

COUNTY COMMISSIONERS

Jim Shaw, Chairman
Bonnie Weber, Vice-Chairman
Jim Galloway
David Humke
Pete Sferrazza

COUNTY MANAGER

Katy Singlaub

**ASSISTANT
DISTRICT ATTORNEY**

Madelyn Shipman

AGENDA

MEETING OF

WASHOE COUNTY BOARD OF COMMISSIONERS

COMMISSION CHAMBERS - 1001 E. 9th Street, Reno, Nevada

March 16, 2004

NOTE: Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Items may be moved to the Consent Agenda at the beginning of the Board Meeting.

The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, please call the County Manager's Office, 328-2000, 24-hours prior to the meeting.

An Agenda **CAUCUS** Meeting will be held in the Commission Caucus Room (1001 E. 9th St., 2nd Floor, Reno) on **MONDAY, March 15, 2004**, following the *Work Card Permit Appeal*, in order to review agenda items for the regular meeting of the Washoe County Board of Commissioners as described below. Said review, if requested by the Commission, is limited to brief staff presentation of issue and may include review of background information and questions to be answered at the regular meeting.

NOTE: The Board of County Commissioners, on **MONDAY, March 15, 2004, at 1:30 p.m.**, will take action on a **WORK CARD PERMIT APPEAL** for Kevin Lee Comstock. The **HEARING** will be a **CLOSED SESSION** to discuss the applicant's character or other matters under NRS 241.030(1) and will take place in the Commission Caucus Room (1001 E. 9th St., 2nd Floor, Reno).

Public Comment: Limited to three minutes per person and limited to matters other than the agenda items that will be heard at the Commission Meeting. Persons are invited to submit comments in writing on agenda items and/or attend and make comment on that item at the Commission Meeting.

AT THE CAUCUS MEETING (March 15, 2004), the following items may also be discussed:

Meeting Management Effectiveness.

Possible items for placement on the March 23, 2004 Commission Agenda.

Update concerning Mills B. Lane Justice Center (Washoe County Public Works).

Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street), Washoe County Courthouse-Clerk's Office (Court and Virginia Streets), Washoe County Central Library (301 South Center Street) and Sparks Justice Court (630 Greenbrae Drive). At the meeting, after salute to the flag and roll call, the Board of County Commissioners may vote on the following items as the Board and, ex-officio, as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District, the Board of Fire Commissioners for the Sierra Forest Fire Protection District and/or the Board of Trustees of either the Lawton/Verdi or South Truckee Meadows General Improvement Districts.

Support documentation for items on the agenda, provided to the Washoe County Board of Commissioners, is available to members of the public at the County Manager's Office (1001 E. 9th St., Bldg. A, 2nd Floor, Reno, Nevada) and on the County's website at www.co.washoe.nv.us.

Unless otherwise indicated by asterisk (*), all items on the agenda are action items upon which the Board of County Commissioners will take action.

The Washoe County Board of Commissioners may take a short break every 1 1/2 hours.

2:00 p.m.

- *1. Salute to the flag.
- *2. Roll call.
3. Approval of the agenda for the Board of County Commissioners' meeting of March 16, 2004.
- *4. Public Comments (three-minute time limit per person and limited to items not listed on the agenda). The Commission reserves the right to reduce the time, or limit the total time allowed for public comment, if more than 10 people request to speak.
- *5. Commissioners'/Manager's Announcements, Topics for Future Agendas and Statements Relating to Items Not on the Agenda. (No discussion among Commissioners will take place on this item.)
- *6. Introduction of new Washoe County employees.
7. Resolutions of Appreciation.
 - A. Board of Equalization Members.
 - B. Recognizing Jennifer Budge, Moira Shea and Doug Mullens (Parks and Recreation Department Staff) for their success in both envisioning and raising funds for the Sun Valley Slide Project.
8. Consent Items.
 - A. Approve payment for sexual assault victims (34 cases)--District Attorney.
 - B. Approve revision of the Pro Tem Justice of the Peace list (last revised September 25, 2001) to include additional names and delete those who are no longer able to serve (Human Resources).
 - C. Accept donation [\$6,935.59 in computer and video hardware and software] from Washoe County Honorary Deputy Sheriff's Association to be used by the Sheriff's Office to provide the capability to draft and create its own training DVD disks--Sheriff.
 - D. Authorize account adjustments for Fiscal Year 2003/04 first and second quarter salary savings--Budget.

8. E. Approve four E911 Advisory Committee members (individuals attending may not be Washoe County employees) to attend the National Emergency Number Association Annual Conference and Trade Show in Tampa, Florida June 13-17, 2004 (travel was approved at the E911 Advisory Committee meeting of February 4, 2004 in the amount of \$6,000)--E911 Emergency Response Advisory Committee.
- F. Authorize payment of travel expenses [approximately \$1,400 paid from the Public Health Preparedness Grant Program's adopted budget] for District Board of Health Member George Furman, MD for travel costs associated with attendance at the National Association of Local Boards of Health Annual Conference in Denver, Colorado, July 28 through 31, 2004--Health.
- G. Public Works.
 - (1) Approve naming of a privately maintained unnamed easement to Sky Tavern Road (Regional Street Naming Committee).
 - (2) Approve purchase of Courtroom audio/video system for Jan Evans Juvenile Justice Center from Jefferson Audio Video Systems, Inc. [\$46,843 from Account PW924152-781004].
- H. Agreements.
 - (1) Extend the current, non-exclusive, Cable TV Franchise Agreement between the County of Washoe and Charter Communications to a month-to-month basis until a new franchise agreement is approved by the County Commission; and if this extension is approved, authorize Purchasing and Contracts Administrator to execute extension agreement--Purchasing/Community Relations.
 - (2) Approve and execute Right of Entry Agreement between the County of Washoe and Reno 52, LLC, concerning construction of a sanitary sewer line through Hidden Valley Regional Park; and, accept \$22,350 in exchange for the right of entry to be deposited in the Hidden Valley Park Subdistrict 3A Fund 4417--Parks.

2:00 p.m. 9. Truckee Meadows Fire Protection District.

See separate agenda.

10. Appearance: Ed Robinson

Update regarding Lake Tahoe Big Blue Run Motorcycle Rally (proposed June 11-13, 2004).

11. Appearance: Glen Williams and Jacques Etchegoyhen
Terra Firma Associates

Presentation regarding Ponderosa Ranch Project and possible direction to staff concerning possible partnerships in the project.

12. Appearance: Mike Capello, Washoe County Social Services Director

Status report regarding Family Campus Activity Center and recommendation that the County Commission accept the report.

13. Recommendation to approve and execute Agreement for the Sale of Treated Effluent and User Held Effluent Discharge Permit between the County of Washoe and the City of Sparks, concerning supply of reclaimed water at Lazy 5 Regional Park; and if approved, approve payment of associated Infrastructure Connection Fee [\$118,439.94] to City of Sparks--Parks.
14. Recommendation to approve Letter of Intent to Nevada Board for Financing Water Projects for an AB 198 grant application [\$4,000,000 in State Funds] for sewer system improvements in Spanish Springs Septic to Sewer Conversion Project; and if approved, direct the Department of Water Resources Director to sign the Letter of Intent--Water Resources.

15. Sheriff.

- A. Recommendation to authorize the Sheriff's Office Crime Laboratory to purchase (subject to competitive bid and will be purchased with budgeted funds from 2001 SCAAP-Alien Assistance) a liquid chromatograph/mass spectrometer [\$225,000 - includes two years of fully supported maintenance] for use in the Toxicology Section.
- B. Recommendation to authorize the Sheriff's Office Crime Laboratory to purchase (sole source) a Perkin-Elmer TurboMatrix HS-110 GC-Headspace Analyzer [\$28,080 - funding from 2001 SCAAP-Alien Assistance] for use in the Toxicology Section.

16. Recommendation to award bid for Lemmon Valley Water System Improvements - Heppner Waterline Extension Phase I Schedule C to Rapid Construction [\$399,993]; and if awarded, authorize Chairman to execute contract documents upon receipt and authorize Engineering Manager to issue Notice to Proceed--Water Resources.

17. Request for Refund of Personal Property Taxes--R.R. Donnelley & Sons Co.

Recommendation to grant refund for Fiscal Years 1999/00, 2000/01 and 2001/02 [\$204,110.58 - requires unanimous approval]; and if granted, execute Resolution for same--District Attorney.

18. Recommendation to (1) authorize creation of two full-time equivalent Deputy Clerk I positions [salary range \$24,273.60-\$37,627.20]; (2) abolish existing salary range for Probate Commissioner [\$42,806.40-\$66,310.40] and establish new salary range for Probate Commissioner [\$68,307.20-\$105,892.80]; (3) authorize creation of one part-time non-benefited Master position .22 full-time equivalent (FTE); (4) authorize creation of one part-time non-benefited Master position .25 FTE; and, (5) abolish one existing intermittent hourly Master position .25 FTE (all approved in Fiscal Year 2003/04 Final Budget and effective April 5, 2004 and contingent upon available funding). It is further recommended to restore Drug Court funding in the amount of \$121,832; unfreeze Assistant Family Court Administrator position; and, restore various line item budget reductions in the amount of \$35,000 (agreed to by County Commission as outlined in May 16, 2003 letter from Chief Judge Hardesty and Finance Director John Sherman--Second Judicial District Court.

19. Discussion and possible action regarding a proposal by Lyon County that the boundary between Washoe and Lyon Counties be altered north of the City of Fernley--Manager's Office.
20. Discussion and possible direction regarding 2002 Regional Plan Settlements and associated issues.
- *21. Reports/updates from County Commission members concerning various boards/commissions they may be a member of or liaison to (these may include, but not be limited to, Regional Transportation Commission, Reno-Sparks Convention & Visitors Authority, Debt Management Commission, District Board of Health, Truckee Meadows Water Authority, Organizational Effectiveness Committee, Investment Management Committee, Citizen Advisory Boards).
22. Possible Closed Session for the purpose of discussing negotiations with Employee Organizations. (Note: This item may be discussed at the Monday Caucus Meeting or Tuesday Board Meeting.)
23. Emergency Items.