

**COUNTY COMMISSIONERS**

Jim Shaw, Chairman  
Bonnie Weber, Vice-Chairman  
Jim Galloway  
David Humke  
Pete Sferrazza

**COUNTY MANAGER**

Katy Singlaub

**ASSISTANT  
DISTRICT ATTORNEY**

Madelyn Shipman

**AGENDA**

**WASHOE COUNTY BOARD OF COMMISSIONERS**

**COMMISSION CHAMBERS - 1001 E. 9th Street, Reno, Nevada**

**February 10, 2004**

**NOTE:** Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Items may be moved to the Consent Agenda at the beginning of the Board Meeting.

The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, call the County Manager's Office, 328-2000, 24-hours prior to the meeting.

An Agenda CAUCUS Meeting will be held in the Commission Caucus Room (1001 E. 9th St., Bldg. A, 2<sup>nd</sup> Floor, Reno) on MONDAY, February 9, 2004 at 1:30 p.m. in order to review agenda items for the regular meeting of the Washoe County Board of Commissioners as described below. Said review, if requested by the Commission, is limited to a brief staff presentation of issue and may include review of background information and questions to be answered at the regular meetings.

**Public Comment:** Limited to three minutes per person and limited to matters other than the agenda items that will be heard at the Commission Meeting. Persons are invited to submit comments in writing on agenda items and/or attend and make comment on that item at the Commission Meeting.

**AT THE CAUCUS MEETING (February 9, 2004),** the following items may also be discussed:

Meeting Management Effectiveness.

Possible items for placement on the February 17, 2004 Commission Agenda.

County Commission Retreat Schedule for 2004.

County Commission Agenda Meeting start times.

Discussion and possible direction concerning Fiscal Year 2004/05 Budget (Finance).

Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations: Washoe County Administration Building (1001 E. 9<sup>th</sup> Street, Bldg. A), Washoe County Courthouse-Clerk's Office (Court and Virginia Streets), Washoe County Central Library (301 South Center Street) and Sparks Justice Court (630 Greenbrae Drive). At the meeting, after salute to the flag and roll call, the Board of County Commissioners may vote on the following items as the Board and, ex-officio, as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District, the Board of Fire Commissioners for the Sierra Forest Fire Protection District and/or the Board of Trustees of either the Lawton/Verdi or South Truckee Meadows General Improvement Districts.

Support documentation for items on the agenda, provided to the Washoe County Board of Commissioners, is available to members of the public at the County Manager's Office (1001 E. 9th St., Bldg. A, 2nd Floor, Reno, Nevada) and on the County's website at [www.co.washoe.nv.us](http://www.co.washoe.nv.us).

**Unless otherwise indicated by asterisk (\*), all items on the agenda are action items upon which the Board of County Commissioners will take action.**

**The Washoe County Board of Commissioners may take a short break every 1 1/2 hours.**

**2:00 p.m.**

- \*1. Salute to the flag.
- \*2. Roll call.
3. Approval of the agenda for the Board of County Commissioners' meeting of February 10, 2004.
- \*4. Public Comments (three-minute time limit per person and limited to items not listed on the agenda). The Commission reserves the right to reduce the time, or limit the total time allowed for public comment, if more than 10 people request to speak.
- \*5. Commissioners'/Manager's Announcements, Topics for Future Agendas and Statements Relating to Items Not on the Agenda. (No discussion among Commissioners will take place on this item.)
6. Consent Items.
  - A. Adopt two Resolutions representing January 13, 2004 County Commission action on tax refund request for Sierra Nevada Montessori School, Inc. [one Resolution reflecting refund of \$15,155.67 for Fiscal Year 2001/02 and one Resolution reflecting denial of refund for Fiscal Years 1999/00 and 2000/01]--District Attorney.
  - B. Accept Parks and Recreation Department Annual Report for 2003--Parks.
  - C. Approve plan to implement recommendations made in the decentralized purchasing audit report--Internal Audit.
  - D. Accept Cash Donations from Various Companies/Individuals--Social Services.
    - (1) \$1,100 to be used for construction of Kids' Campus Activity Center for children in care at Kids Kottage Emergency Shelters; and if accepted, direct Comptroller to make account changes.
    - (2) \$5,505 to be used for miscellaneous needs for children in foster care and adoption and families who are clients of Social Services; and if accepted, direct Comptroller to make account changes and authorize Department of Social Services to expend funds from the Social Services Foster Care/Adoption Donations Account (20095) for same.
    - (3) \$9,429.75 to be used for miscellaneous needs for children in care at Kids Kottage emergency shelters and families who are clients of Washoe County Department of Social Services; and if accepted, direct Comptroller to make account changes and authorize Department of Social Services to expend funds from the Social Services Donations Account (20026) for same.

6. E. 911 Emergency Response Advisory Committee.
- (1) Authorize reimbursement to City of Reno for purchase of Meridian Option 11 telephone switch from Verizon, California [not to exceed \$39,756.93] to streamline and expedite relocation of City of Reno Dispatch Center to new Regional EOC/Dispatch Facility and create additional redundancy in the regional 911 systems of Washoe County after the move.
  - (2) Approve monthly payment to Regional Emergency Medical Services Authority (REMSA) [\$4,293.09] for reimbursement of their lease-purchase agreement with Nevada Bell (it is anticipated REMSA will ask for this reimbursement for the life of the five-year lease-purchase agreement). This reimbursement request represents year two of the agreement and is subject to yearly Board approval of the budget of the Enhanced 911 Fund as recommended by the 911 Emergency Response Advisory Committee.
- F. Approve naming of privately maintained unnamed easement Glen Way--Public Works/Regional Street Naming Committee.
- G. Authorize Chairman to execute Grant of Easement for Underground Electric Distribution and Communication to Sierra Pacific Power Company for installation, operation and maintenance of utility facilities at Spanish Springs Library at Lazy 5 Park--Public Works.
- H. Authorize increase of the Inmate Medical Access Fee from \$5 to \$10 and increase of the Medication/Medication Renewal Fee from \$3 to \$5--Sheriff.
- I. Accept Byrne Memorial Formula Grant (Second Judicial District Court is serving as subgrantee or "pass through" agency for federal funds to Ridge House [\$47,391 with County cash match of \$15,797]) to support residential treatment for female offenders (grant award term July 1, 2003 through June 30, 2004); and if accepted, direct Comptroller to establish appropriate internal order number and make account changes--Second Judicial District Court.
- J. Approve Amendments to Fiscal Year 2003/04 Budget with Amendments to be Made in Various Accounts--District Health.
- (1) Tuberculosis Centers for Disease Control Program [decrease of \$1,395].
  - (2) HIV Prevention Program [Federal share increase by \$261,660 to bring grant award and budget into alignment].

6. K. Agreements.

- (1) Authorize Purchasing and Contracts Administrator to extend Agreement with Neighborhood Mediation Center, Inc. for Neighborhood Justice Center for four additional months through June 30, 2004 [estimated cost \$50,000] (Purchasing).
- (2) Approve Agreement for the processing of an amendment to the Reno-Stead Corridor Joint Plan for the Beckwourth/McMullen property owners and the settling of the mediation relating to said property; and if approved, authorize Chairman to execute same upon receipt--Community Development.
- (3) Authorize Sheriff's Office Crime Laboratory to contract with State of Nevada Department of Public Safety, Division of Highway Patrol, for Photo Lab Services [estimated revenue to General Fund not to exceed \$9,500]; and if approved, authorize Chairman to execute Agreement for same--Sheriff.

L. Roll Change Requests for Clerical and Factual Errors and Execute Orders for Correction of Same (cumulative amount of reduction \$34,429.79)--Assessor.

Interwest Bank--Parcel #015-220-30 [-\$703.90] 2003 Secured Roll.  
California AAA--Parcel #020-201-65 [-\$173.41] 2003 Secured Roll.  
Granite Construction Company--Parcel #032-281-06 [-\$1,596.11] 2003 Secured Roll.  
New Dura-Line Corporation--Parcel #034-261-02 [-\$4,846.29] 2003 Secured Roll.  
W. W. Grainger Inc--Parcel #034-323-05 [-\$672.69] 2003 Secured Roll.  
Great Western Hospitality LLC--Parcel #040-131-27 [-\$305.15] 2003 Secured Roll.  
J C Penney Properties Inc--Parcel #090-090-10 [-\$18,538.41] 2003 Secured Roll.  
Glenson Apartments--ID #2/022-097 [-\$283.33] 2003 Unsecured Roll.  
Phoebe, Inc--ID #2/104-280 [-\$502.66] 2003 Unsecured Roll.  
David J. Eckes, Architect--ID #2/109-219 [-\$15.25] 2003 Unsecured Roll.  
Wallace Johnson--ID #2/174-312 [-\$30.56] 2003 Unsecured Roll.  
Tracta Astech--ID #2/179-133 [-\$730.12] 2003 Unsecured Roll.  
Burns International Security Service--ID #2/183-004 [-\$159.68] 2003 Unsecured Roll.  
Sparks Oriental Store--ID #2/203-174 [-\$44.90] 2003 Unsecured Roll.  
A W M Hiphole Inc--ID #2/300-058 [-\$300.60] 2003 Unsecured Roll.  
Sierra Nevada Christian Music--ID #2/472-093 [-\$808.35] 2003 Unsecured Roll.  
Junior League of Reno--ID # 2/645-001 [-\$350.73] 2003 Unsecured Roll.  
Bahia Night Club--ID #2/680-602 [-\$158.13] 2003 Unsecured Roll.  
Sierra Nevada Corp--ID #2/960-097 [-\$8.67] 2003 Unsecured Roll.  
Eugene Bennett--ID #31/08-065 [-\$20.83] 2003 Unsecured Roll.

6. L. Proto Fab, Inc--ID #2/100-437 [-\$135.21] 2002 Unsecured Roll.  
 Phoebe, Inc--ID #2/104-280 [-\$580.59] 2002 Unsecured Roll.  
 Holy Angel Home Care--ID #2/160-697 [-\$1,378.18] 2002 Unsecured Roll.  
 Coinstar Inc.--ID #2/196-085 [-\$185.85] 2002 Unsecured Roll.  
 Rew Materials--ID #2/305-037 [-\$148.99] 2002 Unsecured Roll.  
 Western Sealing & Striping Co Inc.--ID #2/463-317 [-\$164.14] 2002 Unsecured Roll.  
 Holy Angel Home Care--ID #2/160-697 [-\$1,587.06] 2001 Unsecured Roll.
7. Recommendation to recognize and award employees for innovation suggestions (County Suggestion Program Committee).
8. Discussion and possible action concerning challenge from District Board of Health to Washoe County Commission to participate in "Walk for Health Nevada" January 5 through July 2, 2004--District Health Department.

**2:00 p.m.**

9. Sierra Forest Fire Protection District.

See separate agenda.

10. Recommendation to approve classification of new positions and reclassification of an existing position [\$7,380 for Fiscal Year 2003/04]--Human Resources.
11. Recommendation to authorize Sheriff's Office Crime Laboratory to purchase (sole source) an ABI PRISM 7000 [\$40,635] and three Quantifiler Human DNA Quantitation kits [\$2,566] from Applied Biosystems (service contract needs under warranty first year and subsequent service contract needs approximately \$4,500/year] (Sheriff).
12. Recommendation to adopt a Resolution directing Washoe County staff to initiate negotiation of a financial agreement for the purpose of establishing a Special Assessment District on approximately 1800 acres within the sphere of influence and planned annexation area of the City of Sparks under certain conditions and pursuant to Washoe County's Special Assessment guidelines and consolidated local improvements law and all laws amendatory thereto and supplemental thereof.
13. Recommendations to Award Bids.
  - A. #2413-04--Carpet Tile and Installation (Washoe County Reno Main Library) to Phil's Fine Floors [\$134,495] and recommendation to exercise provision in the Bid #2413-04, Section 1.8, that allows Washoe County to utilize bid pricing for future Fiscal Years 2004/05 and 2005/06 requirements if prices do not increase (Purchasing).
  - B. PWP-WA-2004-71--Incline Village Maintenance Facility [\$3,665,000] to United Construction Company; and if awarded, authorize Chairman to execute Agreement for same upon receipt--Public Works.

14. Recommendation that the contract between the County of Washoe and Lang Exploratory Drilling be amended to reflect an increase of \$147,751.70, total contract not to exceed \$879,459.70, for the continued construction of two production water wells in the ArrowCreek Subdivision; and if approved, authorize the Chairman to execute the Amendment to the Contract--Water Resources.
15. Recommendation to endorse amendments to the settlement agreement resulting from Washoe County and Sun Valley General Improvement District v. Washoe County Regional Planning Governing Board to use Washoe County Area Plan Policies for review of certain cooperative plan applications and to expedite certain disputes directly to Department 9, Washoe County District Court--Community Development.
16. Recommendation to authorize Chairman to execute Resolution authorizing an Interfund Loan-Public Works Construction Fund (4002) to the Special Assessment District 35 Fund (4235 - Rhodes Road) [not to exceed \$190,000 and period of loan will be for less than one year; interest will be charged at a comparable rate of return for Washoe County or 1.5% per year on outstanding loan balance]--Finance. **(To be heard before Agenda Items 17 and 18.)**
17. Recommendation to award construction contract, Special Assessment District No 35 - Rhodes Road Street Improvements, to Petersen Construction [\$130,943.28]; and if awarded, authorize Chairman to execute contract documents upon receipt--Public Works. **(To be heard after Agenda Item 16 and before Agenda Item 18.)**
18. Recommendation to accept Grant of Easement for a portion of storm drain pipe for Special Assessment District No. 35 (Rhodes Road Street Improvements); and if accepted, authorize Chairman to execute Easement--Public Works. **(To be heard after Agenda Items 16 and 17.)**
19. Recommendation to discuss and provide direction to staff concerning potentially declaring Assessor's Parcel Number 552-131-02 (3.6-acre parcel of unimproved real property located at 1370 North Hills Boulevard) as surplus to Washoe County needs and authorize staff to proceed with obtaining an appraisal of subject property in contemplations of disposition in accordance with NRS 244.282--Public Works.
20. Recommendation to consider amending the Vya Washoe County Public Roads Map adopted April 17, 1999 to remove the road (Fortynine Mountain Road) shown on APN 061-010-55 located in Section 7, Township 42N Range 19E in remote northern Washoe County (continued from December 9, 2003 Commission Meeting)--Public Works.
21. Recommendation to provide Reno-Sparks Convention and Visitors Authority input regarding implementation of a 2% room tax collection allowance, the retention of related penalties and interest and agree to allowing the Authority to be the exclusive regulatory agency for room tax collections (continued from January 27, 2004 Commission Meeting)--Finance.

22. Discussion and possible direction regarding 2002 Regional Plan Settlements and associated issues.
- \*23. Reports/updates from County Commission members concerning various boards/commissions they may be a member of or liaison to (these may include, but not be limited to, Regional Transportation Commission, Reno-Sparks Convention & Visitors Authority, Debt Management Commission, District Board of Health, Truckee Meadows Water Authority, Organizational Effectiveness Committee, Investment Management Committee, Citizen Advisory Boards).

- 5:30 p.m.** 24. **Public Hearing.** (Note: The item listed under this heading only will be heard at or after the noted time. In no case will it be heard before the stated time. Due to public testimony and discussion, time expended on the item in this category can vary.)

**Comprehensive Plan Amendment Case No. CP03-010 - Consideration of Possible Administrative Changes--Community Development.**

Consider changes to the boundaries of the North Valleys Area Plan to reflect a previously approved change to the Reno-Stead Corridor Joint Plan for Sky Vista Parcel E. Changes made to the boundary of the Joint Plan necessitates changes to the North Valleys Area Plan boundary. Administrative changes include a revised map series with updated parcel base and a revised table of land uses.

Two separate administrative changes are proposed for APN 552-050-05 and 556-290-01.

- The administrative change to APN 552-050-05 reflects new information on slopes and will redesignate a portion of the property from General Rural (GR) to Low Density Suburban (LDS).
- Assessor Parcel Number 556-290-01 will be redesignated to reflect new information on flood plains and will redesignate that portion of the property not within a flood plain from General Rural (GR) to Medium Density Suburban (MDS).

**AND IF APPROVED**

Authorize Chairman to sign Resolution for same after a determination of conformance with the Regional Plan by the Truckee Meadows Regional Planning Agency.

**END OF SCHEDULED PUBLIC HEARING**

25. Possible Closed Session for the purpose of discussing negotiations with Employee Organizations. (Note: This item may be discussed at the Monday Caucus Meeting or Tuesday Board Meeting.)
26. Emergency Items.