

COUNTY COMMISSIONERS

David Humke, Chairman
Jim Shaw, Vice-Chairman
Jim Galloway
Pete Sferrazza
Bonnie Weber

COUNTY MANAGER

Katy Singlaub

**ASSISTANT
DISTRICT ATTORNEY**

Madelyn Shipman

AGENDA

MEETING OF

WASHOE COUNTY BOARD OF COMMISSIONERS

COMMISSION CHAMBERS - 1001 E. 9th Street, Reno, Nevada

May 27, 2003

NOTE: Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Items may be moved to the Consent Agenda at the beginning of the Board Meeting.

The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, please call the County Manager's Office, 328-2000, 24-hours prior to the meeting.

Monday, May 26, 2003, County Commission Caucus Meeting has been cancelled due to County Holiday.

Public Comment: Limited to three minutes per person and limited to matters other than the agenda items that will be heard at the Commission Meeting. Persons are invited to submit comments in writing on agenda items and/or attend and make comment on that item at the Commission Meeting.

Legislative Briefing--this item may be discussed at Tuesday's Board Meeting and may involve discussion by the Commission and direction to staff on various bills and bill draft requests (BDR). Current bills the County is tracking that may be reported on or discussed are listed under ***Legislative Affairs*** at "www.co.washoe.nv.us". Due to time constraints inherent in the legislative process, a list of specific bills that staff will seek direction from the Commission on during ***Legislative Briefing*** will be posted on the web site and posted in the County Manager's Office Office, and at other locations where the agenda is posted, by 6:30 p.m. the Friday before the Tuesday Meeting.

Pursuant to NRS 241.020, the agenda for the Commission Meeting has been posted at the following locations. Washoe County Administration Building (1001 E. 9th Street), Washoe County Courthouse Clerk's Office (Court and Virginia Streets), Washoe County Central Library (301 South Center Street) and Sparks Justice Court (630 Greenbrae Drive). At the meeting, after salute to the flag and roll call, the Board of County Commissioners may vote on the following items as the Board and, ex-officio, as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District, the Board of Fire Commissioners for the Sierra Forest Fire Protection District and/or the Board of Trustees of either the Lawton/Verdi or South Truckee Meadows General Improvement Districts.

Support documentation for items on the agenda, provided to the Washoe County Board of Commissioners, is available to members of the public at the County Manager's Office (1001 E. 9th St., 2nd Floor, Reno, Nevada) and on the County's website at www.co.washoe.nv.us.

Unless otherwise indicated by asterisk (*), all items on the agenda are action items upon which the Board of County Commissioners will take action.

2:00 p.m.

- *1. Salute to the flag.
- *2. Roll call.
3. Approval of the agenda for the Board of County Commissioners' meeting of May 27, 2003.
- *4. Public comments (three-minute time limit per person and limited to items not listed on the agenda).
- *5. Commissioners'/Manager's Announcements and Requests for Agenda Items (this item limited to announcements or topics/issues proposed for future workshops/agendas).
6. Proclamation--Declaring June 5, 2003 as "National Hunger Awareness Day" in Washoe County.
7. Acknowledgement of receipt of the Distinguished Budget Presentation Award to Washoe County's Budget Division for Fiscal Year 2002/03 from the Government Finance Officers Association--Finance.
8. Consent Items.
 - A. Approval of the minutes for the Board of Commissioners' meeting of January 21, 2003.
 - B. Accept Financial Report for Washoe County for the nine-months period ended March 31, 2003 - Unaudited--Comptroller.
 - C. Accept donation [\$3,384] from Northern Nevada DUI Task Force to pay for overtime incurred in DUI Checkpoint/Saturation Patrol for 4th of July weekend and approve budget adjustments--Sheriff.
 - D. Public Works.
 - (1) Approve Grant of Public Utility Easements to Sierra Pacific Power Company for North Valley Sports Complex and Black Springs Community Building Addition; and, authorize Chairman to execute documents upon receipt.
 - (2) Approve change order to contract for construction of Family Courtroom Addition-Phase III at Washoe County Courts Complex [\$3,097.50]; and authorize contract administrator to execute necessary documents and make appropriate adjustments to contract value and schedule.

8. E. Authorize payment of travel expenses [\$1,189.70] for Data Information Management, Inc., non-county employee, for costs associated with travel to Reno for actual conversion, as well as staff training to convert from old Unix-based System to Windows-based System--Registrar of Voters.
- F. Approve additional adjustments to the 1996 Service Territory Boundaries between Truckee Meadows Water Authority and Washoe County Department of Water Resources--Water Resources.

G. Agreements.

- (1) Execute First Amendment to Agreement for Consulting Engineering Services between the County of Washoe and Eagle Nest Engineering, concerning finalizing Floodplain Management Plan [not to exceed \$10,000]--Water Resources.
- (2) Execute Interlocal Agreement between the County of Washoe and the City of Reno, concerning contracting with WRC Nevada to provide professional services to implement recommendations for Evans Creek [total cost \$68,900; County share \$34,450]--Water Resources.
- (3) Approve and authorize Water Resources Director to execute Agreement for Consulting Engineering Services between the County of Washoe (Department of Water Resources) and GA Engineering and Planning, concerning design of Damonte Ranch Parkway Booster Pump Station [\$63,130]--Water Resources.
- (4) Execute Subordination Agreement between the County of Washoe and Michael and Gerald Christopher, concerning Water Rights Application 67402 (Agreement allows State Engineer's Office to act on Christopher's application without having to act on those of Washoe County first) and direct Utility Services Division Manager to record same--Water Resources.
- (5) ~~Accept Low Income Housing Trust Funds - Welfare Set Aside from Nevada Housing Division [\$88,390 for Fiscal Year 2003/04]; and if accepted, execute 2004 Agreement to Use Account for Low-Income Housing Welfare Set-Aside Funds by Washoe County (Agreement is between the County of Washoe and Nevada Housing Division of the Department of Business and Industry of the State of Nevada)--Grants Administrator.~~

- G. (6) Execute Landscape Maintenance Agreement between the County of Washoe (Parks Department) and Truckee Meadows Water Authority - Agreement is subject to directing County Finance to fund throughout the term of this Agreement one permanent part-time Maintenance Worker II (.75 Full Time Equivalent) [annual cost, including benefits, \$30,252] and two seasonal Park Aide-Maintenance positions [total of 1857 hours and annual cost of \$22,600]

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8. G. (6) as required by Washoe County Parks and Recreation to fulfill its obligations under this Agreement; and, grant budget authority to augment Fiscal Year 2003/04 Services and Supplies Budget for Parks Maintenance (1406D) (Parks).
 - (7) Execute Interlocal Agreement between the County of Washoe (Washoe County Library System), Washoe County School District and State of Nevada, Division of Wildlife, concerning delineating duties and responsibilities of each of the parties of this Agreement--Library.
 - (8) Execute Inter-Governmental Agreement Renewing the Washoe County Home Consortium between the County of Washoe, City of Reno and City of Sparks (Community Development).
 - (9) Execute Interlocal Contract between the County of Washoe (Department of Social Services) and State of Nevada Department of Human Resources, Welfare Division, concerning receipt of Temporary Assistance to Needy Families Funding for period of July 1, 2003 through June 30, 2005 [total of \$878,174]--Social Services.
- H. Acknowledge and authorize Chairman to execute Montreux Development Group well site deed (Quitclaim Deed - Well No. 6); direct Engineering Manager to record Easement; and, acknowledge receipt of well site and improvements worth \$1,147,603.90--Water Resources.
- I. Accept developer built water, sewer and reclaimed facilities dedicated to Washoe County [total value \$2,569,493 - estimated total annual depreciation expense \$64,237]--Water Resources.

2:00 p.m. 9. South Truckee Meadows General Improvement District.

See separate agenda.

*10. Appearance: Dan Burk, Registrar of Voters

Overview and demonstration of "Touch-Screen" voting system to be used for upcoming City of Sparks General Election.

11. Recommendation to award bid for constructing Lemmon Valley Water System Improvements - Project 4 to Mike's Trenching [\$674,492.50]; and if awarded, authorize Chairman to execute contract documents upon receipt and authorize Utility Services Manager to issue Notice to Proceed--Water Resources.

12. Recommendation to review, and approve in concept, a proposed donation by the Reno Rodeo Foundation to provide three years of proceeds from a Reno Rodeo special fund-raising effort to build a 10,000 square foot recreation and multi-purpose facility to be owned and operated by Washoe County for use by children served by Kids Kottage, McGee Center and Children's Cabinet, which would require matching funds to be raised by Washoe County in an approximate amount of up to \$500,000 over several years or the funds would be returned to the Reno Rodeo Foundation--Social Services.
13. Recommendation to receive update and provide direction to staff on Parks and Recreation Department's Consolidation Feasibility Study (continued from May 13, 2003 Commission meeting)--Parks.
14. Recommendation to waive fees for Comprehensive Plan Amendment to redesignate Assessor Parcel Numbers 016-730-12 and 016-390-13 in Southeast Truckee Meadows Area Plan from High Density Rural and General Rural to medium Density Rural and Public and Semi-Public Facilities. The Amendment would facilitate applicants' desire to establish the "Great Basin Science Park" described as a "learning and teaching venue for reparation and recovery of damaged unique natural environments, environmental stewardship, alternative energy 'labs' and an observation site for astronomers" (Brad and Sharon Stanley)--Community Development. Requested by Commissioner Humke.
15. Recommendation to accept and review Washoe County's Comprehensive Emergency Management Plan and Emergency Operations Center Guidebook, County Commission roles and responsibilities in periods of emergency or disaster, procedures for declarations of emergency, and possible direction to staff (continued from April 15, 2003 Commission meeting)--Emergency Management.
16. First Reading of Ordinances--Public Works.
 - A. Adopting and ratifying an Interlocal Agreement by and between Washoe County, the City of Reno and the City of Sparks regarding the consolidation of animal control services in Washoe County as provided herein; providing that so long as this Ordinance remains in force and effect the Interlocal Agreement will be in force and effect; and providing notice be given in the event Washoe County takes action to introduce or otherwise act upon an Ordinance repealing this Ordinance.

AND

Recommendation to review and discuss Interlocal Agreement.

- B. Amending the Washoe County Code by repealing Chapter 55 relating to animals and fowl and enacting provisions regarding animal control in Washoe County, including the incorporated City of Sparks; establishing congested areas of Washoe County, including the City of Sparks, for the purpose of animal control; creating an animal control board to hear and decide kennel permit appeals and exotic

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16. B. animal permits; describing the duties of animal control officers; prohibiting the running at large of certain animals in congested areas; enacting provisions relating to cruelty to animals and other provisions regarding the control and protection of animals; requiring the licensing of dogs in congested areas and establishing fees therefore; setting forth requirements for rabies control, including vaccination and quarantine requirements; establishing kennel permitting requirements for keeping more than three dogs in congested areas; setting forth conditions for the impoundment of animals; prohibiting livestock to be at large in congested areas; requiring permits for exotic animals and prescribing required enclosures for exotic animals; establishing procedures in making dangerous dog determinations and requiring their registration and setting forth unlawful acts relating thereto; proscribing penalties for violations of the animal control provisions; and providing other matters properly relating thereto.

17. Recommendation to provide direction to staff regarding membership of Deferred Compensation Committee per request by Commissioner Sferrazza (continued from May 13, 2003 Commission meeting).

18. Discussion and possible direction regarding 2002 Regional Plan Settlements and associated issues.

19. Discussion and possible adoption (this may include items previously discussed and new suggestions from Commission members) of the Rules and Procedures for the Washoe County Board of Commissioners.

20. Discussion concerning changing the schedule of Joint Meetings.

21. Discussion and direction to staff concerning consideration of extending terms of Citizen Advisory Board Members to three years (requested by Commissioner Weber).

22. Discussion and possible action to establish a rule agreed on by the County Commission that sets out the manner in which appointees will be selected for various Boards, Commissions and Committees by the County Commission, including the manner of voting for finalists and narrowing the field of a large group by a sub-committee of County Commission members (requested by Commissioner Humke).

5:30 p.m. 23. **Public Hearings.** (Note: Items listed under this heading only will be heard at or after the noted time. In no case will they be heard before the stated time. Due to public testimony and discussion, time expended on items in this category can vary.)

A. An Ordinance amending the Washoe County Code, Chapter 20, to reflect passage by the voters in Washoe County in the November 5, 2002 general election of WC-2, the transportation advisory question, to obtain necessary additional funding for transportation projects, and as authorized by passage of S.B. 237, to impose an additional .125 (1/8 cent) sales and use tax for a public transit system, construction, maintenance and repair of public roads, for the improvement of air quality or for any combination of those purposes; to amend Chapter 20 to change

5:30 p.m.

23. A. the name of the Public Transportation Tax Ordinance to the Public Transit and Road Tax Ordinance and amend such ordinance to conform to changes in State law; to amend Chapter 20 to add provisions allowing the additional .125 (1/8 cent) to be expended for the construction, maintenance and repair of public roads and for the improvement of air quality, in addition to expenditure for a public transit system, or any combination of those purposes as authorized by NRS 377A.020; to provide for amendment of the contract between the County and the State Department of Taxation to implement the additional .125 (1/8 cent) sales and use tax, if amendment is necessary; to provide an effective date of the additional .125 (1/8 cent) sales and use tax; and providing other matters properly relating thereto. (Bill No. 1375)
- B. An Ordinance amending the Washoe County Code, Chapter 20, to reflect passage by the voters in Washoe County in the November 5, 2002 general election of WC-2, the transportation advisory question, to obtain necessary additional funding for transportation projects, and as authorized by passage of S.B. 237, by imposing new County motor vehicle fuel taxes; to index the new County motor vehicle fuel taxes to the rate of inflation; to amend the County motor vehicle fuel tax to conform to changes in State law; to provide for amendment of the contract between the County and the State Department of Motor Vehicles to implement the new County motor vehicle fuel taxes, if amendment is necessary; providing for an effective date of such taxes; and providing other matters properly relating thereto. (Bill No. 1376)
- C. An Ordinance amending provisions relating to Washoe County Code Chapter 110, Article 400, Development Standards: title and contents, by amending the title of Article 434 to "Regional Development Standards within cooperative planning areas and all of Washoe County"; to amend Washoe County Code, Chapter 110, Development Code, Article 800, Procedures: Title and Contents, by adding the title of Article 822 "Provisions for Amendments to Local Master Plans and Zone Changes in Areas Subject to Cooperative Planning Under the Regional Plan Settlement Agreement"; to amend Washoe County Code, Chapter 110, Development Code, Article 912, Establishment of Commissions, Boards and Hearing Examiners, by amending the representation of the Planning Commission and Board of Adjustment to reflect all County Commission districts, and other matters properly relating thereto. (Bill No. 1382)
- D. An Ordinance amending provisions relating to Washoe County Code Chapter 110, Article 706, Impact Fees, by amending the date of adoption of the amended Regional Road Impact Fee Administrative Manual, by amending the date of adoption of the amended Regional Road Impact Fee Capital Improvement Program, by incorporating the Administrative Manual and Capital Improvements Program by reference, and other matters relating thereto. (Bill No. 1383)

- 5:30 p.m.** 23. E. An Ordinance amending the Washoe County Code by repealing provisions relating to buildings and construction and adding uniform codes with certain changes, additions and deletions, relating to buildings and construction. (Bill No. 1384)
- F. An Ordinance amending the Washoe County Code by changing the name of the Washoe County Parks and Recreation Commission to the Washoe County Open Space and Regional Park Commission. (Bill No. 1385)
- G. Appeal of Board of Adjustment Decision in Case AX03-005 (AX-03-007-Carl Barney)--Community Development.

To consider an appeal of a decision by the Washoe Board of Adjustment to reverse Interpretation 03-1 of the Washoe County Code, Chapter 110 (Development Code), which states that a lot that has continuous street frontage on only one named street and when the curvature of the lot along the street frontage exceeds 135 degrees or more shall be determined to meet the definition of an interior lot as defined in Washoe County Code, Chapter 110, Article 9, Section 110.902.15. General Definitions.

END OF SCHEDULED PUBLIC HEARINGS

24. Emergency Items.