

**COUNTY COMMISSIONERS**

Jim Shaw, Chairman  
Bonnie Weber, Vice-Chairman  
Jim Galloway  
David Humke  
Pete Sferrazza

**COUNTY MANAGER**

Katy Singlaub

**ASSISTANT  
DISTRICT ATTORNEY**

Madelyn Shipman

**AGENDA**

**MEETING OF**

**WASHOE COUNTY BOARD OF COMMISSIONERS**

**COMMISSION CHAMBERS - 1001 E. 9th Street, Reno, Nevada**

**January 27, 2004**

**NOTE:** Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Items may be moved to the Consent Agenda at the beginning of the Board Meeting.

The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, please call the County Manager's Office, 328-2000, 24-hours prior to the meeting.

An Agenda **CAUCUS** Meeting will be held in the Commission Caucus Room (1001 E. 9<sup>th</sup> St., 2<sup>nd</sup> Floor, Reno) on **MONDAY, January 26, 2004 at 1:30 p.m.** in order to review agenda items for the February 4, 2004 Joint Meeting of the Washoe County Commission and Reno and Sparks City Councils. Following review of the Joint Meeting Agenda, a Caucus for the regular meeting of the Washoe County Board of Commissioners, as described below, will be held. Said review, if requested by the Commission, is limited to brief staff presentation of issue and may include review of background information and questions to be answered at the regular meeting. The Commission, at the Caucus Meeting, may also consider possible items for placement on the February 10, 2004 Commission Agenda.

**Public Comment:** Limited to three minutes per person and limited to matters other than the agenda items that will be heard at the Commission Meeting. Persons are invited to submit comments in writing on agenda items and/or attend and make comment on that item at the Commission Meeting.

Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations: Washoe County Administration Building (1001 E. 9<sup>th</sup> Street), Washoe County Courthouse-Clerk's Office (Court and Virginia Streets), Washoe County Central Library (301 South Center Street) and Sparks Justice Court (630 Greenbrae Drive). At the meeting, after salute to the flag and roll call, the Board of County Commissioners may vote on the following items as the Board and, ex-officio, as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District, the Board of Fire Commissioners for the Sierra Forest Fire Protection District and/or the Board of Trustees of either the Lawton/Verdi or South Truckee Meadows General Improvement Districts.

Support documentation for items on the agenda, provided to the Washoe County Board of Commissioners, is available to members of the public at the County Manager's Office (1001 E. 9<sup>th</sup> St., 2nd Floor, Reno, Nevada) and on the County's website at [www.co.washoe.nv.us](http://www.co.washoe.nv.us).

**Unless otherwise indicated by asterisk (\*), all items on the agenda are action items upon which the Board of County Commissioners will take action.**

**The Washoe County Board of Commissioners may take a short break every 1-½ hours.**

**2:00 p.m.**

- \*1. Salute to the flag.
- \*2. Roll call.
3. Approval of the agenda for the Board of County Commissioners' meeting of January 27, 2004.
- \*4. Public Comments (three-minute time limit per person and limited to items not listed on the agenda). The Commission reserves the right to reduce the time, or limit the total time allowed for public comment, if more than 10 people request to speak.
- \*5. Commissioners'/Manager's Announcements, Topics for Future Agendas and Statements Relating to Items Not on the Agenda. (No discussion among Commissions will take place on this item.)
6. Consent Items
  - A. Approve payment for sexual assault victims (50 cases)--District Attorney.
  - B. Approve Purchase Requisitions--District Health
    - (1) #3000000404 for Fiscal Year 2003/04 to Frontline of Northern Nevada [\$81,123] on behalf of the Community and Clinical Health Services Division to continue serving as fiscal agent for HIV Prevention Contracts held by agencies serving Northern Nevada, with exception of Clark and Nye Counties (no additional fiscal impact to adopted 2003/04 Budget).
    - (2) #3000000403 for Fiscal Year 2003/04 to Nevada Hispanic Services [\$58,882] on behalf of the Community and Clinical Health Services Division to continue serving as fiscal agent for HIV Prevention Contracts held by agencies serving Northern Nevada, with exception of Clark and Nye Counties (no additional fiscal impact to adopted 2003/04 Budget).
  - C. Water Resources
    - (1) Approve and execute Water Rights Deed and corresponding Water Sale Agreement for 1.20 acre-feet of surface water rights and direct Engineering Manager to record same (Truckee Meadows Water Authority).
    - (2) Approve and execute Water Sale Agreement for 11.11 acre-feet of surface water and direct Engineering Manager to record same (Truckee Meadows Water Authority).
    - (3) Execute Agreement for Professional Services between the County of Washoe and Shaw Engineering, concerning preliminary design and route selection for Phase I of Pleasant Valley Interceptor [\$49,000].

6. D. Roll Change Requests for Clerical and Factual Errors and Execute Orders for Correction of Same (cumulative amount of reduction \$8,310.16)--Assessor.

Adele R. Malott--Parcel #010-512-49 [-\$36.36]--2003 Secured Roll.

Baldwin S. Schmidt, Tr.--Parcel #039-572-02 [-\$63.64]--2003 Secured Roll.

Franklyn D. & Dessie M. Smith, Tr.--Parcel #046-153-06 [-\$544.31]--2003 Secured Roll.

Lottie M. Miller, et al--Parcel #085-230-56 [-\$86.00]--2003 Supplemental Roll (Improvements Only).

Robin N. & Connie A. Starr--Parcel #122-115-14 [-\$301.07]--2001 Secured Roll.

Robin N. & Connie A. Starr--Parcel #122-115-14 [-\$369.41]--2002 Secured Roll.

Robin N. & Connie A. Starr--Parcel #122-115-14 [-\$347.10]--2003 Secured Roll.

William M. & Patricia A. Moore--Parcel #122-116-10 [-\$1,700.01]--2003 Supplemental Roll (Improvements Only).

Guy R. & Lisa M. Taylor--Parcel #125-141-09 [-\$497.93]--2001-02 Secured Roll.

Guy R. & Lisa M. Taylor--Parcel #125-141-09 [-\$1,670.91]--2002-03 Secured Roll.

Guy R. & Lisa M. Taylor--Parcel #125-141-09 [-\$1,427.38]--2003-04 Secured Roll.

Harry B. & Christina Stokes--Parcel #164-191-13 [-\$636.34]--2003 Secured Roll.

William C. & Kristine D. Fitts--Parcel #514-281-22 [-\$226.49]--2001 Secured Roll.

Steven D. & Susan L. Givani--Parcel #514-281-22 [-\$203.11]--2002 Secured Roll.

Steven D. & Susan L. Givani--Parcel #514-281-22 [-\$200.10]--2003 Secured Roll.

2:00 p.m. 7. South Truckee Meadows General Improvement District.

See separate agenda.

8. Recommendation to approve Purchase Requisition #3000000402 for Fiscal Year 2003/04 to Nevada Hispanic Services [\$119,917] on behalf of the Community and Clinical Health Services Division to continue serving as fiscal agent for HIV Prevention Contracts held by agencies serving Northern Nevada, with exception of Clark and Nye Counties [no additional fiscal impact to adopted 2003/04 Budget]--District Health.
9. Recommendation to authorize County Risk Manager to renew the policy of excess liability insurance from Insurance Company of the State of Pennsylvania for the period February 1, 2004-February 1, 2005 [annual premium of \$153,768 is currently budgeted and represents increase of +14.3% over premium for expiring term]--Risk Management.
10. Recommendation to award bid PWP-WA-2004-104 for Camp We Ch Me Hatchery Structural Improvements to Northern Sierra Construction, Inc. [\$148,850]; and if awarded, authorize Chairman to execute contract for same upon receipt--Public Works.

11. Recommendation that the County Commission acknowledge and accept a grant [\$206,100 with Washoe County Fire Suppression Fund match of \$22,900] from Federal Emergency Management Agency's Fiscal Year 2003 Assistance to Firefighters Grant Program; direct Comptroller to increase the appropriate accounts of the Fire Suppression Fund by \$206,100; and, authorize expenditure of these grant funds, in combination with \$22,900 matching funds, for total anticipated expenditure of \$229,000, to purchase a new brush truck for Washoe County/Sutcliffe Volunteer Fire Department--City of Reno Fire Department.
12. Recommendation to provide Reno-Sparks Convention and Visitors Authority input regarding implementation of a 2% room tax collection allowance, the retention of related penalties and interest and agree to allowing the Authority to be the exclusive regulatory agency for room tax collections--Finance.
13. Recommendations to: 1) Approve content of Cooperative Agreement between the County of Washoe and the State of Nevada, (Department of Transportation), concerning construction of pedestrian path adjacent to S.R. 28 between Country Club Drive and Southwood Boulevard, and construction of pedestrian path adjacent to S.R. 28 between highway stations 135+00 and Southwood Boulevard, Incline Village, including requirements that: a) the final agreement include a provision that if funds are not secured from Tahoe-Regional Planning Agency Air Quality Mitigation Fund, Washoe County may opt out of the agreement with obligation to only pay design costs to be negotiated with the Nevada Department of Transportation; b) should the most favorable acceptable bid exceed the estimate contained in the final agreement by more than 10% then Washoe County shall not be required to participate without further consideration and approval by the Washoe County Commission; and/or c) such additional provisions or alternative provisions as the Washoe County Commission may direct; 2) Authorize Chair to execute revised final agreement upon receipt; and, 3) authorize staff to request funds from the Air Quality Mitigation Fund managed by Tahoe Regional Planning Agency in an amount not to exceed \$126,640 (possibly subject to change); authorize expending funds not to exceed \$31,660 (possibly subject to change) from Incline Village Commercial In-lieu Fund Account and Incline Village Tourist Commercial Floor Area Account which, when combined with the Air Quality Funds, is the 20% match required under the agreement--Community Development/Commissioner Jim Galloway.
14. Recommendation to execute a Resolution concerning the financing of sewer projects in Cold Springs and Spanish Springs; directing the Clerk to notify the Washoe County Debt Management Commission of the County's proposal to borrow money and to issue its Washoe County, Nevada General Obligation (Limited Tax) Sewer Bonds (additionally secured by pledged revenues) in the maximum principal amount of \$9,500,000 to evidence such borrowing; setting forth the intent to reimburse certain expenditures with bond proceeds; providing certain details in connection therewith; and providing the effective date hereof.

15. Introduction and adoption of an Ordinance authorizing the issuance by the County of its negotiable "Washoe County, Nevada, General Obligation (Limited Tax) Library Building Bonds (additionally secured by pledged revenues), Series 2004," in the maximum principal amount of \$3,280,000 for the purpose of acquiring, constructing, improving and equipping building projects within the County; providing the form, terms and conditions of the bonds and other details in connection therewith; providing for the levy and collection of annual general (Ad Valorem) taxes for the payment thereof; additionally securing their payment by a pledge of certain revenues; ratifying action previously taken toward issuing the proposed bonds and effecting the purpose of their issuance; providing other matters relating thereto; adopting it as if an emergency now exists; and providing the effective date hereof.
16. Discussion and possible direction regarding 2002 Regional Plan Settlements and associated issues.
- \*17. Reports/updates from County Commission members concerning various boards/commissions they may be a member of or liaison to (these may include, but not be limited to, Regional Transportation Commission, Reno-Sparks Convention & Visitors Authority, Debt Management Commission, District Board of Health, Truckee Meadows Water Authority, Organizational Effectiveness Committee, Investment Management Committee, Citizen Advisory Boards).

**5:30 p.m.**

18. **Public Hearings.** (*Note: Items listed under this heading only will be heard at or after the noted time. In no case will they be heard before the stated time. Due to public testimony and discussion, time expended on items in this category can vary.*)
  - A. Second reading and adoption of an Ordinance amending the Washoe County Code by revising certain provisions relating to business licenses, secondhand stores and pawnbrokers; by adding provisions relating to definitions, investigations and fees concerning business licenses and definitions; by adding provisions relating to definitions, applications, investigations, penalties, unlawful acts, and retention and removal of property relating to secondhand stores and pawnbrokers; and providing other matters relating thereto. (Bill 1407)
  - B. Second reading and adoption of an Ordinance amending the Washoe County Code by reducing the blood alcohol level for the offense of driving under the influence of intoxicating liquor to conform to state law. (Bill 1408)

**END OF SCHEDULED PUBLIC HEARINGS**

19. Possible Closed Session for the purpose of discussing negotiations with Employee Organizations. (*Note: This item may be discussed at the Monday Caucus Meeting or Tuesday Board Meeting.*)
20. Emergency Items.