

COUNTY COMMISSIONERS

Bob Larkin, Chairman
Bonnie Weber, Vice-Chairman
Jim Galloway
David Humke
Pete Sferrazza

COUNTY MANAGER

Katy Singlaub

**ASSISTANT
DISTRICT ATTORNEY**

Melanie Foster

AGENDA

WASHOE COUNTY BOARD OF COMMISSIONERS

COMMISSION CHAMBERS - 1001 E. 9th Street, Reno, Nevada

June 27, 2006

2:00 p.m.

NOTE: Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Items may be moved to or from the Consent Agenda at the beginning of the Board Meeting or may be voted on in a block.

The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, call the County Manager's Office, 328-2000, 24-hours prior to the meeting.

Public Comment during the Commission Meeting on June 27, 2006 will be for all matters, both on and off the agenda, and be limited to two minutes per person. Additionally, public comment of two minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting.

The County Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item: “*Commissioners’/Manager’s Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda”.

Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations. Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Clerk's Office (Court and Virginia Streets), Washoe County Central Library (301 South Center Street) and Sparks Justice Court (630 Greenbrae Drive). At the meeting after salute to the flag and roll call, the Board of County Commissioners may vote on the following items as the Board and, ex-officio, as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District, as the Board of Fire Commissioners for the Sierra Fire Protection District, and/or the Board of Trustees of either the Lawton/Verdi or South Truckee Meadows General Improvement Districts.

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners is available to members of the public at the County Manager's Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada) and on the County's website at www.washoecounty.us.

Unless otherwise indicated by asterisk (*), all items on the agenda are action items upon which the Board of County Commissioners will take action.

The Washoe County Board of Commission may take a short break every 1 1/2 hours.

2:00 p.m.

- *1. Salute to the flag.
- *2. Roll call.
3. Approval of the agenda for the Board of County Commissioners' meeting of June 27, 2006, including consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.
- *4. Public Comment. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the Commission as a whole.
- *5. Commissioners'/Manager's Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda. (No discussion among Commissioners will take place on this item.)
6. Presentation of Resolutions of Congratulations to Erin Brosy and Bonnie Elliott--Community Relations.
7. Presentation of Resolution of Appreciation to Brown Elementary School, The Home Depot Foundation and The National Arbor Day Foundation for their generous contributions to Washoe County's Urban Arbor Day Celebration at the South Valley's Regional Sports Complex on April 28, 2006--Regional Parks and Open Space.
8. Consent Items.
 - A. Approve minutes for the Board of County Commissioners' meeting of April 25, 2006.
 - B. Approve payments [\$11,361.46] to vendors for assistance of 61 victims of sexual assault and authorize Comptroller to process same. NRS 217.310 requires payment by the County of initial medical care of victims in addition to follow-up treatment [up to \$1,000] for victims, victim's spouses and other eligible persons--District Attorney.
 - C. Ratify termination of the Declared Katrina Emergency and accept the final Katrina Emergency Financial Report--Management Services.
 - D. Authorize purchase of 400 Symbol hand held bar code scanners from OM Office Supply Inc., [\$76,125] for the Registrar of Voters Department to be located at each Early Voting Site and at each Polling Place, for upgrading the Washoe County Early Voting & Election Day process--Purchasing.

8. E. Accept cash donations [\$9,977.86] for the fourth quarter of Fiscal Year 2005/06; and if accepted, direct Finance Department to make appropriate budget adjustments--Senior Services.
- F. Accept DNA Capacity Enhancement Program Grant Acquired Equipment and Software [valued at \$51,952.21] from Las Vegas Metropolitan Police Department Crime Laboratory to Washoe County Sheriff's Office Crime Laboratory--Sheriff.
- G. Community Development.
 - (1) Reappoint Patrick McBurnett as At-Large Member to the Incline Village/Crystal Bay Citizen Advisory Board with a term beginning July 1, 2006 and expiring June 30, 2008 (Commission District 1, Commissioner Galloway).
 - (2) Reappoint Trudy Brussard and Peter Kirby as East of McCarran At-Large Members and Patty Schweitzer as an Alternate; and, appoint Karen Peek and Ron Nicholson as West of McCarran At-Large Members to the West Truckee Meadows Citizen Advisory Board with terms beginning July 1, 2006 and expiring June 30, 2008 (Commission District 1, Commissioner Galloway).
 - (3) Approve expenditure [not to exceed \$1,500] to provide refreshments for participants attending Washoe County Citizen Advisory Board training programs during Fiscal Year 2006/07--Community Development.
- H. Human Resources.
 - (1) Approve reclassification and new classifications to be established as submitted through the annual budget process.
 - (2) Approve revised Equal Employment Opportunity Plan for Washoe County.
- I. Management Services/Grants Administrator.
 - (1) Approve and authorize the Chairman to sign Amendment to the Grant Program Contract with the Reno-Sparks Gospel Mission to support the operation of the emergency homeless shelter (extends the term of the current agreement to September 30, 2006).
 - (2) Accept the Community Development Capacity Building Initiative Grant award [\$20,000] from the Charles Schwab Bank to support development and implementation of a cost-benefit analysis assessing the current method of serving chronically homeless individuals; and if accepted, direct Finance Department to make appropriate budget adjustments.

8. J. Regional Parks and Open Space.

- (1) Approve and execute an Interlocal Cooperative Agreement between the County of Washoe (Regional Parks and Open Space) and the Regional Transportation Commission of Washoe County, concerning joint participation in lease and development of a parcel of Bureau of Land Management land (APN 50802055) for the Sun Valley Regional Park; and, incorporate the Sun Valley Western Arterial as part of the Sun Valley Regional Park Master Plan.
- (2) Approve Agreement between the County of Washoe and Nevada Land Conservancy to provide professional services in support of the acquisition of real properties for the Regional Parks and Open Space program [not to exceed \$95,500 and is for the period July 1, 2006 to June 30, 2007]; and if approved, authorize Chairman to execute the Agreement upon presentation.

K. Approve purchase and installation of ShoreTel Voice Over Internet Protocol telephone system for the new Animal Services Facility on Longley Lane [\$34,088.24]; and if approved, transfer existing budgeted funds to capital within Animal Services (from 500100-710100 to 500000-781004) and direct Finance Department to make the necessary budget adjustments--Public Works.

L. Social Services.

- (1) Authorize the Director of Social Services to retroactively accept \$78,665 in Federal Funds from the State Division of Child and Family Services for Fiscal Year 2006 to assist youth in making the transition from foster care to economic self-sufficiency and direct the Finance Department to make the appropriate budget adjustments.
- (2) Authorize the Departments of Social Services and Public Works to expend \$61,091.22 to purchase and install a filing system at 350 South Center Street through Reno Business Interiors.
- (3) Accept cash donations [\$10,269.65] and Juror Fee donations [\$3,600], authorize Department of Social Services to expend funds to benefit children in care and families who are clients, and direct the Finance Department to make the appropriate budget adjustments for Fiscal Year 2005/06.

M. Water Resources.

- (1) Accept Grants of Easement, for construction of a conveyance channel appurtenant to the North Spanish Springs Floodplain Detention Facility, from the Jeanette Marlia Trust and Scotty & Gail Peterson Trust; and if accepted, authorize the Chairman to execute same and direct Department of Water Resources to record the Easements.
- (2) Approve and authorize the Chairman to sign the Professional Services Agreement with Wood Rodgers for development of a facility plan for flood control improvements on Bailey Canyon [not to exceed \$125,000].

9. Recommendation to authorize and approve the sole source designation of Action Electric, Inc. for preventive maintenance [\$35,960]; for purchase orders in amounts greater than \$50,000 for repair and replacement; and, emergency electrical service for Washoe County Department of Water Resources' sewer, water and reclaimed water facilities--Water Resources.
10. Recommendation to authorize and approve the continued sole source designation of Sierra Control Systems for the preventative maintenance, repair, replacement, emergency electrical service and purchase of Supervisory Control and Data Acquisition Systems for the Washoe County Department of Water Resources' utility operations--Water Resources.
11. Recommendation to authorize and approve the continued sole source designation of Carson Pump for emergency services related to repair of the Department of Water Resources' various pumping facilities in amounts greater than \$50,000--Water Resources.
12. Recommendation to authorize the Director of Social Services to retroactively accept \$230,738 for Fiscal Year 2006 in AB94 monies, the State Independent Living Grant from the State Division of Child and Family Services to assist youth in making the transition from foster care to economic self-sufficiency and direct Finance Department to make appropriate budget adjustments--Social Services.
13. Recommendation to approve the purchase and installation of an Inergen clean gas fire suppression system for the IT main computer server room, office and vault from SimplexGrinnell (sole source) [\$56,317 - funds available in Public Works Facility Management [162000-781002]--Public Works.
14. Update of the Chamber Remodel Project; direct Finance to transfer funds from the Capital Facilities Fund to Public Works Construction Fund; and, authorize Chairman to execute a Professional Services Agreement (staff recommends award to Barada-Feutsch Architects) [not to exceed \$75,000] upon presentation--Public Works.
15. Recommendation to award bid for Public Defender Tenant Improvements (1 California Building, lease space) to the lowest responsive and responsible bidder (staff recommends GuiDenby, Inc.) [\$95,550]; and if awarded, authorize Chairman to execute the contract documents upon presentation--Public Works.
16. Recommendation to approve furniture purchase for the Health Department furniture remodel, utilizing an existing State of Nevada contract with Reno Business Interiors [\$179,995.78] (Public Works).
17. Discussion and possible direction to staff regarding the construction of pedestrian, bicycle and drainage enhancement facilities in the Sun Valley area--Public Works.
18. Recommendation to approve and execute a Resolution granting funds [\$141,271] to Restart Inc., a homeless services provider, to be deposited in the Restart Family Shelter Endowment Fund for future support of the operation of the homeless shelter for families in Washoe County when built and authorize Finance to make the necessary adjustments--Management Services/Grants Administrator.

19. Recommendation to award bid #2538-06 Can Liners for Washoe County and Joinder Agencies for Fiscal Year 2006/07 to include two one-year renewals providing pricing does not increase beyond that allowed in the terms of the bid [approximate cost for Washoe County \$200,659.60 for Fiscal Year 2006/07]--Purchasing.
20. Recommendation to authorize appropriation adjustments for Fiscal Year 2005/06 salary savings allocations, approve Contingency Transfer [\$611,393] and direct Finance Department to make necessary account adjustments--Budget.
21. Recommendation to approve and execute a Resolution Authorizing an Interfund Loan - General Fund to Health Fund on an "as needed" basis [not to exceed \$750,000] for the remainder of Fiscal Year 2005-06 to be repaid as soon as the Health Fund receives available cash--Budget.
22. Recommendation to accept a total of \$825,000 in grants from Nevada Division of State Lands, Conservation and Resource Protection Grant Program for: Washoe Valley Bike Trail construction [\$175,000]; Spanish Springs Pah Rah Trailhead construction [\$160,000]; acquisition of the historic Galena School House [\$300,000]; Sun Valley Trailhead construction [\$125,000]; Urruttia (Peavine) Trailhead construction (\$55,000); and, Browns Creek Trailhead improvements [\$10,000]; authorize Director of Regional Parks and Open Space to sign all necessary agreements, documents and reports associated with these grants; and, authorize Finance Department to make the appropriate budget adjustments--Regional Parks and Open Space.
23. Recommendation to appoint Don Jeppson as Interim Director of Building and Safety with a 10% salary adjustment to be effective July 6, 2006--Manager.
24. Discussion and possible action to amend the Commission's Rules and Procedures by adding a rule regarding the process for handling resignations of Commission appointees to boards and commissions--District Attorney.
25. Discussion and possible appointments: Planning Commissioner from County Commission District 1; Planning Commissioner from North of the Truckee River; Board of Adjustment Member from County Commission District 1; and, all terms to be 4 years in length until June 30, 2010--Community Development.
26. Recommendation that the County Commission support the issuance of a Request For Qualifications to retain a qualified consultant to lead a Countywide change management initiative to promote high performance pursuant to the Baldrige National Quality Program--Manager.
27. Recommendation that the County Commission take action regarding the Reno-Sparks Convention and Visitors Authority's (RSCVA) request to amend an agreement that provided a General Obligation pledge from Washoe County for the RSCVA's \$105 million in bonds additionally secured by room tax revenues by removing certain sections that would then allow the RSCVA to use \$3.7 million of the funds in the Revenue Stabilization Account for certain capital projects and possibly approve the purchase of the Liberty Belle Restaurant (4250 South Virginia Street, APN 025-011-01 and 025-011-14) pursuant to NRS 244A.627--Finance.

28. Introduction and first reading of an Ordinance amending Chapter 25 of the Washoe County Code (business licenses, permits and regulations) by adding new definitions for gross receipts, occupancy, occupant, operator, transient guest, and transient lodging; deleting certain definitions; revising the method of calculating tax on time share projects; providing for the timing of payments; revising provisions relating to exemptions from room tax; authorizing the County Fair and Recreation Board to adopt regulations for collection of transient lodging taxes; and other matters properly relating thereto--District Attorney.
29. Introduction and first reading of an Ordinance amending Section 5.365 of the Washoe County Code by expanding the authorized legislative and lobbying activities in connection with which reasonable and necessary lobbying expenses may be incurred--District Attorney.
30. Introduction and first reading of an Ordinance amending the Washoe County Code by authorizing the County Manager to approve expenditures for incidental food and entertainment expenses for certain authorized activities in amounts less than \$2,500--District Attorney.
31. Discussion and direction to staff on possible legislative issues and the preparation of bill draft requests from Washoe County for the 2007 session of the Nevada Legislature--Legislative Affairs.
32. Recommendation to approve Comprehensive Settlement Agreement with Evans Creek LLC, resolving all litigation between Washoe County and Evans Creek LLC; and if approved, authorize the Chairman to execute the Agreement--District Attorney.

4:00 p.m. 33. Sierra Fire Protection District.

See separate agenda.

4:15 p.m. 34. Truckee Meadows Fire Protection District.

See separate agenda.

5:00 p.m. 35. South Truckee Meadows General Improvement District.

See separate agenda.

5:30 p.m.

Public Hearings. (Note: Items listed under this heading only will be heard at or after the noted time. In no case will they be heard before the stated time. Due to public testimony and discussion, time expended on the items in this category can vary.)

36. Second reading and adoption of an Ordinance amending facility connection, user/debt service, and operation and maintenance charges for provision of stormwater drainage and flood control service by Washoe County within the unincorporated area of North Spanish Springs; requiring the Department of Water Resources to submit billings to all users; requiring payment thereof; and providing procedures for its enforcement. This Ordinance repeals Ordinance No. 1197. (Bill No. 1478)

AND IF ABOVE ADOPTED

Approve a Business Impact Statement related to an Ordinance amending facility connection, user/debt service, and operation and maintenance charges for provision of stormwater drainage and flood control service by Washoe County within the unincorporated area of North Spanish Springs, and direct County Clerk to make findings available upon request.

AND

Approve and execute a Resolution adopting an Ordinance amending facility connection, user/debt service, and operation and maintenance charges for provision of stormwater drainage and flood control service by Washoe County within the unincorporated area of North Spanish Springs; requiring the Department of Water Resources to submit billings to all users; requiring payment thereof; and providing procedures for its enforcement. This Ordinance repeals Ordinance No. 1197.

37. Second reading and adoption of an Ordinance amending the Washoe County Code by prohibiting the possession of one ounce or less of marijuana; providing criminal penalties for possession thereof; providing that fines imposed for the possession of one ounce or less of marijuana must be deposited in a special account in the County general fund; providing that the money in the account must only be disbursed at the direction of a court; and providing other matters properly relating thereto. (Bill No. 1485)
38. Second reading and adoption of an Ordinance amending provisions relating to Washoe County Code, Chapter 110, Article 706, impact fees, by permitting an annual increase in the regional road impact fee by a percentage equal to the average annual percentage of increase in the consumer price index for west urban consumers for the preceding 5 calendar years; or by 4.5 percent, whichever is less with the following exceptions: no increase shall occur within a twelve month period following action by the County to adopt any revisions to the regional road impact fee land use assumptions in accordance with NRS 278b.290; or the adoption of any ordinance that amends the regional road impact fee system capital improvement plan; or any action that otherwise increases the impact fee, and other matters properly relating thereto. (Bill No. 1486)

5:30 p.m. 39. Comprehensive Plan Amendment Case No. CP06-001 (Washoe Health System)--
Community Development.

Conduct a public hearing on Comprehensive Plan Amendment Case No. CP06-001 (Washoe Health System) to consider a request to amend the Spanish Springs Area Plan, being a part of the Washoe County Comprehensive Plan. The amendment request would change Table C-2: Allowed Uses (Civic Use Types) to allow hospital services and ancillary uses within the Neighborhood Commercial/-Office (NC) regulatory zone; would exempt hospital services from the height restriction of 35 feet in Building Heights of Appendix A and allow a maximum height of 55 feet; and would exempt hospital services from required compliance with the rustic western theme. The properties affected by this proposed request would include all parcels within the Spanish Springs Area Plan. The Spanish Springs planning area is within the Area of Interest of the City of Sparks, and within Washoe County Commission District No. 4.

To reflect the changes requested within this application and to maintain currency of general area plan data, additional administrative changes to the area plan may include a revised map series with updated parcel base and revisions to the Table of Land Uses.

AND IF APPROVED

Authorize the Chairman to sign the Resolution for the updated area plan after a determination of conformance with the Regional Plan by the Truckee Meadows Regional Planning Agency.

40. Development Agreement Case No. DA05-001 - Honalo Kai, LLC for Tentative Parcel
Maps PM04-050 through PM04-055--Community Development.

Conduct a public hearing to approve Development Agreement Case No. DA05-001 for Honalo Kai, LLC for Tentative Parcel Maps PM04-050 through PM04-055, located in the Warm Springs Specific Plan pursuant to Nevada Revised Statutes 278.0201 through 278.0207. [APN: 077-100-15 and 077-100-20] Authorize the Chairman to execute the Development Agreement.

AND IF APPROVED

Introduction and first reading of an Ordinance pursuant to Nevada Revised Statutes 278.0201 through 278.0207 adopting Development Agreement Case No. DA05-001 for Tentative Parcel Map Case No.'s PM04-050, PM04-051, PM04-052, PM04-053, PM04-054 and PM04-055, approved by the Parcel Map Review Committee of Washoe County on January 21, 2005.

5:30 p.m. 41. Development Agreement Case No. DA05-002 for Larry and Marlene Robbins for Tentative Parcel Maps PM05-015, PM05-016 and PM05-017--Community Development.

Conduct a public hearing to approve Development Agreement Case No. DA05-002 for Larry and Marlene Robbins for Tentative Parcel Maps PM05-015, PM05-016, and PM05-017 located in the Warms Springs Specific Plan pursuant to Nevada Revised Statutes 278.0201 through 278.0207. [APN: 077-340-16] Authorize the Chairman to execute the Development Agreement.

AND IF APPROVED

Introduction and first reading of an Ordinance pursuant to Nevada Revised Statutes 278.0201 through 278.0207 adopting Development Agreement Case No. DA05-002 for Tentative Parcel Map Case No.'s PM05-015, PM05-016 and PM05-017, approved by the Parcel Map Review Committee of Washoe County on May 20, 2005.

42. Development Agreement Case No. DA05-003 for Sierra Nevada Equestrian Estates, LLC for Tentative Parcel Maps PM05-040 through PM05-060--Community Development.

Conduct a public hearing to approve Development Agreement Case No. DA05-003 for Sierra Nevada Equestrian Estates, LLC for Tentative Parcel Maps PM05-040 through PM05-060, located in the Warms Springs Specific Plan pursuant to Nevada Revised Statutes 278.0201 through 278.0207. [APN: 077-100-15 and 077-100-20] Authorize the Chairman to execute the Development Agreement.

AND IF APPROVED

Introduction and first reading of an Ordinance pursuant to Nevada Revised Statutes 278.0201 through 278.0207 adopting Development Agreement Case No. DA05-003 for Tentative Parcel Map Case No.'s PM05-040 through PM05-060, approved by the Parcel Map Review Committee of Washoe County on October 13, 2005.

END OF SCHEDULED PUBLIC HEARINGS

- *43. Reports/updates from County Commission members concerning various boards/commissions they may be a member of or liaison to (these may include, but not be limited to, Regional Transportation Commission, Reno-Sparks Convention & Visitors Authority, Debt Management Commission, District Board of Health, Truckee Meadows Water Authority, Organizational Effectiveness Committee, Investment Management Committee, Citizen Advisory Boards).
- 44. Possible Closed Session for the purpose of discussing negotiations with Employee Organizations per NRS 288.220.
- 45. Emergency Items.
- 46. Adjournment.