

COUNTY COMMISSIONERS

Bob Larkin, Chairman
Bonnie Weber, Vice-Chairman
Jim Galloway
David Humke
Kitty Jung

COUNTY MANAGER

Katy Singlaub

**ASSISTANT
DISTRICT ATTORNEY**

Melanie Foster

AGENDA

WASHOE COUNTY BOARD OF COMMISSIONERS

COMMISSION CHAMBERS - 1001 E. 9th Street, Reno, Nevada

May 13, 2008

2:00 p.m.

NOTE: Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Items may be moved to or from the Consent Agenda at the beginning of the Board Meeting or may be voted on in a block.

The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, call the County Manager's Office, 328-2000, 24-hours prior to the meeting.

Public Comment during the Commission Meeting on May 13, 2008 will be for all matters, both on and off the agenda, and be limited to two minutes per person. Additionally, public comment of two minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting.

The Chairman and Board of County Commissioners intend that their proceedings should demonstrate the highest levels of decorum, civic responsibility, efficiency and mutual respect between citizens and their government. The Board respects the right of citizens to present differing opinions and views, even criticism, but our democracy cannot function effectively in an environment of personal attacks, slander, threats of violence and willful disruption. To that end, the Nevada Open Meeting Law provides the authority for the Chair of a public body to maintain the decorum and to declare a recess if needed to remove any person who is disrupting the meeting, and notice is hereby provided of the intent of this body to preserve the decorum and remove anyone who disrupts the proceedings.

The County Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item: "*Commissioners'/Manager's Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda".

Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations. Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Clerk's Office (Court and Virginia Streets), Washoe County Central Library (301 South Center Street) and Sparks Justice Court (630 Greenbrae Drive). At the meeting after salute to the flag and roll call, the Board of County Commissioners may vote on the following items as the Board and, ex-officio, as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District, as the Board of Directors for the Sierra Fire Protection District, and/or the Board of Trustees of either the Lawton/Verdi or South Truckee Meadows General Improvement Districts.

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners is available to members of the public at the County Manager's Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada) and on the County's website at www.washoecounty.us.

Unless otherwise indicated by asterisk (*), all items on the agenda are action items upon which the Board of County Commissioners will take action.

The Washoe County Board of Commissioners may take a short break every 1 ½ hours.

2:00 p.m.

- *1. Salute to the flag.
- *2. Roll call.
3. Proclamation--May 2008 as Foster Care Month (Social Services).
4. Proclamation--May 17-24, 2008 as Washoe County Wildland Fire Awareness Week (Management Services/Fire Services Coordinator).
5. Proclamation--May 2008 as Older Americans Month (Senior Services).
- *6. Public Comment. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the Commission as a whole.
- *7. Commissioners'/Manager's Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda. (No discussion among Commissioners will take place on this item.)
8. Consent Items.
 - A. Approve minutes for the Board of County Commissioners' meetings of January 8 and April 8, 2008.
 - B. Approve expenditure [\$2,000] from County Commission District 5 Special Funding Account to Keep Truckee Meadows Beautiful to assist in funding the 2008 Truckee Meadows Clean-up Day on May 10, 2008; and if approved, execute Resolution necessary for same--Management Services. (Commission District 5.)

8. C. Approve expenditure [\$2,500] from County Commission District 5 Special Funding Account for costs associated with production of the 2008 Artown event; and if approved, execute Resolution necessary for same--Management Services. (All Commission Districts.)
- D. Acknowledge receipt of Interim Financial Report for Washoe County Governmental Funds for the nine months ended March 31, 2008-unaudited--Comptroller. (All Commission Districts.)
- E. Authorize purchase of X-Ray Equipment and related items [\$89,011.35 (\$26,814.57 of which from Paul Coverdell Forensic Science Improvement Grant awarded and approved by County Commission on October 16, 2007)]--Medical Examiner/Coroner. (All Commission Districts.)
- F. Approve transfer in budget authority [\$22,132.58] within the Library's Fiscal Year 2007-08 budget from Equipment-Non-Capital to Equipment-Capital to cover cost of two security gates that replaced old, non-functioning gates at Sierra View and North Valleys Libraries; and if approved, direct Finance to make necessary budget adjustments--Library. (All Commission Districts.)
- G. Accept Subgrant Award [\$13,006.25] from Nevada Division of Emergency Management thru Office of Homeland Security Federal Fiscal Year 2007 Department of Homeland Security Grants, Nevada Division of Emergency Management Project No. 97067HS7 to be used for Terrorism Liaison Officer Training; and if accepted, direct Finance to make necessary budget adjustments--Sheriff. (All Commission Districts.)
- H. Approve reclassification of a Deputy Clerk II (position #70000136) to an Interpreter Clerk effective July 1, 2008; and if approved, direct Human Resources Department to take the necessary actions to effectuate reclassification [Fiscal Year 2008/09 fiscal impact of \$4,350 will be covered with increased revenues]--Incline Justice Court.
- I. Authorize Director of Social Services to accept \$38,540 (no matching funds required) in Federal Adoption Incentive Funds from State Division of Child and Family Services to assist the Department in the Adoption Program and authorize the Department of Social Services to expend up to \$11,000 of those funds in Federal Fiscal Year (October 1, 2007-September 30, 2008) to cover the costs of sponsoring adoption day activities including food, water, entertainment, decorations, a reception for adoptive families, public awareness, and costs of photographs and video recording of the adoption hearings; and if authorized, direct Finance to make appropriate budget adjustments--Social Services. (All Commission Districts.)
- J. District Health.
 - (1) Approve amendments [increase of \$2,020] in both revenue and expenses to the Alliance with the Washoe County Medical Society Grant Program (internal order # 20304) Fiscal Year 2007/08 Budget; and if approved, direct Finance to make appropriate budget adjustments. (All Commission Districts.)

8. J. (2) Approve amendments [increase of \$10,000] in both revenue and expenses to the Medical Reserve Corps – National Association of County and City Health Officials Grant Program (internal order # 10655) Fiscal Year 2007/08 Budget; and if approved, direct Finance to make appropriate budget adjustments. (All Commission Districts.)

K. Regional Parks and Open Space.

- (1) Authorize Regional Parks and Open Space Department to bid the Hidden Valley Regional Park Restroom Construction Project; and if approved, authorize Finance to make any accounting and cash adjustments necessary. (Commission District 2.)
- (2) Approve Agreement between the County of Washoe (behalf of Department of Regional Parks and Open Space) and Celtic Celebration, Inc. to hold a special event, Celtic Celebration, at Bartley Ranch Regional Park on October 4 and 5, 2008; and if approved, authorize the Chairman to execute the Agreement. (Commission District 2.)
- (3) Authorize the Regional Parks and Open Space Department to bid the Pyramid Highway Pedestrian Path construction project. (Commission District 4.)
- (4) Accept grant [\$18,000 with \$4,500 in-kind match] from Nevada Department of Conservation and Natural Resources, Division of Forestry Urban and Community Forestry Program, to conduct a tree inventory and I-STRATUM assessment for Washoe County Regional Parks and Open Space Pah Rah and Truckee River Districts and City of Sparks Parks and Recreation; and if accepted, authorize Regional Parks and Open Space Director to sign all necessary documents associated with the grant and authorize Finance to make appropriate budget adjustments. (Commission District 5.)

L. Public Works.

- (1) Approve First Amendment to Lease Agreement between the County of Washoe and Edward F. and Carol Jean Newman for space within the Centerpointe Professional Building; and if approved, authorize additional funding and direct Finance to make the necessary budget adjustments for the tenant improvement plan for the Incline Justice Court and the Incline Constable [estimated cost not to exceed \$75,000]. (Commission District 1.)
- (2) Acknowledge the layout for a joint City of Reno and Washoe County dedication plaque for the Mills B. Lane Justice Center. (All Commission Districts.)
- (3) Authorize Public Works Department to bid Rancho San Rafael May Museum Re-roof Project. (All Commission Districts.)

8. L. (4) Award bid [\$88,830] for Detention Facility Security Improvements – HVAC Register Retrofit Project to the lowest responsive and responsible bidder (staff recommends GuiDenby, Inc.); and if awarded, authorize Chairman to execute contract documents. (All Commission Districts.)
- (5) Authorize Public Works Department to bid Traffic Line Paint. (All Commission Districts.)
- (6) Authorize Public Works Department to bid various types and sizes of drainage pipes and connecting bands. (All Commission Districts.)

M. Senior Services.

- (1) Accept grant award [\$79,980 with in-kind match of \$15,996] from State of Nevada Housing Division for the National Foreclosure Mitigation Counseling Program, retroactively for the period March 1, 2008 through December 31, 2008; and if accepted, direct Finance to make appropriate budget adjustments and authorize creation of one intermittent/hourly, non-benefits eligible position as evaluated by the Job Evaluation Committee. (All Commission Districts.)
- (2) Approve Clinical Affiliation Agreement between the County of Washoe (on behalf of Senior Services Adult Day Care Division) and Apollo College (Department of Nursing) to engage in a program at the Reno Senior Center Facility for clinical education with students enrolled in the College's undergraduate Associate Degree in Nursing Program. (All Commission Districts.)
- (3) Accept cash donations [\$4,027.11] for the period January 1, 2008 through March 31, 2008 for the third quarter of Fiscal Year 2007/08; and if accepted, direct Finance to make appropriate budget adjustments. (All Commission Districts.)

N. Truckee River Flood Management Project.

- (1) Approve the issuance of a Request for Qualifications to engineering firms for the development of a regional hydrologic model for the flood project.
- (2) Approve Lot Combination Deed for the Lockwood Restoration Project (combines 13 separate parcels into one parcel); and if approved, authorize Chairman to execute the Deed. (All Commission Districts.)

O. Water Resources.

- (1) Approve and authorize Chairman to execute Water Rights Deed transferring 1.45 surplus acre-feet from Washoe County to Donald M. Otten (reconveyance of rights previously dedicated in support of Verdi Business Park). (Commission District 1.)

8. O. (2) Approve and authorize Chairman to execute Water Rights Deed transferring 2.00 acre-feet from Washoe County to Brad A. Platt and Chris S. Platt for irrigation purposes in the Washoe Valley area. (Commission District 2.)
 - (3) Approve and authorize Chairman to execute Water Rights Deed transferring 3.00 acre-feet from Washoe County to North Valley Holdings, LLC (to be sold to a property owner in Washoe Valley area for use on their agricultural project). (Commission District 2.)
 - (4) Approve and authorize Chairman to execute four Water Rights Deeds between Washoe County as Grantee and Patrick Properties, LLC, TRI Water and Sewer Company, TRI General Improvement District and Stonefield, Inc., as Grantors, conveying a total of 1,125.60 acre feet of ground water rights in support of future commercial/industrial development located in the Tracy Segment area, near the Tahoe-Reno Industrial Park; and if approved, authorize the Chairman to execute the associated Agreement between the County of Washoe and Stonefield, Inc. and direct the Water Rights Manager to record all documents. (Commission District 4.)
- P. Authorize Chairman to execute the updated Inter-Governmental Agreement Renewing the Washoe County Home Consortium between the County of Washoe, City of Reno and City of Sparks--Community Development. (All Commission Districts.)
- Q. Authorize creation of Court Reporter classification in the Reno Justice Court pay and classification schedule with an annual salary range of \$42,244.80 to \$57,075.20--Reno Justice Court. (All Commission Districts.)
9. Recommendation to approval Fiscal Year 2007/08 Purchase Requisition #1000024424 [approximate amount \$55,572] issued to Environics (sole source) for purchase of ambient air quality monitoring equipment in support of the Air Quality Management Division's DMV Excess Reserve Funds Grant Program (IN 10039) of the District Health Department--District Health. (All Commission Districts.)
10. Recommendation to approve Health Benefits Program for employees, retirees and dependents for Fiscal Year 2008/2009 [\$39,428,200], including changes recommended by the Insurance Negotiating Committee; and if approved, authorize Risk Manager to execute insurance contracts and service agreements necessary to continue the Program--Risk Manager. (All Commission Districts.)
11. Recommendation to authorize the Chairman to enter into and execute an Agreement for Services between the County of Washoe and the Reno Rodeo Foundation [\$250,000] to support the costs associated with the final site preparations for the Kids Campus Activity Center; and if approved, authorize Chairman to execute Resolution necessary for same--Social Services.

12. Recommendation to accept \$312,526 Federal Fiscal Year 2007 and \$30,598 additional supplemental Federal Fiscal Year 2006 Grant Awards [no County match] from United States Department of Justice, Bureau of Justice Assistance, to be used for correctional purposes only; and if approved, direct Finance to make necessary budget adjustments; and, request for approval to issue Request for Proposals for the Washoe County Sheriff's Office Detention Unit for flooring in a detention unit and if approved, Purchasing Department will administer a Bid Solicitation Package to obtain the required equipment under the best possible financial arrangements--Sheriff. (All Commission Districts.)
13. Recommendation to accept three Library Services and Technology Act Grants for Fiscal Years 2008 and 2009, with no local matches required, [\$100,000 for expanding access to technology, \$81,000 for improved methodology in demonstrating the Library's value and \$5,000 for supporting year-round reading clubs]; and if accepted, authorize the Interim Library Director to execute the grant-award documents and direct Finance to make appropriate budget adjustments--Library. (All Commission Districts.)
14. Recommendation to award Base Bid and Alternates One and Two [\$331,349] for construction of Pah Rah Interpretive Center at Golden Eagle Regional Park to the lowest responsive and responsible bidder (staff recommends F & P Construction); and if awarded, authorize the Chairman to execute the contract documents--Regional Parks and Open Space. (Commission District 4.)
15. Recommendation to accept an Amendment to the *Shelter Plus Care* grant award of \$284,160 from the United States Department of Housing and Urban Development; and if accepted, authorize Chairman to sign the Amendment (Amendment shifts the components of the grant from Sponsor-Based Rental Assistance to Tenant-Based Rental Assistance) [Washoe County will provide matching funds in the amount of \$284,160 (\$56,832 per year, over a term of five years)]--Management Services/Community Support Administrator. (All Commission Districts.)
16. Discussion and request to consider approving Special Purpose Awards; and if approved, grant the following 11 Washoe County Special Purpose Awards: Reno Sparks NAACP [\$1,200], Boys and Girls Club of Truckee Meadows [\$500], Washoe County School District [Wooster High \$500, Procter Hug High \$500, North Valleys High \$500, Glenn Duncan Elementary \$500], Artown [\$3,900], Hispanic Chamber of Commerce [\$1,200], Washoe County Sheriff's K9 Program [\$400], Washoe County Regional Animal Services Injured Animal Fund [\$400] and Friends of Washoe County Library [\$450] for Fiscal Year 2007-08 and authorize Chairman to execute Resolutions necessary for same--Management Services. (All Commission Districts.)
17. Recommendation to accept a 2008 Emergency Management Performance Grant from State of Nevada, Division of Emergency Management [\$115,119.04 - requires County match of \$81,932.41 included in the 2007/2008 budget, cost center 155110 and \$33,186.63 soft match by applying the salary expense of Washoe County's Fire Service Coordinator and Emergency Management's Grants Coordinator]; and if accepted, direct Finance to make appropriate budget adjustments--Management Services/Grants Coordinator. (All Commission Districts.)

18. Recommendation to approve reclassifications as submitted through the annual budget process and reviewed by the Job Evaluation Committee [fiscal impact approximately \$125,000 for Fiscal Year 2008/09 and approximately \$35,000 for Fiscal Year 2007/08]--Human Resources. (All Commission Districts.)
19. Recommendation to approve Amendment No. 1 to the Interlocal Agreement between the County of Washoe (Truckee River Flood Project) and City of Reno to add the Micro Computer Assisted Cost Estimates drawings, survey and modeling to the scope of work for the Reno Downtown Bridge Visioning TRAction Project [not to exceed \$185,000 - for a total cost not to exceed \$785,000]; and if approved, authorize use of the 1/8-cent sales tax dedicated to the Truckee River Flood Project to fund Amendment No. 1 and authorize Chairman to execute same--Truckee River Flood Project. (Commission District 3.)
20. Discussion and possible appointment of an individual to the Airport Noise Advisory Panel, with a term to expire May 31, 2010. (All Commission Districts.)
21. Recommendation to award bid for construction of the Crystal Bay Phase I Water Quality Improvement Project EIP 668A [\$348,962] to the lowest, responsive and responsible bidder (staff recommends Aspen Developers); and if awarded, authorize Chairman to execute contract documents--Public Works. (Commission District 1.)
22. Recommendation to award bid for Crystal Bay Utilities Undergrounding Project EIP 970 [\$1,000,260] to the lowest, responsive and responsible bidder (staff recommends Z7 Development); and if awarded, authorize Chairman to execute contract documents--Public Works. (Commission District 1.)
23. Recommendation to award bid for constructing Lemmon Valley Water System Improvements, Heppner Waterline Extensions Phase 6 to Gerhardt & Berry Construction, Inc., the lowest, responsive, responsible bidder [\$1,067,154.85]; and if awarded, authorize Chairman to execute Agreement and authorize Engineering Manager to issue Notice to Proceed--Water Resources. (Commission District 5.)
24. Recommendation to award bid for constructing the Pyramid Highway Water Transmission Main to Atlas Contractors, Inc., the lowest, responsive, responsible bidder [\$974,745]; and if awarded, authorize Chairman to execute Agreement and authorize Engineering Manager to issue Notice to Proceed--Water Resources. (Commission District 4.)
25. Update and possible action on the Fiscal Year 2008/09 Budget--Budget.
26. Discussion and possible direction to staff to forward to the Library Board of Trustees, alternative staffing ideas to maximize hours of operation in the library system.
27. Receipt of State Forester Fire Warden's written feasibility determination and approval, including conditions thereof, for Sierra Fire Protection District reorganization into a new NRS Chapter 474 fire protection district; and, possible direction to staff to prepare an interlocal agreement for future execution between the District and appropriate state agencies that incorporates any necessary conditions of the State Forester Fire Warden's approval. (All Commission Districts.)

4:00 p.m. 28. Sierra Fire Protection District.

See separate agenda.

4:15 p.m. 29. Truckee Meadows Fire Protection District.

See separate agenda.

5:30 p.m. **Public Hearings.** (*Note: Items listed under this heading only will be heard at or after the noted time. In no case will they be heard before the stated time. Due to public testimony and discussion, time expended on the items in this category can vary.*)

30. Second reading and adoption of an Ordinance pursuant to Nevada Revised Statutes 278.0201 through 278.0207 approving Development Agreement Case No. DA08-005 for Tentative Subdivision Map Case No TM06-004 for Terrasante Subdivision as previously approved by the Washoe County Planning Commission (Bill No. 1543); and if adopted, authorize Chairman to execute Development Agreement between the County of Washoe and Reynen & Bardis (Callamont), LLC--Community Development. (Commission District 2.)

31. Comprehensive Plan Amendment Case Number CP08-002--Spanish Springs Area Plan (Community Development).

To amend Spanish Springs Area Plan Policy 17.5 to add a focused review for the possible expansion of the Suburban Character Management Area to conform to a Truckee Meadows Service Area Amendment (approved by the Regional Planning Governing Board) that is contiguous to the boundaries of the Suburban Character Management Area but is partially within the Rural Character Management Area. (Commission District 4.) Continued from April 22, 2008 County Commission meeting.

32. Central Truckee Meadows Remediation District--Water Resources.

Hold a public hearing to consider comments concerning a proposed amendment to the boundaries of the Groundwater Remediation District. (All Commission Districts.) *To be continued to May 27, 2008 County Commission Meeting.*

END OF SCHEDULED PUBLIC HEARINGS

- *33. Reports/updates from County Commission members concerning various boards/commissions they may be a member of or liaison to (these may include, but not be limited to, Regional Transportation Commission, Reno-Sparks Convention & Visitors Authority, Debt Management Commission, District Board of Health, Truckee Meadows Water Authority, Organizational Effectiveness Committee, Investment Management Committee, Citizen Advisory Boards).
34. Possible Closed Session for the purpose of discussing negotiations with Employee Organizations per NRS 288.220.
35. Emergency Items.
36. Adjournment.