

**COUNTY COMMISSIONERS**

David Humke, Chairman  
Jim Shaw, Vice Chairman  
Jim Galloway  
Pete Sferrazza  
Bonnie Weber

**COUNTY MANAGER**

Katy Singlaub

**ASSISTANT  
DISTRICT ATTORNEY**

Madelyn Shipman

**AGENDA**

**MEETING OF**

**WASHOE COUNTY BOARD OF COMMISSIONERS**

**COMMISSION CHAMBERS - 1001 E. 9th Street, Reno, Nevada**

**May 20, 2003**

**NOTE:** Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Items may be moved to the Consent Agenda at the beginning of the Board Meeting.

The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, please call the County Manager's Office, 328-2000, 24-hours prior to the meeting.

An Agenda **CAUCUS** Meeting will be held in the Commission Caucus Room (1001 E. 9<sup>th</sup> St., 2<sup>nd</sup> Floor, Reno) on **MONDAY, May 19, 2003**, following the *Work Card Permit Appeal*, in order to review agenda items for the regular meeting of the Washoe County Board of Commissioners as described below. Said review, if requested by the Commission, is limited to brief staff presentation of issue and may include review of background information and questions to be answered at the regular meeting. The Commission, at the Caucus Meeting, may also consider possible items for placement on the May 27, 2003 Commission Agenda.

**NOTE:** The Board of County Commissioners, on **MONDAY, May 19, 2003**, at **1:30 p.m.**, will take action on a **WORK CARD PERMIT APPEAL** for Eric Biggs. The **HEARING** will be a **CLOSED SESSION** to discuss the applicants' character or other matters under NRS 241.030(1) and will take place in the Commission Caucus Room (1001 E. 9<sup>th</sup> St., 2<sup>nd</sup> Floor, Reno).

**Public Comment:** Limited to three minutes per person and limited to matters other than the agenda items that will be heard at the Commission Meeting. Persons are invited to submit comments in writing on agenda items and/or attend and make comment on that item at the Commission Meeting.

***Legislative Briefing***--this item may be discussed at Monday's Caucus Meeting and/or Tuesday's Board Meeting and may involve discussion by the Commission and direction to staff on various bills and bill draft requests (BDR). Current bills the County is tracking that may be reported on or discussed are listed under ***Legislative Affairs*** at "[www.co.washoe.nv.us](http://www.co.washoe.nv.us)". Due to time constraints inherent in the legislative process, a list of specific bills that staff will seek direction from the Commission on during ***Legislative Briefing*** will be posted on the web site by 6:30 p.m. the Friday before the Monday Caucus and will be posted in the County Manager's Office, and at other locations where the agenda is posted, by 9 a.m. on Monday.

Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations: Washoe County Administration Building (1001 E. 9<sup>th</sup> Street, Bldg. A), Washoe County Courthouse-Clerk's Office (Court and Virginia Streets), Washoe County Central Library (301 South Center Street) and Sparks Justice Court (630 Greenbrae Drive). At the meeting, after salute to the flag and roll call, the Board of County Commissioners may vote on the following items as the Board and, ex-officio, as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District, as the Board of Fire Commissioners for the Sierra Forest Fire Protection District, and/or the Board of Trustees of either the Lawton/Verdi or South Truckee Meadows General Improvement Districts.

Support documentation for items on the agenda, provided to the Washoe County Board of Commissioners, is available to members of the public at the County Manager's Office (1001 E. 9th St., Bldg. A, 2nd Floor, Reno, Nevada) and on the County's website at [www.co.washoe.nv.us](http://www.co.washoe.nv.us).

**Unless otherwise indicated by asterisk (\*), all items on the agenda are action items upon which the Board of County Commissioners will take action.**

**1:00 p.m.**

- \*1. Salute to the flag.
- \*2. Roll call.
3. Approval of the agenda for the Board of County Commissioners' meeting of May 20, 2003.
- \*4. Public comments (three-minute time limit per person and limited to items not listed on the agenda).
- \*5. Commissioners'/Manager's Announcements and Requests for Agenda Items (this item limited to announcements or topics/issues proposed for future workshops/agendas).
- \*6. Introduction of new Washoe County employees.
7. Consent Items.
  - A. Accept donation [\$500] from Reno Arch Lions Club Organization, designated to pay cost and expenses for Sheriff's Office Honor Guard (such as travel for Honor Guard members to attend National Law Enforcement Memorial week in Washington, D.C., during the month of May 2003) and other costs associated with equipment specially related to the Honor Guard--Sheriff.
  - B. Bids--Purchasing.
    - (1) Reject all bids received for Bid No. 2384-03--Institutional Beds for Jan Evans Juvenile Justice Center; and authorize Purchasing and Contracts Administrator to re-bid the requirements.

7. B. (2) Award Bid #2380-03--Underwater Inspection and Cleaning of Potable and Reclaimed Water Storage Tanks (Utility Services Division) to Liquavision Technologies for Bid Item #1 through and including Bid Item #10, and to SWCA, Environmental Consultants, for Bid Items #10A and #10B [estimated to be in excess of \$25,000 per year]; and if awarded, award shall be utilized on requirements basis from date of bid award through March 1, 2005 with Washoe County retaining option for one-year extension, provided there is no increase in cost of such service and service is acceptable to Washoe County.

C. Approve proposed Amendment to Fiscal Year 2002/03 Budget with Amendments to be made in Various Accounts--Health.

Creating new grant project entitled Public Health Information Network [\$86,000].

- D. Authorize \$29,970 of State Forfeiture funding, 15142D, and sole sourcing for purchase of surveillance equipment intended for use in criminal investigations (Sheriff).

E. Accept Grant Awards--Social Services.

- (1) Authorize Director of Social Services to accept grant award in Federal Funds from State Division of Child and Family Services, to assist youth in making the transition from foster care to economic self-sufficiency and direct Comptroller to make necessary adjustments [\$191,000 with County match of \$47,811 (utilizing in-kind match, as well as unmatched non-federal funds currently in Department's budget, to meet matching requirement)].

- (2) Authorize Director of Social Services to accept grant award from the Supreme Court of Nevada, State Court Improvement Program, to be utilized to hire temporary staff to assist the Department in completing a back log of cases involving children with a permanency goal of adoption and direct Comptroller to make necessary adjustments [\$25,000 with no County match].

F. Agreements--Public Works.

- (1) Amend Architectural Agreement between the County of Washoe and Ganthner Melby LLC, concerning additional fees for Civil Protective Custody Expansion Project [\$15,790.74].

7. F. (2) Execute Lease Agreement between the County of Washoe and Resources Accrued Mortgage Investors 2, L.P., concerning extending term of lease for storefront office space for operation of District Health Department's South Reno Women, Infants and Children's Clinic, commencing retroactive to February 1, 2003 through January 31, 2006 [February 1, 2003-January 31, 2004 \$29,070; February 1, 2004-January 31, 2005 \$29,835; February 1, 2005-January 31, 2006 \$30,855; with additional \$517 assessed monthly to cover building operating costs, management fees and common area maintenance expenses].
- (3) Consulting Agreement between the County of Washoe and Broadcast Services Company, LLC, concerning assisting in the completion of 800MHz Regional Radio System, and authorize Chairman to execute Agreement upon receipt [not to exceed \$75,000 maximum].
- (4) Execute Interlocal and Occupancy Agreement between the County of Washoe, the City of Reno and the City of Sparks, concerning operation of the Regional Emergency Operations Center and Reno Communications Center located adjacent to the Regional Public Safety Training Center at 5195 Spectrum Boulevard in Reno (Fiscal Year 2003/04 estimated budget allocation \$142,980--City of Reno's obligation \$100,086 (70%), Sparks' \$12,868 (9%) and Washoe County's \$30,026 (21%).

**1:00 p.m.**

8. Truckee Meadows Fire Protection District.

See separate agenda.

**1:30 p.m.**

9. **Public Hearings.** (*Note: Items listed under this heading only will be heard at or after the noted time. In no case will they be heard before the stated time. Due to public testimony and discussion, time expended on items in this category can vary.*)

Tentative Budgets, as well as possible adoption of the Final Budgets, for Fiscal Year 2003/04.

A. Sierra Forest Fire Protection District--Hearing on Tentative Budget, as well as adoption of Final Budget, for Fiscal Year 2003/04 (possibly continued from May 19, 2003 meeting). **NOTE:** The Board will convene as the Board of Fire Commissioners of the Sierra Forest Fire Protection District for this item only.

B. South Truckee Meadows General Improvement District--Hearing on Tentative Budget, as well as adoption of Final Budget, for Fiscal Year 2003/04 (possibly continued from May 19, 2003 meeting). **NOTE:** The Board will convene as the Board of Trustees of the South Truckee Meadows General Improvement District for this item only.

1:30 p.m.

9. C. Truckee Meadows Fire Protection District--Hearing on Tentative Budget, as well as adoption of Final Budget, for Fiscal Year 2003/04 (possibly continued from May 19, 2003 meeting). **NOTE:** The Board will convene as the Board of Fire Commissioners of the Truckee Meadows Fire Protection District for this item only.
- D. Washoe County--Hearing on Tentative Budget, as well as adoption of Final Budget, for Fiscal Year 2003/04 (possibly continued from May 19, 2003 meeting). **NOTE:** The Board will convene as the Washoe County Board of Commissioners for this item.

**END OF SCHEDULED PUBLIC HEARINGS**

10. Award of Bids.
- A. #2381-03--Law Enforcement Uniforms & Accessories (Sheriff's Office) to Miller's School Jackets [approximate amount \$240,000 over a two-year period]; and if awarded, authorize Purchasing and Contracts Administrator to enter into an approximate two year requirements Agreement, commencing July 1, 2003 through June 30, 2005 with option for two one-year extensions. Prices shall not increase for duration of resultant Agreement through June 30, 2005. After initial award, prices may be negotiated for the option to extend for the two, one-year extensions (Purchasing).
- B. #PWP-WA-2003-151 for 2003/04 Paving of Selected Paved Streets in Washoe County to Sierra Nevada Construction, Inc., for Base Bid and Alternates No. 1 and 2 [\$1,262,021]; and if awarded, authorize Chairman to execute contract documents upon receipt--Public Works.
11. First reading of an Ordinance amending the Washoe County Code to remove the Business License Fees from the Washoe County Code; to enable the Department of Community Development to adopt Business License Fees by Resolution; to adopt Business License Fees by Resolution; to provide for the processing of Motion Picture Film Permits and the waiver of fees therefore; and providing other matters relating thereto. (Set second reading and possible adoption of Ordinance for June 10, 2003 at 5:30 p.m.)

AND

Review and adopt Business Impact Statement concerning above Ordinance (Community Development).

12. Recommendation to approve and certify budgets and special assessments for Pleasant Valley Groundwater Basin [\$1,500], Cold Springs Valley Groundwater Basin [\$3,000], Lemmon Valley Groundwater Basin [\$12,000], Truckee Meadows/Sun Valley Groundwater Basin [\$30,000], and Warm Springs Valley Groundwater Basin [\$5,019.40], as requested by the State of Nevada Department of Conservation and Natural Resources; direct County Clerk to attest certificates and submit same to State Engineer with copies to Treasurer, Assessor, Comptroller and Budget; direct Assessor to enter amount of charge or charges on assessment roll against claimants and property or acreage served; direct Treasurer to bill and collect special tax rates and/or assessments requested by State Engineer; and, direct Comptroller to pay approved amount of \$12,000 to Department of Conservation and Natural Resources for Lemmon Valley from the Lemmon Valley Underground Water Basin Fund (9900121) and the approved amounts to Department of Conservation and Natural Resources for Pleasant Valley [\$1,500] and Cold Springs [\$3,000] from the Water Resources Fund Regional Water Planning Account 66112-7181 (Budget).
13. Recommendation to adopt Resolution establishing the Washoe County OBRA Deferred Compensation Plan, which provides for the implementation of a FICA alternative retirement plan for any part-time, seasonal or temporary employee of the Employer within the meaning of OBRA who receives compensation not subject to PERS contribution; adopt the OBRA Plan, the Administrative Services Agreement with Hartford Life Insurance Company and Amendments thereto, and the Group Annuity Contract and Master Application for that contract, and authorize execution of all related documents to implement the Plan (Plan effective date June 2, 2003, to be implemented beginning with the pay period starting on that date); and, adopt revised Resolution providing for contributions into a retirement fund on behalf of certain elected Washoe County Officers ineligible for participation in the Public Employees Retirement System and repealing the June 22, 1999 Resolution relating thereto (Human Resources/Deferred Compensation Committee).
14. Recommendation that the Board discuss and provide possible direction regarding 2002 Regional Plan Settlements and associated issues--Community Development.

Discussion, consideration and possible direction regarding joint staff alternative to dispute resolution as prepared by staff of Washoe County, Reno, Sparks and Sun Valley GID, and direction on other possible alternative approaches to the formal dispute resolution process;

Discussion, consideration and possible direction regarding a strategy for cooperative planning and cooperative planning applications; and

Other matters related to the Regional Plan Settlements and associated issues.

15. Discussion and possible action on establishing procedures/rules regarding donations from Washoe County to non-profit eleemosynary organizations, pursuant to NRS 244.1505 which allows contributions that provide substantial benefit to the inhabitants of Washoe County--requested by Commissioner Galloway.
16. Request to purchase table for National Association for the Advancement of Colored People (NAACP) Banquet to be held May 31, 2003; and if approved, funding source to be identified [\$600 for a reserved table for 10]--requested by Commissioner Sferrazza.
17. Emergency Items.