

**COUNTY COMMISSIONERS**

Bob Larkin, Chairman  
Bonnie Weber, Vice-Chairman  
Jim Galloway  
David Humke  
Pete Sferrazza

**COUNTY MANAGER**

Katy Singlaub

**ASSISTANT  
DISTRICT ATTORNEY**

Melanie Foster

**AGENDA**

**WASHOE COUNTY BOARD OF COMMISSIONERS**

**COMMISSION CHAMBERS - 1001 E. 9<sup>th</sup> Street, Reno, Nevada**

**January 23, 2007  
2:00 p.m.**

**NOTE:** Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Items may be moved to or from the Consent Agenda at the beginning of the Board Meeting or may be voted on in a block.

The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, call the County Manager's Office, 328-2000, 24-hours prior to the meeting.

**Public Comment** during the Commission Meeting on January 23, 2007 will be for all matters, both on and off the agenda, and be limited to two minutes per person. Additionally, public comment of two minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting.

The Chairman and Board of County Commissioners intend that their proceedings should demonstrate the highest levels of decorum, civic responsibility, efficiency and mutual respect between citizens and their government. The Board respects the right of citizens to present differing opinions and views, even criticism, but our democracy cannot function effectively in an environment of personal attacks, slander, threats of violence and willful disruption. To that end, the Nevada Open Meeting Law provides the authority for the Chair of a public body to maintain the decorum and to declare a recess if needed to remove any person who is disrupting the meeting, and notice is hereby provided of the intent of this body to preserve the decorum and remove anyone who disrupts the proceedings.

The County Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item: “\*Commissioners’/Manager’s Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda”.

Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations. Washoe County Administration Building (1001 E. 9<sup>th</sup> Street, Bldg. A), Washoe County Courthouse-Clerk's Office (Court and Virginia Streets), Washoe County Central Library (301 South Center Street) and Sparks Justice Court (630 Greenbrae Drive). At the meeting after salute to the flag and roll call, the Board of County Commissioners may vote on the following items as the Board and, ex-officio, as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District, as the Board of Directors for the Sierra Fire Protection District, and/or the Board of Trustees of either the Lawton/Verdi or South Truckee Meadows General Improvement Districts.

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners is available to members of the public at the County Manager's Office (1001 E. 9th Street, Bldg. A, 2<sup>nd</sup> Floor, Reno, Nevada) and on the County's website at [www.washoecounty.us](http://www.washoecounty.us).

Unless otherwise indicated by asterisk (\*), all items on the agenda are action items upon which the Board of County Commissioners will take action.

The Washoe County Board of Commission may take a short break every 1 1/2 hours.

**2:00 p.m.**

- \*1. Salute to the flag.
- \*2. Roll call.
3. Approval of the agenda for the Board of County Commissioners' meeting of January 23, 2007, including consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.
- \*4. Public Comment. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the Commission as a whole.
- \*5. Commissioners'/Manager's Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda. (No discussion among Commissioners will take place on this item.)
6. Proclamation--February 1, 2007 as Benjamin B. Newsome, Sr., Day in Washoe County (requested by Commissioner Sferrazza).
7. Consent Items.
  - A. Accept cash donations [\$12,397.04] for the second quarter of Fiscal Year 2006/07; and if accepted, direct Finance Department to make appropriate budget adjustments--Senior Services.

7. B. Adopt list of qualified General Appraisers per Request for Qualifications #2576-07 and #2544-07 to conduct appraisals of real property offered for sale or lease by Washoe County as required by Washoe County Code Chapter 80.550, as mandated by the 2005 Legislature--Public Works.
- C. Award Request for Proposal No. 2575-07 for new Tape Library Systems, on behalf of Technology Services Department for use in the data centers at 9<sup>th</sup> Street, Parr Boulevard and 9390 Gateway Boulevard, to the lowest responsive, responsible proposer Dell Inc. [\$78,938.28]--Technology Services/Purchasing.
- D. Water Resources.
  - (1) Approve and authorize Chairman to execute Agreement for the Reimbursement of Sierra Pacific Power Companies Facilities on the Damonte Ranch and along Sage Hill Road to relocate electric facilities [\$44,111]; and, to execute an Application and Letter of Agency for Custom Work with AT&T Nevada [\$16,444.58] to place a telephone pole, remove six poles and remove and replace aerial cable for the Pleasant Valley Sewer Interceptor Project - Phase 1.
  - (2) Approve and authorize Chairman to execute Water Sale Agreement between the County of Washoe and the South Truckee Meadows General Improvement District for a 99-year lease of certain water rights from Washoe County to South Truckee Meadows General Improvement District.
  - (3) Approve and authorize payment [\$25,956] to West Coast Paving for an emergency street cut and paving work performed on a 24-inch reclaimed waterline break on Damonte Ranch Parkway.
  - (4) Accept and authorize Chairman to execute Temporary Construction and/or Permanent Utility Access Easements for the Pleasant Valley Interceptor Project Phase 2 and authorize payment to the property owners on APN's: 017-380-03 Togliatti [\$500], 017-310-22 Rhodes [\$1,400], 017-371-05 Burton [\$3,000] and 017-430-05 Bekken/Rosenbaum [\$4,700]; and, direct Engineering Manager to record the Grants of Easement.
  - (5) Accept and authorize Chairman to execute Temporary Construction and Permanent Utility Access Easements for the Pleasant Valley Interceptor Phase 2 and authorize payment to First American Title for escrow accounts on APN's: 045-310-10 Reno Highlands [\$23,640], 017-320-05 Boegle [\$22,000], 017-310-24 Marigold [\$11,440] and 017-310-23 Paddock [\$11,540]; and, for associated escrow fees not to exceed \$10,000.
- E. Internal Audit.
  - (1) Accept Golf Course Internal Controls Audit Report.

7. E. (2) Accept review of North Spanish Springs Floodplain Detention Facility Construction Bid.
  - (3) Accept Cash Controls Audit Report.
  - (4) Accept Utility and Telephone Bill Audit Report.
  - (5) Reappoint Mr. Ron Nicholson and Mr. Keith Romwall to the Washoe County Audit Committee for the term commencing January 1, 2007 and expiring December 31, 2008.
8. Recommendation to approve and authorize Chairman to sign a Contract for Shelter Plus Care Services between the County of Washoe and ReStart, Inc., for the Washoe County Shelter Plus Care Program's housing coordination and supportive services [\$572,160 over a term of five years (\$114,432 annually)]; and direct Finance Department to make appropriate budget adjustments--Management Services/Community Support Administrator.
9. Recommendation to authorize acceptance of additional funding [\$108,975] to the District Attorney's Office from the State of Nevada to pay for remaining furniture, fixtures and equipment related to the Mills B. Lane Justice Center; and if authorized, direct Finance to augment the District Attorney's budget--District Attorney.
10. Recommendation to authorize the Risk Manager to renew the excess liability insurance policy with Insurance Company of the State of Pennsylvania [\$131,138] and pay a broker fee [\$15,450] to Acordia of Nevada, Inc., effective February 1, 2007--Risk Management.
11. Recommendation that the County Commission provide direction to staff regarding the elimination and/or consolidation of one or more of the actions required by the Commission to issue General Obligation Bonds, General Obligation Revenue Bonds, General Obligation Medium Term Bonds or create Special Assessment Districts--Finance.
12. Recommendation to award Bid #2569-07--Janitorial Services at Mills Lane Building to Qual-Econ USA Inc., the lowest, responsive, responsible bidder, meeting specifications, terms and conditions [estimated amount \$15,400 per month based on a square foot rate of \$.10]; and if awarded, authorize the Purchasing and Contracts Administrator to execute a two-year Agreement with one single year renewal option [estimated annual value \$184,800]--Purchasing.
13. Recommendation to award Bid #2577-07 for new Track-Mounted Excavator to the lowest, responsive, responsible bidder Shafer Equipment Company, Inc., [\$105,223]; and if awarded, authorize the purchase of additional track-mounted excavators of the make and model offered from the successful bidder through December 31, 2007, provided there is no increase in pricing and capital outlay is approved--Purchasing.

14. Recommendation to award Request for Proposal #2572-07 for the Court Control System Retrofit at One South Sierra Street to Prism Systems Corporation, on behalf of the Telecommunications Division of the Technology Services Department; and if awarded, authorize Purchasing and Contracts Administrator to execute Agreement for same [not to exceed \$150,000]--Purchasing.
15. Recommendation to approve and authorize Chairman to execute an Agreement for Professional Consulting Services between the County of Washoe and Marcus G. Faust, P.C. for congressional and federal agency lobbying services for a 12-month period [\$100,248 plus related travel expenses]--Water Resources.
16. Recommendation to award Agreement for Consulting Engineering Services between the County of Washoe and Kleinfelder to provide engineering services for the design of improvements needed for the Huffaker Hills Reservoir [\$387,519]; and, if awarded, authorize Chairman to execute the Agreement and authorize Engineering Manager to issue Notice to Proceed--Water Resources.
17. Discussion and possible direction to staff concerning appointments of members to the North Valleys Citizen Advisory Board; qualification criteria for membership on a Citizen Advisory Board; possible amendment of Washoe County Code to clarify alternate positions on Citizen Advisory Boards; representation, membership composition and organizational structure of Citizen Advisory Boards; and, policy direction for increased interaction with other citizen boards--Community Development.
18. Recommendation that the County Commission set a policy on transferring Commercial Floor Area Allocations from Washoe County to other jurisdictions in the Tahoe Basin--Community Development.
19. Recommendation that the County Commission approve reserving 10 Washoe County residential allocations until October 15, 2007 for Moderate Income Housing (requested by Commissioner Galloway)--Community Development.
20. Recommendation to approve the 2007 Fee Schedule for the Department of Regional Parks and Open Space--Regional Parks and Open Space.
21. Recommendation to approve the Regional Parks and Open Space Department's Fees and Charges Policy--Regional Parks and Open Space.
22. Recommendation to accept update on the October 10, 2006 report on damage clusters caused by the December 31, 2005 flood event--Public Works/Water Resources.
23. Recommendation to review, accept and provide possible direction on 2006-2007 Management Accountability Project Performance Report--County Manager.
24. Recommendation to review and approve the *Washoe County Legislative Communication Policy*--Management Services.

25. Discussion and direction to staff regarding legislation or legislative issues proposed by legislators, by Washoe County or by other entities permitted by the Nevada State Legislature to submit bill draft requests, or such legislative issues as may be deemed by the Chair or the Board to be of critical significance to Washoe County--Government Affairs.

**5:00 p.m.** 26. South Truckee Meadows General Improvement District.

See separate agenda.

**5:30 p.m.** **Public Hearing.** (*Note: Item listed under this heading only will be heard at or after the noted time. In no case will it be heard before the stated time. Due to public testimony and discussion, time expended on the item in this category can vary.*)

27. Second reading and adoption of an Ordinance adopting Supplement Number 10 to the Washoe County Code and all clerical and technical corrections made therein (Bill No. 1502)--District Attorney.

END OF SCHEDULED PUBLIC HEARING

- \*28. Reports/updates from County Commission members concerning various boards/commissions they may be a member of or liaison to (these may include, but not be limited to, Regional Transportation Commission, Reno-Sparks Convention & Visitors Authority, Debt Management Commission, District Board of Health, Truckee Meadows Water Authority, Organizational Effectiveness Committee, Investment Management Committee, Citizen Advisory Boards).
29. Emergency Items.
30. Adjournment.