

COUNTY COMMISSIONERS

David Humke, Chairman
Jim Shaw, Vice-Chairman
Jim Galloway
Pete Sferrazza
Bonnie Weber

COUNTY MANAGER

Katy Singlaub

**ASSISTANT
DISTRICT ATTORNEY**

Madelyn Shipman

AGENDA

MEETING OF

WASHOE COUNTY BOARD OF COMMISSIONERS

COMMISSION CHAMBERS - 1001 E. 9th Street, Reno, Nevada

July 8, 2003

NOTE: Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Items may be moved to the Consent Agenda at the beginning of the Board Meeting.

The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, please call the County Manager's Office, 328-2000, 24-hours prior to the meeting.

Monday, July 7, 2003, County Commission Caucus Meeting has been cancelled due to County Commission Retreat.

Public Comment: Limited to three minutes per person and limited to matters other than the agenda items that will be heard at the Commission Meeting. Persons are invited to submit comments in writing on agenda items and/or attend and make comment on that item at the Commission Meeting.

Pursuant to NRS 241.020, the agenda for the Commission Meeting has been posted at the following locations. Washoe County Administration Building (1001 E. 9th Street), Washoe County Courthouse Clerk's Office (Court and Virginia Streets), Washoe County Central Library (301 South Center Street) and Sparks Justice Court (630 Greenbrae Drive). At the meeting, after salute to the flag and roll call, the Board of County Commissioners may vote on the following items as the Board and, ex-officio, as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District, the Board of Fire Commissioners for the Sierra Forest Fire Protection District and/or the Board of Trustees of either the Lawton/Verdi or South Truckee Meadows General Improvement Districts.

Support documentation for items on the agenda, provided to the Washoe County Board of Commissioners, is available to members of the public at the County Manager's Office (1001 E. 9th St., 2nd Floor, Reno, Nevada) and on the County's website at www.co.washoe.nv.us.

Unless otherwise indicated by asterisk (*), all items on the agenda are action items upon which the Board of County Commissioners will take action.

2:00 p.m.

- *1. Salute to the flag.
- *2. Roll call.
3. Approval of the agenda for the Board of County Commissioners' meeting of July 8, 2003.
- *4. Public Comments (three-minute time limit per person and limited to items not listed on the agenda). The Commission reserves the right to reduce the time, or limit the total time allowed for public comment, if more than 10 people request to speak.
- *5. Commissioners'/Manager's Announcements and Requests for Agenda Items (this item limited to announcements or topics/issues proposed for future workshops/agendas).
6. Consent Items.
 - A. Approval of the minutes for the Board of County Commissioners' meeting of March 11, 2003.
 - B. Approve payment for sexual assault victims (51 cases)--District Attorney.
 - C. Bids and Purchases--Purchasing.
 - (1) Award Bid #2375-03--Outsourcing of the Personal Property Commercial Tax Billing (Information Technology/Treasurer) to A.B. Data Ltd. [\$6,753.51]; and if awarded, authorize Purchasing and Contracts Administrator to execute one-year Agreement for same with Washoe County retaining an option to renew the agreement in single year increments for up to three additional one-year periods.
 - (2) Accept Request for Proposal #2394-03 for Health Department Information Technology Analysis (District Health Department) from Scientific Technologies Corporation [\$85,700]; and if accepted, authorize Purchasing and Contracts Administrator to execute agreement for same.
 - D. Approve inventory policy change to increase amount of individual items tracked in inventory from \$50 to \$3,000, with certain exceptions (i.e., firearms, notebook computers, LCD projectors)--Finance.
 - E. Authorize expenditure of funds [approximately \$60,000 expended Fiscal Year 2002/03] from Child Protective Services Account, Referral Services, to benefit children and families in order to promote keeping families intact--Social Services.

6. F. Water Resources.

- (1) Approve and execute Water Rights Deed between Washoe County and Raymond B. Guerra (total combined duty of 3.36 acre-feet of groundwater rights from a portion of Permits 35147, 35149, 58926 and 65364) and direct Utility Services Division Manager to return Water Rights Deed to Raymond B. Guerra.
- (2) Acknowledge Grant of Easement to connect existing sewer at southwest corner of Montreux Subdivision to Mt. Rose Interceptor to be constructed in Joy Lake Drive and authorize Chairman to execute same; direct Engineering Manager to record same and authorize payment [\$8,700] for Easement.
- (3) Accept six sanitary sewer Grants of Easement for construction and maintenance of sanitary sewer along Mt. Rose Highway; and if accepted, authorize Chairman to execute same and direct Utility Services Division Manager to record same.

G. Accept Grants.

- (1) Authorize District Attorney's Office to accept additional grant funds [original grant \$9,500, increased to \$16,960 (no County match funds)] from Nevada Department of Human Resources, Health Division, for public awareness campaign for rape prevention on University campus (grant extended to October 31, 2003). The additional grant funds will be used to continue the campaign through summer months by launching additional media advertisements through radio and possibly movie theatres and provide information at University of Nevada, Reno's Fall 2003 freshman orientation; grant funds will also be used to purchase a microscope for Sexual Assault Response Team's medical exam room; and, authorize the Comptroller to make budget adjustments--District Attorney.
- (2) Nevada Division of Environmental Protection Grant [\$21,098.80, no County match]; and if accepted, authorize Chairman to execute Intrastate Interlocal Contract between the County of Washoe (Water Resources) and State of Nevada, Division of Environmental Protection, to develop and implement a Wellhead Protection Program for Mount Rose Water System; and if approved, direct Comptroller to make necessary budget adjustments (Water Resources).
- (3) Federal Highway Administration Recreational Trails Grant administered by Nevada Division of State Parks [\$60,477] for construction of Jumbo Grade Trailhead; and if accepted, authorize Director of Parks and Recreation Department to execute Project Agreement and direct Comptroller to make account changes--Parks.

6. H. Accept donations [\$5,664.33 for the period July 1, 2002 through June 13, 2003] and if accepted, direct Comptroller to make account adjustments--Senior Services.

I. Agreements.

- (1) Execute Interlocal Agreement Regarding Transfer of Lands Upon Annexation (Neighborhood/Community Parks and Trails) between the County of Washoe and City of Reno--Parks.
- (2) Execute First Amendment to Lease between the County of Washoe, Sage Partnership G.P., dba McKenzie Properties (Lessor), The Rose Fraunhoffer Revocable Living Trust, through Franklyn William Fraunhoffer, Acting Trustee, and Truckee Meadows Water Authority (TMWA), concerning change in Lessor's name and mailing address as well as Lessor's approval of existing Sublease Agreement between Washoe County and TMWA--Public Works.
- (3) Addendum to Walker & Associates Professional Services Contract between the County of Washoe and Walker & Associates, concerning providing analysis and fire service options for Sierra Forest Fire Protection District (\$11,400); and, authorize County Manager to execute same--District Attorney.

J. Roll Change Requests for Clerical and Factual Errors and Execute Orders for Correction of Same (cumulative amount of reduction \$23,512.28)--Assessor.

- James A. & Terry Mitchell--Parcel #018-191-69 [-\$2,930.89] (1999 Secured Roll).
- James A. & Terry Mitchell--Parcel #018-191-69 [-\$2,930.90] (2000 Secured Roll).
- James A. & Terry Mitchell--Parcel #018-191-69 [-\$2,989.58] (2001 Secured Roll).
- James A. & Terry Mitchell--Parcel #018-191-69 [-\$3,044.71] (2002 Secured Roll).
- Paul R. Helms & Associates, Inc.--Parcel #021-621-01 [-\$102.39] (2002 Secured Roll).
- Lonnie & Debra A. Feemster--Parcel #083-023-02 [-\$561.95] (2002 Secured Roll).
- Nanette S. Fink--Parcel #085-740-52 [-\$176.67] (2002 Secured Roll).
- Jean F. VanWell, et al--Parcel #122-142-08 [-\$396.58] (2002 Secured Roll).
- Todd A. & Janet H. Lowe Tr.--Parcel #122-162-09 [-\$3,453.54] (2002 Secured Roll).
- Floyd H. & Virginia E. Schwartz--Parcel #124-041-88 [-\$557.23] (2000 Secured Roll).
- Floyd H. & Virginia E. Schwartz Tr.--Parcel #124-041-88 [-\$563.46] (2001 Secured Roll).

6. J. Floyd H. & Virginia E. Schwartz Tr.--Parcel #124-041-88 [-\$586.13] (2002 Secured Roll).
 Lake Country Estates Owners Association--Parcel #129-650-31 [-\$2,106.06] (2001 Secured Roll).
 Village Plaza Ltd. Ptsp--Parcel #132-240-12 [\$ unavailable] (2003 Secured Roll).
 Richard & Georgeann Crocitto--Parcel #152-142-10 [-\$1,256.87] (2001 Secured Roll).
 Richard & Georgeann Crocitto--Parcel #152-142-10 [-\$1,196.88] (2002 Secured Roll).
 Michael H. & Christine A. Fisher--Parcel #524-032-04 [-\$434.76] (2001 Secured Roll).
 Michael H. & Christine A. Fisher--Parcel #524-032-04 [-\$223.68] (2002 Secured Roll).

7. Agreements.
 - A. Recommendation to approve purchase of a complete Imaging System [\$218,781.40], which includes software, hardware, installation, training and other expenses; and if approved, authorize Chairman to execute an Addendum to State of Nevada Contract #1063 between the County of Washoe and High Desert Microimaging, Inc., for same--Building and Safety.

 - B. Recommendation to approve and execute Purchase and Sale Agreement between the County of Washoe and Sierra Pacific Power Company for purchase of three parcels of real property in Huffaker Hills (Assessor's Parcel Numbers 022-171-02, 022-171-04 and 022-220-14 [\$274,000 Parks Bond Account 9052104-7887, Land Acquisition]); and if approved, authorize Chairman to execute all other documents upon receipt for same--Parks.

8. Recommendation to provide written notification to Washoe County School District that Washoe County will no longer provide the Before and After School Activity Program (BASAP) and authorize Chairman to sign letter for same; and, recommendation that Parks Department Position Control number 5000-Site Supervisor, 5001-Activity Leader and #28, Recreation Specialist II be abolished effective August 15, 2003, and the 2.5 full time equivalent permanent positions (#29-Recreation Specialist III, #96 and #97-Recreation Specialist I's) now in the BASAP be utilized within other programs in the Parks Department--Parks.

9. District Court.
 - A. Recommendation to execute Interlocal Contract between the County of Washoe (District Court) and State of Nevada, Division of Mental Health and Developmental Services, Lake's Crossing Center, concerning mental health evaluations retroactive to July 1, 2003 [total cost will not exceed \$71,641 Fiscal Year 2003/04 and \$72,342 Fiscal Year 2004/05 or \$143,983 for the two-year period July 1, 2003 - June 30, 2005].

9. B. Recommendation to execute a Professional Services Agreement between the County of Washoe (District Court) and Bristlecone Family Resources concerning drug/alcohol rehabilitation services for Adult Drug Court retroactive to July 1, 2003 [not to exceed \$422,400].
 - C. Recommendation to execute an Independent Contractor Agreement between the County of Washoe (District Court) and David D. Spitzer concerning Legal Services in Specialty Courts retroactive to July 1, 2003 [\$135,000].
 - D. Recommendation to accept grant award [\$150,000 (County in-kind matching funds \$50,000)] from Bureau of Justice Assistance for the Mental Health Court; and if accepted, authorize creation of one full-time PreTrial Services Officer II position and direct Comptroller to make appropriate account adjustments.
10. Recommendation to discuss and adopt Resolution adopting a Fee Schedule for Animal Services under Chapter 55 (Animal Services Ordinance) of the Washoe County Code for the unincorporated area of Washoe County, including the City of Sparks--Public Works.
11. Appointments to Citizen Advisory Boards--Community Development.
 - A. West Truckee Meadows--appoint one individual to serve as East of McCarran Boulevard representative, two to serve as West of McCarran Boulevard representatives; and, possibly representatives to serve as alternates (Commission District 1).
 - B. Incline Village/Crystal Bay--appoint one individual to serve as Crystal Bay at-large representative and three to serve as Incline Village at-large representatives (Commission District 1).
 - C. Southeast Truckee Meadows--appoint individual to serve as Hidden Valley Homeowner Association representative, one as an at-large alternate and two as at-large representatives (Commission District 2).
 - D. Southwest Truckee Meadows--appoint five at-large representatives and one at-large alternate (Commission District 2).
 - E. Galena-Steamboat--reappoint one representative (Commission District 2).
 - F. East Washoe Valley--accept resignations of two at-large representatives and appoint two individuals to fill vacancies (Commission District 2).
 - G. West Washoe Valley--appoint two at-large representatives (Commission District 2).
 - H. Spanish Springs--reappoint two at-large representatives and appoint one at-large representative (Commission District 4).

11. I. Gerlach-Empire--appoint three at-large representatives (Commission District 5).
- J. Sun Valley--appoint four at-large representatives (Commission District 5).
- K. Verdi Township--appoint three at-large representatives (Commission District 5).
12. Regional Planning Commission--recommendation to appoint one Washoe County Planning Commissioner to Regional Planning Commission and appoint remaining Washoe County Planning Commissioners as alternates to Regional Planning Commission--Community Development.
13. Discussion and Possible Appointments to Boards/Commissions.
 - Airport Noise Advisory Panel--three appointments.
 - Board of Equalization--three appointments and Commission Chairman to appoint Equalization Chairman.
 - Library Board of Trustees--two appointments.
 - Washoe County Advisory Board to Manage Wildlife--two appointments.
 - Washoe County Open Space and Regional Park Commission--four appointments.
 - Washoe County Senior Services Advisory Board--four appointments.
14. Consideration of a motion to suspend the Rules and Procedures for the Board of County Commissioners and if motion passes, motion to reconsider the Board of County Commissioners decision to deny the appeal of Special Use Permit Case Nos. SW02-027, SW02-028, SW02-029, SW02-030 (Burning Man)--Brittner, Jakson, Fascio, Stewart, Walters - Appeal Case No. AX03-006; and if motion passes, direct staff to set a public hearing date and provide notification in accordance with Washoe County Code (requested by Commissioner Sferrazza).
15. Discussion and possible direction regarding 2002 Regional Plan Settlements and associated issues.
16. First reading of an Ordinance creating Washoe County, Nevada, Special Assessment District No. 29 (Mt. Rose Sewer Phase 1); ordering a sanitary sewer project within Washoe County, Nevada; providing for the levy and collection of Special Assessments therefore; and prescribing other matters relating thereto.
- 4:30 p.m.** 17. Recommendation to receive sealed bids and hear oral bids for Assessor's Parcel Number 012-150-16, including possible award of sale for same; if warranted, authorize Chairman to execute the Purchase and Sale Agreement, Leaseback Agreement and Quitclaim Deed; or if necessary, provide direction to staff to continue this item to July 15, 2003 Commission Meeting to be heard at 3:00 p.m.--Public Works.

5:30 p.m. 18. **Public Hearings.** (*Note: Items listed under this heading only will be heard at or after the noted time. In no case will they be heard before the stated time. Due to public testimony and discussion, time expended on items in this category can vary.*)

- A. Second reading and adoption of an Ordinance amending the Washoe County Code by adding a new Chapter 11 creating the Department of Pretrial Services and Alternative Sentencing, creating position of Chief of Department, specifying qualifications of the Chief of the Department, authorizing the hiring of assistants and other employees by the Chief of the Department, specifying the duties of the Department, imposing fees to be paid by pretrial detainees and probationers for the cost of their supervision; and providing other matters properly relating thereto. (Bill No. 1377) **To be heard before Agenda Item No. 18B.**
- B. Recommendation to execute Agreement for Services to be provided to the Counseling Compliance Program of the Reno Justice Court between the County of Washoe (Justice Court of Reno Township) and Basic Recovery Associates, Inc., and an Agreement for Services to be provided to the Counseling Compliance Program of the Reno Justice Court between the County of Washoe (Justice Court of Reno Township) and North Star Treatment and Recovery Center, both Agreements concerning the provision of Professional Services of intensive therapeutic treatment required by the Court; execution of an Agreement for Services to be provided to the Counseling Compliance Program of the Reno Justice Court between the County of Washoe (Justice Court of Reno Township) and P.E.E.R., Inc., concerning provision of Professional Services of oral drug testing required by Court; and, execution of a Memorandum of Understanding by and between Washoe County, Douglas County and Carson City, for and on behalf of the Reno Justices' Court and the Sparks Justices' Court, and for and on behalf of the Second Judicial District Court, as represented by the Courts Services Division designated as the Day Reporting Center, and the City of Reno, for and on behalf of the Reno Municipal Court, and the City of Sparks, for and on behalf of the Sparks Municipal Court, concerning establishing an informal agreement for coordinating and utilizing collective probation resources and personnel in the event Washoe County cannot adequately fund the Program or provide necessary personnel in order for the Chief/Coordinator to fulfill his mandated duties under Chapter 211A and to properly supervise misdemeanor probationers under custody and control of each of the parties hereto--District Court. **This item to be heard after Agenda Item No. 18A.**

5:30 p.m. 18. C. **Comprehensive Plan Amendment Case Number CP00TA-002 (Dale Denio)**
(Community Development).

To consider a request to amend the Tahoe Area Plan, being a part of the Washoe County Comprehensive Plan, by re-designating Assessor's Parcel Numbers 123-250-02, 03 and 04 from Medium Density Suburban (MDS: max 3 dwelling per 1 acre) to Low Density Suburban (LDS: max 1 dwelling per acre) and Assessor's Parcel Number 123-250-01 from General Rural (GR: min 40 acres per dwelling unit) to Low Density Suburban (LDS: max 1 dwelling per acre). The existing Medium Density Suburban parcels of approximately 1.35 acres and the General Rural parcel of 4.11 acres would result in 5.46 acres of Low Density Suburban land use. The re-designation would allow the development of 5 parcels under Washoe County Development Code standards. However, the ordinances of Tahoe Regional Planning Agency (TRPA) prohibit the creation of a new parcel and therefore, the property would be limited to the existing four parcels. The request would provide the opportunity to reconfigure the parcels into four building sites each over one acre in size. The parcels are located approximately 1.5 miles northeast of the Nevada/California stateline. The parcels are within the Tahoe hydrographic basin, in Section 18, T16N, R18E, MDM. The parcels are designated within Plan Area Statement 034 and 035 in the Tahoe Regional Plan. Administrative changes to the area plan are necessary to reflect the changes requested within this application, including a revised Land Use Map, and a revised table of land use acreage.

END OF SCHEDULED PUBLIC HEARINGS

19. Emergency Items.