$53,000].

7. H. (2) Approve amendment to Ground Lease, Lease Purchase Agreement, Development Agreement and Agreement to Lease with Right to Purchase, releasing a portion of the Regional Public Safety Training Center parcel for the Emergency Operations Center; and if approved, authorize Chairman to execute Amendment upon receipt [no fiscal impact].

1:00 p.m.

8. Truckee Meadows Fire Protection District.

See separate agenda.

9. Recommendation to award bid #2371-03--Office Supplies (Washoe County and Joinder Agencies) to Boise Cascade Office Products [actual costs for Fiscal Year 2002/03 with Boise Cascade was \$334,106.23]--Purchasing.
10. Recommendation to approve Truckee River State Bond Projects List (not to exceed \$10,000,000) as presented by the Truckee River Funding Working Group; and, authorize staff to prepare all necessary agreements for the dispersal of funds to the lead agency or organization for Round 1 funding totaling \$4,322,500--Parks.

2:00 p.m.

11. Recommendation to receive sealed bids and hear oral bids with regard to 196.03 acre feet of water rights originating from Sierra Sage Golf Course, 6355 Silver Lake Road, Stead (under supplemental permits 66958 and 66959); and possible award of sale, and authorize Chairman to execute Purchase and Sale Agreement upon presentation--Parks.
12. Discussion and possible appointment of two individuals to the Washoe County Advisory Board to Manage Wildlife. (Continued from July 8, 2003 Commission Meeting.)
13. Recommendation to abolish one Sergeant Position #238 in the Sheriff's Office; establish a new position in the Information Technology Department and transfer funding for new position from Sheriff's Office to Information Technology Department; and, direct Comptroller to make adjustments for Fiscal Year 2003/04 (Sheriff/ Information Technology/Human Resources).
14. Discussion and possible direction regarding 2002 Regional Plan Settlements and associated issues.
15. Recommendation to accept Federal Highway Administration's Recreational Trails Grant administered by Nevada Division of State Parks [\$61,100 with County match of \$20,150 from 2000 Regional Parks and Open Space Bond]; and if accepted, direct Comptroller to make account changes and authorize Director of Parks and Recreation Department to execute Project Agreement form and return same to Division of State Parks--Parks.

3:00 p.m.

16. Recommendation that the County Commission continue the public auction, if necessary, and/or evaluate bids for Assessor's Parcel Number 012-150-16, (1205 and 1255 Mill Street) including possible award of sale for same and further, upon presentation, authorize Chairman to execute Purchase and Sale Agreement, Leaseback Agreement and Quitclaim Deed; or if necessary, provide direction to staff regarding subject parcel; no funding transfer required--Public Works. (Possibly continued from July 8, 2003 Commission Meeting.)

17. **Public Works.**
 - A. Recommendation to accept and authorize Chairman to execute upon presentation, Agreement between the County of Washoe and Ganthner Melby LLC, Architects & Planners, and George Miers & Associates, concerning Architectural/Engineering Services for the new Regional Animal Shelter [\$1,020,030].

 - B. Recommendation to discuss and provide direction to staff concerning possibly amending Washoe County Code Chapter 55.030 concerning composition and qualifications of the Animal Control Board.

- *18. **Appearance:** Paul D. Urban, Water Resources Flood Control Manager

Presentation on Status Report on Truckee River Flood Management Project.

- *19. **Appearance:** Washoe County Water Resources Staff
Dave Roundtree, County Representative for Carson-Truckee Conservancy District
Jim Litchfield, Kennedy/Jenks Engineer, Conservancy Contractor

Presentation of Truckee River maintenance work done by Carson-Truckee Conservancy District.

20. **Emergency Items.**