

COUNTY COMMISSIONERS

Bob Larkin, Chairman
Bonnie Weber, Vice-Chairman
Jim Galloway
David Humke
Kitty Jung

COUNTY MANAGER

Katy Singlaub

**ASSISTANT
DISTRICT ATTORNEY**

Melanie Foster

AGENDA

WASHOE COUNTY BOARD OF COMMISSIONERS

COMMISSION CHAMBERS - 1001 E. 9th Street, Reno, Nevada

**May 27, 2008
2:00 p.m.**

NOTE: Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Items may be moved to or from the Consent Agenda at the beginning of the Board Meeting or may be voted on in a block.

The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, call the County Manager's Office, 328-2000, 24-hours prior to the meeting.

Public Comment during the Commission Meeting on May 27, 2008 will be for all matters, both on and off the agenda, and be limited to two minutes per person. Additionally, public comment of two minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting.

The Chairman and Board of County Commissioners intend that their proceedings should demonstrate the highest levels of decorum, civic responsibility, efficiency and mutual respect between citizens and their government. The Board respects the right of citizens to present differing opinions and views, even criticism, but our democracy cannot function effectively in an environment of personal attacks, slander, threats of violence and willful disruption. To that end, the Nevada Open Meeting Law provides the authority for the Chair of a public body to maintain the decorum and to declare a recess if needed to remove any person who is disrupting the meeting, and notice is hereby provided of the intent of this body to preserve the decorum and remove anyone who disrupts the proceedings.

The County Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item: "*Commissioners'/Manager's Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda".

Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations. Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Clerk's Office (Court and Virginia Streets), Washoe County Central Library (301 South Center Street) and Sparks Justice Court (630 Greenbrae Drive). At the meeting after salute to the flag and roll call, the Board of County Commissioners may vote on the following items as the Board and, ex-officio, as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District, as the Board of Directors for the Sierra Fire Protection District, and/or the Board of Trustees of either the Lawton/Verdi or South Truckee Meadows General Improvement Districts.

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners is available to members of the public at the County Manager's Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada) and on the County's website at www.washoecounty.us.

Unless otherwise indicated by asterisk (*), all items on the agenda are action items upon which the Board of County Commissioners will take action.

The Washoe County Board of Commissioners may take a short break every 1 1/2 hours.

- 2:00 p.m.**
- *1. Salute to the flag.
 - *2. Roll call.
 - *3. Public Comment. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the Commission as a whole.
 - *4. Commissioners'/Manager's Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda. (No discussion among Commissioners will take place on this item.)
 5. Consent Items.
 - A. Approve minutes for the Board of County Commissioners' meeting of February 12, 2008.
 - B. Approve payments [\$8,245] to vendors for assistance of 59 victims of sexual assault; and if approved, authorize Comptroller to process same. NRS 217.310 requires payment by the County of total initial medical care of victims and of follow-up treatment costs of up to \$1,000 for victims, victim's spouses and other eligible persons--District Attorney.
 - C. Approve a reclassification request (Alternative Sentencing Department) submitted through the job evaluation and classification process [annual fiscal impact is a savings of \$12,251.58]--Human Resources. (All Commission Districts.)

5. D. Approve extension of Ophir Lakes Subdivision Agreement (Casey Ranch aka Winters Ranch) for an additional one-year, to June 1, 2009, with a finding that an extension will provide a significant public benefit if the extensions ultimately facilitate the final parcels for acquisitions of the Casey Ranch aka Winters Ranch as open space [no fiscal impact]--Community Development. (Commission District 2.)
- E. Accept cash donations [\$2,799.61] and juror fee donations [\$2,520]; and if accepted; authorize Department of Social Services to expend funds to benefit children in care and families who are clients, and direct Finance to make appropriate budget adjustments for Fiscal Year 2007/08--Social Services. (All Commission Districts.)
- F. Accept proposal from the lowest, responsive, responsible proposer, AMEC Earth & Environmental in response to Washoe County RFP No. 2645-08 to assist Washoe County and its regional partners the Cities of Reno and Sparks, the Reno-Sparks Indian Colony, and the Pyramid Lake Paiute Tribe with the development of a Regional Hazard Mitigation Plan; and if accepted, authorize Purchasing and Contracts Administrator to execute agreement for same [\$60,423]; accept matching funds from the regional partners; and authorize Finance to make appropriate budget adjustments--Purchasing. (All Commission Districts.)
- G. Approve Recreation or Public Purposes Lease between the County of Washoe and the United States Department of the Interior, Bureau of Land Management, for 22.12-acres [APN's 083-061-03 and APN 035-182-01] in Sparks for Sparks Justice Court Facilities [annual lease fee for property is \$44.24]; and if approved, authorize Chairman to sign lease agreement--Regional Parks and Open Space/Public Works. (Commission District 4.)
- H. Acknowledge Receipt of Truckee River Flood Management Project Status Report for April 2008--Truckee River Flood Management Project. (All Commission Districts.)
- I. Approve and authorize the Chairman to execute Joint Funding Agreement 07W4NV01700 Modification #2 to accept additional funding from the U.S. Geological Survey to provide analysis of ground-water analytical results for calendar years 2008 and 2009 [\$30,000--no County match required--Water Resources. (Commission District 4.)
- J. Management Services.
 - (1) Acknowledge receipt of Performance Measurement and Management System Quarterly Reports for 3rd Quarter - Fiscal Year 2008. (All Commission Districts.)
 - (2) Approve expenditure [\$10,650] from County Commission District 1 Special Funding Account for the following: \$2,600 Fiscal Year 2007/08 and \$7,400 Fiscal Year 2008/09 to the Tahoe Transportation District (TTD) to assist in funding a Transportation Coordinator; and \$650 Fiscal Year 2007/08 to Tune In To Kids; or in the alternative if certain conditions are not met, \$2,600 Fiscal Year 2007/08 to Tune In To Kids with the \$7,400 Fiscal Year 2008/09 to remain in the District 1 Special Fund Account for expenditure in the next fiscal year; and authorize execution of resolutions necessary for same. (Commission District 1.)

5. J. (3) Approve expenditure from County Commission District 5 Special Funding Account [\$500] to Washoe County School District for use at the North Valleys High School's Sixth Annual Safe N Sober Grad Night on June 7, 2008 to assist in funding the event to provide students with a safe and fun place to spend graduation night; and execute resolution necessary for same. (Commission District 5.)
- (4) Approve expenditure [\$2,000] from County Commission District 5 Special Funding Account to Keep Truckee Meadows Beautiful to assist in funding the 2008 Truckee Meadows Clean-up Day on May 10, 2008; and if approved, execute Resolution necessary for same--Management Services. (Commission District 5.)
- (5) Approve expenditure [\$2,500] from County Commission District 5 Special Funding Account for costs associated with production of the 2008 Artown event; and if approved, execute Resolution necessary for same--Management Services. (All Commission Districts.)

K. Public Works.

- (1) Approve the re-naming of existing Coeur Court to Mont Blanc Court (Commission District 1.)
- (2) Authorize the Chairman to execute Community Rating System (CRS) Application to the National Flood Insurance Program to possibly reduce local flood insurance policy premiums. (All Commission Districts.)

L. Sheriff.

- (1) Approve Security Agreement between the County of Washoe (Sheriff) County and the Reno Rodeo Association, to provide uniformed Deputy Sheriffs for security during the 2008 through 2012 Reno Rodeo [no fiscal impact to Washoe County, estimated annual security costs reimbursed \$70,000]; and if approved, authorize Chairman to execute Agreement. (All Commission Districts.)
- (2) Approve Memorandum of Agreement between the County of Washoe (Sheriff) and the Board of Regents of the Nevada System of Higher Education, on behalf of Truckee Meadows Community College, Department of Public Safety, to establish the Washoe County Sheriff's Office SWAT team as the primary tactical team for certain incidents that occur on Truckee Meadows Community College properties; and if approved, authorize the Chairman to execute same. (Commission District 3.)

- M. Approve Agreement for Consultant Services between the County of Washoe and The Bauserman Group, LLC for special event management and fundraising/sponsorship consulting services related to the planning and execution of the 2010 National Association of Counties (NACo) Annual Conference on July 16-20, 2010; and if approved, authorize Chairman to execute Agreement [no fiscal impact]-Community Relations. (All Commission Districts.)

5. N. Proclamation--May 11-17, 2008 as National Police Week.
- *6. Update on *Draft* Washoe County Regional Open Space and Natural Resource Management Plan--Community Development/Regional Parks and Open Space. (All Commission Districts.)
7. Recommendation to approve sole source purchase of GeneMapper ID-X from Applied Biosystems for upgraded software for the analysis of DNA [\$71,590] for the Washoe County Sheriff's Office Forensic Science Division, DNA Lab--Sheriff. (All Commission Districts.)
8. Recommendation to award Bid No. 2654-08 for Optical Scan Election Ballots to the lowest, responsive and responsible bidder meeting specifications, as determined by the Registrar of Voters and the Purchasing and Contracts Administrator after opening bids on May 22, 2008. Bid results will be provided to the Board prior to the meeting of May 27, 2008 [estimated value of this award is approximately \$156,000]; however, actual bid results will be disclosed prior to or at the time this agenda item is heard--Purchasing. (All Commission Districts.)
9. Recommendation to award Request for Proposal 2649-08 for a Neighborhood Justice Center to be funded by the County solely through State-mandated Court filing fees, to the Neighborhood Mediation Center, Inc., [estimated annual amount of \$140,000]; and if awarded, authorize Purchasing and Contracts Administrator to execute the Agreement with the Neighborhood Mediation Center Inc., for a one year term with two (2) one-year renewal options--Purchasing. (All Commission Districts.)
10. Recommendation to approve the issuance of a Fiscal Year 2008/2009 blanket purchase order to AT&T in support of Washoe County's Enhanced 911 (E911) Emergency Response System, to provide Automatic Number Indicator/Automatic Location Indicator Circuit Trunks for the Reno, Sparks and Incline Village, Nevada Public Safety Answering Points for one year [not to exceed \$475,000]--Enhanced 911 Emergency Response Advisory Committee. (All Commission Districts.)
11. Recommendation to approve renewal of Fiscal Year 2008/2009 technology service contracts over \$50,000; and if approved, authorize Purchasing and Contracts Administrator to sign the contract renewals and purchase orders [\$1,430,000]--Technology Services. (All Commission Districts.)
12. Recommendation to approve Fiscal Year 2008/2009 technology infrastructure preservation purchases over \$50,000 through Western States Contracting Alliance vendors Dell Inc. & CDW-G; and if approved, authorize Purchasing and Contracts Administrator to sign the technology infrastructure preservation purchases orders [not to exceed \$1,844,120]--Technology Services. (All Commission Districts.)
13. Recommendation to appoint one At-Large member to fill an unexpired term to June 30, 2009, and appoint or reappoint two At-Large members and one At-Large Alternate to June 30, 2010, on the Incline Village/Crystal Bay Citizen Advisory Board--Community Development. (Commissioner Galloway, Commission District 1).

14. Discussion and possible direction regarding bringing Washoe County video production/broadcasting services in-house--Community Relations. (All Commission District.)
15. Consideration of a request from Incline Village for the Board of County Commissioners to place an advisory question on the November ballot relating to the creation of the unincorporated Town of Incline Village; and to direct County staff to begin negotiations regarding a proposed interlocal agreement which would spell out the terms and conditions concerning the creation of said unincorporated town--Manager. (Commission District 1.)
16. Introduction and first reading of an Ordinance amending the Washoe County Code §5.066, §5.117, §5.122, §5.229 and §5.231 by changing the definition of "work week" to allow employees to work alternative work schedules which comply with the Fair Labor Standards Act, allowing employees working in alternative work schedules to receive the same amount of holiday time off as other employees, and other matters properly relating thereto--District Attorney.
17. Introduction and first reading of an Ordinance amending Washoe County Code by moving the Health Benefits Program from Risk Management to the Department of Human Resources; provide for the Director of Finance to maintain oversight of the Health Benefits Program; move the administration of the Pre-funded Retiree Health Benefits Fund to the Director of Finance and other matters properly relating thereto--District Attorney.
18. Introduction and first reading of an Ordinance amending Washoe County Code §5.255 by adding a provision which allows the Board of County Commissioners to increase the amount of sick leave payoff to departing employees, and other matters properly relating thereto-- District Attorney.
19. Introduction and first reading of an Ordinance approving the amendment of the Washoe County Code, Chapter 110, Development Code, Article 302, Allowed Uses and Article 304, Use Classification System, to establish "public service yard" as a new use type within certain regulatory zones in Washoe County--Community Development.
20. Recommendation to approve an Agreement between the County of Washoe and The Nature Conservancy to implement an ecosystem restoration project at the 102 Ranch, located along the lower Truckee River, for the Truckee River Flood Management Project, [not to exceed \$3,100,000; and authorize the use of Nevada State Grant Award to fund such agreement]; and if approved, authorize the Chairman to execute the Agreement--Truckee River Flood Management Project. (All Commission Districts.)
21. Recommendation to approve and execute Development and Finance Agreement between the County of Washoe and with the Reno-Sparks Indian Colony and Wal-Mart Stores Inc., regarding construction of a levee/floodwall on Colony and State of Nevada land east of Highway 395 and north of Second Street in Reno, [Washoe County cost share not to exceed \$1.72 million, or 50% of the project costs, whichever is less]; authorize Director of the Truckee River Flood Management Project and legal counsel to negotiate any required easements; and authorize Chairman to sign required easement documents upon presentation--Truckee River Flood Management Project. (Commission District 2.)

22. Recommendation to reject all bids for construction contract # PWP-WA-2008-23 for the Reno-Sparks Indian Colony "Truckee River Levee and Floodwall from U.S. 395 to East Second Street/Glendale Avenue"--Truckee River Flood Management Project.
23. Recommendation to approve and authorize the Chairman to execute Professional Services Agreement between the County of Washoe and the Financial Consulting Solutions Group, Inc. [not to exceed \$410,121] to evaluate long-term infrastructure and operating needs, evaluate operating procedures and resource allocations as compared to best management practices, develop a long-term financial plan, conduct a financial policy review, develop recommendations for revised water, wastewater, and reclaimed water rates and user charges, and develop recommendations for capital facility charges for water, wastewater and reclaimed water facilities--Water Resources. (All Commission Districts.)
24. Discussion and direction to staff regarding proposed grant application to the Truckee River Fund for a sewer connection incentive program to fund sewer connection fees for property owners in the Mayberry Ranch Estates who connect to the community sewer by June 30, 2010; and, if approved, authorize the Director of Water Resources to submit grant proposal to the Truckee River Fund [grant proposal requests up to \$229,500 (\$5,100 per property) in sewer connection fees for up to 45 property owners on Allison Drive, Fillmore Way, Mayberry Drive and Idlewild Drive with a match amount of approximately \$895,163.91 in the form of sewer project costs to be paid by property owners at the time of connection]--Water Resources. (Commissioner District 1.)
25. Introduction and first reading of an Ordinance reorganizing the existing NRS Chapter 473 Sierra Fire Protection District into a Fire Protection District Created and Governed by NRS 474.460 to 474.540, inclusive; describing the boundaries thereof and the territory included therein; authorizing contracts between the District and Washoe County; and providing other matters properly relating thereto; and, set public hearing date and second reading for June 10, 2008, to enact the ordinance--District Attorney. (All Commission Districts.)

4:00 p.m. 26. Sierra Fire Protection District.

See separate agenda.

5:00 p.m. 27. South Truckee Meadows General Improvement District.

See separate agenda.

5:30 p.m.

Public Hearings. (*Note: Items listed under this heading only will be heard at or after the noted time. In no case will they be heard before the stated time. Due to public testimony and discussion, time expended on the items in this category can vary.*)

28. Central Truckee Meadows Remediation District--Water Resources.

Hold a public hearing to consider comments concerning a proposed amendment to the boundaries of the Groundwater Remediation District. (All Commission Districts.) ***Continued from May 13, 2008 County Commission Agenda.***

AND

Introduction and first reading of an Ordinance amending Ordinance No. 1000 in order to change the boundaries of District No. 24 (Groundwater Remediation); and providing other matters relating thereto. (Second reading and adoption to be set for June 10, 2008.)

AND

Introduction and first reading of an Ordinance imposing a fee on the parcels of land in Washoe County, Nevada District No. 24 (Groundwater Remediation) to pay the costs of developing and carrying out a plan for remediation; and prescribing other matters relating thereto. (Second reading and adoption to be set for June 10, 2008.)

29. Modify the Development Standards for a Home-based Business License--Community Development.

Consider the request by Nathan E. Robison to modify the development standards for the home-based business license issued to Mr. Robison dba Robison Engineering Co., Inc. at 12810 Fellowship Way (APN 049-182-06) in Reno to allow two non-resident employees, parking on-site for two employee vehicles, and an exterior sign advertising the business. (Commission District 2.)

30. Development Agreement Case No. DA006-001--Tentative Subdivision Map Case No. TM04-005, Warm Springs Ranch--Community Development.

Consider adoption of Development Agreement Case No. DA06-001 for Tentative Subdivision Map Case No. TM04-005, Warm Springs Ranch, located in the Warm Springs Specific Plan, pursuant to Nevada Revised Statutes 278.0201 through 278.0207. The sole purpose of this amendment to the Development Agreement is to extend the expiration date of said subdivision map until June 29, 2009 and upon sixty (60) days written request from Landowner, the Director of the Department of Community Development of Washoe County may, in his sole discretion, grant an additional one (1) year extension of time to file the final map from June 29, 2009 to June 29, 2010. [APN: 077-090-03, 077-090-07, 077-090-13, 077-090-14, 077-090-15, 077-340-04, 077-340-05, 077-340-37, 077-340-44, 077-340-45]. (Commission District 4.)

AND IF APPROVED

- 5:30 p.m.** 30. Introduction and first reading of an Ordinance pursuant to Nevada Revised Statutes 278.0201 through 278.0207 approving the amendment to Development Agreement Case No. DA06-001 for Tentative Subdivision Map Case No. TM04-005 for Warm Springs Ranch Subdivision as previously approved by the Washoe County Planning Commission; and provide for a second reading on June 10, 2008.

END OF SCHEDULED PUBLIC HEARINGS

- *31. Reports/updates from County Commission members concerning various boards/commissions they may be a member of or liaison to (these may include, but not be limited to, Regional Transportation Commission, Reno-Sparks Convention & Visitors Authority, Debt Management Commission, District Board of Health, Truckee Meadows Water Authority, Organizational Effectiveness Committee, Investment Management Committee, Citizen Advisory Boards).
32. Possible Closed Session for the purpose of discussing negotiations with Employee Organizations per NRS 288.220.
33. Emergency Items.
34. Adjournment.